



ATTACHMENTS

Ordinary Meeting of Council

Tuesday 23 April 2024

ORDINARY COUNCIL MEETING
ATTACHMENTS – 23/04/2024

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CITY OF ALBANY

MONTHLY FINANCIAL REPORT

Containing the Statement of Financial Activity
and the Statement of Financial Position

FOR THE PERIOD ENDED 29 FEBRUARY 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF ALBANY
COMPILATION REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2024

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulations 34 and 35.

Overview

No significant matters are noted.

Statement Of Financial Activity by Nature Classifications

Shows a closing surplus for the period ended 29 February 2024 of \$30,392,060.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: P. Martin
Financial Services Coordinator

Reviewed by: S. Van Nierop
Manager Finance

Date prepared: 22-Mar-2024

CITY OF ALBANY
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE CLASSIFICATIONS
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a) /(a)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		44,305,190	44,310,190	44,212,746	44,245,896	33,150	0%	
Grants, subsidies and contributions		11,261,837	11,557,218	8,801,935	4,521,714	(4,280,221)	(49%)	▼
Fees and charges		21,086,786	21,100,786	14,769,693	16,320,868	1,551,175	11%	▲
Profit on asset disposal		240,714	240,714	227,136	319,175	92,039	41%	
Interest Earnings		2,444,106	2,478,031	2,415,804	2,825,446	409,642	17%	▲
Other Revenue		180,000	180,000	79,380	92,470	13,090	16%	
		79,518,633	79,866,939	70,506,694	68,325,568			
Expenditure from operating activities								
Employee costs		(32,672,645)	(32,647,645)	(21,369,194)	(19,590,452)	1,778,742	(8%)	▼
Materials and contracts		(29,728,256)	(29,526,583)	(18,457,397)	(16,164,915)	2,292,482	(12%)	▼
Utility charges		(1,844,438)	(1,844,438)	(1,099,899)	(1,179,769)	(79,870)	7%	
Depreciation on non-current assets		(18,328,835)	(19,423,938)	(12,693,949)	(12,668,928)	25,021	(0%)	
Finance costs		(428,177)	(428,177)	(134,781)	(137,947)	(3,166)	2%	
Insurance expenses		(922,590)	(922,590)	(629,426)	(596,423)	33,003	(5%)	
Loss on asset disposal		(790,336)	(790,336)	(90,000)	(184,312)	(94,312)	105%	
Other expenditure		(3,212,291)	(3,435,410)	(2,169,265)	(2,253,503)	(84,238)	4%	
		(87,927,568)	(89,019,117)	(56,643,911)	(52,776,250)			
Non-cash amounts excluded from operating activities								
Add: Depreciation on assets		18,328,835	19,423,938	12,693,949	12,668,928	(25,021)	(0%)	
Add: Loss on disposal of assets		790,336	790,336	90,000	184,312	94,312	105%	
Less: Profit of disposal of assets		(240,714)	(240,714)	(227,136)	(319,175)	(92,039)	41%	
Add: Implicit Interest		185,198	185,198	11,043	10,439	(604)	(5%)	
		19,063,655	20,158,758	12,567,856	12,539,036			
Amount attributable to operating activities		10,654,720	11,006,580	26,430,639	28,088,354			
INVESTING ACTIVITIES								
Capital grants, subsidies and contributions		24,579,122	26,406,723	6,435,120	4,409,154	(2,025,966)	(31%)	▼
Proceeds from disposal of assets		1,526,600	1,526,600	813,300	700,648	(112,652)	(14%)	▼
Purchase of property, plant and equipment	5	(13,433,359)	(14,647,860)	(7,594,221)	(4,807,359)	2,786,862	(37%)	▲
Purchase and construction of infrastructure	5	(39,005,951)	(40,918,975)	(16,505,639)	(6,721,838)	9,783,801	(59%)	▲
Non-current to current movement		-	-	-	5,010	5,010	100%	
Amount attributable to investing activities		(26,333,588)	(27,633,512)	(16,851,440)	(6,414,385)			
FINANCING ACTIVITIES								
Repayment of borrowings		(1,649,137)	(1,649,137)	(815,547)	(815,573)	(26)	0%	
Proceeds from borrowings		1,495,000	1,495,000	-	-	-	-	
Proceeds from self-supporting loans		14,611	14,611	7,249	7,249	-	-	
Payments for principal portion of lease liabilities		(193,101)	(193,101)	(128,680)	(122,371)	6,309	(5%)	
Transfers to reserves (restricted assets)		(19,585,548)	(20,080,961)	-	-	-	-	
Transfers from reserves (restricted assets)		31,102,861	33,153,446	5,761,712	5,761,712	-	-	
Amount attributable to financing activities		11,184,686	12,739,858	4,824,734	4,831,017			
Surplus/(Deficit) for current financial year		(4,494,182)	(3,887,074)	14,403,934	26,504,986			
Surplus/(Deficit) at start of financial year		4,494,182	3,887,074	3,887,074	3,887,074	-	-	
Surplus/(Deficit): closing funding position		-	-	18,291,008	30,392,060			

CITY OF ALBANY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Ref Note	29 February 2024	30 June 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	79,047,507	64,709,943
Trade and other receivables		8,544,548	3,635,032
Other financial assets	2	7,363	14,611
Inventories	2	1,168,231	1,344,944
Other assets		4,416,247	2,365,598
TOTAL CURRENT ASSETS		93,183,896	72,070,128
NON-CURRENT ASSETS			
Trade and other receivables		1,663,889	1,663,889
Other financial assets		316,972	311,503
Property, plant and equipment		170,632,411	169,802,599
Infrastructure		423,821,688	425,931,419
Right-of-use assets		605,439	726,247
Intangible assets		3,386,867	3,660,151
TOTAL NON-CURRENT ASSETS		600,427,266	602,095,808
TOTAL ASSETS		693,611,162	674,165,935
CURRENT LIABILITIES			
Trade and other payables		9,614,214	9,275,402
Contract liabilities		3,221,297	2,967,929
Lease liabilities		70,735	193,207
Borrowings		707,083	1,522,656
Employee related provisions		6,309,872	6,513,774
Other provisions		208,501	208,501
TOTAL CURRENT LIABILITIES		20,131,702	20,681,469
NON-CURRENT LIABILITIES			
Other liabilities		850,531	850,531
Lease liabilities		656,161	656,161
Borrowings		3,867,934	3,867,934
Employee related provisions		629,810	629,810
Other provisions		9,359,114	9,359,114
TOTAL NON-CURRENT LIABILITIES		15,363,550	15,363,550
TOTAL LIABILITIES		35,495,252	36,045,019
NET ASSETS		658,115,909	638,120,917
EQUITY			
Retained surplus		351,800,439	331,805,447
Reserve accounts		49,161,207	49,161,207
Revaluation surplus		257,154,263	257,154,263
TOTAL EQUITY		658,115,909	638,120,917

CITY OF ALBANY
 NOTES TO THE MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

BASIS OF PREPARATION

BASIS OF PREPARATION

The City has reclassified a small number of accounts for comparative purposes. The impact of these reclassifications are considered minor and immaterial and have been made to improve the reporting alignment of the monthly financial report and the annual financial statements.

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34 and 35*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 February 2024

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

CITY OF ALBANY
 NOTES TO THE MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 1
 EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	33,150	0%			No material variance noted.
Grants, subsidies and contributions	(4,280,221)	-49%	▼	Timing	Operating grants, subsidies and contributions recognised for the period ending 29 February FY23/24 is tracking ↑\$1.51m (50.00%) relative to FY22/23. This increase in income YoY is predominantly attributable to income recognition related to the Motorplex project. The current overall negative variance to budget is also resultant from the budget phasing associated with the income receivable for the Motorplex project: Actual \$2.51m vs Budget \$7.12m (↓\$4.61m or -64.74%).
Fees and charges	1,551,175	11%	▲	Permanent	Fees and charges income recognised for the period ending 29 February FY23/24 is tracking ↑\$1.15m (7.05%) relative to FY22/23. Business units that have derived notable fees & charges in excess of YTD budget include: ALAC: Actual \$1.96m vs Budget \$1.63m (↑\$330k or 20.33%), Waste Income: Actual \$7.85m vs Budget \$7.24m (↑\$613k or 8.47%), Airport: Actual \$1.63m vs Budget \$1.45m (↑\$175k or 12.06%) and Building & Planning: Actual \$669k vs Budget \$525k (↑\$144k or 27.38%).
Profit on Asset disposal	92,039	41%			No material variance noted.
Interest earnings	409,642	17%	▲	Timing	The YTD interest earnings are primarily resultant from the City's higher than forecast investment portfolio (see note 3 for YoY comparison). The YoY growth in the City's investment portfolio is primarily attributable to the prepayment of the FY23/24 Financial Assistance Grants (↑ \$5.76m) coupled with increased rates billing & the derivation of higher fees & charges income. This variance has been addressed in the budget review, item CCS610.
Other revenue	13,090	16%			No material variance noted.

NOTE 1 (Continued)

EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Expenditure from operating activities					
Employee costs	1,778,742	-8%	▼	Timing	<p>Multiple factors are impacting on the current underspend in employee costs to budget. Primarily the variance is attributable to the timing of recruitment for newly budgeted positions, the timing of recruitment for multiple existing vacancies & the FY23/24 budgeted salary increase for EA employees not having been enacted.</p> <p>Across the categories of employee costs, the variance is observed in: Salaries and wages: Actual \$14.36m vs Budget \$15.77m (↓\$1.41m or -8.96%), Superannuation: Actual \$2.06m vs Budget \$2.22m (↓\$152k or -6.87%) and Employee provisions: Actual \$1.83m vs Budget \$2.11m (↓\$285k or -13.47%).</p> <p>Total employee costs recorded for the period ending 29 February FY23/24 of \$19.59m is tracking ↑\$520k (2.73%) relative to the same period in FY22/23. The current underspend in Salaries and wages is partially offset by Labour Hire expenditure of \$561k (recorded under Materials and contracts).</p>
Materials and contracts	2,292,482	-12%	▼	Timing	<p>Materials and contracts expenditure recognised for the period ending 29 February FY23/24 is tracking ↑\$2.33m (14.40%) relative to FY22/23. This increase in expenditure YoY is due to the Motorplex project being budgeted against this line item.</p> <p>The current underspend against YTD budget is also primarily attributable to the Motorplex project: Actual \$2.52m vs Budget \$5.28m (↓\$2.76m or -52.29%). The current underspend against the Motorplex is partially offset by an overspend in Road Maintenance: Actual \$3.52m vs Budget \$3.04m (↑\$477k or 15.67%).</p>
Utility charges	(79,870)	7%			No material variance noted.
Depreciation on non-current assets	25,021	0%			No material variance noted.
Finance costs	(3,166)	2%			No material variance noted.
Insurance expenses	33,003	-5%			No material variance noted.
Loss on asset disposal	(94,312)	105%			No material variance noted.
Other expenditure	(84,238)	4%			No material variance noted.
Non-cash amounts excluded from operating activities					
Add: Depreciation on assets	(25,021)	0%			No material variance noted.
Add: Loss on disposal of assets	94,312	105%			No material variance noted.
Less: Profit of disposal of assets	(92,039)	41%			No material variance noted.
Movement in Value of Investments	(5,469)	0%			No material variance noted.

NOTE 1 (Continued)

EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(2,025,966)	-31%	▼	Permanent	Income recognition for capital grants is directly tied to the achievement of milestones for related projects reported in the City's capital works budget under note 5. Reporting variances to budget will exist at various stages throughout the reporting period. Total Capital grants, subsidies and contributions recorded for the period ending 29 February FY23/24 is tracking down ↑\$378k (9.36%) relative to FY22/23. Variances are predominantly noted in grants associated with state fundings for Roads: Actual \$199k vs Budget \$1.76m (↓\$1.56m or -88.67%) and state funding for capital assets associated with fire and emergency services: Actual \$551k vs Budget \$1.22m (↓\$671k or -54.92%).
Proceeds from disposal of assets	(112,652)	-14%	▼	Timing	YTD PPE disposals made in accordance with the City's fleet replacement program are lower than prescribed in the budget. The timing of disposals is largely influenced by the availability of new vehicles & heavy plant, it is expected that actual PPE disposals will align more closely to budget as the year progresses. Total Proceeds from disposal of assets for the period ending 29 February FY23/24 are tracking ↑\$553k (376.19%) relative to FY22/23.
Purchase of property, plant and equipment	2,786,862	-37%	▲	Timing	Numerous projects are exhibiting variances between project budget phasing and actual expenditure recorded. Notable variances include: Heavy Plant Replacement Program: Actual \$1,890k vs Budget \$2,941k (↓\$1,052k or -35.75%), Public Toilets - Public Toilet Renewal (R100%): Actual \$133k vs Budget \$381k (↓\$248k or -65.01%), Kalgan Bush Fire Brigade - 3 Appliance Bay Facility: Actual \$41k vs Budget \$241k (↓\$200k or -83.00%), ALAC - Replace Filter Sand / Shelters: Actual \$0k vs Budget \$120k (↓\$120k or -100.00%), and Surf Lifesaving Club - Middleton Beach: Actual \$155k vs Budget \$275k (↓\$120k or -43.61%). Variations between actual & budget are likely to be observed throughout the remainder of the financial year.

NOTE 1 (Continued)

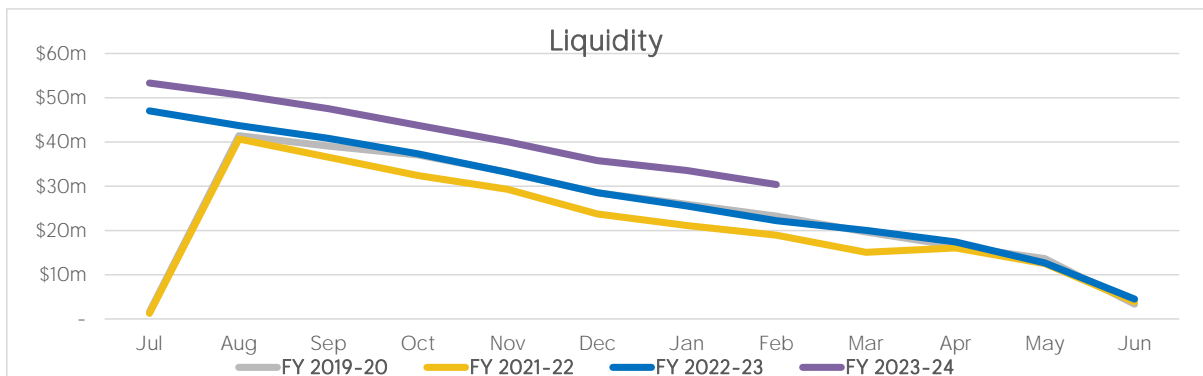
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
INVESTING ACTIVITIES (Continued)					
Purchase and construction of infrastructure	9,783,801	-59%	▲	Permanent	<p>The phasing of infrastructure project budgets to align with construction periods has increased the number of projects with a reportable variance for the February reporting period. Projects with significant YTD variances are noted below:</p> <p>Middleton Road Link Shared Path: Actual \$10k vs Budget \$1,003k (↓\$993k or -99.00%), Transfer Station Construction: Actual \$32k vs Budget \$1,010k (↓\$978k or -96.83%), Bridge - Hortins Drain on Cosy Corner Road: Actual \$0k vs Budget \$845k (↓\$845k or -100.00%), Lockyer Avenue/York Street Stage: Actual \$51k vs Budget \$840k (↓\$789k or -93.97%), Middleton Road - Lake Seppings Rd to Flinders Pde: Actual \$35k vs Budget \$663k (↓\$628k or -94.77%), North Road Left Mill & Fill: Actual \$24k vs Budget \$462k (↓\$438k or -94.84%), York/Proudlove Realignment: Actual \$9k vs Budget \$408k (↓\$399k or -97.79%), AHW Asphalt Overlay: Actual \$175k vs Budget \$504k (↓\$328k or -65.19%), Centennial Youth Park - Multiuse Court: Actual \$0k vs Budget \$257k (↓\$257k or -100.00%), Maley Pl/Bardley Rd - Ulster Rd to Hardie Rd - Path: Actual \$2k vs Budget \$258k (↓\$255k or -99.04%), Redhen Road Seal Gravel Road: Actual \$619k vs Budget \$844k (↓\$225k or -26.63%), and Stirling Tce - Replace Paving: Actual \$0k vs Budget \$219k (↓\$219k or -100.00%).</p> <p>Variations between actual & budget are likely to be observed throughout the remainder of the financial year.</p>
Non-current to current movement	5,010	100%			No material variance noted.
FINANCING ACTIVITIES					
Repayment of borrowings	(26)	0%			No material variance noted.
Proceeds from borrowings	-	0%			No material variance noted.
Proceeds from self-supporting loans	-	0%			No material variance noted.
Payments for principal portion of lease liabilities	6,309	-5%			No material variance noted.
Restricted Cash Utilised	-				No material variance noted.
Transfers to reserves (restricted assets)	-	0%			No material variance noted.
Transfers from reserves (restricted assets)	-	0%			No material variance noted.
Surplus/(Deficit) at start of financial year	-	0%			No material variance noted.

CITY OF ALBANY
 NOTES TO THE MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 2
 NET CURRENT ASSETS & FUNDING POSITION

	Ref Note	FOR THE PERIOD ENDED 29 FEBRUARY 2024	FOR THE PERIOD ENDED 31 JANUARY 2024	FOR THE PERIOD ENDED 28 FEBRUARY 2023
		\$	\$	\$
Current Assets				
Cash - Unrestricted	3	34,479,696	38,526,069	33,644,376
Cash - Restricted	3	44,567,803	44,511,790	41,794,868
Trade Receivables - Rates and Rubbish	4	6,103,563	7,389,608	6,671,788
Trade Receivables - Other		2,440,986	1,772,919	1,913,567
Inventories		1,168,230	1,255,490	735,313
Grants Receivable		2,055,238	1,364,496	114,471
Other Current Assets		2,361,009	2,577,364	1,853,729
Other Financial Assets - Self Supporting Loan		7,363	7,363	7,137
		93,183,888	97,405,099	86,735,248
Less: Current Liabilities				
Trade & Other Payables		(9,614,214)	(10,528,696)	(8,661,026)
Contract Liabilities		(3,221,297)	(3,421,559)	(8,029,663)
Lease Liabilities		(70,735)	(86,104)	(63,536)
Borrowings		(707,083)	(707,083)	(1,021,332)
Provisions		(6,518,373)	(6,478,119)	(6,615,487)
		(20,131,702)	(21,221,561)	(24,391,044)
Net Current Assets		73,052,186	76,183,538	62,344,205
Adjustments				
Add Back: Borrowings		707,083	707,083	1,021,332
Add Back: ROU liabilities		70,735	86,104	63,536
Add Back: Head-lease liability amortisation		101	101	96
Add Back: Implicit Interest		10,439	9,207	10,752
(Less): Cash Backed Reserves		(43,441,121)	(43,441,121)	(41,203,283)
(Less): Other Financial Assets - Self Supporting Loan		(7,363)	(7,363)	(7,137)
		(42,660,126)	(42,645,989)	(40,114,704)
Net Current Funding Position		30,392,060	33,537,549	22,229,501



COMMENTS:
 The Net Current Funding Position for the reporting period ending 29-February-2024 is ↑\$8.16m (26.86%) relative to the same period in FY22/23 and ↑\$11.46m (37.70%) relative to the same period in FY21/22.
 This YoY increase in liquidity is attributable to increased rates billing, the derivation of higher fees & charges & the timing of transfers from the Unspent Grants Reserve.
 No significant matters noted.

CITY OF ALBANY
NOTES TO THE MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 3
CASH INVESTMENTS

TERM DEPOSITS

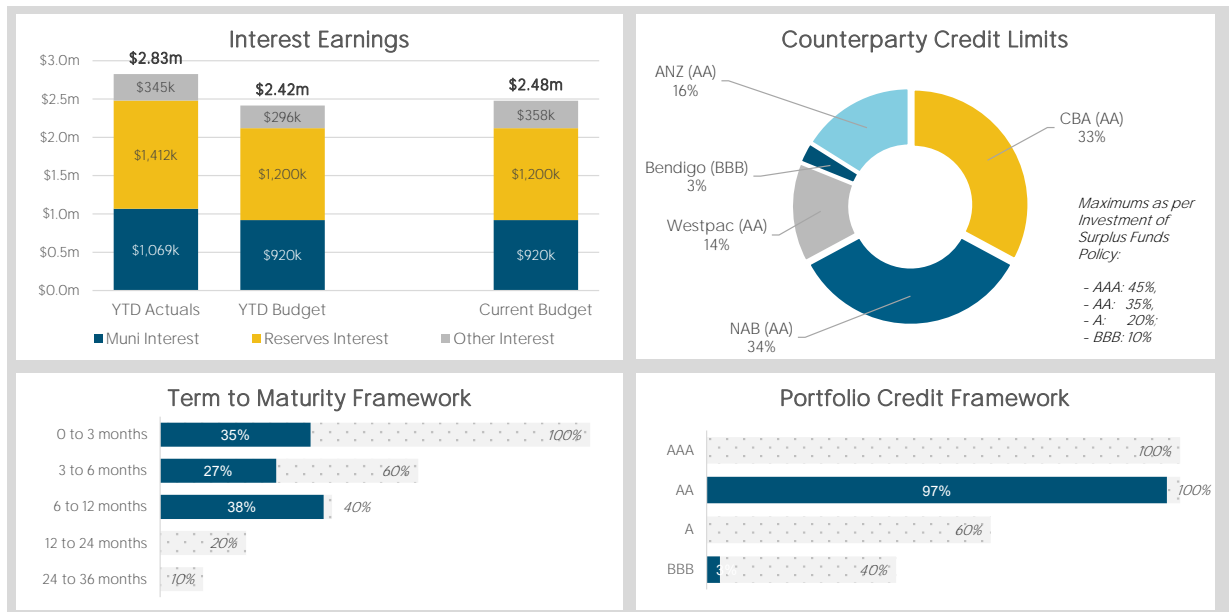
Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	CBA	AA	4.93%	11-Dec-23	11-Mar-24	0 to 3 months	2,500,000	30,728
General Municipal	NAB	AA	5.00%	11-Dec-23	11-Mar-24	0 to 3 months	2,500,000	31,164
General Municipal	NAB	AA	5.05%	20-Dec-23	19-Mar-24	0 to 3 months	4,000,000	49,808
General Municipal	CBA	AA	4.41%	28-Feb-24	28-Mar-24	0 to 3 months	2,000,000	7,008
General Municipal	NAB	AA	5.05%	04-Jan-24	03-Apr-24	0 to 3 months	3,000,000	37,356
General Municipal	ANZ	AA	4.88%	29-Jan-24	29-Apr-24	0 to 3 months	6,500,000	79,083
General Municipal	NAB	AA	5.05%	05-Feb-24	06-May-24	0 to 3 months	2,500,000	31,476
General Municipal	CBA	AA	4.79%	28-Feb-24	29-May-24	0 to 3 months	2,000,000	23,884
General Municipal	Bendigo	BBB	5.01%	12-Jan-24	10-Jul-24	3 to 6 months	2,000,000	49,414
							27,000,000	339,921
Reserves (Restricted)	Westpac	AA	4.47%	16-Oct-23	16-Apr-24	6 to 12 months	5,000,000	112,056
Reserves (Restricted)	ANZ	AA	4.90%	04-Jan-24	04-Jun-24	3 to 6 months	5,000,000	102,027
Reserves (Restricted)	CBA	AA	5.02%	08-Jan-24	06-Jun-24	3 to 6 months	7,000,000	144,411
Reserves (Restricted)	NAB	AA	5.20%	20-Nov-23	17-Jun-24	6 to 12 months	5,000,000	149,589
Reserves (Restricted)	CBA	AA	5.06%	12-Feb-24	12-Aug-24	3 to 6 months	5,000,000	126,153
Reserves (Restricted)	CBA	AA	5.31%	29-Nov-23	26-Aug-24	6 to 12 months	5,000,000	197,125
Reserves (Restricted)	Westpac	AA	5.15%	29-Nov-23	29-Nov-24	6 to 12 months	5,000,000	258,205
Reserves (Restricted)	NAB	AA	5.25%	04-Dec-23	03-Dec-24	6 to 12 months	7,500,000	393,750
							44,500,000	1,483,317
Weighted Average Interest Rate:			5.01%	SubTotal: Term Deposits:			71,500,000	1,823,238

FUNDS AT-CALL

Type	Institution	S&P Rating	Interest Rate	Name / Purpose	Balance (\$)
General Municipal	CBA	AA	4.25%	Municipal Operating Account	1,195,982
General Municipal	CBA	AA	4.35%	Municipal Savings Account	6,283,714
Reserves (Restricted)	CBA	AA	4.25%	Reserve Transactional Account	59,625
Reserves (Restricted)	CBA	AA	4.25%	NAC Reserve Account	8,178
Weighted Average Interest Rate:					4.33%
SubTotal: Funds At-Call:					7,547,499

TOTAL Weighted Average Interest Rate: 4.94%

Total Cash: 79,047,499



COMMENTS:

Year-on-year movement in cash investment portfolio:

	29/02/2024	28/02/2023	\$ MVT	% MVT
Municipal	\$27.0m	\$27.0m	\$0m	0.00%
Reserve	\$44.5m	\$41.0m	\$3.5m	8.54%
Total	\$71.5m	\$68.0m	\$3.5m	5.15%
Average Return**	5.01%	3.81%		1.21%

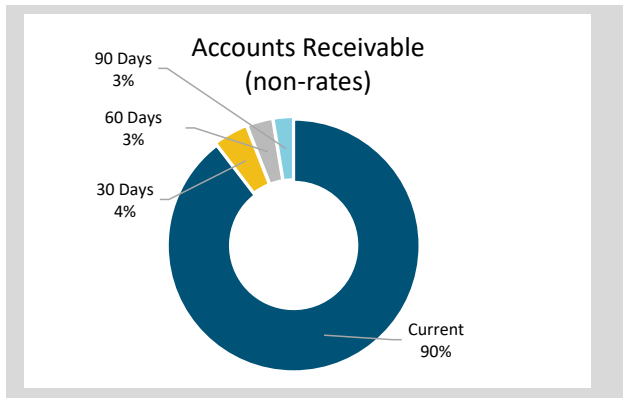
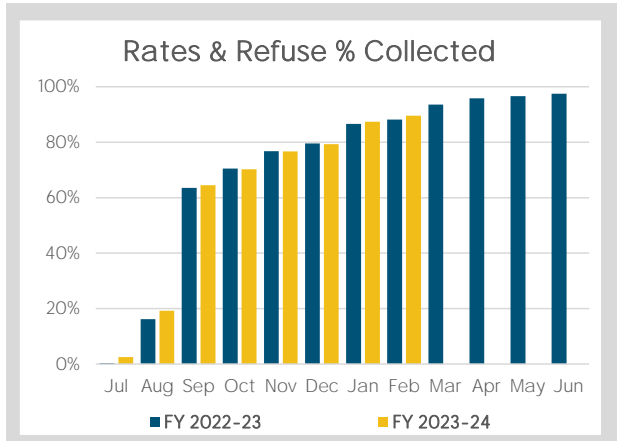
No significant matters noted.

**Weighted Average Interest Rate for Term Deposits only

CITY OF ALBANY
 NOTES TO THE MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

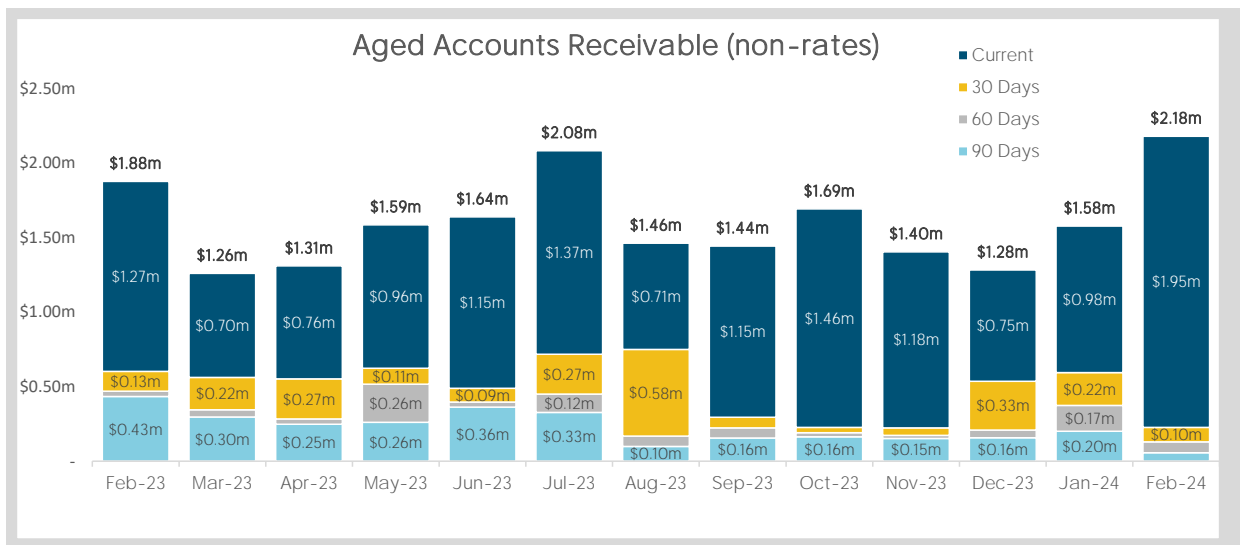
NOTE 4
 RECEIVABLES

Rates & Refuse % Collected	\$
Opening Arrears Previous Years	1,417,864
Rates Levied	44,245,896
Refuse Levied	8,703,471
ESL Levied	3,758,805
Other Charges Levied	359,259
Amount Levied	58,485,294
(Less): Collections	(52,381,731)
Total Rates & Charges Collectable	6,103,563
<i>% Collected</i>	<i>89.6%</i>



Accounts Receivable (non-rates)	\$	%
Current	1,953,108	90%
30 Days	97,761	4%
60 Days	73,089	3%
90 Days	56,343	3%
Total	2,180,300	100%

Amounts shown above include GST (where applicable)

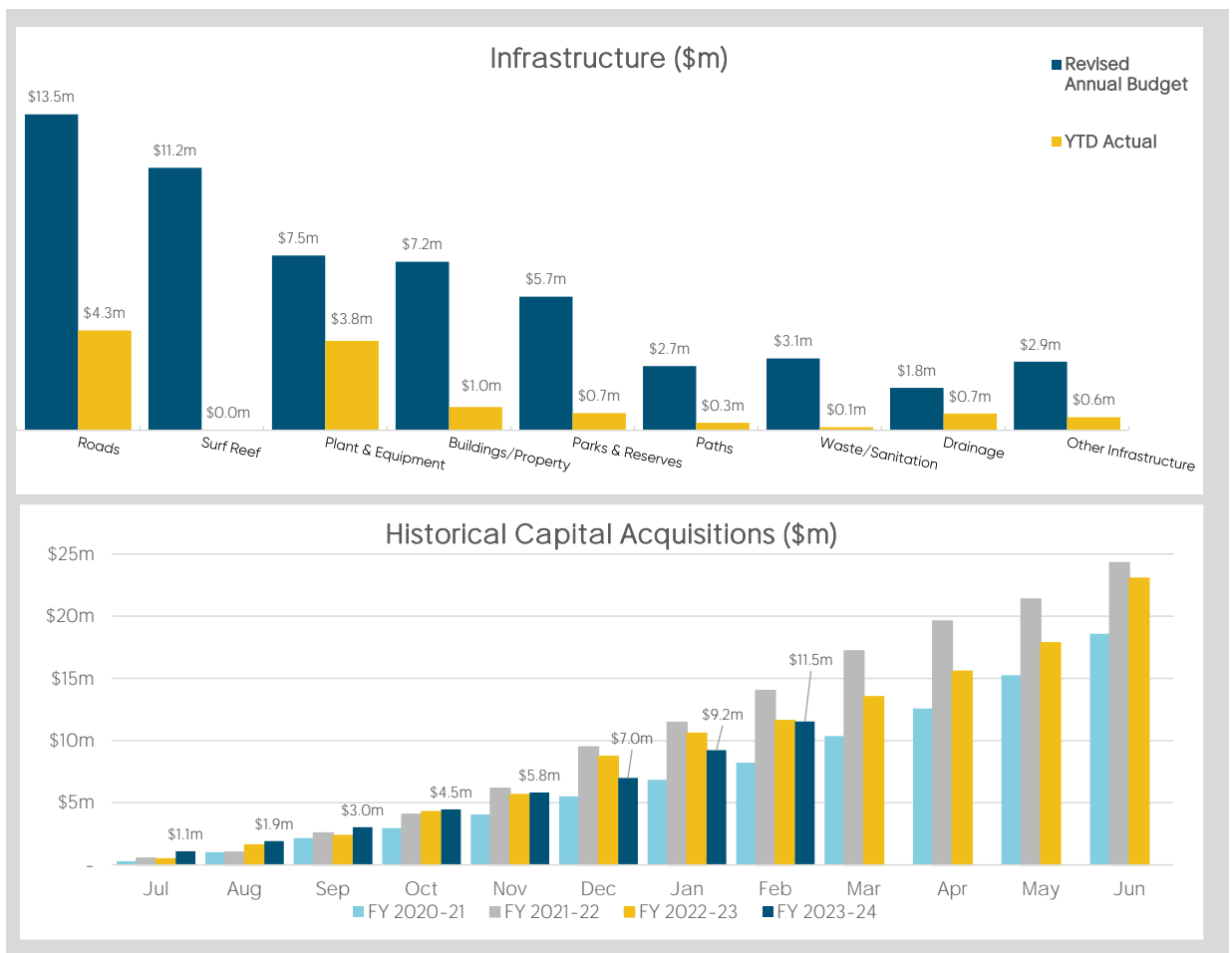


COMMENTS:
 Reduction in +90 days aged receivable is due to the write-off of Virgin Australia debts (CCS603) & successful negotiation for payment of another aged debt which was >\$20k.
 Increase in current receivables is due to invoices being raised to the Department of Local Government, Sports & Cultural Industries (\$880k) for the Albany Surf Life Saving Club Redevelopment & the Great Southern Development Commission (\$192.5k) for the Regional Tennis Centre. At the date this report was prepared both invoices were paid in full.
 Regional Express (REX) Recipient Created Tax Invoices (RCTIs) are recognised against Accrued Income & are not reflected in Aged Accounts Receivable. At the date this report was prepared REX RCTI receivables are \$457k.

CITY OF ALBANY
 NOTES TO THE MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 5
 CAPITAL ACQUISITIONS

Capital Acquisitions	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Roads	11,965,286	13,478,263	8,323,518	4,255,296	(4,068,222)	(49%)	▼
Surf Reef	11,200,000	11,200,000	0	4,640	4,640	-	
Plant & Equipment	7,308,069	7,459,983	5,055,204	3,811,911	(1,243,293)	(25%)	▼
Buildings/Property	6,125,290	7,187,877	2,539,017	995,448	(1,543,569)	(61%)	▼
Parks & Reserves	5,553,604	5,696,580	1,529,656	734,967	(794,689)	(52%)	▼
Paths	3,272,464	2,736,330	2,036,915	319,251	(1,717,664)	(84%)	▼
Waste/Sanitation	2,826,229	3,067,574	1,706,865	129,328	(1,577,537)	(92%)	▼
Drainage	2,364,930	1,814,930	935,385	717,370	(218,015)	(23%)	▼
Other Infrastructure	1,823,438	2,925,298	1,973,300	560,987	(1,412,313)	(72%)	▼
Total Capital Acquisitions	52,439,310	55,566,835	24,099,860	11,529,197	(12,570,662)	(52%)	▼



COMMENTS:
 Total Capital Acquisitions of \$11.53m for the period ending 29-February-2024 are ↓\$83k (-0.72%) compared to the equivalent reporting period in FY22/23 where total Capital Acquisitions recorded were \$11.61m & ↓\$2.49m (-21.61%) compared the equivalent reporting period in FY21/22 where total Capital Acquisitions recorded were \$14.02m.

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 29 FEBRUARY 2024**

CREDIT CARD TRANSACTIONS			
DATE	PAYEE	DESCRIPTION	AMOUNT
30/01/2024	DMIRS EAST PERTH	High Risk Work licence - P Bockman	\$44.00
30/01/2024	DMIRS EAST PERTH	High Risk Work licence - P Loynes	\$44.00
30/01/2024	DMIRS EAST PERTH	High Risk Work licence - K Battison	\$44.00
05/02/2024	ASIC	ASIC Company Search	\$10.00
05/02/2024	ASIC	ASIC Company Search	\$10.00
05/02/2024	ASIC	ASIC Company Search	\$10.00
05/02/2024	ASIC	ASIC Company Search	\$10.00
06/02/2024	DROPBOX DD9H84G27KY3	Dropbox Business Standard Plan	\$302.50
06/02/2024	EXPRESS ONLINE TRAININ	Food Safety Handler Course - N Banyard	\$35.50
07/02/2024	EZI*REGIONAL AUS INST	National Regional Housing Summit 2024 Virtual Event	\$20.00
12/02/2024	METRO HOTEL PERTH	Accommodation / Meals - B O'Meara - TAFE	\$1,708.35
13/02/2024	WARRRL	Containers for Change Promotional - Fossikers Tip Shop	\$433.43
14/02/2024	WWW.SKYMESH.NET.AU	Monthly Fee for Cape Riche Internet Services	\$60.55
21/02/2024	KINGS PARK MOTEL	Accommodation - W Turner - Contract Management Workshop	\$510.00
23/02/2024	PLANNING INSTITUTE OF	Development Assessment	\$20.00
29/01/2024	WIX.COM	Contact Management System - NAC & Events	\$200.97
29/01/2024	STARLINK AUSTRALIA PTY	Internet - Fire Control Van	\$374.00
29/01/2024	INTNL TRANSACTION FEE	International Transaction fee	\$5.02
30/01/2024	EXPRESS ONLINE TRAININ	Food Handlers Course - H Bell	\$35.50
30/01/2024	EXPRESS ONLINE TRAININ	Food Handlers Course - H Loncar	\$35.50
31/01/2024	STAMMS EMPORIUM	Farewell Gift - Staff	\$20.00
31/01/2024	EXPRESS ONLINE TRAININ	Food Handlers Course - M Nicholson	\$35.50
01/02/2024	THREE ANCHORS	Morning Tea - Staff Farewell	\$68.00
01/02/2024	REX AIRLINES	Flights - S Van Nierop - LG Professionals Finance Conference	\$407.41
04/02/2024	REZDY	Monthly Subscription to Rezdy Booking Platform - NAC	\$286.22
07/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Customer Service Term	\$159.68
07/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Property & Leasing Team	\$208.40
07/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Corporate Executive	\$105.06
10/02/2024	DROPBOX*2VG42WB6PFRN	Dropbox Plus - Finance / Auditors	\$184.67
20/02/2024	REZDY	Monthly Subscription to Rezdy Booking Platform for AVC	\$2.48

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 29 FEBRUARY 2024**

CREDIT CARD TRANSACTIONS			
DATE	PAYEE	DESCRIPTION	AMOUNT
20/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Property & Leasing Team	\$129.45
20/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Customer Service Term	\$39.87
20/02/2024	YARNMARKETPLACE	NAIDOC Uniforms - Corporate Executive	\$39.87
20/02/2024	YODECK.COM FLIPNODE	Online Advertising Portal - TV's at the Airport	\$91.92
20/02/2024	INTNL TRANSACTION FEE	International Transaction fee	\$2.30
22/02/2024	REGIONAL EXPRESS	Flights - H Bell - EA Congress Perth	\$407.41
22/02/2024	REGIONAL EXPRESS	Flights - H Bell - EA Congress Perth	\$407.41
22/02/2024	REGIONAL EXPRESS	Flights - H Bell - EA Congress Perth	\$407.41
22/02/2024	TRAVEL 72765808065424	Accommodation - H Bell - EA Congress Perth	\$657.02
22/02/2024	REGIONAL EXPRESS	Reversal of Flight Error - H Bell	-\$407.41
22/02/2024	REGIONAL EXPRESS	Reversal of Flight Error - H Bell	-\$407.41
24/02/2024	ZOOM.US 888-799-9666	Video Conferencing Facility for City of Albany	\$190.34
26/02/2024	REGIONAL EXPRESS	Flights - H Bell - LG Professionals EA and Volunteer Network	\$403.03
13/02/2024	REX AIRLINES	Flights - A Sharpe - RCAWA Meeting	\$376.28
15/02/2024	SQ *GARRISON ALBANY	Lunch - Sports Person of the Year Panelists	\$284.32
19/02/2024	CAFE ESPRESSO ONE	Meeting Expense - Mayor G Stocks, A Sharpe, N Watson, B Findlay & Wagyl Kaip	\$25.00
20/02/2024	LIV*LIVE PAYMENTS	Taxi - A Sharpe - Parliament House	\$19.32
20/02/2024	LIV*LIVE PAYMENTS	Taxi - A Sharpe - Parliament House	\$20.50
20/02/2024	MANTRA ON HAY PERTHOPI	Accommodation - A Sharpe - RCAWA Meeting	\$539.40
21/02/2024	LIV*LIVE PAYMENTS	Taxi - A Sharpe - RCAWA Meeting	\$24.03
21/02/2024	EMPERORSKITCHENCANNING	Meals- A Sharpe - RCAWA Meeting	\$17.05
21/02/2024	SWAN TAXIS PERTH	Taxi - A Sharpe - RCAWA Meeting	\$17.87
21/02/2024	EINSTEINS COFFEE AND F	Refreshments - A Sharpe and Mayor G Stocks - RCAWA Meeting	\$15.30
22/02/2024	CABFARE PAYMENTS	Taxi - A Sharpe - RCAWA Meeting	\$47.24
02/02/2024	ALBANY IGA QPS	Water - Premier & Cabinet Visit	\$29.25
05/02/2024	SQ *LA BOTANIC	Flower arrangements - Premier & Cabinet Visit	\$70.00
13/02/2024	HAMPERS BY DESIGN	Gift Hamper - Former Mayor D Wellington	\$96.50
22/02/2024	BARBEQUES GALORE AUST	Gas Refill - Staff BBQ	\$28.95
26/02/2024	BUNNINGS 608000	Glass Jar - Staff Easter Competition	\$34.98
29/01/2024	REGIONAL EXPRESS	Flights - Sports Person of Year Award and the Great Southern Forum - A Hancock	\$783.89

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 29 FEBRUARY 2024**

CREDIT CARD TRANSACTIONS			
DATE	PAYEE	DESCRIPTION	AMOUNT
29/01/2024	REGIONAL EXPRESS	Flights - Sports Person of Year Award and the Great Southern Forum - M Fuller	\$783.89
31/01/2024	REGIONAL EXPRESS	Flights - Sports Person of Year Award and the Great Southern Forum - M Readings	\$783.89
01/02/2024	CAFE ESPRESSO ONE	Meeting Expense - N Watson & D Dymond - 2 Pax	\$10.00
02/02/2024	KATES PLACE	Meeting Expense - N Watson & L Dean - 4 Pax	\$23.50
02/02/2024	GOOGLE ADS1978259392	National Anzac Centre- Google Ads	\$0.03
05/02/2024	INTUIT*MAILCHIMP	Monthly Marketing Plan - Communications	\$525.62
07/02/2024	FACEBK *ZJZ9UWXX52	Facebook and Instagram Advertising	\$446.47
08/02/2024	INTNL TRANSACTION FEE	International Transaction fee	\$1.00
08/02/2024	TICKETS*BUNURU SOC	Registration - N Watson - Bunuru Summit	\$420.00
08/02/2024	SOUNDTRACK YOUR BRAND	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	\$40.08
09/02/2024	REGIONAL EXPRESS	Flights - WA Museum Visit - A Macgregor	\$781.44
12/02/2024	CAFE ESPRESSO ONE	Meeting Expense - Southern Aboriginal Corporation - 7 Pax	\$37.50
13/02/2024	TOURISMOUN	Training - Your Tourism Business Online: Google, SEO & SEM - Communications	\$180.00
13/02/2024	TICKETS*FUNDAMENTA	Registration - Fundamentals of Arts Fundraising Workshop - D Cameron	\$110.00
14/02/2024	DEPT OF RACING GAMIN	Occasional Liquor Licence - Bendigo Community Grants - Albany Town Hall	\$58.50
15/02/2024	DOMA ALBANY	Meeting Expense - N Watson & C Petterson - 2 Pax	\$11.10
16/02/2024	THE EXECUTIVE CENTRE	National Anzac Centre Advisory Group - Venue Day Hire & Catering	\$789.54
16/02/2024	BP SPENCER PARK 6690	Fuel Expense - LG Professionals Great Southern Branch Meeting - Katanning	\$69.62
20/02/2024	REGIONAL EXPRESS	Flights - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - R McCready	\$750.11
20/02/2024	REGIONAL EXPRESS	Flights - Shires of Ashburton & East Pilbra Migration - Spydus Consortium- K Stone & K Perrin	\$1,497.76
21/02/2024	STOREDJ FITZROY	Premium Snow Fluid 5L - Youth Week Winter Wonderland Activation	\$77.00
21/02/2024	QANTAS AIRWAYS LIMITED	Flights - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Stoney	\$1,595.39
21/02/2024	QANTAS AIRWAYS LIMITED	Flights - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Perrin	\$1,595.39
21/02/2024	QANTAS AIRWAYS LIMITED	Flights - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - R McCready	\$1,801.92
22/02/2024	IP AUSTRALIA	Trademark IP Purchase for Albany Town Hall & Albany Public Library	\$250.00
22/02/2024	IP AUSTRALIA	Trademark IP Purchase for Albany Town Hall & Albany Public Library	\$250.00
22/02/2024	SUMMERSTAR TOURIST PAR	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Stone & K Perrin	\$329.40
22/02/2024	AUREA HOTEL PERTH KING	Accommodation - N Watson - Bunuru Summit	\$350.00
23/02/2024	SHIRE OF ASHBURTON	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - R	\$250.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 29 FEBRUARY 2024**

CREDIT CARD TRANSACTIONS			
DATE	PAYEE	DESCRIPTION	AMOUNT
23/02/2024	COUNTRY COMFORT INTERC	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K	\$170.10
23/02/2024	COUNTRY COMFORT INTERC	McCready	\$170.10
23/02/2024	COUNTRY COMFORT INTERC	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Perrin	\$170.10
23/02/2024	MARBLE BAR TRAVELLERS	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Stoney & K Perrin	\$510.00
23/02/2024	MIA MIA NEWMAN	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium K Stoney & K Perrin	\$520.00
23/02/2024	PARABURDOO INN	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K	\$250.00
23/02/2024	PARABURDOO INN	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - K Perrin	\$250.00
23/02/2024	KARRATHA MOTEL	Accommodation - Shires of Ashburton & East Pilbra Migration - Spydus Consortium - R	\$189.00
24/02/2024	WIX.COM	Monthly Subscription - City of Albany Events App Charge	\$7.41
26/02/2024	DEPT OF RACING GAMIN	Occasional Liquor Licence - CinefestOZ 2024 Program Launch - Albany Town Hall	\$58.50
			\$25,896.19

CITY OF ALBANY

LIST OF ACCOUNTS FOR PAYMENT

FOR THE PERIOD ENDING 15 MARCH 2024

PAYROLL TRANSACTIONS				
DATE			DESCRIPTION	AMOUNT
22/02/2024			Payroll	\$774,741.99
27/02/2024			Superannuation	\$152,747.31
07/03/2024			Payroll	\$789,904.42
13/03/2024			Superannuation	\$154,635.47
				\$ 1,872,029.19

CHEQUE TRANSACTIONS				
DATE	CHEQUE	NAME	DESCRIPTION	AMOUNT
				\$0.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174112	14/03/2024	@THE POOLSIDE	Catering / Office Supplies	\$520.30
EFT173898	29/02/2024	4 STEEL SUPPLIES	Building Maintenance Materials	\$100.00
EFT174058	07/03/2024	4 STEEL SUPPLIES	Building Maintenance Materials	\$627.00
EFT173623	22/02/2024	A CHESTER	Staff Reimbursement	\$28.57
EFT173697	22/02/2024	A PAYNE	Rates Refund	\$822.23
EFT173767	29/02/2024	ABBEY'S EARTHMOVING SERVICES	Gardening Services	\$412.50
EFT173924	07/03/2024	ACCESS ICON PTY LTD T/AS CASCADA	Drainage Maintenance Materials	\$1,076.90
EFT173978	07/03/2024	ACE CAMERA CLUB (INC)	Photography Services	\$280.00
EFT173925	07/03/2024	ACME DRYCLEANER & LAUNDRY SERVICES	Dry Cleaning Services	\$15.00
EFT173575	22/02/2024	ACORN TREES AND STUMPS	Vegetation Management Services C23012(D)	\$495.00
EFT174113	14/03/2024	ACORN TREES AND STUMPS	Vegetation Management Services C23012(D)	\$63,690.00
EFT173576	22/02/2024	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C23009(B)	\$41,556.57
EFT173768	29/02/2024	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C23009(B)	\$9,388.50
EFT173926	07/03/2024	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C23009(B)	\$37,582.89
EFT174089	14/03/2024	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C23009(B)	\$50,548.58
EFT174163	14/03/2024	ADAM GROCHOWSKI	Performance Fees	\$550.00
EFT173769	29/02/2024	ADVERTISER PRINT	Printing Services	\$632.00
EFT174090	14/03/2024	ADVERTISER PRINT	Printing Services	\$40.00
EFT174091	14/03/2024	AEROMIC MICROPHONES AUSTRALIA PTY LTD	Gym Equipment	\$83.00
EFT173849	29/02/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$616.62
EFT173994	07/03/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$265.29
EFT174169	14/03/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$1,307.70
EFT173579	22/02/2024	AIRBORNE MAPPING & PHOTOGRAPHY SERVICES	GIS Consultancy Services	\$1,900.00
EFT173929	07/03/2024	AIRBORNE MAPPING & PHOTOGRAPHY SERVICES	GIS Consultancy Services	\$1,900.00
EFT174094	14/03/2024	AIRBORNE MAPPING & PHOTOGRAPHY SERVICES	GIS Consultancy Services	\$1,900.00
EFT173578	22/02/2024	AIRPORT LIGHTING SPECIALISTS PTY LTD	Lighting Materials	\$30,767.00
EFT174093	14/03/2024	AIRPORT LIGHTING SPECIALISTS PTY LTD	Lighting Materials	\$1,799.60
EFT173635	22/02/2024	AL CURNOW HYDRAULICS	Plant Parts And Repairs	\$321.45
EFT173965	07/03/2024	AL CURNOW HYDRAULICS	Plant Parts And Repairs	\$1,949.15
EFT174142	14/03/2024	AL CURNOW HYDRAULICS	Plant Parts And Repairs	\$2,780.50

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174103	14/03/2024	ALBANY ART GROUP INC	Event Location Hire	\$540.00
EFT174158	14/03/2024	ALBANY ASPHALT SERVICES - GORDON WALMSLEY PTY LTD	Asphalt Services C23015(A)	\$16,275.00
EFT173586	22/02/2024	ALBANY AUTO ONE	Vehicle Parts / Maintenance	\$218.45
EFT173779	29/02/2024	ALBANY AUTO ONE	Vehicle Parts / Maintenance	\$420.00
EFT174098	14/03/2024	ALBANY AUTO ONE	Vehicle Parts / Maintenance	\$420.00
EFT173592	22/02/2024	ALBANY AUTOS	Purchase Of New Vehicle	\$41,255.69
EFT173936	07/03/2024	ALBANY AUTOS	Purchase Of New Vehicle	\$41,243.49
EFT173944	07/03/2024	ALBANY BITUMEN SPRAYING	Bitumen Services Q23069	\$3,016.75
EFT174052	07/03/2024	ALBANY CARPET COURT	Building Maintenance Services	\$11,460.00
EFT173680	22/02/2024	ALBANY CITY MOTORS	Plant Parts And Repairs	\$453.71
EFT174015	07/03/2024	ALBANY CITY MOTORS	Plant Parts And Repairs	\$30.66
EFT173591	22/02/2024	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$1,000.00
EFT173784	29/02/2024	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$5.00
EFT174105	14/03/2024	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$5.00
EFT173774	29/02/2024	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$10.00
EFT174096	14/03/2024	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$10.00
EFT173584	22/02/2024	ALBANY COMMUNITY RADIO T/AS GREAT SOUTHERN FM	Advertising	\$300.30
EFT173972	07/03/2024	ALBANY ENGINEERING COMPANY	Retic Materials	\$1,524.90
EFT173679	22/02/2024	ALBANY EVENT HIRE	Event Hire Q23015	\$16,477.20
EFT174014	07/03/2024	ALBANY EVENT HIRE	Event Hire Q23015	\$237.60
EFT174185	14/03/2024	ALBANY EVENT HIRE	Event Hire Q23015	\$983.20
EFT173648	22/02/2024	ALBANY FENCING COMPANY	Temporary Fencing	\$1,353.00
EFT173782	29/02/2024	ALBANY HALFWAY HOUSE ASSOCIATION INCORPORATED	Refund	\$140.00
EFT173775	29/02/2024	ALBANY INDOOR PLANT HIRE AND SALES	Indoor Plant Hire	\$513.70
EFT173931	07/03/2024	ALBANY INDOOR PLANT HIRE AND SALES	Indoor Plant Hire	\$275.28
EFT173580	22/02/2024	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant And Equipment Hire C23009(C)	\$4,535.30
EFT173772	29/02/2024	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant And Equipment Hire C23009(C)	\$1,485.00
EFT173590	22/02/2024	ALBANY IRRIGATION & DRILLING	Retic / Drainage Materials	\$3,814.00
EFT173783	29/02/2024	ALBANY IRRIGATION & DRILLING	Retic / Drainage Materials	\$1,242.29
EFT174104	14/03/2024	ALBANY IRRIGATION & DRILLING	Retic / Drainage Materials	\$474.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173588	22/02/2024	ALBANY LASERSCAPE	Event Services	\$1,347.50
EFT173730	22/02/2024	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$2,816.90
EFT173901	29/02/2024	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$566.30
EFT174061	07/03/2024	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$2,887.67
EFT174228	14/03/2024	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$425.74
EFT173589	22/02/2024	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$235.62
EFT173935	07/03/2024	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$494.54
EFT174102	14/03/2024	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$166.32
EFT173937	07/03/2024	ALBANY MOUNTAIN BIKE CLUB INC	Regional Events Sponsorship	\$3,750.00
EFT173688	22/02/2024	ALBANY NEWS DELIVERY	Newspaper Delivery	\$111.26
EFT173875	29/02/2024	ALBANY NEWS DELIVERY	Newspaper Delivery	\$121.11
EFT174023	07/03/2024	ALBANY NEWS DELIVERY	Newspaper Delivery	\$121.49
EFT174195	14/03/2024	ALBANY NEWS DELIVERY	Newspaper Delivery	\$97.07
EFT173587	22/02/2024	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$3,185.80
EFT173781	29/02/2024	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$1,393.90
EFT173934	07/03/2024	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$1,651.09
EFT174099	14/03/2024	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$424.82
EFT173933	07/03/2024	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Insurance Excess	\$300.00
EFT173786	29/02/2024	ALBANY PIPE BAND	Performance Fees	\$100.00
EFT173701	22/02/2024	ALBANY PLUMBING AND GAS	Plumbing Services C21006	\$6,352.90
EFT174211	14/03/2024	ALBANY PLUMBING AND GAS	Plumbing Services C21006	\$5,374.00
EFT173583	22/02/2024	ALBANY POWDER COATERS	Powder Coat Services	\$1,334.77
EFT174100	14/03/2024	ALBANY PSYCHOLOGICAL SERVICES	EAP Services	\$270.00
EFT174101	14/03/2024	ALBANY QUALITY LAWNMOWING	Mowing Services	\$130.00
EFT173871	29/02/2024	ALBANY RADIO COMMUNICATIONS	Plant Parts And Repairs	\$2,980.44
EFT174106	14/03/2024	ALBANY RECORDS MANAGEMENT	Offsite Storage	\$710.99
EFT173776	29/02/2024	ALBANY RETRAVISION	Office Equipment Q20007	\$380.00
EFT173932	07/03/2024	ALBANY RETRAVISION	Office Equipment Q20007	\$744.00
EFT173777	29/02/2024	ALBANY RSL SUB BRANCH	Stock Items - Forts Store	\$2,160.00
EFT173585	22/02/2024	ALBANY SCREENPRINTERS	Stock Items - Visitor Centre / Forts Store	\$1,250.00

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173778	29/02/2024	ALBANY SCREENPRINTERS	Stock Items - Visitor Centre / Forts Store	\$1,739.50
EFT174097	14/03/2024	ALBANY SENIOR HIGH SCHOOL	Refund	\$22.50
EFT173632	22/02/2024	ALBANY SIGNS	Sign Printing / Supply	\$3,492.50
EFT173816	29/02/2024	ALBANY SIGNS	Sign Printing / Supply	\$517.00
EFT173963	07/03/2024	ALBANY SIGNS	Sign Printing / Supply	\$561.00
EFT174138	14/03/2024	ALBANY SIGNS	Sign Printing / Supply	\$825.00
EFT173621	22/02/2024	ALBANY SKIPS AND WASTE SERVICES	Waste Disposal Services	\$537.50
EFT173773	29/02/2024	ALBANY STATIONERS OFFICE CHOICE	Stationery / Office Supplies	\$48.00
EFT173930	07/03/2024	ALBANY TOYOTA	Vehicle Parts / Maintenance Q23005	\$585.00
EFT173738	22/02/2024	ALBANY TYREPOWER	Tyre Replacement And Repairs Q21002(A)	\$3,191.70
EFT173911	29/02/2024	ALBANY TYREPOWER	Tyre Replacement And Repairs Q21002(A)	\$11,407.80
EFT173582	22/02/2024	ALBANY V-BELT AND RUBBER	Plant Parts and Repairs	\$376.89
EFT174095	14/03/2024	ALBANY V-BELT AND RUBBER	Plant Parts and Repairs	\$770.93
EFT173745	22/02/2024	ALBANY VETERINARY HOSPITAL PTY LTD	Animal Management Services	\$80.00
EFT173780	29/02/2024	ALBANY WINDOWS	Window Maintenance Services	\$1,328.00
EFT173858	29/02/2024	ALBANY WORLD OF CARS	Plant Parts And Repairs	\$358.18
EFT173577	22/02/2024	ALECIA HANCOCK CONSULTING	Presentation Fees	\$1,375.00
EFT173593	22/02/2024	ALINTA	Gas Usage Charges	\$47.85
EFT174107	14/03/2024	ALINTA	Gas Usage Charges	\$1,085.25
EFT173650	22/02/2024	ALL TRUCK REPAIRS	Plant Parts And Repairs	\$1,665.77
EFT173831	29/02/2024	ALL TRUCK REPAIRS	Plant Parts And Repairs	\$778.93
EFT173594	22/02/2024	ALL TRUCK SPARES	Plant Parts And Repairs	\$173.80
EFT173938	07/03/2024	ALLIANCE DISTRIBUTION SERVICES	Stock Items - Forts Store	\$230.96
EFT173821	29/02/2024	AMANDA CRUSE	Councillor Allowances	\$3,042.50
EFT173939	07/03/2024	AMITY HEALTH LIMITED	EAP Services	\$187.00
EFT173619	22/02/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel Deliveries	\$23,627.62
EFT173805	29/02/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel Deliveries	\$19,136.22
EFT174128	14/03/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel Deliveries	\$48,869.05
EFT174181	14/03/2024	AMPOL PETROLEUM DISTRIBUTORS PTY LTD	Purchase Of Kerosene	\$1,540.81
EFT173940	07/03/2024	ANTONIA'S DANCE STUDIO	Line Dancing Classes	\$480.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174122	14/03/2024	ARC INFRASTRUCTURE PTY LTD	Rental Charges	\$678.50
EFT174109	14/03/2024	ARCHIVAL SURVIVAL PTY LTD	Archiving Supplies	\$888.97
EFT173770	29/02/2024	ARLEY EGERTON-WARBURTON	Stock For Library	\$100.00
EFT173596	22/02/2024	ARMSTRONG SHINE GROUP PTY LTD	Window Cleaning Services Q23039	\$990.00
EFT173787	29/02/2024	ARMSTRONG SHINE GROUP PTY LTD	Window Cleaning Services Q23039	\$8,690.00
EFT174110	14/03/2024	ARMSTRONG SHINE GROUP PTY LTD	Window Cleaning Services Q23039	\$660.00
EFT173599	22/02/2024	ARTIFICIAL TURF DIRECT	Grounds Maintenance Materials	\$114.00
EFT173669	22/02/2024	ARTISTRALIA	Licence Fees	\$176.00
EFT173598	22/02/2024	ATC WORK SMART	Casual Labour / Apprentices	\$16,519.67
EFT173788	29/02/2024	ATC WORK SMART	Casual Labour / Apprentices	\$23,414.39
EFT173941	07/03/2024	ATC WORK SMART	Casual Labour / Apprentices	\$14,708.47
EFT174111	14/03/2024	ATC WORK SMART	Casual Labour / Apprentices	\$23,099.94
EFT173600	22/02/2024	ATTEKUS	Implementation Fees Q23013	\$3,031.88
EFT173602	22/02/2024	AUSROAD MANUFACTURING PTY LTD	Plant Parts And Repairs	\$528.00
EFT173655	22/02/2024	AUSTRALIAN GEOGRAPHIC PTY LTD	Advertising	\$4,400.00
EFT173601	22/02/2024	AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	Staff Training	\$636.00
EFT174108	14/03/2024	AUSTRALIAN PARKING & REVENUE CONTROL PTY LTD T/A APARC	Subscription Fees	\$299.71
EFT174115	14/03/2024	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions / Fine Payment	\$6,831.50
EFT173790	29/02/2024	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	\$1,331.50
EFT173789	29/02/2024	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$235,692.96
EFT174114	14/03/2024	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$244,634.80
EFT174150	14/03/2024	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	Staff Training	\$1,500.00
EFT173791	29/02/2024	AUSTRALIA'S SOUTH WEST INCORPORATED	Catering Services	\$1,000.00
EFT173603	22/02/2024	AVIATION PROJECTS	Consulting Services Q23042	\$25,828.00
EFT173604	22/02/2024	BADGEMATE	Badge Printing Services	\$148.40
EFT173605	22/02/2024	BAKERS FOOD & FUEL	Catering	\$451.89
EFT174116	14/03/2024	BAKERS FOOD & FUEL	Catering	\$569.10
EFT173792	29/02/2024	BARRICADES MEDIA PTY LTD (GOLD MX & FLY FM)	Advertising	\$396.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173872	29/02/2024	BEST ELECTRICAL ALBANY PTY LTD	Plant Parts And Repairs	\$274.95
EFT173943	07/03/2024	BEST OFFICE SYSTEMS	Photocopier Charges C21016	\$1,473.00
EFT174118	14/03/2024	BEST OFFICE SYSTEMS	Photocopier Charges C21016	\$374.00
EFT173794	29/02/2024	BEYOND CLARITY	Software Subscription	\$90.75
EFT173795	29/02/2024	B THEYER	Reusable Nappy Incentive	\$89.90
EFT173608	22/02/2024	BIG SKY PUBLISHING	Stock Items - Forts Store	\$969.82
EFT173981	07/03/2024	BILL GIBBS EXCAVATIONS	Plant And Equipment Hire C23009(D)	\$59,244.12
EFT173609	22/02/2024	BIO DIVERSE SOLUTIONS	Water Monitoring Services Q22005	\$2,524.50
EFT173942	07/03/2024	BIRCH CREEK HILL INVESTMENTS PTY LTD	Translation Services	\$196.98
EFT173951	07/03/2024	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply P17026	\$19,713.39
EFT173946	07/03/2024	BLUECOAST CONSULTING ENGINEERS PTY LTD	Design Services Q23059	\$4,604.16
EFT174120	14/03/2024	BOC GASES AUSTRALIA LIMITED	Gas Usage Charges	\$51.98
EFT173798	29/02/2024	BOHM PRESENTS	Performance Fees	\$2,000.00
EFT174121	14/03/2024	BOOKEASY AUSTRALIA PTY LTD	Bookeasy Booking Fees	\$370.48
EFT173799	29/02/2024	BRAEBURN RESOURCES PTY LTD	Rates Refund	\$1,047.92
EFT173695	22/02/2024	BRAYDEN JOHN PARKER	Mowing Services	\$232.50
EFT173613	22/02/2024	BROCKS	Gift Voucher	\$315.71
EFT173615	22/02/2024	BROOKS HEAVY TRANSPORT SERVICE PTY LTD	Plant And Equipment Hire	\$726.00
EFT173614	22/02/2024	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire	\$2,742.45
EFT173800	29/02/2024	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire	\$1,301.87
EFT173950	07/03/2024	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire	\$1,045.00
EFT174184	14/03/2024	BUCHER MUNICIPAL PTY LTD	Plant Parts And Repairs	\$1,477.05
EFT174127	14/03/2024	BUDGET RENT A CAR	Car Hire	\$69.84
EFT174124	14/03/2024	BUILDRITE HOMES	Refund	\$530.00
EFT173616	22/02/2024	BULLSEYE PLUMBING & GAS	Hydrojetting Services Q23045	\$810.00
EFT173802	29/02/2024	BULLSEYE PLUMBING & GAS	Hydrojetting Services Q23045	\$7,935.00
EFT173617	22/02/2024	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$754.83
EFT173803	29/02/2024	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$712.06
EFT173952	07/03/2024	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$1,359.96
EFT174125	14/03/2024	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$285.67

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173953	07/03/2024	BUNZL ANZ	Health Supplies	\$112.85
EFT174126	14/03/2024	BURSON AUTO PARTS	Plant Parts And Repairs	\$98.45
EFT173954	07/03/2024	BUSY BLUE BUS	Rezdy Tour Sales	\$843.20
EFT173618	22/02/2024	C & C MACHINERY CENTRE	Plant Parts And Repairs	\$25.88
EFT173975	07/03/2024	C FASOLO	Staff Reimbursement	\$29.00
EFT173804	29/02/2024	CALIBRE CARE	Building Maintenance Materials	\$197.00
EFT173806	29/02/2024	CAMLYN SPRINGS	Water Refills And Cooler Rental	\$432.00
EFT174129	14/03/2024	CAMTRANS ALBANY PTY LTD	Plant And Equipment Hire	\$150.00
EFT173807	29/02/2024	CARROLL AND RICHARDSON FLAGS	Australian Flags	\$536.09
EFT173957	07/03/2024	CBD ARCHITECTS PTY LTD	Design Services Q22051	\$2,090.00
EFT173958	07/03/2024	CENTENNIAL STADIUM INC	Electricity Charges / Event Services	\$459.31
EFT174132	14/03/2024	CENTENNIAL STADIUM INC	Electricity Charges / Event Services	\$21,454.28
EFT173809	29/02/2024	CENTIGRADE SERVICES PTY LTD	Air Conditioner Maintenance Services C22012	\$352.96
EFT173810	29/02/2024	CENTRE FOR ENVIRONMENTAL TRAINING	Staff Training	\$3,762.00
EFT173637	22/02/2024	CGS QUALITY CLEANING	Cleaning Services C23016	\$2,900.43
EFT173824	29/02/2024	CGS QUALITY CLEANING	Cleaning Services C23016	\$7,549.33
EFT174146	14/03/2024	CGS QUALITY CLEANING	Cleaning Services C23016	\$603.69
EFT173960	07/03/2024	CHERRY BOOTS ALBANY	Stock Items - Visitor Centre	\$197.00
EFT173622	22/02/2024	CHESTER PASS LUNCH BAR	Catering	\$92.00
EFT173812	29/02/2024	CHESTER PASS LUNCH BAR	Catering	\$175.00
EFT174133	14/03/2024	CHESTER PASS LUNCH BAR	Catering	\$232.50
EFT173813	29/02/2024	CHILD SUPPORT AGENCY	Payroll deductions	\$1,535.07
EFT174134	14/03/2024	CHILD SUPPORT AGENCY	Payroll deductions	\$1,358.91
EFT174135	14/03/2024	CHRISEA DESIGNS	Stock Items - Box Office	\$66.00
EFT173743	22/02/2024	C VAUGHAN	Reusable Nappy Incentive	\$84.96
EFT173625	22/02/2024	CLEANAWAY PTY LIMITED	Waste Disposal Services	\$328,634.52
EFT173814	29/02/2024	CLEANAWAY PTY LIMITED	Waste Disposal Services	\$143,843.25
EFT173961	07/03/2024	CLEANAWAY PTY LIMITED	Waste Disposal Services	\$2,986.09
EFT174034	07/03/2024	CLEANFLOW ENVIRONMENTAL SOLUTIONS - PERTH PRESSURE JET SERVICES PTY LTD	Drainage Inspections	\$2,000.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173627	22/02/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries / Town Hall Bar Supplied / Event Supplies / Catering	\$207.55
EFT173815	29/02/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries / Town Hall Bar Supplied / Event Supplies / Catering	\$257.65
EFT173962	07/03/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries / Town Hall Bar Supplied / Event Supplies / Catering	\$212.80
EFT174136	14/03/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries / Town Hall Bar Supplied / Event Supplies / Catering	\$150.12
EFT173634	22/02/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD (ONLINE ONLY)	Event Catering / Groceries	\$217.90
EFT174141	14/03/2024	COLES SUPERMARKETS AUSTRALIA PTY LTD (ONLINE ONLY)	Event Catering / Groceries	\$898.75
EFT174140	14/03/2024	COMMUNITY RESOURCES LTD (SOFT LANDING)	Recycling Services Q23028	\$12,492.70
EFT173628	22/02/2024	CONSCIOUS CANDLE COMPANY	Stock Items - Forts Store	\$2,626.58
EFT173629	22/02/2024	CONSTRUCTION HYDRAULIC DESIGN PTY LTD	Drainage Works	\$2,200.00
EFT173630	22/02/2024	CONTAINER TRADERS PTY LTD	Shipping Container	\$6,352.50
EFT173868	29/02/2024	CRAIG MCKINLEY	Councillor Allowances	\$3,042.50
EFT174139	14/03/2024	CRAYON AUSTRALIA PTY LTD	Software Subscription	\$640.33
EFT173633	22/02/2024	CREATIONS HOMES PTY LTD	Construction Services C23023	\$8,184.00
EFT173819	29/02/2024	CREATIONS HOMES PTY LTD	Construction Services C23023	\$49,530.04
EFT173964	07/03/2024	CREATIONS HOMES PTY LTD	Construction Services C23023	\$1,401.13
EFT173694	22/02/2024	CYNTHIA TRACEY ORR	Judging Fees / Stock Items - Box Office	\$128.00
EFT173878	29/02/2024	CYNTHIA TRACEY ORR	Judging Fees / Stock Items - Box Office	\$200.00
EFT173636	22/02/2024	D & K ENGINEERING	Plant Parts And Repairs / Fabrication Services	\$5,428.17
EFT173822	29/02/2024	D & K ENGINEERING	Plant Parts And Repairs / Fabrication Services	\$401.50
EFT173966	07/03/2024	D & K ENGINEERING	Plant Parts And Repairs / Fabrication Services	\$4,018.30
EFT174143	14/03/2024	D & K ENGINEERING	Plant Parts And Repairs / Fabrication Services	\$821.00
EFT173955	07/03/2024	D CAMERON	Staff Reimbursement	\$1,401.25
EFT174182	14/03/2024	D LITTLE	Staff Reimbursement	\$87.00
EFT173967	07/03/2024	DATACOM SYSTEMS (AU) PTY LTD	Software Subscription / IT Services / Maintenance	\$2,289.41
EFT174144	14/03/2024	DATACOM SYSTEMS (AU) PTY LTD	Software Subscription / IT Services / Maintenance	\$2,808.75
EFT173675	22/02/2024	DAVID LEECH	Stock Items - Forts Store	\$240.00

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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174006	07/03/2024	DAVID LEECH	Stock Items - Forts Store	\$240.00
EFT173823	29/02/2024	DEFIBTECH	First Aid Supplies	\$120.70
EFT173818	29/02/2024	DELMA BAESJOU	Councillor Allowances	\$3,042.50
EFT173928	07/03/2024	DELTA AGRIBUSINESS PTY LTD T/AS MANYPEAKS STORE	Fuel Supplies	\$248.61
EFT174092	14/03/2024	DELTA AGRIBUSINESS PTY LTD T/AS MANYPEAKS STORE	Fuel Supplies	\$369.05
EFT173771	29/02/2024	DELTA AGRIBUSINESS PTY LTD T/AS WELLSTEAD RURAL SERVICES	Catering	\$319.59
EFT173698	22/02/2024	DELTA AGRIBUSINESS T/A PETER GRAHAM CO	Vegetation Management Services	\$2,735.00
EFT173879	29/02/2024	DELTA AGRIBUSINESS T/A PETER GRAHAM CO	Vegetation Management Services	\$836.63
EFT174207	14/03/2024	DELTA AGRIBUSINESS T/A PETER GRAHAM CO	Vegetation Management Supplies	\$1,397.00
EFT174155	14/03/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL Contribution	\$1,127,318.24
EFT173764	26/02/2024	DEPARTMENT OF JUSTICE - FINES ENFORCEMENT	Court Filing Fees	\$3,792.00
EFT173922	29/02/2024	DEPARTMENT OF JUSTICE - FINES ENFORCEMENT	Court Filing Fees	\$4,522.50
EFT174123	14/03/2024	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy	\$16,835.66
EFT174081	07/03/2024	DIANA FORREST WOODBURY	Stock Items - Visitor Centre	\$212.50
EFT173639	22/02/2024	DJL ELECTRICAL CONTRACTING	Testing And Tagging / Electrical Services Q21057	\$2,365.99
EFT173827	29/02/2024	DJL ELECTRICAL CONTRACTING	Testing And Tagging / Electrical Services Q21057	\$1,861.75
EFT173969	07/03/2024	DJL ELECTRICAL CONTRACTING	Testing And Tagging / Electrical Services Q21057	\$2,662.11
EFT174148	14/03/2024	DJL ELECTRICAL CONTRACTING	Testing And Tagging / Electrical Services Q21057	\$1,176.89
EFT173970	07/03/2024	DOG ROCK MOTEL	Accommodation	\$1,426.80
EFT173971	07/03/2024	DRAEGER AUSTRALIA PTY LTD	Sporting Equipment	\$5,944.40
EFT174196	14/03/2024	E NORTHERN	Rates Refund	\$16.04
EFT173711	22/02/2024	E REMAJ	Rates Refund	\$616.79
EFT173917	29/02/2024	E WILSON	Staff Reimbursement	\$87.00
EFT173828	29/02/2024	EASI PACKAGING PTY LTD	Payroll deductions	\$11,955.64
EFT174151	14/03/2024	EASI PACKAGING PTY LTD	Payroll deductions	\$11,268.48
EFT174152	14/03/2024	ECOLOGIC TREE SERVICE	Vegetation Management Services C23012(B)	\$4,455.00
EFT174153	14/03/2024	ELDERS LIMITED	Vegetation Management Supplies	\$192.72
EFT173641	22/02/2024	ELLEKER GENERAL STORE AND TAVERN	Fuel / Catering	\$303.02
EFT173829	29/02/2024	ELLEKER GENERAL STORE AND TAVERN	Fuel / Catering	\$1,294.06

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173747	22/02/2024	ELOISE WALLEFELD	Stock Items - Box Office	\$1,203.40
EFT173642	22/02/2024	E-STRALIAN PTY LTD T/A SPARQUE	Weekly E-Bike Leasing	\$494.02
EFT173973	07/03/2024	E-STRALIAN PTY LTD T/A SPARQUE	Weekly E-Bike Leasing	\$494.02
EFT173643	22/02/2024	EVERTRANS	Plant Purchases Q23066, Q23075	\$112,200.00
EFT173974	07/03/2024	EVERTRANS	Plant Purchases Q23066	\$14,912.70
EFT174154	14/03/2024	EVERTRANS	Plant Purchases Q23066	\$20,542.50
EFT173645	22/02/2024	EYERITE SIGNS	Sign Printing / Supply	\$9,940.70
EFT173830	29/02/2024	EYERITE SIGNS	Sign Printing / Supply	\$82.50
EFT173647	22/02/2024	FARMERS CENTRE (1978) PTY LTD	Vehicle Parts / Maintenance	\$69.76
EFT173649	22/02/2024	FIRE & SAFETY WA	Fire Safety PPE	\$78.12
EFT173651	22/02/2024	FLEET NETWORK	Novated Lease And Associated Costs	\$1,618.54
EFT173979	07/03/2024	FLEET NETWORK	Novated Lease And Associated Costs	\$1,618.54
EFT173832	29/02/2024	FLIPS ELECTRICS	Plant Maintenance Services	\$3,234.00
EFT173652	22/02/2024	FLOURISH ECLECTIC	Floral Arrangements	\$484.00
EFT173980	07/03/2024	FOXTEL MANAGEMENT PTY LTD	Foxtel	\$420.00
EFT173833	29/02/2024	FRANGIPANI FLORAL STUDIO	Floral Arrangement	\$90.00
EFT173653	22/02/2024	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Safety Equipment	\$3,630.00
EFT173880	29/02/2024	FULTON HOGAN INDUSTRIES	Road Maintenance Services	\$158,847.93
EFT174208	14/03/2024	FULTON HOGAN INDUSTRIES	Road Maintenance Services	\$192,834.40
EFT173723	22/02/2024	G & L SHEETMETAL	Hardware Supplies / Tools	\$198.80
EFT173836	29/02/2024	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies	\$5,524.92
EFT173982	07/03/2024	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies	\$258.00
EFT174157	14/03/2024	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies	\$806.70
EFT174156	14/03/2024	GEOFABRICS AUSTRALASIA PTY LTD	Hardware Supplies	\$1,334.52
EFT173659	22/02/2024	GHD PTY LTD	Design Services C22004	\$3,897.91
EFT173991	07/03/2024	GHD PTY LTD	Water Monitoring Services Q23018	\$7,934.85
EFT173835	29/02/2024	GLASS SUPPLIERS	Glazing Services	\$971.30
EFT173834	29/02/2024	GLEN FLOOD GROUP PTY LTD - GFG CONSULTING	Consulting Services	\$18,789.10
EFT173756	22/02/2024	GLENDA WILLIAMS	Welcome To Country	\$300.00
EFT173838	29/02/2024	GRANDE FOOD SERVICE PTY LTD	Town Hall Stock	\$418.24

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174164	14/03/2024	GREAT SOUTHERN FARM SERVICE	Plant Parts And Repairs	\$2,157.97
EFT173841	29/02/2024	GREAT SOUTHERN FUELS	Fuel Supplies	\$1,002.38
EFT173985	07/03/2024	GREAT SOUTHERN FUELS	Fuel Supplies	\$431.02
EFT174161	14/03/2024	GREAT SOUTHERN FUELS	Fuel Supplies	\$1,007.88
EFT173658	22/02/2024	GREAT SOUTHERN GEOTECHNICS PTY LTD	Geotechnical Services	\$550.00
EFT173844	29/02/2024	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Disposal Services Q22009	\$9,951.50
EFT173989	07/03/2024	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Disposal Services Q22009	\$382.00
EFT174160	14/03/2024	GREAT SOUTHERN PEST & WEED CONTROL / ALBANY PEST & WEED CONTROL	Pest Management Services Q23031	\$81.25
EFT173657	22/02/2024	GREAT SOUTHERN SUPPLIES	Uniforms / PPE / Cleaning / Hygiene Supplies	\$1,517.45
EFT173843	29/02/2024	GREAT SOUTHERN SUPPLIES	Uniforms / PPE / Cleaning / Hygiene Supplies	\$5,689.65
EFT173986	07/03/2024	GREAT SOUTHERN SUPPLIES	Uniforms / PPE / Cleaning / Hygiene Supplies	\$3,023.58
EFT174162	14/03/2024	GREAT SOUTHERN SUPPLIES	Uniforms / PPE / Cleaning / Hygiene Supplies	\$1,214.52
EFT173987	07/03/2024	GREAT SOUTHERN TURF	Turf Supplies Q23003	\$440.00
EFT173990	07/03/2024	GREEN MAN MEDIA PRODUCTIONS	Graphic Design Services	\$7,416.00
EFT173842	29/02/2024	GREEN RANGE COUNTRY CLUB INC	Catering	\$4,300.00
EFT173656	22/02/2024	GREEN SKILLS INCORPORATED	Vegetation Management Services C22010(A)	\$14,068.07
EFT173840	29/02/2024	GREEN SKILLS INCORPORATED	Vegetation Management Services C22010(A)	\$1,203.47
EFT173984	07/03/2024	GREEN SKILLS INCORPORATED	Vegetation Management Services C22010(A)	\$9,741.00
EFT174159	14/03/2024	GREEN SKILLS INCORPORATED	Vegetation Management Services C22010(A)	\$597.74
EFT173988	07/03/2024	GREENMAN TRADING COMPANY	Arborist Services	\$362.18
EFT174175	14/03/2024	GREGG KERSHAW	EAP Services	\$290.00
EFT173900	29/02/2024	GREGORY BRIAN STOCKS	Mayoral Allowances	\$12,197.08
EFT174165	14/03/2024	GSM AUTO ELECTRICAL	Plant Parts And Repairs	\$465.20
EFT173626	22/02/2024	GULL ROCK CONSTRUCTIONS	Construction Services	\$7,425.00
EFT173699	22/02/2024	HANSON CONSTRUCTION MATERIALS PTY LTD	Concreting Supply C22007	\$5,834.54
EFT174035	07/03/2024	HANSON CONSTRUCTION MATERIALS PTY LTD	Concreting Supply C22007	\$1,616.86
EFT174209	14/03/2024	HANSON CONSTRUCTION MATERIALS PTY LTD	Concreting Supply C22007	\$1,999.36
EFT173848	29/02/2024	HARVEY NORMAN AV/IT ALBANY	IT Equipment	\$595.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173661	22/02/2024	HEATLEYS SAFETY & INDUSTRIAL / SKIPPER TRANSPORT PARTS	Plant Parts And Repairs	\$840.71
EFT173846	29/02/2024	HEATLEYS SAFETY & INDUSTRIAL / SKIPPER TRANSPORT PARTS	Plant Parts And Repairs	\$203.83
EFT174167	14/03/2024	HEATLEYS SAFETY & INDUSTRIAL / SKIPPER TRANSPORT PARTS	Plant Parts And Repairs	\$517.21
EFT173662	22/02/2024	HERE NOW	Art Installation Services	\$440.00
EFT173993	07/03/2024	HERSEYS SAFETY PTY LTD	PPE	\$1,665.84
EFT173664	22/02/2024	HHG LEGAL GROUP	Legal Fees	\$723.80
EFT173995	07/03/2024	HHG LEGAL GROUP	Legal Fees	\$1,086.60
EFT174170	14/03/2024	HHG LEGAL GROUP	Legal Fees	\$4,164.10
EFT173663	22/02/2024	HIDEWOOD QUALITY PRINTERS	Printing Services	\$273.90
EFT173847	29/02/2024	HIGHWAY WRECKERS	Towing Services	\$220.00
EFT174059	07/03/2024	HOLLY STUBBS T/A HOLLY CRAIG	Author Fee	\$200.00
EFT173996	07/03/2024	HUMAN SKILLS PTY LTD	Speaking Services	\$2,145.00
EFT173997	07/03/2024	ICKY FINKS WAREHOUSE SALES	Gift Vouchers	\$1,000.00
EFT173850	29/02/2024	ICON SPORTS PERTH	Delivery Charges	\$40.00
EFT173665	22/02/2024	IMPACT SERVICES PTY LTD	Casual Labour / Apprentices	\$3,802.09
EFT173852	29/02/2024	IMPACT SERVICES PTY LTD	Casual Labour / Apprentices	\$2,616.83
EFT173998	07/03/2024	IMPACT SERVICES PTY LTD	Casual Labour / Apprentices	\$4,037.29
EFT174171	14/03/2024	IMPACT SERVICES PTY LTD	Casual Labour / Apprentices	\$1,305.72
EFT173999	07/03/2024	INOVAAIR AUSTRALIA PTY LTD	Filtration Supplies	\$200.00
EFT173666	22/02/2024	INSTANT RACKING	Hardware Supplies	\$749.00
EFT174173	14/03/2024	INSTANT RACKING	Hardware Supplies	\$749.00
EFT174172	14/03/2024	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST LTD	Subscription Renewal	\$201.65
EFT173853	29/02/2024	INTREPID MINDS PTY LTD	Staff Training	\$1,204.50
EFT174000	07/03/2024	INTREPID MINDS PTY LTD	Conference Registration	\$3,074.50
EFT173667	22/02/2024	IVENTURE WA PTY LTD	Pass Sales	\$424.30
EFT173692	22/02/2024	IXOM	Pool Chemicals	\$348.50
EFT174029	07/03/2024	IXOM	Pool Chemicals	\$3,852.20

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173620	22/02/2024	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical / Drainage Services C22021, C23014	\$53,407.17
EFT173808	29/02/2024	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004, C22021, C23011, Q22033	\$8,712.89
EFT173956	07/03/2024	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004, C22021, C23011, Q22033	\$14,572.03
EFT174130	14/03/2024	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004, C22021, C23011, Q22033	\$10,698.81
EFT174190	14/03/2024	J MORGAN	Refund	\$3,258.26
EFT173887	29/02/2024	J SCOTT	Staff Reimbursement	\$18.20
EFT173610	22/02/2024	J. BLACKWOOD & SON PTY LTD	Hardware / Safety Supplies	\$598.30
EFT173796	29/02/2024	J. BLACKWOOD & SON PTY LTD	Hardware / Safety Supplies	\$993.92
EFT173945	07/03/2024	J. BLACKWOOD & SON PTY LTD	Hardware / Safety Supplies	\$16.81
EFT174119	14/03/2024	J. BLACKWOOD & SON PTY LTD	Hardware / Safety Supplies	\$664.78
EFT173668	22/02/2024	JACKSON ENVIRONMENT AND PLANNING PTY LTD	Consulting Services	\$34,375.00
EFT173654	22/02/2024	JAMES GENTLE	Performance Fees	\$500.00
EFT173721	22/02/2024	JAMIE SHANE SCALLY	Performance Fees	\$150.00
EFT173886	29/02/2024	JAMIE SHANE SCALLY	Performance Fees	\$1,400.00
EFT173760	22/02/2024	JON WOOLF	Animal Collection Services Q23033	\$400.00
EFT173919	29/02/2024	JON WOOLF	Animal Collection Services Q23033	\$425.00
EFT174082	07/03/2024	JON WOOLF	Animal Collection Services Q23033	\$425.00
EFT173976	07/03/2024	JONATHAN FERNANDES	Performance Fees	\$2,500.00
EFT173624	22/02/2024	JOSHUA CLARK	Photography Services	\$294.00
EFT173913	29/02/2024	JULIA WARREN T/A TWO STORIES	Stock Items - Box Office	\$260.00
EFT174174	14/03/2024	JUST A CALL DELIVERIES	Internal Mail Services Q22057	\$1,240.25
EFT174002	07/03/2024	JUST SEW EMBROIDERY	Embroidery Services	\$167.31
EFT174001	07/03/2024	JUSTIN LOUIS LOGAN RICHARDSON	Performance Fees	\$400.00
EFT174075	07/03/2024	K RONALD & N WATKINS	Rates Refund	\$3,812.57
EFT173670	22/02/2024	K WHITE	Staff Reimbursement	\$6.29
EFT173855	29/02/2024	KENNARDS HIRE PTY LTD	Plant And Equipment Hire	\$62.00
EFT174176	14/03/2024	KIDSAFE WESTERN AUSTRALIA	Safety Audit Services	\$11,760.00
EFT173671	22/02/2024	KITE KINETICS	Binalup Festival Activities	\$3,400.00
EFT173672	22/02/2024	KLB SYSTEMS T/A TURN 7 MEDIA	IT Equipment	\$1,523.50
EFT174003	07/03/2024	KLB SYSTEMS T/A TURN 7 MEDIA	IT Equipment	\$6,704.50

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173673	22/02/2024	KMART ALBANY	Day Care Supplies	\$376.00
EFT174177	14/03/2024	KMART ALBANY	Event, Library, Daycare Supplies	\$136.00
EFT174026	07/03/2024	KOMATSU AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$84.76
EFT174004	07/03/2024	KOSTER'S STEEL CONSTRUCTION PTY LTD	Building Maintenance Services	\$10,270.00
EFT173992	07/03/2024	L HASKINS	Refund	\$88.00
EFT173742	22/02/2024	L VAN DONGEN	Rates Refund	\$1,628.63
EFT173856	29/02/2024	LADELLE PTY LTD	Stock Items - Forts Store	\$1,557.74
EFT173825	29/02/2024	LANDGATE	Interim Valuations, Certificates of Title	\$91.50
EFT174147	14/03/2024	LANDGATE	Interim Valuations, Certificates of Title	\$2,006.94
EFT173674	22/02/2024	LEADING EDGE HI-FI ALBANY	IT / Vehicle Maintenance Supplies	\$11.25
EFT173859	29/02/2024	LEADING EDGE HI-FI ALBANY	IT / Vehicle Maintenance Supplies	\$457.90
EFT174005	07/03/2024	LEADING EDGE HI-FI ALBANY	IT / Vehicle Maintenance Supplies	\$8.95
EFT174178	14/03/2024	LEADING EDGE HI-FI ALBANY	IT / Vehicle Maintenance Supplies	\$73.80
EFT173676	22/02/2024	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$20,564.73
EFT173860	29/02/2024	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$18,507.30
EFT174007	07/03/2024	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$263.43
EFT174180	14/03/2024	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$3,955.32
EFT174008	07/03/2024	LIGHT APPLICATION PTY LTD	Service Fee	\$2,508.00
EFT173811	29/02/2024	LINDA CHAMBERS	Stock Items - Box Office	\$384.00
EFT173959	07/03/2024	LINDA CHAMBERS	Stock Items - Box Office	\$787.15
EFT174009	07/03/2024	LINKS MODULAR SOLUTIONS PTY LTD	Software Renewal Q19046	\$23,154.89
EFT173644	22/02/2024	LINLEY RAE EWEN	Stock Items - Box Office	\$252.32
EFT174010	07/03/2024	LK ADVISORY PTY LTD	Professional Development	\$2,750.00
EFT173863	29/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Workshop Presentation	\$32,425.89
EFT173677	22/02/2024	LOCHNESS LANDSCAPE SERVICES	Mowing Services C22009	\$11,190.00
EFT174011	07/03/2024	LOCHNESS LANDSCAPE SERVICES	Mowing Services C22009	\$3,960.00
EFT174033	07/03/2024	LUTZ AND SALLY PAMBERGER	EAP Services	\$352.00
EFT173866	29/02/2024	LYNN MACLAREN	Councillor Allowances	\$3,042.50
EFT173865	29/02/2024	M AND B SALES PTY LTD	Building Maintenance Materials	\$21.67
EFT174013	07/03/2024	M AND B SALES PTY LTD	Building Maintenance Materials	\$23.60

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174168	14/03/2024	M HENDERSON	Rates Refund	\$519.02
EFT174179	14/03/2024	M LEVEQUE	Refund	\$50.00
EFT173912	29/02/2024	M VORSTER	Staff Reimbursement	\$21.95
EFT174149	14/03/2024	M WEBB	Staff Reimbursement	\$87.00
EFT173864	29/02/2024	M2 TECHNOLOGY GROUP	M2 On Hold Agreement	\$9.00
EFT174012	07/03/2024	M2 TECHNOLOGY GROUP	M2 On Hold Agreement	\$402.60
EFT173678	22/02/2024	MADDINGTON CONCRETE PRODUCTS	Drainage Materials	\$6,529.60
EFT173817	29/02/2024	MALCOLM TRAILL	Councillor Allowances	\$3,042.50
EFT174016	07/03/2024	MANDALAY TECHNOLOGIES PTY LTD	Weigh Bridge Maintenance Materials / Software	\$506.00
EFT174187	14/03/2024	MANDALAY TECHNOLOGIES PTY LTD	Weigh Bridge Maintenance Materials / Software	\$1,923.90
EFT173876	29/02/2024	MANLEY AUTOMOTIVES PTY LTD (NOVUS AUTO GLASS REPAIRS)	Vehicle Parts / Maintenance	\$3,146.65
EFT173862	29/02/2024	MARIO LIONETTI	Councillor Allowances	\$3,042.50
EFT173861	29/02/2024	MARIO'S STOCKFEEDS	Animal Management Supplies	\$110.00
EFT174137	14/03/2024	MARK COLBUNG	Consultancy Services	\$617.00
EFT174017	07/03/2024	MARSHALL BATTERIES ALBANY	Batteries Purchased	\$680.00
EFT173705	22/02/2024	MASTERS PSYCHOLOGY	EAP Services	\$209.00
EFT174039	07/03/2024	MASTERS PSYCHOLOGY	EAP Services	\$209.00
EFT173681	22/02/2024	MATRIX PRODUCTIONS AUSTRALIA	Event Hire	\$3,124.00
EFT173867	29/02/2024	MCB CONSTRUCTION PTY LTD	Construction Services	\$29,705.01
EFT174018	07/03/2024	MEGA VISION SOUND & LIGHTING	Equipment Repair	\$76,566.60
EFT174188	14/03/2024	MENTAL MEDIA PTY LTD	Podcatcher Fee	\$3,347.30
EFT173682	22/02/2024	MERRIFIELD REAL ESTATE	Rental Charges	\$540.00
EFT174189	14/03/2024	METCO FARM	Stock Items - Forts Store	\$675.00
EFT173869	29/02/2024	METROLL ALBANY	Drainage Maintenance Materials	\$75.65
EFT173611	22/02/2024	MILITARY SHOP	Stock Items - Forts Store	\$1,983.52
EFT173949	07/03/2024	MILITARY SHOP	Stock Items - Forts Store	\$6,113.85
EFT173684	22/02/2024	MINTER ELLISON	Legal Fees	\$2,307.25
EFT174020	07/03/2024	MONSTERBALL AMUSEMENTS AND HIRE	Generators	\$209.00
EFT174021	07/03/2024	MOWMASTER TURF EQUIPMENT	Plant Parts And Repairs	\$2,850.00

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174191	14/03/2024	MOWMASTER TURF EQUIPMENT	Plant Parts And Repairs	\$1,760.00
EFT174192	14/03/2024	MUFFLER AND EXHAUST REBEL	Plant Parts And Repairs	\$1,100.00
EFT174194	14/03/2024	N BROWN	Staff Reimbursement	\$323.22
EFT173686	22/02/2024	NATURALISTE CHARTERS	Rezdy Tour Sales	\$1,017.45
EFT173687	22/02/2024	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$68.90
EFT173873	29/02/2024	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$51.25
EFT173874	29/02/2024	NEWMAN'S QUALITY CONCRETE PRODUCTS	Drainage Maintenance Materials	\$5,973.22
EFT173837	29/02/2024	NICHOLAS JOHN GORMAN	Waste Disposal Services	\$1,138.50
EFT174024	07/03/2024	NINA KENNEDY SPORTS PTY LTD	Appearance Fee	\$4,400.00
EFT174025	07/03/2024	NORTH ROAD SUPA IGA	Catering / Gift Cards / Refreshments	\$780.00
EFT174197	14/03/2024	NORTH ROAD SUPA IGA	Catering / Gift Cards / Refreshments	\$307.51
EFT173690	22/02/2024	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$99.00
EFT173877	29/02/2024	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$1,007.79
EFT174027	07/03/2024	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$194.00
EFT174198	14/03/2024	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$322.10
EFT174028	07/03/2024	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$101.78
EFT174200	14/03/2024	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$1,120.61
EFT173691	22/02/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	Advertising	\$1,048.45
EFT173581	22/02/2024	OPTEON (ALBANY AND GREAT SOUTHERN WA)	Valuation Services	\$1,450.00
EFT173693	22/02/2024	ORIKAN NEW ZEALAND LIMITED	Car Parking Subscription / Credit Card Fees	\$15.84
EFT174030	07/03/2024	ORIKAN NEW ZEALAND LIMITED	Car Parking Subscription / Credit Card Fees	\$182.15
EFT174202	14/03/2024	ORIKAN NEW ZEALAND LIMITED	Car Parking Subscription / Credit Card Fees	\$182.15
EFT174199	14/03/2024	OUTDOORS GREAT SOUTHERN	Grounds Maintenance Services C22010(B)	\$7,639.00
EFT174031	07/03/2024	P & B PAKES	Crossover Subsidy	\$405.15
EFT173797	29/02/2024	P BOCKMAN	Staff Reimbursement	\$122.37
EFT173720	22/02/2024	P RUGGERA	Staff Reimbursement	\$87.00
EFT173755	22/02/2024	P WHELAN	Rates Refund	\$49.66
EFT174032	07/03/2024	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Construction Materials	\$1,517.91
EFT173736	22/02/2024	PAMELA FOWLER THE TROPHY SHOP ALBANY	Medals / Engraving	\$327.95
EFT174234	14/03/2024	PAMELA FOWLER THE TROPHY SHOP ALBANY	Medals / Engraving	\$102.00

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173595	22/02/2024	PAPERBARK MERCHANTS	Library Stock Purchases / Gift Vouchers	\$980.81
EFT173785	29/02/2024	PAPERBARK MERCHANTS	Gift Vouchers	\$180.00
EFT174203	14/03/2024	PAPERSCOUT PTY LTD	Graphic Design Services	\$5,852.00
EFT173882	29/02/2024	PARINS TRUCK & MACHINERY REPAIR	Claim Excess	\$300.00
EFT173854	29/02/2024	PATRICK JENNINGS T/A TORNDIRRUPWW	Stock Items - Box Office	\$114.54
EFT173631	22/02/2024	PAUL RAYMOND COOK	Performance Fee	\$1,200.00
EFT173906	29/02/2024	PAUL TERRY	Deputy Mayoral Allowances	\$4,987.92
EFT174038	07/03/2024	PAVEMENT MANAGEMENT SERVICES PTY LTD	Radar Testing Services	\$7,425.45
EFT173696	22/02/2024	PAXON GROUP	Consultancy Services Q23001	\$7,627.14
EFT174206	14/03/2024	PENROSE PROFESSIONAL LAWN CARE	Mowing Services	\$308.00
EFT173793	29/02/2024	PETER BARR	MC Services	\$600.00
EFT173947	07/03/2024	P BOCKMAN	Staff Reimbursement	\$117.45
EFT174205	14/03/2024	PHOENIX CIVIL & EARTHMOVING PTY LTD	Road Construction Services	\$43,593.00
EFT173710	22/02/2024	PIVOT SUPPORT SERVICES	Gardening Services	\$316.80
EFT174087	14/03/2024	PIVOTEL SATELLITE PTY LIMITED	Spot Tracking Charges	\$310.00
EFT174037	07/03/2024	PLANT SUPPLY COMPANY	Plant Delivery	\$669.24
EFT173702	22/02/2024	PLANTAGENET PRODUCTION SERVICES	Event Hire	\$1,161.60
EFT173700	22/02/2024	PLASTICS PLUS	Plant / Grounds / Waste Materials	\$145.20
EFT174036	07/03/2024	PLASTICS PLUS	Plant / Grounds / Waste Materials	\$88.00
EFT174210	14/03/2024	PLASTICS PLUS	Plant / Grounds / Waste Materials	\$110.00
EFT173881	29/02/2024	PRATT TRANSPORT LOGISTICS	Freight Charges	\$2,750.00
EFT173660	22/02/2024	PRIME MEDIA GROUP LTD	Advertising	\$3,080.00
EFT173703	22/02/2024	PRITCHARD FRANCIS	Consultancy Services	\$3,465.00
EFT173704	22/02/2024	PROTECTOR FIRE SERVICES	Fire Equipment Maintenance Supplies C20001	\$135.14
EFT174040	07/03/2024	QUADRANT MAGAZINE LIMITED	Stock Items - Forts Store	\$287.64
EFT174212	14/03/2024	QUALITY PUBLISHING AUSTRALIA	Stock Items - Visitor Centre	\$512.05
EFT173607	22/02/2024	QUALITY SUITES BANKSIA GARDENS ALBANY	Accommodation	\$1,302.00
EFT173851	29/02/2024	QUBE LOGISTICS (WA2) PTY LTD	Freight Charges	\$3,793.29
EFT173870	29/02/2024	QUINTIS SANDALWOOD PTY LTD	Stock Items - Forts Store	\$890.79
EFT173716	22/02/2024	R & J BATTERIES PTY LTD	Plant Parts And Repairs	\$2,744.28

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173884	29/02/2024	R & J BATTERIES PTY LTD	Plant Parts And Repairs	\$1,776.11
EFT174047	07/03/2024	R & J BATTERIES PTY LTD	Plant Parts And Repairs	\$176.91
EFT174216	14/03/2024	R & J BATTERIES PTY LTD	Plant Parts And Repairs	\$303.42
EFT174213	14/03/2024	R & L BITUMEN SERVICE PTY LTD	Road Maintenance Materials C22011(B)	\$484.00
EFT173717	22/02/2024	R & L HIAB TRANSPORT PTY LTD	Freight Charges	\$3,608.00
EFT174068	07/03/2024	R & S OLIVER TREASURE	Rates Refund	\$1,059.00
EFT174131	14/03/2024	R CATIONS	Crossover Subsidy	\$366.30
EFT174145	14/03/2024	R DAVY	Rates Refund	\$3,177.03
EFT173741	22/02/2024	R JOHNS & R VAN DEN HOEK	Rates Refund	\$500.00
EFT174204	14/03/2024	R PARSONS	Staff Reimbursement	\$87.00
EFT173728	22/02/2024	R STEVENS	Refund	\$131.16
EFT173706	22/02/2024	RAC MOTORING PTY LTD	Account Fee	\$300.00
EFT174041	07/03/2024	RADICAL FITNESS	Monthly License	\$415.00
EFT173707	22/02/2024	RECONNECT HEALTH AND WELLBEING	EAP Services	\$374.00
EFT174042	07/03/2024	RECONNECT HEALTH AND WELLBEING	EAP Services	\$187.00
EFT174214	14/03/2024	RECONNECT HEALTH AND WELLBEING	EAP Services	\$187.00
EFT173708	22/02/2024	REDMOND SALES	Stock Items - Forts Store	\$289.08
EFT173709	22/02/2024	REECE PTY LTD	Plumbing Parts / Maintenance	\$39.71
EFT174043	07/03/2024	REECE PTY LTD	Plumbing Parts / Maintenance	\$32.80
EFT174044	07/03/2024	REPLICA MEDALS & RIBBONS PTY LTD	Stock Items - Forts Store	\$435.71
EFT173712	22/02/2024	RETRA	Fire Equipment Materials	\$102.30
EFT174045	07/03/2024	REXEL AUSTRALIA	Plumbing Supplies	\$394.52
EFT174215	14/03/2024	REXEL AUSTRALIA	Plumbing Supplies	\$25.61
EFT173713	22/02/2024	R-GROUP INTERNATIONAL	IT Services Q23006	\$28,050.00
EFT173883	29/02/2024	R-GROUP INTERNATIONAL	IT Services Q23006	\$512.18
EFT173714	22/02/2024	RICOH	Photocopier Charges	\$10,360.90
EFT173715	22/02/2024	RIVER HILL WA PTY LTD	Plant And Equipment Hire C23009	\$3,900.00
EFT174046	07/03/2024	RIVER HILL WA PTY LTD	Plant And Equipment Hire C23009	\$8,775.00
EFT173902	29/02/2024	ROBERT SUTTON	Councillor Allowances	\$3,042.50
EFT173719	22/02/2024	ROYALE PATISSERIE	Catering	\$25.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173597	22/02/2024	S ASHARD	Staff Reimbursement	\$60.32
EFT174186	14/03/2024	S MAJIDI	Staff Reimbursement	\$169.63
EFT174048	07/03/2024	S ROBINSON	Rates Refund	\$800.00
EFT173638	22/02/2024	SANDRA DIXON	EAP Services	\$555.00
EFT173826	29/02/2024	SANDRA DIXON	EAP Services	\$370.00
EFT173968	07/03/2024	SANDRA DIXON	EAP Services	\$185.00
EFT173888	29/02/2024	SECUREPAY PTY LTD	Bookeasy Fees	\$24.64
EFT173722	22/02/2024	SEEK LIMITED	Advertising	\$748.00
EFT174050	07/03/2024	SEEK LIMITED	Advertising	\$379.50
EFT174219	14/03/2024	SG FLEET AUSTRALIA PTY LTD	Fleet Services And Costs	\$1,449.12
EFT173889	29/02/2024	SIGMA CHEMICALS	Pool Chemicals	\$4,677.97
EFT173683	22/02/2024	SINCH MESSAGE MEDIA / MESSAGE4U PTY LTD	Monthly Access Fee	\$46.20
EFT174019	07/03/2024	SINCH MESSAGE MEDIA / MESSAGE4U PTY LTD	Monthly Access Fee	\$46.20
EFT173724	22/02/2024	SJ TRAFFIC MANAGEMENT	Traffic Control	\$3,499.10
EFT174051	07/03/2024	SJ TRAFFIC MANAGEMENT	Traffic Control	\$15,889.23
EFT174220	14/03/2024	SJ TRAFFIC MANAGEMENT	Traffic Control	\$5,371.58
EFT174166	14/03/2024	SMITH CONSTRUCTIONS WA	Construction Services C22025	\$11,901.23
EFT173725	22/02/2024	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019 / Vegetation Management Materials C23008(E)	\$3,674.20
EFT173890	29/02/2024	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019 / Vegetation Management Materials C23008(E)	\$148,712.00
EFT174221	14/03/2024	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019 / Vegetation Management Materials C23008(E)	\$1,654.80
EFT173893	29/02/2024	SOUTH CITY PAVING	Paving Maintenance C22017	\$3,960.00
EFT173839	29/02/2024	SOUTH REGIONAL TAFE	Staff Training	\$999.00
EFT173983	07/03/2024	SOUTH REGIONAL TAFE	Staff Training	\$2,830.00
EFT173892	29/02/2024	SOUTHCOAST SECURITY SERVICE	Security Services C23019	\$5,043.50
EFT174053	07/03/2024	SOUTHCOAST SECURITY SERVICE	Security Services C23019	\$2,968.43
EFT174223	14/03/2024	SOUTHCOAST SECURITY SERVICE	Security Services C23019	\$1,079.65
EFT174049	07/03/2024	SOUTHERN BUS CHARTERS	Bus Services	\$1,618.00

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174218	14/03/2024	SOUTHERN BUS CHARTERS	Bus Services	\$1,707.00
EFT173727	22/02/2024	SOUTHERN CROSS AUSTEREO PTY LTD	Advertising	\$4,164.60
EFT174224	14/03/2024	SOUTHERN ECOLOGY	Biological Survey Services	\$6,222.15
EFT173894	29/02/2024	SOUTHERN SITE HIRE	Plant And Equipment Hire	\$3,599.75
EFT174054	07/03/2024	SOUTHERN SITE HIRE	Pick Up And Delivery Services	\$495.00
EFT173726	22/02/2024	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$68.40
EFT173891	29/02/2024	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$292.29
EFT174222	14/03/2024	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$107.05
EFT173903	29/02/2024	SOUTHWEST MERMAIDS	Performance Fees	\$2,785.01
EFT173895	29/02/2024	SPOTLIGHT PTY LTD	Daycare Supplies	\$50.00
EFT173729	22/02/2024	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Kit Servicing / Training	\$1,260.00
EFT173899	29/02/2024	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Kit Servicing / Training	\$564.08
EFT174057	07/03/2024	STANTEC AUSTRALIA PTY LTD	Consultancy / Superintendent Services Q23070, Q22042	\$14,714.15
EFT173897	29/02/2024	STAR IMS PTY LTD	Medical Services	\$738.36
EFT174055	07/03/2024	STAR SALES AND SERVICE	Paint / Painting Supplies	\$110.00
EFT174225	14/03/2024	STAR SALES AND SERVICE	Paint / Painting Supplies	\$4,146.10
EFT173896	29/02/2024	STATEWIDE BEARINGS	Plant Parts And Repairs	\$46.11
EFT174056	07/03/2024	STATEWIDE BEARINGS	Plant Parts And Repairs	\$35.20
EFT174226	14/03/2024	STATEWIDE BEARINGS	Plant Parts And Repairs	\$68.46
EFT173845	29/02/2024	STEPHEN GRIMMER	Councillor Allowances	\$3,042.50
EFT174227	14/03/2024	STEWART AND HEATON CLOTHING PTY LTD	Uniforms / PPE	\$319.40
EFT174060	07/03/2024	SUNNY INDUSTRIAL BRUSHWARE	Plant Parts And Repairs	\$1,930.50
EFT173731	22/02/2024	SURF LIFE SAVING WESTERN AUSTRALIA	Lifeguard Services	\$29,332.27
EFT173732	22/02/2024	SYNERGY	Electricity Charges	\$32,519.36
EFT173904	29/02/2024	SYNERGY	Electricity Charges	\$45,060.23
EFT174062	07/03/2024	SYNERGY	Electricity Charges	\$17,776.13
EFT174229	14/03/2024	SYNERGY	Electricity Charges	\$1,087.01
EFT173733	22/02/2024	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$1,451.17
EFT173905	29/02/2024	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$1,381.60

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174063	07/03/2024	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$3,294.96
EFT174230	14/03/2024	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$2,766.56
EFT173820	29/02/2024	TAHLI LINDA CROSBY	Stock Items - Box Office	\$42.00
EFT173640	22/02/2024	TAMARA LOUISE DREW	Workshop Presentation	\$360.00
EFT173735	22/02/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight Charges	\$496.20
EFT173908	29/02/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight Charges	\$581.82
EFT174065	07/03/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight Charges	\$136.50
EFT174232	14/03/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight Charges	\$105.07
EFT173765	29/02/2024	TELSTRA	Telephone Charges	\$12,732.07
EFT174088	14/03/2024	TELSTRA	Telephone Charges	\$1,874.76
EFT173574	22/02/2024	THE 12 VOLT WORLD	Plant Parts And Repairs	\$310.00
EFT173766	29/02/2024	THE 12 VOLT WORLD	Plant Parts And Repairs	\$77.50
EFT173923	07/03/2024	THE 12 VOLT WORLD	Plant Parts And Repairs	\$3,985.00
EFT173948	07/03/2024	THE BOTTLE-O NORTH ROAD	Town Hall Bar Stock	\$1,033.08
EFT173646	22/02/2024	THE FACTORY	Vandalism Repairs	\$28,446.00
EFT173857	29/02/2024	THE LAKE HOUSE DENMARK	Town Hall Stock	\$439.83
EFT173685	22/02/2024	THE MUFFIN QUEEN	Catering Services	\$2,180.00
EFT174022	07/03/2024	THE MUFFIN QUEEN	Catering Services	\$1,136.00
EFT174193	14/03/2024	THE MUFFIN QUEEN	Catering Services	\$542.00
EFT173718	22/02/2024	THE ROYAL LIFE SAVING SOCIETY WA INC	Wristbands, Safety Signs, Call Centre Fees	\$2,195.82
EFT173885	29/02/2024	THE ROYAL LIFE SAVING SOCIETY WA INC	Wristbands, Safety Signs, Call Centre Fees	\$240.00
EFT174217	14/03/2024	THE ROYAL LIFE SAVING SOCIETY WA INC	Wristbands, Safety Signs, Call Centre Fees	\$698.89
EFT174183	14/03/2024	THE TRUSTEE FOR CANNING TRUST (LORLAINE DISTRIBUTORS)	Cleaning / Hygiene Supplies	\$77.77
EFT173977	07/03/2024	THE TRUSTEE FOR FULLER FAMILY TRUST (FULLER FITNESS SUBIACO)	Performance Fees	\$5,280.00
EFT173752	22/02/2024	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Newspaper Delivery	\$504.02
EFT174066	07/03/2024	THINK PERFORMANCE PSYCHOLOGY	Presentation Fees	\$2,200.00
EFT173907	29/02/2024	THINKWATER ALBANY	Reticulation Parts / Maintenance	\$3,151.80
EFT174064	07/03/2024	THINKWATER ALBANY	Reticulation Parts / Maintenance	\$2,858.13
EFT174231	14/03/2024	THINKWATER ALBANY	Reticulation Parts / Maintenance	\$3,116.93

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173801	29/02/2024	THOMAS BROUGH	Councillor Allowances	\$3,042.50
EFT173909	29/02/2024	TOTAL GREEN RECYCLING	Recycling Services Q23038	\$3,992.79
EFT173734	22/02/2024	T-QUIP	Hardware Supplies / Tools	\$701.75
EFT174067	07/03/2024	TRAILBLAZERS	Uniforms / PPE	\$36.80
EFT174233	14/03/2024	TRAILBLAZERS	Uniforms / PPE	\$156.40
EFT174069	07/03/2024	TROPICAL SHADE N SAILS	Building Maintenance Materials	\$2,860.00
EFT174070	07/03/2024	TROY KIRKHAM	Speaking Services	\$500.00
EFT174071	07/03/2024	TRUCK CENTRE WA PTY LTD	Vehicle Purchases	\$207,495.95
EFT173737	22/02/2024	TRUCKLINE	Plant Parts And Repairs	\$10.25
EFT173910	29/02/2024	TRUCKLINE	Plant Parts And Repairs	\$19.89
EFT173606	22/02/2024	TUTT BRYANT EQUIPMENT	Plant Parts And Repairs	\$1,915.98
EFT174117	14/03/2024	TUTT BRYANT EQUIPMENT	Plant Parts And Repairs	\$1,663.60
EFT173739	22/02/2024	UNITED BOOK DISTRIBUTORS	Stock Items - Fords Store	\$2,422.33
EFT174073	07/03/2024	UPSKILLED	Tuition Fees	\$3,050.00
EFT173740	22/02/2024	URBIS PTY LTD	Heritage Advisory Services	\$3,824.67
EFT173689	22/02/2024	V NORMAN	Rates Refund	\$849.32
EFT173612	22/02/2024	VANESSA BRAY	Mayoral Robe Restoration	\$1,500.00
EFT173744	22/02/2024	VERVE ST	Performance Fees	\$300.00
EFT174086	07/03/2024	VIRGINIA MILES	Cleaning Services Q23030	\$2,700.00
EFT173927	07/03/2024	VISABILITY	IT Equipment	\$95.00
EFT173746	22/02/2024	VISIMAX	Animal Management Materials	\$366.59
EFT174074	07/03/2024	VIVID ADS PTY LTD	Event Materials	\$376.85
EFT173748	22/02/2024	WATER CORPORATION	Water Charges	\$10,211.99
EFT173914	29/02/2024	WATER CORPORATION	Water Charges	\$3,408.65
EFT174235	14/03/2024	WATER CORPORATION	Water Charges	\$5,183.39
EFT173749	22/02/2024	WATER TECHNOLOGY PTY LTD	CHRMAP Services Q21034	\$9,105.47
EFT174236	14/03/2024	WAUTERS ENTERPRISES PTY LTD	Construction Services C23003	\$288,427.70
EFT173920	29/02/2024	WAYNE FUELLING SYSTEMS AUSTRALIA PTY LTD	Plant Purchases	\$22,098.96
EFT174072	07/03/2024	W TURNER	Staff Reimbursement	\$107.71
EFT173750	22/02/2024	WCP CIVIL PTY LTD	Traffic Control C21002(C)	\$23,062.88

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT174237	14/03/2024	WCP CIVIL PTY LTD	Traffic Control C21002(C)	\$9,381.91
EFT174076	07/03/2024	WELLINGTON AND REEVES	Rates Refund	\$706.25
EFT174201	14/03/2024	WESLEY JOHN OLSON	Stock Items - Forts Store	\$1,008.00
EFT174243	14/03/2024	WEST OZ WINES	Town Hall Stock	\$1,288.80
EFT173751	22/02/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A WALGA	Staff Training / Conference Fees	\$1,276.00
EFT174077	07/03/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A WALGA	Staff Training / Conference Fees	\$786.50
EFT174239	14/03/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A WALGA	Staff Training / Conference Fees	\$190.00
EFT174238	14/03/2024	WESTRAC EQUIPMENT PTY LTD	Plant Parts And Repairs	\$1,485.01
EFT173915	29/02/2024	WESTSHRED DOCUMENT DISPOSAL	Waste Disposal Services	\$595.10
EFT173753	22/02/2024	WE'VE DONE THE COOKING	Catering	\$1,184.00
EFT174240	14/03/2024	WE'VE DONE THE COOKING	Catering	\$694.00
EFT173754	22/02/2024	WHEATBELT SERVICES PTY LTD	Signage	\$995.50
EFT173916	29/02/2024	WHEATBELT SERVICES PTY LTD	Signage	\$1,622.50
EFT174078	07/03/2024	WHEATBELT SERVICES PTY LTD	Signage	\$963.60
EFT174079	07/03/2024	WHITFIELD ESTATE & PAWPRINT CHOCOLATE	Stock Items - Forts Store	\$1,415.26
EFT174241	14/03/2024	WILD FOREST STUDIO	Stock Items - Box Office	\$69.00
EFT173758	22/02/2024	WIN TELEVISION NSW PTY LIMITED	Advertising	\$22.00
EFT173757	22/02/2024	WIN TELEVISION WA PTY LTD	Advertising	\$825.00
EFT173759	22/02/2024	WOOLWORTHS GROUP LIMITED	Groceries	\$935.95
EFT173918	29/02/2024	WOOLWORTHS GROUP LIMITED	Groceries	\$900.16
EFT174080	07/03/2024	WOOLWORTHS GROUP LIMITED	Groceries	\$912.76
EFT174242	14/03/2024	WOOLWORTHS GROUP LIMITED	Groceries	\$726.04
EFT174083	07/03/2024	WREN OIL	Liquid Waste Disposal Services	\$49.50
EFT173761	22/02/2024	WURTH AUSTRALIA PTY LTD	Plant Parts And Repairs	\$473.62
EFT174084	07/03/2024	WURTH AUSTRALIA PTY LTD	Plant Parts And Repairs	\$70.35
EFT173762	22/02/2024	YOUNGS SIDING COMMUNITY ASSOCIATION	Rural Community Halls Funding	\$5,000.00
EFT173763	22/02/2024	ZENITH LAUNDRY	Laundry Expenses	\$59.88

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

ELECTRONIC FUND TRANSFER PAYMENTS				
EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT173921	29/02/2024	ZENITH LAUNDRY	Laundry Expenses	\$82.10
EFT174085	07/03/2024	ZENITH LAUNDRY	Laundry Expenses	\$37.99
EFT174244	14/03/2024	ZENITH LAUNDRY	Laundry Expenses	\$165.56
EFT174245	14/03/2024	ZIPFORM	Printing / Distribution Services	\$2,367.51
				\$5,595,588.50

**CITY OF ALBANY
LIST OF ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING 15 MARCH 2024**

PURCHASING CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
Fuel Cards:			
Coles Cards:			
19/02/2024	Coles Supermarket	Groceries	\$9.00
15/02/2024	Coles Supermarket	Event Supplies - Easter	\$198.55
23/02/2024	Coles Supermarket	Groceries	\$63.70
26/02/2024	Coles Supermarket	Groceries	\$84.10
15/02/2024	Coles Supermarket	Groceries	\$17.20
16/02/2024	Coles Supermarket	Groceries	\$92.65
05/03/2024	Coles Supermarket	Milk	\$9.00
01/03/2024	Coles Supermarket	Office Supplies	\$47.30
01/03/2024	Coles Supermarket	Town Hall Bar Supplies	\$156.50
12/03/2024	Coles Supermarket	Catering	\$99.82
06/03/2024	Coles Supermarket	Groceries	\$39.00
05/03/2024	Coles Supermarket	Groceries	\$11.30
Subtotal			\$828.12
Cabcharge Vouchers:			
Subtotal			\$0.00
TOTAL			\$828.12

Notes:
All Purchasing Card transactions noted above are dated in accordance with the supplier issued statement. All physical payments to the suppliers are made by Electronic Fund Transfer within the date range of 16 February 2024 to 15 March 2024

Document Number	Description	Respond By Date
NCSR24177707	COPY OF COMMON SEAL DOCUMENT ITEM: N/A RE: Remove notification relating to occupancy of Ancillary dwelling. No longer has to be family member of occupier of main dwelling. PARTIES: Cesare Nostrini SIGNED BY: Andrew Sharpe, Chief Executive Officer and Gregory Stocks, Mayor (1 copy)	15/03/2024
NCSR24177422	COPY OF COMMON SEAL DOCUMENT ITEM: N/A RE: Removal of caveat on property A36279 as the property is being sold and outstanding rates recovered PARTIES: HHG Legal Group SIGNED BY: Andrew Sharpe, Chief Executive Officer	08/03/2024
NCSR24177180	COPY OF COMMON SEAL RECORD ITEM: N/A RE: Albany Regional Tennis Centre Stage 1 PARTIES: Fulton Hogan Industries Pty Ltd SIGNED BY: Andrew Sharpe, Chief Executive Officer and Greg Stocks, Mayor (2 copies)	01/03/2024
NCSR24177181	COPY OF COMMON SEAL DOCUMENT ITEM: N/A RE: Surrender of lease over portion of Crown Reserve 18552, 71 Sanford Road PARTIES: Great Southern Development Program WA Inc. SIGNED BY: Andrew Sharpe, Chief Executive Officer and Greg Stocks, Mayor (2 copies)	01/03/2024
NCSR24176948	COPY OF COMMON SEAL DOCUMENT ITEM: N/A RE: Renewal of deed of community lease PARTIES: Lockyer Community Kindergarten SIGNED BY: Andrew Sharpe, Chief Executive Officer, Greg Stocks, Mayor (2 copies)	23/02/2024
EDR24177694	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: CoA approval to install a pedestrian crossing at Roundhay Street PARTIES: City of Albany, Main Roads, ARC Infrastructure SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	22/03/2024

Document Number	Description	Respond By Date
EDR24177706	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Agreement with WA Return Recycle Renew Ltd (WARRRL) and the City of Albany to supply Container Exchange receptacle in public locations for a 12 month period. PARTIES: WA Return Recycle Renew Ltd and the City of Albany SIGNED BY: Andrew Sharpe, Chief Executive Officer (*1 copy)</p>	22/03/2024
EDR24177710	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Memorandum of Understanding - 2024-2028 PARTIES: RSL - Albany Sub Branch and City of Albany SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)</p>	22/03/2024
EDR24177598	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Cover letter to accompany Participation Agreement for new and existing participating LG's for 24-25 to 28-29 contract term for Regional WA Library Consortium. PARTIES: Shires of Ashburton; Broomehill-Tambellup; Chittering; Cranbrook; Denmark; Dumbleyung; East Pilbara; Esperance; Gingin; Gnowangerup; Jerramungup; Katanning; Kojonup; Murray; Plantagenet; Ravensthorpe; Toodyay; Wagin and Williams SIGNED BY: Andrew Sharpe, Chief Executive Officer (19 copies)</p>	20/03/2024
EDR24177445	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Trails Planning Grant Application for Poikeclerup PARTIES: Department of Local Government, Sport and Culture SIGNED BY: Andrew Sharpe, Chief Executive Officer</p>	18/03/2024
EDR24177446	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Live Music grant application to deliver a series of events at the Town Hall PARTIES: Department of Infrastructure, Transport, Regional Development, Communications and the Arts SIGNED BY: Andrew Sharpe, Chief Executive Officer</p>	18/03/2024

Document Number	Description	Respond By Date
EDR24177463	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Use of Fossicker's Shed at the Hanrahan Road Waste Facility PARTIES: ATC Work Smart Inc SIGNED BY: Andrew Sharpe, Chief Executive Officer 91 copy)	18/03/2024
EDR24177417	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Installation of security system at the Co-Op Society Building, 46 Frederick Street, Albany PARTIES: Regional Development Australia SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	15/03/2024
EDR24177418	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Storage Shed development application, Big 4 Beach Holiday Park Reserve 22698 PARTIES: J & L Shuttleworth Pty Ltd SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	15/03/2024
EDR24177419	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Travel Grant application to the State Library of Western Australia PARTIES: State Library of Western Australia SIGNED BY: Andrew Sharpe, Chief Executive Officer	15/03/2024
EDR24177421	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Lotterywest Summer Events 2023-24 PARTIES: Lotterywest SIGNED BY: Andrew Sharpe, Chief Executive Officer	15/03/2024
EDR24177163	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Grant application for Children's Book Week 2024 PARTIES: Children's Book Council of Australia SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	07/03/2024

Document Number	Description	Respond By Date
EDR24177165	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Partial invoice for contract C23014 - Albany Airport runway sub surface drainage installation PARTIES: J&S Castlehow Electrical Services SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	07/03/2024
EDR24177166	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Record of inactive records destruction schedule PARTIES: General Disposal Authority SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	07/03/2024
EDR24176925	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Annual Environmental Report for the City of Albany's Hanrahan Road Landfill PARTIES: Department of Environment Regulations SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	01/03/2024
EDR24176927	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Office of Road Safety grant application PARTIES: Office of Road Safety SIGNED BY: Andrew Sharpe, Chief Executive Officer (1 copy)	01/03/2024
EDR24176946	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Early Engagement Agreement to assist with works to be undertaken on the York Street/Proudlove Parade Blackspot project PARTIES: ARC Infrastructure Pty Ltd SIGNED BY: Andrew Sharpe, Chief Executive Officer and Greg Stocks, Mayor (1 copy)	01/03/2024
EDR24176947	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: Early Engagement Agreement to assist with works to be undertaken on the York Street/Proudlove Parade Blackspot project PARTIES: ARC Infrastructure Pty Ltd SIGNED BY: Andrew Sharpe, Chief Executive Officer and Greg Stocks, Mayor (1 copy)	01/03/2024



Investment of Surplus Funds Policy

Purpose

1. To establish guidelines and principles for the investment of surplus funds held by the City of Albany. The policy aims to optimise returns on investments while ensuring the safety and security of public funds and compliance with relevant regulations.

Objective

2. Comply with all applicable legal, regulatory, and accounting requirements related to the investment of surplus funds.
3. Diversify investments to minimise risk and reduce exposure to any single deposit taking-institution.
4. Generate reasonable returns on investments, taking into consideration the risk appetite of Council and market conditions.
5. Maintain sufficient liquidity to meet the local government's operational and financial obligations.

Policy Statement

6. Investments are limited to authorised institutions, in accordance with Local Government (Financial Management) Regulations Section 19C, being:
 - a. Authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or
 - b. The Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986.
7. Deposits are limited to authorised deposit taking institutions that have an office presence in Albany.
8. The only types of authorised investments under Local Government Act 1995 - section 6.14(1), and Local Government (Financial Management) Regulations 1996 – Regulation 19C, are as follows:
 - a. Deposits with an authorised institution and the term is to be no more than 3 years;
 - b. Bonds that are guaranteed by the Commonwealth Government, or a State or Territory government with a term to maturity of up to 3 years; and
 - c. Australian currency only.
9. This investment policy prohibits any investment carried out for speculative purposes including:
 - a. Derivative based instruments;
 - b. Principal only investments or securities that provide potentially nil or negative cash flow; and
 - c. Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.
10. This policy also prohibits the use of leveraging (borrowing to invest).
11. The City will use Standard & Poor's Long-Term Issue Credit Ratings when assessing an authorised investment institution. [Appendix A](#) outlines the definitions of Standard & Poor's Long-Term Issue Credit Ratings.
12. If any investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable. Investments with a term greater than 12 months are to be reviewed on a regular basis.
13. A monthly report will be provided to Council that will detail the investment portfolio in terms of holdings and impact of changes in market value since the previous report. The monthly report will also detail the investment income earned versus budget year to date and confirm compliance of Council's investments within legislative and policy limits. Council may nominate additional content for reporting.

14. The CEO is delegated to administer the Investment of Surplus Funds Policy under section 6.10 of the Local Government Act 1995, and as prescribed in regulation 19 of the Local Government (Financial Management) Regulations 1996.
15. Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.
16. Investments obtained are to comply with three key criteria relating to:

A. Portfolio Credit Framework

17. Limit overall exposure of the portfolio as a whole, according to credit rating.
18. To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	Maximum % in Credit Rating Category
AAA, AA, A and Community Bank Albany (Bendigo Bank)	100%
BBB	40%

B. Counterparty Credit Framework:

19. Limit exposure to individual counterparties /institutions, based on credit rating.
20. Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below.

S&P Long Term Rating	Maximum % in one authorised institution
AAA, AA, A and Community Bank Albany (Bendigo Bank)	35%
BBB	10%

C. Term to Maturity Framework:

21. Limits based upon maturity of securities to ensure adequate working capital needs are met.
22. The investment portfolio is to be invested within the following maturity constraints:

Authorised Institution Investments	Min	Max
0 to 3 months	15%	100%
3 to 6 months	-	60%
6 to 12 months	-	40%
12 to 24 months	-	20%
24 to 36 months	-	10%

Government Bond Investments	Min	Max
0 to 3 months	-	20%
3 to 6 months	-	20%
6 to 12 months	-	20%
12 to 24 months	-	20%
24 to 36 months	-	10%

Environmentally and socially responsible investments:

23. Investing in environmentally and socially responsible investments is preferred by the City, but is not a mandatory requirement. The necessity being to select the investment that best meets the City's overall investment objectives.

Exceptions

24. To recognise the contributions made to the community of Albany, Community Bank Albany (Bendigo Bank) will have the same limitations provided for in the Portfolio Credit Framework and Counterparty Credit Framework categories as the highest S&P long term rating. The maximum exposure to Community Bank Albany (Bendigo Bank) as a single entity/institution is limited to a maximum direct investment of 35%.

Legislative and Strategic Context

25. Legislation covering investment of surplus funds includes:
- a. Local Government Act 1995 Section 6.14.
 - b. Local Government (Financial Management) Regulations 1996 – Regulation 19 and 19C.
 - c. The Banking Act 1959 (Commonwealth).
 - d. The Western Australian Treasury Corporation Act 1986
 - e. Australian Accounting Standards.
26. This policy relates to the following elements of the City of Albany Strategic Community Plan:
- Pillar: Leadership.
 - Outcome: Strong workplace culture and performance.
 - Pillar: Prosperity.
 - Outcome: Attract, retain and support a diverse range of businesses and industries to grow the economy and create more local jobs.
 - Pillar: Planet.
 - Outcome: Develop a sustainable, low waste, circular economy.

Review Position and Date

27. This policy is to be reviewed by the document owner every two years.

Document Approval

Document Development Officer:		Document Owner:	
Manager Finance		Executive Director Corporate & Commercial Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy		
Synergy Reference Number:	NP		
Status of Document:	Council decision: TBA		
Quality Assurance:	Finance Team, Executive Management Team, Council Committee, Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Manager Finance	Adoption Reference: OCM 20/05/2008 Report Item 12.8.3	20/05/2008
2.0	Manager Finance	Review Reference: OCM 14/12/2010 Report Item 4.3	14/12/2010
3.0	Chief Executive Officer	Reviewed & Amended: OCM 19/04/2011 Report Item 4.7, Council resolved: That the Chief Executive Officer AMEND the Investment of Surplus Funds Policy to limit the investment of funds to be no more than \$1 million, or 10 percent (whichever is the greater) across the total investment portfolio with the Bendigo Bank, at any one time, and the investment term to be no more than 30 days.	19/04/2011
4.0	Manager Finance	Review Reference: OCM 19/02/2013 Report Item 1.1. NP073228_4.	09/02/2013
5.0	Manager Governance & Risk	Revision Reference: OCM 23/05/2017 Resolution CCCS028. Amended: Minor Formatting. NP1766877.	15/06/2017
6.0	Manager Finance	Revised and re-adopted: OCM 22/05/2018 Resolution AR043. Amendments: Allow term deposits with authorised deposit-taking institution for a period of up to 3 years (increased from 12 months). Amend term to maturity ratios.	03/07/2018
7.0	Manager Finance	Revision Reference: OCM 22/03/2022 Resolution AR108. Reformatted. Reviewed by Financial Accountant, Manager Finance, EDCCS. Amendments: Removal of Fitch ratings (policy will only follow the Standard & Poor's ratings) to remove any issue if there are differences between the ratings agencies. Added section on Environmentally and socially responsible investments. Addition of alignment to Strategic Community Plan.	22/03/2022
8.0	Manager Finance	Addition of Purpose. Update to Objectives. Adjustment to Portfolio and Counterparty Credit Frameworks, Inclusion of Exceptions	

Appendix A - Standard & Poor's Rating Guide

Long-Term Issue Credit Ratings*	
Category	Definition
AAA	An obligation rated 'AAA' has the highest rating assigned by S&P Global Ratings. The obligor's capacity to meet its financial commitments on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitments on the obligation is very strong.
A	An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitments on the obligation is still strong.
BBB	An obligation rated 'BBB' exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to weaken the obligor's capacity to meet its financial commitments on the obligation.
BB, B, CCC, CC, and C	Obligations rated 'BB', 'B', 'CCC', 'CC', and 'C' are regarded as having significant speculative characteristics. 'BB' indicates the least degree of speculation and 'C' the highest. While such obligations will likely have some quality and protective characteristics, these may be outweighed by large uncertainties or major exposure to adverse conditions.
BB	An obligation rated 'BB' is less vulnerable to non-payment than other speculative issues. However, it faces major ongoing uncertainties or exposure to adverse business, financial, or economic conditions that could lead to the obligor's inadequate capacity to meet its financial commitments on the obligation.
B	An obligation rated 'B' is more vulnerable to non-payment than obligations rated 'BB', but the obligor currently has the capacity to meet its financial commitments on the obligation. Adverse business, financial, or economic conditions will likely impair the obligor's capacity or willingness to meet its financial commitments on the obligation.
CCC	An obligation rated 'CCC' is currently vulnerable to non-payment and is dependent upon favourable business, financial, and economic conditions for the obligor to meet its financial commitments on the obligation. In the event of adverse business, financial, or economic conditions, the obligor is not likely to have the capacity to meet its financial commitments on the obligation.
CC	An obligation rated 'CC' is currently highly vulnerable to non-payment. The 'CC' rating is used when a default has not yet occurred but S&P Global Ratings expects default to be a virtual certainty, regardless of the anticipated time to default.
C	An obligation rated 'C' is currently highly vulnerable to non-payment, and the obligation is expected to have lower relative seniority or lower ultimate recovery compared with obligations that are rated higher.
D	An obligation rated 'D' is in default or in breach of an imputed promise. For non-hybrid capital instruments, the 'D' rating category is used when payments on an obligation are not made on the date due, unless S&P Global Ratings believes that such payments will be made within five business days in the absence of a stated grace period or within the earlier of the stated grace period or 30 calendar days. The 'D' rating also will be used upon the filing of a bankruptcy petition or the taking of similar action and where default on an obligation is a virtual certainty, for example due to automatic stay provisions. A rating on an obligation is lowered to 'D' if it is subject to a distressed debt restructuring.
*Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the rating categories.	

Source: <https://www.standardandpoors.com/>



MARK UP - Investment of Surplus Funds Policy

Purpose

1. To establish guidelines and principles for the investment of surplus funds held by the City of Albany. The policy aims to optimise returns on investments while ensuring the safety and security of public funds and compliance with relevant regulations.

Objective

- 2. Comply with all applicable legal, regulatory, and accounting requirements related to the investment of surplus funds.
- 3. Diversify investments to minimise risk and reduce exposure to any single deposit taking institution.
- 4. Generate reasonable returns on investments, taking into consideration the risk appetite of Council and market conditions.
- 5. Maintain sufficient liquidity to meet the local government's operational and financial obligations.

Policy Statement

- 6. Investments are limited to authorised institutions, in accordance with Local Government (Financial Management) Regulations Section 19C, being:
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 - b. The Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986.
- 7. Deposits are limited to authorised deposit taking institutions that have an office presence in Albany.
- 8. The only types of authorised investments under Local Government Act 1995 - section 6.14(1), and Local Government (Financial Management) Regulations 1996 – Regulation 19C, are as follows:
 - a. Deposits with an authorised institution and the term is to be no more than 3 years;
 - b. Bonds that are guaranteed by the Commonwealth Government, or a State or Territory government with a term to maturity of up to 3 years; and
 - c. Australian currency only.
- 9. This investment policy prohibits any investment carried out for speculative purposes including:
 - a. Derivative based instruments;
 - b. Principal only investments or securities that provide potentially nil or negative cash flow; and
 - c. Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.
- 10. This policy also prohibits the use of leveraging (borrowing to invest).
- 11. The City will use Standard & Poor's Long-Term Issue Credit Ratings when assessing an authorised investment institution. Appendix A outlines the definitions of Standard & Poor's Long-Term Issue Credit Ratings.
- 12. If any investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable. Investments with a term greater than 12 months are to be reviewed on a regular basis.
- 13. A monthly report will be provided to Council that will detail the investment portfolio in terms of holdings and impact of changes in market value since the previous report. The monthly report will also detail the investment income earned versus budget year to date and confirm compliance of Council's investments within legislative and policy limits. Council may nominate additional content for reporting.

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 Deleted: The Investment of Surplus Funds Policy is intended
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 Deleted: the possibility of incurring capital loss on
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Deleted: The objectives of the Policy on Investment of Surplus funds are to:
 provide maximum capital security of funds;
 provide the best available rate of interest from an approved source;
 ensure
 Deleted: Council's cash flow requirements.
 Scope
 The policy applies to any investment of surplus funds other than bank deposits for
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 Deleted: term and invested for no longer than 3 years

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14. The CEO is delegated to administer the Investment of Surplus Funds Policy under section 6.10 of the Local Government Act 1995, and as prescribed in regulation 19 of the Local Government (Financial Management) Regulations 1996.

15. Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

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16. Investments obtained are to comply with three key criteria relating to:

A. Portfolio Credit Framework

17. Limit overall exposure of the portfolio as a whole, according to credit rating.

18. To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	Maximum % in Credit Rating Category
AAA, AA, A and Community Bank Albany (Bendigo Bank)	100%
BBB	40%

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B. Counterparty Credit Framework:

19. Limit exposure to individual counterparties /institutions, based on credit rating.

20. Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below.

S&P Long Term Rating	Maximum % in one authorised institution
AAA, AA, A and Community Bank Albany (Bendigo Bank)	35%
BBB	10%

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C. Term to Maturity Framework:

21. Limits based upon maturity of securities to ensure adequate working capital needs are met.

22. The investment portfolio is to be invested within the following maturity constraints:

Authorised Institution Investments	Min	Max	Government Bond Investments	Min	Max
0 to 3 months	15%	100%	0 to 3 months	-	20%
3 to 6 months	-	60%	3 to 6 months	-	20%
6 to 12 months	-	40%	6 to 12 months	-	20%
12 to 24 months	-	20%	12 to 24 months	-	20%
24 to 36 months	-	10%	24 to 36 months	-	10%

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Environmentally and socially responsible investments:

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23. Investing in environmentally and socially responsible investments is preferred by the City, but is not a mandatory requirement. The necessity being to select the investment that best meets the City's overall investment objectives.

Exceptions

24. To recognise the contributions made to the community of Albany, Community Bank Albany (Bendigo Bank) will have the same limitations provided for in the Portfolio Credit Framework and Counterparty Credit Framework categories as the highest S&P long term rating. The maximum exposure to Community Bank Albany (Bendigo Bank) as a single entity/institution is limited to a maximum direct investment of 35%.

Legislative and Strategic Context

25. Legislation covering investment of surplus funds includes:

- a. Local Government Act 1995 Section 6.14.
- b. Local Government (Financial Management) Regulations 1996 – Regulation 19 and 19C.
- c. The Banking Act 1959 (Commonwealth).
- d. The Western Australian Treasury Corporation Act 1986
- e. Australian Accounting Standards.

Deleted: <#>The Trustees Act 1962 – Part III Investments as amended by the Trustees Amendment Act.¶

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26. This policy relates to the following elements of the City of Albany Strategic Community Plan:

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- Pillar: Leadership.
 - Outcome: Strong workplace culture and performance.
- Pillar: Prosperity.
 - Outcome: Attract, retain and support a diverse range of businesses and industries to grow the economy and create more local jobs.
- Pillar: Planet.
 - Outcome: Develop a sustainable, low waste, circular economy.

Review Position and Date

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27. This policy is to be reviewed by the document owner every two years.

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Document Approval

Document Development Officer:		Document Owner:	
Manager Finance		Executive Director Corporate & Commercial Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy		
Synergy Reference Number:	NP		
Status of Document:	Council decision: TBA		
Quality Assurance:	Finance Team, Executive Management Team, Council Committee, Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Manager Finance	Adoption Reference: OCM 20/05/2008 Report Item 12.8.3	20/05/2008
2.0	Manager Finance	Review Reference: OCM 14/12/2010 Report Item 4.3	14/12/2010
3.0	Chief Executive Officer	Reviewed & Amended: OCM 19/04/2011 Report Item 4.7, Council resolved: That the Chief Executive Officer AMEND the Investment of Surplus Funds Policy to limit the investment of funds to be no more than \$1 million, or 10 percent (whichever is the greater) across the total investment portfolio with the Bendigo Bank, at any one time, and the investment term to be no more than 30 days.	19/04/2011
4.0	Manager Finance	Review Reference: OCM 19/02/2013 Report Item 1.1. NP073228_4.	09/02/2013
5.0	Manager Governance & Risk	Revision Reference: OCM 23/05/2017 Resolution CCCS028. Amended: Minor Formatting. NP1766877.	15/06/2017
6.0	Manager Finance	Revised and re-adopted: OCM 22/05/2018 Resolution AR043. Amendments: Allow term deposits with authorised deposit-taking institution for a period of up to 3 years (increased from 12 months). Amend term to maturity ratios.	03/07/2018
7.0	Manager Finance	Revision Reference: OCM 22/03/2022 Resolution AR108. Reformatted. Reviewed by Financial Accountant, Manager Finance, EDCCS. Amendments: Removal of Fitch ratings (policy will only follow the Standard & Poor's ratings) to remove any issue if there are differences between the ratings agencies. Added section on Environmentally and socially responsible investments. Addition of alignment to Strategic Community Plan.	22/03/2022
8.0	Manager Finance	Addition of Purpose. Update to Objectives. Adjustment to Portfolio and Counterparty Credit Frameworks, Inclusion of Exceptions	

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Appendix A - Standard & Poor's Rating Guide

Long-Term Issue Credit Ratings*	
Category	Definition
AAA	An obligation rated 'AAA' has the highest rating assigned by S&P Global Ratings. The obligor's capacity to meet its financial commitments on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitments on the obligation is very strong.
A	An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitments on the obligation is still strong.
BBB	An obligation rated 'BBB' exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to weaken the obligor's capacity to meet its financial commitments on the obligation.
BB, B, CCC, CC, and C	Obligations rated 'BB', 'B', 'CCC', 'CC', and 'C' are regarded as having significant speculative characteristics. 'BB' indicates the least degree of speculation and 'C' the highest. While such obligations will likely have some quality and protective characteristics, these may be outweighed by large uncertainties or major exposure to adverse conditions.
BB	An obligation rated 'BB' is less vulnerable to non-payment than other speculative issues. However, it faces major ongoing uncertainties or exposure to adverse business, financial, or economic conditions that could lead to the obligor's inadequate capacity to meet its financial commitments on the obligation.
B	An obligation rated 'B' is more vulnerable to non-payment than obligations rated 'BB', but the obligor currently has the capacity to meet its financial commitments on the obligation. Adverse business, financial, or economic conditions will likely impair the obligor's capacity or willingness to meet its financial commitments on the obligation.
CCC	An obligation rated 'CCC' is currently vulnerable to non-payment and is dependent upon favourable business, financial, and economic conditions for the obligor to meet its financial commitments on the obligation. In the event of adverse business, financial, or economic conditions, the obligor is not likely to have the capacity to meet its financial commitments on the obligation.
CC	An obligation rated 'CC' is currently highly vulnerable to non-payment. The 'CC' rating is used when a default has not yet occurred but S&P Global Ratings expects default to be a virtual certainty, regardless of the anticipated time to default.
C	An obligation rated 'C' is currently highly vulnerable to non-payment, and the obligation is expected to have lower relative seniority or lower ultimate recovery compared with obligations that are rated higher.
D	An obligation rated 'D' is in default or in breach of an imputed promise. For non-hybrid capital instruments, the 'D' rating category is used when payments on an obligation are not made on the date due, unless S&P Global Ratings believes that such payments will be made within five business days in the absence of a stated grace period or within the earlier of the stated grace period or 30 calendar days. The 'D' rating also will be used upon the filing of a bankruptcy petition or the taking of similar action and where default on an obligation is a virtual certainty, for example due to automatic stay provisions. A rating on an obligation is lowered to 'D' if it is subject to a distressed debt restructuring.
*Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the rating categories.	

Source: <https://www.standardandpoors.com/>



Corporate Scorecard – Q3 2023/24

City Of Albany

camms**strategy**

Print Date: 25-Mar-2024

ACTION SUMMARY BY PERFORMANCE

3 OFF TRACK

7 MONITOR



105 ON TRACK



7 NO TARGET SET









ACTION PERFORMANCE AND TIMEFRAME

Timeline Legend: ■ On Track ■ Monitor ■ Off Track ■ Complete ■ Project Timeframe

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
1.1.3.4 Advocate for better public transport to improve senior access to the city centre.	Executive Director Community Services	01-07-2023	30-06-2024	35	 AMBER									
<p>Progress Comments: Age Friendly Plan was revised and adopted in February 2023. Engagement through this review identified community public transport needs and this was reflected in the plan actions.</p> <p>No related actions have been completed to March 2023 as the Community Development team has not had the capacity to start these actions to date. A vacancy exists within the team which is currently in the process of being filled and will assist with progressing this action in due course.</p>														
1.1.4.1 Advocate for the development of specialist disability housing and care services.	Executive Director Community Services	01-07-2023	30-06-2024	25	 RED									

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
<p>Progress Comments: No initiatives or actions completed the past three quarters. This is partially due to a vacancy within the Community Development team that has reduced its capacity in the short-term, and also because the recent review of the City's Age-Friendly Plan and Access & Inclusion Plans did not identify any urgent community need in this space.</p> <p>Through the engagement undertaken for the above-mentioned Plans, addressing access to businesses was identified as the priority.</p> <p>The incumbent Community Development officer started a program known as 'Good Access' prior to their departure, and this is intended to be continued once the role is filled. This was a re-launch of the previous 'Your Welcome' initiative and was planned to be a collaboration with other regional shires, providing support to businesses to assess and receive advice on practical solutions for improving access and inclusion at their premises.</p>														
2.3.1.3 Facilitate an annual audit of volunteer fire fighters, supported with training and recruitment, to plan for sufficient numbers of suitably qualified firefighters.	Manager Public Health and Safety	01-07-2023	30-06-2024	53	 AMBER	█	█	█	█	█	█	█	█	█
<p>Progress Comments: Emergency Management team reviewing records, with aim to have a easy to follow table outlining individual training qualifications and needs across the brigades.</p> <p>100% = completion of audit.</p>														
3.3.1.1 Provide a master plan for Mt Melville and adjacent areas.	Manager Major Projects	01-07-2023	30-06-2024	25	 RED	█	█	█	█	█	█	█	█	█
<p>Progress Comments: Not able to progress until adoption of Albany Heritage Park Master Plan Progression is subject to funding and whether it is identified as a 2026 legacy priority project.</p>														

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
4.1.1.1 Advocate for the development of a regional economic development strategy in partnership with key stakeholders, including South Coast Alliance, Great Southern Development Commission, Albany Chamber of Commerce and Industry, and other local governments.	Executive Director Corporate and Commercial Services	01-07-2023	30-06-2024	4	 AMBER	<div style="width: 100%; height: 10px; background-color: #ccc; position: relative;"><div style="width: 10%; background-color: #ffc107; position: absolute; left: 0;"></div></div>								
Progress Comments: Currently progressing an outline of potential economic development activities for Council to further consider resourcing and the role of the City.														
4.1.1.5 Partner with mining companies to position and promote Albany as an ideal location for FIFO workers and their families to live.	Executive Director Corporate and Commercial Services	01-07-2023	30-06-2024	4	 AMBER	<div style="width: 100%; height: 10px; background-color: #ccc; position: relative;"><div style="width: 10%; background-color: #ffc107; position: absolute; left: 0;"></div></div>								
Progress Comments: Currently progressing an outline of potential economic development activities for Council to further consider resourcing and the role of the City.														
4.1.1.6 Partner with relevant stakeholders to position and promote Albany as a preferred location to hold conferences and training events.	Executive Director Corporate and Commercial Services	01-07-2023	30-06-2024	4	 AMBER	<div style="width: 100%; height: 10px; background-color: #ccc; position: relative;"><div style="width: 10%; background-color: #ffc107; position: absolute; left: 0;"></div></div>								
Progress Comments: Currently progressing an outline of potential economic development activities for Council to further consider resourcing and the role of the City.														

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
4.1.1.2 Facilitate positioning and promotion of Albany as a university town, with access to affordable student housing to attract and retain youth here.	Executive Director Corporate and Commercial Services	01-07-2023	30-06-2024	4	 AMBER	<div style="width: 10%; background-color: orange;"></div>								
<p>Progress Comments: Currently progressing an outline of potential economic development activities for Council to further consider resourcing and the role of the City.</p>														
5.1.1.3 Provide a review of all City risk management processes and consolidate into a single, integrated risk reporting system.	Manager Governance and Risk	01-07-2023	30-06-2024	8	 RED	<div style="width: 10%; background-color: red;"></div>								
<p>Progress Comments: Pending adoption of new Enterprise Resource Planning suite, scope a consolidated WHS, Strategic and Operational Risk analysis and reporting system and present options paper (cost-benefit analysis), for evaluation and direction by 30 June 2024.</p>														
5.2.1.6 Provide an Integrated Business Solution to replace the City's legacy system.	Manager IT	01-07-2023	30-06-2024	50	 AMBER	<div style="width: 50%; background-color: orange;"></div>								
<p>Progress Comments: Engagement and communications officers have undertaken a desktop review of the existing policy and workshopped this with the Communications & Engagement Advisory Group.</p> <p>The draft revised strategy and action plan incorporates feedback from the Advisory Group and was endorsed by it on 3 August for workshopping with Council.</p> <p>The revised strategy and action remain in draft form for further discussion and input from Elected Members in the New Year.</p> <p>100% of this action by 30 June 2024 = all change management requirements for first phase of rollout to payroll from July 2024 (e.g. data cleansing, Award parameters, etc.).</p>														



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Australia's leading airport advisers and aerodrome safeguarding specialists

ALBANY AIRPORT MASTER PLAN 2043

Prepared for: City of Albany in partnership with Great Southern Development Commission





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CITY OF ALBANY - ACKNOWLEDGMENT OF PEOPLE AND COUNTRY

The City of Albany respectfully acknowledges the Menang Noongar people as the traditional custodians of the land on which the City conducts its business, and pays respect to elders past and present.

GREAT SOUTHERN DEVELOPMENT COMMISSION - ACKNOWLEDGMENT OF COUNTRY

We acknowledge the Noongar people, the traditional custodians in the Great Southern, and their continuing connection to the region's land, waters and community. We pay our respects to all members of Noongar communities, and to elders past, present and emerging.

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1. PLANNING CONTEXT

1.1. Introduction

Albany Airport (YABA) is a community asset owned and operated by the City of Albany. As a certified aerodrome, the City of Albany is required to maintain the Airport in compliance with the Civil Aviation Safety Authority (CASA) Manual of Standards Part 139 - *Aerodromes* (PART 139 MOS 2019) and other relevant standards.

The City of Albany is located within the Great Southern region of Western Australia, approximately 400 km south-east of Perth. The Great Southern region encompasses eleven local government areas covering approximately 39,000 square kilometres on the south coast of Western Australia, bordering 250 km of the Southern Ocean and extending 200 km inland as shown in Figure 1.

The Great Southern has a regional population of 61,890, with Albany having an estimated population of 40,416 people. 82% of the region's population reside within the local government areas of Albany, Denmark and Plantagenet. Albany is the administrative and service hub of the region, and is Western Australia's first European settlement. The City will celebrate its Bicentenary in 2026.

Albany Airport supports scheduled air transport (RPT) services between Albany and Perth (a fully regulated regional air route), Fly-in / Fly-out (FIFO) closed charter jet services between Albany and Boolgeeda, and a range of general aviation activities including Royal Flying Doctor Services, flight training, RAAF operations, seasonal emergency aerial firefighting, and airfreight requirements.



Figure 1 Albany and the Great Southern region



1.2. Strategic intent

Albany Airport is the gateway to the Great Southern region.

The City of Albany aims to ensure that Albany Airport is positioned:

“to provide appropriate fit-for-purpose airport infrastructure and facilities to promote future growth in air transport operations to underpin the Great Southern region’s ongoing growth, economic development and tourism potential”.

Future development as outlined in the Master Plan is guided by the following planning principles:

Table 1 Master planning principles

<i>Principle</i>	<i>Description</i>
Aviation safety, security and legislative compliance	Promoting a safe and secure environment for all users of the airport in compliance with applicable civil aviation safety regulations and standards.
Capacity and operational efficiency	Providing appropriate (fit for purpose) infrastructure and facilities future proofed to meet the forecast demand for future airport operations.
Customer experience and community and stakeholder relationships	Providing a high level of service / customer experience and establishing and maintaining strong partnerships with the local community and key stakeholders.
Environmental responsibility and compliance	Minimising the impact of airport development and operations on the local environment.
Financial viability and sustainability	Ensuring the viability and sustainability of the airport through the application of sound financial, asset and resource management principles.

1.3. Scope and limitations

The scope of work for the master planning study involved the following requirements:

- Assessment of the airport’s current facilities, land use and operations including both aviation and non-aviation usage
- Analysis the trends affecting the present and future use of the aerodrome with consideration to the social, demographic, and economic opportunities
- Identify aviation and non-aviation opportunities to increase revenue and improve the financial viability of the aerodrome
- Assessment of the current regulatory requirements and their implications on future operations, land use and development
- Through consultation with key stakeholders establish a strategic vision and objectives for the airport
- Approaches to prevent the potential encroachment of incompatible activities and development in the vicinity of the airport.
- Provide recommendations and plans for scheduled future infrastructure requirements (airside and landside) based on expected future growth through to 2043.

1.4. Methodology

The master planning study was conducted generally in accordance with the Australian Airports Association Airport Practice Note 4 – Regional Airport Master Planning Guideline and modified according to the Scope of Work.

The following key activities were conducted during the course of the study:

- Inception meeting and site orientation
- Stakeholder engagement activities including site visit
- Consolidation of stakeholder feedback
- Preparation of concept plans for client endorsement
- Preparation of draft Master Plan including drawings and plans
- Final stakeholder consultation including review of draft Master Plan
- Preparation of final Master Plan for client acceptance.

1.5. Purpose of master planning study

The purpose of the Master Plan is to establish a framework for the future planning and development of Albany Airport to ensure the City of Albany achieves its strategic objectives and capitalises on the aeronautical and commercial opportunities provided by the airport.

The Master Plan is intended to establish the basis for more detailed studies of design, infrastructure planning, and land use planning required to achieve the strategic direction.

The master plan provides an overarching vision that is expected to guide the overall development of the airport over the next 20-years; identify key issues facing the airport; and provide concepts or options for addressing these issues.

1.6. Planning horizons

The Master Plan nominally considers a planning horizon of 20 years, comprised of short, medium and longer-term timeframes.

The short term is typically defined as 0 - 5 years, medium 5 – 10 years, and longer term as 10+ years through to the end of the 20-year master planning horizon.

Delivery of any individual component within the Master Plan is dependent on the availability of funding, market demand and the undertaking of a full detailed design process, and the timing of development may be delayed or accelerated in consideration of these factors.

This Master Plan identifies three (3) development scenarios:

- Code 3 Development Strategy
- Code 4 Development Strategy
- Code 4 (Long Term) Development Strategy.

1.7. Site description

Albany Airport is located 10 km north-west of the Albany CBD as shown in Figure 2 (Source: Google Earth).

An overview of the airport site is shown in Figure 3 (source: Google Earth).



Figure 2 Albany Airport Location Plan

Albany Airport (YABA) is a certified aerodrome with an asphalt sealed Code 3C instrument non precision approach main runway 14/32 1800 m long and 30 m wide and a sealed Code 2B non instrument cross runway 05/23 1096 m long and 30 m wide.

Runway 14/32 supports operations by aircraft up to Code C, such as the Saab 340 RPT service and Fokker F100 FIFO service. Runway 05/23 supports operations by general aviation aircraft up to Code B.



Figure 3 Albany Airport site

1.8. Role and history

Albany Airport (IATA code ALH, ICAO code YABA) was constructed by the Royal Australian Air Force in the early 1940's and was extensively used as an air base during World War II. Airport ownership was transferred to the Department of Civil Aviation following the war, and a passenger and mail service was commenced by Airlines of WA Limited.

The airfield was rationalized as a two runway aerodrome, with the principal gravel runway being runway 14/32 and the cross field runway 05/23.

In 1984, the Department of Civil Aviation funded the reconstruction and sealing of the main 14/32 runway prior to the Shire of Albany accepting ownership and management responsibility under the provisions of the Aerodrome Local Ownership Plan.

The present Terminal building was constructed by the Shire of Albany in 1988, and an open grade asphalt overlay was applied to runway 14/32 in 1984. The 05/23 runway was re-sheeted with gravel in 1995 and has since been sealed.

In 1997, runway 14/32 was extended by 200 m at the southern end to provide an overall length of 1800 m.

The terminal building was expanded in 1998 to meet the needs of increased passenger numbers.

An Instrument Landing System (ILS) was installed on the 14 Runway end in 2000 and was de-installed in 2016.

The terminal was refurbished in 2007 and modified in 2012 to accommodate passenger screening. Security screening equipment was de-installed in 2016.

Since adoption of the previous master plan in 2012, a number of maintenance and improvement projects have been undertaken including a partial reseal and overlay of main runway, construction of new taxiway and upgrade of RFDS infrastructure in 2016-17, runway surface improvements in 2017-18 and drainage infrastructure improvements in 2018-19.

1.9. Current operations

Current aircraft operations primarily include:

- Scheduled air transport (RPT) services to Perth operated by Rex Saab 340 aircraft via fully regulated regional air route – min. 24 weekly return services
- Fly-in / Fly-out (FIFO) closed charter services to Boolgeeda operated by Virgin Australia Fokker F100 jet aircraft on behalf of Rio Tinto – 4 per week. VA has announced that it intends to replace the F100 with E190 / B737-700 aircraft as part of its journey towards Net Zero and its fleet growth program
- General aviation aircraft activities including the Albany Aero Club, pilot training, local / itinerant aircraft operating for business, private flying and maintenance
- General aviation and emergency service helicopter operations
- Royal Flying Doctor Service aeromedical flights – Pilatus PC-12 / PC-24 aircraft
- Seasonal emergency aerial fire-fighting services – 2 x Air Tractor AT-802, 1 x AAS fixed wing platform
- RAAF operations
- Airfreight.



Figure 4 Typical RPT / FIFO aircraft at Albany Airport

1.10. Regional aviation

Albany Airport is located on the south coast of WA, 202 nautical miles south-east of Perth. Busselton Margaret River Airport is located 141 nautical miles to the north-west, and Esperance Airport is located 213 nm to the east as shown in Figure 5.

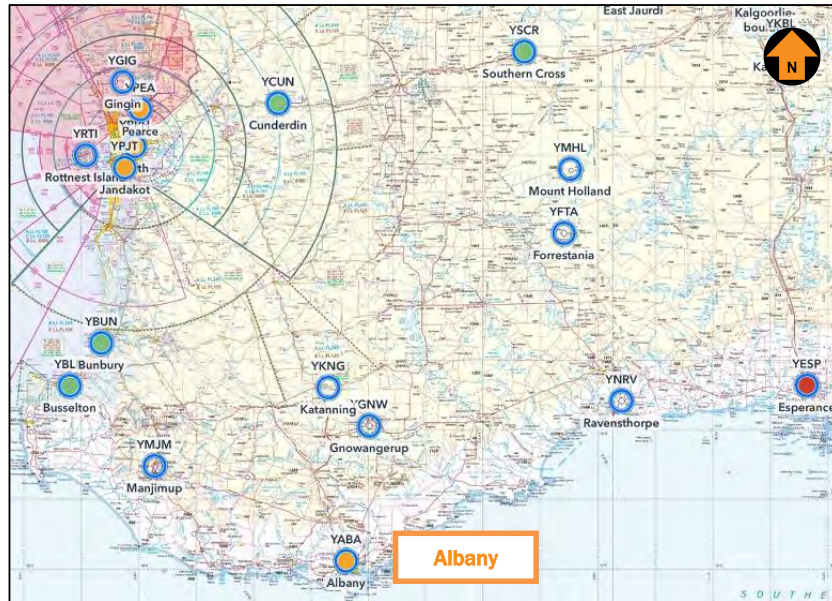


Figure 5 Albany Airport in relation to other certified regional airports

Albany Airport is serviced by Rex Saab 340 aircraft providing RPT services to Perth as a fully regulated regional air route. Under the agreement with the WA State Government, Rex has exclusive rights to operate the route until July 2028, providing a minimum of 24 weekly return services. Rex was also recently awarded the Perth – Esperance route.

Albany Airport also caters for Fly-in / Fly-out (FIFO) closed charter services operated by Virgin Australia on behalf of Rio Tinto. The Fokker F100 jet services operate 4 times per

week between Albany and Boolgeeda.

The airport also supports a range of general aviation activities including Royal Flying Doctor Services, flight training, RAAF operations, seasonal emergency aerial firefighting, and airfreight requirements.

Busselton Margaret River Airport caters for a range of Fly-in / Fly-out (FIFO) closed charter services operated by Qantas, Virgin Australia, and Alliance Airlines for resource companies such as Rio Tinto, BHP and Fortescue Metals Group.

In April 2022 Jetstar commenced direct flights between Melbourne and Busselton Margaret River operating Airbus A320 aircraft. Over 50,000 passengers have travelled on the route since its commencement. In November 2023, Jetstar announced a new non-stop route between Sydney and Busselton Margaret River Airport, to commence in March 2024 with three return flights per week, adding another 50,000 seats per year.

In September 2022 Rex acquired National Jet Express (NJE), the Regional Services arm of Cobham Aviation, with a focus on expanding its FIFO operations in Queensland and the Northern Territory. NJE operates a fleet of Q400 and Embraer E190 jet aircraft. Rex has recently announced that it will consider options to utilise NJE aircraft to improve services on its WA regional routes.

In January 2023, new airline Bonza commenced services on the East Coast of Australia operating Boeing 737 Max 8 aircraft. The airline’s strategy has focussed on regional routes not currently served by an airline or regional routes it considers are underserved.

In May 2023, Nexus Airlines commenced operations to regional Western Australian destinations including those previously operated by Aviair using Dash 8 Q400 turbo-prop aircraft.

Skippers Aviation operates a fleet of Fokker F100 jet aircraft, and Dash 8 300, Dash 8 100, Embraer E120, Metro 23 and Cessna C441 turbo-prop aircraft across a range of WA fully regulated regional air routes.

Airnorth operate a fleet of Embraer E190 and E170 jet aircraft and E120 turbo-prop aircraft. The airline operates a lightly regulated regional air route from Broome to Kununurra.

1.11. Aviation legislative framework

As a certified aerodrome, the City of Albany is required to maintain the Airport in compliance with the following requirements:

- Civil Aviation Safety Regulations 1998

Civil Aviation Safety Regulation 1998 (CASR) Part 139 – *Aerodromes* describes the requirements for aerodromes used in air transport operations.
- Manual of Standards Part 139 – Aerodromes

Manual of Standards Part 139 – *Aerodromes* (PART 139 MOS 2019) sets out the standards and operating procedures for certified and certain other aerodromes used in air transport operations.
- Aviation Transport Security Act 2004

The Aviation Transport Security Act 2004 (amended and in force on 23 June 2021) sets out the statutory framework that safeguards Australia's essential aviation services.
- Aviation Transport Security Regulations 2005

The Aviation Transport Security Regulations 2005 put into effect the requirements set out in the Act.
- International Civil Aviation Organisation (ICAO) Annex 14 - Aerodromes, Volume 1 Aerodrome Design and Operations

This Annex contains Standards and Recommended Practices (specifications) that prescribe the physical characteristics and obstacle limitation surfaces to be provided for at aerodromes, and certain facilities and technical services normally provided at an aerodrome. It also contains specifications dealing with obstacles outside those limitation surfaces.

1.12. National Airports Safeguarding Framework (NASF)

The Australian Government has an interest in better planning and integrated development on and around airports and to lessen the adverse effects of aviation activity on the environment and communities. While not a planning authority, it provides guidance on broader issues such as noise around airports that can be used by statutory authorities to achieve the stated objectives. The National Airports Safeguarding Advisory Group (NASAG) has produced National Airports Safeguarding Framework (NASF) to advance this agenda. The Framework should also be taken into consideration when designing development on and in the vicinity of the airport.

Further detail is provided in section 10.

1.13. Regional characteristics

Population

The Great Southern region encompasses eleven local government areas and has a regional population of 61,890 (source: www.gsdc.wa.gov.au/our-region). 82% of the region’s population reside within the local government areas of Albany (40,416), Denmark (6,537) and Plantagenet (5,586) (source: .id community profile).

With a median age of 45, the City of Albany has a lower proportion of children (aged under 18) and a higher proportion of persons aged 60 or older than Regional WA.

Population growth over the 5 years 2018 to 2022 averaged 1.3% per year (compared to 0.9% across Regional WA), with population growth of 0.8% in 2022.

Economy

The Great Southern region’s Gross Regional Product is estimated at \$5.2 billion, employing over 25,000 people across key sectors including agriculture, forestry and fishing / aquaculture; manufacturing; and construction.

Among the key areas of strength and potential are primary production, premium foods, wine and other beverages. The region produces 25 percent of Western Australia’s wine output. (source: www.gsdc.wa.gov.au/our-focus). The region’s diverse, high quality produce offers significant value-add and export opportunities.

Key potential sectors for growth include manufacturing, regenerative agriculture, renewable energy, tourism, international education, and higher education.

Tourism

Internationally recognised ecotourism assets and natural attractions in the Great Southern are unmatched in regional Western Australia for their scale, diversity and accessibility. The region attracts over 700,000 annual average visitors with 2,692,000 total visitor nights and an average of 3.7 days per visitor. Based on 2018-19 pre-COVID data, approximately 81% of visitors to the region are from WA (intrastate), with 10% interstate and 9% international.

Holiday at 61% is the primary purpose of travel for domestic overnight visitors to the region, with 25% visiting friends and relatives (VFR), 12% business and 4% other (source: Tourism WA Insights and Planning Factsheet 2022).

In 2026 Albany will host Western Australia’s first Bicentenary. The Bicentenary has the potential to attract both interstate and international visitors and promote the achievement of tourism, arts and cultural objectives and establish Albany as a major tourism destination for 2026.

Climate and meteorology

The Great Southern region has a temperate climate with warm summers and cold winters. Mean annual temperatures range from 11.8°C to 19.5°C.

The region is typified by dry summers and wet winters, receiving on average 923 mm of rain per year.

Prevailing wind direction at 9 am is from the north-west, and at 3 pm from the south-east, as shown in Figure 6, supporting the main runway 14/32 alignment at Albany Airport.

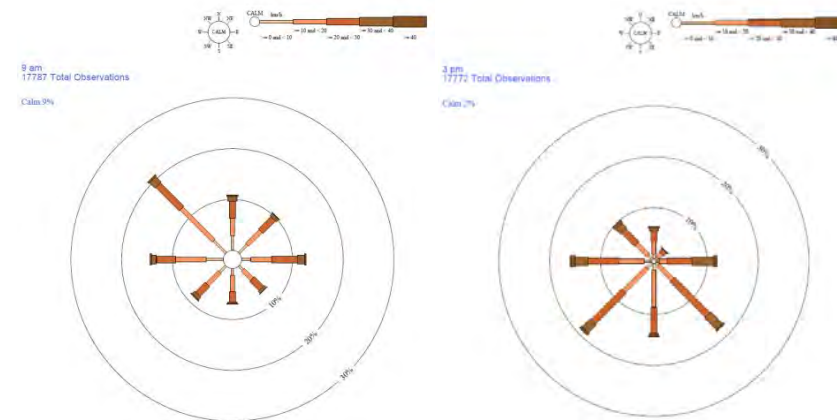


Figure 6 9 am and 3 pm wind roses

1.14. Strategic alignment

The following State planning documents define the strategic planning context for the Albany Airport Master Plan.

Department of Transport – WA Aviation Strategy 2020 (Draft)

The draft WA Aviation Strategy 2020 sets out the following vision for aviation in WA:

“Western Australia has a comprehensive network of affordable air services and fit for purpose airport infrastructure that supports and promotes the State’s economic and social development”.

The Strategy has four main goals:

- A. Affordable Airfares
 - » Regional communities have access to affordable airfares, with affordability measured through community surveys and other information, as may be appropriate.
 - » Flights are a viable option for tourists and visitors to regional WA.
- B. Connected Communities
 - » More regional communities have access to air services.
 - » Air routes support WA’s diverse economy, including the resources and tourism sectors.
- C. Fit for Purpose Infrastructure
 - » Infrastructure at metropolitan and regional airports is planned and delivered in time to meet demand.
 - » Long-term plans are in place for future airports servicing Perth and regional WA.
- D. Informed and Future Ready

- » Regulation, plans and decisions are data-driven.
- » The appropriate skills and training are available to support the aviation industry.

Tourism WA – Corporate Plan 2021-22

The Tourism WA Corporate Plan 2021-22 sets out the following vision for the WA tourism industry:

“To position Western Australia as a destination of choice, ensuring the sustainable growth of the State’s visitor economy”.

To achieve this, Tourism WA has identified three key strategic pillars:

- Experience
 - » Tourism WA will support the development of existing and emerging tourism experiences and events including a focus on workforce to create the foundations for a meaningful traveller experience.
- Demand
 - » Tourism WA will drive consumer desire and preference for a holiday in Western Australia over any other destination in Australia.
- Access
 - » Actively seek to reinstate and grow access to all parts of Western Australia exploring new and existing opportunities for direct connectivity between Perth and other destinations.

With regard to regional aviation, the Corporate Plan identifies the following actions:

- » Work to extend affordable airfare programs and grow regional aviation capacity.
- » Work with aviation partners to re-establish interstate aviation capacity and secure opportunities for additional interstate air routes.

Australia’s South West Strategic Plan 2021-2024

Australia’s South West is the peak tourism body for the South West region of Western Australia, including the regions of Margaret River, the Great Southern, Bunbury Geographe, and the Southern Forests and Valleys.

The Australia’s South West Strategic Plan 2021-2024 sets out a destination vision:

“... for Australia’s South West to be a leading prosperous and sustainable tourism destination”.

The Strategic Plan identifies four strategic priorities / themes:

- Efficient and effective marketing and promotion
 - » We will promote and drive desire for our region with a relevant marketing strategy and competent use of our marketing spend.
- Access to the region and regional dispersal
 - » We will support and work with Tourism WA to grow accessibility into our region and develop strategies and initiatives to encourage dispersal around our region.
- Destination development
 - » We will be the catalyst to support stakeholders achieve the region’s development priorities to drive visitation and spend in our region. We will also support growth in capacity and capability of regional tourism operators.
- Driving industry engagement
 - » We will work collaboratively with our stakeholders to build a resilient tourism industry and a cohesive region, and perform a conduit role between Tourism WA and industry.

With regard to regional aviation, the Strategic Plan identifies the following action:

- » Facilitate access via flights from intrastate, interstate and international direct to the region.

Australia’s South West Tourism Destination Management Plan 2024-2034 (Draft)

The draft Tourism Destination Management Plan (TDMP) sets out a number of priority projects to guide the region’s decision-making, investment and capability development over the next ten years, including:

- Priority Project 1: Aviation and Albany Airport
 - » Approach: Continue to explore opportunities for redevelopment / expansion of the Albany Regional Airport.
 - » Rationale: Strengthening the region’s aviation networks is essential to maximise intrastate and interstate visitation and encourage visitor dispersal throughout the region. The redevelopment will pave the way for the potential for future international connections.
 - » Actions: Advocate for developing an Albany Regional Airport Master Plan to explore upgrades to the Albany Airport. The plan should consider Albany’s future development as a gateway to the Great Southern and the potential for interstate and short-haul international flights, supported by a range of landside services.

Once completed. Work across government to seek its implementation.

Work with the airport and airlines to increase daily services to the region and identify new routes.

Great Southern Development Commission Strategic Plan 2022-23 to 2024-25

The Great Southern Development Commission Strategic Plan 2022-23 to 2024-25 sets out the following vision for the region:

“Sustainable economic development with lasting prosperity for the Great Southern region and its communities”.

The Commission’s Strategic Priorities are:

- Strong and Diverse Economy
 - » Leverage the region’s comparative advantages (including primary production, tourism, education and research, lifestyle and natural amenity).
 - » Facilitate sustainable, supported economic development.
 - » Focus on diversification.
- Regional Liveability
 - » Facilitate investment in critical social and economic infrastructure.
- Strong Communities
 - » Facilitate skills and knowledge development.
- Organisational Excellence
 - » Ongoing priority and a key enabler for regional economic development.

The Strategic Plan also identifies the opportunity to:

“leverage the region’s growth in population and visitation to seek investment in tourism and transport infrastructure”.

City of Albany Strategic Community Plan 2032

The City of Albany Strategic Community Plan 2032 identifies the following vision:

“Amazing Albany, where anything is possible”.

The Plan has five strategic pillars:

- People
 - » A welcoming, healthy and inclusive community, with pride in our rich history and heritage.
- Planet
 - » We are leaders in sustainability with a shared commitment to climate action and protecting our beautiful, natural environment.
- Place
 - » A responsibly planned city that is attractive, vibrant and well connected.
- Prosperity
 - » A thriving city with an abundance of opportunities.
- Leadership
 - » A well governed city that uses resources wisely to meet local needs.

As part of the “Place” pillar, the Plan includes the following outcomes and objectives related to the Albany Airport:

- 10 A safe, sustainable and efficient transport network.
- 10.5 Improve access to marine, rail and aviation transport to support population growth, tourism and economic development.



City of Albany Corporate Business Plan 2022-26

The City of Albany Corporate Business Plan sets out the focus actions for the period 2022-26 to achieve the long term aspirations and outcomes articulated in the Strategic Community Plan 2032. These include:

- 11.1.7 Provide a feasibility study for the expansion of the Albany Airport.

1.15. Planning requirements

City of Albany Local Planning Strategy 2019

A key objective of the Local Planning Strategy 2019 is to “protect regional assets such as the airport and port facilities”. This includes the following provisions:

Albany Regional Airport

The City operates the Harry Riggs Albany Regional Airport, which is a regionally significant asset. Given the importance of the continued operation of the airport, it should be protected from the development of sensitive land uses or other incompatible development in its vicinity. It is anticipated that aircraft activity will increase and there will be an associated need to upgrade and extend infrastructure at the airport over the coming decades. There may also be opportunity to develop a business hub close to the airport, with a focus on an aviation and logistics.

Strategic direction: Recognise the role of Albany Regional Airport in the economic development of the region.

Actions

- 1. Maintain the Albany Airport noise Special Control Area under the Local Planning Scheme to protect the airport from sensitive land uses and include the Obstacle Limitation Surface as a matter that will be considered in applications for planning approval.*
- 2. Protect land from development that could compromise future expansion of the airport.*

3. Investigation Area 13 – Potential Airport Business Area

Identify Albany Regional Airport as an investigation area and prepare a structure plan that shows future expansion and development of industry and businesses associated with aviation services and logistics to create or develop competitive advantages.

13. Investigation Area 13 (IA13) – Potential Airport Business Area

There are opportunities for compatible business and commercial activities to be developed adjacent to Albany Regional Airport that could take advantage of this proximity. These may include aviation-related industrial uses, logistics and transport facilities. Subject to the final updated Airport Master Plan, there is ‘in principle’ support to undertake conceptual design and planning to guide consideration and establishment of complementary commercial uses.

Investigation will be required into the feasibility of a potential airport business area and an airport land use strategy would have to be prepared to guide appropriate land use.

City of Albany Local Planning Scheme No. 1

In the City of Albany Local Planning Scheme No. 1, Albany Airport is defined as Local Scheme Reserves Public Use : Airport. The Reserve Objectives are stated as:

Public Use To provide for a range of essential physical and community infrastructure.

2.4 ADDITIONAL USES FOR LOCAL RESERVES

There are no additional uses for land in local reserves that apply to this scheme.

2.5 USES AND DEVELOPMENT OF LOCAL RESERVES

2.5.1 A person must not:

- (a) Use a Local Reserve; or*
- (b) Commence or carry out development on a Local Reserve;*

without first having obtained development approval in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

2.5.2 In determining an application for development approval the Local Government is to have due regard to:

(a) The matters set out in Schedule 2 Part 9 cl.67 Planning and Development (Local Planning Schemes) Regulations 2015; and

(b) The ultimate purpose intended for the Reserve.

2.5.3 In the case of land reserved for the purposes of a public authority, the Local Government is to consult with that authority before determining an application for development approval.

Part 5 of the Local Planning Scheme No. 1 sets out the operation of special control areas, including the Albany Airport Noise Special Control Area.

5.2 ALBANY AIRPORT NOISE SPECIAL CONTROL AREA

5.2.1 The purpose of the Albany Airport Noise Special Control Area is to:

(a) Protect the continued operations of the Albany regional airport and its flight paths;

(b) Control subdivision and development to minimise the potential for sensitive land uses to be undertaken within the special control area in accordance with the Australian Noise Exposure Forecast criteria and AS 2021-2000: Acoustics – Aircraft Noise Intrusion – Building Siting and Construction; and

(c) Restrict the development of the residential uses and occupation of other buildings that may be adversely affected by aircraft noise in accordance with the Australian Noise Exposure Forecast (ANEF) criteria as follows:

(i) Acceptable for residential development: areas less than 20 ANEF.

(ii) Conditional for residential development: areas between 20 – 25 ANEF.

(iii) Unacceptable for residential development: areas greater than 25 ANEF.

5.2.2 In considering any application for development approval, the Local Government shall have particular regard to:

(a) The position of the premises and the ANEF level areas shown in the Special Control Area mapping and the associated Building Type Acceptability as set out in the following table:

ANEF Levels			
Building Type Acceptability	ANEF Level		
	<20	20 – 25	>25
Single House, Grouped / Multiple Dwellings, Units, Flats	Acceptable	Conditionally acceptable	Unacceptable
Education Premises, School, University	Acceptable	Conditionally acceptable	Unacceptable
Hospital, Nursing Home	Acceptable	Conditionally acceptable	Unacceptable
Hotel/Motel, Tourism, Hostel	Acceptable	Conditionally acceptable	Conditionally acceptable
Public Building, Library, Courts	Acceptable	Conditionally acceptable	Conditionally acceptable
Commercial Building, Shops, Offices	Acceptable	Acceptable	Conditionally acceptable
Light, Manufacturing, Processing, General, Special and Other Industry	Acceptable	Acceptable	Acceptable
Notes: 1. The ANEF Table above determines the acceptability of different building types and has been adapted from AS 2021-2000: Acoustics – Aircraft Noise Intrusion – Building Siting and Construction. 2. The actual location of the 20 ANEF contour is difficult to define accurately, mainly because of variation in aircraft flight paths and the			

Local Government may apply the scheme controls for building sites outside but near to the 20 ANEF contour.

3. Within 20 ANEF to 25 ANEF, the Local Government may recommend the incorporation of noise control features in the construction of residences contained within AS 2021:2000.

(b) Recommendations contained within AS 2021-2000: Acoustics – Aircraft Noise Intrusion – Building Siting and Construction; and

(c) Advice of the relevant State Government authorities.

5.2.3 All development the subject of clause 5.2.2 is to be subject to the discretion of the Local Government notwithstanding that the use may be designated a ‘P’ use in the Zoning Table and the Local Government may exercise discretion as to the approval of the use.

5.2.4 The Local Government will refuse applications for development of any sensitive land uses within the >25 ANEF area.

5.2.5 The Local Government may refuse any application for development approval or may approve the development of sensitive land uses within the 20 – 25 ANEF and <20 ANEF areas and impose conditions on the approval including requiring the applicant:

(a) Incorporate noise attenuation measures into the design of the building; and/or

(b) Register a notification on title advising of the potential for aircraft noise nuisance.

5.2.6 The Local Government will not support the rezoning of land within the 20 – 25 ANEF or above contour levels for any of the above sensitive uses (i.e. acceptable within the <20 ANEF Level) or subdivision which would permit development involving any increase in residential density above one dwelling for every 10 hectares, or any increase in occupational density of other noise-sensitive premises above that which would normally be expected for the equivalent rural residential development based on a 10 hectare minimum lot size.

1.16. Cultural heritage

A search of the Department of Planning, Lands and Heritage Aboriginal Cultural Heritage Inquiry System identified 2 locations of interest as shown in Figure 7.

- Aboriginal Cultural Heritage (ACH) Lodged Place 4630 to the north of the airport
- Aboriginal Cultural Heritage (ACH) Register Place 21837 (creek) to the south of the airport.



Figure 7 ACHIS online mapping

1.17. Native vegetation

An overlay showing the extent of native vegetation in the vicinity of the airport, extracted from NationalMap, is shown at Figure 8.



Figure 8 Native vegetation mapping

2. STAKEHOLDER ENGAGEMENT

A stakeholder engagement plan was developed in consultation with the City of Albany and the Great Southern Development Commission to provide key stakeholders with the opportunity to provide input into the development of the Master Plan.

2.1. Stakeholder engagement program

Engagement activities conducted through September and October 2023 included:

- Face to face interviews
- Telephone / online interviews
- Email feedback.

2.2. Meeting schedule

Aviation Projects conducted face to face meetings in Albany on 11 and 12 September 2023, and additionally engaged in telephone and online meetings with other interested parties.

The following stakeholders were engaged either through face to face meeting, telephone interview or email correspondence:

- City of Albany
- Great Southern Development Commission
- WA Department of Transport - Aviation
- Tourism WA
- Australia's South West
- Development WA
- Albany Aero Club.

2.3. Results of stakeholder engagement

Initial feedback from the stakeholder meetings identified:

- The urgent need for the upgrade / strengthening of the main runway 14/32 to cater for current operations including intended replacement of F100 FIFO services with larger E190 / B737-700 aircraft and large capacity aerial firefighting emergency services aircraft
- Growth and service constraints associated with the current fully regulated regional air route arrangement
- The current airport infrastructure and facilities as a barrier to unlocking the significant tourism potential of the region, including the potential attraction of new intrastate and interstate air services
- The opportunity presented by the upcoming 2026 Bicentenary events
- The potential for the airport to cater for export markets / international freight for premium local produce (food and beverage)
- The need for future development of the airport to be fit for purpose and aligned with airline demand / forecasts, with staging and investment decisions supported by a robust business case.

3. SWOT ANALYSIS

A Strengths Weaknesses Opportunities and Threats (SWOT) analysis has been used to identify significant areas for consideration in relation to the Albany Airport and its support of the City of Albany’s strategic objectives, as detailed in Table 2 and Table 3.

Table 2 Albany Airport SWOT analysis – Strengths and Weaknesses

<i>Strengths</i>	<i>Weaknesses</i>
<ul style="list-style-type: none"> • Attractive destination with stunning natural landscape and built environment assets (eg National Anzac Centre), Aboriginal heritage – region is well positioned to attract visitors • Thriving economy with significant trade / freight associated with regional produce (food and beverage) • Over 700,000 annual visitors (source: Tourism WA Insights and Planning Factsheet 2022) • Growing regional population > 60,000 • Good road access to airport, located on Albany Highway (to Perth) supported by new Albany Ring Road connections to South Coast Highway (Denmark, Esperance) * note: road access to Perth and across the South West is a weakness 	<ul style="list-style-type: none"> • While the current regulated route arrangement provides benefits to the local community in terms of guaranteed minimum service levels / frequency and capped fares under the Regional Airfare Zone Cap scheme, the regulated route arrangement limits competition and increased services / capacity ALH – PER to July 2028 • Most visitors prefer to access Albany region by car (possibly due to current air services) • Road access to Perth and across the South West is a constraint • Relatively unknown tourism brand (outside of WA) • Lack of premium quality accommodation stock • Relatively small population base • Airport is the barrier - significant infrastructure and facility upgrades required to cater for future RPT / FIFO services <ul style="list-style-type: none"> ○ Runway – urgent need for upgrade (strengthening) to cater for current FIFO services; Taxiways; Apron; Terminal building (+ future pax / CBS security screening – equipment + contractors); Car Park; Water supply / fire hydrant network (for fire fighting capability) • Security screening required for larger RPT aircraft above screening threshold (> 40 seats) • No clear vision for (or understanding of the importance of) general aviation at the airport; poor / restricted access and poor amenities for visitors to GA precinct; lack of a plan for the stage release of future GA hangar space; poor refuelling facilities / products; poor utilities / services to GA precinct; access to GA precinct off the busy Albany Highway 110km/hr • Internal road / access circulation (within the airport terminal / GA precinct), car parking, access issues

Table 3 Albany Airport SWOT analysis – Opportunities and Threats

<i>Opportunities</i>	<i>Threats</i>
<ul style="list-style-type: none"> • Post July 2028, opportunity to attract additional RPT services / capacity on the ALH – PER route • Emulate the success of Busseton Margaret River Airport • Unlock the tourism and export trade potential (incl. time critical aquaculture) of the Great Southern region (Albany described as the “missing link”) • Great Southern region will have significant focus over the coming years with the 2026 Bicentenary celebrations, first for WA, opportunity to promote aboriginal culture / heritage • Post COVID desire for people to have new experiences, get out into nature • Leverage support from 11 local government areas including Albany, Broomehill-Tambellup, Cranbrook, Denmark, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup, Plantagenet, and Woodanilling • Attract intra and interstate RPT services (subject to infrastructure upgrades) • Short term = Rex, upscale from Saab to Q400 (National Jet Express) + narrow body aircraft from Perth to East Coast • Continue to grow FIFO services • Investigate potential for establishment of an Airport Business Area, plus expand existing emergency services facilities / precinct • Opportunity to attract / cater for major flight training provider 	<ul style="list-style-type: none"> • Current / deteriorating pavement condition to cater for current / larger aircraft – urgent need for runway upgrade (strengthening) • Regulatory requirements re MOS139 for upgraded facilities eg runway width etc • Land ownership, and extent of land available to the north (and south) of the airport for extension of the main runway 14/32 • Availability of funding \$\$\$ for infrastructure / facility upgrades – to be supported by robust cost-benefit business case: <ul style="list-style-type: none"> ○ need to quantify / demonstrate social (liveability) and economic benefit of upgrade ○ view that upgrade should be self-funded through airport operations ○ infrastructure should be fit-for-purpose ○ considered approach supported by facts noting highly competitive State Government funding process • Misalignment of stakeholder objectives • Renewal of regulated route services in 2028 • Unable to attract RPT services / allocate sufficient resources to market new airport routes

4. EXISTING AERODROME FACILITIES

4.1. Aeronautical infrastructure

Albany Airport is equipped with the aeronautical infrastructure described in this section.

Runway 14/32 Code 3C 1800 m x 30 m sealed, 150 m runway strip – instrument non precision

- RWY PCN 21/F/A/1250 (181PSI) /T (Note: subgrade strength assessed in 2023 as category C)

Runway 05/23 Code 2B 1096 m x 30 m sealed, 90 m runway strip – non instrument

- RWY PCN 10/F/A/1050 (152PSI) / U

Note: the pavement classification number (PCN) is expressed as a five-part code, separated by forward-slashes, describing the relevant pavement.

Declared distances are provided in Table 4 (source: Airservices Australia, 30 November 2023).

Table 4. Runway declared distances

Runway	TORA	TODA	ASDA	LDA
14	1800	1860 (1.55%)	1800	1800
32	1800	1860 (2.04%)	1800	1800
05	1096	1156 (1.2%)	1096	1096
23	1096	1159 (5.36%)	1096	1096

Note the acronyms used are defined as: take-off run available (TORA), take-off distance available (TODA), accelerate-stop distance available (ASDA) and landing distance available (LDA).

Figure 9 shows the Albany Airport Aerodrome Chart (source: Airservices Australia, 15 June 2023).

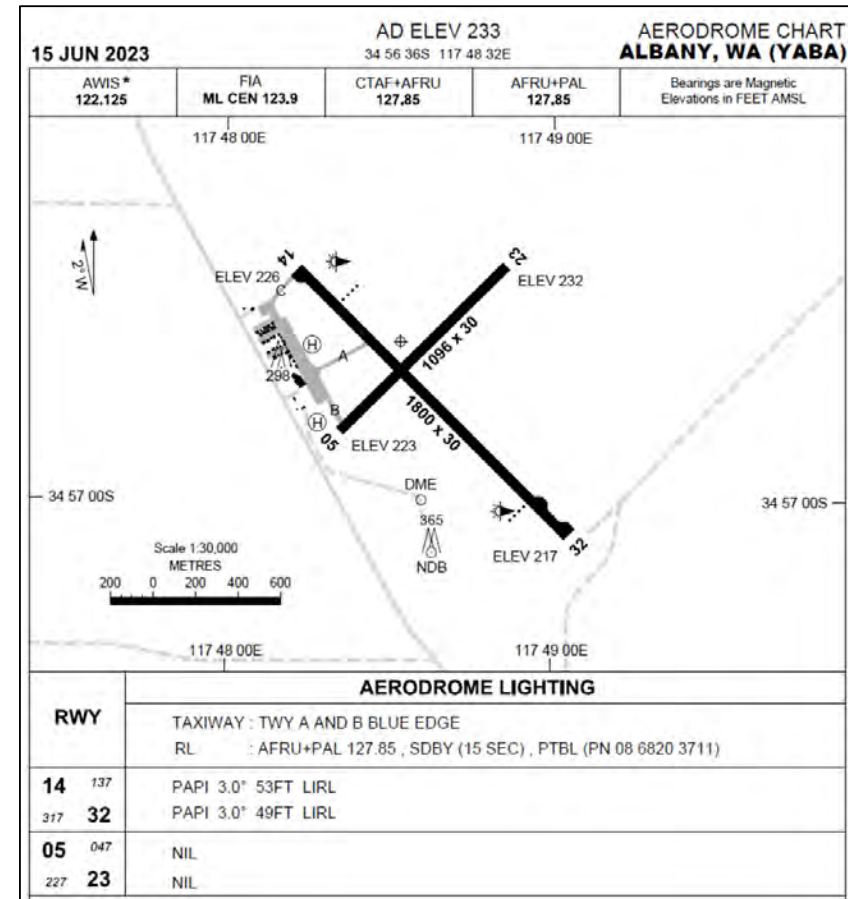


Figure 9 Albany Airport Aerodrome Chart

An image of runway 14, looking south-east from the take-off position, is provided at Figure 10.



Figure 10 Runway 14

An image of runway 32, looking north-west from the take-off position, is provided at Figure 11.



Figure 11 Runway 32



An image of runway 05, looking north-east from the take-off position, is provided at Figure 12.



Figure 12 Runway 05

An image of runway 23, looking south-west from the take-off position, is provided at Figure 13.



Figure 13 Runway 23



The main RPT aircraft parking apron is located adjacent to the passenger terminal building and can accommodate up to three (3) code C aircraft on the parking positions Bay 1, Bay 2 and Bay 3. Bay 2 is the designated RPT apron. Bay 1 is designated for refuelling services.

It is noted that the 2023 Aerodrome Technical Inspection (ATI) report identifies that the main RPT apron slopes towards the terminal building.

Part 139 MOS 2019 section 6.60 specifies:

(5) Subject to subsection (6), the grading of an apron must be such that it does not slope down towards the terminal building.

(6) If a slope down towards a terminal building cannot physically be avoided, apron drainage must direct any spilled fuel away from the building and other structures adjoining the apron.

(7) If a stormwater drain collects spilt fuel from the apron area, flame traps or interceptor pits must be provided to isolate the fuel and prevent it spreading from the apron area.

The ATI report includes the following recommended corrective action No. 12.5.1 which should be considered as part of any future apron design work:

When the major works are undertaken, consider reworking apron so drainage is directed away from the terminal.

A code A general aviation aircraft parking apron is located adjacent to the GA hangar precinct. The apron is limited to aircraft under 5,700 kg and maximum wingspan 15 m.

A RFDS Apron is located to the north of the GA hangar precinct for operations of Royal Flying Doctor Service aircraft.

The aircraft parking aprons are connected via three (3) taxiways – code C Taxiway Alpha (15 m wide), code B Taxiway Bravo (15 m wide) and code B Taxiway Charlie (10.5 m wide).

Taxiway Bravo is available for aircraft up to 10,000 kg. Taxiway Charlie is available for RFDS aircraft only, and aircraft under 5,700 kg and maximum wingspan 15 m. Taxiways (taxilanes) D, E and F provide access to the GA hangar sites.

Helicopter parking is available on marked grass section north side of Taxiway Alpha, and also, western side of Taxiway Bravo.

An aerial view of the RPT terminal and GA precinct showing the current configuration of the parking aprons and taxiways is shown at Figure 14 (source: Google Earth).



Figure 14 RPT terminal and GA precinct - aerial view

4.2. Ground Servicing Equipment (GSE) Storage Areas

Limited ground equipment (steps, disabled lift) is parked along the edge of the RPT apron outside of the marked equipment clearance line. Tugs, tractors and baggage carts are generally parked in the baggage make up and / or baggage reclaim areas when not in use.

4.3. Support facilities

The airport has a range of aviation support facilities, including the following Communications, Navigation and Surveillance (CNS) facilities provided by Airservices Australia:

- Non Directional Beacon (NDB)
- Distance Measuring Equipment (DME)
- Very High Frequency (VHF) / Satellite Ground Station (SGS).

The airport is also served by satellite-based navigation procedures.

The airport is located outside controlled airspace and has a common traffic advisory frequency (CTAF). There is no air traffic control tower service.

There is no aerodrome rescue and firefighting service (ARFFS).

Onsite fuel (both Jet A1 and Avgas) is located off the RPT apron (Bay 1) and in front of the passenger terminal building. AV-Gas is available on a self service swipe card system, whereas Jet-A1 is dispensed by trained / certified staff only. Two large 50,000 litre fuel tanks are located in a secured area landside north of the terminal car park with subsurface pipelines connecting through to the airside fuel pumps.

The current location of the refuelling facility is a constraint to current operations with potential clashes between RPT, general aviation and emergency service operations. The facility should be relocated to facilitate current operations and make way for future proposed landside development.

An image of the refuelling facility is provided at Figure 15.



Figure 15 Refuelling facilities

Albany Airport is a security controlled airport. A perimeter fence encloses the airside area, and the boundary is clearly marked with signage. Airside access for Albany Airport is via gates surrounding the airside and landside boundary.

4.4. Landside development

Landside facilities include:

- the passenger terminal building with car parking areas for the general public, hire cars and staff
- Royal Flying Doctor Service facility
- general aviation hangars and the Highway Volunteer Bushfire Brigade facility.

An image of the terminal is provided at Figure 16.



Figure 16 Albany Airport terminal building

The passenger terminal building was refurbished in 2007 and modified in 2012 to accommodate passenger screening. Security screening equipment was de-installed in 2016 when the aircraft type change and Saab 340 services commenced.

According to the previous master plan, the terminal was designed as a common user domestic terminal. The maximum design aircraft was one domestic B737 with a 90% load factor equating to 100 arriving and 100 departing passengers.

As shown in Figure 17, the terminal provides the following services:

- passenger check-in
- departure lounge and café
- arrivals hall / baggage reclaim with car hire and tourist information desks
- baggage handling areas and airport operations office
- areas for passenger and checked baggage security screening (currently decommissioned).

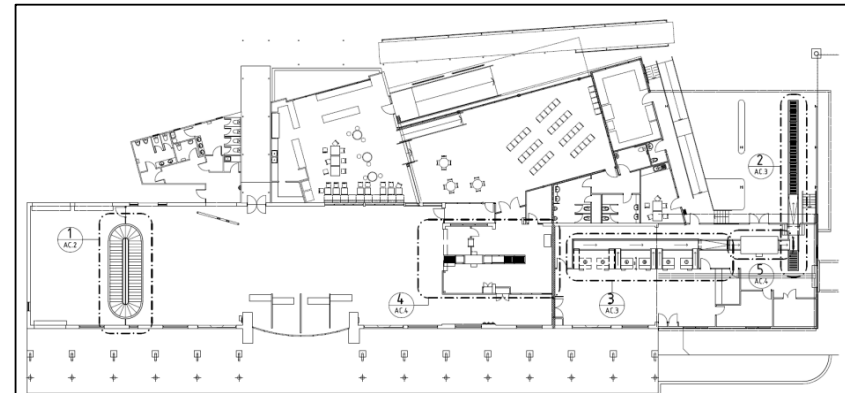


Figure 17 Terminal building layout

An image of the check-in area is provided at Figure 18, and departure lounge at Figure 19.



Figure 18 Check-in area



Figure 19 Departure lounge

An image of the arrivals / baggage claim area is provided at Figure 20.



Figure 20 Arrivals / baggage claim

Car parking areas are shown in Figure 21. There are 185 spaces at present including 86 spaces immediately in front of the terminal building, and 63 long term (incl. staff) spaces along with 36 car hire spaces located to the south of the terminal. The car park is operating at / near capacity at current busy hour peak periods.

Drop off and pick up facilities are located kerbside in front of the terminal building.



Figure 21 Car parking areas

A RFDS apron is located to the north of the GA hangar precinct for operations of Royal Flying Doctor Service Pilatus PC-12 and PC-24 aircraft. An image of the apron and associated St John Ambulance facility is provided at Figure 22.



Figure 22 RFDS apron

There are 26 hangars located in the general aviation precinct to the north of the terminal building area. The area supports a range of general aviation activities including private flying, flying training and charter operations.

An image of the general aviation hangar precinct is provided at Figure 23.



Figure 23 General aviation hangars

4.5. Aerodrome lighting

A Pilot Activated Lighting (PAL) System is available on runway 14/32. The system includes runway end / threshold, low intensity runway edge lights and precision approach path indicator (PAPI) available for each visual approach on runway 14/32. Portable lights are available for emergency.

Illuminated wind direction indicators are installed at 14 and 32 runway ends.

There is no lighting on runway 05/23 other than portable lights for emergency only.

Blue taxiway edge lights are provided on taxiway Alpha and Charlie. There is no taxiway lighting on Taxiway Bravo.

Apron floodlighting is provided to Bays 1, 2, 3, GA entry, refuelling bay and the RFDS apron. As noted in Table 5 the existing main apron flood lighting does not achieve Part 139 MOS 2019 lux levels and is noted as a “grandfathered facility”. Future major works associated with the main RPT apron and upgrades to cater for larger Code 4 design aircraft should seek to correct this non-compliance.

The aeronautical ground lighting facilities are satisfactory for the intended operations, but compliance is contingent upon certain grandfathered provisions (see section 0).

4.6. Navigation and approach aids

Current navigational facilities as described at section 4.3 are satisfactory for current and future needs. An Airservices Australia facilities plan for Albany Airport identifies a site for a future Very High Frequency Omni-directional Range (VOR) facility to the south of runway 14/32 and east of runway 05/23. Further consultation with Airservices Australia is recommended to confirm its future requirements at the airport.

4.7. Weather information service

The Bureau of Meteorology (BOM) has an office and weather station located on the eastern boundary of the Albany Airport land. The aerodrome weather information service (AWIS) broadcasts automatic weather station observations.

4.8. Aerodrome rescue and firefighting services

There is no expectation of a need for ARFFS within the master planning period.

4.9. Ground transport

Albany Airport is accessed via the Albany Highway – the main highway between Albany and Perth. Dedicated right and left turn lanes are provided for vehicles turning into the Airport. The Highway handles heavy goods vehicle traffic as shown Figure 24. It is anticipated that future growth in Albany Airport will require improved road access to cater for the various vehicle movements.



Figure 24 Albany Airport access

A new Albany Ring Road is currently under construction providing improved connections to the South Coast Highway and Denmark and Esperance.

The terminal building and associated car parking areas are accessed via a circulatory loop road as shown at Figure 25.



Figure 25 Terminal precinct loop road

4.10. Utilities and civil infrastructure

Water

Town water is provided to the airport site. Stakeholder feedback noted the need for improvements to the water supply / fire hydrant network to support / enhance firefighting capability.

Electricity

The airport is connected to the main power grid. Emergency power is provided via diesel generators.

Sewer

The airport is connected to an On-site Wastewater Management System.

Communication

Telephone services are provided to the airport site.

Stormwater

Stormwater run-off is managed onsite via a series of open unlined drainage swales.

4.11. Grandfathered facilities

CASA allows certain airport facilities that have been previously constructed in compliance with regulatory standards that have since been amended, to be maintained in accordance with the requirements of the previous standard, even though they are not compliant with the new standard. These facilities are referred to as being “grandfathered facilities” and are noted in the aerodrome manual.

The following Albany Airport facilities rely on grandfathered provisions.

Table 5 Albany Airport Grandfathered provisions

<i>Existing Facility</i>	<i>MOS139 2019 Standard</i>	<i>Compliance with Previous Standard</i>
RWY 14/32 Code 3 NPA strip width 150 overall	Table 6.17 (4) RWY strip width Code 3 – 280m	MOS139 V1.14 - Table 6.2-6 Overall runway strip width 150m
RWY 14/32 Code 3 NPA RESA declared 60m(W) x 90m(L) from end of RWY strip	Table 6.26 minimum 90m (240m preferred) measured from the end of the runway strip.	MOS139 V1.14 - 6.2.26.1 minimum RESA 90m
RWY 14/32 Approach Surface: Inner Edge Width 150m Slope First Section 3.33%	Code 3 NPA Approach: Inner Edge 280m First Section Slope – 2.0%	MOS139 V1.14 Table 7.1-1
Longitudinal slope of runway strip for Runway 14/32 at 2 locations on the extreme southern edge exceeds maximum	6.18 (1) longitudinal slope along the graded area of the runway strip must not exceed: for a code 3 runway – 1.75%	

<i>Existing Facility</i>	<i>MOS139 2019 Standard</i>	<i>Compliance with Previous Standard</i>
design slope and slope changes	6.19 Longitudinal slope changes on the graded area of a runway strip must not exceed 2%	
RWY 05 threshold located to achieve 5% clear approach gradient	Table 7.15 (1) Approach surface slope 5%, located 60m from threshold	MOS139 V1.14 – 6.2.1 - Note: The obstacle free approach surface to the threshold is not to be steeper than... 5% where the code number is 3.
Apron floodlighting horizontal and vertical illuminance > 5 lux	Table 9.116 minimum parking position average illuminance 20 lux when intended for air transport operations.	MOS139 V1.14 9.- 16.4.4 apron parking position intended to be used by Code 3C aircraft, horizontal and vertical illuminance at least 5 lux.
Taxiway A Code C taxiway 15m wide with 3.5m sealed shoulders	6.45(1)(d) total width 25m	MOS139 V1.14 6.3.1.1A(a) TWY width 15m 6.3.9.1(d) width of shoulders Code C – 3.5m
Wind indicator approach RWY 32 located on the left-hand side 270m upwind.	8.101 (7) A wind direction indicator provided at the threshold of an instrument runway must be located (d) 100m upwind of the threshold	MOS139 V1.14 8.7.1.7 If practicable to do so, a wind direction indicator provided at the threshold of a runway must be located 100m upwind of the threshold.

5. VISION

The City of Albany's vision for Albany Airport is to ensure that the airport is positioned:

“to provide appropriate fit-for-purpose airport infrastructure and facilities to promote future growth in air transport operations to underpin the Great Southern region’s ongoing growth, economic development and tourism potential”.

Central to this vision is the desire to attract new air transport (RPT) services to the region including interstate East Coast services eg Melbourne, Sydney and Brisbane, operating up to 180 seat Code 4 aircraft such as the Airbus A320, Boeing B737-800 and B737 Max 8 aircraft.

Virgin Australia, the current operator of Fly-in / Fly-out (FIFO) closed charter services to Boolgeeda on behalf of Rio Tinto has also indicated that it intends to replace its current Fokker F100 services with larger Embraer E190 or Boeing B737-700 aircraft.

Both of these requirements will trigger a significant upgrade of the airside infrastructure ie Runway 14/32, Taxiway Alpha and RPT apron to cater for operations by these larger aircraft.

The City of Albany is also planning for continuing growth on the existing Perth – Albany route. While this route is currently operated as a fully regulated regional air route, as demand and passenger numbers grow over time, the desire is to see this route expanded to offer a greater range of competitive airline services to the community.

6. DEMAND

6.1. Regional population

The Great Southern region has a regional population of 61,890 (source: www.gsdc.wa.gov.au/our-region). Population growth for the City of Albany over the 5 years 2018 to 2022 averaged 1.3% per year. It has been assumed that the region approximates the airport’s passenger catchment.

6.2. Historical passenger movements

The Australian Bureau of Infrastructure and Transport Economics (BITRE) produces annual airport traffic data for all airports that support air transport (RPT) services. Data is compiled for International and Domestic (including Regional) airline RPT services and does not include charter or other non-scheduled activity.

The data in Figure 26 (source: BITRE) shows annual RPT passenger movements for the period 1985-86 to 2022-23. Excluding the effects of COVID-19 average annual growth over the preceding 20-year period has been at a rate of approximately 2.5% per annum.

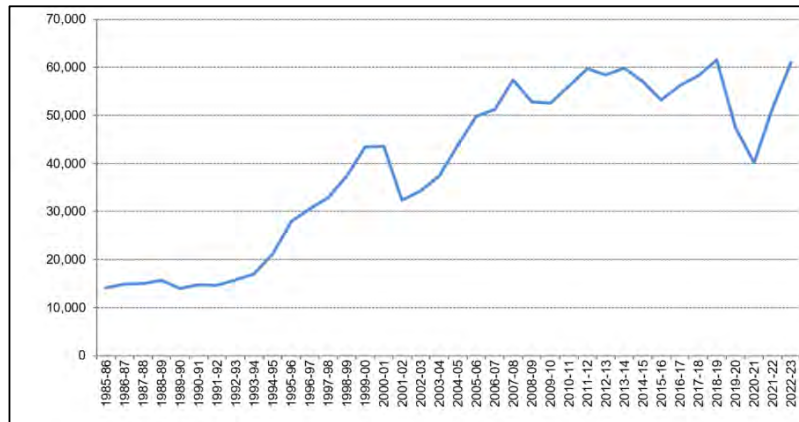


Figure 26 Historical RPT passenger movements at Albany airport

6.3. Forecast passenger demand

Forecast passenger demand is a key determinant of future aircraft operations and infrastructure requirements.

It is assumed that passenger demand on the Albany – Perth route will continue to match pre COVID-19 levels in 2023-24 with 60,000 annual RPT passengers being used as the base for passenger demand forecasting.

Several indicative growth rates (1% - low, 2.5% - medium and 4% - high) have been projected from 2024 to establish a range of reasonably possible outcomes. A 1% growth rate derives around 72,500 passenger movements in 2043, 2.5% produces almost 96,000 movements and 4% produces 126,000 or a doubling of passenger movements by 2043.

One way of calibrating potential demand is by using multiples of population, including multiples of 1.5 - low, 2.0 - medium and 2.5 - high.

Considering these parameters, forecast passenger growth on the Albany – Perth route is shown in Figure 27.

The analysis in Figure 27 would suggest that based on the population multiplier guide, there is an element of unrealised demand (ie there is a gap) between current passenger movements and those theoretically possible at the “low” rate of 1.5 times the regional population.

Current RPT services to Perth operated by Rex 34-seat Saab 340 aircraft under a fully regulated regional air route agreement with a minimum of 24 weekly return services provides around 85,000 seats per annum.

The minimum demand for two airlines to operate on the Albany – Perth route is estimated to be in the order of 80,000 to 100,000 passenger movements per annum (source: Department of Transport Snapshot: Perth-Albany Air Route March 2023).

Without stimulating current demand to achieve passenger movements at a rate of at least 1.5 times the regional population, it is likely that the Albany – Perth route will remain fully regulated for at least the next 10 years.

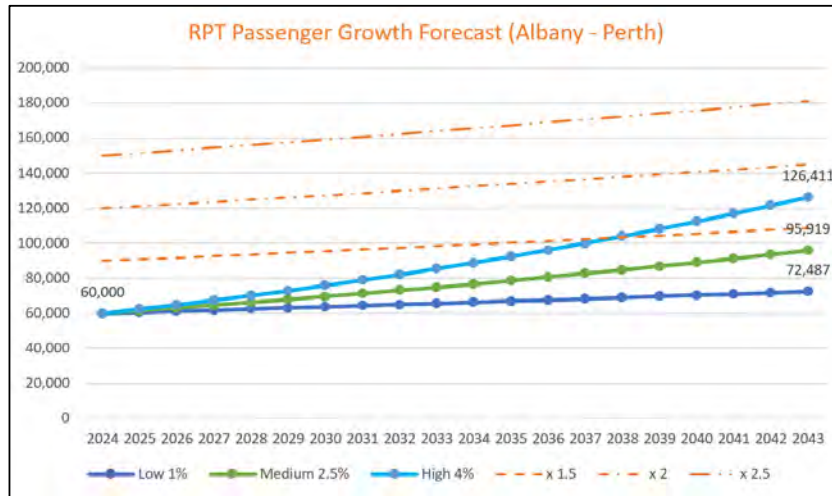


Figure 27 Passenger growth forecast (Albany - Perth)

It is difficult to forecast growth in the current fly-in / fly-out (FIFO) closed charter services as this market is subject to external factors and potential fluctuation with economic cycles.

For master planning purposes it has been assumed that there will be a doubling of FIFO passenger movements over the 20-year period of the master plan.

6.4. Future RPT routes

The City of Albany's vision for the future of Albany Airport is to promote future growth in RPT services to underpin the Great Southern region's ongoing growth, economic development and tourism potential. Central to this aim is the attraction of new interstate services from Albany to eastern cities such as Melbourne, Sydney and Brisbane.

It is envisaged that the current regional population would support low frequency leisure based services operating Code 4 A320 / B737-800 type aircraft subject to appropriate upgrades in the airport infrastructure and facilities.

A 180-seat aircraft operating at 80% load factor and 2 return services per week would result in an additional 30,000 passenger movements per annum (and 45,000 passengers per annum at 3 return services per week) as shown in Figure 28.

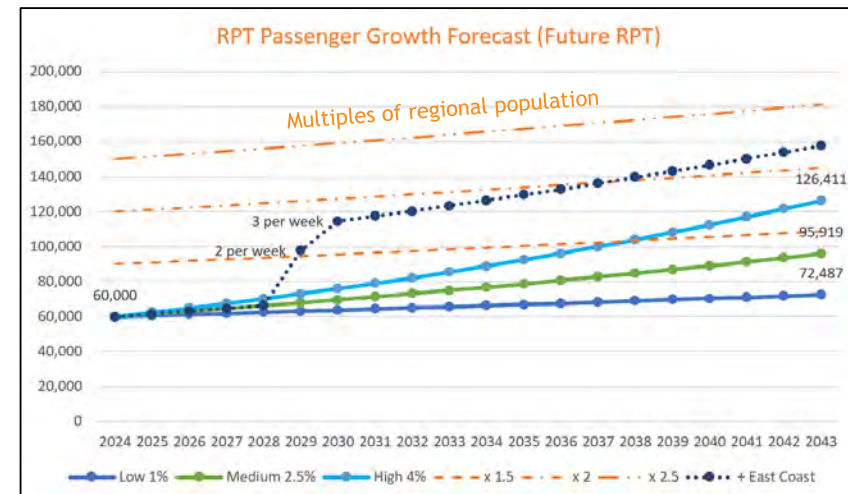


Figure 28 Passenger growth forecast (Future RPT)

The addition of potential future East Coast RPT services can be validated from a master planning perspective against the regional population multiplier guides, but would be subject to further detailed route specific analysis and business case.

6.5. Historical aircraft movements

Historical RPT aircraft movement data as published by BITRE is shown at Figure 29.

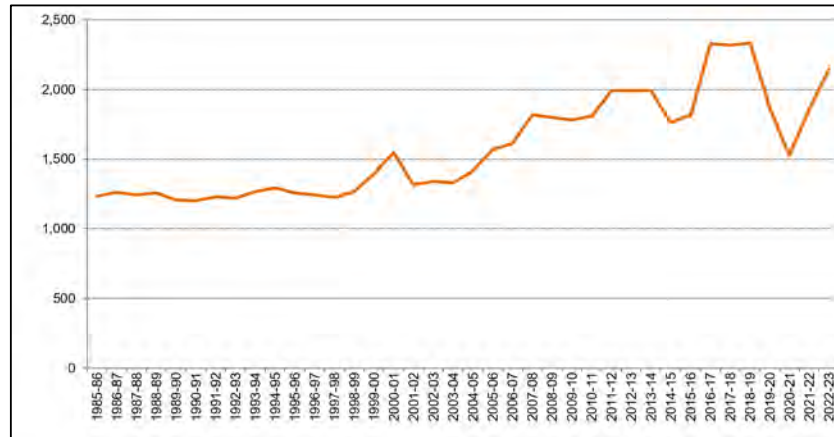


Figure 29 Historical RPT aircraft movements at Albany Airport

The current RPT services to Perth operated by Rex at a minimum frequency of 24 weekly return services equates to approximately 2,500 aircraft movements per annum.

Fly-in / Fly-out (FIFO) closed charter services to Boolgeeda operated by Virgin Australia Fokker F100 jet aircraft on behalf of Rio Tinto operate 4 return services per week (416 aircraft movements per annum).

6.6. Forecast aircraft movements demand

Aircraft movements associated with air transport (RPT and FIFO) services are not expected to change significantly (in number) during the master planning period, noting that the forecast increase in passenger numbers would potentially be achieved through the operation of larger seat capacity aircraft at a similar frequency to current operations.

7. DEVELOPMENT OPTIONS

7.1. Aircraft movement areas

Runway 14/32

The existing main Runway 14/32 is a Code 3C instrument non precision runway, 1800 m long x 30 m wide, with a 150 m runway strip. It has a published PCN of 21/F/A/1250 (181PSI) /T.

A pavement strength review conducted by ACG in October 2022 identified:

- *The majority of the runway calculates as Cat D (3) subgrade strength with CBR values from 1.5% to 4%. The back-calculated CBR values (3% to 4.8%). This is not in alignment with the published PCN category A.*
- *The PCN of Runway 14/23 is calculated as PCN 17.8. This is not in alignment with the published PCN of 21.*
- *The surface appears to be at the end of its operational life (functional and structural) and pavement rehabilitation should be planned.*

Significant pavement strengthening is required to cater for not only existing operations of Fokker F100 aircraft, but also the planned introduction of either E190 and/or B737-700 aircraft.

The Code 3 Development Strategy to cater for these aircraft is outlined in section 8.2, and retains the airport as a Code 3 aerodrome with Runway 14/32 remaining at 1800 m long x 30 m wide with the pavement strength upgraded to cater for up to Code 3 E190 (PCN 36) / B737-700 (PCN 47) aircraft.

The City of Albany's future vision for the airport is to attract new air transport (RPT) services to the region including interstate East Coast services eg Melbourne, Sydney and Brisbane, operating up to 180 seat Code 4 aircraft such as the Airbus A320, Boeing B737-800 and B737 Max 8 aircraft.

An initial runway length assessment has indicated that Runway 14/32 will need to be extended to 2100 m long to cater for these operations, along with further pavement strengthening.

Part 139 MOS 2019 (ref: Table 6.02 (1)), specifies that Code 4 aircraft require a minimum runway width of 45 m, and as such Runway 14/32 should be widened as part of any future upgrade of the aerodrome to cater for Code 4 aircraft.

The Code 4 Development Strategy to cater for Code 4 aircraft is outlined in section 8.3, with Runway 14/32 extended to 2100 m long and widened to 45 m wide as a Code 4 runway with an upgrade of the pavement strength to cater for up to Code 4 A320, B737-800 and B737 Max 8 (PCN 56) aircraft.

The Code 4 (Long Term) Development Strategy outlined in section 8.4 identifies options for further extension of Runway 14/32 to future-proof the runway to cater for future demand in air transport services to the region. These options include either:

- an extension of the runway to 2300 m long, subject to land acquisition (and resolving access issues to an adjoining property) to the north of the airport, or
- the provision of 150 m long runway starter extensions at each end of the 2100 m long runway, to provide a 2250 m take-off run available (TORA) distance in each take-off direction within the current extent of the airport boundary.

In each of the development strategies, the runway strip associated with Runway 14/32 needs to be widened from 150 m to 280 m, which will require vegetation clearing (subject to environmental planning approval) on both sides of the runway strip at the southern end of the airport.

Subject to further survey / detailed investigation, a portion of land acquisition is likely to be required on the north-eastern side of the runway strip, at the southern end of the airport, to provide for the 280 m wide runway strip and ensure associated boundary fencing does not infringe the associated OLS transitional surface.

The Master Plan makes provision for 90 m long runway end safety areas (RESA) and the relocation of existing illuminated wind direction indicators (IWDIs) at each of Runway 14/32 in each development scenario.

Runway 05/23

Existing Runway 05/23 is a Code 2B non instrument sealed runway, 1096 m long x 30 m wide, with a 90 m runway strip. It has a published PCN of 10/F/A/1050 (152PSI) / U.

Runway 05/23 is generally considered to be suitable for current and future aviation needs, and no change is proposed to this infrastructure during the term of this Master Plan other than for essential maintenance works as required.

The Master Plan does propose however to protect a possible future need to upgrade the runway to an instrument non-precision runway, and as such the Master Plan provides for a future 140 m wide runway strip and associated obstacle limitation surfaces in line with planning principles to future proof the airport for possible future demand in air transport services.

It is also noted that land is available to the north-east of Runway 05/23 to allow for future extension of the runway if required.

Taxiways

Taxiway Alpha is a Code C taxiway 15 m wide, providing access for air transport (RPT and FIFO) aircraft to and from the main aircraft parking apron. As noted at section 0, Taxiway Alpha has 3.5 m wide sealed shoulders which is noted as a "grandfathered facility".

Part 139 MOS 2019 (ref: 6.45) specifies that a Code C taxiway must have a minimum width (including shoulders) of 25 m, and as such future upgrades (ie to Code 4) should incorporate widening of Taxiway Alpha in accordance with this requirement.

Taxiway Alpha will also require significant pavement strengthening to cater for the proposed introduction of E190 and/or B737-700 aircraft, as well as the potential future A320, B737-800, B737 Max 8 Code 4 aircraft.

Taxiways Bravo and Charlie, along with taxiways / taxilanes D, E and F, are generally considered to be suitable for current and future aviation needs, and no change is

proposed to this infrastructure during the term of this Master Plan other than for essential maintenance works as required.

The Code 4 (Long Term) Development Strategy at section 8.4 provides for future duplication of Taxiway Alpha to improve operational efficiency of aircraft movements subject to demand.

The strategy also makes provision for a future Code C taxiway parallel to Runway 14/32. While the need for a parallel taxiway based on forecast aircraft movements is not envisaged within the term of this Master Plan, it is good planning practice to reserve land (ie a 52 m wide Code C taxiway strip) for this potential infrastructure so as not to constrain potential development in the future. The taxiway is proposed to be planned / reserved at a 172.5 m Code E taxiway offset from Runway 14/32, as a future-proofing provision.

It is noted that additional vegetation clearing (subject to environmental planning approval) will be required to provide for a future parallel taxiway to the Runway 32 threshold.

Aircraft aprons

The main RPT aircraft parking apron is located adjacent to the passenger terminal building and can accommodate up to three (3) code C aircraft on the parking positions Bay 1, Bay 2 and Bay 3. Bay 2 is the designated RPT apron. Bay 1 is designated for refuelling services.

The Code 3 Development Strategy at section 8.2 provides for minor widening / reconfiguration of the apron to cater for the proposed introduction of E190 and/or B737-700 aircraft. The apron will also require significant pavement strengthening to cater for the proposed introduction of these aircraft.

The Code 4 and Code 4 (Long Term) Development Strategies at sections 8.3 and 8.4 make provision for an expansion of the RPT apron to cater for up to four (4) free moving parking positions for Code C aircraft to cater for future demand. The apron will also require pavement strengthening to cater for potential future A320, B737-800, B737 Max 8 Code 4 aircraft.

As noted at section 4.1, the existing apron slopes towards the terminal building, and the 2023 ATI report has recommended that when major works are undertaken, that consideration be given to reworking the apron to direct drainage away from the terminal building.

Section 0 also identifies the apron flood lighting as a “grandfathered facility” and future major works associated with the main RPT apron and upgrades to cater for larger Code 4 design aircraft should seek to correct this non-compliance.

Future upgrades of the RPT apron should also provide for suitable storage areas for ground servicing equipment to suit operating aircraft.

The existing general aviation aircraft parking apron and RFDS Apron located adjacent to the GA hangar precinct are generally considered to be suitable for current and future aviation needs, and no change is proposed to this infrastructure during the term of this Master Plan other than for essential maintenance works as required.

Existing areas for helicopter parking, and the parking of seasonal fire fighting aircraft, are proposed to remain as existing as part of this Master Plan.

7.2. Aviation support facilities

Fuel facilities

On site fuel (both Jet A1 and Avgas) is currently located off the RPT apron (Bay 1) and in front of the passenger terminal building. Two large 50,000 litre fuel tanks are located in a secured area landside north of the terminal car park with subsurface pipelines connecting through to the airside fuel pumps.

The current location of the refuelling facility is a constraint to current operations with potential clashes between RPT, general aviation and emergency service operations. The above ground fuel tanks also present a constraint to future landside development, and in particular expansion of the passenger terminal car park.

The facility should be relocated to facilitate current operations and make way for future proposed landside development.

There is the potential for the Jet A1 fuel facility to remain adjacent to Bay 1, incorporating the relocated Jet A1 fuel storage tank, to facilitate refuelling of air transport (RPT / FIFO) aircraft on the main aircraft parking apron.

Further investigation should be undertaken in conjunction with existing and/or potential new refuelling operators to identify the preferred site for a new refuelling facility (Jet A1, Avgas, Mogas as required) adjacent to the RFDS apron / GA precinct to facilitate GA, RFDS, and emergency services aircraft refuelling separate to the RPT apron.

7.3. Passenger facilities

Passenger terminal building

The existing passenger terminal building was designed with the maximum design aircraft as one domestic B737 with a 90% load factor equating to 100 arriving and 100 departing passengers. The building has a floor area of approximately 1,500 square metres including external / back-of-house baggage areas.

The introduction of larger seat capacity Code 3 and Code 4 aircraft and the potential for increased peak busy hour passenger periods will require substantial expansion of the existing terminal building over time to cater for demand.

The Code 3 Development Strategy makes provision for incremental expansion of the terminal building as required to cater for demand. It is noted that the introduction of air transport (RPT) aircraft with more than 40 seats will require the re-introduction of passenger and checked baggage security screening facilities including sterile departure lounge facilities as previously operated at the airport between 2012 and 2016.

The Code 4 Development Strategies and the potential introduction of up to 180-seat A320, B737-800 and B737 Max 8 Code 4C aircraft will require significant upgrades to the terminal building subject to load factors and scheduling alongside other services.

As a guide, a single 180-seat Code 4 aircraft operating alongside increased capacity Code 3 RPT and FIFO aircraft has the potential to produce a busy hour of up to say 300 arriving and 300 departing passengers, requiring at least a doubling in size of the existing terminal building subject to detailed functional / level-of-service planning and design.

Car parking

The existing car park has capacity for 185 vehicles across short term, long term (incl. staff) and hire car users. The car park is operating at / near capacity at current busy hour peak periods. Drop off and pick up facilities are located kerbside in front of the terminal building.

As with the passenger terminal building, the introduction of larger seat capacity Code 3 and Code 4 aircraft and the potential for increased peak busy hour passenger periods and growth in passenger numbers overall (including FIFO), will require substantial expansion of the existing car parking facilities over time to cater for demand.

Future car parking facilities should make provision for short / long term (incl. staff) and hire cars as at present, along with premium parking products such as security and undercover parking, in conjunction with the introduction of enhanced paid parking systems.

The Code 3 Development Strategy makes provision for an additional approximately 60 parking spaces between the existing car park and the Albany Highway in the short term to cater for current demand / short term growth in passenger numbers.

The Code 4 Development Strategies make provision for more significant expansion of the car parking facilities adjacent to the passenger terminal building to provide up to 600 car parking spaces in the future aligned with demand and forecast growth in passenger numbers.

Alternative apron / terminal precinct

While the Master Plan provides for incremental upgrades of the existing RPT apron, passenger terminal building and car parking facilities over time to meet demand, the Code 4 (Long Term) Development Strategy also reserves an area of the airport land to the south of Runway 05/23 to be set aside for potential future development of a new apron, terminal and car parking precinct if required.

The area is located adjacent to the existing DME aviation support equipment and planning and design for the new precinct would need to consider building restricted areas associated with the DME facility as discussed in section 10.6.

7.4. Commercial land use development

Potential Airport Business Development Area (Landside)

The City of Albany Local Planning Strategy 2019 includes an action in regard to Investigation Area 13 – Potential Airport Business Area to:

Identify Albany Regional Airport as an investigation area and prepare a structure plan that shows future expansion and development of industry and businesses associated with aviation services and logistics to create or develop competitive advantages.

13. Investigation Area 13 (IA13) – Potential Airport Business Area

There are opportunities for compatible business and commercial activities to be developed adjacent to Albany Regional Airport that could take advantage of this proximity. These may include aviation-related industrial uses, logistics and transport facilities. Subject to the final updated Airport Master Plan, there is 'in principle' support to undertake conceptual design and planning to guide consideration and establishment of complementary commercial uses.

Investigation will be required into the feasibility of a potential airport business area and an airport land use strategy would have to be prepared to guide appropriate land use.

The Code 4 (Long Term) Development Strategy identifies an approximately 10 ha area of land of the airport to the south of Runway 05/23 adjacent to the Albany Highway for further investigation as a potential Airport Business Area.

The area is located adjacent to the existing NDB and DME aviation support equipment and future investigations would need to consider building restricted areas associated with the aviation facilities as discussed in section 10.6.

Potential Business / GA Development Area (Airside)

The Master Plan also identifies an area of land to the north of the existing General Aviation precinct for potential future development as a business / GA hangar area with airside access to support future growth in aviation businesses at the airport. Further

planning and design of this area should consider aviation transport security requirements with the design ensuring that future hangars are located landside with appropriate public access available outside the security restricted areas.

Key planning issues to be considered include suitable road access off the Albany Highway, utilities / service provision to GA businesses / hangars, and improved amenities for visitors.

Subject to further detailed planning, the area could provide for improved emergency services facilities and/or the establishment of a flight training school at the airport.

7.5. Ground transport

Albany Highway access

Albany Airport is accessed via the Albany Highway – the main highway between Albany and Perth. Dedicated right and left turn lanes are provided for vehicles turning into the Airport. It is anticipated that future growth in Albany Airport will require improved road access to cater for the various vehicle movements.

7.6. Utilities and civil infrastructure

Details of the existing utilities / services to the airport are provided at section 4.10. Stakeholder feedback has noted the need for:

- improvements to the water supply / fire hydrant network to support / enhance firefighting capability; and
- improved utilities / services to existing general aviation hangars.

It is also noted that the terminal building operates off an on-site wastewater management system, which will need to be upgraded or reticulated services provided to the airport to cater for future demand.

8. MASTER PLAN

This section sets out the progressive development of Albany Airport over a nominal planning horizon of 20 years, comprised of short, medium and longer-term timeframes.

The short term is typically defined as 0 - 5 years, medium 5 - 10 years, and longer term as 10+ years through to the end of the 20-year master planning horizon.

Overall master plan stage drawings are provided in **Annexure 1**. In this section individual elements are described for each development scenario.

8.1. Master Plan staging / development scenarios

Delivery of any individual component within the Master Plan is dependent on the availability of funding, market demand and the undertaking of a full detailed design process, and the timing of development may be delayed or accelerated in consideration of these factors.

This Master Plan identifies three (3) development scenarios:

- Code 3 Development Strategy – the development elements that can realistically be implemented in the short term to support current Code 3 intrastate RPT and FIFO services
- Code 4 Development Strategy – the development that would be necessary to cater for future Code 4 interstate services subject to demand
- Code 4 (Long Term) Development Strategy – the possible extent of future development given the design constraints and currently available airport land.

These scenarios show a logical progression in development that could take place for planning purposes. Actual development and time frame is dependent on demand and the policies the City of Albany adopts to promote airport growth.

8.2. Code 3 Development Strategy

The Code 3 development strategy retains the airport as a Code 3 aerodrome, catering for current intrastate Albany – Perth air transport (RPT) services and the introduction of larger Code 3 E190 / B737-700 FIFO closed charter aircraft services.

The scenario addresses the urgent need identified by stakeholders to upgrade / strengthen the main runway 14/32 and associated Taxiway Alpha and RPT apron pavements to cater for the intended replacement of F100 FIFO services with larger E190 / B737-700 aircraft. In doing so the scenario also improves the airport's capability to cater for large capacity aerial fire fighting emergency services aircraft.

The scenario involves:

- Runway 14/32 1800 m x 30 m – upgrade pavement strength to cater for up to Code 3 E190 (PCN 36) / B737-700 (PCN 47) aircraft
- Taxiway A – upgrade pavement strength to cater for up to Code 3 E190 / B737-700 aircraft
- RPT apron – widen as necessary and upgrade pavement strength to cater for up to Code 3 E190 / B737-700 aircraft – 3 free moving parking positions as existing
- Runway 05/23, Taxiway B, Taxiway C and GA / RFDS aprons – no change other than essential maintenance works as required
- Passenger Terminal – incremental expansion as required to meet demand. Potential reintroduction of passenger and checked baggage security screening in conjunction with an introduction of air transport (RPT) services / aircraft > 40 seats
- Car Park – expansion of the existing car park adjacent to the Albany Highway with the addition of up to approximately 60 additional spaces (subject to detail design).

Items for further investigation during the initial Code 3 development scenario include:

- Vegetation clearing assessment and environmental planning approvals to achieve a 280 m overall runway strip width associated with Runway 14/32
- Subject to future clearing, relocate the Runway 32 illuminated wind direction indicator (IWDI) in accordance with Part 139 MOS 2019
- Options for the relocation of the existing Jet A1 and Avgas refuelling facility to make way for future development (eg car parking)
- Consider potential future land acquisition to the north to future proof possible future extension of Runway 14/32 to 2300 m (note: road access issues to adjoining property).
- Investigate land acquisition requirements on the north-eastern side of the runway strip, at the southern end of the airport, to provide for the 280 m wide runway strip and ensure associated boundary fencing does not infringe the associated OLS transitional surface.

8.3. Code 4 Development Strategy

The Code 4 development strategy identifies the development that would be required to cater for future Code 4 interstate services of up to 180 seat A320, B737-800 and B737 Max 8 aircraft.

The scenario represents a step change for the airport to a Code 4 aerodrome and requires an extension and widening of Runway 14/32 in accordance with Part 139 MOS 2019 standards.

The scenario involves:

- Runway 14/32 2100 m x 45 m – extension of the runway to 2100 m long and widening to 45 m wide as a Code 4 runway with an upgrade of the pavement strength to cater for up to Code 4 A320, B737-800 and B737 Max 8 (PCN 56) aircraft
- Taxiway A – widening in accordance with Part 139 MOS 2019, and corresponding upgrade of the pavement strength to cater for up to Code 4 A320, B737-800 and B737 Max 8 aircraft
- RPT apron – widen as necessary and upgrade of the pavement strength to cater for up to Code 4 A320, B737-800 and B737 Max 8 aircraft – up to 4 free moving parking positions subject to demand
- Runway 05/23, Taxiway B, Taxiway C and GA / RFDS aprons – no change other than essential maintenance works as required
- Passenger Terminal – expansion as required to meet demand. Reintroduction of passenger and checked baggage security screening in conjunction with an introduction of air transport (RPT) services / aircraft > 40 seats
- Car Park – incremental expansion of the existing car park to provide up to 400 to 450 spaces subject to demand and relocation of the existing Jet A1 and Avgas refuelling facility (tanks).

8.4. Code 4 (Long Term) Development Strategy

The Code 4 (long term) development strategy identifies the possible extent of future aviation development and aviation and non-aviation property development opportunities given the design constraints and currently available airport land.

The long term development scenario is based on the airport as a Code 4 aerodrome and involves:

- Runway 14/32 2100 m x 45 m – as per the Code 4 Development Strategy, with possible future extension to 2300 m long subject to land acquisition and aviation demand, or provision of 150 m long runway starter extensions at each end of the 2100 m long runway, to provide a 2250 m take-off run available (TORA) distance in each take-off direction within the current extent of the airport boundary
- Taxiway A – as per the Code 4 Development Strategy with possible duplication of the taxiway to support operational efficiency
- RPT apron – as per the Code 4 Development Strategy (or construct new to the south of Runway 05/23)
- Parallel Taxiway – while a full length Code C taxiway parallel to Runway 14/32 is not envisaged as being necessary in the planning horizon of this master plan, sufficient space should be reserved from a land use planning perspective to allow for its future provision when demand dictates. The 52 m wide Code C taxiway strip should be reserved at a Code E 172.5 m offset from the centreline of Runway 14/32 to future proof future development of the airport.
- Runway 05/23, Taxiway B, Taxiway C and GA / RFDS aprons – no change other than essential maintenance works as required
- Passenger Terminal – expansion as per the Code 4 Development Strategy (or construct new to the south of Runway 05/23 with new road connection to the Albany Highway)
- Car Park – expansion of the existing car park to provide up to 600 spaces subject to demand ((or construct new to the south of Runway 05/23 with new road connection to the Albany Highway)
- Land subject to further investigation to the south of Runway 05/23 adjacent to the Albany Highway for a potential future Airport Business Area (landside development)
- Land subject to further investigation to the north of the existing GA precinct adjacent to the Albany Highway for a potential future Airport Business / General Aviation precinct (airside development).

9. FUNDING STRATEGY

Funding for major capital works at Albany Airport is sourced through a combination of:

- the Albany Airport Reserve and / or funding from the City of Albany
- aeronautical revenue (from ongoing airport operations)
- non-aeronautical revenue (from commercial property and airport concessions)
- external financing (such as loan borrowings and Government grants).

Planning and financial modelling for major airport works is undertaken in accordance with the WA Department of Transport Strategic Airport Asset and Financial Management Framework and Business Case process.

Indicative cost estimates (in 2023 \$ excluding GST) for the principal airside infrastructure works (ie Runway 14/32, Taxiway Alpha and RPT Apron) outlined in the master plan are shown in Table 6.

Estimates exclude associated landside upgrades including passenger terminal and car park improvements.

Table 6 Indicative Master Plan Cost Estimates (Airside Infrastructure)

<i>Development Scenario</i>	<i>Cost (2023 \$ excl GST)</i>
“Business as Usual” maintenance overlay only (no upgrade) Existing Runway 14/32, Taxiway Alpha and RPT Apron PCN 21	\$9.5 million
Code 3 Development Scenario Code 3 1800 m x 30 m Runway 14/32, Taxiway Alpha and RPT Apron PCN 36 (E190) PCN 47 (B737-700)	\$22.3 million \$27.0 million
Code 4 Development Scenario Code 4 2100 m x 45 m Runway 14/32, Taxiway Alpha and RPT Apron PCN 56 (A320 / B737-800 / B737 Max 8)	\$48.3 million



10. AERODROME SAFEGUARDING

In addition to state requirements, the Australian Government has an interest in better planning and integrated development on and around airports and to lessen the adverse effects of aviation activity on the environment and communities. While not a planning authority, it provides guidance on broader issues such as noise around airports that can be used by statutory authorities to achieve the stated objectives. The National Airports Safeguarding Advisory Group (NASAG) has produced the National Airports Safeguarding Framework (NASF) to advance this agenda. The Framework should also be taken into consideration when designing development on and in the vicinity of the airport.

10.1. Aircraft noise

Aircraft noise can affect the allocation of appropriate uses on and external to the airport site.

Australian Noise Exposure Forecast (ANEF) contours provide a scientific measure of the aircraft noise exposure levels around airports taking into account the frequency, intensity, time and duration of aircraft operations. Standard methodology for evaluating the noise climate around airports is defined in AS 2021-2015 Acoustics – Aircraft Noise Intrusion – Building Siting and Construction, which recognises the ANEF contour charts as the primary method for long-term noise impact assessment.

Further information can be found in NASF Guideline A: *Measures for Managing Impacts of Aircraft Noise*.

The Albany Airport Noise Special Control Area and associated Albany Airport (ANEF) Noise Buffer Zone described at section 1.15 provide details in regard to aircraft noise in the vicinity of Albany Airport. It is recommended that the current airport / aircraft noise modelling and Australian Noise Exposure Forecast (ANEF) be reviewed and updated in conjunction with this master plan.

10.2. Building generated windshear and turbulence

Building generated windshear / turbulence becomes safety critical when a significant obstacle, such as a building, is located in the path of a crosswind to an operational runway. The wind flow will be diverted around and over the buildings causing the crosswind speed to vary along the runway.

NASF Guideline B sets out an assessment methodology to follow in assessing this risk.

Further information can be found in NASF Guideline B: *Managing the Risk of Building Generated Windshear and Turbulence at Airports*.

10.3. Wildlife hazard buffer zone

All wildlife on or around an airport should be regarded as a potential hazard to aircraft safety. Most wildlife strikes occur on and in the vicinity of airports, where aircraft fly at lower elevations. Flying vertebrates (e.g., birds or bats) mainly use airspace within 300 metres of the ground so are likely to conflict with aircraft when they are at their most vulnerable, i.e., immediately after take-off and during landing approaches or other low flying manoeuvres. Development should seek to avoid creating wildlife attracting land uses both on and within the vicinity of the airport.

Further information can be found in NASF Guideline C: *Managing the Risk of Wildlife Strikes in the Vicinity of Airports*.

10.4. Lighting restriction zone

Manual of Standards Part 139 - Aerodromes establishes a restriction to lighting within the vicinity of an airport which, by reason of its intensity, configuration or colour, might endanger the safety of an aircraft. The vicinity of the airport can be taken to be within a 6km radius of the airport.

Further information can be found in NASF Guideline E: *Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports*.

10.5. Operational airspace

Obstacle limitation surfaces

An airport's obstacle limitation surfaces (OLS) define the operational airspace that should be kept free of obstacles for aircraft operations being conducted under the visual flight rules. Both current and future OLS should be considered in the design of developments on and within the vicinity of the airport.

Manual of Standards Part 139 Chapter 7 provides relevant parameters for the design of the OLS.

PANS-OPS surfaces

PANS-OPS surfaces define the operational airspace a pilot is required to use when flying an aircraft under the instrument flight rules—that is, when relying on instruments for navigation. Development should seek to avoid any permanent encroachments into current and future PANS-OPS airspace.

Detailed information about the PANS-OPS surfaces is provided by Airservices Australia in documentation held by the Airport Manager.

Further information can be found in NASF Guideline F: *Managing the Risk of Intrusions into the Protected Airspace of Airports*.

10.6. Building restricted areas for aviation facilities

The Building Restricted Area (BRA) is defined as a volume where buildings and other objects have the potential to cause unacceptable interference to the signal-in-space transmitted by the radio navigation facility. All radio navigation facilities have a BRA defined which may extend to a significant distance from the facility. The purpose of the Building Restricted Area is not intended to prohibit development but rather to trigger an assessment of a proposed building or development for its impact on the radio navigation facility. The BRA is primarily intended to be used by Aerodrome Operators and Local Planning Authorities but is also required to be used by the systems engineer when selecting a new site for a radio navigation facility. All development applications near a radio navigation facility shall be assessed to determine if the facility BRA is infringed. If

there is no infringement the assessment process may be terminated, and the application approved.

Further information can be found in NASF Guideline G: *Protecting Aviation Facilities — Communications, Navigation and Surveillance (CNS)*.

10.7. Public safety areas

A public safety area (PSA) is a defined area at the end of an airport's runway where there is potentially an increased risk of an aircraft accident occurring.

When imposed by a planning instrument, the public safety area defines the area in which specified development is restricted in order to protect the safety of both aircraft passengers, property and people on the ground in the event of an aircraft accident during landing or take-off.

NASF Guideline I: *Managing the Risk in Public Safety Areas at the Ends of Runways* provides guidance to states and local governments on the assessment and treatment of potential increases in risk to public safety which could result from an aircraft incident or development proposal in areas near the end of an airport runway.

There is no consistent approach to the implementation of public safety areas within Australia, and Western Australia does not currently have any planning controls in place regarding public safety areas at airports or aerodromes within the state.

The International Civil Aviation Organization (ICAO) has not developed standards and recommended practices regarding PSAs, and CASA's aviation safety regulations and standards do not provide for their establishment.

Since there is no formal requirement to implement public safety zones, and because of the uncertainty about specific design parameters, this concept has not been incorporated in the Master Plan.

Further information can be found in NASF Guideline I: *Managing the Risk in Public Safety Areas at the Ends of Runways*.

11. GLOSSARY

AAGR	average annual growth rate	GSE	ground support equipment
AIP	Aeronautical Information Package	HLS	helicopter landing site
AMSL	above mean sea level	ICAO	International Civil Aviation Organization
ANEF	Australian Noise Exposure Forecast	INP	instrument non-precision
ARFFS	aerodrome rescue and firefighting service	IWDI	illuminated wind direction indicator
AsA	Airservices Australia	LDA	landing distance available
ASDA	accelerate-stop distance available	LGA	local government authority
ATC	air traffic control	LIRL	low intensity runway lights
BRA	building restricted area	MOS	Manual of Standards
CAAP	Civil Aviation Advisory Publication	MTOW	maximum take-off weight
CAR	Civil Aviation Regulation 1988	NASF	National Airports Safeguarding Framework
CASA	Civil Aviation Safety Authority	NDB	Non-Directional Beacon
CASR	Civil Aviation Safety Regulation 1998	OLS	obstacle limitation surfaces
CTAF	Common Traffic Advisory Frequency	PANS-OPS	Procedures for Air Navigation Services – Aircraft Operations
DME	Distance Measuring Equipment	PAL	pilot activated lighting
ERSA	En Route Supplement Australia	PAPI	Precision Approach Path Indicator
FIFO	fly-in / fly-out	RFDS	Royal Flying Doctor Service
GA	general aviation	RNAV-GNSS	Area Navigation – Global Navigation Satellite System
GNSS	Global Navigation Satellite System	RPT	regular public transport
GPS	Global Positioning System	TODA	take-off distance available
		TORA	take-off run available

12. REFERENCES

- Airservices Australia, Aeronautical Information Package; including En Route Supplement Australia (ERSA, RDS, DAP) effective 30 November 2023
- Australian Airports Association, Regional Airport Master Planning Guideline, Airport Practice Note 4
- Australian Standard AS 2021:2015 *Acoustics – Aircraft Noise Intrusion – Building Siting and Construction*, dated March 2015
- Civil Aviation Safety Authority, Civil Aviation Safety Regulations 1998
- Civil Aviation Safety Authority, *Part 139 (Aerodromes) Manual of Standards 2019*, dated 13 August 2020
- International Civil Aviation Organization, International Standards and Recommended Practices (SARPS) Annex 14 Aerodromes, Volume 1 *Aerodrome Design and Operations* and Volume II *Heliports*
- National Airports Safeguarding Framework, Guideline A: *Measures for Managing Impacts of Aircraft Noise*, version 1.2, dated November 2016
- National Airports Safeguarding Framework, Guideline B: *Managing the Risk of Building Generated Windshear and Turbulence at Airports*, version 2.2.5, dated May 2018
- National Airports Safeguarding Framework, Guideline C: *Managing the Risk of Wildlife Strikes in the Vicinity of Airports*, version 3.1.4, dated October 2014
- National Airports Safeguarding Framework, Guideline E: *Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports*, version 5.1.4, dated October 2014
- National Airports Safeguarding Framework, Guideline F: *Managing the Risk of Intrusions into the Protected Airspace of Airports*, version 5.1.3, dated July 2012
- National Airports Safeguarding Framework, Guideline G: *Protecting Aviation Facilities - Communications, Navigation and Surveillance (CNS)*, version 1, dated November 2016
- National Airports Safeguarding Framework, Guideline I: *Managing the Risk in Public Safety Areas at the Ends of Runways*, version 1, dated November 2018

ANNEXURES

Annexures contain the following Albany Airport Master Plan Drawings:

1. Existing Airport Precinct Plan [YABA-SKT-0001 A]
2. Existing Terminal & General Aviation Precinct [YABA-SKT-0002 A]
3. Code 3 Development Strategy [YABA-SKT-0003 A]
4. Code 4 Development Strategy [YABA-SKT-0004 A]
5. Code 4 (Long Term) Development Strategy [YABA-SKT-0005 A]
6. Airport Safeguarding - Windshear Protection Runway 14/32 [YABA-SKT-0006 A]
7. Airport Safeguarding - Windshear Protection Runway 05/23 [YABA-SKT-0007 A]
8. Airport Safeguarding - Wildlife Hazard Zones [YABA-SKT-0008 A]
9. Airport Safeguarding - Lighting in the Vicinity of Aerodrome [YABA-SKT-0009 A]
10. Airport Safeguarding - Proposed Obstacle Limitation Surfaces Regional Plan [YABA-SKT-0010 A]
11. Airport Safeguarding - Proposed Obstacle Limitation Surfaces Airport Surrounds [YABA-SKT-0011 A]
12. Airport Safeguarding - Building Restricted Areas for Aviation Facilities [YABA-SKT-0012 A]



HATCH LEGEND

	AIRPORT PROPERTY
	AIRSIDE PRECINCT
	LANDSIDE PRECINCT
	AERODROME BOUNDARY

REV	DESCRIPTION	DATE	DESIGN	VERIFIED	APPROVED
A	ORIGINAL ISSUE	17.11.2023	APC	PJO	

CITY OF ALBANY
 PROJECT
AIRPORT MASTER PLAN
ALBANY AIRPORT
 360 ALBANY HWY, DROME WA 6330

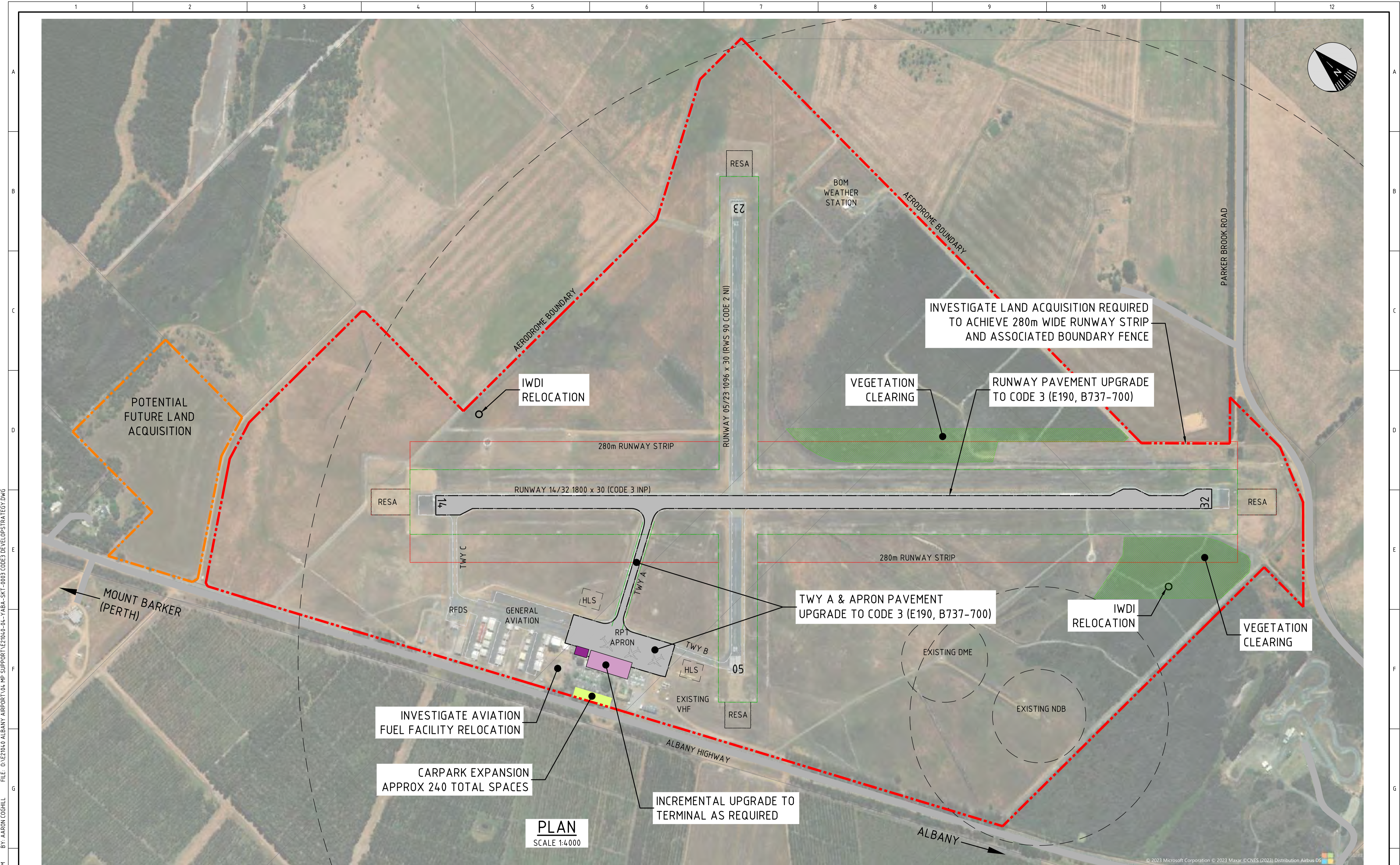
AVIATION PROJECTS

DRAWN	APC	17.11.2023
DRAFTING CHECK	PJO	17.11.2023
DESIGNED	APC	17.11.2023
DESIGN CHECK	PJO	17.11.2023
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STATUS FOR INFORMATION AIRPORT MASTER PLAN EXISTING AIRPORT PRECINCT PLAN	DRAWING No. E21040-04-YABA-SKT-0001	REVISION A
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DATE: Thursday, 7 December 2023 1:00:29 PM BY: AARON COGHILL FILE: O:\E21040\ALBANY AIRPORT\04_MP_SUPPORT\E21040-04-YABA-SKT-0001-02_MP_EXISTING.DWG



PLAN
SCALE 1:4,000

DATE: Tuesday, 12 December 2023 4:40:13 PM BY: AARON COGHILL FILE: 01E21040 ALBANY AIRPORT 04_MP_SUPPORT\E21040-04-YABA-SKT-0003 CODE3 DEVELOPMENT STRATEGY.DWG

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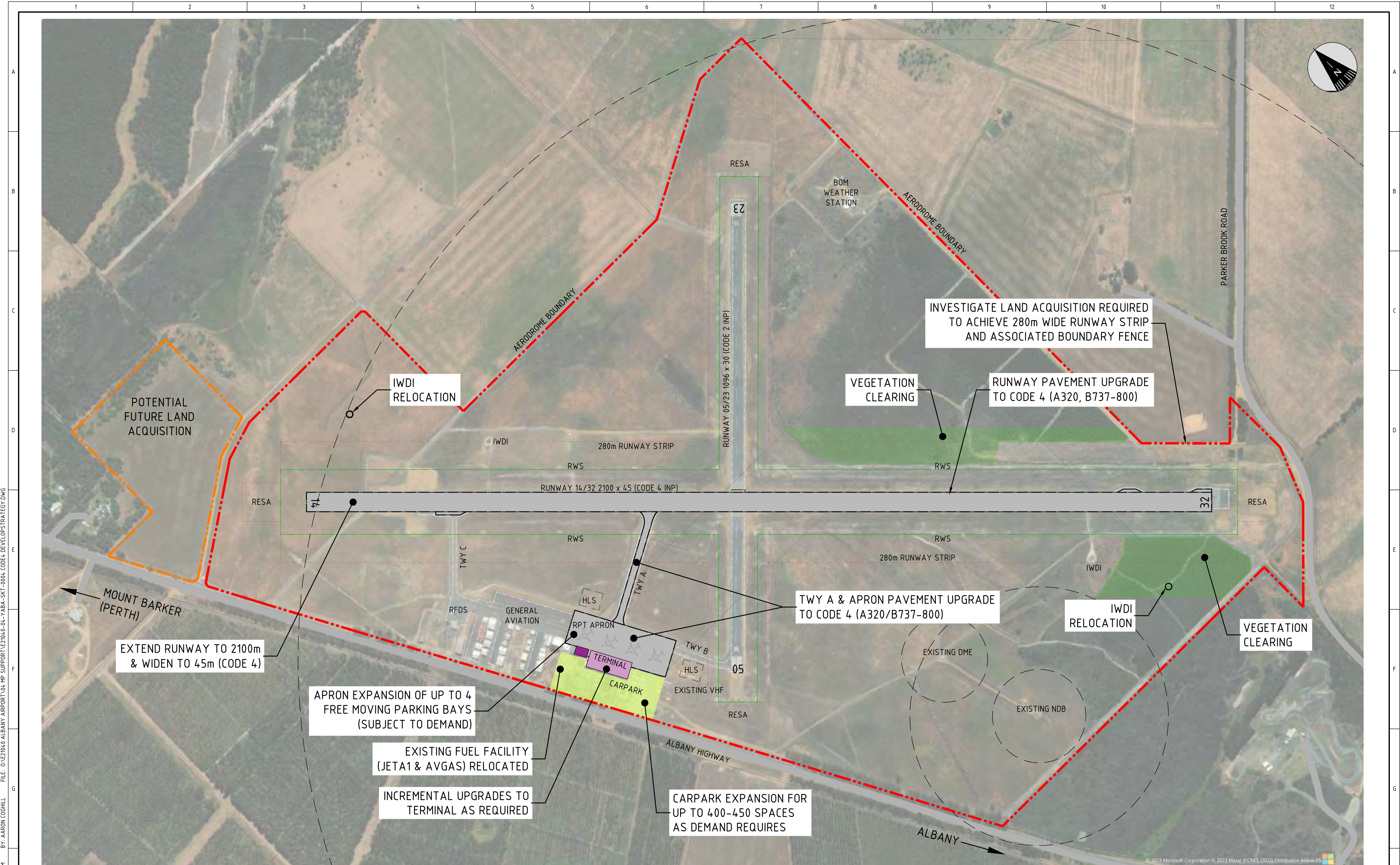

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AVIATION PROJECTS

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DESIGN CHECK	PJO	17.11.2023
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STATUS FOR INFORMATION AIRPORT MASTER PLAN CODE 3 DEVELOPMENT STRATEGY	DRAWING No. E21040-04-YABA-SKT-0003	REVISION A
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DATE: Tuesday, 12 December 2023 4:17:53 PM BY: AARON COGHILL FILE: 01E21040 ALBANY AIRPORT104_MP_SUPPORT\E21040-04-YABA-SKT-0004-DEVELOPSTRATEGY.DWG

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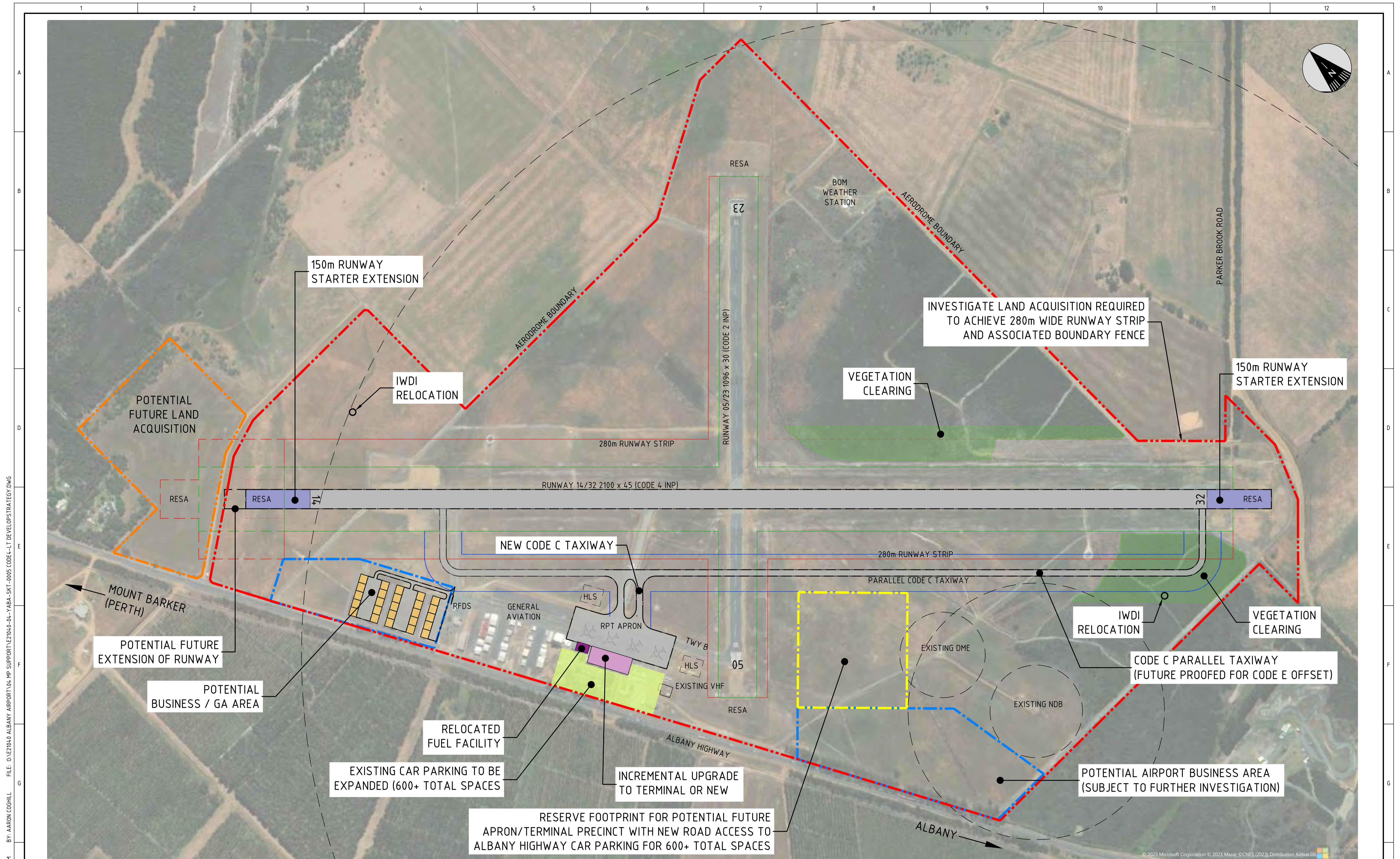

CITY OF ALBANY
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AIRPORT MASTER PLAN
ALBANY AIRPORT
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AVIATION PROJECTS

DRAWN	APC	17.11.2023
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DESIGN CHECK	PJO	17.11.2023
VERIFIED	PJO	17.11.2023
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DATE: Tuesday, 12 December 2023 4:17:29 PM BY: AARON COGHILL FILE: 01E21040 ALBANY AIRPORT1.04_MP_SUPPORT\E21040-04-YABA-SKT-0005 CODE4-LT DEVELOP STRATEGY.DWG

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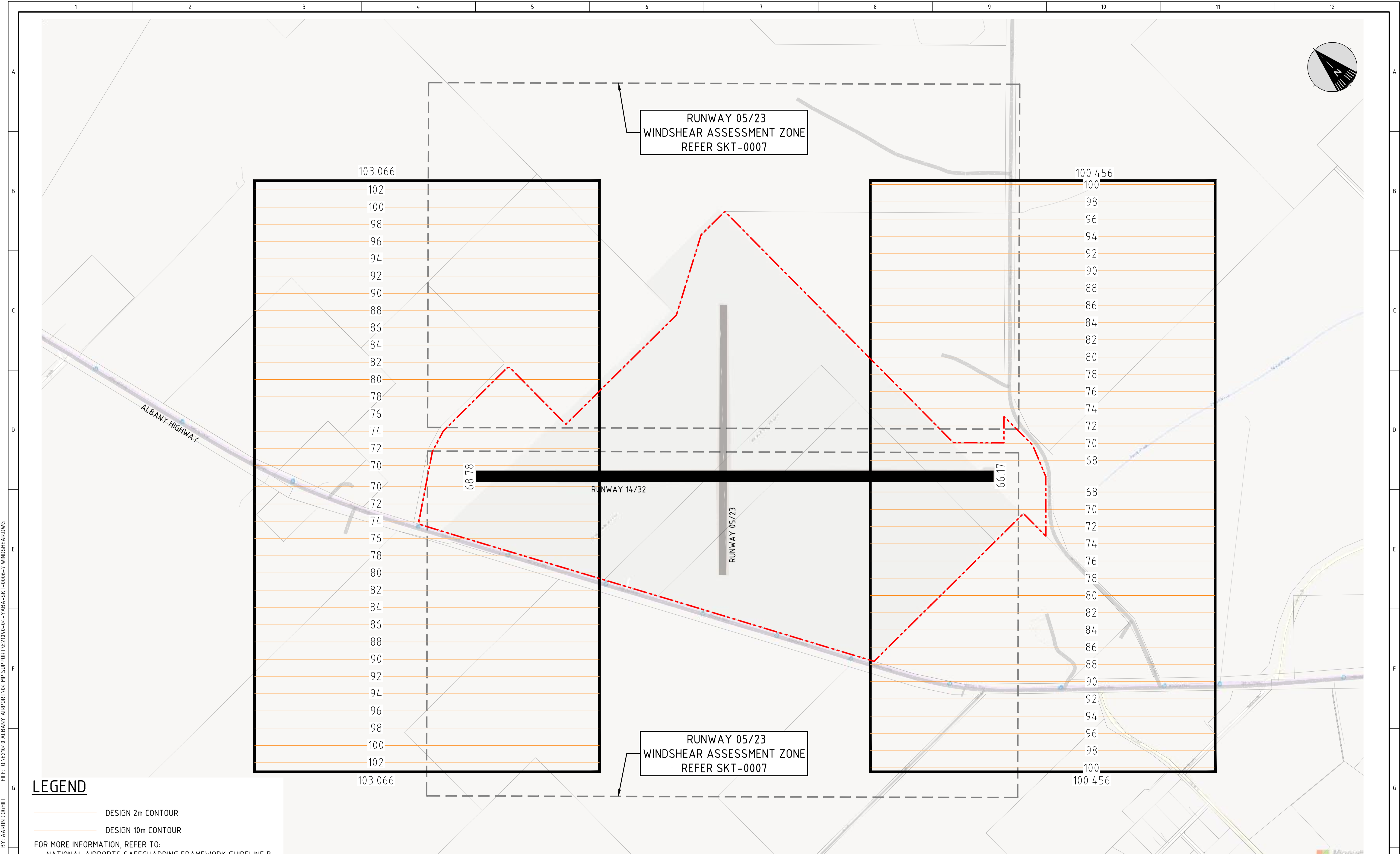

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LEGEND

- DESIGN 2m CONTOUR
 - DESIGN 10m CONTOUR
- FOR MORE INFORMATION, REFER TO:
 NATIONAL AIRPORTS SAFEGUARDING FRAMEWORK GUIDELINE B


DATE: Thursday, 7 December 2023 1:01:20 PM BY: AARON COGHILL FILE: O:\E21040\ALBANY AIRPORT\04_MP_SUPPORT\E21040-04-YABA-SKT-0006-7 WINDSHEAR.DWG

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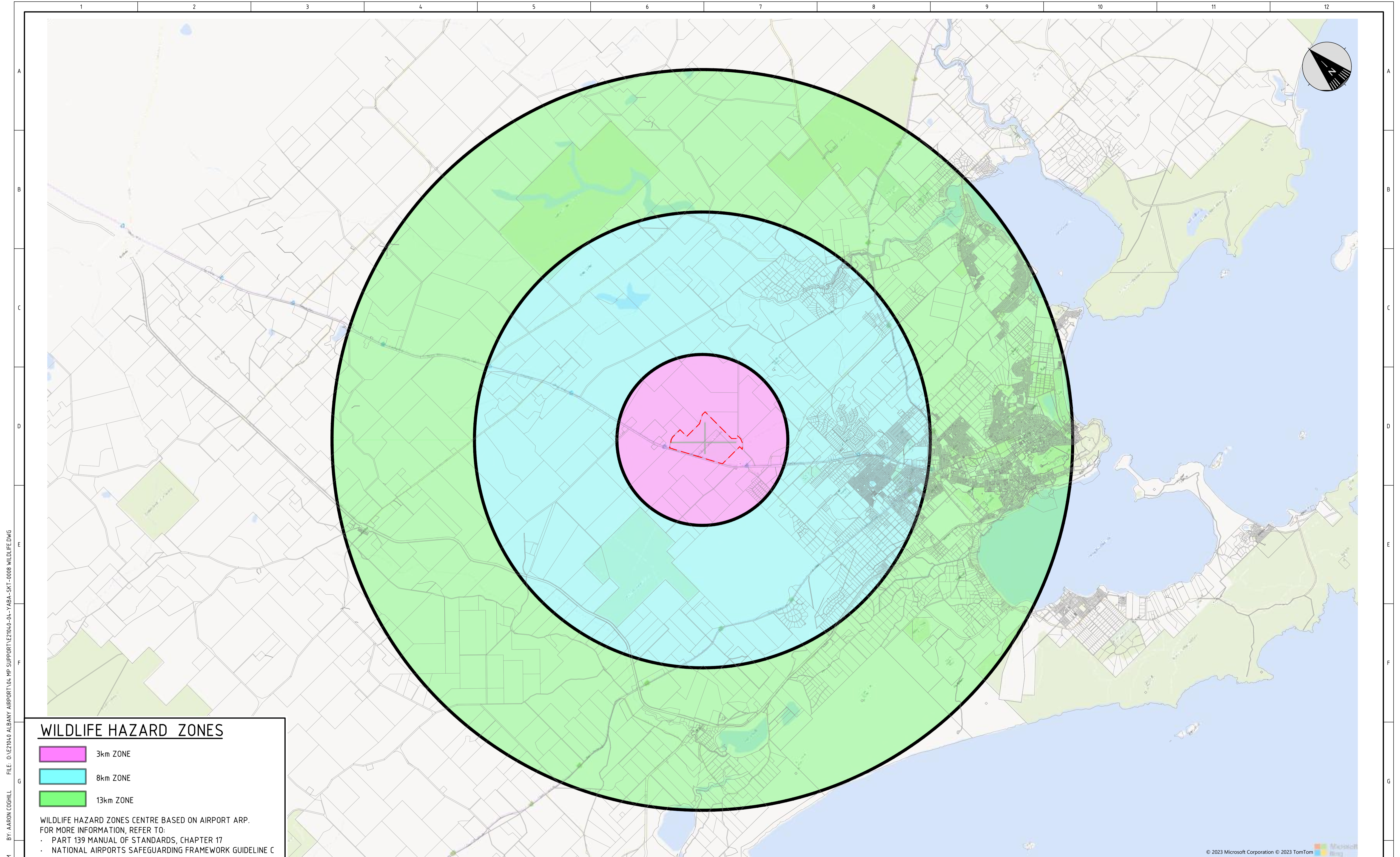

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STATUS FOR INFORMATION		DRAWING No. E21040-04-YABA-SKT-0006	REVISION A
AIRPORT MASTER PLAN AIRPORT SAFEGUARDING - WINDSHEAR PROTECTION RUNWAY 14/32			
DRAWING SCALE 1:7000	GRID MGA Z50 DATUM AHD	ORIG. SIZE A1	



WILDLIFE HAZARD ZONES

- 3km ZONE
- 8km ZONE
- 13km ZONE

WILDLIFE HAZARD ZONES CENTRE BASED ON AIRPORT ARP.
 FOR MORE INFORMATION, REFER TO:
 · PART 139 MANUAL OF STANDARDS, CHAPTER 17
 · NATIONAL AIRPORTS SAFEGUARDING FRAMEWORK GUIDELINE C

DATE: Thursday, 7 December 2023 10:34 PM BY: AARON COGHILL FILE: D:\E21040 ALBANY AIRPORT\04_MP_SUPPORT\E21040-04-YABA-SKT-0008 WILDLIFE.DWG

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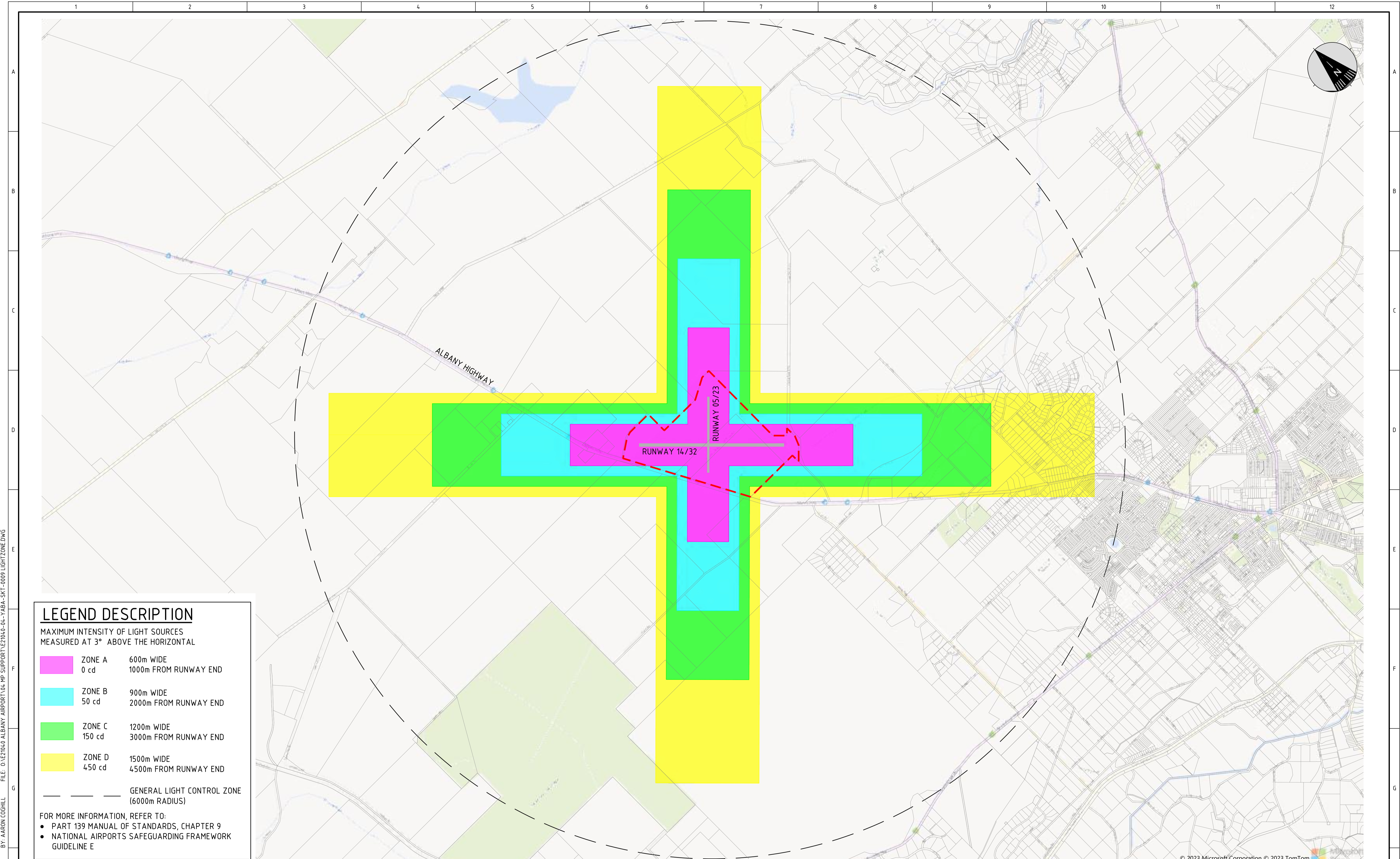
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DRAFTING CHECK	PJO	17.11.2023
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DESIGN CHECK	PJO	17.11.2023
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DRAWING SCALE
 1:60,000

STATUS FOR INFORMATION	DRAWING No. E21040-04-YABA-SKT-0008	REVISION A
AIRPORT MASTER PLAN AIRPORT SAFEGUARDING - WILDLIFE HAZARD ZONES		



LEGEND DESCRIPTION

MAXIMUM INTENSITY OF LIGHT SOURCES
MEASURED AT 3° ABOVE THE HORIZONTAL

- ZONE A 600m WIDE
0 cd 1000m FROM RUNWAY END
- ZONE B 900m WIDE
50 cd 2000m FROM RUNWAY END
- ZONE C 1200m WIDE
150 cd 3000m FROM RUNWAY END
- ZONE D 1500m WIDE
450 cd 4500m FROM RUNWAY END

— — — — — GENERAL LIGHT CONTROL ZONE
(6000m RADIUS)

FOR MORE INFORMATION, REFER TO:
 • PART 139 MANUAL OF STANDARDS, CHAPTER 9
 • NATIONAL AIRPORTS SAFEGUARDING FRAMEWORK GUIDELINE E

DATE: Thursday, 7 December 2023 1:01:47 PM BY: AARON COGHILL FILE: 01212040 ALBANY AIRPORT1.04_MP_SUPPORT\E2104-04-YABA-SKT-0009 LIGHTZONE.DWG

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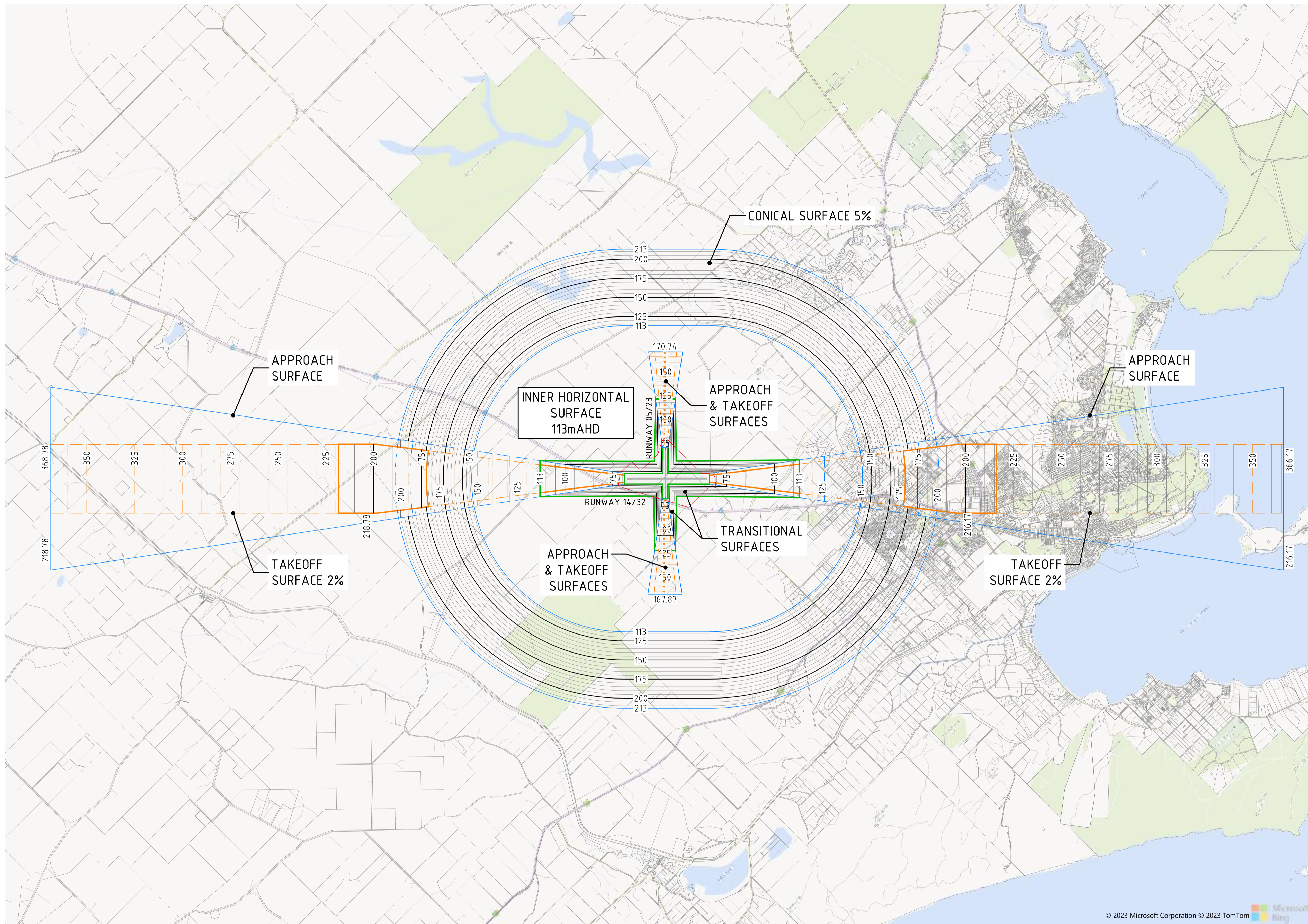
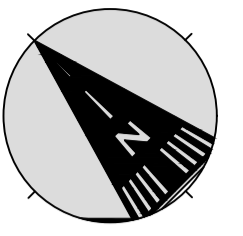

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DESIGN CHECK	PJO	17.11.2023
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STATUS FOR INFORMATION AIRPORT MASTER PLAN AIRPORT SAFEGUARDING - LIGHTING IN THE VICINITY OF AERODROME	DRAWING No. E21040-04-YABA-SKT-0009	REVISION A
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OBSTACLE LIMITATION SURFACE	
RUNWAY 14 / 32	
Code 4 Instrument Non-Precision	
2100m x 45m	
OLS & Dimension	Measurement
CONICAL SURFACE	
Slope	5%
Height (m)	100
INNER HORIZONTAL SURFACE	
Elevation (m) RED+45m	113
Radius (m)	4000
APPROACH SURFACE	
Length of inner edge	280
Distance from threshold (m)	60
Divergence each side	15%
First Section length (m)	3000
Slope	2%
Second section length (m)	3600
Slope	2.5%
Horizontal section length (m)	8400
Total Length	15000
TRANSITIONAL SURFACE	
Slope	14.3%
TAKE-OFF CLIMB SURFACE	
Length of inner edge (m)	180
Distance of inner edge from runway edge (m)	60
Rate of divergence (each side)	12.5%
Final Width (m)	1800
Overall length (m)	15000
Slope (m)	2%

Reference Elevation Datum (m)	68m
Threshold RL (AHD)	
RWY 14 Threshold RL	68.78m
RWY 32 Threshold RL	66.17m

RUNWAY 05 / 23	
Code 2 Instrument Non-Precision	
1096m x 30m	
OLS & Dimension	Measurement
CONICAL SURFACE	
Slope	5%
Height (m)	60
INNER HORIZONTAL SURFACE	
Elevation (m) RED+45m	113
Radius (m)	3500
APPROACH SURFACE	
Length of inner edge	140
Distance from threshold (m)	60
Divergence each side	15%
First Section length (m)	2500
Slope	3.33%
Second section length (m)	-
Slope	-
Horizontal section length (m)	-
Total Length	2500
TRANSITIONAL SURFACE	
Slope	20%
TAKE-OFF CLIMB SURFACE	
Length of inner edge (m)	80
Distance of inner edge from runway edge (m)	60
Rate of divergence (each side)	10%
Final Width (m)	580
Overall length (m)	2500
Slope (m)	4%

Reference Elevation Datum (m)	68m
Threshold RL (AHD)	
RWY 05 Threshold RL	67.87m
RWY 23 Threshold RL	70.74m

NOTES:
 1. ALL DIMENSIONS AND DISTANCES ARE IN METRES, UNLESS OTHERWISE STATED.
 2. ELEVATION DATUM - AHD.
 3. OLS SURFACES IN ACCORDANCE WITH PART 139 MoS / ICAO ANNEX 14.
 FOR MORE INFORMATION, REFER TO:
 - PART 139 MANUAL OF STANDARDS, CHAPTER 7
 - NATIONAL AIRPORTS SAFEGUARDING FRAMEWORK GUIDELINE F

DATE: Thursday, 7 December 2023 10:57 PM
 BY: AARON COGHILL
 FILE: O:\E21040 ALBANY AIRPORT\04_MP_SUPPORT\E21040-04-YABA-SKT-0010-1 OLS.DWG

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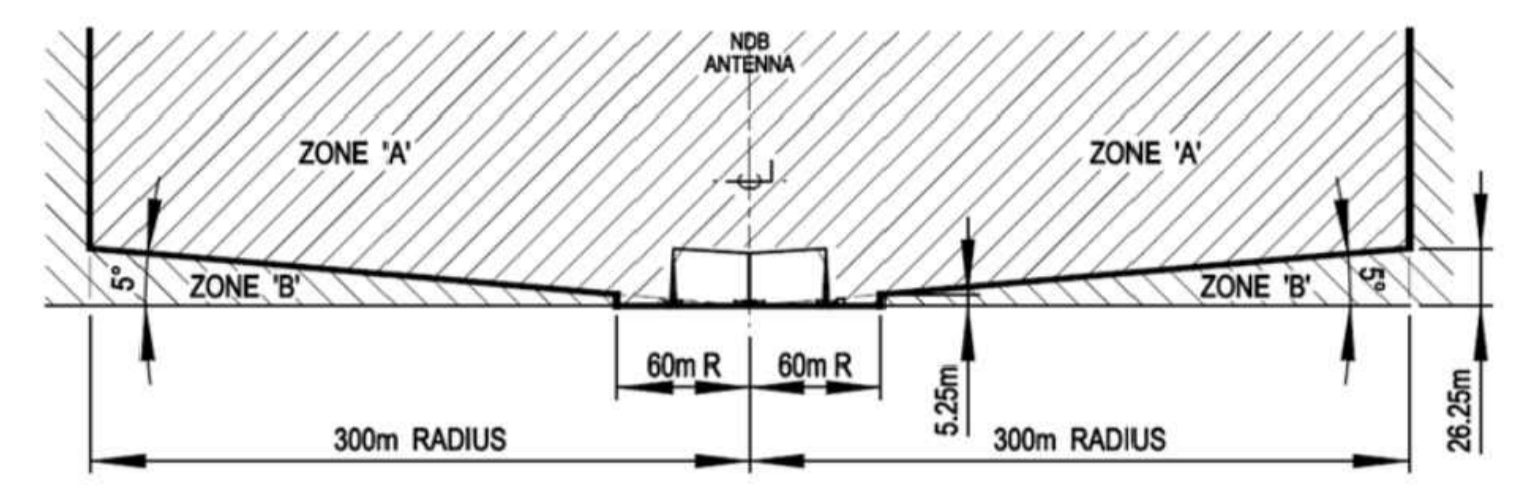
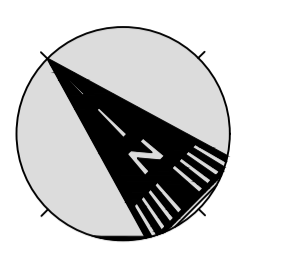
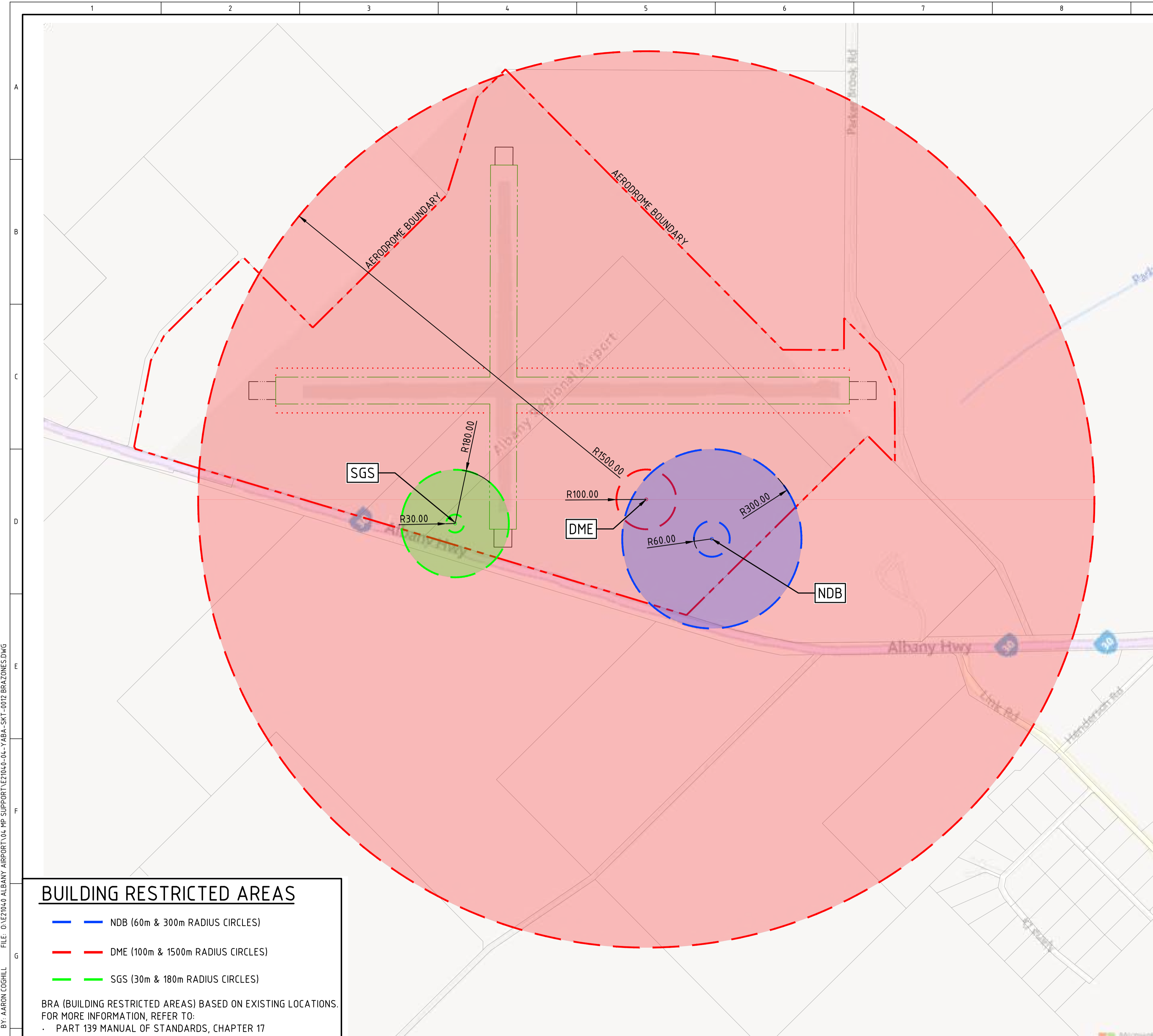


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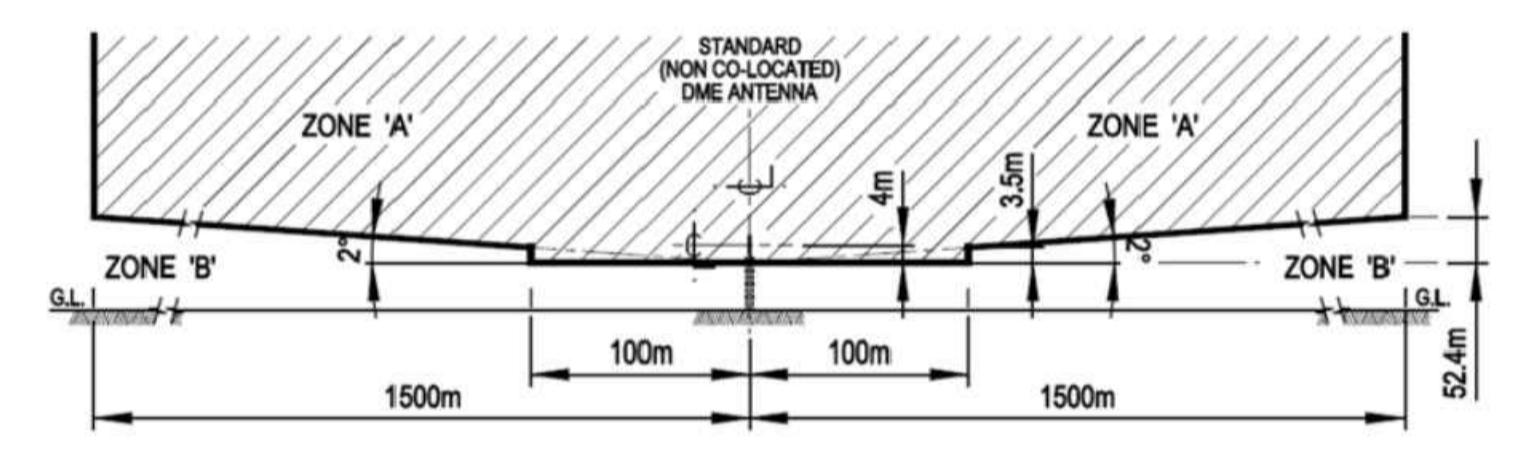
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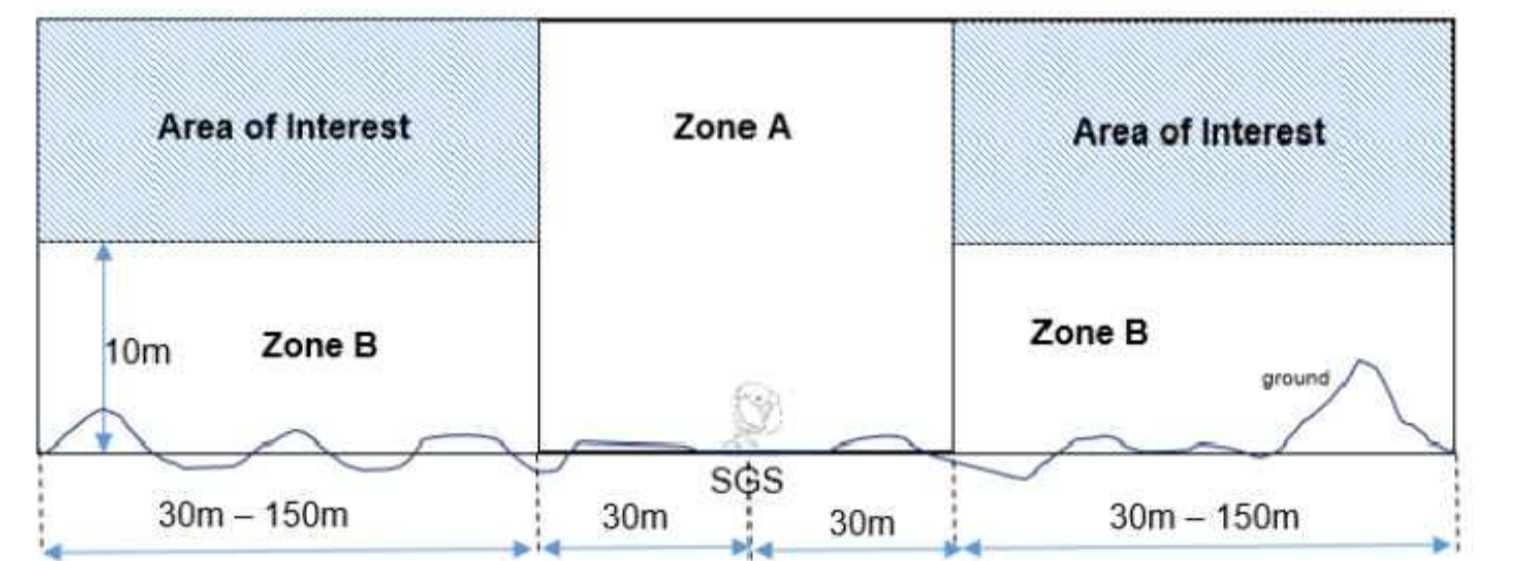
STATUS FOR INFORMATION	
AIRPORT MASTER PLAN	
AIRPORT SAFEGUARDING - OBSTACLE LIMITATION SURFACES	
REGIONAL PLAN	
DRAWING No.	REVISION
E21040-04-YABA-SKT-0010	A



NDB - NON-DIRECTIONAL BEACON



DME - DISTANCE MEASURING EQUIPMENT



SGS - SATELLITE GROUND STATIONS

BUILDING RESTRICTED AREAS

- NDB (60m & 300m RADIUS CIRCLES)
- DME (100m & 1500m RADIUS CIRCLES)
- SGS (30m & 180m RADIUS CIRCLES)

BRA (BUILDING RESTRICTED AREAS) BASED ON EXISTING LOCATIONS.
 FOR MORE INFORMATION, REFER TO:
 · PART 139 MANUAL OF STANDARDS, CHAPTER 17
 · NATIONAL AIRPORTS SAFEGUARDING FRAMEWORK GUIDELINE G

DATE: Thursday, 7 December 2023 1:02:10 PM BY: AARON COGHILL FILE: 01E21040 ALBANY AIRPORT\04_MP_SUPPORT\E21040-04-YABA-SKT-0012_BRAZONES.DWG

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CITY OF ALBANY

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**AIRPORT MASTER PLAN
ALBANY AIRPORT**
360 ALBANY HWY, DROME WA 6330

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AIRPORT MASTER PLAN
AIRPORT SAFEGUARDING -
BUILDING RESTRICTED AREAS FOR AVIATION FACILITIES

DRAWING No.
E21040-04-YABA-SKT-0012

REVISION
A

AVIATION PROJECTS



Brisbane Head Office

Keith Tonkin

M +61 417 631 681

E ktonkin@aviationprojects.com.au

P +61 7 3371 0788

PO Box 116, Toowong DC, Toowong Qld 4066

19/200 Moggill Road, Taringa Qld 4068

Melbourne Office

Victory Tower

Level 2/ 420 Collins Street

Melbourne Victoria 3000

Perth Office

Exchange Tower

Level 17/ 2 The Esplanade

Perth Western Australia 6000

aviationprojects.com.au





Mayor Stocks
City of Albany
102 North Road, Yakamia, WA 6330

3 April 2024

Dear Mayor Stocks,

Re: Requesting Ex Officio member on the Museum of the Great Southern Advisory Committee

The Museum of the Great Southern is requesting a representative from City of Albany to sit on our Advisory Committee. The City of Albany is seen as a key stakeholder and major partner for the Museum of the Great Southern and as such having an ex- officio representative from the City of Albany sitting on the committee would be of great value to us.

Ex officio positions do not have fixed terms of appointment and as such can withdraw their availability at any time.

I have approached Councillor Malcolm Trill to gauge his interest in sitting as the ex – officio on the Museum of the Great Southern Advisory Committee, he indicated informally that he was interested.

So therefore, I am formally requesting Council's endorsement to formalise his appointment to the Museum's Advisory Committee.

The primary role of the Advisory Committee is to link the Museum with the community it serves. This is "two-way" liaison: representing the community to the Museum and acting as an advocate for the Museum in the community.

The committee is an advisory body only and has no delegated powers. For this reason, it does not have a fixed list of "powers and functions" (i.e., under the *Museum Act 1969*) and therefore considers and advises the Museum on a broad range of matters.

Thank you for your attention to our request, please contact me should you or the Councillors have any further questions regarding this role.

Yours Faithfully,

A handwritten signature in cursive script that reads "C Salmaggi".

Catherine Salmaggi
Regional Manager

CITY OF ALBANY

REPORT

To : His Worship the Mayor and Councillors
From : Development Information Officer - Planning
Subject : Development Application Approvals – March 2024
Date : 04 April 2024

1. The attached report shows Development Application Approvals issued under delegation by a planning officer for the month of June 2021
2. Within this period 26 Development applications were determined, of these;
 - 24 Development applications were approved under delegated authority;
 - 2 Deemed to Comply checks assessed.



Deb Delury
Senior Development Information Officer – Development Services

PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY
Applications Determined for March 2024

Application Number	Application Date	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2230527	18/01/24	Frederick Street	Albany	Development - Internal Additions (Fire Blanket/	Delegate Approved	22/03/24	Brooke Mills
P2230529	23/01/24	Maskill Place	Albany	Single House	Delegate Approved	18/03/24	Brooke Mills
P2240040	11/03/24	Hill Street	Albany	Single House	DA Required	28/03/24	Ashton James
P2230285	25/07/23	265 Princess Royal Drive	Albany	Tavern & Restaurant	Delegate Approved	06/03/24	Jessica Anderson
P2230494	12/01/24	42-88 Albany Highway	Centennial Park	Development - Solar Panels	Delegate Approved	06/03/24	Brooke Mills
P2220341	08/08/22	Young Street	Centennial Park	Community Purpose (Additions)	Delegate Approved	27/03/24	Brooke Mills
P2230503	05/01/24	Cheyne Road	Cheynes	Single House - Addition (Water Bore)	Delegate Approved	21/03/24	Ashton James
P2240003	07/02/24	Muir Street	Elleker	Development - Outbuilding	Delegate Approved	26/03/24	Ashton James
P2230510	15/01/24	Cunningham Street	Emu Point	Grouped Dwelling (x2)	Approved	08/03/24	Brooke Mills
P2240008	16/02/24	Humphreys Street	Lockyer	Ancillary Dwelling	Delegate Approved	19/03/24	Brooke Mills
P2240033	12/03/24	Vivian Crescent	Lockyer	Single House - Retaining Wall	Delegate Approved	26/03/24	Brooke Mills
P2240002	07/02/24	Bon Accord Road	Lower King	Single House - Additions (Water Tank)	Delegate Approved	21/03/24	Ashton James
P2240010	16/02/24	Bushby Road	Lower King	Single House - Outbuilding	Delegate Approved	21/03/24	Ashton James
P2230340	01/09/23	47898 South Coast Highway	Marbelup	Restaurant Winery Microbrewery & Tavern	Delegate Approved	05/03/24	Brooke Mills
P2240006	15/02/24	Laithwood Circuit	Marbelup	Single House - Addition (Carport)	Delegate Approved	21/03/24	Ashton James
P2230515	19/01/24	Clydesdale Road	Mckail	Family Day Care	Delegate Approved	06/03/24	Brooke Mills

REPORT ITEM DIS 391 REFERS

Application Number	Application Date	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2240012	19/02/24	Gerdes Way	Mckail	Deemed to Comply Check R-Codes	DA Exempt	05/03/24	Ashton James
P2230468	23/11/23	Flinders Parade	Middleton Beach	Multiple Dwelling (x9) & Single Attached Dwelling (x4)	Delegate Approved	15/03/24	Josh Dallimore
P2240004	13/02/24	Flinders Parade	Middleton Beach	Holiday House	Delegate Approved	08/03/24	Brooke Mills
P2240045	22/03/24	Johnston Street	Mount Melville	Single House - Addition	Delegate Approved	26/03/24	Brooke Mills
P2240017	27/02/24	Chester Pass Road	Orana	Section 40	Delegate Approved	22/03/24	Brooke Mills
P2240016	22/02/24	Robinson Road	Robinson	Ancillary Dwelling	Delegate Approved	26/03/24	Ashton James
P2240000	02/02/24	Mokare Road	Spencer Park	Single House - Additions (Front Fence)	Delegate Approved	14/03/24	Ashton James
P2240029	07/03/24	David Street	Spencer Park	Single House - Additions	Delegate Approved	21/03/24	Brooke Mills
P2230530	30/01/24	Frost Close	Willyung	Single House	Delegate Approved	14/03/24	Ashton James
P2240019	27/02/24	Susan Court	Yakamia	Single House - Outbuilding	Delegate Approved	28/03/24	Ashton James

BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY

APPLICATIONS DETERMINED FOR MARCH 2024

APPLICATION NUMBER	BUILDER	DESCRIPTION OF APPLICATION	STREET #	PROPERTY DESC (LOT #)	STREET ADDRESS	SUBURB
167803	HOME GROUP WA GREAT SOUTHERN PTY LTD	NEW DWELLING - UNCERTIFIED	56	308	QUEEN STREET	LITTLE GROVE
167833	RANBUILD GREAT SOUTHERN	AMENDMENT TO BP 167743 (ENGINEERING FOR SHED) - UNCERTIFIED	1	266	DORADO BEND	MCKAIL
167821	DOWNRITE DEMOLITION	DEMOLITION PERMIT - SINGLE STOREY DWELLING AND OUTBUILDING	42	52	FREDERICK STREET	GLEDHOW
167827	WAUTERS ENTERPRISES PTY LTD	DEMOLITION PERMIT (DWELLING & SHED)	53	278	PIONEER ROAD	CENTENNIAL PARK
167830	DOWNRITE DEMOLITION AUSTRALIA PTY LTD	DEMOLITION PERMIT - REMOVAL OF ASBESTOS ROOF SHEETING	134-136	100	ALBANY HIGHWAY	CENTENNIAL PARK
167831	REALFORCE PTY LTD	RE-ROOF (TILE TO TIN) - CERTIFIED	14-16	481	CLIFF STREET	ALBANY
167832	AUSTWEST ROOFING PTY LTD	RE-ROOF (ASBESTOS TO METAL) - CERTIFIED	134-136	100	ALBANY HIGHWAY	CENTENNIAL PARK
167835	RICHVIEW CORPORATION PTY LTD	SHOP FIT OUT (TENANCY 14-16 ALBANY DISCOUNT DRUG STORE) - CERTIFIED	SHOPS 14-16, 42-88	105 104	ALBANY HIGHWAY	CENTENNIAL PARK
167843	SERENITAS COMMUNITIES HOLDINGS PTY	CARPORT & PATIO (SITE 56) - UNCERTIFIED	SITE 56, 20	501	ALISON PARADE	BAYONET HEAD
167846	SERENITAS COMMUNITIES HOLDINGS PTY LTD	CARPORT & PATIO (SITE 65) - UNCERTIFIED	SITE 65, 20	501	ALISON PARADE	BAYONET HEAD
167847	CCC ASBESTOS REMOVAL & DEMOLITION	DEMOLITION PERMIT - ASBESTOS PIPE	156	1359	LOCKYER AVENUE	CENTENNIAL PARK
167844	SERENITAS COMMUNITIES HOLDINGS PTY LTD	CARPORT & PATIO (SITE 58) - UNCERTIFIED	SITE 58, 20	501	ALISON PARADE	BAYONET HEAD
167845	SERENITAS COMMUNITIES HOLDINGS PTY LTD	CARPORT & PATIO (SITE 63) - UNCERTIFIED	SITE 63, 20	501	ALISON PARADE	BAYONET HEAD
167848	CLAUDIO & ROMEO GLIOSCA	NEW MODULAR DWELLING (SITE 69) - CERTIFIED	SITE 69, 33	734	BARKER ROAD	CENTENNIAL PARK
167829	WA COUNTRY BUILDERS	NEW DWELLING VERANDAH & GARAGE - CERTIFIED	13	105	KARROO VISTA	BAYONET HEAD
167836	JE MCRAE	BUILDING APPROVAL CERTIFICATE - CONCRETE SLAB IN PREPERATION FOR PREVIOUSLY APPROVED GARAGE	19	23	NELSON STREET	MIRA MAR
167838	WA COUNTRY BUILDERS	NEW DWELLING ALFRESCO & GARAGE - CERTIFIED	29	68	NADEBAUM TERRACE	BAYONET HEAD
167840	AUSTWEST ROOFING PTY LTD	RE-ROOF - CERTIFIED	21-23	104 311	MAXWELL STREET	MOUNT MELVILLE
167841	DJ & JA SCAHILL	BUILDING APPROVAL CERTIFICATE - STAGE 2 BUILDING WORKS (DWELLING & VERANDAH/ALFRESCO)	263	186	LOWANNA DRIVE	MARBELUP
167842	KDS BUILDING SERVICES	NEW DWELLING GARAGE & RETAINING WALLS - CERTIFIED	5	18	MCKENZIE STREET	MIDDLETON BEACH
167834	ALCOVE ENGINEERING AND CONSTRUCTION PTY LTD	CHILD DAY CARE PREMISES - CERTIFIED	13	72	STRANMORE BOULEVARD	BAYONET HEAD
167849	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	62	19	PARKER STREET	LOCKYER
167855	PLUNKETT HOMES (1903) PTY LTD	NEW DWELLING GARAGE & ALFRESCO - CERTIFIED	79	18	ENGLEHEART DRIVE	MCKAIL
167850	WA COUNTRY BUILDERS	NEW DWELLING GARAGE & ALFRESCO - CERTIFIED	73	21	ENGLEHEART DRIVE	MCKAIL
167851	SANDRA HALLETT	SIGN LICENCE (1 X WALL & 1 X ROOF SIGN)	229-235	B38 B39	STIRLING TERRACE	ALBANY

REPORT ITEM DIS 391 REFERS

APPLICATION NUMBER	BUILDER	DESCRIPTION OF APPLICATION	STREET #	PROPERTY DESC (LOT #)	STREET ADDRESS	SUBURB
167852	RYDE BUILDING COMPANY PTY LTD	NEW DWELLING - UNCERTIFIED	11C	2	STIRLING VIEW DRIVE	LANGE
167858	RANBUILD GREAT SOUTHERN	PATIO (UNIT 21) - UNCERTIFIED	U21, 1	800 70 9	ULSTER ROAD	YAKAMIA
167826	DBD DEVELOPMENTS PTY LTD	SHOP FIT OUT (ZAMBRERO'S) - CERTIFIED	342-346	81	ALBANY HIGHWAY	ORANA
167839	TERPSTRA CONSTRUCTIONS PTY LTD	REPLACEMENT OF EXISTING ABLUTION BLOCK (LITTLE BEACH) - CERTIFIED	1453	7068 7070 5409 3985 5368 5394 7065 6744 7429 7069 7066 7608 7132 7429	TWO PEOPLES BAY ROAD	NANARUP
167859	ALBANY SHEDS AND GARAGES	SHED	36	266	CELESTIAL DRIVE	MCKAIL
167863	HARVEST ROAD OCEANS - ENGINEERING DEPARTMENT	PERIMETER FENCING - UNCERTIFIED	2	507 505 508 506	SWARBRICK STREET	EMU POINT
167862	RANBUILD GREAT SOUTHERN	SHED	29	12	SHORTS PLACE	MIRA MAR
167865	WA COUNTRY BUILDERS	DWELLING - CERTIFIED	8	5	BOORARA WAY	MCKAIL
167867	MCB CONSTRUCTION PTY LTD	SHED - UNCERTIFIED	108	517	AJANA DRIVE	MARBELUP
167877	NE & DA DUPE	PATIO - UNCERTIFIED	6	100	STEEDMAN STREET	WELLSTEAD
167875	RANBUILD GREAT SOUTHERN	TO REPLACE BUILDING PERMIT # 167795 (AMENDMENT TO SIDE SETBACK FOR SHED) - UNCERTIFIED		53	GREENWOOD DRIVE	WILLYUNG
167878	C & R GLIOSCA	RE-ROOF (STORAGE SHED) - CERTIFIED	47898	162	SOUTH COAST HIGHWAY	MARBELUP
167860	JUANDRE BENTLEY	SIGN LICENCE (PYLON SIGN)	3-7	50	HARDIE ROAD	SPENCER PARK
167861	J & TW DEKKER PTY LTD	DEMOLITION - GARAGE & STORE ROOM	12	250	OWEN COURT	WARRENUP
167870	HOME GROUP WA GREAT SOUTHERN PTY LTD	NEW DWELLING - UNCERTIFIED	75	20	ENGLEHEART DRIVE	MCKAIL
167873	DUNKELD CONSTRUCTION PTY LTD	ENSUITE & GARAGE ADDITION TO EXISTING DWELLING - UNCERTIFIED	19	23	NELSON STREET	MIRA MAR
167874	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	155	63	COLLINGWOOD ROAD	COLLINGWOOD HEIGHTS
167880	WA COUNTRY BUILDERS	DWELLING ALFRESCO & GARAGE - CERTIFIED	51	32	ENGLEHEART DRIVE	MCKAIL
167881	ALBANY FENCING CONTRACTORS	REPLACE EXISTING RETAINING WALL - UNCERTIFIED	SITE 2, 8	4	ADMIRAL STREET	LOCKYER
167868	HOME GROUP WA GREAT SOUTHERN PTY LTD	NEW DWELLING - UNCERTIFIED	19	301	GROVE STREET WEST	LITTLE GROVE
167872	BC & C FORM	CARPOT X 2 (UNCERTIFIED)	1	100	SHELLEY BEACH ROAD	KRONKUP
167882	KOSTER'S OUTDOOR PTY LTD	PATIO (REPLACEMENT) - UNCERTIFIED	17	137	ANDORRA ROAD	ORANA
167871	WA COUNTRY BUILDERS	DWELLING ALFRESCO & GARAGE - CERTIFIED	2A	401	SEYMOUR STREET	MIRA MAR
167883	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	45	399	SUSAN COURT	YAKAMIA
167887	HOWARD NIVEN SMITH	ENCLOSED PATIO - CERTIFIED	32	32	SILVER STREET	MCKAIL
167889	RANBUILD GREAT SOUTHERN	PATIO - UNCERTIFIED	28B	705	BUTTS ROAD	YAKAMIA
167884	AD CONTRACTORS	DEMOLITION (1 X DWELLING - 2 X OUTBUILDING) RELOCATION 1 X ANCILLARY	287	900	NORWOOD ROAD	KING RIVER
167885	RED DOG CARPENTRY (WA) PTY LTD	SHED - UNCERTIFIED	287	900	NORWOOD ROAD	KING RIVER
167890	IMPROVED HOMES	NEW MODULAR DWELLING - UNCERTIFIED (SITE 7)	SITE 7, 20	501	ALISON PARADE	BAYONET HEAD

REPORT ITEM DIS 391 REFERS

APPLICATION NUMBER	BUILDER	DESCRIPTION OF APPLICATION	STREET #	PROPERTY DESC (LOT #)	STREET ADDRESS	SUBURB
167891	SOLAHART ALBANY	INSTALLATION OF SOLAR PANELS - CERTIFIED - (UNIT 11 & 12)	UNITS 11, 70-74	11	FREDERICK STREET	ALBANY
167893	IMPROVED HOMES	NEW MODULAR DWELLING - UNCERTIFIED (SITE 180)	SITE 180, 20	501	ALISON PARADE	BAYONET HEAD
167879	GREAT SOUTHERN POOL SERVICES	SWIMMING POOL & FENCING - UNCERTIFIED	30	230	HENLEY GROVE	MIRA MAR
167892	KINGSPAN WATER & ENERGY	WATER TANK - UNCERTIFIED	316	402	BON ACCORD ROAD	LOWER KING
167895	CITY OF ALBANY (MANAGEMENT ORDER OR VESTED CROWN LAND) & J & L SHUTTLEWORTH PTY LTD	BUILDING APPROVAL CERTIFICATE - SOLAR PANELS	3-21	PT1461	BIRSS STREET	EMU POINT
167896	DESIGN SPACE BUILDING GROUP PTY LTD	OCUPANCY PERMIT - (SHOP 12) - ELITE SUPPLEMENTS	SHOP 12, 42-88	105 104	ALBANY HIGHWAY	CENTENNIAL PARK



**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
MINUTES**

Thursday 14th December 2023 at 8.30am

VENUE: Civic Rooms, 102 North Road

(File Ref: ES.MEE.5 /)

Committee Terms of Reference: *The aim of the Local Emergency Management Committee (LEMC) is to overview, plan and test the local community emergency management arrangements. The committee includes representatives from agencies, organisations and community groups with expertise relevant to the identified community hazards and risks and emergency management arrangements.*

1 DECLARATION OF OPENING

2 ATTENDANCE:

Name	Organisation
Chris Walsh	Red Cross
Scott Reitsema	COA
Tom Brough	COA Councillor
Matthew Gilfellon	COA
Heather Bell	COA
Thea Rogister	COA
Anna Kiddle	COA
Elise van Gorp	COA
Jason Boschin	SJA
Cameron Famlonga	DFES
Shane Bell	Albany VFRS
Megan Downes	Hall & Prior/Clarence
Carlos Correia	WA Police
Roy Parsons	COA
Michaela Blomqvist	WACHS PHU
Kelly Hill	DPIRD
Heidi Meyer	DPIRD
Vince Hilder	DBCA
Brendan Gordon	COA
Tammy Flett	COA
Graeme Poole	COA DBFCO / Southern Ports
Stuart Jamieson	COA – Airport
Rob Lynn	COA CBFCO
Damion Kuret	CBH
Eliza Mathew	Albany Health Campus
Charlotte Powis	DFES

APOLOGIES:

Name	Organisation
Kriss Logan	DOT
Damon Lawrence	City of Albany
Darren Little	City of Albany
Richard Doak	CBH
Nathan Watson	City of Albany
Trudi Smits	Southern Ports

Carl Fjastad	City of Albany
Wendy McKinley	WACHS
Scott Macaulay	Southern Ports
Ryan Vickers	Western Power
Robert Sutton	COA Councillor
Joel Colgate	Silverchain
Craig Andrew	ARC Infrastructure

3 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

ITEM 3.1: COMMITTEE RECOMMENDATION

The minutes of the Local Emergency Management Committee meeting held on 21st September 2023 to be confirmed as a true and accurate record of proceedings.

Moved: Rob Lynn **Seconded:** Stuart Jamieson

4 BUSINESS ARISING FROM PREVIOUS MEETINGS:

5 STANDARD AGENDA ITEMS (AS PER State EM PROCEDURE 7)

5.1 City of Albany Events

Events register attached to email

New Years Eve festival on Peace Park from 5pm till midnight. Fireworks will be at 9pm and midnight. Stage Performance, food truck and entertainment. There will be no road closures for the event but there will be some traffic management at 9pm to assist with pedestrian crossings over roads.

Filming productions next year – “We Bury the Dead” (Penguin Productions) start filming 21 February for five weeks but also here five weeks pre-production. A lot of roads will be impacted. Some early morning and still tentative at this stage. Some full closures and some stop/go. All info will be confirmed in January and will be sent out. COA assisted by promoting on facebook for extras and got 39,000 people click on post with over 500 applicants.

“Frederickstown” starts production on 19th February and some road closures early morning.

Have had other recent productions taking place.

March long weekend - Albany Pride Fair Day on Saturday 2 March, Sunday 3 March – large cruise ship including markets, Quaranup Sprint Tarmac event, Monday 4 March – Tarmac Sprint event Middleton Beach incl full road closure of Marine Drive up to Anzac Centre all day with markets on Middleton Beach and the Defence Force also possibly here doing outreach day

6 GENERAL BUSINESS

6.1 Updates from Agency Representatives

Scott Reitsema – COA

Fire break inspections ongoing and getting feedback and information from the public on these. Currently illegal camping issues that the ranger team are dealing with.

Jason Boschin – SJA

New earth works starting for the new SJA depot on Sanford Rd. Negotiations are ongoing on original site to get or dispose of. Volunteer numbers are good with an increased number of younger applications and have had some staff assisting Denmark and Kalgoorlie recently with rosters.

Paramedic numbers are good as well as call back crews but need to also keep an eye on fatigue management. Have a new Regional Manager starting this week due to current regional manager on secondment to Perth for four months. Albany is very busy and workload increasing. Negotiations are underway to increase paramedic numbers.

Carlos Correia – WA Police

Have enough staff on roster for New Years Eve. Thanks to all involved in the recent airport exercise. Business as usual for the Police and have good staffing numbers currently.

Cameron Famlonga - DFES

Into fire response season. Several requests coming through from around the state for deployments and for businesses to be aware for their volunteers. If people have volunteers available then a reminder for them to get on to the DFES register.

Kelly Hill & Heidi Meyer – DPIRD

Eight declare Level 1 & 2 incidents currently. Bee surveyance at the Port. Have a response also with sharks. Staff are trained for Natural Hazards. Heidi has seven years' experience as a Livestock Biosecurity Officer.

Vince Hilder – DBCA

There has been a dry hot spring in the area and already a significant fire in the Fitzgerald National Park already this season. Accommodation is an ongoing issue and recently had 80pax on the oval for the fire in tents, MOU has been signed with Ravensthorpe and Esperance Schools for oval use etc. DBCA have tents and toilets available for incidents. Currently have extra staff on call for the Christmas Period.

Damion Kuret – CBH

Damion is the Safety specialist and on the 29th November DFES visited the CBH site to look at risk and response for the area for an incident. Recently after the incident on a train CBH are looking at security at their site at the Port and to include cameras. CBH Emergency Response Plan has been updated and training completed. Critical Risk exposures are to be looked at and with the early harvest season these should be able to be looked at soon

Megan Downs – Hall & Prior

Staffing good but getting housing for staff is an issue.

Stuart Jamieson – COA Airport

Thankyou to Cameron and Carlos on the response plan for the airport. Communication still an issue with WAERN radios as DFES and Police can communicate in it but SJA does not have this radio, may need to look for funds to obtain these for SJA for four ambulances.

AirBP have enough fuel stocks and have enough in Albany and Esperance for quick fuel requests. The entrance to the airport with speeds etc is on hold for another year but if anyone has issues then please report it through. There is currently minimal staffing at the airport and between 11am and 3pm there are staff on call during this time. Runway drainage will be looked at in February 2024.

Airport closed March long weekend from lunchtime Saturday till midnight for all recreation traffic but open for RFDS/Bombers still. RFDS notified of works occurring February to April of runway works - 8pm till 6am main runway will be closed daily but emergency aircraft can land on cross runway.

Roy Parsons – COA

Mitigation program is nearly 50% completed.

Rob Lynn – CBFCO

In the high threat period presently. Seasonal outlook is high. Good completing response and but need to look at recovery and need to set up ISG's early. Need all to update contact details for on call.

Graeme Poole – DCBFCO and Southern Ports

Next cruise ship due in 23/12/23. There are issues with people not getting on buses and walking through the Port and CBH. Will be holding an exercise in mid-February. The admin office will be closed over Christmas and New Year and calls will be diverted to the on-call phone.

Currently 50,000tonne ahead of last year with sand and woodchip numbers good on last year. Blasting and painting work currently being competed on site with concreting still to be completed.

Shane Bell – Albany VFRS

Volunteer numbers are steady. The high season fleet has not arrived yet otherwise business as usual.

Charlotte Powis – DFES (Report also attached to email)

Charlotte is the new District Emergency Management Advisor and working with 27 Local Governments with their LEMC and LEMA.

New LEMC Handbook and templates can be found at:

<https://www.wa.gov.au/government/document-collections/local-emergency-management-committee-handbook>

Grants

- o National Disaster Risk Reduction grant is **NOW OPEN** until the 16th January 2024
- o Disaster Ready Fund – Expected to open early 2024 – **Expression of interests open now**

Visit the SEMC grants website for the most up to date information on the grants available, projects they support and timeframes.

<https://www.wa.gov.au/organisation/state-emergency-management-committee/apply-emergency-management-funding>

Local Emergency Management Arrangements Review – LEMA improvement plan endorsed by SEMC – can be found at:

<https://www.wa.gov.au/government/publications/the-lemma-improvement-plan>

LEMC and DEMC review – being tabled at SEMC in December meeting- Will share as soon as outcomes available.

Thea Rogister – COA

The works crew are winding down for Christmas. From the 22/12/23 to the 2/1/24 the City will be closed, and calls will be triaged through the call centre.

Cosy Corner shoulder works and the North Rd roundabout are due to start early next year with also Albany Highway/Lockyer Ave having night works. Staffing is good including at the waste facility.

Elise van Gorp – COA

Recent recovery training was good. The communications team at the City is there to assist with getting comms out to the community

Michaela Blomqvist – WACHS Public Health

Covid is ongoing. Monitoring airborne viruses including Ross River. Gastro and STI's are ongoing at the moment. The Public Health team is open during the Christmas period except the public holidays.

Chris Walsh – Red Cross

Currently on response phase with recovery on hold. Wanneroo recovery and Queensland on hold. Reminder to all to also look at and look after your own teams.

Eliza Mathew – WACHS Director of Nursing

Change in leadership at the hospital.

Nursing staff numbers and recruitment are good but accommodation is an issue. Have 10%-15% of hospital admissions waiting placement. Capacity is at a good level presently.

Chris Walsh – Red Cross

Currently on response phase with recovery on hold. Wanneroo recovery and Queensland on hold. Reminder to all to also look at and look after your own teams.

Brendan Gordon – COA

Community safety dinner held recently. Have had 24 events with community preparedness with 635 people taking part. Debrief also held 13th December.

Matthew Gilfellon – COA Recovery Coordinator

We are looking good for response and preparedness. Recovery still needs work and the Red Cross had been conducting training recently. Big events we have good support but Small events have gaps which is why the last recovery training will assist.

Currently updating Recovery Plan with testing next year

Response/Recovery Exercise – hold over till 2024.

Suggestion also to have teams meeting for possible impact issues on incidents that people been a part of and have someone analyze to provide input. If people have ideas or experiences for an response/recovery exercise.

Heather Bell - COA

Contacts Listing to be updated.

Training released recently which is included in the attachments for people to take part in.

Councillor Tom Brough – Chair

Look at draft structured approach for meetings for 2024. This will also be dependent on arising issues.

- March -Shortened around the room discussion and look at incident and response issues that may have arisen from incidents over the summer period
- June – Response to an emergency including desktop exercise
- August – Recovery including desktop exercise
- November – Revisit from over the year including lessons learnt

John van der Post - Director ACH ED who has done training for the City is in SCGH ICU in Perth and we are thinking of him.

7 DATE OF NEXT MEETING:

21 March 2024

8 CLOSURE OF MEETING:

Meeting closed at 9.45am