

Citizenship Ceremony Dress Code

Objective

This policy has been requested, by the Department of Home Affairs to ensure that the City of Albany complies with the Ministerial Citizenship Ceremonies Code.

The purpose of this policy is to ensure that all participants and attendees at Citizenship Ceremonies are appropriately attired to reflect the significance of the event.

Scope

This policy applies to any participants (including staff, conferees and guests) who attend Citizenship Ceremonies.

Policy Statements

- A. The City of Albany request that participants:
 - Dress neatly, respecting the significance of the ceremony.
 - Do not wear clothing with symbols or messages that could be offensive to any other people attending the ceremony.
- B. The City welcomes conferees to wear traditional, national or cultural dress.
- C. The City may request anyone who does not adhere to this policy, which is aligned to the Ministerial Citizenship Ceremonies Code to change their attire or not attend the ceremony.

Legislative and Strategic Context

Australian citizenship is an important common bond for all Australians, whether Australians by birth or by choice, and lies at the heart of a unified, cohesive and inclusive Australia.

It is a unique symbol of formally identifying with Australia, acknowledging responsibilities and conferring significant privileges that allow people to participate fully in the community.

The Department of Home Affairs have requested the City of Albany provide a Dress Code Policy to meet the requirement in the <u>Citizenship Ceremony Code</u>.

Review Position and Date

This policy must be reviewed by the Document Owner on the request by the Department of Home Affairs.

Associated Documents

Department of Home Affairs Citizenship Ceremony Code.

Definitions

Conferee: A person who has applied for Australian citizenship by conferral whose final step to becoming a citizen is to attend a ceremony.

Document Approval				
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Personal Assistant to Mayor and Councillors (PAMC)		Chief Executive Officer		
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Public Document

Document Revision History

Distribution:

Version	Author	Version Description	Date Completed
0.1	PAMC	Author: Personal Assistant to Mayor and Councillors Draft – v1: Prepared for internal review, noting The Department of Home Affairs have requested the City of Albany provide a Dress Code Policy to meet the requirement in the Citizenship Ceremony Code.	2/11/2020
0.2	MGR	Synergy Reference: NP20121181 Reviewed by Manager Governance & Risk (MGR), registered on Synergy and prepared for EMT review and approval.	3/11/2020
1.0	MGR	Synergy Reference: NP20121181 Approved by the Executive Management Team on 4 November 2020 as an administrative policy.	4/11/2020