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# AGENDA

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## **SPECIAL COUNCIL MEETING**

**Monday 21 December 2020**

5.30pm

City of Albany  
Council Chambers

## CITY OF ALBANY COMMUNITY STRATEGIC PLAN (ALBANY 2023)



### NOTICE OF A SPECIAL COUNCIL MEETING

His Worship the Mayor and Councillors

A Special Meeting of Council for the City of Albany will be held on Monday 21 December 2020 at 5.30pm in the Council Chambers, North Road, Yakamia.

The purpose of the meeting is to consider:

SCM020: Appointment of Senior Designated Employee-Executive Director Community Services

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Andrew Sharpe  
CHIEF EXECUTIVE OFFICER

SPECIAL COUNCIL MEETING  
AGENDA – 21/12/2020

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SPECIAL COUNCIL MEETING  
AGENDA – 21/12/2020

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS:**

2. **OPENING PRAYER:**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past, present and emerging”.*

3. **PUBLIC QUESTION AND STATEMENT TIME:**

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

4. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED):**

<b>Mayor</b>	D Wellington
<b>Councillors:</b>	
Breaksea Ward	R Hammond
Breaksea Ward	P Terry
Frederickstown Ward	G Stocks
Frederickstown Ward	R Stephens
Kalgan Ward	E Doughty
Kalgan Ward	M Benson-Lidholm JP
Vancouver Ward	J Shanhun
Vancouver Ward	T Sleeman
West Ward	A Goode JP
West Ward	S Smith
Yakamia Ward	R Sutton
Yakamia Ward	C Thomson
<b>Staff:</b>	
Chief Executive Officer	A Sharpe
Executive Director Infrastructure and Environment	P Camins
Executive Director Corporate and Commercial Services	D Olde
Acting Executive Director Community Services	N Watson
Meeting Secretary	J Williamson

**Apologies:**

5. **DECLARATIONS OF INTEREST:**

Name	Report Number	Nature of Interest

**SCM020: APPOINTMENT OF SENIOR DESIGNATED EMPLOYEE - EXECUTIVE DIRECTOR CORPORATE AND COMMERCIAL SERVICES**

- Attachments** : **CONFIDENTIAL – Top Level Organisational Structure and Curriculum Vitae. The Draft Employment Contract will be tabled at the SCM or can be viewed prior to the meeting upon request to the Manager People & Culture.**
- Report Prepared By** : Manager People and Culture (L Harding)
- Responsible Officers:** : Chief Executive Officer (A Sharpe)
- This report will be considered CONFIDENTIAL in accordance with section 5.23(2)(a) of the Local Government Act 1995, as it relates to a matter affecting an employee.*

**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Community Strategic Plan or Corporate Business Plan informing plans or strategies:
  - **Theme 1:** Leadership.
  - **Objective 1.2:** To provide strong, accountable leadership supported by a skilled and professional workforce
  - **Community Priority 1.2.1:** Provide positive leadership that delivers community outcomes.

**In Brief:**

- Council is requested to endorse the Chief Executive Officer's determination to fill the vacant position of Executive Director Community Services with the preferred candidate, and offer the successful applicant a negotiated contract within the prescribed salary range for a term of 3 years.

**DRAFT MOTION**  
**VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT in accordance with 4.1 of the City of Albany Standing Orders Local Law, the meeting be closed to members of the public to discuss Confidential Item SCM020: Appointment of Senior Designated Employee - Executive Director Community Services.**

**DRAFT MOTION**  
**VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT the meeting be RE-OPENED to members of the public.**

**RECOMMENDATION**

**SCM020: RESPONSIBLE OFFICER RECOMMENDATION**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT:**

- 1) **The Selection Committee Report for the position of Executive Director Community Services be NOTED; and**
- 2) **The Chief Executive Officer's determination to fill the vacant position of Executive Director Community Services and offer the successful applicant a negotiated contract within the prescribed salary range for a term of 3 years be ENDORSED.**

**6.0 CLOSURE OF MEETING**