



# MINUTES

## SPECIAL MEETING OF COUNCIL

on  
Tuesday 27<sup>th</sup> August 2002  
6.00pm  
City of Albany - Mercer Road Office

PLEASE NOTE THESE MINUTES HAVE YET TO BE ADOPTED BY COUNCIL AS A TRUE  
RECORD OF PROCEEDINGS

## City of Albany

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Signed \_\_\_\_\_

Date: 27<sup>th</sup> August 2002

***Andrew Hammond***  
Chief Executive Officer

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## **1.0 DECLARATION OF OPENING**

Deputy Mayor Evans declared the special meeting open at 6.00pm and extended a welcome to all present.

## **2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

### Attendance:

Councillors

- M.J. Evans JP
- A.H.M. Demarteau
- J Walker
- I.A. West
- E.A. Barton
- D.J. Wolfe
- D.M. Evers
- J. Cecil
- D.W. Wellington
- R.H. Emery
- S.M. Bojcun
- G Sankey
- J.D. Williams

Chief Executive Officer - A.C. Hammond  
Executive Director –  
Development Services - R. Fenn  
Executive Director –  
Corporate & Community Services - W.P. Madigan

8 members of the public  
2 media representatives

### Apologies/Leave of Absence:

Mayor - A.E. Goode JP  
Councillors - I.W. Wilson

## **3.0 OPENING PRAYER**

Councillor Walker read the opening prayer.

“Heavenly Father, we thank you for the beauty and peace of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

#### **4.0 PUBLIC QUESTION TIME**

Council's Standing Orders Local Laws provide that each Ordinary Meeting of the Council shall make available a total allowance of 30 minutes, which may be extended at the discretion of Council, for residents in attendance in the public gallery to address clear and concise questions to Her Worship the Mayor on matters relating to the operation and concerns of the municipality.

Such questions should be submitted to the Chief Executive Officer, **in writing, no later than 10.00am** on the last working day preceding the meeting (the Chief Executive Officer shall make copies of such questions available to Members) but questions may be submitted without notice.

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

Nil.

#### **5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

#### **6.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

#### **7.0 DISCLOSURE OF FINANCIAL INTEREST**

[Members of Council are asked to use the forms prepared for the purpose, aiding the proceedings of the meeting by notifying the disclosure by 3.00pm on that day.]

Nil.

## **8.0 REPORTS – GENERAL MANAGEMENT SERVICES**

### **8.1 Funding and Constitutional Issues of Albany Visitors Centre**

<b>File/Ward</b>	:	FIN022 (All Ward)
<b>Proposal/Issue</b>	:	Allocation of Funds to Albany Visitors Centre.
<b>Subject Land/Locality</b>	:	Proudlove Parade, Albany
<b>Proponent</b>	:	Albany Visitors Centre
<b>Owner</b>	:	City of Albany
<b>Reporting Officer(s)</b>	:	Chief Executive Officer (A Hammond)
<b>Disclosure of Interest</b>	:	Nil
<b>Previous Reference</b>	:	SCM 02.07.2002 Item 7.1 OCM 28.08.2002 Item 12.2.5
<b>Summary Recommendation</b>	:	Than Council advance \$25,000 to the Albany Visitors Centre from the Tourism Development reserve
<b>Locality Plan</b>	:	N/A

#### **BACKGROUND**

1. Council resolved at the most recent meeting not to advance grant funds given some concerns relating to the efficacy of proposed changes to their constitution,

#### **STATUTORY REQUIREMENTS**

2. There are no statutory requirements relating to this item.

#### **POLICY IMPLICATIONS**

3. There are no policy implications relating to this item.

#### **FINANCIAL IMPLICATIONS**

4. Funds are available within the Tourism Development Reserve. Funds are normally advanced quarterly in advance i.e. \$25,000 per quarter.

Item 8.1 continued.

## **STRATEGIC IMPLICATIONS**

5. To lead key tourism groups in establishing an integrated approach to visitors servicing, district and area promotion and product development.

## **COMMENT/DISCUSSION**

6. Proposed changes to the Albany Visitors Centre Constitution as agreed by the Board are as follows:

*“Qualifications for Membership to Association*

Membership of the Association is open to:

- Any person, firm, corporation, association, municipality or society resident in or carrying on business in the area.
- Any person, firm, corporation, association, municipality or society whether or not resident or registered in the area whose membership will benefit tourism in the area.

A person who wishes to become a member shall apply for membership to the committee in writing in such form as the committee from time to time directs.

The committee shall consider each application made at a Committee meeting and shall either accept the application or follow the procedures as prescribed in the clause relating to rejection of membership application to the association.

### **Rejection of Membership Application to the Association**

If the Committee proposes that a membership application should be rejected then the Committee shall communicate in writing not less than 30 days before the date of the Committee meeting at which the matter will be deliberated upon to the applicant detailing –

- Notice of the proposed rejection of the application and of the time, date and place of Committee meeting at which the question of that rejection will be decided; and
- Particulars of the reasons why the rejection of the application is proposed

At the Committee meeting referred to in the notice of proposal of rejection of membership the Committee, having afforded the applicant concerned a reasonable opportunity to be heard by, or to make representations in writing to, the Committee may approve the membership application or reject the membership application and shall communicate that decision in writing to that applicant detailing particulars of the reasons why the application was rejected.

Item 8.1 continued.

An applicant who is refused membership of the Association shall, if he or she wishes to appeal against that refusal, give notice to the committee of his or her intention to do so within the period of 30 days from the date of the communication of the notice of rejection.

The Association at a general meeting convened within 60 days of the receipt of the notice of appeal solely for the purpose of considering the appeal may, after having afforded the applicant who gave that notice a reasonable opportunity to be heard by, or to make representations in writing to, the Association in the general meeting, confirm the decision of the Committee to refuse the application or accept the membership application.”

RECOMMENDATION

THAT Council advance the Albany Visitors Centre \$25,000 based upon Board approval of the constitutional changes relating to membership qualification and rejection.

*Voting Requirement Simple Majority*

.....  
**MOVED COUNCILLOR EVANS**  
**SECONDED COUNCILLOR WALKER**

**THAT Council advance the Albany Visitors Centre \$25,000 based upon Board approval of the constitutional changes relating to membership qualification and rejection.**

**MOTION CARRIED 13-0**

**9.0 CLOSED DOOR**

Nil.

**10.0 NEXT ORDINARY MEETING**

Tuesday 17<sup>th</sup> September, 2002, commencing 7.30pm  
Green Range Country Club, Hassell Highway, Green Range

**11.0 CLOSURE OF MEETING**

6.07pm

Confirmed as a true and correct record of proceedings.

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*MJ Evans, JP*  
**DEPUTY MAYOR**