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# AGENDA

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**WORKS AND SERVICES COMMITTEE MEETING**

**11 NOVEMBER 2015**

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY  
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

**TERMS OF REFERENCE**

**(1) Function:**

The Works & Services Committee will be responsible for the delivery of the following Clean and Green Objectives contained in the City of Albany Strategic Plan:

- (a) To protect and enhance our pristine natural environment;
- (b) To promote environmental sustainability;
- (c) To promote our region as clean and green.

**(2) It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

**(3) Chairperson:** *Councillor Elect*

**(4) Membership:** *Mayor Wellington, Councillor Stocks, Councillor Smith, Councillor Moir, Councillor Sutton, Councillor Hollingworth, Councillor Shanhun*

**(5) Meeting Schedule:** 2<sup>nd</sup> Wednesday of the month

**(6) Meeting Location:** Council Chambers

**(7) Executive Officer:** Executive Director Works and Services

**(8) Delegated Authority:** None

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**1. DECLARATION OF OPENING**

Executive Director Works and Services declares the meeting open at \_\_\_\_\_

**2. EXECUTIVE DIRECTOR WORKS AND SERVICES CALLS FOR NOMINATIONS OF CHAIRPERSON**

Councillor X Nominated, no further nominations were received and Councillor X was appointed as Chair of the Works and Services Committee.

If more than one nomination, proceed to a ballot.

(Following the ballot count, Councillor X was elected as Chair. Councillor X then took the Chair.)

**3. CHAIRPERSON CALLS FOR NOMINATIONS OF DEPUTY CHAIR**

Councillor X Nominated, no further nominations were received and Councillor X was appointed as Deputy Chair of the Works and Services Committee.

If more than one nomination, proceed to a ballot.

(Following the ballot count, Councillor X was elected as Deputy Chair.)

**COMMITTEE RECOMMENDATION**

**That Councillor X be APPOINTED as Chairperson of the Works and Services Committee.**

**That Councillor X be APPOINTED as Deputy Chairperson of the Works and Services Committee.**

**4. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

**5. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

**Mayor**

Mayor D Wellington (Member)

**Councillors:**

Member

G Stocks

Member

S Smith

Member

A Moir

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Member	B Hollingworth
Member	R Sutton
Member	J Shanhun

**Staff:**

Executive Director Works and Service	M Thomson
Minutes Secretary	S Parker

**Apologies:**

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**6. DISCLOSURES OF INTEREST**

<b>Name</b>	<b>Committee/Report Item Number</b>	<b>Nature of Interest</b>

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**8. PUBLIC QUESTION TIME**

**9. PETITIONS AND DEPUTATIONS**

**10. CONFIRMATION OF MINUTES**

**DRAFT MOTION**

**THAT the minutes of the Works and Services Committee Meeting held on 14 October 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**11. PRESENTATIONS**

**12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

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14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
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