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# MINUTES

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## ECONOMIC DEVELOPMENT COMMITTEE

**4 August 2015**

6.30pm

City of Albany Council Chambers

**CITY OF ALBANY  
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

## TERMS OF REFERENCE

**(1) Function:**

The Economic Development Committee is responsible for:

- (a) Considering and recommending to Council ways to strengthen the local Albany economy; and
- (b) Delivering the following Smart, Prosperous and Growing Objectives contained in the City of Albany Strategic Plan:
  - (i) To foster links between education, training and employment that support economic development.
  - (ii) To strengthen our region's economic based.
  - (iii) To develop and promote Albany as a unique and sought after visitor destination.

**(2) It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community; and
- (g) Making recommendations to Council.

**(3) Chairperson:** Councillor Hammond (Chair), Mayor Wellington (Deputy Chair)

**(4) Membership:** All Elected Members

**(5) Meeting Schedule:** As required

**(6) Meeting Location:** Council Chambers

**(7) Executive Officers:** Executive Director of Economic and Commercial Services

**(8) Delegated Authority:** The Committee does not have delegated authority from Council.

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- 1. DECLARATION OF OPENING** The Chief Executive Officer declared the meeting open at 6.30pm
- 2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

### **3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

**MOVED: COUNCILLOR HORTIN**  
**SECONDED: COUNCILLOR DOWLING**

**That the Economic Development Committee due to the apologies of the Chair and Deputy Chair nominate Cr Greg Stocks to Chair the Economic Development Committee on 4 August 2015.**

**CARRIED 5 – 0**

Member (Interim Chair)

G Stocks

#### **Councillors:**

Member

A Hortin, JP

Member

C Dowling

Member

R Sutton

Member

S Bowles

#### **Staff:**

Chief Executive Officer

A Sharpe

Executive Director Economic Development  
and Commercial Services

C Woods

Manager Tourism Development and  
Services

M Bird

Minutes

C Crane

#### **Apologies:**

Mayor

Mayor D Wellington (Deputy Chair)

Member

R Hammond (Chair)

Member

V Calleja, JP

Member

J Price

Member

B Hollingworth

**4. DISCLOSURES OF INTEREST**

<b>Name</b>	<b>Committee/Report Item Number</b>	<b>Nature of Interest</b>
Nil.		

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil.**

**6. PUBLIC QUESTION TIME Nil.**

**7. PETITIONS AND DEPUTATIONS Nil**

**8. CONFIRMATION OF MINUTES**

**MOVED: COUNCILLOR BOWLES  
SECONDED: COUNCILLOR HORTIN**

**THAT the minutes of the Economic Development Committee Meeting held on 2 June 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**CARRIED 5 – 0**

**9. PRESENTATIONS**

National Anzac Centre – Year to Date – Tanja Colby Assistant Manager, Albany Heritage Park

Service Delivery Summaries 2015/2016 – Albany Visitors Centre, National Anzac Centre, Albany Heritage Park

**10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil.**

**11. OFFICER REPORTS Nil.**

12. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE** Nil.
13. **MEETING CLOSED TO PUBLIC**  
ALBANY VISITOR CENTRE – OPERATIONAL AND PERFORMANCE REVIEW -  
**CONFIDENTIAL**
14. **NEXT MEETING DATE** 1 September 2015
15. **CLOSURE OF MEETING** The Chair declared the meeting close at 8.03pm