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# AGENDA

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## **WORKS AND SERVICES COMMITTEE MEETING**

**Wednesday 15 June 2016**

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY  
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

**TERMS OF REFERENCE**

**(1) Function:**

The Works & Services Committee will be responsible for the delivery of the following Clean and Green Objectives contained in the City of Albany Strategic Plan:

- (a) To protect and enhance our pristine natural environment;
- (b) To promote environmental sustainability;
- (c) To promote our region as clean and green.

**(2) It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

**(3) Chairperson:** *Councillor Sutton*

**(4) Membership:** *Mayor Wellington, Councillor Stocks, Councillor Smith, Councillor Moir, Councillor Sutton, Councillor Hollingworth, Councillor Shanahun*

**(5) Meeting Schedule:** 2<sup>nd</sup> Wednesday of the month

**(6) Meeting Location:** Council Chambers

**(7) Executive Officer:** Executive Director Works and Services

**(8) Delegated Authority:** None

WORKS AND SERVICES COMMITTEE  
AGENDA – 15/06/2016

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**1. DECLARATION OF OPENING**

**2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

**3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

**Mayor**

Mayor D Wellington (Member)

**Councillors:**

Member

R Sutton (Chair)

Member

A Moir (Deputy Chair)

Member

G Stocks

Member

B Hollingworth

Member

J Shanhun

Member

S Smith

**Staff:**

Executive Director Works and Service

M Thomson

Minute Secretary

A Paulley

**Apologies:**

**4. DISCLOSURES OF INTEREST**

<b>Name</b>	<b>Committee/Report Item Number</b>	<b>Nature of Interest</b>

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**6. PUBLIC QUESTION TIME**

**7. PETITIONS AND DEPUTATIONS**

**8. CONFIRMATION OF MINUTES**

**DRAFT MOTION**

**THAT the minutes of the Works and Services Committee Meeting held on 11 May 2016, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**9. PRESENTATIONS**

**10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

## WS110: LOWER STIRLING TERRACE – PARTIAL CLOSURE

**Land Description** : Lower Stirling Terrace and Collie Street Intersection  
**Proponent / Owner** : City of Albany  
**Attachments** : N/A  
**Supplementary Information & Councillor Workstation** : N/A  
**Report Prepared By** : Project Officer, Engineering (R Cations)  
**Responsible Officer:** : Executive Director Works and Services (M Thomson)

**Responsible Officer's Signature:**





### STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
  - a. **Key Theme:** 3. A connected built environment.
  - b. **Strategic Objective:** 3.1 To advocate, plan and build friendly and connected communities.
  - c. **Strategy:** 3.2 Parking and Traffic Modelling.

### Maps and Diagrams:



	This map has been produced by the City of Albany using data from a range of agencies. the City bears no responsibility for the accuracy of this information and accepts no responsibility for it's use by other parties	Date	
		31 May 2016	

**In Brief:**

- Council approval is sought to amend Lower Stirling Terrace traffic direction to one way east and west from Collie Street intersection.
- Council has received a letter from Water Corporation reporting several near miss traffic incidents at the intersection of Lower Stirling Terrace and Collie Street.

**RECOMMENDATION**

**WS110: RESPONSIBLE OFFICER RECOMMENDATION**

**THAT Council,**

- 1. APPROVE in principle the partial closure of Lower Stirling Terrace restricting traffic direction to one way east and west from Collie Street;**
- 2. In accordance with the Local Government Act, 1995 (S3.50) give local public notice of the proposed partial closure;**
- 3. Should there be no objection to the proposal, PROCEED, with the necessary minor works to effect the partial closure.**

**BACKGROUND**

2. Lower Stirling Terrace is an access lane running parallel to Stirling Terrace that has entries and exits onto York Street, Collie Street and Stirling Terrace
3. Currently, it has two way traffic flow, both east and west of Collie Street intersection.
4. Lower Stirling Terrace services seven businesses that all generate multiple conflicting traffic movements.
5. There are 35 parking bays on Lower Stirling Terrace that are used by local businesses and for visitors to the Police and Justice Complex, and adjacent businesses, on Stirling Terrace.
6. The proposed works involve channelization, signage and pavement marking to delineate Lower Stirling Terrace as one way traffic flow east and west of the Collie Street intersection.

**DISCUSSION**

7. Council has received a letter from Water Corporation reporting several near miss traffic incidents at the intersection of Lower Stirling Terrace and Collie Street.
8. Staff initially considered adopting Main Roads WA Modified T-Intersection design to give priority to Collie Street and Lower Stirling Terrace west, but it was found there would be insufficient road width to implement all of the required infrastructure.
9. The following amendments are recommended to address the safety issues raised:-
  - a. Amendment to one-way traffic flow east of Collie Street intersection will remove all conflicting traffic movements generated by Snowball Auctions, particularly on auction day.
  - b. Amendment to one-way traffic flow west of Collie Street intersection will remove all conflict caused by motorists cutting the corner from Collie Street to Dan Murphy's car park entrance.
  - c. Amendment to one-way traffic flow west of Collie Street intersection will provide easier entry and exit to on-street car parking on Lower Stirling Terrace.
  - d. Collie Street will be entry only from Stirling Terrace.
  - e. The western end of Lower Stirling Terrace will be exit only onto Stirling Terrace.
  - f. The eastern end of Lower Stirling Terrace will remain as exit only onto York Street.



10. It is intended to monitor the new traffic arrangements on Lower Stirling Terrace for a period of time, before any parking adjustments are considered. Should changes be required, an item will be presented to Council for consideration.

### GOVERNMENT & PUBLIC CONSULTATION

11. Main Roads Western Australia has been consulted on the project. Notification will be given to other government agencies that may be affected by the closure including Police, Fire Services, Ambulance Services, Water Corporation, and Western Power.
12. All adjoining residents and property owners likely to be affected by the proposed changes have been consulted on the project.
13. To comply with the specific requirements of the Local Government Act on closure of thoroughfares, there will be a 35 day public submission period, advertised in local newspapers.

### STATUTORY IMPLICATIONS

14. Section 3.50 of the Local Government Act, 1995, -  
*“3.50 Closing certain thoroughfares to vehicles*
  - (1) A local government may close any thoroughfare that it manages for the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.*
  - (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.*
  - (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.*
  - (3) [repealed]*
  - (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to-*
    - (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission:*
    - (b) give written notice to each person who-*
      - (i) is prescribed for the purposes of this section; or*
      - (ii) owns land that is prescribed for the purposes of this section; and*
    - (c) allow a reasonable time for submissions to be made and consider any submissions made.*
  - (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).*
  - (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which the local public notice is given.*
  - (7) [repealed]*

(8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.

(9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.”

**POLICY IMPLICATIONS**

15. There are no policy implications.

**RISK IDENTIFICATION & MITIGATION**

16. The risk identification and categorisation relies on the [City’s Enterprise Risk Management Framework](#).

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>People Health and Safety.</b> <i>Unresolved safety issues may result in a vehicle accident.</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>Medium</i>	<i>Conduct a post design road safety audit to evaluate the chosen course of action and take appropriate remedial action.</i>

**FINANCIAL IMPLICATIONS**

17. It is estimated that the cost of works will be \$9,000 which falls under the capitalisation threshold. As such it is proposed to complete as minor works from the 2016/17 maintenance budget.

**LEGAL IMPLICATIONS**

18. There are no legal implications associated with this item.

**ENVIRONMENTAL CONSIDERATIONS**

19. There are no environmental implications associated with this item.

**ALTERNATE OPTIONS**

20. Council may elect to not approve the partial closure and the status quo will remain.

**CONCLUSION**

21. The adoption of the proposal to change traffic flow direction to one-way on Lower Stirling Terrace will provide a cost effective and long term solution to traffic conflicts, specifically at the intersection of Collie Street but also at the driveways of businesses located on Lower Stirling Terrace.

22. To implement a one way system requires Council approval.

<b>Consulted References</b>	:	<i>Local Government Act 1995</i>
<b>File Number (Name of Ward)</b>	:	RD.RDC.4 (Frederickstown)
<b>Previous Reference</b>	:	Nil

**WS111: C16012 PANEL OF SUPPLIERS – CONSTRUCTION PLANT AND EQUIPMENT**

**Land Description** : N/A  
**Proponent / Owner** : City of Albany  
**Attachments** : N/A  
**Supplementary Information & Councillor Workstation** : N/A  
**Report Prepared By** : Depot Administration Coordinator (T Sudran)  
**Responsible Officers:** : Executive Director Works and Services (M Thomson)

**Responsible Officer's Signature:**



**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
  - a. **Key Theme:** 2. Clean, Green & Sustainable
  - b. **Strategic Objectives:** 2.2 To maintain and renew city assets in a sustainable manner.
  - c. **Strategy:** 2.2.1 Asset Management

**In Brief:**

- Council consideration is sought to accept tenders and appoint preferred contractors to “wet” and “dry” hire construction plant and equipment.
- It is proposed to have a panel of suppliers where the highest scoring tenderer will be the default contractor with subsequent tenderers (in order) approached when the default contractor is not available.

**RECOMMENDATION**

**WS111: RESPONSIBLE OFFICER RECOMMENDATION**

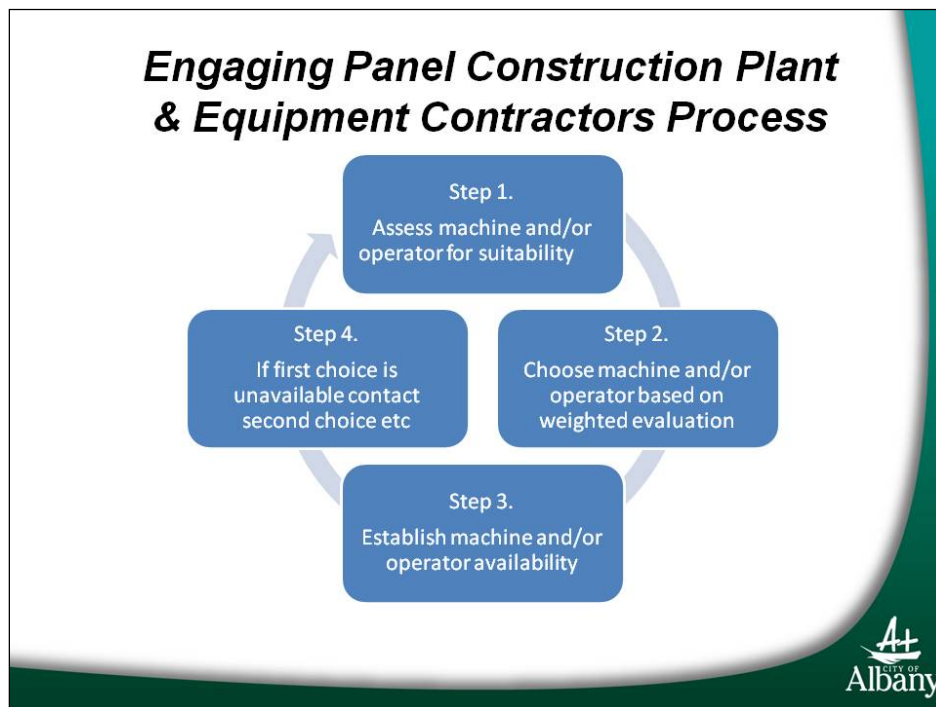
**THAT Council ACCEPT the tendered rates for Panel of Suppliers – Construction Plant & Equipment, and award Contract C16012 to the following Suppliers:-**

- **AD Contractors**
- **Albany Industrial Services**
- **Albany Bobcat Services**
- **Bill Gibbs Excavations**
- **Franks Loader Services**
- **Great Southern Sands**
- **Palmer Earthmoving**
- **River Hill Contracting**
- **Tricoast Civil**

**BACKGROUND**

2. The City of Albany is seeking to re-establish a ‘Panel of Suppliers’ for the supply of construction plant and equipment to augment the City of Albany’s current machinery base during peak construction and maintenance periods.

3. This Panel of Suppliers shall consist of Contractors prepared to “wet” and/or “dry” hire construction plant and equipment to the City of Albany. The term “wet” hire refers to the hire of equipment with an operator and “dry” hire refers to hire of equipment without an operator. This Panel was previously only for “wet” hire however the City has identified a need for flexibility of hiring machinery only and utilising our own workforce.
4. Six of the ten Contractors recommended are in a position to provide both wet and dry hire.
5. This Panel shall be Council’s preferred suppliers and requests for hire of equipment and operators shall be directed to members of this Panel before all other.
6. Plant will be selected from the Contractor identified from the panel who is likely to be able to offer plant which is fit for purpose for the required works and the Contractor will be engaged by the following methodology.



**DISCUSSION**

7. A total of 42 tender documents were issued.
8. Tenders were asked to provide hire rates for items of plant. These preferred suppliers will be used on an “as and when” required basis with no guarantee of the amount of work required by the City of Albany.
9. The tender documents included tender evaluation criteria using the weighted attribute method. This method scores the evaluation criteria and weights their importance to determine an overall point score for each tender. The criteria are tabled below:-

Criteria	% Weight
Cost	50
Relevant Experience	15
Key Personnel Skills and Experience	15
Tenderer’s Resources	15
Corporate Social Responsibility	5
<b>Total</b>	<b>100</b>

10. Tenderers were required to submit rates per hour for normal working hours and rates per hour outside of normal working hours, as well as an hourly standby rate and mobilisation/demobilisation rates up to 10 kilometres one way distance and mobilisation/demobilisation rates per kilometre over and above the initial 10 kilometre distance.
11. Fourteen completed tender documents were submitted on or before the stipulated closing date and time. The City intends to appoint up to ten Contractors to the Panel of Suppliers.
12. The following table summarises the tenderers and overall evaluation scores applicable to each category of plant. The hourly rates for the hire, stand by and mobilisation have not been included in the table as these are “commercial in confidence”, and will not be made publically available.

**Small Excavator (CCF Class 2/3T)**

Tenderer	Weighted Score
Palmer Earthmoving	719.17
Great Southern Sands	674.99
AD Contractors	651.45
Bill Gibbs Excavations	650.21
River Hill Contracting	645.93
Tricoast Civil	647.24
Franks Loader Services	586.37

**Medium Excavator (CCF Class 15T)**

Tenderer	Weighted Score
Palmer Earthmoving	714.04
Great Southern Sands	707.50
Tricoast Civil	644.56
River Hill Contracting	632.36
AD Contractors	609.75

**Medium Excavator (CCF Class 20)**

Tenderer	Weighted Score
Palmer Earthmoving	718.19
Great Southern Sands	707.50
Albany Industrial Services	703.99
River Hill Contracting	619.21
Tricoast Civil	606.35
AD Contractors	592.75
Franks Loader Services	569.05

**Dozer (CCF Class 25)**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	705.39
AD Contractors	532.77
River Hill Contracting	356.30

**Dozer (CCF Class 30)**

<b>Tenderer</b>	<b>Weighted Score</b>
Great Southern Sands	614.82
Palmer Earthmoving	480.52
AD Contractors	298.83

**Dozer (CCF Class 40)**

<b>Tenderer</b>	<b>Weighted Score</b>
Great Southern Sands	649.65
Palmer Earthmoving	500.43
AD Contractors	393.39

**Wheel Loader (CCF Class 3.5 cubic metre bucket capacity)**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	719.17
Palmer Earthmoving	687.00
AD Contractors	670.85
Great Southern Sands	665.50
Bill Gibbs Excavations	641.03
Franks Loader Services	638.03
River Hill Contracting	631.71
Tricoast Civil	593.57

**Rubber Tyre Backhoe Loader**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	719.17
AD Contractors	668.08
Tricoast Civil	621.34

**Grader**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	719.17
AD Contractors	669.38
Palmer Earthmoving	665.35
Great Southern Sands	643.60
Bill Gibbs Excavations	603.54
River Hill Contracting	581.35
Tricoast Civil	545.26

**Self-Propelled Vibrating Flat Drum Roller**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	713.32
Great Southern Sands	707.50
Palmer Earthmoving	706.40
Bill Gibbs Excavations	673.55
River Hill Contracting	668.04
AD Contractors	667.46
Tricoast Civil	616.02

**Self-Propelled Pneumatic Tyre Compactor**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	713.32
Great Southern Sands	707.50
Palmer Earthmoving	706.40
Tricoast Civil	671.60
AD Contractors	667.46
River Hill Contracting	654.94

**Self-Propelled Pad Foot Roller**

<b>Tenderer</b>	<b>Weighted Score</b>
Franks Loader Services	664.17
Great Southern Sands	606.93
Palmer Earthmoving	604.59
AD Contractors	577.60
River Hill Contracting	574.67
Tricoast Civil	527.22

**Skid Steer Wheeled (CCF Class 600)**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	719.17
Tricoast Civil	671.84
Albany Bobcat Services	664.71
River Hill Contracting	661.61
Franks Loader Services	633.89

**Skid Steer Tracked (CCF Class 600)**

<b>Tenderer</b>	<b>Weighted Score</b>
Great Southern Sands	707.50
Palmer Earthmoving	705.12
AD Contractors	669.35
Tricoast Civil	669.21
River Hill Contracting	664.13
Franks Loader Services	616.01

**Low Loader**

<b>Tenderer</b>	<b>Weighted Score</b>
Great Southern Sands	578.28
Palmer Earthmoving	567.53
Albany Industrial Services	531.96
AD Contractors	442.86
River Hill Contracting	435.74
Bill Gibbs Excavations	420.36
Tricoast Civil	380.65

**Semi Tipper**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	566.42
Palmer Earthmoving	534.60
AD Contractors	519.17
Great Southern Sands	511.92
Tricoast Civil	448.86
Bill Gibbs Excavations	431.29
River Hill Contracting	345.46



**Tandem Tipper**

<b>Tenderer</b>	<b>Weighted Score</b>
Albany Industrial Services	719.17
Palmer Earthmoving	716.04
Great Southern Sands	676.81
AD Contractors	670.86
Tricoast Civil	664.19
Franks Loader Services	638.73
River Hill Contracting	638.24

**Water Truck**

<b>Tenderer</b>	<b>Weighted Score</b>
Palmer Earthmoving	719.17
Great Southern Sands	703.14
AD Contractors	696.29
River Hill Contracting	662.73
Tricoast Civil	640.69
Franks Loader Services	620.57

**Stone Crusher**

<b>Tenderer</b>	<b>Weighted Score</b>
Bill Gibbs Excavations	445.00

**Mobile Jaw Crusher**

<b>Tenderer</b>	<b>Weighted Score</b>
Great Southern Sands	545.16
AD Contractors	498.84
Palmer Earthmoving	450.85

**Mobile Screener**

<b>Tenderer</b>	<b>Weighted Score</b>
Bill Gibbs Excavations	609.68
Tricoast Civil	545.55
Great Southern Sands	419.22
Palmer Earthmoving	390.77
AD Contractors	328.94

**Mobile Impact Crusher**

<b>Tenderer</b>	<b>Weighted Score</b>
AD Contractors	480.19
Great Southern Sands	517.14
Palmer Earthmoving	396.84

13. Should there be a requirement for other equipment not on the preferred supplier listing, then the normal procedure for quoting out for these services will apply.
14. In practice it is often the case that equipment ordered from a recommended successful supplier is often not available due to it being allocated to another contractor or is working on another site. It is then standard practice to approach another supplier who has the same or equivalent equipment to supply the equipment, even though this second supplier is not the highest weighted tenderer. It would therefore be recommended that more than one tenderer be approved per item of equipment in order to satisfy the operational requirements of the Works Department.
15. In these cases, the tenderer with the highest weighted score would be the default contractor, with subsequent contractors being approached (in order) only if the required equipment is not available from the highest tenderer when required.

**GOVERNMENT & PUBLIC CONSULTATION**

16. A request for tenders was published in the West Australian on 27<sup>th</sup> April 2016 and the Albany Weekender on 28<sup>th</sup> April 2016.

**STATUTORY IMPLICATIONS**

17. Regulation 11 of the Local Government (Functions and General) Regulations 1996 (Regulations) requires Council to publicly tender if the contract is, or is expected to be, more, or worth more, than \$100,000.00.
18. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
19. Regulation 19 of the Regulations requires Council to advise each tenderer in writing the result of Council's decision.

**POLICY IMPLICATIONS**

20. The city of Albany Tender Policy and Regional Price Preference Policy are applicable to this item.

**RISK IDENTIFICATION & MITIGATION**

21. To ensure appropriate decisions are made with quality information, stakeholder consultation and research, Council must be informed of the risk the City faces as a result of its decision making.
22. Risk identification and mitigation advice assists Council maximise opportunity and minimise risks and hazards that may impact upon the effective and efficient management of City assets, functions and services.

23. For example: The risk identification and categorisation relies on the [City's Enterprise Risk Management Framework](#).

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>Organisation's Operations.</b> Council does not award this Contract delays in achieving the capital works and maintenance programme may result.	Unlikely	Major	High	This Contract is awarded so additional plant and equipment are available for hire.
<b>Reputation &amp; Financial.</b> Not awarding a panel arrangement and appointing a single Contractor.	Unlikely	Major	High	This Contract is awarded to the recommended Contractors giving the City flexibility to deliver capital works and maintenance programmes.
<b>Legal &amp; Compliance.</b> Non-compliance with Contract or business failure	Unlikely	Moderate	Medium	General conditions of contract allow for contract termination on the basis of failure to supply goods and services.
<b>Reputation.</b> The Communities expectation of completion of capital works or maintenance programmes.	Possible	Insignificant	Low	Community are advised of any work delays.

#### FINANCIAL IMPLICATIONS

24. The value of this tender is in excess of \$500,000 (current CEO delegation) and therefore the approval is referred to Council for consideration.
25. Tenderers were required to provide a schedule of rates for their services, including a standby rate and mobilisation / demobilisation rates. The supply of hire of construction equipment is budgeted for in the capital works and maintenance budgets. The tendered prices are within those allocations.

#### LEGAL IMPLICATIONS

26. There are no legal implications related to report.

#### ENVIRONMENTAL CONSIDERATIONS

27. There are no direct environmental considerations related to this item.

#### ALTERNATE OPTIONS

28. Council can accept or reject the tenders as submitted.

#### CONCLUSION

29. The City has undergone a competitive process in line with the relevant legislation and established policies. All the contractors that submitted tenders have provided construction plant and equipment to Council previously. To date, the quality of service has been acceptable to Council.
30. This report recommends that tenders be accepted and contracts awarded under a panel of suppliers arrangement.

<b>Consulted References</b>	:	Local Government (Functions and General) Regulations 1995 Council Policy – Purchasing (Tenders & Quotes) Council Policy – Buy Local (Regional Price Preference)
<b>File Number (Name of Ward)</b>	:	C16012
<b>Previous Reference</b>	:	C14015

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
16. **REPORTS OF CITY OFFICERS**
17. **MEETING CLOSED TO PUBLIC**
18. **CLOSURE**