



MINUTES

COMMUNITY SERVICES COMMITTEE

1 December 2015

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

TERMS OF REFERENCE

(1) Function:

The Community Services Committee is responsible for the delivery of the following Sense of Community Objectives contained in the City of Albany Strategic Plan:

- (a) To build resilient and cohesive communities with a strong sense of place and community spirit;
- (b) To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
- (c) To develop and support an inclusive and accessible community.

(2) It will achieve this by:

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

(3) Chairperson: Councillor Goode JP

(4) Membership: Minimum of 4 and a maximum of 7 elected members

(5) Meeting Schedule: First Tuesday of the Calendar Month

(6) Meeting Location: Council Chambers

(7) Executive Officer: Executive Director Community Services & Executive Director Economic and Commercial Services

(8) Delegated Authority: None

COMMUNITY SERVICES COMMITTEE
MINUTES –01/12/2015

TABLE OF CONTENTS

	Details	Pg#
1.	DECLARATION OF OPENING	4
2.	PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS	4
3.	RECORD OF APOLOGIES AND LEAVE OF ABSENCE	4
4.	DISCLOSURES OF INTEREST	5
5.	REPORTS OF MEMBERS	5
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
7.	PUBLIC QUESTION TIME	5
8.	APPLICATIONS FOR LEAVE OF ABSENCE	5
9.	PETITIONS AND DEPUTATIONS	5
10.	CONFIRMATION OF MINUTES	5
11.	PRESENTATIONS	5
	DISABILITY ACCESS & INCLUSION	
12.	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS	5
13.	MINUTES AND RECOMMENDATIONS OF COMMITTEES	5
CS	Community Services Committee	
	Nil.	
14.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	6
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	6
16.	REPORTS OF CITY OFFICERS	6
17.	MEETING CLOSED TO PUBLIC	6
18.	CLOSURE	6

1. DECLARATION OF OPENING

The Deputy Chair declared the meeting open at 5.30pm

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor

Mayor D Wellington (Member)

Councillors:

Member

B Hollingworth

Member

S Smith (Deputy Chair)

Member

A Moir

Member

N Mulcahy

Member

R Hammond

Member

R Sutton

Staff:

Chief Executive Officer

A Sharpe

Acting Executive Director Community Services

A Cousins

Senior Community Development Officer

T Flett

Community Development Officer

R Param

Minutes

C Crane

Apologies:

Member

A Goode JP (Chair)

Member

C Dowling

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil.		

5. REPORTS OF MEMBERS - Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE – Nil.

7. PUBLIC QUESTION TIME - Nil.

8. APPLICATIONS FOR LEAVE OF ABSENCE – Nil.

9. PETITIONS AND DEPUTATIONS - Nil.

10. CONFIRMATION OF MINUTES

DRAFT MOTION

MOVED: COUNCILLOR HOLLINGWORTH

SECONDED: MAYOR WELLINGTON

THAT the minutes of the Community Services Committee Meeting held on 3 November 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 5 - 0

11. PRESENTATIONS

Disabilities and Access Inclusion – R Param/ T Flett – City of Albany

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL – Nil.**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN. - Nil**
16. **REPORTS OF CITY OFFICERS – Nil.**
17. **MEETING CLOSED TO PUBLIC – N/A**
18. **CLOSURE**

The Deputy Chair declared the meeting closed at 6.08pm