



AGENDA

ANNUAL GENERAL MEETING OF ELECTORS

**To be Held on Tuesday 13 March 2018
6.00pm
City of Albany Council Chambers**

ANNUAL GENERAL MEETING OF ELECTORS
AGENDA – 13/03/2018

TABLE OF CONTENTS

| | Details | Pg# |
|-----------|---|------------|
| 1. | DECLARATION OF OPENING | 3 |
| 2. | PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS | 3 |
| 3. | RECORD OF APOLOGIES AND LEAVE OF ABSENCE | 3 |
| 4. | CONFIRMATION OF MINUTES OF PREVIOUS AGM HELD 10 MARCH 2016 | 4 |
| 5. | RECEIPT OF ANNUAL REPORT FOR THE 2016-17 FINANCIAL YEAR | 4 |
| 6. | GENERAL BUSINESS | 4 |
| 7. | PUBLIC QUESTION AND STATEMENT TIME | 4 |
| 8. | CLOSURE | 4 |

ELECTORS MEETING PROCEDURE

In accordance with the *Local Government Act 1995*, being:

5.31. Procedure for electors meetings

The procedure to be followed at, and in respect of, electors meetings and the methods of voting at electors meetings are to be in accordance with the regulations.

Subject to regulations 15 and 17 the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.

5.32. Minutes of electors meetings

The CEO is to:

- (a) cause minutes of the proceedings at an electors meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors meeting are first considered.

5.33. Decisions made at electors meetings

- (1) All decisions made at an electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable-
 - (a) at the first ordinary council meeting after that meeting; or
 - (b) at a special meeting called for that purpose,

whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

The procedures for the conduct of an electors meeting are prescribed in the *Local Government Act (Administration) Regulations 1996*, being:

reg 15. Matters for discussion at general electors meetings-s. 5.27(3).

For the purposes of the section 5.27(3), the matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

reg 17. Voting at electors meetings-s 5.31

- (1) *Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- (2) *All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- (3) *Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

reg 18. Procedures at electors meetings-s 5.31

Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2. OPENING PRAYER

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

**3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
PREVIOUSLY APPROVED**

Mayor

Dennis W Wellington

Councillors:

Frederickstown Ward

G Stocks

Frederickstown Ward

R Stephens

Kalgan Ward

E Doughty

Kalgan Ward

B Hollingworth

Breaksea Ward

R Hammond

Breaksea Ward

P Terry

Vancouver Ward

T Sleeman

Vancouver Ward

J Shanhun

West Ward

A Goode JP

West Ward

S Smith

Yakamia

A Moir

Yakamia

R Sutton

Staff:

Chief Executive Officer

A Sharpe

Executive Director Corporate Services

M Cole

Executive Director Development Services

P Camins

Executive Director Infrastructure & Environment

M Thomson

Executive Director Community Services

S Kay

Manager Finance

D Olde

Meeting Secretary

J Williamson

Public Gallery and Media:

Apologies/Leave of Absence:

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

ITEM 5.0: MOTION

THAT the minutes of the Annual General Meeting of Electors held on 7 February 2017, as previously distributed, be confirmed as a true and accurate record of proceedings.

5. RECEIPT OF ANNUAL REPORT FOR THE 2016-17 FINANCIAL YEAR

ITEM 6.0: MOTION

THAT the City of Albany Annual Report for the 2016-17 Financial Year be received.

6. GENERAL BUSINESS

The matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

7. PUBLIC QUESTION AND STATEMENT TIME

8. CLOSURE OF MEETING