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# MINUTES

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## ANNUAL ELECTORS MEETING

Thursday 14 March 2019  
6.30pm  
City of Albany Council Chambers

ANNUAL ELECTORS MEETING  
MINUTES – 14/03/2019

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## ELECTORS MEETING PROCEDURE

In accordance with the *Local Government Act 1995*, being:

### **5.31. Procedure for electors meetings**

*The procedure to be followed at, and in respect of, electors meetings and the methods of voting at electors meetings are to be in accordance with the regulations.*

Subject to regulations 15 and 17 the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.

### **5.32. Minutes of electors meetings**

The CEO is to:

- (a) cause minutes of the proceedings at an electors meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors meeting are first considered.

### **5.33. Decisions made at electors meetings**

- (1) All decisions made at an electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable-
  - (a) at the first ordinary council meeting after that meeting; or
  - (b) at a special meeting called for that purpose,

whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

The procedures for the conduct of an electors meeting are prescribed in the *Local Government Act (Administration) Regulations 1996*, being:

#### **reg 15. Matters for discussion at general electors meetings-s. 5.27(3).**

*For the purposes of the section 5.27(3), the matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.*

#### **reg 17. Voting at electors meetings-s 5.31**

- (1) *Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- (2) *All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- (3) *Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

#### **reg 18. Procedures at electors meetings-s 5.31**

*Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.*

**1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Mayor declared the meeting open at 6.30PM

**2. OPENING PRAYER**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

**3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE  
PREVIOUSLY APPROVED**

**Mayor** Dennis W Wellington

**Councillors:**

Frederickstown Ward	G Stocks
Frederickstown Ward	R Stephens
Kalgan Ward	B Hollingworth
Breaksea Ward	R Hammond
Breaksea Ward	P Terry
Vancouver Ward	T Sleeman
Vancouver Ward	J Shanhun
West Ward	A Goode JP
West Ward	S Smith
Yakamia	A Moir

**Staff:**

Chief Executive Officer	A Sharpe
Executive Director Corporate Services	M Cole
Executive Director Development Services	P Camins
A/Executive Director Infrastructure & Environment	M Richardson
Executive Director Community Services	S Kay
Manager Finance	D Olde
Meeting Secretary	J Williamson

**Public Gallery and Media:** Five members of the public were in attendance.

**Apologies/Leave of Absence:**

Kalgan Ward	E Doughty
Yakamia	R Sutton

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**ITEM 5.0: RESOLUTION**

**MOVED: COUNCILLOR MOIR  
SECONDED: COUNCILLOR GOODE**

**THAT the minutes of the Annual General Meeting of Electors held on 13 March 2018, as previously distributed, be confirmed as a true and accurate record of proceedings.**

**CARRIED 11-0**

**5. RECEIPT OF ANNUAL REPORT FOR THE 2017-18 FINANCIAL YEAR**

**ITEM 6.0: RESOLUTION**

**MOVED: COUNCILLOR HOLLINGWORTH  
SECONDED: COUNCILLOR SHANHUN**

**THAT the City of Albany Annual Report for the 2017-18 Financial Year be received.**

**CARRIED 11-0**

**6. GENERAL BUSINESS**

*The matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.*

**7. PUBLIC QUESTION AND STATEMENT TIME**

**6.32PM Ms Moira Maley, 14 Earl Street, Mount Clarence**

**Summary of key points:**

- Ms Maley asked if there were any protocols in place for the repair of damage to walking and dual use trails on Mount Clarence, caused by mountain bikes.
- Walking trails on Mount Clarence are currently in poor condition due to this damage.

These questions were taken on notice and a written response will be provided to Ms Maley.

**6.38pm Mr Geoffrey Fairclough, 1 Rivervale Chase, Lower King**

**Summary of key points:**

- Mr Fairclough thanked the City for the recent upgrade of Norwood Road.
- Asked why the seating in the historic rotunda on Stirling Terrace have no back rest. Acting Executive Director M Richardson responded that the style of seating is in keeping with design of that period.
- Mr Fairclough commented that it was disappointing that there were so few people in attendance at this meeting. He also commented that the advertisement advising of the meeting did not state that members of the public could comment on the Annual Report.

**8. CLOSURE OF MEETING** There being no further business the Mayor declared the meeting closed at **6.41pm.**