



AGENDA

Ordinary Meeting of Council

Tuesday 23 April 2019

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**



NOTICE OF AN ORDINARY COUNCIL MEETING

Mayor and Councillors

The next Ordinary Meeting of the City of Albany will be held on Tuesday 23 April 2019 in the Council Chambers, 102 North Road, Yakamia commencing at 6.00pm.

Andrew Sharpe
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING
AGENDA 23/04/2019

TABLE OF CONTENTS

Item	Details	Pg#
1.	DECLARATION OF OPENING	3
2.	PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS	3
3.	RECORD OF APOLOGIES AND LEAVE OF ABSENCE	3
4.	DISCLOSURES OF INTEREST	4
5.	REPORTS OF MEMBERS	4
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
7.	PUBLIC QUESTION TIME	4
8.	APPLICATIONS FOR LEAVE OF ABSENCE	4
9.	PETITIONS AND DEPUTATIONS	4
10.	CONFIRMATION OF MINUTES	4
11.	PRESENTATIONS	4
12.	UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS	4
	MINUTES AND RECOMMENDATIONS OF COMMITTEES	
	CCS Corporate and Community Services Committee	
CCS139	FINANCIAL ACTIVITY STATEMENT-FEBRUARY 2019	5
CCS140	LIST OF ACCOUNTS FOR PAYMENT-MARCH 2019	7
CCS141	DELEGATED AUTHORITY REPORTS	9
CCS142	QUARTERLY REPORT-TENDERS AWARDED	10
CCS143	PUBLIC HEALTH PLAN 2018-2022	11
CCS144	SOUTH COAST ALLIANCE INC.-DECEMBER 2018 AND MARCH 2019 MEETING MINUTES-This report is for noting at committee level only and does not require a decision of Council.	
	DIS Development and Infrastructure Services Committee	
DIS155	REVIEW OF THE ALBANY LOCAL PLANNING STRATEGY 2010	16
DIS156	PLANNING AND BUILDING REPORTS MARCH 2019	23
	LEMC Local Emergency Management Committee	
LEMC018	RECEIVE THE CONFIRMED MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING –DECEMBER 2018	24
14.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	25
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	25
16.	REPORTS OF CITY OFFICERS Nil	25
17.	MEETING CLOSED TO PUBLIC	25
18.	CLOSURE	25

1. DECLARATION OF OPENING

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor

D Wellington

Councillors:

Breaksea Ward

R Hammond

Breaksea Ward

P Terry

Frederickstown Ward

G Stocks (Deputy Mayor)

Frederickstown Ward

R Stephens

Kalgan Ward

E Doughty

Kalgan Ward

B Hollingworth

Vancouver Ward

J Shanhun

West Ward

S Smith

West Ward

A Goode JP

Yakamia Ward

A Moir

Yakamia Ward

R Sutton

Staff:

Chief Executive Officer

A Sharpe

Executive Director Corporate Services

M Cole

Executive Director Development

Services

P Camins

Acting Executive Director Infrastructure

& Environment

M Richardson

Executive Director Community Services

S Kay

Meeting Secretary

J Williamson

Apologies:

4. DISCLOSURES OF INTEREST

Name	Report Item Number	Nature of Interest

5. REPORTS OF MEMBERS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

7. PUBLIC QUESTION TIME

8. APPLICATIONS FOR LEAVE OF ABSENCE

9. PETITIONS AND DEPUTATIONS

10. CONFIRMATION OF MINUTES

DRAFT MOTION

VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the minutes of the Ordinary Council Meeting held on 26 March 2019, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

11. PRESENTATIONS Nil

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

CCS139: FINANCIAL ACTIVITY STATEMENT – MARCH 2019

Proponent : City of Albany
Report Prepared by : Manager Finance (D Olde)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

**CCS139: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT the Financial Activity Statement for the period ending 31 March 2019 be RECEIVED.

CCS139: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 7-0

CCS139: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Financial Activity Statement for the period ending 31 March 2019 be RECEIVED.

BACKGROUND

1. The Statement of Financial Activity for the period ending 31 March 2019 has been prepared and is attached.
2. In addition to the statutory requirement to provide Council with a Statement of Financial Activity, the City provides Council with a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the Investment of Surplus Funds Policy.

DISCUSSION

3. In accordance with section 34(1) of the *Local Government (Financial Management) Regulations 1996*, the City of Albany is required to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure of the local authority.
4. The requirement for local governments to produce a Statement of Financial Activity was gazetted in March 2005 to provide elected members with a greater insight in relation to the ongoing financial performance of the local government.
5. Additionally, each year a local government is to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances. Variations in excess of \$100,000 are reported to Council.
6. These financial statements are still subject to further yearend adjustments and have not been audited by the appointed auditor.

“Please note that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The ‘errors’ may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect.”

STATUTORY IMPLICATIONS

7. Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:
- I. A local government is to prepare each month a statement of financial activity reporting on the source and application of funds, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail:
 - a. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - b. budget estimates to the end of the month to which the statement relates;
 - c. actual amounts of expenditure, revenue and income to the end of the month to which the statement relate
 - d. material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - e. the net current assets at the end of the month to which the statement relates.
 - II. Each statement of financial activity is to be accompanied by documents containing –
 - a. an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - b. an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - c. such other supporting information as is considered relevant by the local government.
 - III. The information in a statement of financial activity may be shown –
 - a. according to nature and type classification;
 - b. by program; or
 - c. by business unit.
 - IV. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –
 - a. presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b. recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2018/19 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 31 March 2019 has been incurred in accordance with the 2018/19 proposed budget parameters.
11. Details of any budget variation in excess of \$100,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

File Number (Name of Ward)	FM.FIR.7 - All Wards
-----------------------------------	----------------------

CCS140: LIST OF ACCOUNTS FOR PAYMENT – MARCH 2019

Business Entity Name : City of Albany
Attachments : List of Accounts for Payment
Report Prepared By : Manager Finance (D Olde)
Responsible Officers: : Executive Director Corporate Services (M Cole)

RECOMMENDATION

**CCS140: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council RECEIVE the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 March 2019 totalling \$6,766,978.11.

CCS140: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SLEEMAN
 SECONDED: MAYOR WELLINGTON

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 7-0

CCS140: RESPONSIBLE OFFICER RECOMMENDATION

That Council RECEIVE the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 March 2019 totalling \$6,766,978.11.

BACKGROUND

1. Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

DISCUSSION

2. The table below summarises the payments drawn from the municipal fund for the period ending 15 March 2019. Please refer to the Attachment to this report.

Municipal Fund	
Trust	\$29,349.25
Credit Cards	\$13,449.64
Payroll	\$1,623,834.42
Cheques	\$61,192.32
Electronic Funds Transfer	\$5,039,152.48
TOTAL	\$6,766,978.11

As at 15 March 2019, the total outstanding creditors stands at \$575,228.16 and is made up as follows:-

Current	\$575,396.10
30 Days	\$122.40
60 Days	\$(150.00)
90 Days	\$(140.34)
TOTAL	\$575,228.16
Cancelled Cheques	Nil

STATUTORY IMPLICATIONS

3. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996*, provides that payment may only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
4. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
5. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

POLICY IMPLICATIONS

6. Expenditure for the period to 15 March 2019 has been incurred in accordance with the 2018/2019 budget parameters.

FINANCIAL IMPLICATIONS

7. Expenditure for the period to 15 March 2019 has been incurred in accordance with the 2018/2019 budget parameters.

CONCLUSION

8. That list of accounts have been authorised for payment under delegated authority.
9. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

File Number (Name of Ward)	:	FM.FIR.2 - All Wards
-----------------------------------	---	----------------------

**CCS141: DELEGATED AUTHORITY REPORTS –FEBRUARY TO MARCH
2019**

Proponent : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared by : Personal Assistant to the ED Corporate Services (H Bell)
Responsible Officer : Chief Executive Officer (A Sharpe)

RECOMMENDATION

**CCS141: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT the Delegated Authority Reports 16 February 2019 to 16 March 2019 be RECEIVED.

CCS141: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 7-0

CCS141: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Delegated Authority Reports 16 February 2019 to 16 March 2019 be RECEIVED.

CCS142: QUARTERLY REPORT – TENDERS AWARDED – JANUARY TO MARCH 2019

Proponent : City of Albany
Attachments : Quarterly Report – Tenders Awarded – January to March 2019
Report Prepared by : Procurement Officer (H Hutchinson)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

**CCS142: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council RECEIVE the Quarterly Report – Tenders Awarded – January to March 2019.

CCS142: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR SLEEMAN

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 7-0

CCS142: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Quarterly Report – Tenders Awarded – January to March 2019.

CCS143: PUBLIC HEALTH PLAN 2018-2022

Attachments : Draft Public Health Plan 2018-2022
Report Prepared By : Senior Community Development Officer (R Param)
Responsible Officers: : Executive Director Community Services (S Kay)

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan:

- **Theme:** Community Health and Participation.
- **Objective:** To develop and support a health inclusive and accessible community.
- **Community Priority:** Develop a range of activities and facilities that connect people, promote a healthy community, and are appropriate for all ages.

In Brief:

- The City adopted a Public Health Plan in 2016 as one of the first regional local governments in Western Australia. A review of the Plan was precipitated by several factors.
- Since the Plan was adopted, the Public Health Act (2016) was enacted by the State Government which anticipates mandated public health planning and reporting by all local governments in 2020-2021.
- A recently concluded three year partnership with WA Country Health Service (WACHS) to develop and deliver Healthy Albany, an organisational capacity building project, has strengthened the City's public health planning capability. A subsequent review of the Plan was undertaken as part of this project.
- This review identified the Plan was an ideal vehicle for the City to continue to improve its capacity to promote community health, wellbeing and participation. The Plan has been updated to better reflect the City's strengths in these areas, and to provide a strategic framework from which the City can support the health and wellbeing of the community.

RECOMMENDATION

**CCS143: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT the Public Health Plan 2018-2022 be ENDORSED.

CCS143: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 7-0

CCS143: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Public Health Plan 2018-2022 be ENDORSED.

BACKGROUND

2. The purpose of public health planning is to improve and promote public health and wellbeing in the community. This enables a flexible, proactive and integrated risk-based approach to provision of facilities, programmes and services that address not only environmental health, but chronic disease, mental health issues, and communicable diseases.
3. Council adopted the City of Albany's first Public Health Plan in 2016 at its June Ordinary Council Meeting. The City was among the first local governments to implement a Public Health Plan.
4. Since then, several key legislative changes and local activities had occurred which had an important influence on the Public Health Plan.
5. The City entered into a Memorandum of Understanding with WA Country Health Service (WACHS) in 2016 to deliver Healthy Albany, a three year project to build capacity within the City around public health planning, and embed a culture of preventative health within the City of Albany.
6. This project resulted in capacity building and development of governance arrangements to drive public health planning, policy development and enhancement, delivery of demonstration pilot projects, and strategic planning and evaluation.
7. A review of the Public Health Plan was a key part of transitioning from the Healthy Albany project as the Public Health Plan was viewed as a useful tool to ensure the achievements of Healthy Albany were not lost. Legislative changes since the 2016 Plan adoption were also an impetus for this review.
8. The updated Public Health Plan identified key focus areas and priority risk factors within the community. The updated Plan also supports new internal monitoring, reporting and evaluation processes.
9. Mandated public health planning will come into effect for all local governments in 2020-2021, in accordance with the staged implementation of the Public Health Act (2016). The updated Public Health Plan will also assist the City comply with this mandated reporting.

DISCUSSION

10. The Healthy Albany transition plan recommended a review of the Public Health Plan to better target vulnerable population groups, address priority population health issues, align with the City's Community Strategic Plan, and provide a vehicle for the City to transition beyond the Healthy Albany project.
11. The review was led by the Healthy Albany Project Officer, and was seen as an opportunity to:
 - a. Consolidate knowledge between City staff and teams to better understand the local government role in public health;
 - b. Strengthen the Plan's objectives so they were clearer, measurable and able to be reported against;
 - c. Align the Public Health Plan with the State Interim Public Health Plan, and;
 - d. Create achievable and measurable strategies aligned to the City's key strategic plans and services, which enable a long-term, tangible focus.
12. The review undertook comparative analysis of the 2016 Plan against the State Health Plan, and identified gaps in the City's Plan, notably in relation to vulnerable population groups such as Aboriginal people, community mental health. Furthermore, the 2016 Plan did not allocate actions to particular Directorates or Teams.

13. As mentioned, Healthy Albany achieved many outcomes which are ongoing. The review also identified the Public Health Plan as an opportunity to incorporate these outcomes which would enable regular monitoring, reporting and evaluation.
14. Additionally, the review identified opportunities for incorporating other community health partnerships such as Compassionate Communities, and Arts on Prescription into the Public Health Plan.
15. The review streamlined the Public Health Plan's priority areas and strategic objectives, and reworded some objectives so they are more measurable and more easily understood. An annual action plan and reporting template have also been developed, which will ensure the City is compliant with the Public Health Act requirements for annual review of its Public Health Plan.

GOVERNMENT & PUBLIC CONSULTATION

16. The 2016 Plan was developed through a range of community consultation strategies, including online surveys completed by community members (165 received), and surveys completed by government and non-government stakeholder agencies (22 received).
17. The review also analysed health and wellbeing related feedback received from the community during the Community Strategic Plan consultation in 2017, as well as data from the Community Perception Survey undertaken in 2017.
18. The Healthy Albany Steering Committee members, stakeholder agencies with a remit in community health and wellbeing also contributed substantially to the review. These agencies included:
 - a. WA Country Health Services;
 - b. Great Southern Development Commission;
 - c. WA Primary Health Alliance;
 - d. Department of Education;
 - e. Department of Sport and Recreation, and;
 - f. The Australian Prevention Partnership Centre.

STATUTORY IMPLICATIONS

19. While there are no current statutory implications, public health planning will be mandated for all local governments in 2020-2021.

POLICY IMPLICATIONS

20. The Public Health Plan contributes to the achievement of the following key Australian and Western Australian government policies, plans, and legislative requirements:
 - a. Public Health Act (2016);
 - b. Healthy Spaces and Places;
 - c. Liveable Neighbourhoods, and;
 - d. Health Promotion Strategic Framework (2017-2022).
21. The Public Health Plan also builds on, and informs a number of local City plans, strategies, and policies. Namely:
 - a. Albany Local Planning Strategy;
 - b. Access and Inclusion Plan (Outcomes 1, 2, 4, 6, and 7);
 - c. Age-Friendly Albany Plan (Domains 1, 2, and 4);
 - d. Youth-Friendly Albany Plan (Strategic Goals 1, 2, and 4);
 - e. Connected Communities Strategy (all Focus Areas);
 - f. Cycle City Albany (Objectives 2 and 3), and;
 - g. Trails Hub Strategy (Objectives 1 and 2).

RISK IDENTIFICATION & MITIGATION

22. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational Risk: The Public Health Plan raises community expectations and is not delivered as per the Plan.	Possible	Moderate	Medium	Media and communication strategy to manage community expectations. External funding is sourced to deliver activities, or resourcing is identified in the action plan where required.
Financial Risk: External resources cannot be sourced to deliver relevant objectives in the Public Health Plan.	Possible	Moderate	Medium	A Council briefing will be provided with recommendations, eg increasing the budget, or updating the Public Health Plan.
Operational Risk: There is increased pressure on the City to play a greater role in public health.	Possible	Moderate	Medium	A Public Health Advisory Group has been established to oversee delivery of the Public Health Plan. This group will be responsible for ensuring that the City's role in public health planning is consistent with local governments' remit. Council can determine the role the City will have with public health planning.
Opportunity: The Public Health Plan offers opportunities for the City to increase its capacity to deliver services and facilities that make it easier for the community to be healthy.				

FINANCIAL IMPLICATIONS

23. A number of actions in the Public Health Plan may require future funding, however it is anticipated that any additional funding required will be sourced externally, or through resource sharing opportunities.

LEGAL IMPLICATIONS

24. Once adopted, the Public Health Plan will comply with the obligations set out in the Public Health Act (2016).
25. Once statutory reporting is introduced for all local governments, the Public Health Plan will support the City's reporting requirements.

ENVIRONMENTAL CONSIDERATIONS

26. A number of actions identified in the Plan's Action Plan may require environmental considerations (e.g. pollution response, emergency management). These will be managed and mitigated through existing implementation processes

ALTERNATE OPTIONS

27. Council can choose not to adopt the Public Health Plan. This is not recommended as State Government legislation will mandate local governments to adopt public health plans.
28. Council can opt to modify the Public Health Plan. If Council chooses this option, it is recommended the Public Health Plan return to the Corporate and Community Services Committee for updating and further review.

CONCLUSION

29. Council adopted its first Public Health Plan in 2016. Since then, legislative changes will mandate public health planning for all local governments. Furthermore, community activities have strengthened the capacity of the City to engage in public health planning.
30. A review of the Public Health Plan has identified further opportunities to align the City's Public Health Plan with the State Interim Health Plan, as well as provide a greater focus on vulnerable populations and community mental health issues.
31. The updated Public Health Plan includes measurable objectives that have a clear intent, and assign responsibility to relevant Directorates. The Plan also provides strategic guidance to Council.

Consulted References	:	Community Strategic Plan, Albany 2030 raw data Catalyse Community Perception Survey (2017)
File Number (Name of Ward)	:	PH.PLA.2 (All Wards)
Previous Reference	:	

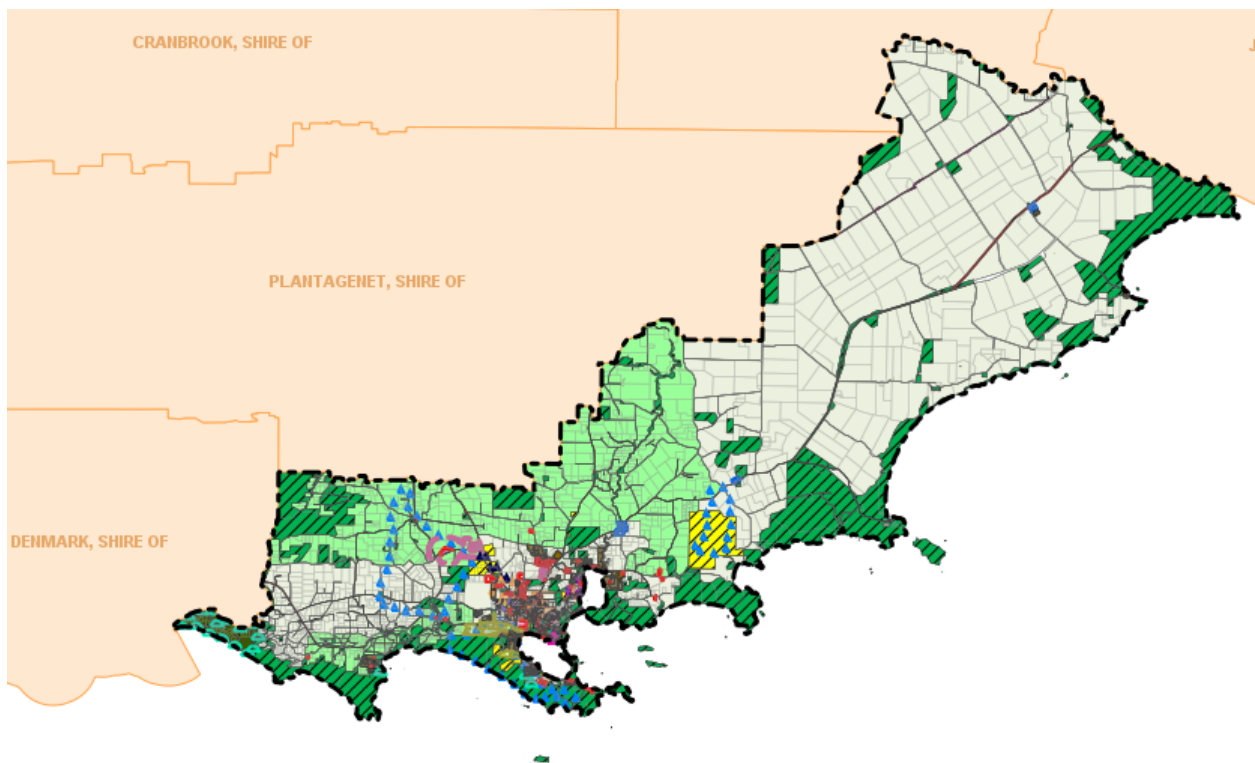
DIS155: REVIEW OF THE ALBANY LOCAL PLANNING STRATEGY 2010

Land Description	: City of Albany
Attachments	: 1. Draft Albany Local Planning Strategy 2. Schedule of Submissions
Report Prepared by	: Senior Planning Officer – Strategic Planning (C Simpson)
Responsible Officers:	: Executive Director Development Services (P Camins)

STRATEGIC IMPLICATIONS

1. Council is required to exercise its quasi-judicial function in this matter.
2. The proposed Local Planning Strategy sets the strategic direction for settlement growth, informs future review and amendments to the City's *Local Planning Scheme No. 1* and all other decisions in relation to land use and development over the next ten years to fifteen years.
3. The *Albany Community Strategic Plan – Albany 2030* establishes a community priority to develop and implement a contemporary Local Planning Strategy that reflects our identity and supports economic growth (Objective 5.1).

Maps and Diagrams



In Brief:

- Under the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations), a local government must prepare a local planning strategy for its local planning scheme.
- The draft Local Planning Strategy sets the strategic direction for settlement growth, informs amendments to the City's Local Planning Scheme, decisions in relation to land use and development over the next ten to fifteen years.
- The current *Albany Local Planning Strategy 2010* was adopted by Council on 15 June 2010 and was endorsed by the Western Australian Planning Commission (WAPC) later in the same year.
- The City of Albany undertook a review of *Albany Local Planning Strategy 2010*. At the October 2017 Ordinary Council Meeting, it was resolved to provide a copy of the draft Strategy to the WAPC for certification for the purpose of proceeding to advertise the draft Strategy.
- Following certification, the draft Strategy was advertised for a three month period. The submissions received have been assessed, and where appropriate, recommendations made to modify the draft Strategy to address the matters raised in the submissions.
- Council is asked to support the draft Local Planning Strategy subject to the proposed modifications and resolve to submit the draft Strategy to the WAPC for the endorsement.
- The WAPC may request the City to make modifications to the draft Local Planning Strategy prior to endorsement.

RECOMMENDATION

**DIS155: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council, in pursuance to Clause 14 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to submit a copy of the advertised local planning strategy, the schedule of submissions received and the proposed modifications to the Western Australia Planning Commission for endorsement, with the addition of Lot 124 South Coast Highway to be included as Rural Living.

DIS155: COMMITTEE RECOMMENDATION (AMENDED MOTION BY COUNCILLOR STOCKS)

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR SMITH

THAT Council, in pursuance to Clause 14 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to submit a copy of the advertised local planning strategy, the schedule of submissions received and the proposed modifications to the Western Australia Planning Commission for endorsement, **with the addition of Lot 124 South Coast Highway to be included as Rural Living.**

CARRIED 8-1

Against the motion Councillor Moir

DIS155: AMENDED MOTION BY COUNCILLOR STOCKS

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR SMITH

THAT Council, in pursuance to Clause 14 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to submit a copy of the advertised local planning strategy, the schedule of submissions received and the proposed modifications to the Western Australia Planning Commission for endorsement, **with the addition of Lot 124 South Coast Highway to be included as Rural Living.**

CARRIED 8-1

Record of Vote

Against the Motion: Councillor Moir

DIS155: RESPONSIBLE OFFICER RECOMMENDATION

MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR MOIR

THAT Council, in pursuance to Clause 14 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to submit a copy of the advertised local planning strategy, the schedule of submissions received and the proposed modifications to the Western Australia Planning Commission for endorsement.

BACKGROUND

1. The WAPC certified the draft Strategy for advertising on 18 June, 2018.
2. The draft Strategy was advertised for a three month period, with a total of 73 submissions received.
3. Submissions were received from State Government Agencies, service providers, planning consultants and land owners. They are broadly categorised as follows:
 - State government agencies and service providers;
 - Submissions in relation to specific lot/s;
 - Topic specific submissions;
 - General matters; and
 - City of Albany proposed modifications.
4. Council is requested to support the draft Local Planning Strategy subject to the proposed modifications and resolve to submit the draft Strategy to WAPC for the endorsement.

DISCUSSION

5. The review process of the current Local Planning Strategy was undertaken with the following inputs;
 - The preparation of background papers in conjunction with Working Groups consisting of relevant staff and State agencies;
 - Specialist reports on key strategic matters; and
 - Stakeholder consultation throughout the strategy preparation.
6. The background papers undertook investigation into five subjects, namely: population, settlement and housing; the economy & employment lands; community; environment; and infrastructure and services.

7. Working Groups were established to guide the preparation and identification of key planning implications for each of these topic areas. The Working Groups consisted of relevant State government agencies and staff and met twice during the preparation stage. All papers identified key planning implications to be addressed by the draft Strategy.
8. The specialist reports prepared are as follows:
 - *Review of Albany Activity Centres Planning Strategy (2015);*
 - *Industrial Ecology Mapping and Industry Attraction Strategy (2015);*
 - *Industrial Land Strategy (2017); and*
 - *Albany Regional Hot Spots Land Supply Update (2015).*
9. In consideration of the above, a draft Strategy was prepared. At the October 2017 Ordinary Council Meeting, it was resolved to provide a copy of the draft Strategy to the WAPC for certification.
10. After the WAPC certified the draft Strategy, it was advertised for a 3 month period, with a total of 73 submissions received.
11. The submissions received from State government agencies and service providers predominately raise matters in relation to;
 - Policies and the processes that govern their operations and application to the draft Strategy;
 - Corrections and additional/improved information that relates to their areas of operation; and
 - Suggested additional and/or improved actions.
12. In most instances, the proposed modifications by State government agencies and service providers were supported.
13. The submissions received in relation to specific lot/s predominantly raise concern in regards to the designation of the land (the subject of the submission) under the draft Strategy. In some instances the submission questions that Albany has an oversupply of land for future urban growth and submit that future urban or rural living are the appropriate designation on the grounds that the subject land;
 - Was designated for this purpose under *Albany Local Planning Strategy 2010;*
 - Represents infill or rounding off of the urban area;
 - Represents a logically urban growth boundary;
 - Provides road connectivity and improved accessibility;
 - Supports activity centres and/or community facilities;
 - Does not impact on agricultural land; and
 - Addresses land use conflicts.
14. Many of the above submissions do not accord with the objectives of the draft Strategy, which is to contain urban development and rural living within the existing supply of land zoned and planned for settlement growth and to promote urban consolidation by making better use of existing zoned land and infrastructure through urban renewal, infill residential and rural living development. These submissions were therefore not supported and are addressed specifically in the attached table of submissions.
15. Various matters are raised by topic specific submissions, including matters such as;
 - Implementation of the recommendations of the Coastal Hazard Risk Management and Adaptation Plan of Emu Point and Middleton Beach;
 - Improvement of tertiary education in the City;
 - Landscape protection of Mounts within Albany;
 - Actions identified in relation to activity centres;
 - Ongoing protection of the Albany Port;

- Strategic tourism outcomes;
 - Tourism development at Goode Beach;
 - Urban development in Big Grove; and
 - Consideration of the proposed Great Southern Motor Sports Park in the Mirambeena Strategic Industrial area.
16. Matters raised by 'general' submissions provides general feedback and observations, or provides comments across the different sections of the draft Local Planning Strategy.
17. The modifications proposed by planning staff are editorial, improving content, providing additional information, improving readability and updating text. In some instances the modification required by the WAPC prior to certification to advertise, was not discussed or agreed to by the City or resulted in disjointed text that the City wish to see corrected.
18. In summary of the submissions received, there were no significant or contentious issues raised. Submissions which raised potentially contentious issues were resolved through modifications proposed.

GOVERNMENT & PUBLIC CONSULTATION

19. The public advertising of draft Local Planning Strategy commenced on 23 July and concluded on 26 October 2018. Public Notices were placed in the Albany Advertiser and the Weekender. In addition to this, two information sessions were held at the Albany Library on August 2 and August 3. Appointments were also available during the advertising period.
20. Presentations were also made to key State Government Agencies and discussions were held with the relevant City of Albany departments to obtain feedback on the draft Strategy.
21. To support the advertising period, a frequently asked question sheet was made available to the community in conjunction with a pamphlet detailing the process of preparing the draft Strategy, key findings, key strategic directions and the local planning strategy maps.
22. A total of 73 submissions were received. The submission details, planning officer comments and recommended actions/modifications are contained in the attached schedule of submissions.

STATUTORY IMPLICATIONS

23. The Albany Local Planning Strategy is prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015*.
24. Clause 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires that the local government review their local planning strategy having regards to any submissions made. The local government may support the local planning strategy without modifications or support the local planning strategy with modifications to address issues raised in submissions.
25. Clause 14 also requires that following the review of the local planning strategy, the local government must submit to the Commission a copy of the advertised strategy, a schedule of submissions received and particulars of any modifications proposed by the local government.
26. The regulations also provide that a local planning strategy may be revoked by a subsequent local planning strategy that is prepared in accordance with the Regulation that expressly revokes the current local planning strategy. Albany Local Planning Strategy 2010 will therefore be revoked when the draft Local Planning Strategy is endorsed by the Commission.
27. Voting requirement is a **SIMPLE MAJORITY**.

POLICY IMPLICATIONS

28. The draft Local Planning Strategy sets the strategic direction for settlement growth, informs future review and amendments to the City's *Local Planning Scheme No. 1* and guides all other decisions in relation to land use and development over the next ten to fifteen years.

RISK IDENTIFICATION & MITIGATION

29. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Community: <i>There is a risk that by not establishing clear guidelines urban growth will continue to be unsustainable and lack key infrastructure services.</i>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	<i>Mitigation of impacts by the proposed strategy being endorsed.</i>
Reputation: The proposal may attract objections from members of the public.	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>Widely consulting with parties who may be affected and authorities should mitigate any risk in this regard</i>
Environment: If greater protection of biodiversity is not given, decline of species likely.	<i>Almost Certain</i>	<i>Minor</i>	<i>High</i>	<i>Preparation of best practice and a contemporary strategy.</i> <i>Mitigation of impacts by adoption of Strategy.</i>
Opportunity: The draft Strategy will set a clear direction for future land use and correct issues faced by the City of Albany.				

FINANCIAL IMPLICATIONS

30. Public advertising of the draft Albany Local Planning Strategy was undertaken in accordance with the allocated budget.

LEGAL IMPLICATIONS

31. There are no legal implications related to report.

ENVIRONMENTAL CONSIDERATIONS

32. The strategic directions set out under the draft Albany Local Planning Strategy requires the protection of vegetation and biodiversity, rivers, estuaries, wetlands and coastal areas.

ALTERNATE OPTIONS

33. Council may consider alternate options in relation to these items, such as:
- To resolve to require additional modifications to the draft Local Planning Strategy prior to providing Western Australian Planning Commission with a copy for endorsement.

CONCLUSION

34. The draft Local Planning Strategy has now completed the advertising process.
35. Planning staff have reviewed the draft Local Planning Strategy having regard for the submissions received and have accordingly recommended modifications. These modifications address matters raised by the submissions and improve the overall content of the draft Strategy.

36. It is recommended that Council, in pursuance to the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to submit a copy of the advertised local planning strategy, the schedule of submissions received and proposed modifications to the Western Australia Planning Commission for endorsement.

Consulted References	:	<ol style="list-style-type: none"> 1. <i>Planning and Development Act 2005</i> 2. <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> 3. Albany Local Planning Strategy 2010 4. Local Planning Scheme No.1 5. City of Albany Strategic Community Plan 2023 6. City of Albany Corporate Business Plan 2014-2018
File Number (Name of Ward)	:	LP.PLA.16 (All Wards)
Previous Reference	:	<p>OCM 15/06/2010 DS Item 13.2.8 OCM 31/10.2017 DIS052</p>

DIS156: PLANNING AND BUILDING REPORTS MARCH 2019

Proponent / Owner : City of Albany.
Attachments : Planning and Building Reports March 2019
Report Prepared By : Administration Officer – Planning (J Ferrell)
Administration Officer – Development Services (Z Sewell)
Responsible Officers: : Executive Director Development Services (P Camins)

RECOMMENDATION

DIS156: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council NOTE the Planning and Building Reports for March 2019.

LEMC018: RECEIVE THE CONFIRMED MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE – DECEMBER 2018

Proponent	: City of Albany
Attachment	: LEMC Minutes 13 December 2018
Report Prepared By	: Administration Coordinator-Rangers & Emergency Services (S Lees)
Responsible Officer(s):	: Executive Director Development Services (P Camins)

In Brief:

- Receive the confirmed minutes of the Local Emergency Management Committee meeting held on 13 December 2018.

RECOMMENDATION

**LEMC018: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT the confirmed minutes of the Local Emergency Management Committee meeting held on 13 December 2018 be RECEIVED.

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
16. **REPORTS OF CITY OFFICERS Nil**
17. **MEETING CLOSED TO PUBLIC**
18. **CLOSURE**