

AR063: REVIEW OF DELEGATIONS & AUTHORISATIONS REGISTER

Proponent : City of Albany
Attachments : Delegations & Authorisations Register 2019
Report Prepared by : Manager Governance & Risk (S Jamieson)
Responsible Officer(s) : Chief Executive Officer (A Sharpe) | Executive Director Corporate Services (M Cole)

AMENDED OFFICER RECOMMENDATION

AR063: AMENDED OFFICER RECOMMENDATION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT Council:

(1) ADOPT the Reviewed Register of Delegations & Authorisations 2019, subject to the following amendments:

(a) Delegation 2019:030 – Caravan Parks, Control of Vehicles & Camping on Public Land.

The following designated persons are authorised to act under Part 3, Section 17 (1)(a) of the Caravan Parks and Camping Grounds Act, 1995:

- **Manager Building, Health & Compliance, and**
- **Environmental Health Officers;**
- **to enact delegated powers:**

(b) Delegation 2019:008 – Legal Proceedings

Delegated Power:

- 1. Authorise Legal Expenses for Council Members, Employees and Volunteers.**
- 2. Enact legal proceedings, represent and authorise persons to represent the City in a Court.**
- 3. Authorise persons to administer any or all of the above functions.**

(2) RESCIND the Land Fill Subsidy Scheme (noting the policy position and conditions are detailed in the delegation titled: 2019:009 - Grant Funding, Donations, Sponsorship and Subsidies).

Reason (S Jamieson):

- Delegation 2019:030 – Caravan Parks, Control of Vehicles & Camping on Public Land.
 - The *Caravan Parks and Camping Grounds Act 1995* does not contain a head of power to delegate the appointment of authorised persons to the CEO.
 - A delegated authority is required for Environmental Health Officers to enter and inspect caravan parks.
- Delegation 2019:008 – Legal Proceedings
 - Authorises the designated positions listed to represent the City of Albany by default, being: Chief Executive Officer, Executive and the Manager Governance & Risk | Manager Finance | Manager Ranger & Emergency Services | Team Leader Ranger Services | Manager Building, Health and Compliance | Senior Planning and Development Compliance Officer.

Consulted References	:	<ul style="list-style-type: none"> • <i>Local Government Act 1995</i> • Local Government: Operational Guidelines Number 17.
File Number (Name of Ward)	:	PE.AUT.1 (All Wards)
Previous Reference	:	OCM May 2018 Resolution AR042