



Council Policy

Extended Trading Hours

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1. Objective

To establish guidelines as to when Extended Trading Hours under the Retail Trading Act are to operate in the City of Albany and under what circumstances permission is to be sought from the Department of Commerce for Extended Trading Hours for General Retail Shops.

2. Scope

General Retail Shops in the City of Albany Municipality

3. Definitions

Peak Times	Christmas and New Year Period* Easter Holidays* *excluding Christmas day and Good Friday
Special Circumstances	On arrival of a Cruise Ship or at other such times that there expected is to be an influx of people to the City at a time external to usual trading hours.
Cruise Ship	A passenger ship used for pleasure voyages, where the voyage itself and the ship's amenities are part of the experience.

4. Policy Statement

As directed by the 2005 referendum, Extended Trading Hours do not apply in the City of Albany except as detailed in this Policy.

During peak times, City of Albany will adhere to the Extended Trading Hours applied in the Metropolitan Area.

In special circumstances, the City of Albany will apply to the Minister for Extended Trading Hours at the discretion of the Mayor or in the absence of the Mayor, the Deputy Mayor.

Extended Trading Hours may apply on other occasions as determined by Council, contingent on the approval of the Minister.

5. Legislative and Strategic Context

This strategy directly relates to the following elements from the Albany Insight ~ Beyond 2020 Corporate Plan...

Priority Goals and Objectives:

Goal 4: Governance: The City of Albany will be an industry leader in good governance and service delivery.

Objective 4.1: Deliver excellent community services that meet the needs and interests of our diverse communities.

6. Review Position and Date

Manager Customer Service to review on or before 30/06/2012

7. Associated Documents

Nil

CEO Authorisation: _____

Date: 17 / 03 / 2009