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COMMUNITY FINANCIAL ASSISTANCE & EVENTS FUNDING PROGRAM GUIDELINES

Objective

To facilitate financial assistance to not for profit organisations that provide social, economic or environmental benefits to the City of Albany.

Strategic Alignment

Social, Cultural and Economic Development

To attract and develop a broad range of social, cultural and economic entities.

To encourage and assist community organisations to develop services and facilities that benefit the community.

To identify and facilitate outstanding economic development opportunities for the City of Albany.

To promote Albany and facilitate the celebration of events and achievements of significance to the Albany Community.

To encourage a vibrant community where all are encouraged to participate and contribute.

To lead key tourism groups in establishing an integrated approach to visitor servicing district and area promotion and product development.

Grant Categories

Donations

- Grants up to \$200

Rate Rebates

- Donations applied up to 100% of the annual rate charge of community based and sporting/recreation properties

Minor Grants

- Grants between \$200 and \$10,000

Major Grants

- Grants between \$10,000 and \$50,000

Youth Crisis Services

- Grants up to \$10,000

Events:

- Icon Events
- Community Events
- Sporting Events
- Grants ranging to \$15,000 determined by Council following recommendation by the Financial Assistance Committee

Event Types

Icon Events

Events of State or regional significance that can demonstrate on past performance that they will generate significant tourism activity, stimulate large scale community interest and involvement and are conducted annually at the same time of the year.

Community Event

Events of local or regional significance that stimulate community involvement and interest.

Sporting Event

Significant, and preferably the major event on a sporting organisations annual program.

Grants ranging to \$15,000 determined by Council following recommendation by the Financial Assistance Committee.

Eligibility

Not for profit organisations providing economic, social, community or environmental services and benefits to the citizens of the City of Albany. Organisations qualifying for funding from the State or Federal agencies must demonstrate substantial assistance from those organisations in the funding application.

Funding will not be provided for any event project where the event has been conducted or commenced prior to funding approval, i.e. Grant will not be provided retrospectively.

Funding Round

Donations

- Ongoing throughout year subject to budget capacity

Rate Rebates

- Ongoing throughout the year, considered in conjunction with the two funding rounds

Minor Grants

- Applications close 31st of May and 30th of November

Major Grants

- Applications close 30th of November

Youth Crisis Grants

- Applications close 31st of May and 30th of November

Events Grants

- Applications close 31st May

Applications

Applications are available from the Council offices and website (www.albany.wa.gov.au) and must be completed with all required information and supporting documentation. Failure to complete documentation may disqualify application.

Funding Pool

Donations

- Annual budget allocation delegated to Chief Executive Officer

Rate Rebates

- Annual budget allocation delegated to Community Financial Assistance Committee

Minor Grants

- Annual budget allocation delegated to Financial Assistance Committee subject to following limits:
 - 66% pool allocation first round
 - 33% pool allocation second round
- Pool Disbursement Limits
 - 50% Community Facilities on Council Land
 - 30% Community Services
 - 10% Economic Development
 - 10% Emergency Services

Major Grants

- Individually determined by Council in budget process.

Youth Crisis Grants

- Annual budget allocation of \$30,000 delegated to Financial Assistance Committee
- Pool Disbursement Limits
 - 66% pool allocation first round
 - 33% pool allocation second round

Events Grants

- Annual budget allocation, individually determined by Council following recommendation by the Financial Assistance Committee.

The funding pool for Icon, Community and Sporting Events will be allocated via the annual budget process.

A limited number of events will be approved as Icon events. Council may grant up to three years funding approval for Icon events, subject to an annual proposal updating Council on the status and operation of the forthcoming event.

Funding for community event grants will be provided on a dollar for dollar matching basis, with the community organization being required to contribute the equivalent in cash or in-kind.

Grants ranging up to \$15,000.

Administration

The Financial Assistance Committee, comprising of 5 councillors shall meet at least twice a year to consider and deliberate upon applications for minor grants and rate rebates and to make recommendations to Council on major grants, event grant and heritage grant funding. The Executive Director Corporate & Community Services will provide executive support to the committee and provide advice and recommendations on applications other than for Economic Development projects upon which will be provided advice and recommendations from the Manager, Economic Development.

All funding allocations are to be expended within 12 months of notification of approval, otherwise such allocations lapse.

Delegation of Authority

Authority is delegated to the Chief Executive Officer to approve/decline donations.

Authority is delegated to the Financial Assistance Committee to approve/decline applications for minor grants, youth crisis grants and subsidies granted to sporting clubs and community organisations up to 100% of the rates levied, at the discretion of the Financial Assistance Committee.