



EMU POINT - VACATING BOAT PEN FORM

File Reference: **CP.USG.12**

Finance Officer
Corporate Services
City of Albany
PO Box 484
ALBANY WA 6331

I hereby wish to notify you that I have vacated boat pen number _____ at the Emu Point Marina, as from

Date: ____/____/____.

Please finalise any accounts for the retrospective period I occupied the pen, and send to the following address for payment:

Address:

Please find enclosed all of my security keys.

Kind Regards

Signature

Date

Full Name: _____