

## VERGE SIGN PERMIT APPLICATION

**CONDITIONS:**

The approval of verge advertising signs is determined under the provisions contained in the City of Albany Activities in Thoroughfares and Public Places and Trading Local Law 2011. In addition:

- Applications are accepted ONLY from non-profit organisations. *(Please attach a copy of certification of non-profit status).*
- Approval will be subject to availability of space.
- Application to be received at least 10 days prior to the dates requested. Late applications may not be accepted.
- Signs may be displayed for a maximum of two weeks and must be removed by close of business on the last day of the approved display period.
- Signs are to be no larger than 1m (height) x 3m (width).
- Applicants will be advised in writing of the outcome of this application.

**APPLICANT DETAILS:**

Organisation Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Location of sign:**

Cnr Lockyer Ave & North Road       *(currently no other locations available)*

**Dates required:**      From: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Wording on sign:** \_\_\_\_\_

**DECLARATION:**

I \_\_\_\_\_ understand that I must comply with the conditions stated above. Any breach of these conditions may result in the City of Albany removing the sign and a fee may be payable for the return of the sign.

**Signature:** \_\_\_\_\_ **Date:** : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Application for verge sign has been:  Approved:  Declined

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Position:** \_\_\_\_\_ **Synergy Ref:** \_\_\_\_\_

**Comments:** \_\_\_\_\_