



# **A G E N D A**

## **SPECIAL MEETING OF COUNCIL**

**To be held on  
Tuesday, 6<sup>th</sup> November 2007  
7.30pm  
City of Albany – North Road Office**

# City of Albany

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Signed \_\_\_\_\_

Date: 1<sup>st</sup> November 2007

***Peter Madigan***

Executive Director Corporate  
And Community Services

## NOTICE OF A SPECIAL COUNCIL MEETING

The Mayor and Councillors

The next Special Meeting of the City of Albany will be held on Tuesday, 6<sup>th</sup> November 2007 in the Council Chambers, North Road, Albany commencing at 7.30pm.

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***Peter Madigan***  
EXECUTIVE DIRECTOR  
CORPORATE AND COMMUNITY SERVICES

1<sup>st</sup> November 2007

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**1.0 DECLARATION OF OPENING**

**2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**3.0 OPENING PRAYER**

“Heavenly Father, we thank you for the beauty and peace of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

**4.0 PUBLIC QUESTION TIME**

Council’s Standing Orders Local Laws provide that each Ordinary Meeting of the Council shall make available a total allowance of 30 minutes, which may be extended at the discretion of Council, for residents in attendance in the public gallery to address clear and concise questions to Her Worship the Mayor on matters relating to the operation and concerns of the municipality.

Such questions should be submitted to the Chief Executive Officer, **in writing, no later than 10.00am** on the last working day preceding the meeting (the Chief Executive Officer shall make copies of such questions available to Members) but questions may be submitted without notice.

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

**5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

5.1 Special Council Meeting Minutes (as previously distributed).

DRAFT MOTION:

THAT the following minutes:

- Special Council meeting held on 23<sup>rd</sup> October 2007;

as previously distributed be confirmed as a true and accurate record of proceedings.

**6.0 ELECTION OF APPOINTMENT OF REPRESENTATIVES TO THE COMMITTEES OF COUNCIL AND EXTERNAL COMMITTEES**

**6.1 COMMITTEES OF COUNCIL**

**6.1.1 Aboriginal Accord Advisory Committee**

Co-ordination and implementation of the Aboriginal Accord Agreement.

[Three Councillors]

[Present Nominee: Mayor Goode, Councillor Bojcun and Councillor West]

[Staff Contact: Executive Director Corporate & Community Services]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Aboriginal Accord Advisory Committee.

***Voting Requirement Absolute Majority***

.....

**6.1.2 Airport Emergency Committee**

To review the Albany Airport's emergency procedures and analyse the bi-annual emergency exercise.

[Two Councillors]

[Present Nominee: Councillors Emery and Marshall]

[Staff Contact: Manager City Services and Executive Director Development Services]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Airport Emergency Committee.

***Voting Requirement Absolute Majority***

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Item 6.0 continued

**6.1.3 Airport Users Group Advisory Committee**

Provide advice to Council on the strategic development of the airport to meet the future needs of the region.

[One Councillor]  
[Present Nominee: Councillor Marshall]  
[Staff Contact: Manager City Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Airport Users Group Advisory Committee.

***Voting Requirement Absolute Majority***  
.....

**6.1.4 Audit Committee**

Review annual results with external auditor prior to Council adoption of annual accounts.

[Three Councillors]  
[Present Nominees: Councillors Emery, Wellington and Lionetti]  
[Staff Contacts: Chief Executive Officer, Manager Finance, Corporate Governance Officer]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Audit Committee.

***Voting Requirement Absolute Majority***  
.....

**6.1.5 Australia Day Citizen of the Year Committee**

To consider nominations for the Australia Day Citizen, Young Citizen and Community Event/Organisation of the Year Awards and to select award winners.

[Three Councillors]  
[Present Nominees: Mayor Goode, Councillors Walker and Wolfe]  
[Staff Contact: Manager Community Development]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Australia Day Citizen of the Year Committee.

***Voting Requirement Absolute Majority***  
.....

Item 6.0 continued

**6.1.6 Bushfire Management Committee**

Review all recommendations made to Council by the Bushfire Advisory Committee and advise Council on issues pertaining to the Bush Fire Act.

[Four Councillors]

[Present Nominees: Councillors Wolfe, Walker, Jamieson and Emery]

[Staff Contact: Bush & Coastal Reserves Officer]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Bushfire Management Committee.

***Voting Requirement Absolute Majority***

.....

**6.1.7 Bushcarers Advisory Committee**

Co-ordinate and prioritise external assistance and resources to community bush care groups.

The Bushcarers charter (objectives):

- a) To promote the value, conservation and management of bushland.
- b) To provide a forum and support to local groups, including funding, training and activities.
- c) To encourage networking, providing access to ideas, information and expertise concerning bush land.
- d) To promote policy development for the protection and management of bush land.
- e) To provide an avenue for lobbying and seek legislative changes for bush land protection.

[One Councillor]

[Present Nominee: Councillor Jamieson]

[Staff Contact: Bush & Coastal Reserves Officer]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Bushcarers Advisory Committee.

***Voting Requirement Absolute Majority***

.....



Item 6.0 continued

**6.1.8 Chief Executive Officer Performance Appraisal Committee**

To review the performance of the CEO.

[Five Councillors]

[Present Nominees: Mayor Goode, Councillors Emery, Evans, Marshall and Jamieson]

[Staff Contact: Nil]

DRAFT MOTION

THAT the Mayor \_\_\_\_\_ and Councillors \_\_\_\_\_ be nominated to the Chief Executive Officer Performance Appraisal Committee.

***Voting Requirement Absolute Majority***

.....

**6.1.9 Community Financial Assistance Committee**

To administer the provisions of the community financial assistance program.

[Five Councillors]

[Present Nominees: Councillors Emery, Williams, Marshall, Wolfe and Evans]

[Staff Contact: Executive Director Corporate & Community Services]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Community Financial Assistance Committee.

***Voting Requirement Absolute Majority***

.....

**6.1.10 Cultural Development Committee**

To focus on the broader strategic direction of arts and culture in Albany including the outcomes of the cultural planning process, the development of new facilities, securing professional leadership for the arts in Albany.

[One Councillor]

[Present Nominee: New Committee]

[Staff Contact: Executive Director Corporate & Community Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Cultural Development Committee.

***Voting Requirement Absolute Majority***

.....

Item 6.0 continued

**6.1.11 Finance Strategic Advisory Committee**

Oversee the preparation of a 5-year business plan and Fifteen year Economic Sustainability Plan.

[Six Councillors]

[Present Nominees: Mayor Goode, Councillors Lionetti, Wolfe, Emery, Marshall, and Williams]

[Staff Contact: Executive Director Corporate & Community Services and Manager Finance]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Finance Strategic Advisory Committee.

***Voting Requirement Absolute Majority***

.....

**6.1.12 Local Emergency Management Committee**

The functions of a local emergency management committee are, in relation to its district or the area for which it is established:

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c) to carry out other emergency management activities as directed by the Senior Emergency Management Coordinator (SEMC) or as prescribed by the regulations.

[One Councillor]

[Present Nominee: Councillor Wolfe]

[Staff Contact: Emergency Management Coordinator]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Local Emergency Management Committee.

***Voting Requirement Absolute Majority***

.....

Item 6.0 continued

**6.1.13 Seniors Advisory Committee**

To act as a consultative forum for Council in relation to Seniors' issues.

[One Councillor]  
[Present Nominee: Mayor Goode]  
[Staff Contact: Community Development Officer – Seniors]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Seniors Advisory Committee.

***Voting Requirement Absolute Majority***  
.....

**6.1.14 Service Compliant Internal Review Committee**

To review unresolved service complaints.

[Three Councillors]  
[Present Nominees: Councillors Wolfe, West and Paver]  
[Staff Contact: Manager Customer Service]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Service Compliant Internal Review Committee.

***Voting Requirement Absolute Majority***  
.....

**6.1.15 Streetscape Advisory Committee**

Overseeing the development of a streetscape strategy within Albany.

[Four Councillors and the Councillor from the Vancouver Arts Centre Focus Group]  
[Present Nominees: Councillors Bojcun, Lionetti, Walker, Wellington, and Vancouver Arts Centre Focus Group Rep Councillor Waterman]  
[Staff Contact: Executive Director Works & Services]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Streetscape Advisory Committee.

***Voting Requirement Absolute Majority***  
.....

Item 6.0 continued

**6.1.16 Tourism Marketing Advisory Committee**

To facilitate the preparation of a tourism marketing plan.

[Three Councillors]

[Present Nominees: Councillors Wellington, Lionetti, and Jamieson]

[Staff Contact: Manager Economic Development]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Tourism Marketing Advisory Committee.

***Voting Requirement Absolute Majority***

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**6.1.17 Town Hall Theatre Advisory Committee**

Responsible for advising on the future direction of the Town Hall Theatre.

[Two Councillors]

[Present Nominees: Councillors Williams and Paver]

[Staff Contact: Town Hall Manager]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the Town Hall Theatre Advisory Committee.

***Voting Requirement Absolute Majority***

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**6.2 EXTERNAL COMMITTEES**

**6.2.1 Albany Leisure and Aquatic Centre User Group**

To assist with the management of the day to day operations of the centre, customer service and marketing, with the ultimate aims being:

- a) To make ALAC the premier sporting complex for the Region;
- b) To make all activities more attractive to the Albany community;
- c) To help each activity to maintain its cohesion during the upgrade;
- d) To provide public input to the decisions made for ALAC's Public Amenities; and
- e) To work with Management & Staff to produce the best result for the City of Albany.

[One Councillor]  
[Present Nominee: Councillor Wiseman]  
[Staff Contact: Leisure Centre Manager]

**DRAFT MOTION**

THAT Councillor \_\_\_\_\_ be nominated to the Albany Leisure and Aquatic Centre User Group.

***Voting Requirement Absolute Majority***

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Item 6.0 continued

**6.2.2 Amity Heritage Precinct Management Group**

The management group may be responsible for providing advice and input on issues such as:

- a) Programming (identifying cooperative opportunities to integrate programmes);
- b) Marketing (identifying co-operative marketing and cross-promotional opportunities, developing a Precinct marketing plan;
- c) Amenity (input on safety issues, visitor amenities, maintenance); and
- d) Improvement/Development (assist the City by providing strategic planning input for the precinct as a whole and endorse grant applications for the precinct.

[One Councillor]  
 [Present Nominee: Councillor Walker]  
 [Staff Contact: Manager Economic Development]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Amity Heritage Management Group.

***Voting Requirement Absolute Majority***

.....

**6.2.3 Great Southern Regional Recreation Advisory Group**

To help create co-operation across local government municipal boundaries; providing a forum to share ideas; and provide advice and direction.

[One Councillor]  
 [Present Nominee: Councillor Wiseman]  
 [Staff Contact: Manager Community Development]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Great Southern Regional Recreation Advisory Group.

***Voting Requirement Absolute Majority***

.....

Item 6.0 continued

**6.2.4 Great Southern Regional Road Group – Coastal Sub Group**

Allocate State Government funding for regional road maintenance and construction and oversee the implementation of State Government ‘Black Spot’ funding.

[One Councillor]  
[Present Nominee: Councillor Wolfe]  
[Staff Contact: Executive Director Works & Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Great Southern Regional Road Group – Coastal Sub Group.

***Voting Requirement Absolute Majority***  
.....

**6.2.5 Keep Albany Beautiful Committee**

To encourage community volunteer activities that contribute to maintaining and improving environment within the Municipal Boundary of the City of Albany.

[One Councillor]  
[Present Nominee: Councillor Walker]  
[Staff Contact: Executive Director Works & Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Keep Albany Beautiful Committee.

***Voting Requirement Absolute Majority***  
.....

**6.2.6 National Timber Councils Taskforce**

The objective of the Taskforce is to lobby Federal Government for additional funds for road infrastructure affected by the Timber Industry transporters.

[One Councillor]  
[Present Nominee: Councillor Walker]  
[Staff Contact: Executive Director Works & Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the National Timber Councils Taskforce.

***Voting Requirement Absolute Majority***  
.....

Item 6.0 continued

**6.2.7 Rainbow Coast Regional Council**

To discuss matters of mutual interest and concern that affect council and shires in the Great Southern.

[Two Councillors]  
[Present Nominees: Mayor Goode and Councillor Wellington]  
[Staff Contact: Chief Executive Officer]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Rainbow Coast Regional Council.

***Voting Requirement Absolute Majority***  
.....

**6.2.8 South Coast Management Group**

Preparing regional strategy between Denmark and Esperance for Coastal issues. Focus on Local Government and Community Groups.

[Two Councillors]  
[Present Nominees: Councillors Walker and West]  
[Staff Contact: Bush and Coastal Reserves Officer]

DRAFT MOTION

THAT Councillors \_\_\_\_\_ be nominated to the South Coast Management Group.

***Voting Requirement Absolute Majority***  
.....

**6.2.9 Sportsperson of the Year Judging Panel**

Member of the judging panel for the Albany Sport Person of the year award.

[One Councillor]  
[Present Nominees: Councillor Wiseman]  
[Staff Contact: Manager Community Development]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Sportsperson of the Year Judging Panel.

***Voting Requirement Absolute Majority***  
.....



Item 6.0 continued

**6.2.10 Timer Industry Road Evaluation Strategy (TIRES)**

Representative body that ensures the local road system is adequate for the timber industry transport task.

[One Councillor]  
[Present Nominee: Councillor Walker]  
[Staff Contact: Executive Director Works & Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to Timer Industry Road Evaluation Strategy (TIRES) committee.

***Voting Requirement Absolute Majority***  
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**6.2.11 University of Western Australia (UWA) Foundation Inc**

Promote the educational and research activities of the Centre through the provision of financial and other support, including, but not limited to: awarding scholarships, promoting joint research projects, and providing financial assistance.

[One Councillor]  
[Present Nominee: Councillor Waterman]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to University of Western Australia (UWA) Foundation Inc.

***Voting Requirement Absolute Majority***  
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**6.2.12 Vancouver Arts Centre Focus Group**

Focus on the effective operation of the Vancouver Arts Centre (VAC) including future planning and development, sign-off and evaluation of programs, appropriate staffing.

[One Councillor]  
[Present Nominee: New Committee]  
[Staff Contact: Artistic Director]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Vancouver Arts Centre Focus Group.

***Voting Requirement Absolute Majority***  
.....

Item 6.0 continued

**6.2.13 WA Local Government Association (WALGA) – Great Southern Zone**

WALGA advocates on behalf of the State’s Local Government and negotiates service agreements for the sector. Note: WALGA is not a government department or agency.

[Two Councillors]  
[Present Nominees: Councillors Marshall and Walker]  
[Staff Contact: Manager Executive Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to WA Local Government Association (WALGA) – Great Southern Zone committee.

***Voting Requirement Absolute Majority***

**6.2.14 Wilson Inlet Management Committee**

To provide advice and assistance to the Water and Rivers Commission by promoting the values of waterways and wetlands; effective management of natural resources in Wilson Inlet.

[One Councillor]  
[Present Nominees: Councillor Jamieson]  
[Staff Contact: Manager Executive Services]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Wilson Inlet Management Committee.

***Voting Requirement Absolute Majority***

**6.2.15 Youth Advisory Committee**

To act as a consultative forum for Council in relation to youth issues.

[One Councillor]  
[Present Nominee: Councillor Bojcun]  
[Staff Contact: Community Development Officer - Youth]

DRAFT MOTION

THAT Councillor \_\_\_\_\_ be nominated to the Youth Advisory Committee.

***Voting Requirement Absolute Majority***

Item 6.0 continued

**6.3 APPOINTMENT OF COMMUNITY REPRESENTATION**

**6.3.1 DRAFT MOTION**

THAT where no nominations have been received for community representative appointments, the appointment is to be held in abeyance for a period of three months, to facilitate advertising and the nomination process.

***Voting Requirement Absolute Majority***

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**7.0 NEXT ORDINARY MEETING DATE**

Tuesday 20<sup>th</sup> November 2007, 7.00pm

**8.0 CLOSURE OF MEETING**