



Offices: 102 North Road
 Postal Address: PO Box 484, ALBANY WA 6331
 Phone: (08) 9841 9333
 Fax: (08) 9841 4099
 Email: staff@albany.wa.gov.au
 Synergy Reference No: NF073246_1

SERVICE AND TOURIST SIGNAGE IN THE CITY OF ALBANY ROAD RESERVES

Applicants are requested to take the following steps: -

1. Read the related guidelines and complete the application form.
2. Completed applications are returned to Council by mail, addressed to the City of Albany, PO Box 484, Albany WA 6331 or by hand to the North Road Administration Office.
3. Council Officers will then assess the application and complete the relevant details depicting size and type of sign and applicable installation fee. (The fee schedule is quoted on the application form.)
4. The processed application form will then be returned for the applicant to take to the sign manufacturer of their choice. The sign is to be constructed at the applicant's cost and delivered to the North Road Administration Office and the applicable installation fee will be paid to the Cashier.
5. The North Road Administration Office will arrange for delivery of the sign and bracket/s to the Mercer Road Works Depot, with a copy of the receipt for installation.

APPLICATION FORM

- Before completing the application form please read the related guidelines.

APPLICANT DETAILS

Applicant Name:

Business Name:

Address:

Phone: Fax:

Date:

Signature:

SIGN DETAILS

New Sign Replace Existing Sign

Wording of Sign(s):

Colour of Sign board – please cross out whichever is not applicable:

BLUE - Service Sign

BROWN - Tourist Information Sign

Single or double sided:

Location of sign(s) (max 2 signs): 1

2

INSTALLATION FEE

- Sign only \$200.00 including GST
- Sign & post \$250.00 including GST
- Sign & two post \$300.00 including GST

SIGN SUPPLIERS

Albany Signs
 37 Sanford Road
 ALBANY WA 6330 Phone: 9841 2204

Countrywide Signs
 Unit 1/5 Cockburn Road
 ALBANY WA 6330 Ph/Fax: 9841 8755

Eyerite Signs
 11 Prior Street
 ALBANY WA 6330 Phone 9841 6015

COMPLETED FORMS TO BE RETURNED TO:

*City of Albany
 Works and Services Department
 P O Box 484
 ALBANY WA 6331*

COUNCIL USE ONLY

Sign Application Approved: Yes No return to applicant

Specifications

Length of Sign:mm

Width of Sign: 150mm wide 200mm wide Other

Number of Brackets: One Two

Ball Extrusion:

Channel Extrusion:

Single Pole: Double Pole Stack

Fee Payable

Officers Signature (name):