
GENERAL MANAGEMENT SERVICES Reports

GENERAL MANAGEMENT SERVICES REPORTS

14.1 STRATEGIC DEVELOPMENT

Nil

14.2 ORGANISATIONAL DEVELOPMENT

Nil

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14.3 ECONOMIC DEVELOPMENT

ITEM NUMBER: 14.3.1

ITEM TITLE: Albany Tourism Marketing Advisory Committee (ATMAC) Meeting Minutes

File Number or Name of Ward	:	STR208 (All Wards)
Summary of Key Points	:	Committee Items for Council Consideration.
Reporting Officer(s)	:	Manager Economic Development (J.Berry)
Disclosure of Interest	:	Nil
Bulletin Attachment(s)	:	Albany Tourism Marketing Advisory Committee (ATMAC) Meeting minutes held on Wednesday 5 November 2008

COUNCIL'S ROLE: EXECUTIVE FUNCTION

COMMITTEE RECOMMENDATION

VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the unconfirmed minutes of the Albany Tourism Marketing Advisory Committee held on Wednesday 5 November 2008 be RECEIVED (copy of minutes are in the Information Bulletin).

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ITEM NUMBER: 14.3.2

ITEM TITLE: Australian Government's Regional and Local Community Infrastructure Program (RLIP) – Expenditure of Grant Allocation

THE NATURE OF COUNCIL'S ROLE IN THIS MATTER: Executive Function. Council setting strategic direction and overseeing the operational functions of the City.

File Number or Name of Ward	: STR004 – All Wards
Summary of Key Issues	: Council to determine projects to expend \$626,000 grant allocation to the City of Albany under the Australian Government's \$250m Regional and Local Infrastructure Program (<i>Council submission required by 30 January 2009</i>)
Land Description	: N/A
Proponent	: City of Albany
Owner	: N/A
Reporting Officer(s)	: Manager Economic Development (J.Berry)
Disclosure of Interest	: Nil
Previous Reference	: N/A
Bulletin Attachment Reference	: Guidelines - \$250m Regional and Local Infrastructure Program 2008/09

Maps and Diagrams:

1. Maps and diagrams of projects recommended for allocation of Australian Government funds will be distributed separately to this report.

BACKGROUND

2. On 18 November 2008, the Prime Minister, the Hon Kevin Rudd MP, announced at the Australian Council of Local Government inaugural meeting that the Australian Government will contribute \$300 million to local councils and shires and their communities in 2008-09 to stimulate growth and economic activity across Australia.
3. The funding will be available for new construction and major renovations or refurbishment of assets, ranging from access facilities such as walkways and boat ramps; through to social and cultural spaces; facilities for recreation, tourism, children, youth and seniors; and environmental initiatives.
4. The Regional and Local Community Infrastructure Program (RLCIP) will have two components.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.2 continued.

5. The first component will provide funding of \$250 million in 2008-09 which will be distributed to all local councils and shires on the basis of a methodology which includes relative need, population and growth. The City of Albany has been allocated \$626,000 under the program. These funds are available for additional and ready-to-proceed community infrastructure projects, and for additional stages of projects that are currently underway. Each Council is required to enter into an agreement with the Commonwealth by 30 January 2009 to receive the payment. Funding must be expended by 30 September 2009.
6. The second component is known as the Regional and Local Community Infrastructure Program - Strategic Projects (RLCIP - Strategic Projects). The Australian Government is making up to \$50 million available in 2008-09 to local governments on a nationally competitive basis. Under the RLCIP - Strategic Projects funding will be available for large strategic projects seeking a minimum Commonwealth contribution of \$2 million. Larger projects and projects which include partnership funding will be given preference. Projects will be assessed by the Department of Infrastructure, Transport, Regional Development and Local Government on a tight timetable. All councils and groups of councils are eligible to apply for funds under RLCIP - Strategic Projects. Councils may also apply on behalf of not-for-profit organisations. Eligible projects must be 'ready-to-proceed' (the project must be ready to commence construction within six months of signing a Funding Agreement [contract]), or may be additional stages to projects that are currently underway. Completed applications must be received by the Department by 4pm (Australian Eastern Daylight Saving Time) on 23 December 2008.
7. This report recommends a mix of projects for expenditure of \$626,000 allocated to the City of Albany under the first component.
8. A separate Council Item has been prepared for Council to consider projects eligible for funding under the second component of the Program.

DISCUSSION

9. The City of Albany has several projects that have been the subject of concept planning, however are currently unfunded. The following projects have been short-listed by staff as eligible for funding under the program and would be highly likely to meet the program criteria including being 'ready to commence' and being able to be completed by 30 September 2009.

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Item 14.3.2 continued.

Rating	Eligible Project	Description	Comment
1	Anzac Peace Park Pier of Remembrance and associated interpretation	The Pier of Remembrance and associated Interpretative elements are an integral part of the Anzac Peace Park, however are currently unfunded. The Pier is a marine based structure proposed for the western end of the project. It will have interpretation about the troops and ships that left from Albany in 1914 along with subtle lighting as a sign of respect and reflection on the many lives lost to give us the freedom we enjoy today.	<p>Concept and preliminary design drawings are complete and a full costing re-evaluation is underway. There are limited alternative programs to seek assistance for the Pier since other parts of the project have already received support from Lotterywest and the State Government. The project is strategically important as part of 2014 centenary commemoration. <i>(see concept following this Item)</i></p> <p><u>Recommendation</u></p> <p>A \$500,000 allocation toward the Pier of Remembrance is recommended to enable completion of the Anzac Peace Park in accordance with the project concept adopted by Council.</p>
2	Mt Clarence Car Park and Anzac Interpretation	The lower car park of Mt Clarence is in need of refurbishment and renewal particularly approaching 2014/2015 being the Centenary of the departure of troops from Albany. A military heritage interpretation concept has been completed which will enhance visitor appeal to the area however the works are unfunded.	<p>The area is the subject of a completed concept design prepared by the City of Albany. It includes reconstruction of the car-park and construction of interpretative elements at the foot of the stairway to the Desert Mounted Corps. <i>(see concept following this page)</i></p> <p><u>Recommendation</u></p> <p>A \$100,000 allocation is recommended as a priority to enable staging of works toward 2014</p>

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Item 14.3.2 continued.

3	Mount Clarence All Terrain Cycling Area	Develop a mountain bike trail on Mt Clarence. A concept plan for a Council built and managed trail has been prepared and negotiations with Lotterywest underway. The trail will encourage mountain bikers away from sensitive areas of the Mounts to a specially designed facility for use in recreation and competitions.	<p>The estimated cost is \$125,000 and is proposed to funded by:-</p> <table data-bbox="1043 398 1437 672"> <tr> <td>Lotterywest</td> <td>\$60,000</td> </tr> <tr> <td>City of Albany (08/09)</td> <td>\$25,000</td> </tr> <tr> <td>RLCIP</td> <td>\$26,000</td> </tr> <tr> <td>Volunteer Labour</td> <td>\$14,000</td> </tr> </table> <p><u>Recommendation</u></p> <p>A \$26,000 allocation is recommended to leverage Lotterywest funds and commence the project.</p>	Lotterywest	\$60,000	City of Albany (08/09)	\$25,000	RLCIP	\$26,000	Volunteer Labour	\$14,000
Lotterywest	\$60,000										
City of Albany (08/09)	\$25,000										
RLCIP	\$26,000										
Volunteer Labour	\$14,000										

Other projects that these funds could be allocated to are listed below in the section 'Alternate Options'.

PUBLIC CONSULTATION / ENGAGEMENT

10. All of the projects recommended for funding allocations have been the subject of detailed public consultation processes including:
 - Pier of Remembrance – Anzac Peace Park Concept Plan
 - Mt Clarence Car Park and Anzac Interpretation – Mounts Management Plan
11. Public consultation has not been conducted for the Mount Clarence All Terrain Cycling Area – Mounts Management Plan.

GOVERNMENT CONSULTATION

12. No Government consultation is required regarding this matter.

STATUTORY IMPLICATIONS

13. There are no statutory implications relating to this matter.

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Item 14.3.2 continued.

FINANCIAL IMPLICATIONS

14. Should Council support the staff recommendation, \$626,000 would be allocated as unbudgeted revenue into the 08/09 budget. There would be no further implications for the 08/09 budget.

Anzac Peace Park	\$500,000
Mt Clarence Upgrade	\$100,000
Mount Clarence All Terrain Cycling Area	\$26,000

Maintenance of the Anzac Park is accounted for in the Fifteen Year Financial Sustainability Plan (FYFSP). Maintenance of the Mt Clarence facilities will be budgeted in the Asset Master plan and then built onto the FYFSP.

STRATEGIC IMPLICATIONS & ALIGNMENT TO CORPORATE PLAN

15. This item directly relates to the following elements from the Albany Insight ~ Beyond 2020 Corporate Plan...

Community Vision:

Nil

Priority Goals and Objectives:

Goal 2 - Economic Development ... Albany will be Western Australia's first choice for regional investment offering a wide range of development, employment and learning opportunities within a robust economy.

Objective 2.4 Our unique cultural heritage attractions deliver world class tourism experiences.

Goal 1 - Lifestyle & Environment ... Albany will be Western Australia's regional City of first choice offering a diverse range of healthy and active lifestyle opportunities, with energy efficient housing and development that respects our environment.

Objective 1.3 - Recreation facilities provide a diverse range of sporting and exercise opportunities.

City of Albany Mission Statement:

At the City of Albany we are ethical and operate within our strategic and policy framework

POLICY IMPLICATIONS

16. There are no policy implications relating to this matter.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.2 continued.

ALTERNATE OPTIONS & LEGAL IMPLICATIONS

17. Staff have reviewed other projects that would likely to be assessed as eligible under the Program:

Eligible Project	Description	Comment
Interim Motor-cross Facility	An interim facility to provide the Albany Motor-cross Club to continue operations while a full feasibility study for a new venue is being conducted has been suggested by MotorcrossWA. A site near the airport has been recommended	No approvals or consultation have yet been achieved for this proposal. A noise contouring model is necessary for the environmental approvals to be considered. The proposal may be contentious and unattractive to the Australian Government under the stimulus package if statutory approvals and community consultation result in the project not being completed by September 2009.
Toilet Facilities at Lake Weelara (Duck Lake) and McKail Lake	Build ablution facilities for either Lake Weelara (Duck Lake) or McKail Lake	Likely cost approximately \$100,000 for each facility
Emu Point Foreshore (Cunningham Street)	Extend cycleway and redesign area where buildings have been removed	Likely cost approximately \$150,000
Emu Point Marina	Move toilet block and improve access facilities	Likely cost approximately \$200,000
Town Square - Stage 1	Redevelopment of the town square	This matter is the subject of a planning study by Patric Devilliers. A concept plan has not yet been finalised which may create delays in completing works by September 2009. No costing work has been completed.

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Item 14.3.2 continued.

Amity Heritage Precinct	A master plan has been developed for improving the precinct around the Brig Amity, WA Museum and Old Gaol and has been adopted by Council as a guide to improvements as funds become available	Improvements identified in the master plan included public toilets, amenities such as picnic settings, bins, lighting, bike rails, bollards, fencing. Hard Landscaping (eg Forecourts to the Gaol, Eclipse and Old Police buildings, footpaths, new paved car park for the Gaol, Closure of the western entry road and construction of car parks. At least \$500,000 would be required for these works. It is recommended negotiations with the new State Government commence in the form of an MOU to progress this project and seek support from the new Royalties for Regions program.
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SUMMARY CONCLUSION

18. Australian Government grant funding of \$626,000 from Component 1 of the Regional and Local Community Infrastructure Program (RLCIP) is available for eligible capital works projects. Staff recommend that the funds be allocated as follows:

Anzac Peace Park Pier of Remembrance	\$500,000
Mt Clarence Car-park and Interpretation Upgrade	\$100,000
Mount Clarence All Terrain Cycling Area	\$26,000

ITEM NUMBER – 14.3.2 OFFICER RECOMMENDATION**VOTING REQUIREMENT: SIMPLE MAJORITY****THAT Council:**

ADVISE the Department of Infrastructure, Transport, Regional Development and Local Government that the \$626,000 allocation from Component 1 of the Australian Government's Regional and Local Community Infrastructure Program is to be expended on the following projects:

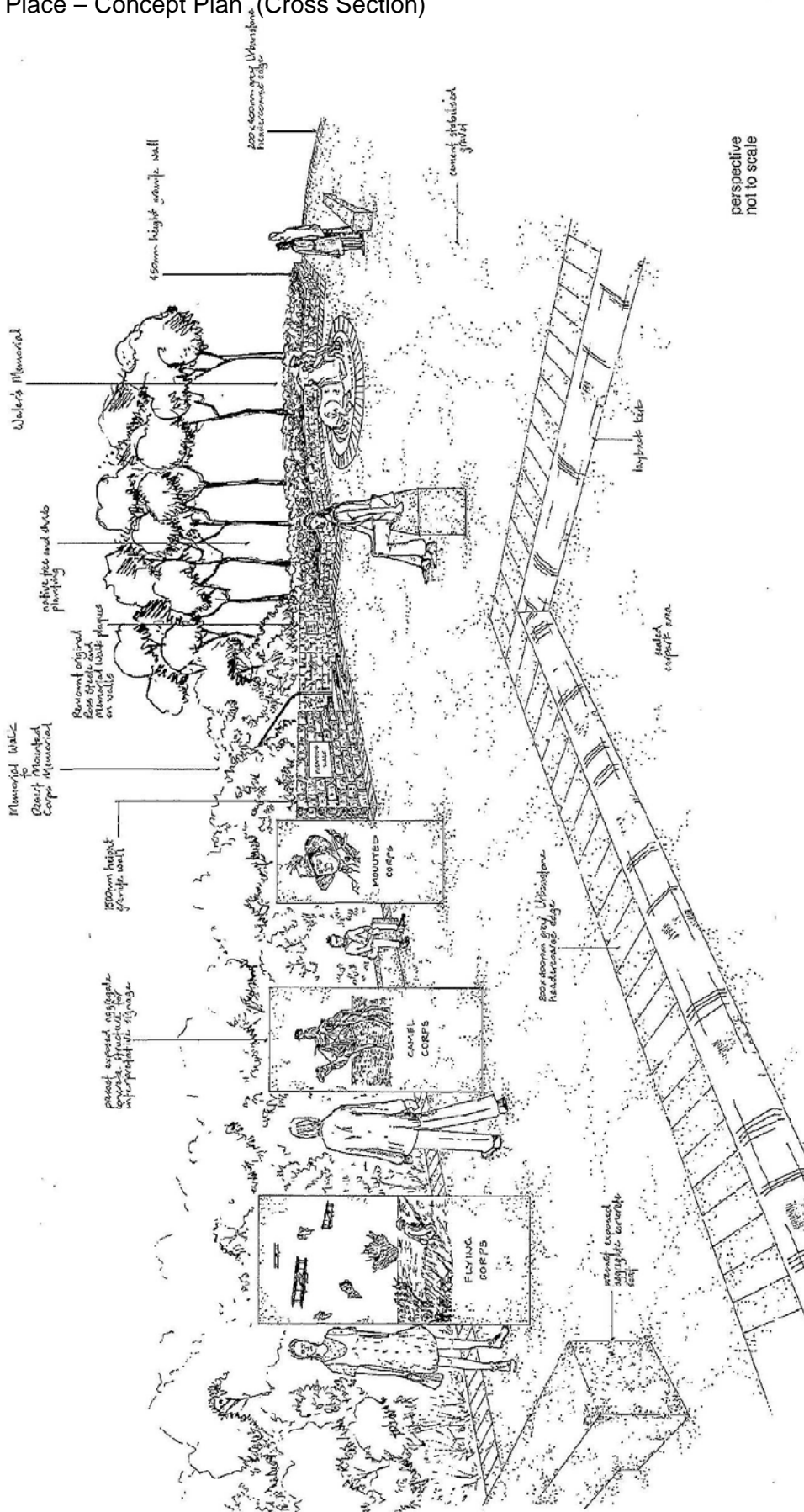
- | | |
|---|------------------|
| a. Anzac Peace Park Pier of Remembrance | \$500,000 |
| b. Mt Clarence Car-park and Interpretation Upgrade | \$100,000 |
| c. Mount Clarence All Terrain Cycling Area | \$26,000 |

Maps and diagrams of projects recommended for funding under component 1 of the Australian Government's Regional and Local Community Infrastructure Program follow this report.

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Item 14.3.2 continued.

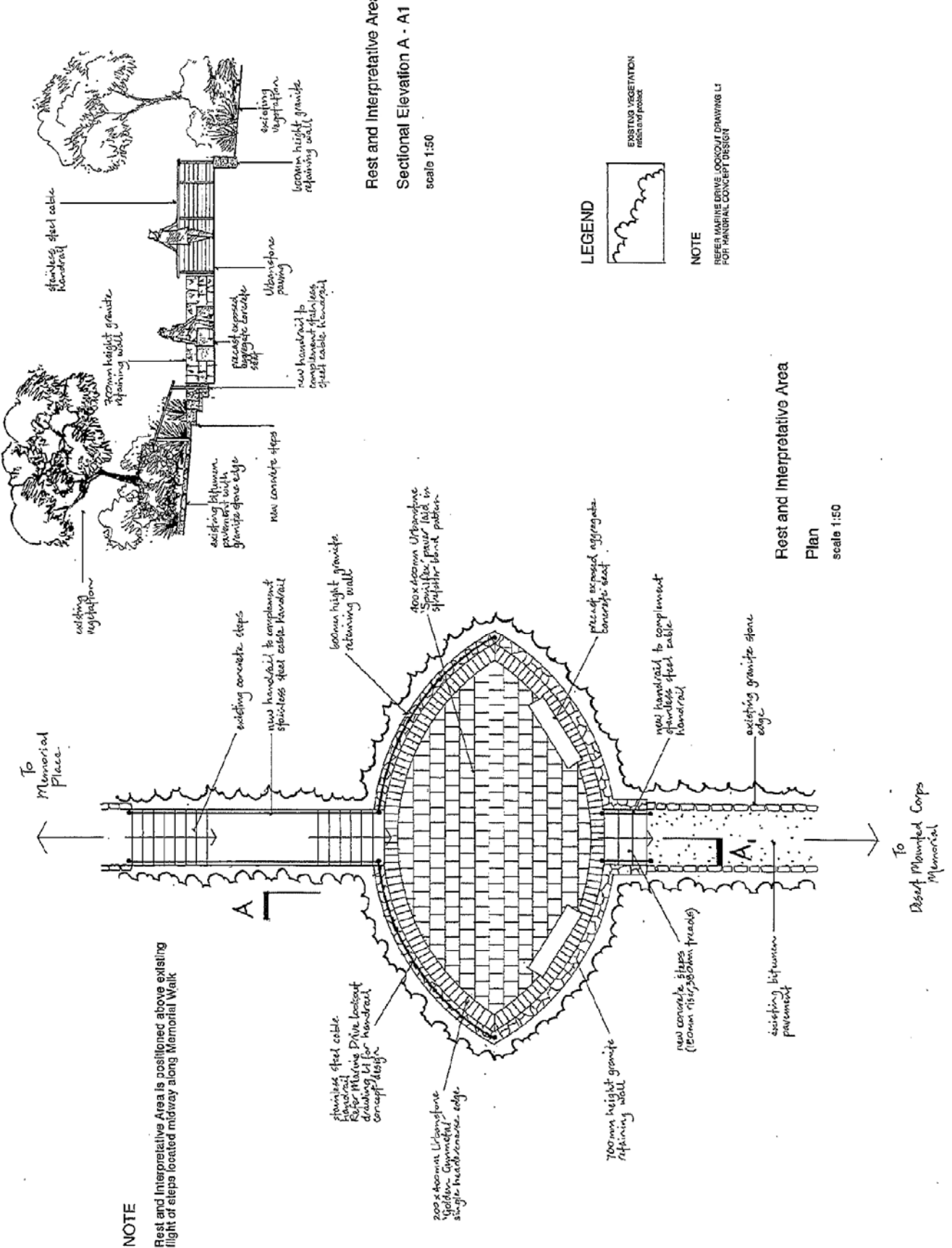
Memorial Place – Concept Plan (Cross Section)



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Item 14.3.2 continued.

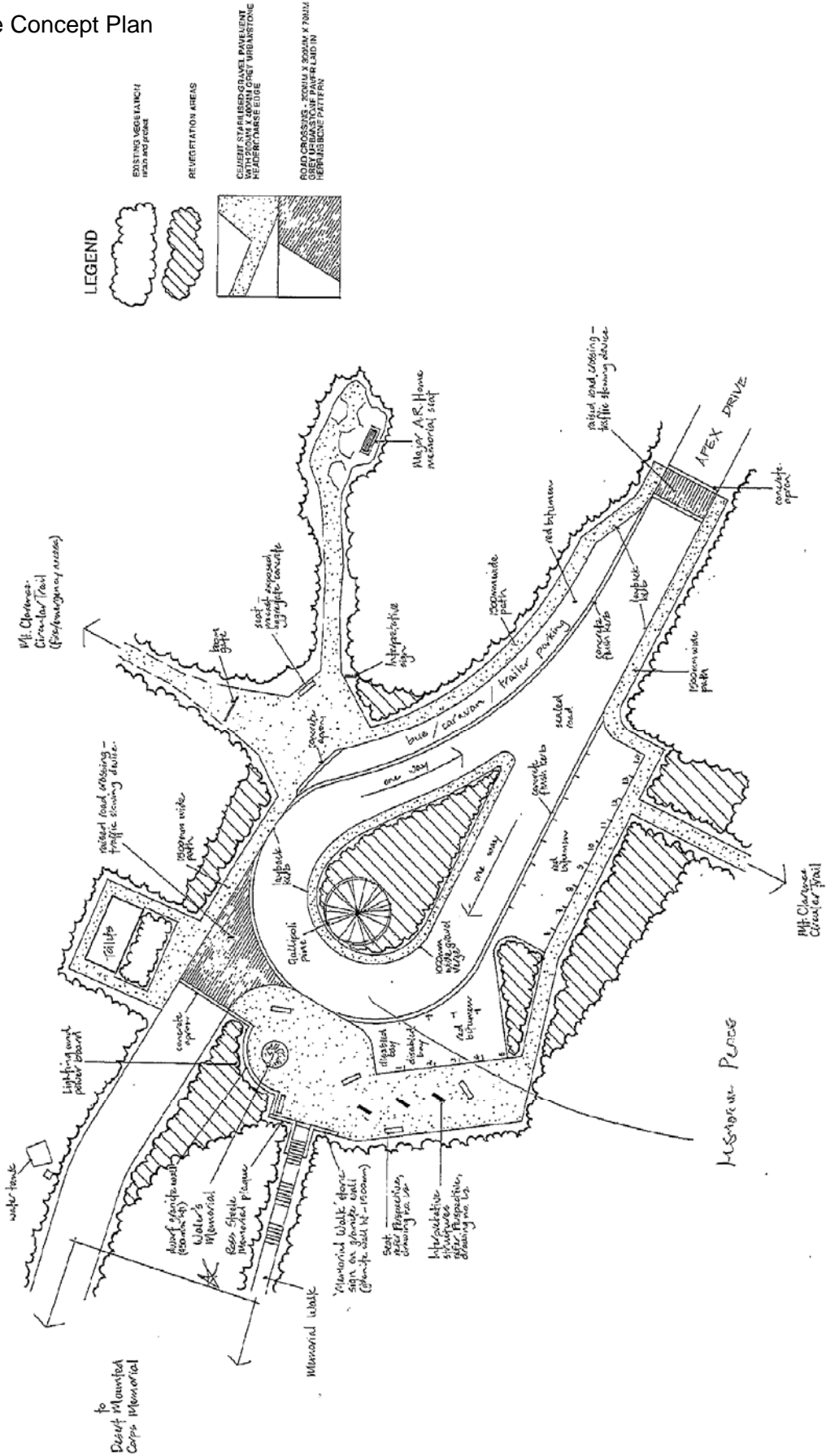
Desert Mounted Corps Memorial Approach Steps Concept Plans



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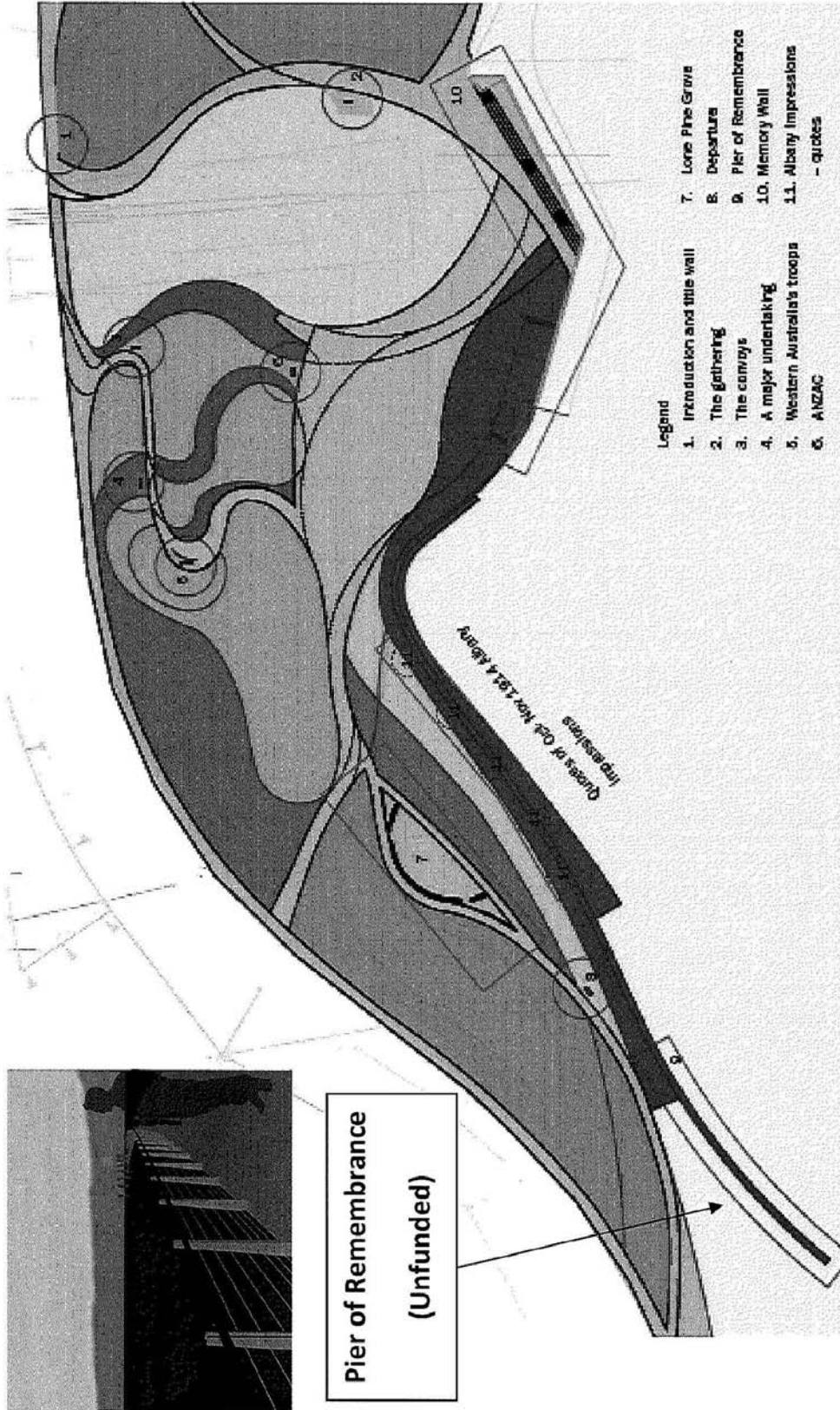
Memorial Place Concept Plan



GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.2 continued.

ANZAC Peace Park



GENERAL MANAGEMENT SERVICES REPORTS

ITEM NUMBER: 14.3.3

ITEM TITLE: Australian Government's Regional and Local Community Infrastructure Program (RLIP) – Application for Strategic Projects Funding

THE NATURE OF COUNCIL'S ROLE IN THIS MATTER: Executive Function. Council setting strategic direction and overseeing the operational functions of the City.

File Number or Name of Ward	:	STR004/All Wards
Summary of Key Issues	:	Council to Consider making application to the Australian Government's \$50m Regional and Local Infrastructure Program (<i>Strategic Projects</i>) for \$3 million for Stage II of the Albany Leisure and Aquatic Centre redevelopment [<i>Council Submission required by 23 December 2008.</i>]
Land Description	:	N/A
Proponent	:	City of Albany
Owner	:	N/A
Reporting Officer(s)	:	Manager Community Development (M. Weller) Executive Director for Corporate and Community Services (P. Madigan) Manager Economic Development (J. Berry)
Disclosure of Interest	:	Nil
Previous Reference	:	N/A
Bulletin Attachment Reference	:	Guidelines - \$50m Regional and Local Infrastructure Program (<i>Strategic Projects</i>) 2008/09

Maps and Diagrams:

1. A concept map of the ALAC stage II project is currently being prepared. This will be distributed to council prior to consideration of this item.

BACKGROUND

2. On 18 November 2008, the Prime Minister, the Hon Kevin Rudd MP, announced that the Australian Government will contribute \$300 million to local councils and shires and their communities in 2008-09 to stimulate growth and economic activity across Australia.
3. The funding will be available for new construction and major renovations or refurbishment of assets, ranging from access facilities such as walkways and boat ramps; through to social and cultural spaces; facilities for recreation, tourism, children, youth and seniors; and environmental initiatives.
4. The Regional and Local Community Infrastructure Program (RLCIP) will have two components.
5. This item relates to the second component (RLCIP - Strategic Projects) which makes available up to \$50 million in 2008-09 to local government on a nationally competitive basis.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.3 continued.

6. Funding will be available for large strategic projects seeking a minimum Commonwealth contribution of \$2 million. Larger projects and projects which include partnership funding will be given preference.
7. Projects will be assessed by the Department of Infrastructure, Transport, Regional Development and Local Government on a tight timetable. All councils and groups of councils are eligible to apply for funds under RLCIP - Strategic Projects. Councils may also apply on behalf of not-for-profit organisations.
8. Eligible projects must be 'ready-to-proceed' (the project must be ready to commence construction within six months of signing a Funding Agreement [contract]), or may be additional stages to projects that are currently underway.
9. Completed applications must be received by the Department by 4pm (Australian Eastern Daylight Saving Time) on 23 December 2008.
10. This item discusses the potential for submission of funding towards the completion of the Albany Leisure and Aquatic Centre (Stage II) project.

DISCUSSION

11. The proposal to consider the ALAC stage II project is based on community need, the belief that this project could realistically be commenced within the allowed timeline and that council had allocated this the highest priority out of recreation projects within the previous 5 year financial plan.
12. A number of other potential city projects were ruled out of consideration as a result of the month timeline between announcement of funding and the deadline for submissions, the criteria detailed above and the quantity of planning work required to submit an application by the deadline.

PUBLIC CONSULTATION / ENGAGEMENT

13. The components contained within the Albany Leisure and Aquatic Centre (ALAC) stage II project were proposed in the 'feasibility study for indoor recreation and aquatic facilities' adopted by council in June 2003.
14. This study and the subsequent concept planning and design of the ALAC involved significant public consultation in the form of community workshops and written submissions.
15. In October 2008 council adopted the 'Recreation Planning Strategy'. The need for ALAC stage II was highlighted by sporting groups during the consultation for this document.

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Item 14.3.3 continued.

16. The timeline for preparation and submission of this item and subsequent funding submission has not allowed for further community consultation in relation to the community's perceived priority of the ALAC stage II (compared to other potential major projects).

GOVERNMENT CONSULTATION

17. During preparation of this item government consultation occurred in relation to the Albany Waterfront and Albany Leisure and Aquatic Centre Stage II respectively.
18. Verbal advice was received from the Australian Government's Department of Infrastructure, Transport, Regional Development and Local Government that a contribution to the Albany Entertainment Centre will not be eligible as the project has commenced, however ALAC Stage II is 'additional' to works already undertaken and would be eligible.
19. Written confirmation of this advice has been requested.
20. The City has written to the Premier seeking the time line for release of a pre-election commitment of \$8m committed toward a redevelopment of sporting facilities in Centennial Park.

STATUTORY IMPLICATIONS

21. There are no statutory implications relating to this matter.

FINANCIAL IMPLICATIONS

22. Preliminary estimates have been undertaken for the full scope of stage II of ALAC as being \$9-10 Million. This was based on work to the facility to allow it to meet demand for 5-10 years and includes a timber sprung floor 4 court stadium (over existing outdoor netball courts), retractable seating for a centre court, additional storage space, change rooms/ toilets, office/ clubroom space for user groups, additional outdoor netball/ multisport courts an outdoor BBQ/ social area, stage II adventure equipment to existing stadium and stage II car parking through road to Sanford Road.
23. Given that the achievement of capital funding for the above may not be realistic based on councils likely commitments in the next five years, a reduced scope including a timber sprung 4 court stadium only, is estimated to bring the project to \$8 Million.
24. Current estimates are preliminary in nature and due to time constraints were not able to be undertaken by an architect and/or quantity surveyor.
25. Quotations have been sought and local Architectural firm Howard Heaver & Associates were engaged on the 1st December 2008 to prepare a preliminary concept design and costing, it is intended that this will be brought before council prior to the December 2008 ordinary council meeting. In the event that the new estimates differ from those of this item an amended staff recommendation will be submitted.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.3 continued.

26. The recreation masterplan (which is currently being prepared for consideration as part of councils five year financial plan) aims to deliver a prioritised list of major Albany recreation projects, with capital scope estimated, for determination on future implementation.
27. The decision to submit an application for the ALAC stage II would require a determination from council to prioritise funding for this project prior to consideration and adoption of the recreation masterplan and councils five year financial plan, this will reduce the funding available for other City projects in councils five year plan.
28. It is proposed that the following funding break-up is initiated for ALAC stage II (base option)

Contributor	Funding
WA State Government	\$3 Million
Federal Government (RLCIP application)	\$3 Million
City of Albany	\$2 Million
Total	\$8 Million

STRATEGIC IMPLICATIONS & ALIGNMENT TO CORPORATE PLAN

29. This item directly relates to the following elements from the Albany Insight ~ Beyond 2020 Corporate Plan...

Community Vision:

Nil

Priority Goals and Objectives:

Goal 2 - Economic Development ... Albany will be Western Australia's first choice for regional investment offering a wide range of development, employment and learning opportunities within a robust economy.

Goal 1 - Lifestyle & Environment ... Albany will be Western Australia's regional City of first choice offering a diverse range of healthy and active lifestyle opportunities, with energy efficient housing and development that respects our environment.

Objective 1.3 - Recreation facilities provide a diverse range of sporting and exercise opportunities.

Objective 1.4 - Our cultural and artistic communities are valued, celebrated and supported

City of Albany Mission Statement:

At the City of Albany we are ethical and operate within our strategic and policy framework

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.3 continued.

POLICY IMPLICATIONS

30. There are no policy implications relating to this matter.

ALTERNATE OPTIONS & LEGAL IMPLICATIONS

31. Given that selection of the Albany Leisure and Aquatic Centre project requires its prioritisation prior to consideration of other major capital items within the 5-year financial plan (to be completed march 2009) – council could choose not to submit any application.
32. This would allow full consideration and prioritisation of all 5-year financial plan projects however would result in council and forgoing any potential funding under the current round of the RLCIP program.
33. The Federal government have stated that further funding offered under the RLCIP will be subject to the May 2009 budget. As a result there may be opportunity for future application.
34. Council could also determine that application for another major recreation/ other City project is prioritised. In this instance it would be recommended that staff are contacted with as much notice prior to the 16th December meeting to allow preparation of advice in relation to eligibility and compliance of proposed alternate projects.

SUMMARY CONCLUSION

35. A \$50m competitive grants program with very tight deadlines is available under the Regional and Local Community Infrastructure Program (RLCIP) for projects seeking at least \$2m assistance from the Commonwealth.
36. It is recommended council prioritise the ALAC stage II project, seek an amount of \$3 million from the RLCIP program (subject to allocation of \$3 million from the State Government) and allocate \$2 million in City funding towards the project.
37. Further City capital projects and the ability to leverage further external funds, will be considered as part of councils 5- year financial plan process to be completed by April 2009.

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Item 14.3.3 continued.

ITEM NUMBER – 14.3.3 OFFICER RECOMMENDATION

VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council:

- i) **SEEK funding of \$3 Million from the RLCIP strategic projects program toward Stage II of the Albany Leisure and Aquatic Centre upgrade, subject to written confirmation that the WA Government will re-allocate \$3 Million of the Liberal Party's \$8 Million pre-election commitment to Centennial Park Facilities to support the funding application.**

 - ii) **ALLOCATE within the City's 5 year financial plan \$2 Million of Council capital funds for expenditure in July 2010, toward completion of the ALAC stage II project.**
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GENERAL MANAGEMENT SERVICES REPORTS

14.4 CORPORATE GOVERNANCE

ITEM NUMBER: 14.4.1

ITEM TITLE: APPOINTMENT OF MEMBERS TO VACANT COMMITTEES

THE NATURE OF COUNCIL'S ROLE IN THIS MATTER: Executive Function. Council setting strategic direction and overseeing the operational functions of the City.

File Number or Name of Ward	:	MAN200 (All Wards),
Summary of Key Issues	:	Ascertain whether the vacancies resulting from the resignation of Councillors Chris Morris and Nicolette Williams can be filled after the extraordinary election.
Reporting Officer(s)	:	Corporate Governance Coordinator (S Jamieson)
Disclosure of Interest	:	Nil
Previous Reference	:	SCM 6/11/07, OCM 15/01/08, OCM 19/02/08
Bulletin Attachment Reference	:	Nil

BACKGROUND

1. As a result of the resignations of Councillors Morris and Williams there is currently vacancies on the following internal and external committees:
 - a. Airport Emergency Committee (2 Councillors);
 - b. Airport Users Group Advisory Committee (1 Councillor);
 - c. Albany Entertainment Centre Interior Design Advisory Committee (5 Councillors);
 - d. ANZAC Centenary Commemorations Guide Committee (5 Councillors)
 - e. Streetscape Advisory Committee (5 Councillors);
 - f. Tourism Marketing Advisory Committee (3 Councillors);
 - g. Town hall Theatre Advisory Committee; and
 - h. Youth Advisory Committee (1 Councillor) – External Committee.
2. From the above list the following committees have no representatives:
 - a. Airport Users Group Advisory Committee (1 Councillor);
 - b. Youth Advisory Committee (1 Councillor).

DISCUSSION

3. It is recommended that no representatives be appointed to committees that have representatives till after the 28th February 2008 extraordinary election to allow newly appointed elected members the opportunity to vie for positions.

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Item 14.4.1 continued.

4. The following details the Terms of Reference and meeting times for each committee that now has a vacancy:
 - a. **Airport Emergency Committee (2 Councillors).**
 - i. **Terms of Reference:** To review the Albany Airport's emergency procedures and analyse the annual emergency exercise.
 - ii. **Meeting dates, times and venue:** To coincide with annual Emergency exercises or as otherwise determined.
 - iii. **Remarks:** Annual emergency exercise is now run as a desktop activity.
 - b. **Airport Users Group Advisory Committee (1 Councillor)**
 - i. **Terms of Reference:** Provide advice to Council on the strategic development of the airport to meet the future needs of the region.
 - ii. **Meeting dates, times and venue:** This committee meets as a group quarterly at the City's office at 10.30am.
 - iii. **Remarks:** As a result of Councillor Morris's resignation, this committee does not have an elected member. Next scheduled meeting is due to be held in February 09; However, this could be delayed to March 09.
 - c. **Albany Entertainment Centre Interior Design Advisory Committee (5 Councillors)**
 - i. **Terms of Reference:** Committee of Elected members be established to provide input into of the interior fit-out (including colours and styles of seating, wall finishes, carpeting etc , but excluding public art (being considered by an established Panel including Mayor Evans) . The Department of Housing and Works, architects Cox Howlett Bailey Woodland and a staff member will assist the proposed Committee.
 - ii. **Meeting dates, times and venue:** On an as required basis. Next meeting not scheduled till March 2009.
 - d. **ANZAC Centenary Commemorations Guide Committee (5 Councillors)**
 - i. **Terms of Reference:** OCM 15/07/08 Item 14.3.2: i) establish a Committee to guide the City's ANZAC Centenary commemorations with the terms of reference being to: establish a framework to guide Council's role in the 2014/15 commemorations; prepare a draft business plan outlining a program of activities for 2014/15; and recommend a process to engage other stakeholders that may have an interest in commemorating the Centenary.
 - ii. **Meeting dates, times and venue:** First meeting is scheduled to be conducted March 09.
 - e. **Streetscape Advisory Committee (5 Councillors)**
 - i. **Terms of Reference:** Overseeing the development of a Streetscape Strategy within Albany.
 - ii. **Meeting dates, times and venue:** On an as required basis. Normally meet on the Thursday after a Council meeting. Next scheduled meeting to be conducted January 09.
 - f. **Albany Tourism Marketing Advisory Committee (3 Councillors)**
 - i. **Terms of Reference:** To facilitate the preparation of a tourism marketing plan.
 - ii. **Meeting dates, times and venue:** Bi-monthly, or as necessary at the City of Albany Offices. Next scheduled meeting to be conducted February 09.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.4.1 continued.

- g. **Town Hall Theatre Advisory Committee (2 Councillors)**
 - i. **Terms of Reference:** Responsible for advising on the future direction of the Town Hall Theatre.
 - ii. **Meeting dates, times and venue:** Bi-monthly. 1st Wednesday of the month at 10am. Held in the months of: Feb, Apr, Jun, Aug, Oct & Dec. Next scheduled meeting to be conducted February 09.
- h. **Youth Advisory Committee (1 Councillor)**
 - i. **Terms of Reference:** To act as a consultative forum for Council, Youth Organisations and State/Federal Government in relation to youth issues. Plan and initiate youth programs and events
 - ii. **Meeting dates, times and venue:** Fortnightly on a Wednesday, 5pm – 6pm at the PCYC or City of Albany Offices.
 - iii. **Remarks:** Next scheduled meeting to be conducted January 09. As a result of Councillor Williams's resignation this committee does not have an elected member representative.

PUBLIC CONSULTATION / ENGAGEMENT

- 5. Not applicable.

GOVERNMENT CONSULTATION

- 6. Not applicable.

STATUTORY IMPLICATIONS

- 7. The Local Government Act 1995 states that the voting requirement for appointment of committee is Absolute Majority.

"5.10. Appointment of committee members

(1) A committee is to have as its members —

(a) persons appointed by the local government to be members of the committee (other than those referred to in paragraph (b)); and*

(b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required."*

FINANCIAL IMPLICATIONS

- 8. Nil

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.4.1 continued.

STRATEGIC IMPLICATIONS & ALIGNMENT TO CORPORATE PLAN

9. This item directly relates to the following elements from the Albany Insight ~ Beyond 2020 Corporate Plan:

Community Vision:

Nil

Priority Goals and Objectives:

Goal 2: Economic Development ... Albany will be Western Australia's first choice for regional investment offering a wide range of development, employment and learning opportunities within a robust economy.

City of Albany Mission Statement:

At the City of Albany we are accountable and act as a custodian with respect to Council assets.

POLICY IMPLICATIONS

10. There are no policy implications.

ALTERNATE OPTIONS & LEGAL IMPLICATIONS

11. **Option One.** Fill all the vacancies as detailed in the report.
12. **Option Two.** Fill only the vacancies that exist on the committees that have now have no elected member representatives and fill the remaining vacancies after the extraordinary election to be held on the 28th February 2008.
13. **Option Three.** That Council not appoint any Councillors to fill the vacancies till after the Extraordinary Election scheduled to be conducted on the 28th February 2009.

SUMMARY CONCLUSION

14. Option Three is the recommended option as this will provide the opportunity for the newly elected members to vie for the vacant positions on these committees.

ITEM NUMBER – 14.3.1 OFFICER RECOMMENDATION

VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council NOT APPOINT any Councillors to fill the vacancies till after the Extraordinary Election scheduled to be conducted on the 28th February 2009.

GENERAL MANAGEMENT SERVICES REPORTS

14.5 GENERAL MANAGEMENT SERVICES COMMITTEES

Nil