



**ADJOINING OWNERS COMMENT FORM
DEVELOPMENT APPLICATION REQUIRING
ASSESSMENT**

PLEASE BE AWARE THAT YOU ARE UNDER NO OBLIGATION TO SIGN THIS FORM

Where an application seeks to vary the standards prescribed under the City of Albany Local Planning Scheme 1, a local planning Policy; or is to be assessed against the design principles of the Residential Design Codes (R-Codes), the applicant must demonstrate to the City how the objectives of the Scheme, Policy and/or R-Codes are being met.

When considering whether to support such an application, the City will seek the views of adjoining owners, whose property may be affected by the development and will be asked to comment on the proposal.

Please take the time to view the applicant’s plans prior to making comment.

Should you wish to discuss the variation with the City prior to signing the form please contact the City’s Planning Department on 9841 9333.

The following timeframes apply:

- Comment required due to Local Planning Scheme 1 requirement – 21 days from date of notice;
- Comment required due to Residential Design Codes of Australia requirement – 14 days from date of delivery.

Comment due by:.....

Please return comments to the City of Albany 102 North Road, Yakamia WA 6330 (PO Box 484, Albany WA 6331) or via email planning@albany.wa.gov.au

Please note that in determining the application your comments will be taken into account, however the City is not obliged to support your views and the applicant and/or developer will be given the opportunity to respond to your comments.

ADJOINING PROPERTY OWNER(S) DETAILS

Name.....

Lot No..... Street No..... Street Name.....

Suburb..... Post Code.....

Residential Address (if different to above property address).....
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LOCATION OF PROPOSED DEVELOPMENT

Lot No..... Street No..... Street Name.....

Suburb..... Post Code.....

DETAILS OF PROPOSAL REQUIRING ASSESSMENT

(to be completed by the applicant)

Comment is requested regarding the following (please provide details):

Scheme variation or use proposed

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Policy variation

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Residential Design Codes (e.g. list element to be assessed – visual privacy, lot boundary setback etc)

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ADJOINING OWNER'S COMMENTS

I / we have **inspected and signed the attached plans** and provide the following comment:

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Signed: Date: Phone:

Signed: Date: Phone: