

## **4.2: LOCAL PUBLIC NOTICE – COUNCIL MEETING CALENDAR**

**Attachment** : City of Albany Meeting, Briefing & Key Date Calendar  
2011/12 – Version 5 as at 23/02/11  
**Responsible Officer** : Chief Executive Officer (F James)

### **IN BRIEF**

- Consider reintroduction of ordinary meetings of Council in the month of January.

[9:20:12 PM](#) Councillor Dufty returned to the Chamber.

### **4.2: REVOCATION MOTION BY COUNCILLOR LEAVESLEY**

**THAT the Motion resolved at Report Item 4.1 – Local Public Notice – Council Meeting Calendar dated 17 February 2011 (attached) be amended to include a briefing session and ordinary meeting of Council in January as follows:**

- Briefing Session, Tuesday 3 January 2012 at 6 pm.
- Ordinary Council Meeting, Tuesday 17 January 2012 at 7pm.

**ITEM 4.2: RESOLUTION (Revocation Motion by Councillor Leavesley)**

**MOVED: COUNCILLOR LEAVESLEY**

**SECONDED: COUNCILLOR WELLINGTON**

**THAT the Revocation Motion by Councillor Leavesley be ADOPTED.**

**LOST 5-4  
DID NOT ACHIEVE ABSOLUTE MAJORITY**

### **Record of Vote**

Against the Motion: Councillors Matla, Dufty, D Bostock and Hammond

### **4.2: REVOCATION MOTION BY COUNCILLOR LEAVESLEY**

**VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**THAT the Motion resolved at Report Item 4.1 – Local Public Notice – Council Meeting Calendar dated 17 February 2011 (attached) be amended to change the briefing session time from 7pm to 6pm.**

**ITEM 4.2: RESOLUTION (Revocation Motion by Councillor Leavesley)**

**MOVED: COUNCILLOR LEAVESLEY**

**SECONDED: COUNCILLOR WELLINGTON**

**THAT the Revocation Motion by Councillor Leavesley be ADOPTED.**

**CARRIED 10-0**

**CEO:**

**Officer’s Reason:** A revocation motion is not required as the effect of the change is not substantially different from the previous decision. This change has been recommended based on feedback from Council.

**BACKGROUND**

1. On 17 February 2011 Council resolved to adopt a new meeting schedule.
2. Councillor Leavesley requested that an item be considered at the March meeting regarding reintroducing an ordinary meeting in the month of January.
3. Prior to January 2011, a meeting was traditionally held in January.

**DISCUSSION**

4. At its February 2011 Ordinary meeting, Council resolved:

*THAT:*

- (i) *Agenda Briefing session be held two weeks (14 days) prior to Ordinary meetings of Council.*
- (ii) *Agenda Briefing Sessions and Ordinary meetings of Council are to be held at 7.00pm.*
- (iii) *The proposed changes to take effect after the March ordinary meeting of Council.*
- (iv) *The following ordinary meetings of Council dates be APPROVED:*

<i>Month</i>	<i>Year</i>	<i>Tue Briefing (6pm)</i>	<i>Tue Meeting (7pm)</i>
<i>Mar</i>	<i>2011</i>	<i>8/03/11</i>	<i>15/03/11</i>
<i>Month</i>	<i>Year</i>	<i>Tue Briefing (7pm)</i>	<i>Tue Meeting (7pm)</i>
<i>Apr</i>	<i>2011</i>	<i>05/04/11</i>	<i>19/04/11</i>
<i>May</i>	<i>2011</i>	<i>03/05/11</i>	<i>17/05/11</i>
<i>Jun</i>	<i>2011</i>	<i>07/06/11</i>	<i>21/06/11</i>
<i>Jul</i>	<i>2011</i>	<i>05/07/11</i>	<i>19/07/11</i>
<i>Aug</i>	<i>2011</i>	<i>02/08/11</i>	<i>16/08/11</i>
<i>Sep</i>	<i>2011</i>	<i>06/09/11</i>	<i>20/09/11</i>
<i>Oct</i>	<i>2011</i>	<i>27/09/11</i>	<i>11/10/11</i>
<i>Nov</i>	<i>2011</i>	<i>01/11/11</i>	<i>15/11/11</i>
<i>Dec</i>	<i>2011</i>	<i>29/11/11</i>	<i>13/12/11</i>
<i>Jan</i>	<i>2012</i>	<i>Nil</i>	<i>Nil</i>
<i>Feb</i>	<i>2012</i>	<i>07/02/12</i>	<i>21/02/12</i>
<i>Mar</i>	<i>2012</i>	<i>06/03/12</i>	<i>20/03/12</i>

**CAUSE AND EFFECT**

5. If no meeting is held in January 2012 elected members will incur a greater work load (more items to consider at the ordinary meeting of Council) in the month of February.

**STATUTORY IMPLICATIONS**

***Local Government (Administration) Regulations 1996***

6. **Meetings – Local Public Notice (LPN).** LPN is to be given at least once each year of Council and Committee meetings that the public may attend, to be held in the next 12 months. (Admin Reg 12)
7. If an amendment is supported local public notice is required.

8. **Revoking or changing decisions made at council or committee meetings — s. 5.25(1)(e).** A revocation motion is not required as the effect of the change is not substantially different from the previous decision. (Admin Reg 10)
9. It is considered that this change is significantly different; therefore a revocation motion is required. (A copy of the revocation motion follows this report)

**FINANCIAL IMPLICATIONS**

10. Financial implications for this item are minimal as Councillors receive an annual fee for attendance at meetings (not based on attendance at meetings). However, extra resourcing required to administer the meeting cost approximately \$950.00 dollars.

**Cost Breakdown:**

Item	Cost	Remarks
Minute taker	\$310.92	(hr rate of \$25.91) x 12 hours to cover briefing and meeting.
Reproduction of Agenda & Minutes (Labour)	\$207.28	(hr rate of \$25.91) x 8 hours to cover production of agenda, attachments, appendices and minutes
Catering (Meal for briefing session)	\$351.00	(\$27.00 per head), qty 13 Elected Members and 6 Staff.
Catering (Refreshments & Supper)	\$80.00	For briefing and Council Meeting and supper for Briefing Session
<b>Total</b>	<b>\$949.20</b>	

<b>Consulted References</b>	<i>Local Government Act 1995 (Act), s5.25(1)(g)</i> <i>Local Government (Administration) Regulations 1996, Reg 12.</i>
<b>File Number (Name of Ward)</b>	:A55479 (Vancouver Ward)
<b>Previous Reference</b>	OCM 17/02/11 Item 4.1 OCM 17/08/10 Item 4.7



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Version: 8/12/09

**REVOKING OR CHANGING DECISIONS MOTION - FORM**

In accordance with Regulation 10(1a) of the Local Government (Administration) Regulations 1996, we the undersigned hereby move to have the Local Public Notice – Council Meeting Calendar detailed at report item 4.1 (attached) which was moved at an ordinary meeting of Council held on 17 February 2011, be reconsidered.

<u>Mervyn Leavesley</u>	<u>[Signature]</u>	<u>8-3-2011</u>
Name	Signature	Date
<u>RAY HANMOND</u>	<u>[Signature]</u>	<u>8.3.2011</u>
Name	Signature	Date
<u>CHRIS HOISEN</u>	<u>[Signature]</u>	<u>8-3-2011</u>
Name	Signature	Date
<u>DENNIS WELLINGTON</u>	<u>[Signature]</u>	<u>8-3-2011</u>
Name	Signature	Date
<u>ROBERT SUTTON</u>	<u>[Signature]</u>	<u>8-3-2011</u>
Name	Signature	Date

**4.2 – REVOCATION MOTION BY COUNCILLOR LEAVESLEY**  
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Motion resolved at Report Item 4.1 – Local Public Notice – Council Meeting Calendar dated 17 February 2011 (attached) be reconsidered.

*[Section 5.25 (1)(e) of the Local Government Act 1995 refers]*

**4.2 – REVOCATION MOTION BY COUNCILLOR LEAVESLEY**  
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT the Motion resolved at Report Item 4.1 – Local Public Notice – Council Meeting Calendar dated 17 February 2011 (attached) be amended to include a briefing session and ordinary meeting of Council in January amended as follows:

- Briefing Session, Tuesday 3 January 2012 at 6pm.
- Ordinary Council Meeting, Tuesday 17 January 2012 at 7pm.