



**CITY OF ALBANY  
SENIORS ADVISORY COMMITTEE**

CR.MEE.2 (AM1143305)

**MINUTES**

for the meeting to be held at 10.00am on Thursday, 17<sup>th</sup> February 2011  
in the Civic Rooms

**DECLARATION OF OPENING AT 10.00am**

**1. ATTENDANCES:**

Cr Don Dufty	COA Councillor
Cr Chris Holden	COA Councillor
Celia Barnesby	Senior Citizen Centre (Meals on Wheels)
Colleen Tombleson	Lions Community Care Centre
David Mattinson	Association of Independent Retirees
Esme' Justins	Albany Breaksea Ladies Probus Club
Michael Calton	National Seniors Australia
Middy Dumper	Seniors Community Representative
Patsy Ranger	Over 50's Recreation Association
Ruth Watson	Seniors Community Representative
Rachel Oswald	COA Community Development Officer - Seniors

**2. APOLOGIES:**

Kim Buttfield WA Country Health Service (Injury Prevention)

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Recommendation:**

**THAT the minutes of the previous meeting held on the 20<sup>th</sup> January 2011 are CONFIRMED to be a true and accurate record of proceedings.**

**Moved: Esme Justins**

**Seconded: Patsy Ranger**

**Carried: \_\_\_\_\_ 10/0 \_\_\_\_\_**

**4. DISCLOSURE OF INTEREST:**

NIL

**5. ITEMS FOR DISCUSSION**

**5.1 BUSINESS ARISING FROM PREVIOUS MINUTES:**

**5.1.1 Playground for Seniors**

At the last committee meeting Suzie Leavesley from the Great Southern GP Network presented a proposal to establish a playground for seniors. Rachel Oswald met with Robbie Monck and identified Eyre's Park as a suitable location. Suzie Leavesley will

submit a formal proposal to Council in the next few months. The Committee will be given the opportunity to make comments on proposal.

### **5.1.2 City of Albany's Policy on Alfresco Dining**

The Environmental Health team will investigate Venice Pizza Bar and Restaurant and Sails Cafe to ensure they are complying with the City Albany's policy on alfresco dining.

**Action:**

Rachel Oswald to follow up with Environmental Health Team.

## **5.2 SENIORS ADVISORY COMMITTEE ACTION SHEET (ATTACHMENT 1)**

### **5.2.1 Smoke Alarm Project**

Kim Butfield is currently working on the draft flyer and the final version will soon be completed. A meeting is being held on the 24<sup>th</sup> February for interested parties. Albany Community Care will be taking bookings and Apex will be doing checks. Kim Butfield is waiting to hear back from FESA and Protector Fire Services on costs for purchase of batteries and alarms.

Cr Dufty, Esma, Michael and Ruth have agreed to take part in the pilot project.

### **5.2.2 ACROD Bays**

Service Request to begin works on ACROD Bays was submitted on the 25<sup>th</sup> of November 2010. Actions status is pending.

**Action:**

Rachel Oswald will follow up progress of the service request with relevant officers.

Esme received a response from the Manager of Australia Post (Stanford Road), Australia Post need to receive permission from the owner of the building as it is privately owned. The Manger expressed concerns about the proposed location near Stanford Road due to the heavy traffic along this road. A new location was recommended on the front right hand side of the building.

**Action:**

Rachel Oswald to write a follow up letter on behalf of SAC to Australia Post (Stanford Road).

In February 2010 a letter was sent on behalf of the Committee to the Library Manager regarding parking at the Library for patrons with a disability. To date there has been no written response to the letter. Committee members enquired about the proposed additional ACROD Bay at the Library and requested it be followed up.

**Action:**

Rachel Oswald to liaise with Library Manager to discuss adding an additional ACROD Bay to the Library Parking Lot.

### **5.2.3 North Road**

Correspondence from the Minister for Transport was tabled. The letter outlines Mains Road policy on installing zebra crossings (see attachment 2).

### **5.2.4 Flashing Lights Indicating School Zones and Pedestrian Lights on Albany Highway:**

The Committee recommended that the City of Albany contact the Transport Minister and Main Roads requesting warning lights to be installed at key school crossings in Albany.

**Action:**

Rachel Oswald to write a letter on behalf of SAC to City of Albany requesting the City approach Main Roads and the Minister of Transport to request that warning lights be installed at key school crossings in Albany.

**5.3 CORRESPONDENCE IN:**

Letter from National Seniors Australia – Albany Branch to Minister for Seniors and Volunteering Hon. Robyn McSweeney (attachment 2) – 30/8/10

Letter from Hon. Robyn McSweeney to the Minister for Transport Hon. Simon O’Brien (attachment 2) – 6/9/2010

Letter from Minister for Transport Hon. Simon O’Brien to Hon. Robyn McSweeney (attachment 2) -15/10/2010

**5.4 CORRESPONDENCE OUT:**

NIL

**6. NEW AGENDA ITEMS**

**6.1 Review of Disability Access and Inclusion Plan**

- Request to see a definition of Disability be included in the Strategy and for the definition to include mental health.
- Ensure that information provided by the City is disseminated through a variety of mediums. Send information directly to relevant service providers and carers.
- Investigate accessibility to the Women’s Rest House, need a ramp to entrance. Building is owned by the City of Albany and leased to Seniors Citizens Advice Bureau.
- Investigate evacuation plans for multiple story buildings with lifts.

**6.2 Tariff and Concession Framework Review – Community Consultation Forums**

Western Australian has seen a 50% increase in the electricity prices since 2009. The Office of Energy and WACOSS have partnered to conduct a review of the tariff and concession framework. A community forum will take place in Albany sometime in March (please see attachment 3).

**Action:** Rachel Oswald will provide a date for community forum once it has been confirmed.

**6.3 Know Your Neighbour Day**

The City has applied for a grant from Dept of Communities for Know Your Neighbour Day. The proposed project has two components Neighbour of the Year Award (1<sup>st</sup> - 27<sup>th</sup> March) and Neighbourhood Events (26<sup>th</sup> and 27<sup>th</sup> March). The project aims to encourage people in the community to look out for their neighbours particularly those that are elderly and or vulnerable.

**7. DATE OF NEXT MEETING**

Thursday 17<sup>th</sup> March 2011 at 10.00am – Civics Room

**8. CLOSURE OF MEETING**

11:00am

Correct as at 23rd February 2011

ITEM #	CLASSIFICATION & PRIORITY RANK	DESCRIPTION	INITIAL ITEM DATE	COMMENT	PERSONNEL RESPONSIBLE	STATUS
2	Project Priority 1	Smoke Alarm Project	21/02/2008	Project to inform Seniors of the need to change smoke alarm batteries annually. Funding application was successful, a steering committee is being formed to direct this project. Albany Community Care have volunteered to coordinate the project and APEX volunteers will check smoke alarms and install new battery operated smoke alarms. Project will run in 2011 from March to May and then September to November.	Project completed; regular updates to be given to committee by SAC representative on steering committee.	Ongoing
4	Project Priority 1	ACROD Bay determinations	17/04/2008	A sub-committee reporting to Peter Brown to consult on the number and location of ACROD bays, including Library Parking Bays. Report presented to SAC at May 2010 meeting. Follow up letter to be written to Australia Post Office on Sanford road to request that they relocate their ACROD bay to a more suitable and ACROD friendly location. Service Request for works on ACROD Bays to begin was lodged on the 25/11/10, status is still pending. Have been advised that works will be complete by the end of March. Approach Manager of Library to discuss additional ACROD Bays.	Kim Buttfield to lead project. Middy and Esme to assist LT8032174 Completed.	Ongoing

AGENDA ITEM 4.1.5 REFERS

6	Project Priority 6	Housing for life Communication links regarding retirement Village	15/05/2008	Project to seek sponsorship / funding for display boards that promote the 'Housing for Life' in different local community facilities such as the Senior Citizen Centre, bowling clubs etc. The boards are costed at approx \$7,500.	Committee	Onhold review for inclusion in 2011/12 budget or seperate funding to be sought.
8	Project Priority 3	Albany Seniors Expo	15/01/2009	2009 Event has occurred. Evaluation and funding acquittals are complete. Commence internal documentation for 2012 Expo in March 2011	CDO-Seniors	Onhold until March 2011
12	Project Priority 8	Senior Service Directory	19/03/2009	Requires revision and reprint Budgeted into 2010/11 financial budget subject to council budget approval.	CDO-Seniors	After June 2010.
14	Project Priority 5	Safe Crossing points across North road	18/06/2009	Kevin Ketterer presented to the SAC the North Rd Precinct traffic plans at 20 May 2010 meeting. Final Report on survey findings to be completed and given to Committee at July 2010 meeting, with a recommendation for council to consider findings in relation to North Road Precinct redesign. Have approval from Public Helath Manager to release the North Road Report. Recommendations made by SAC need to be included separately from the report.	CDO-Seniors Kevin Ketterer (COA) Sub-Committee	Ongoing

AGENDA ITEM 4.1.5 REFERS

21	Project Priority 9	Flashing lights indicating when school zones are 40km / hour	19/11/2009	David Mattinson has submitted a copy of the reply letter received from the State Police regarding this item. Kim Buttfield looking into pilot project in Perth and exploring costs. Send a letter to City of Albany on behalf of SAC requesting that the City approach Main Roads and The Minister for Transport requesting that warning lights be installed at key school crossings in Albany.	David Mattinson	Onhold
23	Issue	Keeping and Welfare of Cat Local Law	17/06/2010	Keeping and Welfare of Cats Local Law Issue raised regarding the follow up on the implemented "Keeping and Welfare of Cats Local Law", incidents have been discussed with committee members regarding a lack of follow up and enforcement of the Local Law. Graeme Bride Executive Director of Development Services provided response to enquiry (attachment 6). Issue to be raised at time of public comment submission of the review of Cat Local Law which is to be held December 2009	Committee to encourage public to submit comments when review public comment period commences. Committee to give feedback on review.	On Hold until December 2010.