



**CITY OF ALBANY
SENIORS ADVISORY COMMITTEE**

CR.MEE.2 (AM1144196)

MINUTES

for the meeting to be held at 10.00am on Thursday, 17th March 2011
in the Civic Rooms

DECLARATION OF OPENING AT 10.00am

1. ATTENDANCES:

Cr Don Duffy	COA Councillor
Cr Chris Holden	COA Councillor
David Mattinson	Association of Independent Retirees
Esme' Justins	Albany Breaksea Ladies Probus Club
Kim Buttfield	WA Country Health Service (Injury Prevention)
Michael Calton	National Seniors Australia
Middy Dumper	Seniors Community Representative
Patsy Ranger	Over 50's Recreation Association
Ruth Watson	Seniors Community Representative
Failen James	CEO City of Albany
Rachel Oswald	COA Community Development Officer - Seniors

2. APOLOGIES:

Celia Barnesby	Senior Citizen Centre (Meals on Wheels)
Colleen Tombleson	Lions Community Care Centre

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation:

THAT the minutes of the previous meeting held on the 17th February 2011 are CONFIRMED to be a true and accurate record of proceedings.

Moved: Middy Dumper

Seconded: Ruth Watson

Carried: _____ 9/0 _____

4. DISCLOSURE OF INTEREST:

NIL

5. ITEMS FOR DISCUSSION

5.1 BUSINESS ARISING FROM PREVIOUS MINUTES:

5.1.1 Playground for Seniors

The GP Network has submitted a proposal to the City for a Seniors Playground with recommendations of preferred sites. The GP Network is requesting that the play ground be established on City land. They are applying for Lottery West funding for

the equipment and installation. The City would be responsible for any ongoing maintenance costs. Foundation Park was raised as another possible location.

5.1.2 City of Albany’s Policy on Alfresco Dining

The Environmental Health team assessed the Venice Restaurant and Cafe Sails and confirmed that their Alfresco Areas are within the limits of their approvals and comply with the Trading in Thoroughfares Local Laws.

Action:

Rachel Oswald to find out what time of the day the visit from Environmental Health took place.

5.1.3 Know Your Neighbour Day

The City received a grant from the Department of Communities for \$584 + GST for the Neighbour of the Year Awards. To date the project has received good media coverage. Nomination forms need to be submitted to Neighbourhood Watch by COB Thursday 24th of March.

5.1.4 Lifestyle Housing Guidelines

Kim Buttfield provided an update on the proposed working party please see attachment 2.

<p>Recommendation: That the COUNCIL support the establishment of a working party to develop guidelines to assist the City of Albany Planning & Development Services Department to support Housing for Life Principles for future lifestyle villages. When establishing these guidelines the working party will work in partnership with the City of Albany Planning Department.</p> <p style="text-align: right;">Moved: Kim Buttfield Seconded: Esme’ Justins Carried: _____ 9/0 _____</p>

5.2 SENIORS ADVISORY COMMITTEE ACTION SHEET (ATTACHMENT 1)

5.2.1 Smoke Alarm Project

Bunnings has agreed to support the project by contributing fire alarms and batteries at a discount price. The trial will begin this week. A media release has been sent by the Injury Prevention Association to the Albany Advertiser.

Action:

Kim Buttfield to write a thank you letter to Bunnings once the goods have been received.
Rachel Oswald to arrange a thank you letter to Bunnings from the Mayor.

5.2.2 ACROD Bays

Works on ACROD Bays have commenced and will be completed by the end of March 2011.

Kim Buttfield, Esme’ Justins and Middy Dumper met with Rachel Oswald and Max Casey, Engineering Technical Cadet on Tuesday 8 March please refer to subcommittee meeting minutes (attachment 3).

A letter was sent to Australia Post on Sanford Road requesting the ACROD Bay be moved to the front right hand side of the building.

Action:

Esme' Justins to follow up letter to Australia Post with a phone call.

5.2.3 Seniors Expo

Cr Don Duffy, Esme' Justins, Michael Calton and Kim Buttfield all agreed to sit on a subcommittee to plan for the Seniors Expo in March 2012. Kim has agreed to sit on the subcommittee only during the initial planning stages.

5.2.4 North Road

Kim Buttfield tabled the Roadwise Committee Meeting minutes Tuesday 8th of March please refer to page 4 of attachment 4.

Michael Calton tabled a letter from the Minister of Transport Hon. Simon O'Brien MLC which states that Main Roads do not support zebra crossings (attachment 5). The Committee recognise that zebra crossing are not appropriate for North Road and made a recommendation from the North Road Report for The City of Albany and supporting agencies to investigate and support the installation of either pedestrian operated signals (POS) or PUFFIN (Pedestrian USER-Friendly Intelligent) Crossings for North Road Shopping precinct (attachment 6).

Andrew Duffield, Regional Manager of Main Roads has offered to meet with the City to assist in the matter. Please refer to attachment 5.

The CEO has requested that Kevin Ketterer, Executive Director Works & Services meet with Andrew Duffield, Regional Manager of Main Roads, to discuss the safety concerns raised by the community and to investigate options that can be implemented to assist members of the community, in particular Senior Citizens, People with Disabilities and Youth to cross the road in a safe manner in times of high traffic. The CEO has also requested that Kevin Ketterer report back to council.

5.2.5 Flashing Lights Indicating School Zones and Pedestrian Lights on Albany Highway:

A letter on behalf of SAC was sent to City of Albany requesting the City approach Main Roads and the Minister of Transport to request that warning lights be installed at key school crossings in Albany, please refer to attachment 7.

5.3 CORRESPONDENCE IN:

- Fuel Card in Regional WA Media Release – 09/02/11 (attachment 8)
- Email 2011 Western Australian Fall Prevention Summit – 03/03/11 (attachment 9)
- RSPCA Newsletter Pet Bequest Program – Issue 5 Summer/Autumn 2011 Edition (attachment 10)
- Email from Scott Reitsema, Principle Environmental Health Officer, City of Albany – 09/03/11 (attachment 11)

5.4 CORRESPONDENCE OUT:

- Letter to City of Albany RE: Electronic School Zone Signs – posted 24/02/2011 (attachment 7)

- Letter to Manager Australia Post Sanford Road RE: ACROD Bays – posted 02/03/11 (attachment 12)

6. NEW AGENDA ITEMS

6.1 Grant Writing Workshop

Grant writing workshop facilitated by Rebecca Cotton will be held at the Civic Rooms Wednesday the 30th of March, please refer to attachment 13.

6.2 Launch of Senior Services Directory

It was proposed that instead of holding the postponed Christmas celebrations to instead use the funds to launch the Senior Service Directory.

Action:

Rachel Oswald to organise launch and invite Mayor and Councillors.

6.3 Home Maintenance for Seniors

A number of enquires have been made to the City asking if there are any services in Albany that assist Seniors with home maintenance which would allow them to stay in their own homes for longer.

It was identified that there are services for HACC eligible clients. The Lions Club and Rotary Club were also identified as possible organisations to assist those who are non eligible HACC clients.

7. DATE OF NEXT MEETING

Thursday 21st April 2011 at 10.00am – Civics Room

8. CLOSURE OF MEETING

11:05am