

**3.1: COMMUNITY SPORTING AND RECREATION FACILITIES FUND  
2011/12 SMALL GRANT APPLICATIONS ROUND TWO**

- Proponent** : City of Albany  
**Attachments** :  
• Albany City Kart Club Project Assessment Sheet  
• Albany Equestrian Centre Project Assessment Sheet  
• Albany Motorcycle Club Project Assessment Sheet  
• Albany Junior Cricket Association Project Assessment Sheet  
**Responsible Officer** : Community Service Leader (L Hill)

**IN BRIEF**

To seek Council endorsement of the priority ranking for the submitted Country Sport and Recreation Facility Fund (CSRFF) applications

**RECOMMENDATION**

**ITEM 4.1 RESPONSIBLE OFFICER RECOMMENDATION  
VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT Council rank the four CSRFF applications in the following order:**

- 1. Albany City Kart Club Inc.**
- 2. Albany Equestrian Centre**
- 3. Albany Motorcycle Club Inc**
- 4. Albany Junior Cricket Association**

**BACKGROUND**

1. The Community Sport and Recreation Facilities Fund (CSRFF) is administered by the Department of Sport and Recreation. CSRFF have three rounds of available funds including two small grant funding rounds per year and its annual and forward planning funding round.
2. The current round of funding applications is for the small grant round with the financial value of the total project being from \$5,000 up to \$150,000.
3. Applicants must be either a local government authority or a not-for-profit sport, recreation or community organisation incorporated under the WA Associations Incorporation Act 1987.
4. Clubs must demonstrate equitable access to the public on a short term and casual basis.
5. The land on which the facility is to be developed must be one of the following:
  - Crown reserve
  - Land owned by a public authority
  - Municipal property
  - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.

**CEO:**

**RESPONSIBLE OFFICER:**

6. Applicants must liaise with their Local Government regarding planning and building approvals pertinent to their project.
7. The Local Government has an opportunity to assess all relevant applications and to rank applications in priority order for the municipality.
8. The Department of Sport and Recreation application form calls for applications to be initially submitted to the Local Government within which the project proposal is located.
9. An element of the assessment process involves Council consideration and priority ranking of applications received. The applications are then submitted to the Department of Sport and Recreation on behalf of the applicants prior to 31 August 2011.
10. Once the assessment process from Local Government Authorities are complete all applications received from Western Australian organisations are assessed by the Department of Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

## **DISCUSSION**

11. The grant guidelines require Council to provide a ranking for the projects.
12. A total of four applications were received prior to the submission deadline.
13. The Department of Sport and Recreation provides guidance for Local Government Authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:
  - Project justification
  - Planned approach
  - Community input
  - Management planning
  - Access and opportunity
  - Design
  - Financial viability
  - Coordination
  - Potential to increase physical activity
  - Sustainability

with overall project rating, being:

- a. Well planned and needed by municipality
- b. Well planned and needed by applicant
- c. Needed by municipality, more planning required
- d. Needed by applicant, more planning required
- e. Idea has merit, more planning work needed
- f. Not recommended.

14. The below ranking recommendation has been provided based on the applicant meeting the required criteria and its overall project ranking:

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1	Albany City Kart Club Inc.	Go-kart track extensions and upgrade	Well planned and needed by applicant
2	Albany Equestrian Centre	Upgrade of infrastructure at the Albany Equestrian Centre including the construction of adequate horse holding pens	Well planned and needed by applicant
3	Albany Motorcycle Club Inc	Construction of a practice track for the purpose of motocross on Parker Brook Reserve	Needed by applicant, more planning required
4	Albany Junior Cricket Association	Construction of a double wicket set of cricket nets at the Spencer Park Primary School	Needed by municipality, more planning required

15. Completed Project Assessment Sheets for each application is attached:

- Albany City Kart Club Project Assessment Sheet (Attachment 3.1.1)
- Albany Equestrian Centre Project Assessment Sheet (Attachment 3.1.2)
- Albany Motorcycle Club Project Assessment Sheet (Attachment 3.1.3)
- Albany Junior Cricket Association Project Assessment Sheet (Attachment 3.1.4)

#### **GOVERNMENT CONSULTATION**

16. The Department of Sport and Recreation's Acting Regional Manager for Great Southern was consulted during the review process of the four applications received.

#### **PUBLIC CONSULTATION / ENGAGEMENT**

17. A total of four applications were received from incorporated not-for-profit recreation organisations. City officers consulted with each applicant throughout the application process.

#### **STATUTORY IMPLICATIONS**

18. While there is no statutory requirement, Council has the opportunity to provide a recommendation that ranks applications in priority order for the City of Albany.

19. It should be noted that the Department of Sport and Recreation will make the final decision on funding allocation.

#### **STRATEGIC IMPLICATIONS**

20. This item directly relates to the following element from the Albany Insight – Beyond 2020 Corporate Plan.

1. Lifestyle and Environment

1.2 *Young adults are well catered for*

1.3 *Recreation facilities provide a diverse range of sporting and exercise opportunities*

1.5 *Development...*

- *Incorporates healthy lifestyle activities and access to green spaces.*

4. Governance

*4.3 Deliver excellent community services that meet the needs and interests of our diverse communities.*

**POLICY IMPLICATIONS**

21. The Recreation Planning Strategy adopted in 2008 has been applied in ranking the priority order of submissions.

**RISK IDENTIFICATION & MITIGATION**

The risk identification and categorisation relies on the City’s Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Council ranks a project that is not ready to proceed above a project that is ready to proceed. This may result in both projects being rejected.	Possible	Minor	Medium	Approve the priority ranking proposed by the Responsible Officer.

**FINANCIAL IMPLICATIONS**

22. Approximately 24 hours (\$960.00) of a staff members time has been utilised reviewing the proposals.

23. The following table provides detail of all applications received and indicates that none of the applicants have proposed City of Albany financial contribution.

Organisation	Project detail	Total project cost (ex GST)	Applicant contribution (ex GST) [inc voluntary component]	CSRFF Grant (ex GST)	Proposed Other state or federal funding (ex GST)	Proposed Council contribution (ex GST)
Albany City Kart Club Inc.	Kart track extensions and upgrade	\$128,350	\$42,784	\$42,783	\$42,783	Nil
Albany Equestrian Centre	Construction of holding pens	\$41,721	\$13,907	\$13,907	\$13,907	Nil
Albany Motorcycle Club Inc	Construction of a motocross practice track	\$97,500	\$65,500	\$32,000	Nil	Nil
Albany Junior Cricket Association	Construction of a double wicket set of cricket nets	\$25,673	\$4,390	\$7,683	\$13,600	Nil

**LEGAL IMPLICATIONS**

Nil

**ALTERNATE OPTIONS**

- 24. Council can change the priority order of the responsible officers recommended ranking for the projects.
- 25. Applications have been ranked on the strength of the applications submitted as well as consultation with the Department of Sport and Recreation and each applicant.

**SUMMARY CONCLUSION**

- 26. The Department of Sport and Recreation has provided the City of Albany with an opportunity to assess the received applications and to rank applications in priority order for the municipality.
- 27. The application submitted by the Albany City Kart Club to extend and upgrade their track satisfactorily meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant.
- 28. The application submitted by the Albany Equestrian Centre to construct holding pens satisfactorily meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant.
- 29. The application submitted by the Albany Motorcycle Club to construct a motocross track at Parker Brook Reserve requires additional planning to meet the criteria provided by the Department of Sport and Recreation. This project's rating is considered needed by applicant, but more planning is required.
- 30. The application submitted by the Albany Junior Cricket Association to construct double wicket cricket nets at the Spencer Park Primary School requires additional planning to meet the criteria provided by the Department of Sport and Recreation. This project's rating is considered needed by municipality but more planning is required.
- 31. The Department of Sport and Recreation requires a response from the City of Albany on the priority ranking order by 31 August 2011.

<b>Consulted References</b>	City of Albany Recreation Planning Strategy
<b>File Number (Name of Ward)</b>	GR.STL.13
<b>Previous Reference</b>	This CSRFF round has not previously been presented to Council