

1.1.3: AUDIT COMMITTEE

File Number (Name of Ward)	FM.MEE.1 (All Wards)
Proponent	City of Albany
Appendices	: Confirmed Minutes of the Audit Committee 9 August 2011
Responsible Officer	: Chief Executive Officer, Faileen James

IN BRIEF

- Receive the minutes of the Audit Committee
- Received and adopted the recommendations of the Audit Committee held on 9 August and 13 September 2011

ITEM 1.1.3: COMMITTEE RECOMMENDATION 1

THAT the CONFIRMED minutes of the Audit Committee meeting held on 9 August 2011 be RECEIVED.

ITEM 1.1.3: COMMITTEE RECOMMENDATION 2

- (1) **THAT the City of Albany, Chief Executive Officer, is requested to progress bargaining through Fair Work Australia, through an appropriately qualified and authorised bargaining agent.**
- (2) **That the City of Albany seek increased productivity returns and the Council acknowledges that the terms of the City of Albany and Australian Services Union Outside Collective Enterprise Agreement 2010 are not affordable for 65 % of the City of Albany Workforce and outside of the budget.**

**ITEM 1.1.3: COMMITTEE RECOMMENDATION 3
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

THAT the Motion resolved at Item 12.2.1, 'Proposal to Incorporate a Day Hospital in the Brooks Garden Estate' dated 17 February 2009 as follows:

“THAT Council AGREE to prepare a business plan in relation to the Proposed Day Hospital concept, and that such business plan be represented for Council consideration prior to any formal processes being implemented.”

Be revoked.

Note: Signed revocation motion follows this report.

RESPONSIBLE OFFICER (CEO):

ITEM 1.1.3: COMMITTEE RECOMMENDATION 4

THAT in respect of Deposited Plan - D020956 and Lots (Lot 1 – 1710m², Lot 2 – 1875m², Lot 3 - 1872m²), Corner of Chesterpass and Mercer Roads, Lange WA 6330 adjoining land (Lot 1004 Viastra Drive Lange WA 6330) Council:

1. Request the Chief Executive Officer to investigate possible issues relating to the land title of Lots 1, 2 and 3 (Deposited Plan - D020956) and possible covenants' over it.
2. Recommend the Chief Executive Officer commence negotiations with a possible proponent regarding a proposed development in the Brooks Garden Estate including possibly:
 - a) Preparing a scheme amendment document for Council's consideration to rezone Lots 1, 2 and 3 Chester Pass Road, Lange from the 'Rural' zone to 'Mixed Business' zone (with additional uses of medical centre and aged persons village);
 - b) Seeking an independent land valuation of City of Albany owned land (Deposited Plan - D020956 and Lots (Lot 1 – 1710m², Lot 2 – 1875m², Lot 3 - 1872m²); and
 - c) Subject to 2 (a) and (b), preparing a further report to a future ordinary Council meeting, advising Council of the benefits and risks of disposing of City of Albany owned lots, potentially through entering a private treaty with the adjoining land owner (Lot 1004), in accordance with the provisions of the *Local Government Act 1995*, Section 3.58 (3) & (4).

ITEM 1.1.3: COMMITTEE RECOMMENDATION 5

THAT Council adopt the following principles for revised or new policies in accordance with the *Local Government Act 1995* and as prescribed in the *Local Government (Administration) Regulations 1996*:

- (i) **Information Technology (IT) Allowance**
An Information Technology (IT) Allowance to be paid to elected members in quarterly instalments in arrears.
- (ii) **Reimbursement of Travel Costs**
Travel Cost Expenses (including accommodation) reimbursed to elected members on provision of a travel log and expense receipts.
- (iii) **Child care Expenses**
The cost must be actually incurred by the elected member before a claim may be lodged and is limited to the actual cost of the care of the child for attendance at meetings, or \$20.00 per hour, whichever is the lesser, as prescribed in the *Local Government (Administration) Regulations 1996*, Regulation 31. Expenses are only to be reimbursed on provision of receipts.

**ITEM 1.1.3: COMMITTEE RECOMMENDATION 6
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

THAT Council note in revising its allowance policies, in accordance with Regulation 10(1a) of the *Local Government (Administration) Regulations 1996*, Council Resolution dated 17 August 2010, Item 4.3, being:

“1. The practice of making the annual IT allowance as quarterly cash payments be discontinued and replaced by providing the members with an opening IT credit as per option 2 on the attached table, as follows:

- Mayor Evans, Crs Wolfe and Paver - \$2,050 each***
- Crs J Bostock and Matla - \$2,237.50 each***
- Cr Wellington - \$3,239***
- Crs D Bostock, Hammond, Leavesley, Sutton - \$3,426 each***
- Cr Dufty - \$3,814***
- Cr Holden - \$1,394***
- Cr Swann - \$1,123***

Any adjustment necessary to the current budget to be made at the quarterly budget review.

2. The conditions associated with the acquisition of IT equipment and related goods and services be as described in clauses 6 to 10 of this report and the participating elected members be required to sign an agreement subscribing to those conditions.

3. That any IT equipment purchased by or for a member under the IT allowance be subject to a condition that the purchase be made locally or sourced through a local supplier provided the total cost difference - including GST, transport and/or delivery - is not greater than 10% of the price available from any alternative source.”

is REVOKED.

Note: Unsigned revocation motion follows this report.

ITEM 1.1.3: REVOKING OR CHANGING DECISIONS MOTION FORM

In accordance with Regulation 10(1a) of the *Local Government (Administration) Regulations 1996*, we the undersigned hereby move to have Council Resolution dated 17 August 2010, Item 4.3, be reconsidered.

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

ITEM 1.1.3: COMMITTEE RECOMMENDATION 7
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT Council in accordance with Regulation 10(1a) of the *Local Government (Administration) Regulations 1996*, Council Resolution dated 17 August 2010, Item 4.3, being:

“1. The practice of making the annual IT allowance as quarterly cash payments be discontinued and replaced by providing the members with an opening IT credit as per option 2 on the attached table, as follows:

- Mayor Evans, Crs Wolfe and Paver - \$2,050 each*
- Crs J Bostock and Matla - \$2,237.50 each*
- Cr Wellington - \$3,239*
- Crs D Bostock, Hammond, Leavesley, Sutton - \$3,426 each*
- Cr Dufty - \$3,814*
- Cr Holden - \$1,394*
- Cr Swann - \$1,123*

Any adjustment necessary to the current budget to be made at the quarterly budget review.

2. The conditions associated with the acquisition of IT equipment and related goods and services be as described in clauses 6 to 10 of this report and the participating elected members be required to sign an agreement subscribing to those conditions.

3. That any IT equipment purchased by or for a member under the IT allowance be subject to a condition that the purchase be made locally or sourced through a local supplier provided the total cost difference - including GST, transport and/or delivery - is not greater than 10% of the price available from any alternative source.”

is **REVOKED**.

Reason: To ensure the practice of the provision of an Information Technology Allowance as an opening credit is rescinded.