

**5.3: CONTRACT C11008 – PROVISION OF TRAFFIC CONTROL –
VERSION 2**

Proponent : City of Albany
Responsible Officer(s) : Chief Executive Officer (F James)

IN BRIEF

- Contract C11008 – Provision of Traffic Control be AWARDED to Advanced Traffic Management for a period from the date awarded by Council until 30 June 2013, following which period the contract will be retendered.

RECOMMENDATION

**ITEM 4.1 RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council:

ACCEPT the Tender from Advanced Traffic Management and award contract C11008 for the provision of traffic control until 30 June 2013, following which the contract will be retendered.

CEO:

RESPONSIBLE OFFICER:

BACKGROUND

1. Due to an expiry of the current traffic control contract, tenders were called for the provision of traffic control for a period from the date awarded by Council until 30 June 2013. The tender is for all work necessary to provide for the safe movement of traffic and the protection of persons and property through and/or around the work sites within the City.

DISCUSSION

2. A total of eight tender documents were downloaded from the City of Albany website.
3. Two completed tender document were submitted on/before the stipulated closing date and time. The following table summarises the tenderers and overall evaluation scores applicable to each submission.

| Tenderer | Total Evaluation Score |
|--|-------------------------------|
| Albany Traffic Control Pty Ltd | 579.34 |
| Advanced Traffic Management (WA) Pty Ltd | 615.66 |

4. According to ASIC searches, Albany Traffic Control Pty Ltd is domiciled in Albany, and Advanced Traffic Management (WA) Pty Ltd is domiciled in Osborne Park, WA.
5. This information was considered, under Council's Buy Local (Regional Price Preference) Policy, in assessing the tenders.
6. The tender documents included tender evaluation criteria using the weighted attribute method. This method scores the evaluation criteria and weights their importance to determine an overall point score for each tender. The criteria are tabled below:

| Criteria | % Weight |
|-------------------------------------|-----------------|
| Cost | 40 |
| Relevant Experience | 15 |
| Key Personnel Skills and Experience | 15 |
| Tenderer's Resources | 15 |
| Demonstrated Understanding | 15 |
| Total | 100 |

7. On the basis of the total evaluation score which considers cost, relevant experience, key personnel and experience, resources and demonstrated understanding the most suitable company is considered Advanced Traffic Management.

GOVERNMENT CONSULTATION

Nil.

PUBLIC CONSULTATION / ENGAGEMENT

8. A request for tenders was published in the West Australian on 12 October 2011 and the Great Southern Weekender on 13 October 2011.

STATUTORY IMPLICATIONS

9. Regulation 11 of the Local Government (Functions and General) Regulations 1996 (Regulations) requires Council to publicly tender if the contract is, or is expected to be, more, or worth more, than \$250,000.
10. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
11. Regulation 19 of the Regulations requires Council to advise each tenderer in writing the result of Council's decision.

STRATEGIC IMPLICATIONS

12. This item directly relates to the following elements of the 2011 City of Albany Strategic Plan:

Key Focus Area

Lifestyle and Environment

Community Priority

A built environment for active lifestyles

Key Focus Area

Lifestyle and Environment

Community Priority

Road improvements

POLICY IMPLICATIONS

13. The City of Albany Tender Policy and Regional Price Preference Policy are applicable to this item.

RISK IDENTIFICATION & MITIGATION

14. The risk identification and categorisation relies on the City's Risk Management Framework.

| Risk | Likelihood | Consequence | Risk Analysis | Mitigation |
|--|------------|-------------|---------------|--|
| Non compliance with contract or business failure | Unlikely | Medium | Medium | General conditions of contract allow for contract termination on the basis of failure to supply goods & services |

FINANCIAL IMPLICATIONS

15. The value of this tender is in excess of \$250,000 and therefore the approval is referred to Council for consideration.
16. The cost per job will be included in the specific budget line item.

LEGAL IMPLICATIONS

Nil.

ALTERNATE OPTIONS

17. Council can accept or reject the tenders as submitted.

SUMMARY CONCLUSION

18. On reviewing the one submission, the evaluation team assessed Advanced Traffic Management as being the most suitable tenderer across the evaluation criteria in terms of cost, relevant experience, key personnel and experience, resources and demonstrated understanding. Advanced Traffic Management is recommended to be awarded the provision of traffic control contract.

| | |
|-----------------------------------|---|
| Consulted References | Local Government (Functions and General) Regulations 1995 Council Policy – Purchasing (Tenders & Quotes) Council Policy – Buy Local (Regional Price Preference) |
| File Number (Name of Ward) | C11008 |
| Previous Reference | |