

**5.2: CONTRACT C11009 - SUPPLY OF ASPHALT**

**Proponent** : City of Albany  
**Owner** : City of Albany  
**Responsible Officer(s)** : Chief Executive Officer (F James)

**IN BRIEF**

- Contract C11009 – Supply of asphalt be AWARDED to Gordon Walmsley Pty Ltd for a one year period, following which period the contract will be retendered.

**ITEM 5.2: RESOLUTION  
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR HORTIN  
SECONDED: COUNCILLOR SUTTON**

**THAT Council:**

**ACCEPT the Tender from Gordon Walmsley Pty Ltd and award contract C11009 for the supply of asphalt for a period of one year, following which period the contract will be retendered.**

**CARRIED 11-0  
ABSOLUTE MAJORITY**

**BACKGROUND**

1. Due to an expiry of the current asphalt supply contract, tenders were called for the provision of asphalt supply for a period of one year. The tender is for the supply and placement of hot mix asphalt surfacing on roads within the City of Albany.

**DISCUSSION**

2. A total of seven tender documents were downloaded from the City of Albany website.
3. One completed tender document was submitted on/before the stipulated closing date and time. The following table summarises the tenderer and overall evaluation score applicable to the submission.

<b>Tenderer</b>	<b>Total Evaluation Score</b>
Gordon Walmsley Pty Ltd	507.5

4. There were no non conforming tenders.
5. The tender documents included tender evaluation criteria using the weighted attribute method. This method scores the evaluation criteria and weights their importance to determine an overall point score for each tender. The criteria are tabled below:

<b>Criteria</b>	<b>% Weight</b>
Cost	55
Technical Compliance and Experience	15
Reliability	15
Quality Accreditation	15
<b>Total</b>	<b>100</b>

6. Gordon Walmsley Pty Ltd has been a previous contractor for the City of Albany and has proved a reliable local operator.
7. On the basis of the total evaluation score which considers cost, technical compliance and experience, reliability and quality Gordon Walmsley Pty Ltd is considered a suitable company.

**GOVERNMENT CONSULTATION**

Nil.

**PUBLIC CONSULTATION / ENGAGEMENT**

8. A request for tenders was published in the West Australian on 5 October 2011 and the Great Southern Weekender on 6 October 2011.

**STATUTORY IMPLICATIONS**

9. Regulation 11 of the Local Government (Functions and General) Regulations 1996 (Regulations) requires Council to publicly tender if the contract is, or is expected to be, more, or worth more, than \$250,000.

10. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
11. Regulation 19 of the Regulations requires Council to advise each tenderer in writing the result of Council's decision.

### STRATEGIC IMPLICATIONS

12. This item directly relates to the following elements of the 2011 City of Albany Strategic Plan:

**Key Focus Area**

*Lifestyle and Environment*

**Community Priority**

*A built environment for active lifestyles*

**Key Focus Area**

*Lifestyle and Environment*

**Community Priority**

*Road improvements*

### POLICY IMPLICATIONS

13. The City of Albany Tender Policy and Regional Price Preference Policy are applicable to this item.

### RISK IDENTIFICATION & MITIGATION

14. The risk identification and categorisation relies on the City's Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Non compliance with contract or business failure	Unlikely	Medium	Medium	General conditions of contract allow for contract termination on the basis of failure to supply goods & services
A vehicle accident occurs due to an unsafe environment for road users	Possible	Medium	High	The Contractor is required to submit a Traffic Management Plan prepared by an accredited person for each site of works

### FINANCIAL IMPLICATIONS

15. The value of this tender is in excess of \$250,000 and therefore the approval is referred to Council for consideration.
16. The cost per job will be included in the specific budget line item.

**LEGAL IMPLICATIONS**

Nil.

**ALTERNATE OPTIONS**

17. Council can accept or reject the tenders as submitted.

**SUMMARY CONCLUSION**

18. On reviewing the one submission, the evaluation team assessed Gordon Walmsley Pty Ltd as being a suitable tenderer across the evaluation criteria in terms of cost, technical compliance and experience, reliability and quality. Gordon Walmsley Pty Ltd is recommended to be awarded the supply of asphalt contract.

<b>Consulted References</b>	Local Government (Functions and General) Regulations 1995 Council Policy – Purchasing (Tenders & Quotes) Council Policy – Buy Local (Regional Price Preference)
<b>File Number (Name of Ward)</b>	C11009
<b>Previous Reference</b>	