

1.4: LOCAL PUBLIC NOTICE – COUNCIL MEETING CALENDAR

File Number (Name of Ward)	: (All Wards)
Disclosure of Interest	: Nil
Previous Reference	: OCM 15/11/2011 Item 1.4
Attachment	: City of Albany Meeting, Briefing & Key Date Calendar 2012/13
Appendices	: Nil
Consulted References	: <i>Local Government Act 1995 (Act), s5.25(1)(g)</i> Local Government (Administration) Regulations 1996, Reg 12.
Responsible Officer	: Chief Executive Officer (F James)

IN BRIEF

- Adopt proposed meeting schedule and give local public notice

BACKGROUND

1. Local Public Notice is to be given at least once each year of Council and Committee meetings that the public may attend, to be held in the next 12 months in accordance with reg12 of the *Local Government (Administration) Regulations 1996*

DISCUSSION

2. Subject to the change in the Local Law Meeting Procedures, the future of the Agenda Briefing Session is uncertain regarding its continuation.
3. It is proposed:
 - a. The Agenda Briefing Session be held at 7.00pm on the first Tuesday of each month (following Elected Member Workshop).
 - b. Ordinary Council Meetings are to commence at 6.00pm effective March 2012.
 - c. No ordinary meetings are scheduled for January 2013, as this is generally acknowledged to be the holiday period, with a proportion of Councillors and staff absent during this time. This also allows Council and the City of Albany time to review the past year and plan for the coming year.
 - d. A City of Albany Meeting and Briefing Calendar is attached.

RESPONSIBLE OFFICER:

STATUTORY IMPLICATIONS

4. At least once each year a local government is to give local public notice of the dates on which and the time and place at which:
- a. the ordinary council meetings; and
 - b. the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,
- are to be held in the next 12 months.

**ITEM 1.4: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT:**

THAT the following Ordinary Meetings of Council dates be APPROVED.

Month	Year	Agenda Briefing (7.00pm)	Ordinary Meeting (6.00pm)
March	2012	6/03/2012	20/03/2012
April	2012	3/04/2012	17/04/2012
May	2012	8/05/2012	22/05/2012
June	2012	5/06/2012	19/06/2012
July	2012	3/07/2012	17/07/2012
August	2012		21/08/2012
September	2012	[the future of the	18/08/2012
October	2012	Agenda Briefing	16/10/2012
November	2012	Session is	20/11/2012
December	2012	uncertain, subject to	18/12/2012
February	2013	Adoption of draft	19/02/2013
March	2013	Local Law, Meeting	19/03/2013
		Procedures. If	
		Agenda Briefing	
		Sessions are to	
		continue beyond	
		July 2012, more	
		advertising will be	
		undertaken closer to	
		that date.]	

SUMMARY CONCLUSION

5. That the proposed meeting calendar be endorsed and adopted.