

## SENIORS COMMITTEE

## MINUTES

For the meeting Held from 9.30am to 10.30am on Tuesday 17 April 2012,  
in the Civic Rooms, City Office, North Road, Albany

(File Ref: CR.MEE.2/AM1223615)

## 1.0 ATTENDANCE

<b>Councillors:</b>	
Councillor Don Duffy	Council Member and Chair
Councillor Alan Hortin	Council Member
<b>Committee Members:</b>	
Ms Middy Dumper	Community Member
Mr Michael Calton	Community Member
Ms Esme Justins	Community Member
Mr Ken Ewers-Verge	Community Member
Mr John Slattery	Community Member
<b>Staff:</b>	
Adam Cousins	Manager, Cultural and Community Development
Emily Hubble	Administrative Assistant, Community Services
<b>Apologies/Leave of Absence:</b>	
Mr David Mattison	Community Member
Ms Linda Hill	Executive Director, Community Services

Meeting was opened at 9.35am

## 2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

<p><b>ITEM 2.0: DRAFT COMMITTEE RESOLUTION</b></p> <p><b>MOVED: ESME JUSTINS</b> <b>SECONDED: MICHAEL CALTON</b></p> <p><b>THAT THE UNCONFIRMED MINUTES OF THE SENIORS COMMITTEE MEETING HELD ON 20 MARCH 2012 AS PREVIOUSLY DISTRIBUTED, BE CONFIRMED AS A TRUE AND ACCURATE RECORD OF PROCEEDINGS.</b></p>
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**3.0 DISCLOSURE OF INTEREST**  
NIL

**4.0 ITEMS FOR DISCUSSION**

**4.1 Committee Meeting Cycle**

- General discussion regarding change of meeting cycle from monthly to quarterly.
- Committee identified its purpose as focussing on smaller discrete operational items as opposed to providing council with strategic direction relating to seniors and that this would require monthly meetings.

**ITEM 4.1:MOTION**

**MOVED: KEN EWERS-VERGE**  
**SECONDED: MICHAEL CALTON**

**THAT COUNCIL RESCIND THE GOVERNANCE COMMITTEE DECISION TO CHANGE THE SENIORS COMMITTEE MEETING CYCLE FROM MONTHLY TO QUARTERLY. THAT COUNCIL ENDORSE THE SENIORS COMMITTEE MEETING CYCLE AS MONTHLY.**  
**CARRIED 7-0**

**4.2 North Rd Project Update**

No update. AC to confirm details with the Executive Director of Works and Services.

**4.3 Let's Get Alarmed Project**

Agreed to park Project. Cr Duffy noted he had no response from Apex as yet. Project to be reviewed at September meeting.

**5.0 ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

**5.1 South West Active Research Project**

John Slattery discussed this project and there was general discussion regarding whether this would be an appropriate project for the Great Southern region in the future.

**5.2 Tertiary Institutions in Albany.**

Discussion regarding options for exploring opportunities for Tertiary Institutions to expand their curriculum in Albany to include seniors focussed courses and programs.

**5.3 Mount Melville Car Park**

Chair has spoken to Steve Grimmer regarding this matter. Chair noted bays in unsafe/unreasonable condition. SG to paint bays on bitumen as an interim measure.

**6.0 GENERAL DISCUSSION**

**6.1 Dine for Dementia**

AC discussed a possible Dine4Dementia event in the last week of June. General discussion and noted this would be beneficial to the community as well as the committee.

**6.2 Lockyer Primary School**

Chair has had no response from Primary school regarding lights for crossing. Deputy Principal away on school break, to be contacted on return.

**6.3 Middleton Beach Access to Wheelchair**

AC advised of known matter regarding key access and whether or not the cafe will continue to be the key holder. CoA Security to be other option to additional key holder for the public to call.

**6.4 Advertisement of Senior's Committee in local paper**

AC to follow up on media release in paper regarding the re-establishment of Seniors Committee.

**7.0 DATE OF NEXT MEETING:**

15 May 2012

**8.0 CLOSURE OF MEETING**

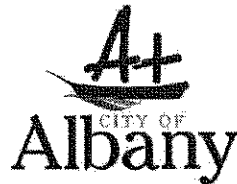
The Chair declared meeting closed at 10.30am.

CONFIRMED: CHAIRPERSON



DATE:

15, 5, 12



**CITY OF ALBANY SENIORS  
ADVISORY COMMITTEE**

(File Ref: CR.MEE.2/AM1119417)

**MINUTES**

for the meeting held at 10.00am on Thursday, 18 August 2011  
in the Margaret Coates Boardroom

**DECLARATION OF OPENING AT 10.05am**

**1. ATTENDANCES:**

**Chair:** Cr Don Dufty  
**Councillors:** Cr Chris Holden

**Community members:**  
Celia Barnesby Senior Citizen Centre (Meals on Wheels)  
Michael Calton National Seniors Australia  
Middy Dumper Seniors Community Representative  
Patsy Ranger Over 50's Recreation Association  
David Mattinson Association of Independent Retirees  
Esme' Justins Albany Breaksea Ladies Probus Club

**Staff:**  
Linda Hill Community Services Leader  
Amanda Porritt Community Development Administration Office

**Apologies:**  
Colleen Tombleson Lions Community Care Centre  
Ruth Watson Seniors Community Representative

**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**ITEM 2.0 – COMMITTEE RECOMMENDATION:**

**MOVED: MICHAEL CALTON  
SECONDED: ESME' JUSTINS**

The minutes of the previous Seniors Advisory Committee meeting held on the 16 June 2011, previously distributed, to be **CONFIRMED** as a true and accurate record of proceedings.

**Carried: 8/0**

Presiding Member	
EMT Member Responsible for Committee:	Linda Hill

**3. DISCLOSURE OF INTEREST**  
NIL

**4. ITEMS FOR DISCUSSION**  
NIL

**5. BUSINESS ARISING FROM PREVIOUS MINUTES:**

**5.1.1 Housing for Life Guidelines**

The Disability Services Commission (DSC) is developing a Liveable Housing Report. Utilising information from the DSC project may be of assistance when developing the Housing for Life Guidelines.

A meeting will be called for the working group to progress this initiative.

**ACTION:** Linda to request DSC report for use by Housing for Life working group.

**5.1.2 Peace Park**

Amanda confirmed that the Peace Park will have accessible paths leading up to the bench seating.

**5.1.3 Seniors Week**

Seniors Week Photography project has been cancelled, see June 2011 minutes. Suggestion was made to move this project to Seniors Expo.

**5.1.4 Seniors Circuit**

The Seniors Circuit has been included as a proposal as part of the Centennial Park Recreational Precinct. The Master Plan and Feasibility study are being finalised. Committee expressed concern regarding ongoing availability of funding for equipment if project is delayed.

**ACTION:** Amanda to follow up on the funding availability for this project with GP Network.

**5.1.5 Skywest – Resident Fare Scheme and Seniors Fare**

Committee discussed their concerns regarding the Seniors fare structure.

**ACTION:** Steve Johnson, local representative for Skywest to be invited to the September Seniors Advisory Committee meeting to provide information on fare structure.

**ACTION:** Linda to advise regarding possibility to attend Department of Transport consultation in September.

**6.1 SENIORS ADVISORY COMMITTEE ACTION SHEET**

**6.2.1 Flashing Lights Indicating School Zones and Pedestrian Lights**

The Chair will approach the Deputy Principal from Lockyer Primary School regarding submitting request to have flashing lights installed on South Coast Hwy to notify of School zones.

**6.2.3 ACROD Bays**

ACROD bays are being progressively installed in the CBD. Question was raised regarding the bays at the Post Office and the Library.

**ITEM 6.2.3 - MOTION:**

**MOVED: Esme Justins**

**SECONDED: David Mattinson**

The Committee request the CEO to correspond with Sanford Road Post Office proposing the ACROD bay be moved from its current location to a safer, more user friendly location.

**Carried: 8/0**

**Action:** Linda to discuss staff parking requirements and provision of ACROD bays with Library Manager.

**6.2.4 Seniors Expo - March 2012**

Sponsorship still has not been secured, a deadline has been given to potential sponsors to indicate their interest by 31 August 2011. If sponsorship is not secured by this date, cancellation or a change of date for the Seniors Expo 2012 will need to be explored.

**6.2.5 North Road Pedestrian Crossing Point**

Concerns were raised regarding the previously discussed changes to the North Road Pedestrian Crossing Points.

**ITEM 6.2.5 MOTION:**

**MOVED: Michael Calton**

**SECONDED: Cr Chris Holden**

The Committee request CEO provide a report to the Committee on the progress of actions in the email from Kevin Ketterer dated 6 April 2011 regarding north Road Shopping Precinct.

**Carried: 8/0**

**ITEM 6.2.5 – COMMITTEE RECOMMENDATION:**

**MOVED: Michael Calton**

**SECONDED: Cr Chris Holden**

That the Seniors Advisory Committee recommend to Council that a pedestrian crossing with flashing lights is installed on North Road within the shopping precinct.

**Carried: 8/0**

**6.2 CORRESPONDENCE IN:**

- Letter from Director General – 28 June 2011 (attachment 3)
- Letters between Peter Watson and Minister for Transport regarding flashing lights in school zones – 13 April 2011 (attachment 4)
- Email from SkyWest – 7 July 2011 (attachment 5)
- Email from Manger Age Care – 5 July 2011 (attachment 6)

**6.3 CORRESPONDENCE OUT:**

- Letter to Albany Community Care – 24 June 2011 (attachment 7)
- Letter to APEX – 24 June 2011 (attachment 8)
- Letter to Bunnings – 24 June 2011 (attachment 9)
- Letter to Peter Watson – 24 June 2011 (attachment 10)
- Letter to Kim Buttfield – 24 June 2011 (attachment 11)
- Letter to Manager Great Southern Population Health – 24 June 2011 (attachment 12)

**7. NEW AGENDA ITEMS**

**7.1 New Appointment – Seniors Advisory Committee**

**ITEM 7.1 - COMMITTEE RECOMMENDATION:**

**MOVED: Celia Barnesby**

**SECONDED: Patsy Ranger**

That Council accept the nomination of Sally Rose, Senior Social Worker and ACAT Coordinator from the Great Southern Aged Care Unit to fill the vacant position of seniors service agencies representative on the Seniors Advisory Committee.

**Carried: 8/0**

**7.2 Additional Seating at Elizabeth St Jetty Lawn Area**

**ITEM 7.2 - COMMITTEE RECOMMENDATION :**

**MOVED: Cr Chris Holden**

**SECONDED: Esme' Justins**

That the Seniors Advisory Committee recommend to Council that a second bench seat be installed (with a back) at the jetty end of the Elizabeth Street Lawn area.

**Carried: 8/0**

**8. DATE OF NEXT MEETING**

Thursday 15 September 2011 at 10.00am – Margaret Coates Boardroom.

**9. CLOSURE OF MEETING**

11:05am

**CONFIRMED: CHAIRPERSON**



**DATE:**

30, 3, 12



## SENIORS COMMITTEE

## MINUTES

For the meeting held from 9.30am on Tuesday 20 March 2012,  
in the Civic Rooms, City Office, North Road, Albany

(File Ref: CR.MEE.2/AM1256549)

**MEETING OPENED**

The Chair declared the meeting open at 09:38am.

**1.0 ATTENDANCE**

<b>Councillors:</b>	
Councillor Don Dufty	Council Member
Councillor Alan Hortin	Council Member
<b>Committee Members:</b>	
Ms Middy Dumper	Community Member
Mr Michael Calton	Community Member
Ms Esme Justins	Community Member
Mr Ken Ewers-Verge	Community Member
Mr David Mattison	Community Member
<b>Staff:</b>	
Adam Cousins	Manager, Cultural and community Development (MCCD)
Naomi Williams	Administrative Assistant, Community Services (Minute Taker)
<b>Apologies/Leave of Absence:</b>	
Ms Linda Hill	Executive Director, Community Services
John Slatterly	Community Member

**2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**ITEM 2.0: COMMITTEE RESOLUTION  
MOVED: ESME JUSTINS  
SECONDED: DAVID MATTISON**

**THE MINUTES OF THE PREVIOUS SENIORS COMMITTEE MEETING HELD ON THE 18 AUGUST 2011 AS PREVIOUSLY DISTRIBUTED, TO BE CONFIRMED AS A TRUE AND ACCURATE RECORD OF PROCEEDINGS.**

**3.0 DISCLOSURE OF INTEREST**

NIL



**4.0 ITEMS FOR DISCUSSION**

**4.1 Election of Chair**

**ITEM 4.1: RESOLUTION**

**MOVED COUNCILLOR HORTIN**  
**SECONDED ESME JUSTINS**

**THAT COUNCILLOR DUFTY BE Elected CHAIR OF THE SENIORS COMMITTEE**

**CARRIED 6-0**

**4.2 Confirm Terms of Reference**

Terms of reference reviewed, discussed Quorum and TOR will need to be passed by Governance Committee.

**ACTION:** TOR to be presented to Governance Committee for approval.

**4.3 Discuss Meeting and Agenda Settlement Procedure**

Procedure for agenda settlement and distribution of minutes discussed.

**4.4 Housing for life guidelines**

MCCD reviewed with Committee and advised will be ready in April/May for committee's review and input.

**4.5 North Rd Update**

MCCD provided an update on the progress of planning and development for Traffic Management in North Rd between Kampong Road and Minerva Street. MCCD noted:

- Initial consultation with Main Roads has taken place. Main Roads have confirmed that a pedestrian crossing is not recommended for a dual carriageway;
- The City is engaged in a comprehensive review of the traffic management of the site led by Paul Roberston an experienced Civil Engineer. The review will focus on community and road user safety;
- A report is being developed for completion by the end of May;
- A recommendation will be put forward to Council for required works as part of the 2012/2013 budget.

**ACTION:** North Rd traffic management to be a standing agenda item for the Seniors Committee. Secretariat to provide project updates as required.

**4.6 Let's Get Alarmed project update**

Committee noted that this was a successful project. Seniors Committee to conduct some preliminary research to determine whether to continue with the program.

**ACTION:** David Mattinson to liaise with Bunnings re ongoing support.

**ACTION:** Don Dufty to liaise with Apex re ongoing support.

**5.0 ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

**5.1 Flashing Lights Indicating School Zones and Pedestrian Lights for Mount Lockyer Primary School**

The Chair is to return to Mount Lockyer Primary for an update and inform members at next meeting.

**5.2 Seniors Expo**

Seniors Committee to consider whether this is a program they would like to pursue in the future.

**5.3 Have a Go Day**

Seniors Committee to consider whether this is a program they would like to pursue in the future.

**5.4 Unsafe Pathways and Car Parks**

Committee members discussed issues with multiple pathways and carparks including the Princess Royal Fortress amphitheatre and Mount Melville car park.

**6.0 GENERAL DISCUSSION**

**6.1 Reports and Papers**

MCCD discussed latest reports from Federal and State Government related to Senior's including:

- The Federal Governments Advisory Panel on the Economic Potential of Senior Australians report: *Realising the Economic Potential of Senior Australians - turning grey into gold;*
- The State Government - Department for Communities Report: 2011 Profile of WA Seniors – *Current Issues and Projected Trends.*

**ACTION:** An email will be sent providing a website links for Committee Members to view these reports at their discretion.

**6.2 Council of Ageing Western Australia Conference**

MCCD advised the COTA conference will be held in Perth Thursday 21 and Friday 22 June 2012 at the Tradewinds Hotel Fremantle.

**6.3 Seniors Week**

MCCD advised that seniors week is scheduled for 11 November to 18 November 2012.

**6.4 Advertise re-establishment of Senior's Committee in local paper**

Committee discussed regular promotion of Seniors committee meetings.

**ACTION:** MCCD to draft media release advising of new Seniors Committee with Councillor contact details.

**6.5 City Of Albany - Community Development Staff**

MCCD advised of CoA Community Development staff:

Tammy Flett: Senior Community Development Officer  
Rani Param: Community Development Officer

**6.6 Census Results**

General discussion on numbers of Senior's in the community. MCCD advised that Census figures will be released in July.

**6.7 Plant Trees for Senior's turning 100**

Discussion regarding whether council was still supporting the planting of trees for Community members turning 100 and whether Seniors Committee members were invited to these ceremonies.

**7.0 DATE OF NEXT MEETING:**

**Next scheduled meeting 15 May 2012**

Senior's Committee members noted that they would like to hold monthly meetings. The Terms of Reference (TOR) will need to be revised to reflect this and be approved by the Governance Committee. The proposed date for the next meeting assuming a monthly meeting schedule is 17 April 2012.

**ACTION:** MCCD to amend TOR for presentation to Governance Committee for approval.

**8.0 CLOSURE OF MEETING**

The Chair declared the meeting closed at 10:45am.

CONFIRMED: CHAIRPERSON  DATE: 17 / 4 / 12