



**CULTURAL AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES**

For the meeting held from 4.00pm to 5.00pm on Tuesday 27 March 2012,
in the Margaret Coates Boardroom, City Office, North Road, Albany

(File Ref: CS.MEE.6/AM1223378)

1.0 ATTENDANCE

Councillors:	
Councillor Chris Holden	Councillor
Councillor Don Dufty	Councillor
Councillor Sarah Bowles	Councillor
Committee Members:	
Ms Rachel Wilsher-Saa	Community Representative
Dr Dell Dennis	Community Representative
Ms Dianne Loftus-Taylor	Community Representative
Mr Tim Riessen	Community Representative
Staff:	
Ms Faileen James (FJ)	Chief Executive Officer
Ms Linda Hill (LH)	Executive Director, Community Services
Adam Cousins (AC)	Manager, Cultural and community Development
Apologies/Leave of Absence:	

**2.0 DISCLOSURE OF INTEREST
NIL**

3.0 ITEMS FOR DISCUSSION

- LH introduced meeting and provided an overview of Community Services at the City of Albany.
- Round table committee member introductions.

3.1 Election of Chair

ITEM 3.1: RESOLUTION

**MOVED COUNCILLOR DUFTY
SECONDED COUNCILLOR HOLDEN**

**THAT COUNCILLOR BOWLES BE Elected CHAIR OF THE CULTURE AND
COMMUNITY DEVELOPMENT COMMITTEE**

CR BOWLES ACCEPTED NOMINATION

- Cr Bowles commenced as Chair of Committee.

3.2 Committee Terms of Reference

- LH reviewed Terms of Reference.
- LH and FJ clarified meeting cycle as quarterly.
- LH clarified standing orders.
- LH clarified quorum.

3.3 Meeting and Agenda Settlement Procedure and Committee Administration and Communication

- Discussion held regarding distribution of Committee contact details to all Committee members. Agreed to distribute contact emails only.

ACTION: Secretariat to coordinate distribution of Committee contact list with emails only.

- Review of agenda settlement process. AC reviewed process and timeline for agenda settlement.

Discussion regarding ANZAC Centenary.

- Cr Holden clarified that Council were considering ANZAC matters separately from the CCD Committee.
- FJ clarified City's approach to ANZAC.
- Dr Dell Dennis commented that there appeared to be less people in the CBD comparatively to 5 years ago and the ANZAC Centenary may be important in regard to enhancing the vibrancy of the CBD.
- Chair asked LH and AC to clarify proposed community involvement in ANZAC.
- LH clarified there were two distinct components to the project: Infrastructure Build and Management/Events.
- Chair requested that an update on ANZAC Centenary projects be added as a standing agenda item for the committee.

ACTION: Secretariat to include ANZAC Centenary projects as a standing agenda item and to update the Committee on project progress.

3.4 Art Exhibitions/Competitions

- Cr Holden discussed art awards currently delivered by the City of Albany and distributed a paper for review (see attachment 1).
- General discussion by the Committee regarding the purpose, goals and objectives of the awards and whether these were being achieved including discussion on cost and benefits.
- The Chair noted further information was required for the Committee to form a position including:
 - History of prizes;
 - Current status and outcomes; and
 - Budget information.

AGENDA ITEM 1.1.4 REFERS

Once this information was available the Committee could review the exhibition/prizes and look at possible options.

- Chair noted that the review needed to be conducted prior to a Committee recommendation to Council.

ACTION: Secretariat to prepare a report for the Committee on current City of Albany Exhibitions and Art Prizes including history, outcomes and cost.

NOTED: Dianne Loftus-Taylor strongly objected to all three recommendations in the paper distributed by Cr Holden. Commented that all the facts are not known for an informed decision to be made.

3.5 Sportsperson of the Year Awards

- AC discussed sportsperson of the year awards and requirement for a Committee member to be on the selection panel.
- Ms Rachel Wilsher-Saa nominated for this role.

ACTION: Secretariat to advise Ms Rachel Wilsher-Saa of dates of section panel meetings and associated requirements.

3.6 Australia Day Awards

- AC discussed Australia Day Awards and requirement for a Committee member to be on the selection panel.
- Cr Sarah Bowles, Cr Don Dufty, Dr Dell Dennis and Mr Tim Riessen nominated for this panel.

ACTION: Secretariat to advise Cr Sarah Bowles, Cr Don Dufty, Dr Dell Dennis and Mr Tim Riessen of dates of section panel meetings and associated requirements.

4.0 ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

4.1 Kite Surfing

- Chair raised regulation of designated Kite Surfing Recreational Zones. Requested a future report on options for the development of a City position on designated Kite Surfing Recreational Zones.

ACTION: Secretariat to discuss with Manager of Recreation Services, Cameron Woods and FJ to develop timeline for possible future report on Kite Surfing Recreation Zones.

5.0 GENERAL DISCUSSION

5.1 Committee Evaluation

- Discussion regarding how the Committee was going to measure its effectiveness.
- Chair noted that a standing agenda item should be:
Is the committee serving the Terms of Reference?

AGENDA ITEM 1.1.4 REFERS

- Ms Rachel Wilsher-Saa noted that a future discussion should be held around the Committees understanding of culture and community development more broadly and within the Albany context.

ACTION: Secretariat to add standing agenda item as: Is the committee serving the Terms of Reference?

ACTION: Secretariat to add agenda item for next meeting on culture and community development.

5.2 Duration of meetings

- Discussion regarding duration of meetings and given the change to quarterly meetings if 1hr was sufficient. Agreed that meetings should be scheduled for 2hrs from 3.30pm - 5.30pm.

ACTION: Secretariat to schedule meetings for 2hrs and confirm meeting room availability.

5.3 Town Hall and Albany Art Prize

- LH reviewed development at the Town Hall and advised that the Albany Art Prize was opening on Saturday 31 March 2012.

5.4 Jack Family Trust

- Ms Dianne Loftus-Taylor tabled whether the Jack Family Trust should be invited to a future meeting as part of discussion around the Albany Art Prize.
- LH noted it would be appropriate for the Committee to review the future report on Art Exhibitions and prizes prior to any discussion with the Jack Family Trust.

6.0 DATE OF NEXT MEETING

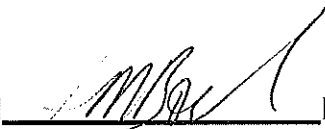
- Discussion held regarding the date of the next meeting given change to quarterly schedule.
- Agreed to schedule a meeting prior to May.

ACTION: Secretariat to confirm a meeting date with the Chair.

7.0 CLOSURE OF MEETING

Meeting closed at 5.25pm

CONFIRMED: CHAIRPERSON



DATE: 24, 4, 12