

18/02/2013

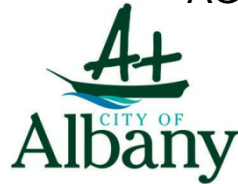
\*\*REFER DISCLAIMER\*\*

**1.1.1: GOVERNANCE COMMITTEE**

**Proponent** : City of Albany  
**Attachments** : Minutes of Governance Committee meeting held on 26 November 2012  
**Responsible Officer(s)** : Acting Chief Executive Officer (G Foster)

**ITEM 1.1.1: COMMITTEE RECOMMENDATION  
VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT the confirmed minutes of the Governance Committee Meeting held on 26 November 2012 be RECEIVED.**



## GOVERNANCE COMMITTEE

## MINUTES

For the meeting held 5.30pm Monday 26 November 2012,  
in the Margaret Coates Boardroom, City Office, North Road, Albany

**(File Ref: CM.MEE.6/AM1267463)**

**Terms of Reference:** *The Committee is established under section 7.1A of the Local Government Act 1995 (the Act) and its Regulations. The Committee does not have any delegated authority from Council.*

## 1.0 ATTENDANCE

<b>Mayor</b>	D Wellington(Chair)
<b>Councillors:</b>	
R Hammond	Member
S Bowles	Member
G Gregson	Member
R Sutton	Member
C Holden	Member
A Hortin	Member
V Calleja	Member
D Dufty	Member
G Stocks	Member
Y Attwell	Member
<b>Staff:</b>	
Acting Chief Executive Officer	L Hill
Executive Director Planning & Development Services	D Putland
Executive Director Corporate Services	G Adams
Executive Director Works and Services	S Grimmer
Executive Director Community Services	C Woods
Minutes	C Crane
<b>Apologies/Leave of Absence:</b>	
C Dowling	Member
D Bostock	Member

**2.0 CONFIRMATION OF MINUTES**

**ITEM 2.0: RESOLUTION**

**MOVED: COUNCILLOR GREGSON  
SECONDED: COUNCILLOR CALLEJA**

**THAT the minutes of the Governance Committee Meeting held on 22 October 2012, as previously distributed, be accepted as a true and accurate record of proceedings.**

**CARRIED 11-0**

**3.0 STANDING ITEMS**

3.1 Staff Movements

**ITEM 3.0: RESOLUTION**

**MOVED: COUNCILLOR HORTIN  
SECONDED: COUNCILLOR GREGSON**

**THAT the Staff Movements Report for October 2012 be NOTED.**

**CARRIED 11-0**

**4.0 ITEMS FOR DISCUSSION**

**ITEM 4.1: RECOMMENDATION**

**MOVED: COUNCILLOR STOCKS  
SECONDED: COUNCILLOR HOLDEN**

**THAT the proposed Council and Committee Meeting schedule for 2013 be ACCEPTED.**

**CARRIED 10-1**

**Record of Vote**

Against the Motion: Councillor Dufty

**4.2 Legal Advice Provided by McKay Legal regarding Council responsibilities under Occupational Safety and Health legislation.**

A verbal update was provided by Executive Director Corporate Services, as an adjunct to the copy of the legal advice already provided to the Committee.

**4.3 Code of Conduct**

**ITEM 4.3: RECOMMENDATION**

**MOVED: COUNCILLOR BOWLES  
SECONDED: COUNCILLOR CALLEJA**

**THAT the Code of Conduct will in future apply to City of Albany Staff, Volunteers and Councillors**

**CARRIED 11-0**

## AGENDA ITEM 1.1.1 REFERS

### **4.4 Occupational Safety and Health Update.**

Executive Director Corporate Services provided the meeting with a verbal update.

### **4.5 Concerns pertaining to Public Officer Misfeasance-Councillor Hammond**

This item was discussed after all staff had left the meeting.

6.15pm Staff left the meeting.

### **5.0 ITEMS TO BE DISCUSSED AT NEXT MEETING**

**6.0 GENERAL DISCUSSION** (in the absence of staff).

**7.0 DATE OF NEXT MEETING:** to be advised.

**8.0 CLOSURE OF MEETING**