

1.1.4: AIRPORT EMERGENCY COMMITTEE

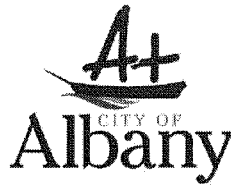
File Number (Name of Ward) : CS.MEE.2
Proponent : City of Albany
Appendices : Minutes of the Airport Emergency Committee 5 December 2012
Responsible Officer : Acting Executive Director Community Services (C Woods)

IN BRIEF

- Receive the minutes of the Airport Emergency Committee.

**ITEM 1.1.4: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

The CONFIRMED minutes of the Airport Emergency Committee meeting held on Wednesday 5 December 2012, be RECEIVED.



AIRPORT EMERGENCY COMMITTEE

MINUTES

For the meeting held from 8.30 am to 10.00am on Wednesday 5 December 2012,
In the Civic Rooms, City Office, North Road, Albany

(File Ref: CS.MEE.2/AM1328509)

1.0 ATTENDANCE

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

ITEM 2.0: COMMITTEE RESOLUTION

**MOVED: MARK FAIRCLOUGH
SECONDED: STEVE CHILDS**

THE UNCONFIRMED MINUTES OF THE AIRPORT EMERGENCY COMMITTEE MEETING HELD ON 27 SEPTEMBER 2012 AS PREVIOUSLY DISTRIBUTED, BE CONFIRMED AS A TRUE AND ACCURATE RECORD OF PROCEEDINGS.

**3.0 DISCLOSURE OF INTEREST
NIL**

4.0 ITEMS FOR DISCUSSION

4.1 AIRPORT EMERGENCY EXERCISE – BIRD STRIKE

Through the chair, Mark Fairclough presented post exercise analysis report to committee with regards to emergency exercise; overall exercise ran well with the majority in attendance. Response time worked well, ½ hr response time for BFB.

Problems encountered were that of the Incident Management Team - Communications plans. St John Ambulance also identified of not being on the same radio frequency as the other emergency services, could prove to be a problem if need to be contacted by radio in an emergency.

It was noted that Department Child Protection representative has been appointed.

Feedback from City of Albany Airport Reporting Officer including questioning of the closure of the entire runway for the exercise could have caused problems if aircraft required landing. Also identified are problems with the internet 3G card problems on the day, not just in this exercise but also other WAPOL incidents.

4.2 BLACK CAT CREEK FIRE

Through the chair, Stuart Jamieson informed the committee an investigation was still in progress, currently a coroner's investigation. City of Albany, Department of Environment and Conservation and Department Fire and Emergency Services currently in process of WorkSafe Investigation and producing external reports.

Since the incident, City of Albany has a process introduction in place, Council has requested a quote to source and purchase over-burn blankets for all fire-fighting utilities. Currently in the reinstatement process of the trucks that have been destroyed.

AGENDA ITEM 1.1.4 REFERS

A post-incident assessment has identified the ability to have a SJA crew & ambulance on site in the case that they are needed immediately. David Schober from SJA commented that with only 5 ambulances in Albany it is recommended to have a crew on standby. SJA was able to source extra crews from Denmark and Plantagenet Shires if required to cover the Albany City area in the case of another similar event. As the only means of aircraft rescue being the Royal Flying Doctor Service in the Great Southern, Committee questioned the use of the RAC Rescue helicopter if it was needed. This would need to be looked into more and find

5.0 ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

6.0 GENERAL DISCUSSION

6.1 TELEPHONE COVERAGE

BRMS Facilities – telephone coverage, agencies putting pressure on. Funding for telephone towers is required, LEMC to push for funding from WALGA. Current lack of communication amongst BRMS.

Action: Members of LEMC to communicate back to identify communication errors for action to WALGA

7.0 DATE OF NEXT MEETING:

8.0 CLOSURE OF MEETING

Meeting Closed: 9.58am

CONFIRMED CHAIRPERSON:

Y S Gregson

DATE:

21/3/2013