

## CSF023: STATUS OF RESCINDED COUNCIL POLICIES

**Proponent** : City of Albany  
**Attachments** : Nil  
**Responsible Officer(s)** : Executive Director Corporate Services (G Adams)

**Responsible Officer Signature:**



### STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the [City of Albany Strategic Community Plan 2023](#) and [Corporate Business Plan 2013-2017](#):
  - a. **Key Theme:** 5. Civic Leadership.
  - b. **Strategic Objectives:**
    - 5.1. To establish and maintain sound business and governance structures.
    - 5.3 To engage effectively with our community.
  - c. **Strategic Initiative:** Nil

### In Brief:

- Note the status of rescinded Council policies.

### RECOMMENDATION

**CSF023: COMMITTEE RECOMMENDATION**  
**VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT the Committee NOTE the status of the following Policies detailed in the report.**

CSF023: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR GREGSON  
SECONDED: COUNCILLOR SUTTON

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 8-0

CSF023: RESPONSIBLE OFFICER RECOMMENDATION

That the Committee NOTE the status of the following Policies detailed in the report.

**BACKGROUND**

2. At the previous Committee meeting held on 13 August 2013, Committee requested an update of the list of rescinded policies and action taken is presented to the next Committee meeting.

**REPORT**

Policy Name	Date of Rescission and Reason	Status
Operational Human Resources Policy (Adopted by Council 15/05/2007.)	Rescinded by Council on 15/11/2011. Reason: Council policy position not required. Employment of staff responsibility of CEO under the Local Government Act 1995.	Status: In Progress. Currently in full rewrite. The Occupational Human Resources component has now been fully reviewed and a final draft manual is being prepared for consolidation and distribution for comment.
Customer Service Policy (Adopted by Council 17/02/2009)	Rescinded by Council on 15/11/2011. Reason: Determined to be an operation policy.	Status: Redrafted as an Administrative Policy. <a href="#">Customer Service Policy NP097721 4.pdf</a>
Code of Conduct (Adopted by Council 21/10/2009)	Rescinded by Council on 15/11/2011. Reason: Determined to be an operation policy.	Status: Code of Conduct for Members of Council adopted 11/10/2011. New Draft - Code of Conduct for Elected Members, Staff and Volunteers. To be presented to October meeting for review.
Communications Policy (Adopted by Council 20/07/2010)	Rescinded by Council on 15/11/2011. Reason: New Policy Position.	Status: Council adopted new Policy Position 11/10/2011, Report Item 1.6.
Elected Member attendance at Conferences Policy (Adopted by Council 19/12/2006)	Rescinded by Council on 15/11/2011. Reason: New Policy Position.	Status: Council adopted new/revised Elected Member Induction Manual 11/10/2011, Report Item 1.6
Legal Representation for Elected Members, Employees and Volunteers Policy (Adopted by Council 14/12/2010)	Rescinded by Council on 15/11/2011. Reason: Replaced by Council delegation.	Status: Council adopted new policy position at 27/08/2013. Resolution Number: CSF013. <a href="#">Legal Representation for Members Employees Volunteers NP099489 3.pdf</a>
IT System Security and Information Management Policy (Adopted by Council 21/10/2008)	Rescinded by Council on 15/11/2011. Reason: Considered an administrative operational policy.	Status: Presented to this Committee meeting for review and recommendation for adoption as a Council Guideline.
Plant & Vehicle Policy (Adopted by Council 17/11/2009)	Rescinded by Council on 15/11/2011. Reason: Considered an administrative operational policy.	Status: Complete rewrite. Adopted by Executive Management Team as a Guideline, August 2013. Mayor Vehicle Allowance Policy position adopted by Council 11/10/2011. Report Item 1.6.
Service Complaint Policy (Adopted by Council 15/11/2011)	Rescinded by Council on 15/11/2011.	Status: Updated administrative policy and procedure. Unresolved Customer Complaints are

Council 21/08/2007)	Reason: Considered an administrative operational policy.	reviewed as a function of the Corporate Services & Finance Committee. <a href="#">Service Complaint Policy NP073486 4.pdf</a>
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<b>Consulted References</b>	:	<i>Local Government Act 1995</i>
<b>File Number (Name of Ward)</b>	:	(All Wards)
<b>Previous Reference</b>	:	CSF Committee 13/08/2013 - Reports