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# AGENDA

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## **ANNUAL GENERAL MEETING OF ELECTORS**

**Thursday 19 December 2013**

**6.00pm**

**City of Albany Council Chambers**

ANNUAL GENERAL MEETING OF ELECTORS  
AGENDA 19/12/2013  
\*\* REFER DISCLAIMER \*\*

**ORDER OF BUSINESS**

1. Open and Welcome
2. Introduction of Elected Members and Staff
3. Record of Attendance and Apologies
4. Confirmation of Minutes of AGM of Electors held 13 March 2013
5. Discussion of Annual Report for the 2012-13 Financial Year
6. Community Strategic Plan-Presentation
7. General Business-Opportunity for Questions
8. Closure of Meeting

The advertisement calling the meeting was published in the Albany Advertiser on 3 December 2013 and the Great Southern Weekender on the 5 December 2013, together with notices displayed on the City of Albany website.

## ELECTORS MEETING PROCEDURE

In accordance with the *Local Government Act 1995*, being:

### **5.31. Procedure for electors meetings**

*The procedure to be followed at, and in respect of, electors meetings and the methods of voting at electors meetings are to be in accordance with the regulations.*

### **5.32. Minutes of electors meetings**

The CEO is to:

- (a) cause minutes of the proceedings at an electors meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors meeting are first considered.

### **5.33. Decisions made at electors meetings**

- (1) All decisions made at an electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable-
  - (a) at the first ordinary council meeting after that meeting; or
  - (b) at a special meeting called for that purpose,

whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

The procedures for the conduct of an electors meeting are prescribed in the *Local Government Act (Administration) Regulations 1996*, being:

#### **reg 15. Matters for discussion at general electors meetings-s. 5.27(3).**

*For the purposes of the section 5.27(3), the matters to be discussed at a general electors meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.*

#### **reg 17. Voting at electors meetings-s 5.31**

- (1) *Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- (2) *All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- (3) *Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

#### **reg 18. Procedures at electors meetings-s 5.31**

*Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.*

**I. Opening and Welcome**

**2. Introduction of Elected Members and Staff**

**3. Record Of Attendance:**

**Mayor**

Dennis W Wellington

**Councillors:**

Kalgan Ward	Vacant
Kalgan Ward	J Price
Breaksea Ward	V Calleja JP
Breaksea Ward	R Hammond
Vancouver Ward	N Williams
Vancouver Ward	S Bowles
West Ward	G Gregson
West Ward	A Goode JP
Yakamia	A Hortin JP
Yakamia	R Sutton

**Staff:**

Chief Executive Officer	G Foster
Executive Director Corporate Services	G Adams
Executive Director Community Services	C Woods
Executive Director Planning and Development Services	D Putland
Executive Director Works and Services	M Thomson
Minutes	J Williamson

**Public Gallery and Media:**

**Apologies:**

Frederickstown Ward	G Stocks
Frederickstown Ward	C Dowling

**4. Confirmation of Minutes of AGM of Electors held 13 March 2013**

**ITEM 4.0: MOTION**

**THAT the minutes of the Annual General Meeting of Electors held on 13 March 2013, as previously distributed, be confirmed as a true and accurate record of proceedings.**

**5. Discussion of Annual Report for the 2012-13 Financial Year**

The Chief Executive Officer will respond to questions that were submitted in writing prior to 4pm Monday 16 December 2013.

A Question Form is attached to this agenda.

**6. Community Strategic Plan**

**7. General Business-Opportunity for Questions**

**8. Closure of Meeting**