



# **AGENDA**

## **ANNUAL ELECTORS MEETING**

**Thursday 05 February 2026  
6.00pm  
City of Albany Council Chambers**

ANNUAL ELECTORS MEETING  
AGENDA – 05/02/2026

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**ELECTORS MEETING PROCEDURE**

**Local Government Act 1995\***

In accordance with the *Local Government Act 1995*, being:

**Section 5.29. Convening electors' meetings**

- (1) The CEO is to convene an electors' meeting by giving –
  - (a) at least 14 days' local public notice; and
  - (b) each council member of at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) Local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time the notice is first given and is to continue in the prescribed way until the meeting has been held.

**Section 5.30. Who presides at electors' meetings (in part)**

- (1) The Mayor or President is to preside at electors' meetings.
- (2) If the circumstances mentioned in section 5.34(a) or (b) apply the deputy mayor or deputy president may preside at an electors' meeting in accordance with that section.

**Section 5.31. Procedure for electors' meetings**

The procedure to be followed at, and in respect of, electors' meetings and the methods of voting at electors' meetings are to be in accordance with the regulations.

**Section 5.32. Minutes of electors' meetings**

The CEO is to –

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.

**Section 5.33. Decisions made at electors' meetings**

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable-
  - (a) at the first ordinary council meeting after that meeting; or
  - (b) at a special meeting called for that purpose,whichever happens first.
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

**Local Government (Administration) Regulations 1996\***

In accordance with Part 3 of the *Local Government (Administration) Regulations 1996*:

**Regulation 17. Voting at meeting (Act s.5.31)**

- (1) Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.
- (2) All decisions at a general or special meeting of electors are to be made by a simple majority of votes.
- (3) Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.

**Regulation 18. Procedure at meeting (Act s.5.31)**

Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.

ANNUAL ELECTORS MEETING  
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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2. OPENING PRAYER

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders past, present and emerging”.*

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Mayor**

G Stocks

**Councillors:**

Councillor

P Terry Deputy Mayor

Councillor

I Clarke APM

Councillor

R Sutton

Councillor

R Stephens

Councillor

C McKinley

Councillor

T Brough

Councillor

L MacLaren

Councillor

M Lionetti

**Staff:**

Chief Executive Officer

A Sharpe

Executive Director Corporate and Commercial Services

M Gilfellow

Executive Director Infrastructure, Development & Environment

P Camins

Executive Director Community Services

N Watson

Meeting Secretary

J Williamson

**Apologies/Leave of Absence:**

#### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**DRAFT MOTION**

**THAT the minutes of the Annual Electors' Meeting held on 06 February 2025, as previously distributed, be confirmed as a true and accurate record of proceedings.**

#### 5. RECEIPT OF ANNUAL REPORT FOR THE 2024-2025 FINANCIAL YEAR

**DRAFT MOTION**

**THAT the City of Albany Annual Report for the 2024-2025 Financial Year be received.**

#### 6. PUBLIC QUESTION AND STATEMENT TIME

**Conduct of Persons at Meetings:** Members of the public attending meetings must be respectful of the Presiding Member, Council and City Officers to ensure the meeting runs efficiently.

**Prevention of Disturbance:**

- Members of the public are admitted to meetings with the understanding that no expressions of dissent, approval, conversations or other interruptions will take place during proceedings.
- Attendees must:
  - Refrain from interrupting the meeting through approval, dissent or conversation.
  - Conduct themselves appropriately and follow directions if asked to leave.
  - Avoid obstructing access to the meeting or causing disturbances.

**Public Question Time.** In accordance with clause 4.2 (Procedures for public question time) and clause 8.3 (Where this local law does not apply or is silent) of the *City of Albany Standing Orders Local Law 2014 (as amended)*:

- Public Question Time is limited to 30 minutes, extendable at the discretion of the Presiding Member.
- The Presiding Member may decline to respond to a question if:
  - The same or a similar question was asked at a previous meeting.
  - The question or statement is offensive, unlawful or defamatory. The Presiding Member may request that it be rephrased to ensure that it is appropriate.

**Contents of Minutes** As per the *Local Government (Administration) Regulations 1996*, regulation 11:

- The minutes of the meeting will include a summary of questions raised during Public Question Time and a summary of any responses provided.

**Documents Tabled at Meetings.** Documents tabled during Public Question Time or Reports of Members will not be included in the minutes. The minutes will note who tabled the document and will provide a document reference number.

#### 7. CLOSURE OF MEETING