



MINUTES

COMMERCIAL, COMMUNITY AND CORPORATE SERVICES COMMITTEE

10 October 2017

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

Commercial, Community and Corporate Services Committee

(1) **Functions:** The Committee is responsible for the following functions:

Commercial Services:

Considering and recommending to Council ways to strengthen the local Albany economy.

The delivery of “*Smart, Prosperous and Growing Objectives*” contained in the City of Albany Strategic Plan:

- Foster links between education, training and employment that support economic development.
- Strengthen our region’s economic based.
- Develop and promote Albany as a unique and sought after visitor destination.

Community Services:

The delivery of “*Sense of Community Objectives*” contained in the City of Albany Strategic Plan:

- Build resilient and cohesive communities with a strong sense of place and community spirit.
- Create interesting places, spaces and events that reflect our community’s identity, diversity and heritage.
- Develop and support an inclusive and accessible community.
- Provide advice on effective ways to engage and report progress to the Community.

Corporate Services:

Monitoring and commenting on the financial health and strategies of Council.

The delivery of “*Civic Leadership Objectives*” contained in the City of Albany Strategic Plan:

- Establish and maintain sound governance structures.
- Provide strong, accountable leadership supported by a skilled and professional workforce.
- Engage effectively with our community.
- Governance:
 - Review of Council's policies;
 - Supporting Elected Members in their governance role;
 - Developing amendments to existing, or new, local laws;
 - Consideration of the Council's draft Strategic Plan;
 - Consideration of the Council's draft Annual Report;
 - Matters pertaining to the conduct of the Council's Annual General Meeting;
 - Consideration of the proposed meeting schedule for Council and its Committees;
 - Receiving reports from Council representatives on outside bodies, and from other bodies as determined by Council; and
 - Considering matters not falling within the terms of reference of any other Council committee.
- Service Complaint Internal Review: Responsible for reviewing unresolved service complaints, in accordance with the Service Complaints Policy.

(2) **It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community; and
- (g) Making recommendations to Council.

(3) **Membership:** Open to all elected members

(4) **Meeting Schedule:** Monthly

(5) **Meeting Location:** Council Chambers

(6) **Directorates:** Corporate Services, Community Services, Commercial Services

(7) **Executive Officer(s):** Executive Director Corporate Services, Executive Director Commercial Services, Executive Manager Community Services

(8) **Delegated Authority:** None

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1. **DECLARATION OF OPENING** - The Chair declared the meeting open at 6:00:21 PM

2. **PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. **RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

Mayor D Wellington (Deputy Chair)

Councillors:

Member	P Terry (Chair)
Member	J Shanhun
Member	S Smith
Member	A Goode JP
Member	A Moir
Member	J Price
Member	R Hammond
Member	C Dowling
Member	R Sutton

Staff:

Chief Executive Officer	A Sharpe
Executive Director Corporate Services	M Cole
A/Executive Director Commercial Services	A Cousins
Executive Director Works & Services	M Thomson
A/Executive Manager Community Services	S Stevens
Manager Finance	D Olde
Manager Governance & Risk	S Jamieson

Meeting Secretary H Bell

Apologies:

Member	N Mulcahy
Member	B Hollingworth
Member	G Stocks

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil.		

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE: Nil.

6. PUBLIC QUESTION TIME: Nil.

7. PETITIONS AND DEPUTATIONS: Nil.

8. CONFIRMATION OF MINUTES: Nil.

MOTION

**MOVED: COUNCILLOR SMITH
SECONDED: COUNCILLOR MOIR**

THAT the minutes of the Commercial, Community and Corporate Services Committee held on 12 September 2017, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 10-0

9. PRESENTATIONS: Nil.

10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS: Nil.

**CCCS051: LOT 20 LAKE WARBURTON ROAD, PALMDALE –
MANAGEMENT OF TREE PLANTATION**

Land Description	: Lot 20 Lake Warburton Road, Palmdale on Deposited Plan 400803 comprised in Certificate of Title Volume 2837 Folio 569
Proponent	: City of Albany
Owner	: City of Albany
Attachments	: <i>Confidential Attachments – Distributed separately:</i> <ul style="list-style-type: none">• <i>Gravel Extraction Areas Map</i>• <i>Ents Forestry – Cost-benefit analysis August 2017</i>
Report Prepared By	: Senior Team Leader Property, Leasing and Customer Service (T Catherall)
Responsible Officers:	: Executive Director Corporate Services (M Cole)

CONFIDENTIAL

It is recommended that if discussion is required in regards to details contained within the Confidential Report, that the matters are discussed behind closed doors, in accordance with section 5.23(2)(c) & (e)(ii) of the Local Government Act 1995, being: a contract which may be entered into and information that has commercial value.

RECOMMENDATION

CCCS051: COMMITTEE RECOMMENDATION

**MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR SUTTON**

THAT Council

- 1. RECEIVES the cost-benefit analysis report prepared by Ents Forestry**
- 2. ENDORSES the recommendation to call for quotations from forest managers to manage the tree plantation on behalf of the City to maximise the return from the plantation.**
- 3. NOTES the City to undertake as a matter of priority Sydney golden wattle and Patterson's curse control on the lot**
- 4. NOTES that any budget variations required as a result of the above will be brought to Council for further consideration**

CARRIED 10 - 0

CCCS060: FINANCIAL ACTIVITY STATEMENT – AUGUST 2017

Proponent : City of Albany
Report Prepared by : Manager Finance (D Olde)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

CCCS060: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR SMITH

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 August 2017.

CARRIED 10-0

CCCS060: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 August 2017.

BACKGROUND

1. The Statement of Financial Activity for the period ending 31 August 2017 has been prepared and is attached.
2. In addition to the statutory requirement to provide Council with a Statement of Financial Activity, the City provides Council with a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the Investment of Surplus Funds Policy.

DISCUSSION

3. In accordance with section 34(1) of the *Local Government (Financial Management) Regulations 1996*, the City of Albany is required to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure of the local authority.
4. The requirement for local governments to produce a Statement of Financial Activity was gazetted in March 2005 to provide elected members with a greater insight in relation to the ongoing financial performance of the local government.
5. Additionally, each year a local government is to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances. Variations in excess of \$100,000 are reported to Council.
6. These financial statements are still subject to further yearend adjustments and have not been audited by the appointed auditor.

“Please note that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The ‘errors’ may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect.”

STATUTORY IMPLICATIONS

7. Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:
- I. A local government is to prepare each month a statement of financial activity reporting on the source and application of funds, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –
 - a. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - b. budget estimates to the end of the month to which the statement relates;
 - c. actual amounts of expenditure, revenue and income to the end of the month to which the statement relate
 - d. material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - e. the net current assets at the end of the month to which the statement relates.
 - II. Each statement of financial activity is to be accompanied by documents containing –
 - a. an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - b. an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - c. such other supporting information as is considered relevant by the local government.
 - III. The information in a statement of financial activity may be shown –
 - a. according to nature and type classification;
 - b. by program; or
 - c. by business unit.
 - IV. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –
 - a. presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b. recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2017/18 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 31 August 2017 has been incurred in accordance with the 2017/18 proposed budget parameters.
11. Details of any budget variation in excess of \$100,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

File Number (Name of Ward)	FM.FIR.7 - All Wards
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CCCS061: LIST OF ACCOUNTS FOR PAYMENT – SEPTEMBER 2017

Proponent : City of Albany
Attachments : List of Accounts for Payment
Report Prepared by : Senior Accounting Officer (P Martin)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

CCCS061: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR DOWLING
SECONDED: COUNCILLOR SHANHUN

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 September 2017 totalling \$7,587,437.00

CARRIED 10-0

CCCS061: RESPONSIBLE OFFICER RECOMMENDATION

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 September 2017 totalling \$7,587,437.00 10/0.

BACKGROUND

1. Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

DISCUSSION

2. The table below summarises the payments drawn from the municipal fund for the period ending 15 September 2017. Please refer to the Attachment to this report.

Municipal Fund	
Trust	\$ 35,568.00
Credit Cards	\$ 14,237.70
Payroll	\$ 1,831,205.08
Cheques	\$ 40,568.16
Electronic Funds Transfer	\$ 5,665,858.06
TOTAL	<u>\$ 7,587,437.00</u>

3. As at 15 September 2017, the total outstanding creditors, stands at \$589,800.41 and made up as follows:-

Current	\$ 330,566.69
30 Days	\$ 259,138.01
60 Days	\$ 141.01
90 Days	-\$ 45.30
TOTAL	<u>\$ 589,800.41</u>

Cancelled cheques – Cheque Number 31708 – incorrect name replaced with 31713

STATUTORY IMPLICATIONS

4. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996*, provides that payment may only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
5. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
6. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

POLICY IMPLICATIONS

7. Expenditure for the period to 15 September 2017 has been incurred in accordance with the 2017/2018 budget parameters.

FINANCIAL IMPLICATIONS

8. Expenditure for the period to 15 September 2017 has been incurred in accordance with the 2017/2018 budget parameters.

SUMMARY CONCLUSION

9. That list of accounts have been authorised for payment under delegated authority.
10. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

File Number (Name of Ward)	:	FM.FIR.2 - All Wards
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CCCS062: DELEGATED AUTHORITY REPORTS

Proponent : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared by : Personal Assistant to the ED Corporate Services (H Bell)
Responsible Officer : Chief Executive Officer (A Sharpe)

RECOMMENDATION

CCCS062: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR SMITH

THAT the Delegated Authority Reports 16 August 2017 to 15 September 2017 be RECEIVED.

CARRIED 10 - 0

CCCS062: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Delegated Authority Reports 16 August 2017 to 15 September 2017 be RECEIVED.

CCCS063: WRITE OFF RATE DEBT REPORT AS AT 30 JUNE 2017

Proponent : City of Albany
Attachments : Write Off Rate Debt Report as at 30 June 2017
Report Prepared by : Senior Finance Officer – Rates (G Shephard)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

CCCS063: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SMITH
SECONDED: COUNCILLOR MOIR

THAT Council RECEIVE the Write Off Rate Debt Report as at 30 June 2017.

CARRIED 10-0

CCCS063: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Write Off Rate Debt Report as at 30 June 2017.

**CCCS064: QUARTERLY REPORT – TENDERS AWARDED – JULY TO
SEPTEMBER 2017**

Proponent : City of Albany
Attachments : Quarterly Report – Tenders Awarded – July to September
2017
Report Prepared by : Procurement Officer (H Hutchinson)
Responsible Officer : Executive Director Corporate Services (M Cole)

RECOMMENDATION

CCCS064: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR DOWLING
SECONDED: COUNCILLOR GOODE

THAT the Quarterly Report – Tenders Awarded – July to September 2017 be RECEIVED.

CARRIED 10 - 0

CCCS064: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Quarterly Report – Tenders Awarded – July to September 2017 be RECEIVED.

CCCS065: COMMUNITY PERCEPTION SURVEY RESPONSE

Proponent	: City of Albany
Attachments	: <ul style="list-style-type: none">• Catalyse Community Score Card Report• Attachments available on City of Albany Website: www.albany.wa.gov.au
Report Prepared by	: Facilitator-Strategy and Improvement (S Grimmer)
Responsible Officer(s)	: Executive Director Corporate Services (M Cole)

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan and Corporate Business Plan:
 - a. **Key Theme: 1** Leadership
 - b. **Objective: 1.3** To engage effectively with our community.
 - c. **Community Priority: 1.3.1** Develop structures and processes that engage the community and engender community confidence and trust that their input is valued and used to inform decisions and priorities.

In Brief:

- The City recently conducted a community perception survey along with comprehensive community engagement as the basis for updating the Community Strategic Plan and supporting integrated planning documents.
- The survey has highlighted a number of areas to focus on which involve the need for improved engagement and communication.

RECOMMENDATION

CCCS065: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR MOIR
SECONDED: COUNCILLOR SHANHUN

THAT Council:

- (1) **NOTE** the Community Scorecard Report from Catalyse which summarise the results of the 2017 community perception survey.
- (2) **APPROVE** the engagement of a recognised iap2 Community Engagement Consultant to work with Council and Community Leaders to develop an engagement program that will increase community participation in setting and communicating the City's future direction and priorities.

CARRIED 10-0

CCCS065: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

- (1) NOTE the Community Scorecard Report from Catalyse which summarise the results of the 2017 community perception survey.
- (2) APPROVE the engagement of a recognised iap2 Community Engagement Consultant to work with Council and Community Leaders to develop an engagement program that will increase community participation in setting and communicating the City's future direction and priorities.

BACKGROUND

2. The City engages an independent consultant to conduct a community perception survey every 2 years.
3. Catalyse were engaged in the first half of 2017 to independently conduct the survey with the results used to inform the City's integrated planning framework documents which were adopted in September 2017.
4. Previous surveys had been conducted by phone but based on advice from Catalyse and the dwindling use of land lines it was decided that this and future surveys would be conducted by email and post.

DISCUSSION

5. The following table summarises the 2017 survey results and trends over the past 3 surveys. The index score provides a weighted average of all responses received:

Criteria	2013	2015	2017	LG Ave
Smart Prosperous and Growing	Index Score			
Albany as a place to live	70	72	83	74
Economic development and job creation	50	52	45	43
Tourism attractions and marketing	NA	73	57	NA
Education and training opportunities	56	58	53	47
Benefit from significant events	NA	68	72	NA
Clean, Green and Sustainable	Index Score			
Promote and adopt sustainable practices	50	52	54	56
Waste collection services	68	67	67	74
Management of coastal and foreshore areas	63	59	59	53
Streetscapes	53	58	60	53
Playgrounds, Parks & Reserves	59	62	73	63
Community building and halls	54	59	62	63
Public Toilets	47	49	51	49
Footpaths, cycleway and trails	54	56	56	53
Storm water drainage	46	52	53	56

Maintenance of sealed roads	47	51	41	NA
Maintenance of unsealed roads	42	45	38	NA
Traffic management and control on local roads	55	56	53	54
Management of parking	47	50	46	51
Lighting of streets and public places	NA	NA	60	57
Sense of Community	Index Score			
Library and information services	70	73	79	70
Sport and recreation facilities	61	65	75	66
Leisure and aquatic centre (ALAC)	NA	NA	73	72
Art facilities	62	65	71	68
Festivals, events and cultural activates	57	61	65	61

Criteria	2013	2015	2017	LG Ave
Sense of Community (continued)	Index Score			
Preservation and promotion of local history and heritage	60	68	68	61
Support provided to Noongar people	NA	NA	63	NA
Services and facilities for youth	50	53	49	50
Services and facilities for seniors	58	60	63	58
Services and facilities for people with disabilities	54	58	58	59
Support provided to families with pre-school children	NA	NA	55	59
Services and facilities for child day care	NA	NA	60	NA
People who have volunteered in the last 12 months	NA	53	64	57
A Connected Built Environment	Index Score			
Planning and Building approvals	44	44	45	46
City Centre Development	46	59	53	49
Area's Character and identity	61	65	67	60
Safety and Security	55	61	58	54
Natural disaster education, prevention and relief	57	58	57	58
Public health education and programs	NA	57	58	NA
Civic Leadership	Index Score			
COA as a Governing organisation	50	55	55	56
Value for money from rates	47	49	44	47
Council's leadership	45	50	50	51
How open and transparent Council processes are	42	45	43	47
How the community is consulted about local issues	45	48	45	47
City Website	59	58	58	59
Customer Service	56	59	62	59
City has communicated a clear vision	45	52	49	NA
Elected members understanding of community needs	47	57	45	NA
Staff understanding of community needs	56	62	52	NA
The City explains the reasons for its decisions	NA	NA	42	NA

Summary	2013	2015	2017	LG Ave
Smart Prosperous and Growing	59	65	60	55
Clean, Green & Sustainable	52	55	55	57
A Sense of Community	59	62	65	62
A Connected Built Environment	54	58	58	55
Civic Leadership	49	52	51	52
Average Rating	53.6	57.6	58.2	56.8

SUMMARY OF FINDINGS

- The average rating for the 2017 survey has risen slightly since the last survey and remains above the local government average.
- “Albany as a place to live”* improved from an index score of 72 in 2015 to 83 in 2017, a significant increase that demonstrates our community love where they live.
- Areas of focus that are being taken up by Council are consulting with the community on local issues and transparency with decision making. The other areas highlighted include parking, roads, footpaths, waste services and value for money from rates which remain as ongoing priorities for Council.

GOVERNMENT CONSULTATION

- The City has researched the approach taken across the Local Government sector in regards to community surveys.

COMMUNITY CONSULTATION / ENGAGEMENT

- 613 responses were collated and reported by Catalyse.
- The resulting Community Scorecard Report is appended to this item and available on the City’s web-site.

STATUTORY IMPLICATIONS

- Section 5.56(1) and (2) of the Local Government Act 1995** requires that each local government is ‘to plan for the future of the district’, by developing plans in accordance with the regulations. The advisory standard, framework and supporting guidelines stress the importance of community input into the integrated planning framework.

RISK IDENTIFICATION & MITIGATION

- The risk identification and categorisation references the City’s Risk & Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputations. Council does not adequately address issues raised by the community.	Unlikely	Moderate	Medium	Develop a suitable Community Engagement program.
Opportunity: To involve community leaders in establishing an engagement program that will increase community participation in setting future strategic direction and priorities.				

FINANCIAL IMPLICATIONS

14. While there are no direct financial implications in relation to this item, failure to meet our statutory obligations in regards to integrated planning and reporting could affect our ability to attract future State Government funding.

CONCLUSION

15. The report highlights the areas the Albany community would like the City to focus on and provides a sound basis for continual improvement within the City.

Consulted References	:	<i>Local Government Act 1995</i> Western Australian-Integrated Planning and Reporting Framework
File Number (Name of Ward)	:	CM.RVW.3 (All Wards)
Previous Reference	:	<ul style="list-style-type: none">• Councillor Strategic Workshop 2013• Councillor Strategic Workshop 2015• Councillor Strategic Workshop 2017

CCCS066: LOWER GREAT SOUTHERN ECONOMIC ALLIANCE - UPDATE

Proponent / Owner	: Lower Great Southern Alliance
Attachment	Lower Great Southern Alliance Minutes – 7 September
Report Prepared By	: Lower Great Southern Alliance – Acting Executive Director Commercial Services (A Cousins)
Responsible Officers:	: Chief Executive Officer (A Sharpe)

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Themes:**
 - 1. Leadership.
 - 2. To strengthen and grow our region's economic base.
 - **Objectives:**
 - 1.2 To provide strong, accountable leadership supported by a skilled & professional workforce.
 - 2.2 To develop and smart city that supports economic growth.
 - **Community Priority:**
 - 1.2.1 Provide positive leadership that delivers community outcomes and gains a reputation for doing what is good for Albany and the surrounding region.
 - 2.2.2 Promote Albany and the surrounding region as an ideal location to hold conferences and training events.

In Brief:

- Committee to note the minutes of the Lower Great Southern Economic Alliance September meeting.

RECOMMENDATION

CCCS066: COMMITTEE RECOMMENDATION

**MOVED: COUNCILLOR SUTTON
SECONDED: MAYOR WELLINGTON**

THAT the Committee NOTE the minutes of the Lower Great Southern Economic Alliance meeting held 7 September 2017 as outlined in Attachment 1.

CARRIED 10-0

CCCS066: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Committee NOTE the minutes of the Lower Great Southern Economic Alliance meeting held 7 September 2017 as outlined in Attachment 1.

BACKGROUND

2. The Lower Great Southern Economic Alliance (LGSEA) of the City of Albany, and Shires of Denmark and Plantagenet developed under a Memorandum of Understanding in July 2015.
3. The key pillars of the LGSEA include: Advocacy; Economic Development and Tourism and Efficiency and Consistency.

DISCUSSION

4. The LGSEA meets regularly with the last meeting held in the Shire of Plantagenet on 7 September 2017. See Attachment 1 for the minutes from this meeting.

GOVERNMENT & PUBLIC CONSULTATION

5. Not applicable to this report.

STATUTORY IMPLICATIONS

6. Not applicable to this report.

POLICY IMPLICATIONS

7. There are no policy implications at this time.

RISK IDENTIFICATION & MITIGATION

8. There are no risk associated with this report.

FINANCIAL IMPLICATIONS

9. Nil.

LEGAL IMPLICATIONS

10. Nil.

ENVIRONMENTAL CONSIDERATIONS

11. Nil.

CONCLUSION

12. That the Committee note the minutes of the LGSEA meeting held on Thursday, 5 October 2017.

Consulted References	:	Lower Great Southern Economic Alliance (LGSEA) Memorandum of Understanding dated July 2015
File Number (Name of Ward)	:	All Wards
Previous Reference	:	Nil

11. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN** – Nil.

12. **MEETING CLOSED TO THE PUBLIC**

6:36:17 PM

MOTION

**MOVED: COUNCILLOR DOWLING
SECONDED: COUNCILLOR SHANHUN**

That the meeting be moved behind closed doors to discuss item:

- 1. CCCS051 - LOT 20 LAKE WARBURTON ROAD, PALMDALE –
MANAGEMENT OF TREE PLANTATION**

CARRIED 10 - 0

6:41:38 PM

MOTION

**MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MOIR**

That the meeting come out from behind closed doors.

CARRIED 10 - 0

13. **CLOSURE** There being no further business the meeting closed at 6:42:13 PM

