

ATTACHMENTS

Commercial, Community and Corporate Services Committee

14 March 2017

6.00pm

City of Albany Council Chambers

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City of Albany
MONTHLY FINANCIAL REPORT
For the Period Ended 31st January 2017

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City of Albany
Compilation Report
For the Period Ended 31st January 2017

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 .

Overview

No matters of significance are noted.

Statement of Financial Activity by reporting nature or type

Is presented on page 3 and shows a surplus For the Period Ended 31st January 2017 of \$26,579,514.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: P Martin
Reviewed by: D Olde
Date prepared: 28/02/2017

REPORT ITEM CCCS 008 REFERS

City of Albany
STATEMENT OF FINANCIAL ACTIVITY
 (Nature or Type)
 For the Period Ended 31st January 2017

	Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues								
Rate Revenue		34,118,692	34,118,692	33,860,897	33,944,365	83,468	0.2%	▲
Grants & Subsidies	8	4,559,247	4,683,216	2,464,421	2,676,394	211,973	7.9%	▲
Contributions, Donations & Reimbursements		504,935	504,935	335,991	940,281	604,290	64.3%	▲
Profit on Asset Disposal	10	108,584	108,584	55,713	49,113	(6,600)	(13.4%)	▲
Fees and Charges		16,401,086	16,401,086	12,100,326	12,840,053	739,727	5.8%	▲
Service Charges		0	0	0	0	0		
Interest Earnings		1,042,690	1,042,690	674,767	789,453	114,686	14.5%	▲
Other Revenue		370,960	1,049,001	904,823	859,898	(44,925)	(5.2%)	
Total		57,106,194	57,908,204	50,396,938	52,099,557	1,619,151		
Operating Expense								
Employee Costs		(25,036,655)	(25,046,655)	(14,098,113)	(13,629,938)	468,175	3.4%	▼
Materials and Contracts		(18,193,633)	(18,940,565)	(9,496,861)	(9,012,332)	484,529	5.4%	▼
Utilities Charges		(1,791,020)	(1,791,020)	(972,980)	(754,023)	218,957	29.0%	▼
Depreciation (Non-Current Assets)		(15,912,428)	(15,912,428)	(9,279,956)	(9,724,420)	(444,464)	(4.6%)	▲
Interest Expenses		(938,708)	(938,708)	(476,222)	(453,119)	23,103	5.1%	
Insurance Expenses		(820,550)	(820,550)	(815,381)	(750,470)	64,911	8.6%	▼
Loss on Asset Disposal	10	(48,372)	(48,372)	0	(137,719)	(137,719)	(100.0%)	▲
Other Expenditure		(2,494,649)	(2,644,649)	(1,787,634)	(1,734,355)	53,279	3.1%	▼
Less Allocated to Infrastructure		809,491	809,491	422,619	776,590	353,971	45.6%	▲
Total		(64,426,524)	(65,333,456)	(36,504,528)	(35,419,787)	1,084,741		
Contributions for the Development of Assets								
Grants & Subsidies	8	21,040,875	20,341,115	10,221,292	9,744,711	(476,581)	(4.9%)	▼
Contributions, Donations & Reimbursements		620,000	570,000	17,493	182,287	164,794	90.4%	▲
Net Operating Result		14,340,545	13,485,863	24,131,195	26,606,768	2,227,311		
Funding Balance Adjustment								
Add Back Depreciation		15,912,428	15,912,428	9,279,956	9,724,420	444,464	4.6%	▲
Adjust (Profit)/Loss on Asset Disposal	10	(60,212)	(60,212)	(55,713)	88,606	(144,319)	162.9%	
Movement From Current to Non-Current		0	0	0	0	0		
Add back Carrying Value of Investment Land		0	0	0	0	0		
Funds Demanded From Operations		30,192,761	29,338,079	33,355,438	36,419,793	3,064,355		
Capital Revenues								
Proceeds from Disposal of Assets	10	544,219	544,219	367,331	408,460	41,129	10.1%	
Total		544,219	544,219	367,331	408,460	41,129		
Acquisition of Fixed Assets								
Land and Buildings	5	(14,273,125)	(14,119,377)	(7,633,942)	(5,040,250)	2,593,692	51.5%	▼
Plant and Equipment	5	(2,858,500)	(2,877,500)	(1,793,508)	(1,109,839)	683,669	61.6%	▼
Furniture and Equipment	5	(647,028)	(647,028)	(434,936)	(76,483)	358,453	468.7%	▼
Infrastructure Assets - Roads	5	(7,434,182)	(6,994,750)	(2,339,193)	(1,309,611)	1,029,582	78.6%	▼
Infrastructure Assets - Other	5	(12,181,788)	(11,921,007)	(6,997,832)	(3,754,689)	3,243,143	86.4%	▼
Total		(37,394,623)	(36,559,662)	(19,199,411)	(11,290,873)	7,908,538		
Financing/Borrowing								
Debt Redemption		(2,018,571)	(2,018,571)	(1,030,704)	(1,033,256)	(2,552)	(0.2%)	
Loan Drawn Down		1,500,000	1,500,000	0	0	0		
Profit on Sale of Investments		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Self Supporting Loan Issued		0	0	0	0	0		
Total		(518,571)	(518,571)	(1,030,704)	(1,033,256)	(2,552)		
Demand for Resources		(7,176,214)	(7,195,935)	13,492,654	24,504,124	11,011,470		
Restricted Funding Movements								
Opening Funding Surplus(Deficit)		1,725,566	2,078,542	2,078,542	2,075,390	(3,152)	(0.2%)	
Transfer to Reserves	9	(11,501,252)	(11,920,433)	0	0	0		
Transfer from Reserves	9	16,951,900	17,085,429	0	0	0		
Closing Funding Surplus(Deficit)	2	0	47,604	15,571,196	26,579,514	11,008,318		

REPORT ITEM CCCS 008 REFERS

City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2017

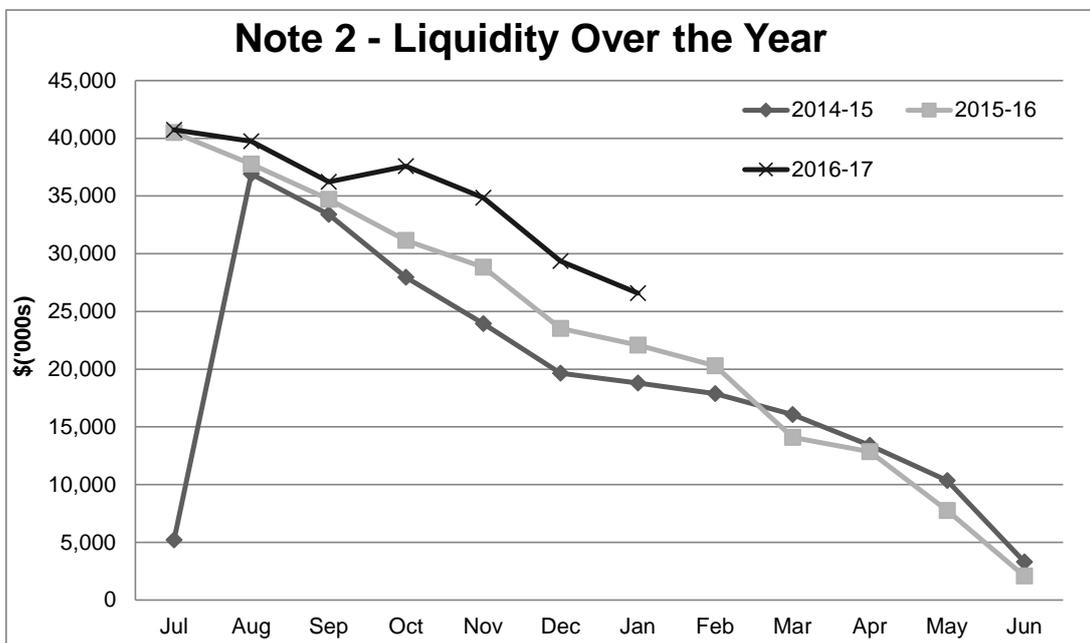
Note 1: EXPLANATION OF MATERIAL VARIANCES IN EXCESS OF \$50,000

	Var.	Var.	Timing/ Permanent	Explanation of Variance
	\$			
1.1 Operating Revenues				
Rate Revenue	83,468	▲	Permanent	Interim rates over budget. Interim rates are raised when the valuation for a specific property changes during the year, generally after a significant change or improvement. Over the course of the year this may be to budget, as it is difficult to know the increases or decreases in valuations that will occur during the year.
Grants & Subsidies	211,973	▲	Timing	Number of smaller grants. Australia Day, New Years Eve, Events, and bushfire grants.
Contributions, Donations & Reimbursements	604,290	▲	Permanent	Invoices raised for NAC/Heritage Park maintenance. Proceeds to be placed in reserve. Will be addressed in budget review.
Profit on Asset Disposal	(6,600)			No material variance.
Fees and Charges	739,727	▲	Timing	A number of areas performing well, primarily planning and waste collection fees.
Interest Earnings	114,686	▲	Timing	No one interest class. Small amounts over budget for instalment, penalty and investment interest. Interest on investment is budgeted conservatively due to the predicted low interest rates for the next year.
Other Revenue	(44,925)			No material variance.
1.2 Operating Expense				
Employee Costs	468,175	▼	Timing	EBA back pay yet to be processed (paid in February).
Materials and Contracts	484,529	▼	Timing	Primarily various components of waste contract under budget. Otherwise, no one significant variation.
Utilities Charges	218,957	▼	Timing	Timing of receipt of invoices. Expect to be to budget over the year. Synergy have had issues with invoicing for street lights (approx. \$150 000 behind YTD).
Depreciation (Non-Current Assets)	(444,464)	▲	Permanent	Depreciation over year to date budget due to Fair Value revaluation at 30th June of plant and equipment. To be addressed in January budget review. Non-cash item.
Interest Expenses	23,103			No material variance.
Insurance Expenses	64,911	▼	Timing	Insurance invoice received for 2016/17. Under budget, however, expect to be close to budget over the year as minor updates to insurance schedule are undertaken. May be some small saving based on revised wages schedule submitted.
Loss on Asset Disposal	(137,719)	▲	Timing	A budgeted amount is allowed for loss on sale of assets, however not allocated on a year-to-date basis.
Other Expenditure	53,279	▼	Timing	Primarily the cost of land sold at Cull Road brought to account - to be addressed in budget review. Balance a number of smaller items, primarily timing issue. Many items subject to budget review.
Less Allocated to Infrastructure	353,971	▲	Timing	Reflects the recent focus on capital projects, and costing of employees to those projects.
1.3 Contributions for the Development of Assets				
Grants & Subsidies	(476,581)	▼	Timing	Primarily timing of budgeted receipt of roads and bridge grants, offset by actual receipt of DSR pool grant and CCTV grant, and other smaller capital grants.
Contributions, Donations & Reimbursements	164,794	▲	Permanent	Receipt of developer contribution, budgeted later in the year.
1.4 Funding Balance Adjustment				
Add Back Depreciation	444,464	▲	Permanent	Depreciation over year to date budget due to Fair Value revaluation at 30th June of plant and equipment. To be addressed in January budget review. Non-cash item.
Adjust (Profit)/Loss on Asset Disposal	(144,319)			No material variance.
1.5 Capital Revenues				
Proceeds from Disposal of Assets	41,129			No material variance.
1.6 Acquisition of Fixed Assets				
Land and Buildings	2,593,692	▼	Timing	Awaiting completion and invoicing for new Stadium. Expect a timing difference until February/March.
Plant and Equipment	683,669	▼	Timing	Primarily timing on the changeover of cars and utes, and heavy plant.
Furniture and Equipment	358,453	▼	Timing	Timing of invoicing for VOIP telephone upgrade. Work being undertaken now.
Infrastructure Assets - Roads	1,029,582	▼	Timing	Timing in the commencement of road projects. Costs starting to be allocated to many jobs as they are commenced.
Infrastructure Assets - Other	3,243,143	▼	Timing	Timing difference between the projected completion of various Centennial Park projects and the actual completion.
1.7 Financing/Borrowing				
Debt Redemption	(2,552)			No material variance.
Loan Drawn Down	0			No material variance.
1.8 Restricted Funding Movements				
Opening Funding Surplus/(Deficit)	(3,152)			No material variance.
Transfer to Reserves	0			No material variance.
Transfer from Reserves	0			No material variance.

City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2017

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		2016-17		
Note	This Period	Last Period	Same Period Last Year	
	\$	\$	\$	
Current Assets				
	23,411,212	21,477,823	18,862,107	
	18,849,885	18,819,838	16,904,254	
4	5,681,395	9,717,148	5,545,865	
	1,737,342	1,829,294	1,883,213	
	205,605	205,605	205,605	
	487,290	306,421	197,358	
	75,525	75,525	21,895	
	229,609	229,609	303,950	
	861,827	900,339	794,058	
	51,539,689	53,561,603	44,718,306	
Less: Current Liabilities				
	(3,121,135)	(2,566,025)	(2,400,789)	
	0	(6,539)	0	
	(20,309)	(27,656)	(83,002)	
	(3,974,173)	(3,893,808)	(3,693,244)	
	(208,157)	(181,578)	(199,952)	
	(7,323,774)	(6,675,604)	(6,376,987)	
	1,014,621	1,131,866	920,037	
	(18,215,807)	(18,213,089)	(16,670,358)	
	0	0	0	
	(229,609)	(229,609)	(303,950)	
	(205,605)	(205,605)	(205,605)	
Net Current Funding Position	26,579,514	29,369,562	22,081,443	



Comments - Net Current Funding Position

City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2017

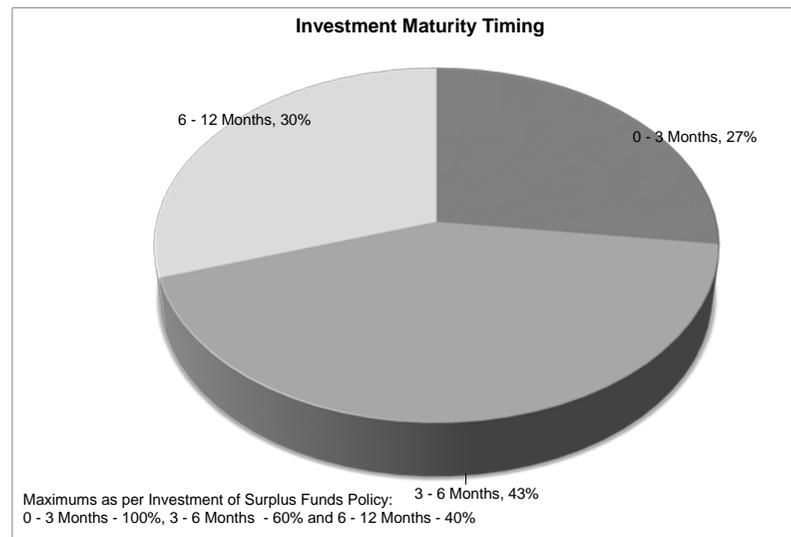
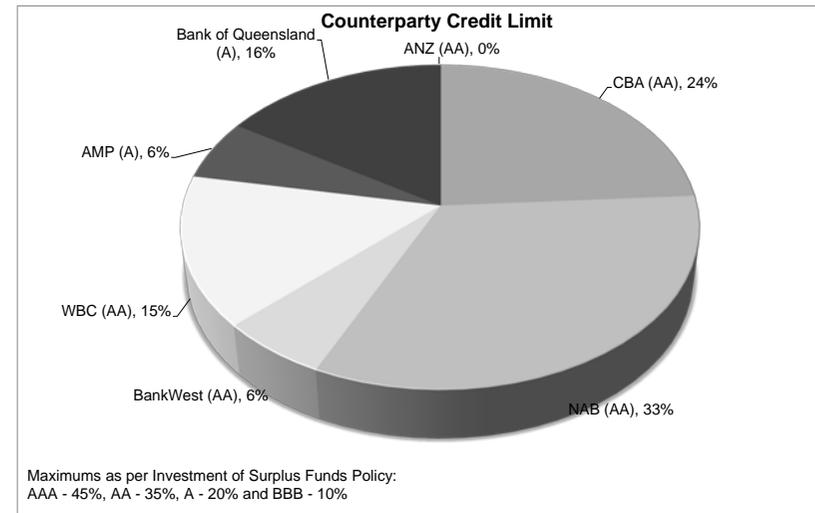
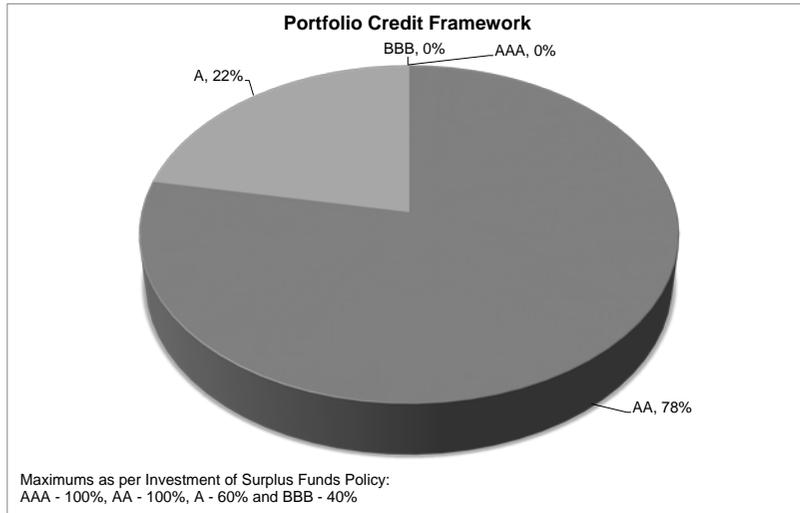
Note 3: CASH INVESTMENTS

Deposit Ref	Institution	Rating	Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Expected Interest	Amount Invested (Days)			Comparative rate		Budget v Actual				
								0 - 3 Months	3 - 6 Months	6 - 12 Months	Prior Month Interest Rate	Interest Rate at time of Report	Year to Date Budget	Year to Date Actual	Var.\$		
General Municipal																	
33822504	CBA	AA	20/09/2016	149	2.58%	2,000,000.00	21,064		2,000,000.00			0%	2.58%				
10400482	NAB	AA	23/11/2016	90	2.72%	2,000,000.00	13,414	2,000,000.00				0%	2.72%				
TD852192731-404088	AMP	A	7/12/2016	90	2.50%	2,000,000.00	12,329	2,000,000.00				2.75%	2.50%				
419304	Bank of Queensland	A	8/09/2016	180	2.70%	2,000,000.00	26,630			2,000,000.00		0%	2.70%				
777483822	NAB	AA	14/10/2016	180	2.70%	2,500,000.00	33,288		2,500,000.00			0%	2.70%				
423914	BOQ	A	14/10/2016	181	2.75%	2,500,000.00	34,092		2,500,000.00			0%	2.75%				
292412989	NAB	AA	20/01/2017	90	2.60%	2,000,000.00	12,822	2,000,000.00				2.65%	2.60%				
406973	Westpac	AA	21/12/2016	121	2.70%	2,000,000.00	17,901		2,000,000.00			2.75%	2.70%				
						Subtotal	171,540	17,000,000	9,000,000	2,000,000				189,504	239,155	49,651	
Restricted																	
10392410	NAB	AA	1/11/2016	120	2.70%	2,000,000	17,753		2,000,000			2.77%	2.70%				
10399164	NAB	AA	21/11/2016	120	2.72%	2,500,000	22,356		2,500,000			2.62%	2.72%				
406578	Westpac	AA	9/01/2017	91	2.60%	3,000,000	19,447	3,000,000				2.75%	2.60%				
33822504	CBA	AA	24/11/2016	151	2.50%	3,000,000	31,027		3,000,000			2.50%	2.50%				
33822504	CBA	AA	29/12/2016	120	2.58%	3,000,000	25,447		3,000,000			2.55%	2.58%				
4524027	Bankwest	AA	31/10/2016	182	2.55%	2,000,000	25,430		2,000,000			2.55%	2.55%				
430127	Bank of Queensland	A	28/11/2016	182	2.80%	1,000,000	13,962		1,000,000			3.00%	2.80%				
						Subtotal	155,422	16,500,000	13,500,000	0					-	-	0
						Total Funds Invested	326,962	33,500,000	22,500,000	2,000,000					189,504	239,155	49,651

Comments/Notes - Cash Investments

City of Albany
 Monthly Investment Report
 For the Period Ended 31st January 2017

Note 3A: GRAPHICAL REPRESENTATION - CASH INVESTMENTS



City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2017

Note 4: RECEIVABLES

Receivables - Rates and Refuse

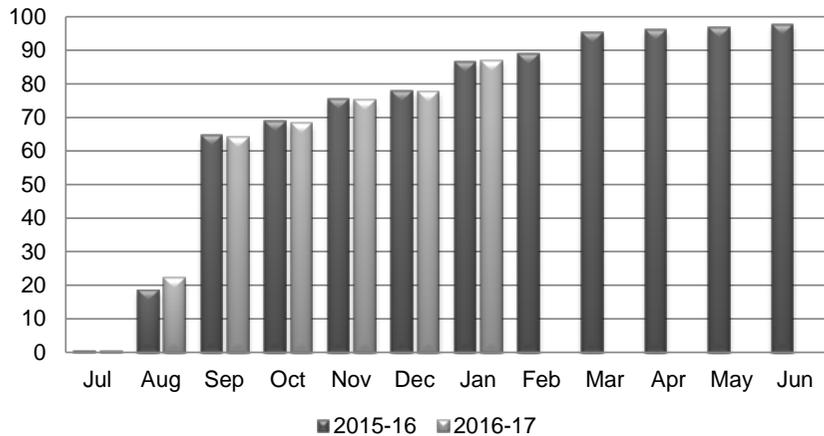
	Current 2016-17	Previous 2015-16	Total
	\$	\$	\$
Opening Arrears Previous Years		892,621	892,621
Rates Levied this year	33,944,365		33,944,365
Refuse Levied	5,860,391		5,860,391
ESL Levied	2,675,174		2,675,174
Other Charges Levied	367,334		367,334
<u>Less</u> Collections to date	(37,466,137)	(592,352)	(38,058,489)
Equals Current Outstanding	5,381,126	300,269	5,681,395
Total Rates & Charges Collectable			5,681,395
% Collected			87.01%

Receivables - General

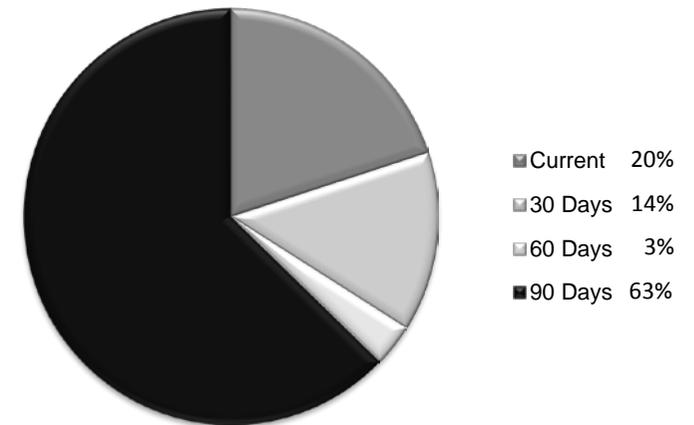
	Current	30 Days	60 Days	90 Days
	\$	\$	\$	\$
	325,657	227,155	53,416	1,020,857
Total Outstanding				<u>1,627,085</u>

Amounts shown above include GST (where applicable)

Note 4 - Rates & Refuse % Collected



Note 4 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates and Refuse

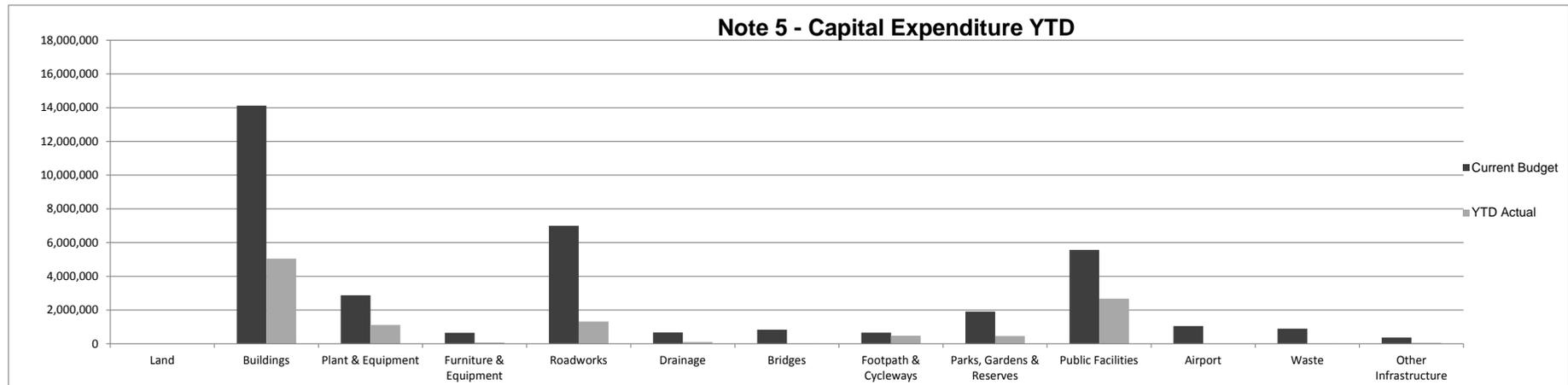
Comments/Notes - Receivables General

City of Albany
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st January 2017

Note 5: CAPITAL ACQUISITIONS

Contributions Information					Summary Acquisitions	Original Budget	Current Budget	YTD Budget	Actual	Variance
Grants	Reserves	Borrowing	Restricted	Total						
\$	\$	\$		\$		\$			\$	\$
0	0	0	0	0	Property, Plant & Equipment	0	0	0	0	0
1,327,500	770,000	1,000,000	0	3,097,500	Land	14,273,125	14,119,377	7,633,942	5,040,250	(2,593,692) ▼
50,000	0	0	0	50,000	Buildings	2,858,500	2,877,500	1,793,508	1,109,839	(683,669) ▼
0	0	0	0	0	Plant & Equipment	647,028	647,028	434,936	76,483	(358,453) ▼
					Furniture & Equipment					
					Infrastructure					
5,212,583	200,000	0	0	5,412,583	Roadworks	7,434,182	6,994,750	2,339,193	1,309,611	(1,029,582) ▼
0	175,000	0	0	175,000	Drainage	669,155	669,155	588,564	100,608	(487,956) ▼
825,000	0	0	0	825,000	Bridges	825,000	825,000	0	266	266 ▲
20,000	0	0	0	20,000	Footpath & Cycleways	664,932	652,474	487,731	473,912	(13,819) ▼
605,700	483,300	0	0	1,089,000	Parks, Gardens & Reserves	1,904,042	1,906,408	718,493	458,606	(259,887) ▼
13,035,092	467,820	500,000	0	14,002,912	Public Facilities	5,793,664	5,563,965	4,941,667	2,670,356	(2,271,311) ▼
0	0	0	0	0	Airport	1,070,000	1,049,010	33,086	0	(33,086) ▼
0	890,000	0	0	890,000	Waste	890,000	890,000	86,632	1,686	(84,946) ▼
0	0	0	0	0	Other Infrastructure	364,995	364,995	141,659	49,256	(92,403) ▼
21,075,875	2,986,120	1,500,000	0	25,561,995	Totals	37,394,623	36,559,662	19,199,411	11,290,873.34	(7,908,538)

Comments - Capital Acquisitions



REPORT ITEM CCCS 009 REFERS

TRUST CHEQUES AND ELECTRONICS FUNDS TRANSFER PAYMENTS

EFT/CHQ	Date	Name	Description	Amount
EFT114211	25/01/2017	SKYRAIL HOLDINGS PTY LTD	Return of Defects Bond	\$ 28,057.00
Total				\$ 28,057.00

MASTERCARD TRANSACTIONS - JANUARY 2017

Date	Payee	Description	Amount
16/01/2017	COLOUR POWDER AUSTRALIA	Colour Powder For Colour Dash Event	\$ 1,023.90
17/01/2017	AUSLINK TRADING CO PTY LTD	Safety/Sunglasses For Colour Dash Event	\$ 445.50
13/01/2017	REGIONAL EXPRESS AIRLINES	Flights - Albany To Perth Return - H Fell & M Bird - Digital Strategy Meeting	\$ 399.14
13/01/2017	LOCAL GOVERNMENT MANAGERS	Finance Conference Registration - M Cole	\$ 1,050.00
13/01/2017	AHRI LTD	HR Webinar Training - Multiple Staff	\$ 595.00
24/01/2017	REGIONAL EXPRESS AIRLINES	Flights For Hr Training Perth - H Loncar	\$ 397.43
24/01/2017	REGIONAL EXPRESS AIRLINES	Flights For Hr Training Perth - L Sounness	\$ 397.43
24/01/2017	SWIFTYPE.COM	Website Monthly Fee - Search Engine Application	\$ 337.69
07/01/2017	VIRGIN AIRLINES	Flights - Perth To Melbourne Return - P Camins - Cities 4.0 Summit	\$ 594.00
VARIOUS	SUNDRY < \$ 200.00		\$ 1,281.10
Total			\$ 6,521.19

PAYROLL 16/01/2017 - 15/02/2017

Date	Description	Amount
19/01/2017	COA - Salaries	\$ 5,530.00
19/01/2017	COA - Salaries	\$ 612,441.14
02/02/2017	COA - Salaries	\$ 618,712.05
06/02/2017	COA - Salaries	\$ 2,765.24
14/02/2017	COA - Salaries	\$ 35,153.18
16/02/2017	COA - Salaries	\$ 725,139.38
Total		\$ 1,999,740.99

REPORT ITEM CCCS 009 REFERS

Chq	Date	Name	Description	Amount
31486	19/01/2017	R MUNDAY	Crossover Subsidy	\$ 205.66
31487	19/01/2017	DEPARTMENT OF TRANSPORT	Vehicle Registration	\$ 3,048.50
31488	19/01/2017	PETTY CASH	Petty Cash Reimbursement	\$ 249.95
31489	19/01/2017	PETTY CASH	Petty Cash Reimbursement	\$ 372.15
31490	19/01/2017	PETTY CASH	Petty Cash Reimbursement	\$ 290.30
31491	19/01/2017	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 20,545.66
31492	19/01/2017	WATER CORPORATION	Water Charges Various Locations	\$ 4,188.29
31493	25/01/2017	PETTY CASH	Petty Cash Reimbursement	\$ 93.55
31494	25/01/2017	WATER CORPORATION	Water Charges Various Locations	\$ 4,451.57
31495	02/02/2017	DEPARTMENT OF TRANSPORT	Vehicle Registration	\$ 768.60
31496	02/02/2017	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 12,257.16
31497	02/02/2017	WATER CORPORATION	Water Charges	\$ 38.51
31498	09/02/2017	JANETTE ADAMS	Crossover Subsidy	\$ 182.11
31499	09/02/2017	DEPARTMENT OF TRANSPORT	Vehicle Registrations	\$ 1,152.90
31500	09/02/2017	DEPARTMENT OF TRANSPORT	Jetty Renewal Fee	\$ 39.10
31501	09/02/2017	PETTY CASH	Petty Cash Reimbursement	\$ 162.00
31502	09/02/2017	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 124.00
31503	09/02/2017	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 129.48
31504	09/02/2017	WATER CORPORATION	Water Charges	\$ 193.84
<u>Total</u>				\$ 48,493.33

REPORT ITEM CCCS 009 REFERS

EFT	Date	Name	Description	Amount
EFT114096	17/01/2017	NEW VISION TRADING	Material Supply - Head Bands - Colour Run Event	\$ 387.00
EFT114097	19/01/2017	AD CONTRACTORS PTY LTD	Removal of ALAC Power Bunker	\$ 3,234.00
EFT114098	19/01/2017	D ADELINE	Staff Reimbursement	\$ 102.71
EFT114099	19/01/2017	ALBANY V-BELT AND RUBBER	Material Supply - Various Filters	\$ 1,153.70
EFT114100	19/01/2017	ALBANY ATHLETICS GROUP INCORPORATED	Sub-Lease Rent Albany Agricultural Society - February 2017	\$ 1,000.00
EFT114101	19/01/2017	ALBANY RSL SUB BRANCH	Forts Store Merchandise	\$ 1,830.00
EFT114102	19/01/2017	ALBANY SCREEN PRINTERS	Material Supply - T-Shirts for Colour Dash	\$ 346.00
EFT114103	19/01/2017	ALBANY LANDSCAPE SUPPLIES	Material Supply - Rainbow Quartz	\$ 80.00
EFT114104	19/01/2017	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$ 189.00
EFT114105	19/01/2017	ALBANY WHALE TOURS	Monitoring of Water Exclusion Zone - New Years Eve	\$ 1,540.00
EFT114106	19/01/2017	ALBANY MILK DISTRIBUTORS	Milk Deliveries - ALAC	\$ 9.15
EFT114107	19/01/2017	ALBANY IRRIGATION & DRILLING	Material Supplies - Irrigation	\$ 2,194.32
EFT114108	19/01/2017	ALBANY DOMESTIC SERVICES	Cleaning Services - Animal Waste	\$ 175.00
EFT114109	19/01/2017	ALBANYGATEWAY.COM.AU	Business Directory Advertising	\$ 455.00
EFT114110	19/01/2017	PAPERBARK MERCHANTS	Material Supply - Literature	\$ 164.80
EFT114111	19/01/2017	APPRENTICE & TRAINEESHIP COMPANY	Casual Staff/Apprentice Fees	\$ 822.03
EFT114112	19/01/2017	ARTYCOOL IMAGERY - NIC DUNCAN	Photography Service - Big Draw	\$ 200.00
EFT114113	19/01/2017	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 6,656.83
EFT114114	19/01/2017	AUSSIE DRAWCARDS PTY LTD	Quarterly Advertising Fees - NAC	\$ 474.00
EFT114115	19/01/2017	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 129.75
EFT114116	19/01/2017	BATTERY WORLD	Material Supply - Batteries	\$ 128.85
EFT114117	19/01/2017	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Traffic Control - Various Locations	\$ 1,058.82
EFT114118	19/01/2017	BERTOLA HIRE SERVICES ALBANY PTY LTD	Equipment Hire - Mini Excavator ALAC	\$ 257.40
EFT114119	19/01/2017	M BIRD	Staff Reimbursement	\$ 100.43
EFT114120	19/01/2017	J. BLACKWOOD & SON PTY LTD	Material Supply -Various	\$ 227.95
EFT114121	19/01/2017	ALBANY BOBCAT SERVICES	Equipment Hire - Promenade Works	\$ 4,067.25
EFT114122	19/01/2017	BOC GASES AUSTRALIA LIMITED	Gas Container Rentals	\$ 129.90
EFT114123	19/01/2017	CABCHARGE AUSTRALIA LIMITED	Taxi Fares	\$ 486.60
EFT114124	19/01/2017	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fleet Fuel Purchases	\$ 5,819.98
EFT114125	19/01/2017	CALTEX AUSTRALIA PETROLEUM PTY LTD	Diesel Fuel Purchases	\$ 12,177.24
EFT114126	19/01/2017	CAPE AGENCIES	Material Supply - Diesel for EMC	\$ 321.55
EFT114127	19/01/2017	CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	RAC Caravan and Camping Show - Site Fee	\$ 1,944.36
EFT114128	19/01/2017	J & S CASTLEHOW ELECTRICAL SERVICES	Sports Field Lighting And Power Installation - C16006	\$ 99,027.16
EFT114129	19/01/2017	CENTIGRADE SERVICES	Repairs and Maintenance - Fitness Studio Air Conditioning	\$ 104.50
EFT114130	19/01/2017	CLEANAWAY PTY LIMITED	Rubbish Removal Contract	\$ 208,262.67
EFT114131	19/01/2017	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 252.53
EFT114132	19/01/2017	COURIER AUSTRALIA	Freight Charges	\$ 86.83
EFT114133	19/01/2017	HOLCIM (AUSTRALIA) PTY LTD	Material Supply - Concrete Mix	\$ 662.20
EFT114134	19/01/2017	AL CURNOW HYDRAULICS	Repairs and Maintenance - Hydraulic Pump	\$ 2,311.43
EFT114135	19/01/2017	CUTTING EDGES PTY LTD	Material Supply - Sharp Flat Grader Blades	\$ 797.24
EFT114136	19/01/2017	DATA #3 LIMITED	Software Subscription	\$ 1,401.40
EFT114137	19/01/2017	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning Supplies	\$ 801.15
EFT114138	19/01/2017	DOG ROCK MOTEL	Accommodation - Jim Cathcart Arts Development	\$ 268.20
EFT114139	19/01/2017	ESSENTIAL ENVIRONMENTAL	Professional Services - Hydrological Modelling and Stormwater Management	\$ 5,907.00
EFT114140	19/01/2017	EYERITE SIGNS	Signage - Assorted	\$ 3,234.00
EFT114141	19/01/2017	FREMANTLE ARTS CENTRE PRESS	Forts Store Merchandise	\$ 1,406.44
EFT114142	19/01/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	Material Supply - Firebreak Foam	\$ 3,740.00
EFT114143	19/01/2017	SANDRA GILFILLAN	Professional Services - Wildlife Monitoring	\$ 2,533.50
EFT114144	19/01/2017	GLASS SUPPLIERS	Repairs and Maintenance - Glass Windbreak at Garrisons	\$ 8,572.30
EFT114145	19/01/2017	GLOBAL MARINE ENCLOSURES PTY LTD	Aquarius Barrier Monitoring - Middleton Beach November and December 2016	\$ 5,500.00
EFT114146	19/01/2017	J GRAY	Staff Reimbursement	\$ 2,995.00
EFT114147	19/01/2017	GREEN SKILLS INCORPORATED	Fire Tracks Maintenance - Cheynes Beach	\$ 11,118.42
EFT114148	19/01/2017	GREAT SOUTHERN SUPPLIES	Material Supply - Safety Equipment	\$ 1,806.17
EFT114149	19/01/2017	GRESLEY ABAS PTY LTD	Full Service Consultant - CPSP C13024	\$ 10,896.37

REPORT ITEM CCCS 009 REFERS

EFT114150	19/01/2017	PROTECTOR FIRE SERVICES PTY LTD	Repairs and Maintenance - Kalgan Fast Attack Hose	\$	55.00
EFT114151	19/01/2017	C HARROP	Refund	\$	100.00
EFT114152	19/01/2017	DEPARTMENT OF HEALTH	Staff Training - Mosquito Management	\$	2,310.00
EFT114153	19/01/2017	HELEN MUNT	Heritage Consultation - C00413	\$	3,129.66
EFT114154	19/01/2017	JACK THE CHIPPER	Tree Removal - Hare Street	\$	1,651.65
EFT114155	19/01/2017	JJ'S HIAB SERVICES & JJ'S GREAT SOUTHERN	CPSP - Moving of Agricultural Society Equipment	\$	3,589.74
EFT114156	19/01/2017	JOHN KINNEAR AND ASSOCIATES	Professional Services - Subdivisions	\$	385.00
EFT114157	19/01/2017	LA FREEGARD	Tree Removal - September 2016	\$	1,520.00
EFT114158	19/01/2017	ALBANY WORLD OF CARS	Vehicle Repairs and Maintenance	\$	57.20
EFT114159	19/01/2017	LATRO LAWYERS	Professional Services	\$	172.15
EFT114160	19/01/2017	LEASE CHOICE	Photocopier Lease - December 2016	\$	1,246.83
EFT114161	19/01/2017	LEDA SECURITY PRODUCTS PTY LTD	Material Supply - Bike Repair Station	\$	2,679.62
EFT114162	19/01/2017	DEPARTMENT OF LOCAL GOVERNMENT	Youth Friendly Community Grant 15/16	\$	2,898.60
EFT114163	19/01/2017	MANYPEAKS STORE - ARH (PGM) PTY LTD	Material Supply - Fuel for EMC	\$	132.95
EFT114164	19/01/2017	MERRIFIELD REAL ESTATE	Storage Unit Rental - Cockburn Road	\$	200.00
EFT114165	19/01/2017	MIRA MAR VETERINARY SERVICES	Veterinary Services	\$	33.00
EFT114166	19/01/2017	M MITCHELL	Refund	\$	49.00
EFT114167	19/01/2017	MOSTERT, DJ & H	Merchandise Order - Visitor's Centre	\$	10.00
EFT114168	19/01/2017	NURRUNGA COMMUNICATIONS	Repairs and Maintenance	\$	993.60
EFT114169	19/01/2017	NEVILLES HARDWARE & BUILDING SUPPLIES	Material Supply - Various	\$	102.70
EFT114170	19/01/2017	PN & ER NEWMAN QUALITY CONCRETE PRODUCTS	Material Supply - Concrete Products	\$	861.30
EFT114171	19/01/2017	ALBANY COMMUNITY PHARMACY	First Aid Supplies	\$	20.24
EFT114172	19/01/2017	OCS SERVICES PTY LTD	Cleaning Services - Various Locations	\$	978.62
EFT114173	19/01/2017	OFFICEWORKS SUPERSTORES PTY LTD	Material Supply - Storage Devices	\$	183.00
EFT114174	19/01/2017	OKEEFE'S PAINTS	Paint materials/supplies	\$	581.45
EFT114175	19/01/2017	ORIGIN ENERGY	LP Gas Charges	\$	9,197.20
EFT114176	19/01/2017	OYSTER HARBOUR STORE	Catering Supplies	\$	380.95
EFT114177	19/01/2017	PENROSE PROFESSIONAL LAWCARE	Lawn Mowing Services - VAC	\$	264.00
EFT114178	19/01/2017	PERTH SAFETY PRODUCTS PTY LTD	Signage - Assorted	\$	1,331.00
EFT114179	19/01/2017	PFD FOOD SERVICES PTY LTD	Catering Supplies	\$	140.60
EFT114180	19/01/2017	ALBANY POLICE AND CITIZENS YOUTH CLUB	Bus Hire	\$	336.00
EFT114181	19/01/2017	@THE POOLSIDE	Catering - Summer School	\$	1,440.00
EFT114182	19/01/2017	PRECISION HEARING	Baseline Hearing Tests for Depot Staff	\$	176.00
EFT114183	19/01/2017	PRE-EMPTIVE STRIKE PTY LTD	Printing - Swim School Poster	\$	679.25
EFT114184	19/01/2017	PRINTSYNC BUSINESS SOLUTIONS	Photocopier Charges - Lotteries House	\$	5.33
EFT114185	19/01/2017	RICOH	Photocopier and Printing Charges - December 2016	\$	12,866.78
EFT114186	19/01/2017	RISING SIGNS	Signage - Glass Services	\$	1,760.00
EFT114187	19/01/2017	HOME GROUP WA GREAT SOUTHERN PTY LTD	Refund	\$	900.32
EFT114188	19/01/2017	K SEATON	Refund	\$	112.50
EFT114189	19/01/2017	SECUREPAY PTY LTD	Web Payments December 2016	\$	84.22
EFT114190	19/01/2017	SOUTHERN TOOL AND FASTENER CO	Hardware Tools and Supplies	\$	39.00
EFT114191	19/01/2017	SOUTHCOAST SECURITY SERVICE	Security Services - December 2016 C15016	\$	21,831.54
EFT114192	19/01/2017	SOUTHERN CROSS AUSTEREO PTY LTD	Advertising - Christmas Pageant 2016	\$	82.50
EFT114193	19/01/2017	GARY OWEN SPENCE	Lawn Mowing Services - Day Care	\$	115.00
EFT114194	19/01/2017	SPM ASSETS PTY LTD	SPM Assets Software Subscription Licence Feb - April 2017	\$	3,960.00
EFT114195	19/01/2017	STATE LAW PUBLISHER	Advertising - Bush Fire Act	\$	57.60
EFT114196	19/01/2017	STIRLING FREIGHT EXPRESS	Freight Charges	\$	121.09
EFT114197	19/01/2017	ALBANY LOCK SERVICE	Repairs and Maintenance - Locks at Albany Race Club	\$	120.00
EFT114198	19/01/2017	SUTTON'S CARPET CLEANING	Carpet Cleaning - Day Care	\$	484.00
EFT114199	19/01/2017	SYNERGY	Electricity Charges	\$	24,406.10
EFT114200	19/01/2017	T & C SUPPLIES	Hardware Supplies/Tools - Various	\$	613.19
EFT114201	19/01/2017	THE LULUS PTY LTD	Entertainment - Christmas Pageant 2016	\$	2,345.00
EFT114202	19/01/2017	TOURISM COUNCIL WESTERN AUSTRALIA	Marketing Strategy - Visitor's Centre	\$	650.00
EFT114203	19/01/2017	TOYOTA MATERIAL HANDLING AUSTRALIA PTY LTD	Equipment Purchase - Skid Steer Loader	\$	64,159.70
EFT114204	19/01/2017	TRADELINK PLUMBING SUPPLIES	Material Supply - Drain Covers	\$	20.90
EFT114205	19/01/2017	VERO INSURANCE	Excess Insurance Claim	\$	300.00

REPORT ITEM CCCS 009 REFERS

EFT114206	19/01/2017	WA HARDWOOD FLOORS	Stadium Floor Maintenance and Marking - ALAC	\$	31,000.00
EFT114207	19/01/2017	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$	177.55
EFT114208	19/01/2017	LANDMARK LIMITED	Material Supply - Trough Blocks	\$	54.97
EFT114209	19/01/2017	WILD EYED PRESS PTY LTD	Forts Store Merchandise	\$	788.54
EFT114210	19/01/2017	ZENITH LAUNDRY	Laundry Services/Hire	\$	132.77
EFT114212	25/01/2017	AD CONTRACTORS PTY LTD	Material Supply - Turf & Sand	\$	5,659.50
EFT114213	25/01/2017	AECOM AUSTRALIA PTY LTD	Professional Services - Illustrative Enhancement Mt Adelaide	\$	3,960.00
EFT114214	25/01/2017	AFL SPORTSREADY LTD	Casual Staff/Apprentice Fees	\$	3,191.76
EFT114215	25/01/2017	ALBANY INDUSTRIAL SERVICES PTY LTD	Equipment Hire - Various Locations	\$	15,660.70
EFT114216	25/01/2017	ALBANY SWEEP CLEAN	Sweeping Contract - C15014	\$	5,594.00
EFT114217	25/01/2017	ALBANY OFFICE NATIONAL	Stationery - Gift Vouchers	\$	45.00
EFT114218	25/01/2017	ALBANY INDOOR PLANT HIRE	Indoor Plant Hire	\$	1,142.02
EFT114219	25/01/2017	ALBANY SKIPS AND WASTE SERVICES PTY LTD	Skip Bin Hire - Depot December 2016	\$	370.00
EFT114220	25/01/2017	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Various	\$	323.49
EFT114221	25/01/2017	ALBANY CITY CABS AND TRANSPORT	Taxi Fares	\$	39.40
EFT114222	25/01/2017	ALBANY LEGAL PTY LTD	Professional Services	\$	663.20
EFT114223	25/01/2017	ALBANY RECORDS MANAGEMENT	Archive Storage - January 2017	\$	194.86
EFT114224	25/01/2017	ALBANY DOMESTIC SERVICES	Cleaning Services - Animal Waste	\$	175.00
EFT114225	25/01/2017	ALINTA	Gas Service Charges - Barker Road	\$	8.50
EFT114226	25/01/2017	AMPHIBIAN PLUMBING AND GAS	Plumbing Repairs and Maintenance	\$	297.50
EFT114227	25/01/2017	PAPERBARK MERCHANTS	Material Supply - Literature	\$	1,165.02
EFT114228	25/01/2017	APPRENTICE & TRAINEESHIP COMPANY	Casual Staff/Apprentice Fees	\$	273.95
EFT114229	25/01/2017	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	Professional Services - TPH Analytical	\$	116.05
EFT114230	25/01/2017	ATC WORK SMART	Casual Staff/Apprentice Fees	\$	21,896.83
EFT114231	25/01/2017	AUSSIE DRAWCARDS PTY LTD	Annual Warehousing Fee 01/12/2016 - 30/11/2017	\$	539.00
EFT114232	25/01/2017	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA INC.	Certificate for Australia Day Award Nominees	\$	47.50
EFT114233	25/01/2017	BATHROOM DECOR & TILES	Material Supply - Sink and Tapware	\$	1,109.00
EFT114234	25/01/2017	BAYCORP WA PTY LTD	Professional Services	\$	14.62
EFT114235	25/01/2017	BERTOLA HIRE SERVICES ALBANY PTY LTD	Equipment Hire - Portable Toilets	\$	2,382.50
EFT114236	25/01/2017	BEST OFFICE SYSTEMS	Photocopier Charges	\$	140.00
EFT114237	25/01/2017	BETHEL CHRISTIAN SCHOOL INCORPORATED	Refund	\$	1,376.47
EFT114238	25/01/2017	BEWITCHED CLEANING SERVICES	Cleaning Services - Mary Thompson House	\$	70.00
EFT114239	25/01/2017	BIO DIVERSE SOLUTIONS	BAL Contour Plan - Scheme Amendment	\$	1,738.00
EFT114240	25/01/2017	ALBANY BOBCAT SERVICES	Equipment Hire - Bobcat and Truck	\$	1,612.88
EFT114241	25/01/2017	BREAKSEA CLEANING SERVICE	Cleaning Services - Garrison's	\$	165.00
EFT114242	25/01/2017	BROCKS	Material Supply - Mosaic Tiles	\$	14.74
EFT114243	25/01/2017	BUNNINGS GROUP LIMITED	Material Supply - Mirror	\$	18.05
EFT114244	25/01/2017	CAMLIN SPRINGS	Water Container Refills	\$	1,176.00
EFT114245	25/01/2017	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Repairs and Maintenance	\$	381.01
EFT114246	25/01/2017	CHRISTOPHER BURNELL	Building Services - Stone Pitching and Retaining Works	\$	2,700.00
EFT114247	25/01/2017	CHURCHILL CAPITAL CONSULTING PTY LTD	Tourism Development Strategy - Q16003	\$	14,046.19
EFT114248	25/01/2017	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$	78.25
EFT114249	25/01/2017	TANJA COLBY DESIGNS	Forts Store Merchandise	\$	45.00
EFT114250	25/01/2017	COMMON GROUND TRAILS PTY LTD	AHP - Demonstration Trail Variation Q15063	\$	20,364.16
EFT114251	25/01/2017	COUNTRY ARTS WA	Annual Regional Community Organisation Membership Fee	\$	77.00
EFT114252	25/01/2017	CUTTING EDGES PTY LTD	Parts Supply - Grader Blades/Bolts/Washers	\$	1,650.50
EFT114253	25/01/2017	DATA #3 LIMITED	Subscription Fee - Software Licence	\$	315.50
EFT114254	25/01/2017	GRAEME & YVONNE DAVISON	Merchandise Order - Visitor's Centre	\$	150.00
EFT114255	25/01/2017	CGS QUALITY CLEANING	Cleaning Services - Public Infrastructure December 2016	\$	42,527.22
EFT114256	25/01/2017	LANDGATE	GRV Interim Valuations	\$	4,195.30
EFT114257	25/01/2017	DEPARTMENT OF TRANSPORT	Vehicle Search Fees - December 2016	\$	118.80
EFT114258	25/01/2017	CAROLYN DOWLING	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114259	25/01/2017	EYERITE SIGNS	Signage - Tear Drop Banners	\$	859.10
EFT114260	25/01/2017	GIBSON INTERNATIONAL LTD	Character Posts and Tribute Wall - NAC January - March 2017	\$	3,437.50
EFT114261	25/01/2017	ALISON GOODE	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114262	25/01/2017	THE GOOD FOUNDATION	Staff Training - Jamie's Ministry of Food	\$	675.00

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EFT114263	25/01/2017	GREAT SOUTHERN GROUP TRAINING INC	Casual Staff/Apprentice Fees	\$	3,915.17
EFT114264	25/01/2017	GREEN SKILLS INCORPORATED	Reserves - Control of Environmental Weed	\$	3,491.52
EFT114265	25/01/2017	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control - Bee Management	\$	220.00
EFT114266	25/01/2017	GREAT SOUTHERN SUPPLIES	Staff Uniforms - Safety Boots	\$	163.00
EFT114267	25/01/2017	GREAT SOUTHERN LIQUID WASTE	Servicing of Various Ablutions	\$	5,897.20
EFT114268	25/01/2017	GWN GREAT SOUTHERN (PRIME MEDIA GROUP LTD)	Advertising - Share The Road Campaign	\$	1,405.80
EFT114269	25/01/2017	RAY HAMMOND	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114270	25/01/2017	PROTECTOR FIRE SERVICES PTY LTD	Repairs and Maintenance - Fire Hoses	\$	308.00
EFT114271	25/01/2017	JR HERBERT	Refund	\$	557.70
EFT114272	25/01/2017	BILL HOLLINGWORTH	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114273	25/01/2017	HOLI COLOUR - COLOURFIT GROUP PTY LTD	Material Supply - Colour Run 2017	\$	4,010.97
EFT114274	25/01/2017	HOT HOUSE FLOWERS	Flower Delivery for Funeral	\$	110.00
EFT114275	25/01/2017	HUMES WEMBLEY CEMENT	Material Supply - Concrete	\$	6,930.00
EFT114276	25/01/2017	INTERACTCARD	Printing - Cleaning Kit/Blank Cards	\$	213.40
EFT114277	25/01/2017	JOHN KINNAR AND ASSOCIATES	Professional Services - Drainage Easement	\$	758.00
EFT114278	25/01/2017	JUST SEW EMBROIDERY	Staff Uniforms - Embroidery Services	\$	403.70
EFT114279	25/01/2017	KEN STONE MOTOR TRIMMERS	Vehicle Repairs and Maintenance - Repair Drivers Seat	\$	330.00
EFT114280	25/01/2017	KLB SYSTEMS	Material Supply - IT Products	\$	2,161.50
EFT114281	25/01/2017	M & A STEEL FABRICATION	Supply and Installation - Wind Break at Garrison's Restaurant	\$	23,342.00
EFT114282	25/01/2017	BUCHER MUNICIPAL PTY LTD	Vehicle Parts Supply	\$	563.18
EFT114283	25/01/2017	ANTHONY MOIR	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114284	25/01/2017	MOUNT ROMANCE AUSTRALIA PTY LTD	Forts Store Merchandise	\$	823.32
EFT114285	25/01/2017	N & S ELECTRONICS	Vehicle Repairs and Maintenance	\$	75.00
EFT114286	25/01/2017	NEVILLES HARDWARE & BUILDING SUPPLIES	Material Supply - Petroleum Primer	\$	506.05
EFT114287	25/01/2017	ALBANY NEWS DELIVERY	News Paper Deliveries	\$	105.44
EFT114288	25/01/2017	NLC PTY LTD	Novated Lease and Associated Costs	\$	1,351.30
EFT114289	25/01/2017	OCS SERVICES PTY LTD	Cleaning Services - Airport	\$	501.66
EFT114290	25/01/2017	OFFICEWORKS SUPERSTORES PTY LTD	Material Supply - USB Wall Charger	\$	34.88
EFT114291	25/01/2017	IXOM	Material Supply - Chlorine	\$	348.50
EFT114292	25/01/2017	PALMER EARTHMOVING (AUSTRALIA) PTY LTD	Mueller Street Extension - C16003	\$	29,550.42
EFT114293	25/01/2017	PRE-EMPTIVE STRIKE PTY LTD	Design Services - Travellers Map	\$	3,476.00
EFT114294	25/01/2017	JANELLE PRICE	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114295	25/01/2017	PUBLIC LIBRARIES AUSTRALIA LTD	PLA E-Connect Subscription January 2017	\$	209.55
EFT114296	25/01/2017	REDMOND PROGRESS ASSOCIATION	Community Funding Support	\$	1,785.00
EFT114297	25/01/2017	REEF BEATS PRODUCTIONS	Entertainment Services - Glow Party Youth Event	\$	600.00
EFT114298	25/01/2017	HAZEL ROOME - SOUTH COAST COUNSELLING SERVICES	Professional Services - EAP	\$	250.00
EFT114299	25/01/2017	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Charges - December 2016	\$	454.74
EFT114300	25/01/2017	BG, E AND KE RUSS	Earth Moving Services	\$	495.00
EFT114301	25/01/2017	JOHN SHANHUN	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114302	25/01/2017	ALBANY OCEAN ADVENTURES & SILVER STAR CRUISES	Material Supply - Child Tickets to Camp Quararup	\$	180.00
EFT114303	25/01/2017	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$	1,388.48
EFT114304	25/01/2017	SANDIE SMITH	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114305	25/01/2017	SOIL SOLUTIONS PTY LTD	Bulk Green Waste December 2016	\$	34,359.48
EFT114306	25/01/2017	SOUTHERN TOOL AND FASTENER CO	Material Supply - Inverter Generator	\$	5,860.00
EFT114307	25/01/2017	SOUTHERN CROSS AUSTEREO PTY LTD	Advertising - Share The Road Campaign	\$	1,069.20
EFT114308	25/01/2017	STAR SALES AND SERVICE	Material Supply - Blower Belt	\$	45.00
EFT114309	25/01/2017	STATEWIDE BUILDING CERTIFICATION WA	Professional Services - Inspection of Airport Transportable Building	\$	245.00
EFT114310	25/01/2017	STEWART AND HEATON CLOTHING PTY LTD	Bush Fire Brigades Protective Clothing	\$	517.45
EFT114311	25/01/2017	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	Staff Training - First Aid Courses	\$	4,268.00
EFT114312	25/01/2017	GREGORY BRIAN STOCKS	Deputy Mayoral Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	4,760.83
EFT114313	25/01/2017	ROBERT SUTTON	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114314	25/01/2017	SYNERGY	Electricity Charges	\$	5,191.10
EFT114315	25/01/2017	T & C SUPPLIES	Material Supply - Shelving for Kalgan Fire Shed	\$	830.10
EFT114316	25/01/2017	TEEDE & CO	Catering - Disability Awareness Week	\$	424.00
EFT114317	25/01/2017	PAUL TERRY	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114318	25/01/2017	D THEODORE	Staff Reimbursement	\$	182.98

REPORT ITEM CCCS 009 REFERS

EFT114319	25/01/2017	VANGUARD PRESS	Marketing - Amazing Albany Holiday Planners	\$	37,609.00
EFT114320	25/01/2017	WA HARDWOOD FLOORS	Stadium Floor Maintenance and Marking - ALAC	\$	16,054.00
EFT114321	25/01/2017	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$	308.00
EFT114322	25/01/2017	DENNIS WELLINGTON	Mayoral Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	11,621.66
EFT114323	25/01/2017	WELLSTEAD AUTOMOTIVE SERVICES	Repairs and Maintenance - Green Rang Water Pump	\$	247.50
EFT114324	25/01/2017	WESTRAC EQUIPMENT PTY LTD	Equipment Repairs and Maintenance	\$	681.05
EFT114325	25/01/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Staff Training	\$	567.00
EFT114326	25/01/2017	WEST COAST ANALYTICAL SERVICES	Waste Facility Water Monitoring	\$	4,410.00
EFT114327	25/01/2017	HOLIDAY GUIDE PTY LTD	Bookings Marketing Fee - December 2016	\$	1,354.50
EFT114328	25/01/2017	NICOLETTE MULCAHY	Councillor Allowances and Sitting Fees 01/01/2017 - 31/01/2017	\$	2,909.50
EFT114329	25/01/2017	WORLD MANAGER PTY LTD	World Manager February 2017	\$	2,640.00
EFT114330	25/01/2017	WREN OIL	Waste Oil Disposal - Depot	\$	33.00
EFT114331	25/01/2017	ZENITH LAUNDRY	Laundry Services/Hire	\$	13.56
EFT114332	25/01/2017	ZURICH AUSTRALIA INSURANCE COMPANY LTD	Excess Insurance Claim	\$	300.00
EFT114333	30/01/2017	PRO DISPLAY TM LIMITED	Material Supply - Clearview Film - Window Projections	\$	3,365.13
EFT114334	02/02/2017	ABA SECURITY	Monitoring Of Security Alarm January - March 2017	\$	1,275.52
EFT114335	02/02/2017	ACORN TREES AND STUMPS	Tree Removal Services	\$	2,098.25
EFT114336	02/02/2017	ACTIVATE LIFE REHAB PROGRAM	Easy Movers Balance Program	\$	75.00
EFT114337	02/02/2017	AD CONTRACTORS PTY LTD	Tree Removal - CPSP/Heavy equipment hire	\$	18,023.55
EFT114338	02/02/2017	ADVERTISER PRINT	Printing Services	\$	2,844.00
EFT114339	02/02/2017	ALBANY SWEEP CLEAN	Cleaning Services - Airport Carparks	\$	478.00
EFT114340	02/02/2017	ALBANY OFFICE NATIONAL	Stationery Supplies	\$	3.50
EFT114341	02/02/2017	ALBANY RETRAVISION	Material Supply - Vacuum Cleaner	\$	280.00
EFT114342	02/02/2017	COASTAL CRANES ALBANY	Equipment Hire - Crane At North Road Complex	\$	374.00
EFT114343	02/02/2017	ALBANY REFRIGERATION	Bi-Annual Air Conditioning Maintenance - Visitors Centre	\$	394.41
EFT114344	02/02/2017	ALBANY SCREEN PRINTERS	T-Shirts Supply And Printing For Albany Colour Dash	\$	4,572.00
EFT114345	02/02/2017	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$	982.46
EFT114346	02/02/2017	ALBANY QUALITY LAWNMOWING	Lawn Mowing Services - Lotteries House	\$	110.00
EFT114347	02/02/2017	ALINTA	Gas Charges	\$	90.30
EFT114348	02/02/2017	ALL EVENTS HIRE AND PRODUCTION	Equipment Hire - Christmas Pageant 2016	\$	12,623.00
EFT114349	02/02/2017	AMITY PAINTING AND DECORATING	Painting Services At ALAC	\$	11,330.00
EFT114350	02/02/2017	AMPHIBIAN PLUMBING AND GAS	Plumbing Repairs & Maintenance	\$	8,341.95
EFT114351	02/02/2017	APPRENTICE & TRAINEESHIP COMPANY	Casual Staff/Apprentice Fees	\$	1,369.94
EFT114352	02/02/2017	ATC WORK SMART	Casual Staff/Apprentice Fees	\$	36,952.49
EFT114353	02/02/2017	AUSCOINWEST	Forts Store Merchandise	\$	2,508.00
EFT114354	02/02/2017	AUSTRALIAN FINE JEWELLERY PTY LTD	Forts Store Merchandise	\$	397.99
EFT114355	02/02/2017	BADGEMATE	Staff Name Badges	\$	65.18
EFT114356	02/02/2017	BARRETT'S MINI EARTHMOVING & CHIPPING	Tree Removal Services	\$	7,895.00
EFT114357	02/02/2017	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Traffic Management	\$	4,486.17
EFT114358	02/02/2017	BEST OFFICE SYSTEMS	Supply And Install Receipt Printer	\$	659.00
EFT114359	02/02/2017	BRAEDON PTY LTD TRADING AS BETA SOUVENIRS	Forts Store Merchandise	\$	198.00
EFT114360	02/02/2017	BEWITCHED CLEANING SERVICES	Cleaning Services Vancouver Arts - Mary Thomson House	\$	210.00
EFT114361	02/02/2017	ALBANY BOBCAT SERVICES	Equipment Hire - Bobcat And Truck CPSP	\$	1,776.51
EFT114362	02/02/2017	CONSTRUCTION TRAINING FUND	BCITF Levy For The Month Of January 2017	\$	15,059.15
EFT114363	02/02/2017	BUNNINGS GROUP LIMITED	Material Supply - Hardware supplies/tools	\$	173.07
EFT114364	02/02/2017	BWS CONSULTING	MC Services For Australia Day	\$	620.00
EFT114365	02/02/2017	CALTEX AUSTRALIA PETROLEUM PTY LTD	Diesel Fuel Purchases	\$	32,113.28
EFT114366	02/02/2017	CAMPBELL CONTRACTORS	C16026 - Construction Of Warden Crossing	\$	10,788.25
EFT114367	02/02/2017	JOHN CARBERRY	Tasty Beacon Contract For IAS Artist In Residence Spaced 3 Project	\$	1,150.00
EFT114368	02/02/2017	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services/Repairs/Maintenance	\$	11,539.22
EFT114369	02/02/2017	CENTIGRADE SERVICES	Maintenance And Repairs - Air Conditioning Replacement Server Room	\$	1,893.21
EFT114370	02/02/2017	CHRISTOPHER BURNELL	Princess Royal Fortress Gun Pit - Supply of Stone & Works Performed	\$	2,000.00
EFT114371	02/02/2017	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries Items For Colour Dash	\$	292.02
EFT114372	02/02/2017	COURIER AUSTRALIA	Freight Charges	\$	127.17
EFT114373	02/02/2017	LESTER COYNE	Welcome To The Country - Lake Seppings Wetlands Program/Australia Day	\$	500.00
EFT114374	02/02/2017	SAMUEL CROOK	City Of Albany Australia Day Festival - Services Rendered	\$	1,437.50

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EFT114375	02/02/2017	D & K ENGINEERING	Repairs And Maintenance - Hook Lift Bin	\$	324.19
EFT114376	02/02/2017	DAVRIC AUSTRALIA	Merchandise Order - Visitors Centre	\$	2,216.50
EFT114377	02/02/2017	DEFIBTECH	Replacement Adult Pads	\$	118.25
EFT114378	02/02/2017	DE JONGE MECHANICAL REPAIRS	Vehicle Servicing	\$	2,406.00
EFT114379	02/02/2017	DE LAGE LANDEN PTY LIMITED	Master Lease Rental	\$	6,319.50
EFT114380	02/02/2017	DEPARTMENT OF PARKS AND WILDLIFE	Holiday Park Pass & Annual Local Park Pass	\$	2,970.00
EFT114381	02/02/2017	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning Supplies	\$	638.80
EFT114382	02/02/2017	SET APART DJ SERVICES	Australia Day Festival - Bubble Soccer, Game Show Prizes & PA/Music Supply	\$	1,050.00
EFT114383	02/02/2017	DYLANSON THE TERRACE	Catering	\$	410.00
EFT114384	02/02/2017	ALBANY ENGINEERING COMPANY	Repairs And Maintenance - Tension Bar	\$	215.16
EFT114385	02/02/2017	EVERTRANS	Vehicle Repairs	\$	78.10
EFT114386	02/02/2017	EYERITE SIGNS - WP & KA FAMILY TRUST	Printing	\$	935.00
EFT114387	02/02/2017	FEAST BEAST CATERING	Australia Day Staff And Volunteer Meal Vouchers	\$	210.00
EFT114388	02/02/2017	THE FIXUPPERY	Window Cleaning - Lotteries House December 2016	\$	258.80
EFT114389	02/02/2017	T FLETT	Staff Reimbursement	\$	152.70
EFT114390	02/02/2017	ALL TRUCK REPAIRS	Vehicle Maintenance And Repairs	\$	188.96
EFT114391	02/02/2017	FLIPS ELECTRICS	Reticulation Electrical Repairs	\$	918.00
EFT114392	02/02/2017	GIRL GUIDES WESTERN AUSTRALIA	Kidsport Vouchers	\$	400.00
EFT114393	02/02/2017	GLOBAL SPILL CONTROL PTY LTD	Spill Kit Refills	\$	98.67
EFT114394	02/02/2017	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control	\$	220.00
EFT114395	02/02/2017	SOUTHERN SHARPENING SERVICES	Repairs And Maintenance - Locate Faults EWIS System	\$	2,025.00
EFT114396	02/02/2017	GSP WORKFORCE	Gardening Services - Lotteries House	\$	297.50
EFT114397	02/02/2017	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Public Buildings	\$	4,938.06
EFT114398	02/02/2017	GREAT SOUTHERN TURF	Material Supply - Turf	\$	495.00
EFT114399	02/02/2017	GREENMAN TRADING COMPANY	Tree Moving - Beauchamp Street	\$	2,310.00
EFT114400	02/02/2017	GT BEARING AND ENGINEERING SUPPLIES	Vehicle Parts	\$	55.00
EFT114401	02/02/2017	HB DISPLAYS	Comment Boxes For Community Engagement.	\$	220.79
EFT114402	02/02/2017	HIGHWAY WRECKERS	Towing Services	\$	110.00
EFT114403	02/02/2017	THE HONEY SHOP	Visitors Centre Merchandise	\$	186.00
EFT114404	02/02/2017	H AND H ARCHITECTS	Design Services	\$	18,133.50
EFT114405	02/02/2017	HHG LEGAL GROUP	Professional Services	\$	1,925.80
EFT114406	02/02/2017	ICKY FINKS WAREHOUSE SALES	Materials For Colour Dash Event	\$	14.00
EFT114407	02/02/2017	JACK THE CHIPPER	Mulching Services	\$	546.32
EFT114408	02/02/2017	JANIS RUDOLFS NEDELA	Valuation Of The City Of Albany Art Collection	\$	4,573.80
EFT114409	02/02/2017	BOOKS AND GIFTS DIRECT - JONKERLYN	Merchandise Order - Local Book Stocks	\$	20.00
EFT114410	02/02/2017	JUST A CALL DELIVERIES	Internal Mail Deliveries	\$	1,476.37
EFT114411	02/02/2017	KING RIVER HORSE AND PONY CLUB	Kidsport Vouchers	\$	200.00
EFT114412	02/02/2017	KMART ALBANY	Lego Club Mats	\$	159.00
EFT114413	02/02/2017	LATRO LAWYERS	Professional Services	\$	2,280.03
EFT114414	02/02/2017	LOCHNESS LANDSCAPE SERVICES	Contract Mowing Round December 2016	\$	17,053.00
EFT114415	02/02/2017	H LONCAR	Staff Reimbursement	\$	52.98
EFT114416	02/02/2017	LOWER GREAT SOUTHERN HOCKEY ASSOCIATION INC	Kidsport Vouchers	\$	1,900.00
EFT114417	02/02/2017	M AND B SALES PTY LTD	Material Supplies - Timber	\$	514.84
EFT114418	02/02/2017	RL & KJ MACKENZIE (GLENORAN LEATHER)	Visitors Centre Merchandise	\$	14.00
EFT114419	02/02/2017	ALBANY EVENT HIRE	Australia Day Site Dressing	\$	4,371.20
EFT114420	02/02/2017	SOUTH COAST WOODWORKS GALLERY	Forts Store Merchandise	\$	1,135.27
EFT114421	02/02/2017	ALBANY CITY MOTORS	Vehicles/Vehicle Parts/Repairs	\$	580.35
EFT114422	02/02/2017	MANYPEAKS COMMUNITY AND RECREATION ASSOCIATION	City Of Albany Rural Community Support	\$	1,964.00
EFT114423	02/02/2017	MCB CONSTRUCTION PTY LTD	Moving Of Sea Container - Multiple Relocations	\$	3,575.00
EFT114424	02/02/2017	DAVID KENNETH MCKENZIE	The Sound Den Installation	\$	1,500.00
EFT114425	02/02/2017	JAMES MCLEAN - SCULPTURAL TIMBER CREATIONS	Supply And Install Log Trail - Materials	\$	3,503.28
EFT114426	02/02/2017	METROOF ALBANY	Building Materials	\$	352.91
EFT114427	02/02/2017	MIDALIA STEEL PTY LTD	Material Supply - Steel Mesh	\$	879.35
EFT114428	02/02/2017	MOUNT ROMANCE AUSTRALIA PTY LTD	Visitors Centre Merchandise	\$	257.32
EFT114429	02/02/2017	MULE CREATIVE	Design Services	\$	580.00
EFT114430	02/02/2017	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$	25.04

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EFT114431	02/02/2017	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$	105.42
EFT114432	02/02/2017	OFFICEWORKS SUPERSTORES PTY LTD	Material Supply - Containers	\$	57.50
EFT114433	02/02/2017	V O'NEILL-GRAY	Refund	\$	270.00
EFT114434	02/02/2017	PAINT INDUSTRIES PTY LTD	Material Supply - Paint Supplies	\$	1,154.34
EFT114435	02/02/2017	PLASTICS PLUS	Material Supply - Opaque Builders Film	\$	105.94
EFT114436	02/02/2017	@THE POOLSIDE	Catering - Australia Day Citizenship Ceremony	\$	1,870.00
EFT114437	02/02/2017	QUANTIFIED TREE RISK ASSESSMENT LTD	QTRA User Registration Renewal	\$	471.90
EFT114438	02/02/2017	REPLAS WA	Material Supply - Assisted Access Modular System	\$	8,136.33
EFT114439	02/02/2017	CHRISTINE MARY SARGENT	Fitness Instruction	\$	180.00
EFT114440	02/02/2017	SAXXON IT	IT Services - Pre Paid Support	\$	24,750.00
EFT114441	02/02/2017	JAMIE SHANE SCALLY	Australia Day Family Entertainment 2017	\$	500.00
EFT114442	02/02/2017	EONIAN MEDIA - TERENCE SIVA	MC For 2017 Colour Dash Event	\$	100.00
EFT114443	02/02/2017	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$	5,065.69
EFT114444	02/02/2017	SOUTHCOAST SECURITY SERVICE	Security Services - Australia Day 2016	\$	236.81
EFT114445	02/02/2017	SOUTHERN MODEL SUPPLIES	Forts Store Merchandise	\$	455.59
EFT114446	02/02/2017	SOUTHERN CROSS AUSTEREO PTY LTD	Advertising - NYE	\$	763.40
EFT114447	02/02/2017	B SPENCE	Refund	\$	1,394.24
EFT114448	02/02/2017	STAR SALES AND SERVICE	Material Supply - Knapsack With Shroud	\$	332.20
EFT114449	02/02/2017	STAR SPRAY CONCRETE COATINGS - SPRAY ON PAVING	Clean, Repair & Seal Grandstand Concrete Seating & Stairs	\$	2,829.75
EFT114450	02/02/2017	STIRLING PRINT	Printing Services	\$	157.50
EFT114451	02/02/2017	ALBANY LOCK SERVICE	Lock Services/Repairs/Maintenance	\$	111.00
EFT114452	02/02/2017	SYNERGY	Electricity Charges	\$	4,958.80
EFT114453	02/02/2017	T & C SUPPLIES	Hardware And Tool Supplies	\$	416.33
EFT114454	02/02/2017	JTAGZ PTY LTD	Dog Registration Tags	\$	587.40
EFT114455	02/02/2017	TECTONICS CONSTRUCTION GROUP PTY LTD	Internal Refurbishment - Westrail Barracks	\$	7,216.46
EFT114456	02/02/2017	TELSTRA LICENSED SHOP ALBANY	Insurance Claim	\$	240.00
EFT114457	02/02/2017	NAKED BEAN COFFEE ROASTERS	Advertising - Billboard Hire - COA Events	\$	3,140.00
EFT114458	02/02/2017	THINKWATER ALBANY	Material Supply - Submersible Pump	\$	1,581.80
EFT114459	02/02/2017	TRUCK CENTRE WA PTY LTD	Service And Repairs - Prime Mover	\$	1,371.47
EFT114460	02/02/2017	TWILIGHT DREAMS	Fitness Instruction - November December And January 16/17	\$	1,080.00
EFT114461	02/02/2017	ALBANY TYREPOWER	Tyre Purchases/Maintenance	\$	60.00
EFT114462	02/02/2017	N TYSOE	Staff Reimbursement	\$	79.96
EFT114463	02/02/2017	VARIDESH LLC	Office Furniture - Varidesk	\$	655.00
EFT114464	02/02/2017	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$	80.00
EFT114465	02/02/2017	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$	665.50
EFT114466	02/02/2017	WILD EYED PRESS PTY LTD	Forts Store Merchandise	\$	538.81
EFT114467	02/02/2017	WREN OIL	Oil Waste Disposal Admin Fee	\$	33.00
EFT114468	02/02/2017	MARGARET YOUNG	Forts Store Merchandise	\$	1,050.00
EFT114469	02/02/2017	ZENITH LAUNDRY	Laundry Services/Hire	\$	9.24
EFT114470	09/02/2017	ABA SECURITY	Airport PA Systems Service	\$	176.00
EFT114471	09/02/2017	ACORN TREES AND STUMPS	Slashing Services - Stadium And Mt Clarence	\$	10,128.00
EFT114472	09/02/2017	AD CONTRACTORS PTY LTD	Screened Top Soil	\$	26,793.00
EFT114473	09/02/2017	AERODROME MANAGEMENT SERVICES PTY LTD	Annual Technical Inspection Of Airport As Per Quotation	\$	6,359.91
EFT114474	09/02/2017	ALBANY INDUSTRIAL SERVICES PTY LTD	Dry Roller Hire	\$	1,998.15
EFT114475	09/02/2017	OPTEON (ALBANY AND GREAT SOUTHERN WA)	Property Valuation	\$	550.00
EFT114476	09/02/2017	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$	96.00
EFT114477	09/02/2017	ALBANY GAS CENTRE PTY LTD	Forklift Gas Cylinder Refill	\$	30.00
EFT114478	09/02/2017	ALBANY REFRIGERATION	Replacement Of Air Conditioning Unit - Airport Donga	\$	3,399.88
EFT114479	09/02/2017	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$	1,109.88
EFT114480	09/02/2017	ALBANY SWIMMING CLUB INC	Kidsport Vouchers	\$	200.00
EFT114481	09/02/2017	ALBANY PLASTERBOARD COMPANY	Equipment Hire	\$	1,210.00
EFT114482	09/02/2017	ALBANY LASERSCAPE	School Holiday Programme	\$	1,760.00
EFT114483	09/02/2017	ALBANY PSYCHOLOGICAL SERVICES	EAP Consultation Services	\$	462.00
EFT114484	09/02/2017	ALBANY MILK DISTRIBUTORS	Milk Supplies January 2017	\$	548.32
EFT114485	09/02/2017	ALBANY LEGAL PTY LTD	Professional Fees	\$	620.65
EFT114486	09/02/2017	ALBANY IRRIGATION & DRILLING	Monthly Irrigation Supply Order - Various	\$	4,298.60

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EFT114487	09/02/2017	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 15.00
EFT114488	09/02/2017	ALBANY RECORDS MANAGEMENT	Archive Storage - Library	\$ 462.00
EFT114489	09/02/2017	ALBANY DOMESTIC SERVICES	Cleaning Services - Animal Waste	\$ 175.00
EFT114490	09/02/2017	AMITY PAINTING AND DECORATING	The Painting Of The Exterior Entrance Of The ALAC Building	\$ 8,855.00
EFT114491	09/02/2017	AMPHIBIAN PLUMBING AND GAS	Plumbing Repairs/Maintenance	\$ 5,830.42
EFT114492	09/02/2017	J ANG	Refund	\$ 142.72
EFT114493	09/02/2017	APPRENTICE & TRAINEESHIP COMPANY	Casual Labour/Apprenticeship Fees	\$ 773.52
EFT114494	09/02/2017	ARDESS NURSERY	Nursery Supplies	\$ 176.60
EFT114495	09/02/2017	MURRAY CLIFFORD ARNOLD	History Tours - Middleton Beach	\$ 250.00
EFT114496	09/02/2017	ARTSOUTHWA INCORPORATED	Art South WA Membership For 10+ Artists Jan 1 - Dec 31 2017	\$ 135.00
EFT114497	09/02/2017	ASHDENE MANUFACTURING PTY LTD	Merchandise Order - Forts Store	\$ 5,019.17
EFT114498	09/02/2017	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 11,526.27
EFT114499	09/02/2017	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 555,192.07
EFT114500	09/02/2017	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 5,670.30
EFT114501	09/02/2017	AUSTRALIAN FINE JEWELLERY PTY LTD	Merchandise Order - Forts Store	\$ 350.00
EFT114502	09/02/2017	BADGEMATE	Staff Name Badges	\$ 95.21
EFT114503	09/02/2017	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms - Cotton Twill Safari Hats	\$ 72.00
EFT114504	09/02/2017	BARRETT'S MINI EARTHMOVING & CHIPPING	Tree Removal - Various Locations	\$ 3,158.00
EFT114505	09/02/2017	GEOFFREY BASTYAN	Retrieve & Redeploy AWEC	\$ 1,801.25
EFT114506	09/02/2017	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Traffic Control	\$ 1,301.12
EFT114507	09/02/2017	BEST OFFICE SYSTEMS	Material Supply - Printer	\$ 230.00
EFT114508	09/02/2017	J. BLACKWOOD & SON PTY LTD	Material Supply - Various	\$ 656.19
EFT114509	09/02/2017	ALBANY BOBCAT SERVICES	Equipment Hire	\$ 2,407.63
EFT114510	09/02/2017	BOOKMARKETING - GARY SPELLER	Library Local Book Stocks	\$ 15.00
EFT114511	09/02/2017	BUILDING COMMISSION	BSL Levy Collected January 2017	\$ 16,282.60
EFT114512	09/02/2017	BUNNINGS GROUP LIMITED	Material Supply - Various	\$ 345.67
EFT114513	09/02/2017	BWS CONSULTING	Consultation Services - Planning Session	\$ 625.00
EFT114514	09/02/2017	C&C MACHINERY CENTRE	Supply & Delivery - Trimax Stealth Series Metal	\$ 32,508.35
EFT114515	09/02/2017	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Testing And Tagging	\$ 6,286.42
EFT114516	09/02/2017	CENTRAL REGIONAL TAFE	Staff Training	\$ 94.70
EFT114517	09/02/2017	CHARIOT MINI DIGGERS	Cleaning Services - Sand Clearing For Better Access To Beach Emu Point	\$ 330.00
EFT114518	09/02/2017	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 2,889.90
EFT114519	09/02/2017	CIVICA PTY LTD	IT Services - Migration to Spydus	\$ 7,541.69
EFT114520	09/02/2017	CLARK TYRES	Tyre Purchases/Repairs/Maintenance	\$ 240.00
EFT114521	09/02/2017	M CLARK	Refund	\$ 125.00
EFT114522	09/02/2017	CLEANAWAY PTY LIMITED	Rubbish Removal Contract	\$ 6,206.20
EFT114523	09/02/2017	CMM TECHNOLOGY	Calibration - Breathalyser Unit	\$ 145.36
EFT114524	09/02/2017	SUE CODEE (THIS PAPER CUT LIFE)	Visitors Centre Merchandise	\$ 63.00
EFT114525	09/02/2017	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 264.52
EFT114526	09/02/2017	COMMON GROUND TRAILS PTY LTD	Albany Heritage Park - Demonstration Trail (Variation #4)	\$ 17,786.02
EFT114527	09/02/2017	ALBANY SIGNS	Assorted Signage	\$ 4,510.00
EFT114528	09/02/2017	HOLCIM (AUSTRALIA) PTY LTD	Supply - Concrete Footpath Mix	\$ 7,461.30
EFT114529	09/02/2017	R CUNNINGHAM	Staff Reimbursement	\$ 83.00
EFT114530	09/02/2017	AL CURNOW HYDRAULICS	Vehicle Parts/Maintenance	\$ 11.78
EFT114531	09/02/2017	CYNERGIC COMMUNICATIONS	Service Charges - Server Xeon February	\$ 909.90
EFT114532	09/02/2017	D & K ENGINEERING	Signage - Assorted	\$ 875.60
EFT114533	09/02/2017	DE JONGE MECHANICAL REPAIRS	Vehicle Servicing	\$ 640.00
EFT114534	09/02/2017	LANDGATE - PROPERTY & VALUATIONS	Aerial Photography Services	\$ 6,924.50
EFT114535	09/02/2017	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning Supplies - Public Buildings	\$ 939.30
EFT114536	09/02/2017	JOHN DOWSON	Forts Store Merchandise	\$ 1,497.10
EFT114537	09/02/2017	DYLAN'S ON THE TERRACE	Catering - Strategic Meeting - Great Southern Local Governments	\$ 401.50
EFT114538	09/02/2017	EASIFLEET MANAGEMENT	Payroll Deductions	\$ 21,643.56
EFT114539	09/02/2017	G EMERY	Refund	\$ 4,641.60
EFT114540	09/02/2017	EVERTRANS	Material Supply - Mudflap And Bracket To Suit	\$ 92.40
EFT114541	09/02/2017	EYERITE SIGNS	Signwriting/Sign Purchases	\$ 566.50
EFT114542	09/02/2017	WA FIRE APPLIANCES	Material Supply - Ball Valve For Fire Truck	\$ 190.50

REPORT ITEM CCCS 009 REFERS

EFT114543	09/02/2017	THE FIXUPPERY	Window Cleaning Vac January 2017	\$	1,542.50
EFT114544	09/02/2017	CAROLYN AVIS FLETT	Visitors Centre Merchandise	\$	130.00
EFT114545	09/02/2017	ALBANY ASPHALT SERVICES	Supply & Lay - Asphalt C15007	\$	6,660.00
EFT114546	09/02/2017	GREAT SOUTHERN GROUP TRAINING INC	Casual Staff/Apprentice Fees	\$	3,931.88
EFT114547	09/02/2017	GREEN SKILLS INCORPORATED	Environmental Weed Control	\$	1,820.34
EFT114548	09/02/2017	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Stock	\$	1,640.70
EFT114549	09/02/2017	GREENMAN TRADING COMPANY	Tree Removal - Storm Damage	\$	2,200.00
EFT114550	09/02/2017	HAVOC BUILDERS PTY LTD	Remove Rust And Re-Seal To Bases Of Structural Columns In Centre Garden Area	\$	1,149.50
EFT114551	09/02/2017	HELEN MUNT	Heritage Consultation - Contract No C004_13	\$	4,109.85
EFT114552	09/02/2017	HIGHWAY WRECKERS	Vehicle Towing	\$	88.00
EFT114553	09/02/2017	HOBBS SMITH AND HOLMES PTY LTD	Q16030 - UWA Verandah Reconstruction	\$	9,790.00
EFT114554	09/02/2017	THE HONEY SHOP	Forts Store Merchandise	\$	300.00
EFT114555	09/02/2017	H AND H ARCHITECTS	Garrisons Additions - Front Pergola Addition Detailed Design And Documentation	\$	9,460.00
EFT114556	09/02/2017	HHG LEGAL GROUP	Professional Services	\$	4,950.00
EFT114557	09/02/2017	HUDSON SEWAGE SERVICES	Quarterly Service - Waste Water System	\$	2,650.30
EFT114558	09/02/2017	ICKY FINKS WAREHOUSE SALES	Art Class Materials For Helen Leeder-Carlson	\$	411.03
EFT114559	09/02/2017	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING PTY LTD	Vehicle Servicing - EMC	\$	215.07
EFT114560	09/02/2017	IMPULSE CYCLES	Material Supply - Pannier Bags For E-Bikes	\$	260.00
EFT114561	09/02/2017	KING RIVER HORSE AND PONY CLUB	Kidsport Vouchers	\$	400.00
EFT114562	09/02/2017	KMART ALBANY	Material Supply - Toys For Day Care	\$	458.00
EFT114563	09/02/2017	KRYSTA GUILLE PHOTOGRAPHY	Photography Services - Christmas Pageant/News Years/Australia Day	\$	3,678.40
EFT114564	09/02/2017	LATRO LAWYERS	Professional Services	\$	11,789.20
EFT114565	09/02/2017	H LONCAR	Staff Reimbursement	\$	39.00
EFT114566	09/02/2017	M & A STEEL FABRICATION	Steel Grates For Cull Park And Muller Street Stormwater	\$	1,188.00
EFT114567	09/02/2017	M AND B SALES PTY LTD	Timber Supplies	\$	500.72
EFT114568	09/02/2017	BUCHER MUNICIPAL PTY LTD	Vehicle Parts	\$	377.08
EFT114569	09/02/2017	ALBANY EVENT HIRE	Red Carpet And Chairs For The Australia Day Ceremony	\$	627.00
EFT114570	09/02/2017	ALBANY CITY MOTORS	Material Supply - Various	\$	578.12
EFT114571	09/02/2017	METROOF ALBANY	Roofing Materials	\$	393.06
EFT114572	09/02/2017	METCO FARM	Library Sales Of Key Rings For May To December 2016	\$	192.50
EFT114573	09/02/2017	MIDALIA STEEL PTY LTD	Material Supply - Steel	\$	17.35
EFT114574	09/02/2017	AIRPORT SECURITY PTY LTD	Security Id Card And Clearance Fee	\$	220.00
EFT114575	09/02/2017	MINNA ENGINEERING	Refund	\$	671.43
EFT114576	09/02/2017	MODERN TEACHING AIDS PTY LTD	Day Care Materials	\$	209.75
EFT114577	09/02/2017	LINDAS BOOKS	Visitors Centre Merchandise	\$	37.79
EFT114578	09/02/2017	MOSTERT, DJ & H	Visitors Centre Merchandise	\$	20.00
EFT114579	09/02/2017	MOUNT ROMANCE AUSTRALIA PTY LTD	Forts Store Merchandise	\$	835.90
EFT114580	09/02/2017	NURRUNGA COMMUNICATIONS	Repairs And Maintenance - Rangers Vehicle Radio	\$	81.40
EFT114581	09/02/2017	MOUNT BARKER EXPRESS	Delivery Of Pallets And Couch For Colour Dash	\$	440.00
EFT114582	09/02/2017	MULE CREATIVE	Design Of Torbay Hill Community Fire Information Brochure	\$	870.00
EFT114583	09/02/2017	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$	215.68
EFT114584	09/02/2017	NLC PTY LTD	Novated Lease And Associated Costs	\$	1,351.30
EFT114585	09/02/2017	OCS SERVICES PTY LTD	Cleaning Services - Various Locations - January 2017	\$	27,508.97
EFT114586	09/02/2017	OFFICEWORKS SUPERSTORES PTY LTD	Material Supply - Storage Containers	\$	72.00
EFT114587	09/02/2017	THE PERTH MINT SHOP	Forts Store Merchandise	\$	777.69
EFT114588	09/02/2017	PERTH SAFETY PRODUCTS PTY LTD	Signage - Various	\$	610.50
EFT114589	09/02/2017	POORNARTI ABORIGINAL TOURS - JOEY WILLIAMS	Poornarti Aboriginal Tours - Australia Day 2017	\$	1,500.00
EFT114590	09/02/2017	PRECISION LASER SYSTEMS	Supply Of New Charger	\$	194.50
EFT114591	09/02/2017	REECE PTY LTD	Cleaning Supplies - Cape Riche	\$	132.14
EFT114592	09/02/2017	ELIZABETH RICHARDS SCHOOL SUPPLIES PTY LTD	Day Care Materials	\$	192.34
EFT114593	09/02/2017	ROLSH PRODUCTIONS	Forts Store Merchandise	\$	463.65
EFT114594	09/02/2017	SECUREPAY PTY LTD	Web Payments Security	\$	44.62
EFT114595	09/02/2017	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$	2,511.47
EFT114596	09/02/2017	SOIL SOLUTIONS PTY LTD	Material Supply - Sand	\$	184.56
EFT114597	09/02/2017	SOUTHERN TOOL AND FASTENER CO	Material Supply - Various	\$	303.66
EFT114598	09/02/2017	SOUTHCOAST SECURITY SERVICE	Security Services January 2017	\$	24,216.84

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EFT114599	09/02/2017	SOUTH COAST CRANE HIRE	Pick Up and Delivery Services - Toilet Block To Anzac Park - Events	\$	756.25
EFT114600	09/02/2017	GARY OWEN SPENCE	Lawn Mowing Services - Day Care	\$	115.00
EFT114601	09/02/2017	STATEWIDE BEARINGS	Material Supply - Various	\$	167.58
EFT114602	09/02/2017	STAR SPRAY CONCRETE COATINGS - SPRAY ON PAVING	Clean, Repair & Seal Grandstand Concrete Seating & Stairs	\$	8,489.25
EFT114603	09/02/2017	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	City Of Albany Australia Day Festival	\$	1,155.00
EFT114604	09/02/2017	ALBANY LOCK SERVICE	Locksmith Services/Repairs	\$	30.00
EFT114605	09/02/2017	ALBANY IGA	Groceries	\$	81.95
EFT114606	09/02/2017	SYNERGY	Electricity Charges - various	\$	5,200.35
EFT114607	09/02/2017	T4 TECHNOLOGY PTY LTD T/AS SOLUTIONS IT	Phone Insurance Quote	\$	75.00
EFT114608	09/02/2017	T & C SUPPLIES	Material Supply - Tools/Hardware Supplies	\$	942.29
EFT114609	09/02/2017	NAKED BEAN COFFEE ROASTERS	Coffee Supplies	\$	165.00
EFT114610	09/02/2017	THINKWATER ALBANY	Irrigation Material Supply - Various	\$	1,912.11
EFT114611	09/02/2017	TOLL FAST	Freight Charges	\$	1,277.58
EFT114612	09/02/2017	CAROLYN FRANCIS TRAPNELL	Forts Store Purchases	\$	3,150.00
EFT114613	09/02/2017	TROJAN CLEAN ENERGY	Q16040 Supply And Install Solar Array	\$	3,726.71
EFT114614	09/02/2017	TRUCKLINE	Material Supply - Valve Extension	\$	79.07
EFT114615	09/02/2017	ALBANY TYREPOWER	Tyres Repairs/Maintenance/Purchases	\$	937.35
EFT114616	09/02/2017	UNITED BOOK DISTRIBUTORS	Forts Store Merchandise	\$	3,473.29
EFT114617	09/02/2017	VOEGELER CREATIONS	Forts Store Merchandise	\$	724.00
EFT114618	09/02/2017	WA HARDWOOD FLOORS	Q16025 Stadium Floor Maintenance And Marking	\$	23,000.00
EFT114619	09/02/2017	WARREN BENNETT HOMES	Demolition Works For CPSP Variation 8 C15029	\$	3,806.00
EFT114620	09/02/2017	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$	1,303.50
EFT114621	09/02/2017	Y WELSH	Staff Reimbursement	\$	517.50
EFT114622	09/02/2017	WESTRAC EQUIPMENT PTY LTD	Material Supply - Switch And Lamp Assembly	\$	171.64
EFT114623	09/02/2017	LANDMARK LIMITED	Herbicide Supplies	\$	356.00
EFT114624	09/02/2017	WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertising	\$	5,217.62
EFT114625	09/02/2017	WESTERN AUSTRALIAN MUSEUM - ALBANY	Brig Amity Management Fees	\$	4,620.00
EFT114626	09/02/2017	WOOLWORTHS LIMITED	Groceries For Day Care Centre	\$	1,691.54
EFT114627	09/02/2017	YOUNGS SIDING GENERAL STORE	Fuel For Bush Fire Brigades	\$	904.93
EFT114628	09/02/2017	ZENITH LAUNDRY	Laundry Services/Hire	\$	5.30
DD24473.1	17/01/2017	WA SUPER	Payroll deductions	\$	79,589.29
DD24473.2	17/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	480.77
DD24473.3	17/01/2017	ABUNDANT SPERANNUATION FUND	Superannuation contributions	\$	427.42
DD24473.4	17/01/2017	ASGARD	Superannuation contributions	\$	1,230.77
DD24473.5	17/01/2017	LOCAL GOVERNMENT SUPER	Superannuation contributions	\$	528.37
DD24473.6	17/01/2017	DESMO SUPERANNUATION FUND	Superannuation contributions	\$	569.24
DD24473.7	17/01/2017	CBUS	Superannuation contributions	\$	672.98
DD24473.8	17/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	1,577.92
DD24473.9	17/01/2017	HOSTPLUS PTY LTD	Superannuation contributions	\$	574.57
DD24476.1	17/01/2017	WA SUPER	Superannuation contributions	\$	772.54
DD24522.1	31/01/2017	WA SUPER	Payroll deductions	\$	81,095.43
DD24522.2	31/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	480.77
DD24522.3	31/01/2017	ABUNDANT SPERANNUATION FUND	Superannuation contributions	\$	431.68
DD24522.4	31/01/2017	ASGARD	Superannuation contributions	\$	1,230.77
DD24522.5	31/01/2017	LOCAL GOVERNMENT SUPER	Superannuation contributions	\$	528.37
DD24522.6	31/01/2017	DESMO SUPERANNUATION FUND	Superannuation contributions	\$	559.68
DD24522.7	31/01/2017	CBUS	Superannuation contributions	\$	637.81
DD24522.8	31/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	1,577.92
DD24522.9	31/01/2017	HOSTPLUS PTY LTD	Superannuation contributions	\$	536.19
DD24528.1	31/01/2017	WA SUPER	Superannuation contributions	\$	306.11
DD24555.1	31/01/2017	WA SUPER	Superannuation contributions	\$	123.20
DD24555.2	14/02/2017	WA SUPER	Payroll deductions	\$	42.48
DD24567.1	14/02/2017	WA SUPER	Payroll deductions	\$	98,402.54
DD24567.2	14/02/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	480.77
DD24567.3	14/02/2017	ABUNDANT SPERANNUATION FUND	Superannuation contributions	\$	546.99
DD24567.4	14/02/2017	ASGARD 1	Superannuation contributions	\$	1,460.53

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DD24567.5	14/02/2017	LOCAL GOVERNMENT SUPER	Superannuation contributions	\$	673.41
DD24567.6	14/02/2017	DESMO SUPERANNUATION FUND	Superannuation contributions	\$	684.30
DD24567.7	14/02/2017	CBUS	Superannuation contributions	\$	882.07
DD24567.8	14/02/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	1,783.35
DD24567.9	14/02/2017	HOSTPLUS PTY LTD	Superannuation contributions	\$	591.32
DD24473.10	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	149.48
DD24473.11	17/01/2017	REST SUPERANNUATION	Payroll deductions	\$	2,246.00
DD24473.12	17/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	265.87
DD24473.13	17/01/2017	TAL SUPERANNUATION LIMITED	Superannuation contributions	\$	212.42
DD24473.14	17/01/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	89.55
DD24473.15	17/01/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	56.56
DD24473.16	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	305.16
DD24473.17	17/01/2017	NATIONAL MUTUAL RETIREMENT FUND	Superannuation contributions	\$	123.99
DD24473.18	17/01/2017	PRIME SUPER	Superannuation contributions	\$	780.73
DD24473.19	17/01/2017	MLC MASTERKEY BUSINESS SUPER	Superannuation contributions	\$	743.44
DD24473.20	17/01/2017	SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	\$	409.98
DD24473.21	17/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	588.32
DD24473.22	17/01/2017	OAK TREE SUPERANNUATION FUND	Superannuation contributions	\$	216.18
DD24473.23	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	152.01
DD24473.24	17/01/2017	FIRST SUPER	Superannuation contributions	\$	190.69
DD24473.25	17/01/2017	CARE SUPER PTY LTD	Superannuation contributions	\$	381.23
DD24473.26	17/01/2017	FIRST STATE SUPER	Superannuation contributions	\$	627.57
DD24473.27	17/01/2017	AUSTRALIAN SUPER	Payroll deductions	\$	6,654.22
DD24473.28	17/01/2017	SPECTRUM SUPER	Superannuation contributions	\$	310.17
DD24473.29	17/01/2017	SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	\$	241.91
DD24473.30	17/01/2017	NORTH PERSONAL SUPERANNUATION & PENSION FUND	Superannuation contributions	\$	202.36
DD24473.31	17/01/2017	AJW SUPERANNUATION FUND	Superannuation contributions	\$	244.50
DD24473.32	17/01/2017	AUSTRALIAN CATHOLIC SUPERANNUATION	Superannuation contributions	\$	24.32
DD24473.33	17/01/2017	SUNSUPER SUPERANNUATION	Superannuation contributions	\$	481.28
DD24473.34	17/01/2017	MTAA SUPERANNUATION FUND	Superannuation contributions	\$	367.26
DD24473.35	17/01/2017	IOOF EMPLOYEE SUPER	Superannuation contributions	\$	345.82
DD24473.36	17/01/2017	RUSSELL SUPERSOLUTION MASTER TRUST	Superannuation contributions	\$	193.76
DD24473.37	17/01/2017	AUSTRALIAN ETHICAL SUPERANNUATION FUND	Superannuation contributions	\$	220.35
DD24473.38	17/01/2017	ASGARD	Superannuation contributions	\$	82.66
DD24473.39	17/01/2017	THE MCKENNA SUPER FUND	Superannuation contributions	\$	46.20
DD24473.40	17/01/2017	ONEPATH MASTERFUND	Superannuation contributions	\$	175.36
DD24473.41	17/01/2017	MLC MASTERKEY SUPERANNUATION	Superannuation contributions	\$	409.87
DD24473.42	17/01/2017	COMMONWALTH ESSENTIAL SUPER	Superannuation contributions	\$	100.78
DD24473.43	17/01/2017	UNI SUPER	Superannuation contributions	\$	191.58
DD24473.44	17/01/2017	THE UNIVERSAL SUPER SCHEME	Superannuation contributions	\$	194.58
DD24473.45	17/01/2017	AMP RETIREMENT TRUST	Superannuation contributions	\$	197.13
DD24473.46	17/01/2017	IOOF GLOBAL ONE	Superannuation contributions	\$	141.46
DD24473.47	17/01/2017	MACAULAY SUPER FUND	Superannuation contributions	\$	218.56
DD24473.48	17/01/2017	ANZ SMART CHOICE SUPER	Superannuation contributions	\$	216.18
DD24473.49	17/01/2017	FUTURE SUPER	Superannuation contributions	\$	202.64
DD24473.50	17/01/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	\$	185.31
DD24473.51	17/01/2017	BT SUPER	Superannuation contributions	\$	204.80
DD24473.52	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	197.13
DD24473.53	17/01/2017	MACQUARIE SUPER CONSOLIDATOR	Superannuation contributions	\$	118.28
DD24473.54	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	281.47
DD24473.55	17/01/2017	MASON SUPERANNUATION FUND	Superannuation contributions	\$	118.01
DD24473.56	17/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	232.15
DD24473.57	17/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	791.38
DD24473.58	17/01/2017	HESTA SUPER FUND	Superannuation contributions	\$	852.07
DD24473.59	17/01/2017	KEZ AND JOHN MITCHELL SUPERANNUATION FUND	Superannuation contributions	\$	273.83
DD24473.60	17/01/2017	WEALTH PERSONAL SUPER AND PERSONAL PENSION	Payroll deductions	\$	224.85

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DD24522.10	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	149.48
DD24522.11	31/01/2017	REST SUPERANNUATION	Payroll deductions	\$	1,898.68
DD24522.12	31/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	278.92
DD24522.13	31/01/2017	TAL SUPERANNUATION LIMITED	Superannuation contributions	\$	209.10
DD24522.14	31/01/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	128.13
DD24522.15	31/01/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	80.92
DD24522.16	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	305.16
DD24522.17	31/01/2017	NATIONAL MUTUAL RETIREMENT FUND	Superannuation contributions	\$	123.99
DD24522.18	31/01/2017	PRIME SUPER	Superannuation contributions	\$	781.13
DD24522.19	31/01/2017	MLC MASTERKEY BUSINESS SUPER	Superannuation contributions	\$	743.44
DD24522.20	31/01/2017	SUPERWRAP PERSONAL SUPER	Superannuation contributions	\$	409.98
DD24522.21	31/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	588.32
DD24522.22	31/01/2017	OAK TREE SUPERANNUATION FUND	Superannuation contributions	\$	216.18
DD24522.23	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	133.86
DD24522.24	31/01/2017	FIRST SUPER	Superannuation contributions	\$	190.69
DD24522.25	31/01/2017	CARE SUPER PTY LTD	Superannuation contributions	\$	384.57
DD24522.26	31/01/2017	FIRST STATE SUPER	Superannuation contributions	\$	627.57
DD24522.27	31/01/2017	AUSTRALIAN SUPER	Payroll deductions	\$	6,723.82
DD24522.28	31/01/2017	SPECTRUM SUPER	Superannuation contributions	\$	310.17
DD24522.29	31/01/2017	SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	\$	241.91
DD24522.30	31/01/2017	NORTH PERSONAL SUPERANNUATION & PENSION FUND	Superannuation contributions	\$	202.36
DD24522.31	31/01/2017	AJW SUPERANNUATION FUND	Superannuation contributions	\$	244.50
DD24522.32	31/01/2017	AUSTRALIAN CATHOLIC SUPERANNUATION	Superannuation contributions	\$	177.51
DD24522.33	31/01/2017	SUNSUPER SUPERANNUATION	Superannuation contributions	\$	500.25
DD24522.34	31/01/2017	MTAA SUPERANNUATION FUND	Superannuation contributions	\$	424.70
DD24522.35	31/01/2017	IOOF EMPLOYEE SUPER	Superannuation contributions	\$	257.47
DD24522.36	31/01/2017	RUSSELL SUPERSOLUTION MASTER	Superannuation contributions	\$	194.53
DD24522.37	31/01/2017	AUSTRALIAN ETHICAL SUPERANNUATION FUND	Superannuation contributions	\$	220.35
DD24522.38	31/01/2017	ASGARD	Superannuation contributions	\$	82.66
DD24522.39	31/01/2017	ONEPATH MASTERFUND	Superannuation contributions	\$	213.60
DD24522.40	31/01/2017	MLC MASTERKEY SUPERANNUATION	Superannuation contributions	\$	454.84
DD24522.41	31/01/2017	COMMONWALTH ESSENTIAL SUPER	Superannuation contributions	\$	60.47
DD24522.42	31/01/2017	UNI SUPER	Superannuation contributions	\$	307.22
DD24522.43	31/01/2017	THE UNIVERSAL SUPER SCHEME	Superannuation contributions	\$	194.58
DD24522.44	31/01/2017	AMP RETIREMENT TRUST	Superannuation contributions	\$	185.33
DD24522.45	31/01/2017	MACAULAY SUPER FUND	Superannuation contributions	\$	218.56
DD24522.46	31/01/2017	IOOF GLOBAL ONE	Superannuation contributions	\$	91.85
DD24522.47	31/01/2017	ANZ SMART CHOICE SUPER	Superannuation contributions	\$	248.18
DD24522.48	31/01/2017	FUTURE SUPER	Superannuation contributions	\$	203.58
DD24522.49	31/01/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	\$	185.31
DD24522.50	31/01/2017	BT SUPER	Superannuation contributions	\$	203.23
DD24522.51	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	197.13
DD24522.52	31/01/2017	MACQUARIE SUPER CONSOLIDATOR	Superannuation contributions	\$	118.28
DD24522.53	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	281.47
DD24522.54	31/01/2017	MASON SUPERANNUATION FUND	Superannuation contributions	\$	99.40
DD24522.55	31/01/2017	IOOF INVESTMENT MANAGEMENT LTD	Superannuation contributions	\$	328.45
DD24522.56	31/01/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	256.26
DD24522.57	31/01/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	773.46
DD24522.58	31/01/2017	HESTA SUPER FUND	Superannuation contributions	\$	776.42
DD24522.59	31/01/2017	KEZ AND JOHN MITCHELL SUPERANNUATION FUND	Superannuation contributions	\$	273.83
DD24522.60	31/01/2017	WEALTH PERSONAL SUPER AND PERSONAL PENSION	Payroll deductions	\$	224.85
DD24567.10	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	352.72
DD24567.11	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	192.25
DD24567.12	14/02/2017	REST SUPERANNUATION	Payroll deductions	\$	2,481.27
DD24567.13	14/02/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	315.95
DD24567.14	14/02/2017	TAL SUPERANNUATION LIMITED	Superannuation contributions	\$	261.68

REPORT ITEM CCCS 009 REFERS

DD24567.15	14/02/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	153.60
DD24567.16	14/02/2017	WEALTH PERSONAL SUPER AND PERSONAL	Superannuation contributions	\$	97.01
DD24567.17	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	389.87
DD24567.18	14/02/2017	NATIONAL MUTUAL RETIREMENT FUND	Superannuation contributions	\$	158.53
DD24567.19	14/02/2017	PRIME SUPER	Superannuation contributions	\$	1,075.63
DD24567.20	14/02/2017	MLC MASTERKEY BUSINESS SUPER	Superannuation contributions	\$	817.72
DD24567.21	14/02/2017	SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	\$	409.98
DD24567.22	14/02/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	\$	587.14
DD24567.23	14/02/2017	OAK TREE SUPERANNUATION FUND	Superannuation contributions	\$	275.73
DD24567.24	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	138.62
DD24567.25	14/02/2017	FIRST SUPER	Superannuation contributions	\$	249.28
DD24567.26	14/02/2017	CARE SUPER PTY LTD	Superannuation contributions	\$	444.51
DD24567.27	14/02/2017	FIRST STATE SUPER	Superannuation contributions	\$	683.83
DD24567.28	14/02/2017	AUSTRALIAN SUPER	Payroll deductions	\$	7,740.28
DD24567.29	14/02/2017	SPECTRUM SUPER	Superannuation contributions	\$	398.12
DD24567.30	14/02/2017	SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	\$	308.40
DD24567.31	14/02/2017	NORTH PERSONAL SUPERANNUATION & PENSION FUND	Superannuation contributions	\$	258.68
DD24567.32	14/02/2017	AJW SUPERANNUATION FUND	Superannuation contributions	\$	311.70
DD24567.33	14/02/2017	AUSTRALIAN CATHOLIC SUPERANNUATION	Superannuation contributions	\$	106.43
DD24567.34	14/02/2017	SUNSUPER SUPERANNUATION	Superannuation contributions	\$	689.46
DD24567.35	14/02/2017	MTAA SUPERANNUATION FUND	Superannuation contributions	\$	519.60
DD24567.36	14/02/2017	IOOF EMPLOYEE SUPER	Superannuation contributions	\$	355.72
DD24567.37	14/02/2017	RUSSELL SUPERSOLUTION MASTER TRUST	Superannuation contributions	\$	252.39
DD24567.38	14/02/2017	AUSTRALIAN ETHICAL SUPERANNUATION FUND	Superannuation contributions	\$	284.87
DD24567.39	14/02/2017	ASGARD	Superannuation contributions	\$	98.95
DD24567.40	14/02/2017	ONEPATH MASTERFUND	Superannuation contributions	\$	264.19
DD24567.41	14/02/2017	MLC MASTERKEY SUPERANNUATION	Superannuation contributions	\$	549.41
DD24567.42	14/02/2017	COMMONWALTH ESSENTIAL SUPER	Superannuation contributions	\$	92.04
DD24567.43	14/02/2017	UNI SUPER	Superannuation contributions	\$	205.14
DD24567.44	14/02/2017	THE UNIVERSAL SUPER SCHEME	Superannuation contributions	\$	256.18
DD24567.45	14/02/2017	AMP RETIREMENT TRUST	Superannuation contributions	\$	220.32
DD24567.46	14/02/2017	MACAULAY SUPER FUND	Superannuation contributions	\$	282.87
DD24567.47	14/02/2017	IOOF GLOBAL ONE	Superannuation contributions	\$	112.71
DD24567.48	14/02/2017	ANZ SMART CHOICE SUPER	Superannuation contributions	\$	330.67
DD24567.49	14/02/2017	FUTURE SUPER	Superannuation contributions	\$	238.40
DD24567.50	14/02/2017	COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	\$	239.34
DD24567.51	14/02/2017	BT SUPER	Superannuation contributions	\$	224.19
DD24567.52	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	240.42
DD24567.53	14/02/2017	MACQUARIE SUPER CONSOLIDATOR	Superannuation contributions	\$	164.66
DD24567.54	14/02/2017	BT SUPER FOR LIFE	Superannuation contributions	\$	329.81
DD24567.55	14/02/2017	MASON SUPERANNUATION FUND	Superannuation contributions	\$	139.62
DD24567.56	14/02/2017	IOOF INVESTMENT MANAGEMENT LTD	Superannuation contributions	\$	187.68
DD24567.57	14/02/2017	AMP SUPERANNUATION SAVINGS	Superannuation contributions	\$	959.47
DD24567.58	14/02/2017	HESTA SUPER FUND	Superannuation contributions	\$	1,041.17
DD24567.59	14/02/2017	KEZ AND JOHN MITCHELL SUPERANNUATION FUND	Superannuation contributions	\$	351.06
DD24567.60	14/02/2017	WEALTH PERSONAL SUPER AND PERSONAL	Payroll deductions	\$	224.85
Total				\$	2,790,764.61

REPORT ITEM CCCS 010 REFERS

Document Number	Description	DATE SENT /RECEIVED
EDR1760420	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: SIGNED 2016-2017 ACTIVITY PLAN GREAT SOUTHERN REGION MID YEAR REPORT TO SLWA PARTIES: SLWA SIGNED BY THE CEO 1 COPY	17/01/2017
EDR1760460	COPY OF EXECUTED DOCUMENT ITEM: OCM 28.06.2016 ITEM CSF246 RE: AWARD OF TENDER C16025 EARTHWORKS - ALBANY AGRICULTURAL SOCIETY PAVILIONS PARTIES: ALBANY INDUSTRIAL SERVICES SIGNED BY THE CEO A SHARPE 1 COPY	18/01/2017
EDR1760535	COPY OF EXECUTED DOCUMENT ITEM:N/A RE: APPLICATION TO LANDGATE TO VEST LAND IN CITY OF ALBANY - DEED OF EASEMENT FOR SEWER TRUNK LINE RUNNING THROUGH CITY'S FREEHOLD LOT 22 LOWER KING ROAD PARTIES: WATER CORPORATION SIGNED BY THE CEO A SHARPE AND DEPUTY MAYOR 1 COPY	19/01/2017
EDR1760553	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: SECTION 33F, DOG ACT 1976 DELEGATION 2016:013 (3) PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY	20/01/2017
EDR1760554	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: APPLICATION OF BUILDING PERMIT ON CITY OWNED PROPERTY AT LOT 8122 - INSTALLATION AND FIT OUR OF AN EXISTING TRANSPORTABLE DONGA STYLE ACCOMMODATION AND ATTACHMENT OF AN EXISTING BATHROOM BLOCK AND NEW PERGOLA AT CARETAKERS RESIDENCE PARTIES: ALBANY CITY KART CLUB SIGNED BY THE CEO A SHARPE 1 COPY	20/01/2017
EDR1760668	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: AWARD OF TENDER P17001 ALBANY AIRPORT - GENERAL AVIATION TAXIWAY AND APRON PARTIES: AD CONTRACTORS PTY LTD SIGNED BY THE CEO A SHARPE 1 COPY	24/01/2017

REPORT ITEM CCCS 010 REFERS

EDR1760669	COPY OF EXECUTED DOCUMENT ITEM:OCM 26.08.2014 ITEM CSF109 RE: AWARD OF TENDER C16026 - PANEL OF SUPPLIERS - LAYING OF BRICK PAVING AND / OR CONCRETE PARTIES: (A) WP REID; (B) CAMPBELL CONTRACTORS SIGNED BY THE CEO A SHARPE 2 COPIES	24/01/2017
EDR1760759	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: APPLICATION FOR DEVELOPMENT APPROVAL ON CITY OWNED LAND - CONSTRUCTION OF NEW AMENITIES AT PARADE STREET - USED BY THE ALBANY ALL BREEDERS DOG CLUB PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY	27/01/2017
EDR1760808	COPY OF EXECUTED DOCUMENT ITEM:N/A RE: APPLICATION FOR DEVELOPMENT APPROVAL FOR AN OVER HEIGHT NON-HABITABLE STRUCTURE AT 1 BAXTERI ROAD, CHEYNES BEACH PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY	31/01/2017
EDR1760809	COPY OF EXECUTED DOCUMENT ITEM:OCM 18/09/2012 ITEM 1.1 RE: ANNUAL ENVIRONMENTAL REPORT FOR HANRAHAN ROAD LANDFILL, SUBMITTED TO DEPT. OF ENVIRONMENT REGULATIONS AS PART OF THE LICENCE CONDITIONS PARTIES: DEPARTMENT OF ENVIRONMENT REGULATIONS SIGNED BY THE CEO A SHARPE 1 COPY	31/01/2017
EDR1760810	COPY OF EXECUTED DOCUMENT ITEM:OCM 18/09/2012 ITEM 1.1 RE: ANNUAL ENVIRONMENTAL REPORT FOR BAKERS JUNCTION LANDFILL REQUIRED TO BE SUBMITTED TO DEPT ENVIRONMENT REGULATIONS AS PART OF THE LICENCE CONDITION PARTIES: DEPARTMENT OF ENVIRONMENT REGULATIONS SIGNED BY THE CEO A SHARPE 1 COPY	31/01/2017
EDR1760907	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: DECEMBER 2016 INACTIVE RECORDS DESTRUCTION AUTHORISATION SCHEDULED FOR 7 FEBRUARY 2017 COMPLETED IN	02/02/2017

REPORT ITEM CCCS 010 REFERS

	<p>ACCORDANCE WITH GENERAL DISPOSAL AUTHORITY DA2015001 PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY</p>	
EDR1760924	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: PERMISSION TO ENCROACH ON CITY OWNED LAND BY LOCKYER COMMUNITY KINDERGARTEN FOR PURPOSE OF SUB SOIL DRAINAGE ALONGSIDE PROPOSED PARAPET / RETAINING WALL PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY</p>	02/02/2017
EDR1761043	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: DEVELOPMENT APPLICATION FOR 40FT SEA CONTAINER TO BE LOCATED IN CARPARK BEHIND LIBRARY FOR TEMPORARY STORAGE DURING CONSTRUCTION OF ALBANY TOURISM AND INFORMATION HUB PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY</p>	06/02/2017
EDR1761258	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: UPDATING AN EXISTING AGREEMENT BETWEEN CITY OF ALBANY AND WA POLICE TO RELEASE VEHICLE OWNER DETAILS TO AUTHORISED PERSONS AT WALG PARTIES: WESTERN AUSTRALIAN POLICE SIGNED BY THE CEO A SHARPE 1 COPY</p>	09/02/2017
EDR1761259	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: NOTICE OF DECLARATION OF A DANGEROUS DOG IN ACCORDANCE WITH SECTION 33F OF THE DOG ACT 1976 PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY</p>	09/02/2017
EDR1761424	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A RE: DEVELOPMENT APPLICATION LOT 22 BAXTERI ROAD CHEYNES BEACH - TWO BEDROOM EXTENSION TO HOLIDAY HOUSE PARTIES: PAUL LAWSON SIGNED BY THE CEO A SHARPE 1 COPY</p>	10/02/2017
EDR1761452	<p>COPY OF EXECUTED DOCUMENT ITEM: N/A</p>	14/02/2017

REPORT ITEM CCCS 010 REFERS

	<p>RE: APPLICATION FOR DEVELOPMENT APPROVAL FOR THE VANCOUVER ARTS CENTRE PLANNING ANNEXE PARTIES: N/A SIGNED BY THE CEO A SHARPE 1 COPY</p>	
NCSR1760534	<p>COPY OF COMMON SEAL ITEM: N/A RE: SIGNED AGREEMENT FOR CITY TO PAY COSTS FOR SUBDIVISION APPLICATION FOR PORTION OF lot 50 (PRIVATE ROADS) TO BE EXCISE TO BECOME A FREEHOLD LOT SEPARATE FROM THE PROPOSED ROAD RESERVE OF GOSS STREET AND CONNELLY STREET LITTLE GROVE PARTIES: RONALD CRAWFORD LINDSAY SIGNED BY THE CEO A SHARPE AND DEPUTY MAYOR 1 COPY</p>	19/01/2017
NCSR1760666	<p>COPY OF COMMON SEAL ITEM: N/A RE: SIGNED TRANSFER OF LAND DOCUMENT FOR SALE OF LOCKYER CHILD HEALTH CLINIC AT 4 PARKER STREET, LOCKYER PARTIES: ANDREW MAY SIGNED BY THE CEO A SHARPE AND MAYOR 1 COPY</p>	24/01/2017
NCSR1760893	<p>COPY OF COMMON SEAL ITEM: OCM: 26.08.2014 ITEM CSF109 RE: AWARD OF TENDER C16026 - PANEL OF SUPPLIERS - LAYING OF BRICK PAVING AND / OR CONCRETE PARTIES: (A) WP REID SIGNED BY THE CEO A SHARPE AND MAYOR 2 COPIES</p>	01/02/2017
NCSR1760894	<p>COPY OF COMMON SEAL ITEM: OCM: 126.08.2014 ITEM CSF109 RE: AWARD OF TENDER C16026 - PANEL OF SUPPLIERS - LAYING OF BRICK PAVING AND / OR CONCRETE PARTIES: (B) CAMPBELL CONTRACTORS SIGNED BY THE CEO A SHARPE AND MAYOR 2 COPIES</p>	01/02/2017
NCSR1761009	<p>COPY OF COMMON SEAL ITEM: OCM: 27.09.2016 ITEM WA113 RE: SIGNING OF CONTRACTS FOR C16016(D) PANEL OF SUPPLIERS - SURVEY SERVICES PARTIES: CALDWELL LAND SURVEYS SIGNED BY THE CEO A SHARPE AND MAYOR 2 COPIES</p>	06/02/2017

REPORT ITEM CCCS 010 REFERS

<p>NCSR1761042</p>	<p>COPY OF COMMON SEAL ITEM:N/A RE: RESTRICTIVE COVENANTS FOR LOTS 105-109 ON DP409636 ON SUBDIVISION APPROVAL WAPC 149658 - STORM WATER NOT TO BE DISCHARGED DIRECTLY INTO PARKER BROOK - BUILDING ENVELOPE DESIGNATION PARTIES: MARTIN MOSS SIGNED BY THE CEO A SHARPE AND MAYOR 1 COPY OF EACH</p>	<p>06/02/2017</p>
<p>NCSR1761372</p>	<p>COPY OF COMMON SEAL ITEM: OCM: 28.06.2016 ITEM CSF246 RE: SIGNING OF CONTRACTS FOR P17001 FOR ALBANY AIRPORT - GENERAL AVIATION TAXIWAY AND APRON PARTIES: AD CONTRACTORS PTY LTD SIGNED BY THE CEO A SHARPE AND MAYOR 2 COPIES</p>	<p>10/02/2017</p>
<p>NCSR1761499</p>	<p>COPY OF COMMON SEAL ITEM: OCM: 26.05.2016 ITEM CSF169 RE: DEED OF ASSIGNMENT OF LEASE OVER LEASE PREMISES SITE 18 BAXTERI ROAD CHEYNES BEACH, PORTION CROWN RESERVE 878 PARTIES: ASSIGNOR: ROBYN JILLIAN BLIGHT; ASSIGNEE: SHORNE HOLDINGS PTY LTD AS TRUSTEE FOR THE COUPER FAMILY TRUST SIGNED BY THE CEO A SHARPE AND MAYOR 3 COPIES</p>	<p>14/02/2017</p>
<p>NCSR1761500</p>	<p>COPY OF COMMON SEAL ITEM: OCM: 28.06.2016 ITEM CSF245 RE: SUB-LEASE OVER PORTION LEASE PREMISES KNOWN AS WOMEN'S REST CENTRE BEING STIRLING TERRACE ALBANY TO AMITY TAXIS ALBANY PTY LTD PARTIES: SUB LESSOR - WOMEN'S REST CENTRE ASSOC. INC; SUB-LESSEE: AMITY TAXIS ALBANY PTY LTD SIGNED BY THE CEO A SHARPE AND MAYOR 3 COPIES</p>	<p>14/02/2017</p>
<p>NCSR1761501</p>	<p>COPY OF COMMON SEAL ITEM: N/A RE: SURRENDER OF LEASE FOR PORTION OF RESERVE 878 LOT 14 CHEYNE ROAD, CHEYNE BEACH PARTIES: DAVID WHEATCROFT SIGNED BY THE CEO A SHARPE AND MAYOR 3 COPIES</p>	<p>14/02/2017</p>

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

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Statement of Budget Review by Nature and Type	1
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Details	
- Budget Review General Works/Variations Variations of Income and expenditures which are materially different to the adopted Budget require councils endorsement. These variations are detailed in this section of the review.	3 - 10
- Budget Variations Approved by Council Via Individual Council Items For Councils information only, budget amendments approved by Absolute Majority in a prior Ordinary Council Meeting not recognised in a prior Budget Review.	11
- Opening Funds Reconciliation This note demonstrates the calculation in the opening position 1 July 2016.	12

City of Albany
Statement of Budget Review
By Nature and Type

For The Period Ending 31 January 2017

	2016/2017					
	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD ACTUAL	VARIANCE (b) - (a)	VARIANCE
	\$	(a) \$	(b) \$	\$	\$	%
Operating Revenues						
Rates	34,118,692	34,118,692	34,233,692	33,944,365	115,000	0.3
Grants & Subsidies	4,559,247	4,568,986	4,735,147	2,676,394	166,161	3.6
Interest Earnings	1,042,690	1,042,690	1,042,690	789,453	-	
Contributions, Donations & Reimbursements	504,935	619,165	1,253,668	940,281	634,503	102.5
Fees & Charges	16,401,086	16,401,086	16,557,379	12,840,053	156,293	1.0
Profit On Sale Of Assets	108,584	108,584	108,584	49,113	-	
Other Revenue	370,960	1,049,001	1,009,001	859,898	(40,000)	-3.8
	57,106,194	57,908,204	58,940,161	52,099,557	1,031,957	
Operating Expenditure						
Employee Costs	(25,036,655)	(25,046,655)	(25,121,655)	(13,629,515)	(75,000)	0.3
Materials & Contracts	(18,193,633)	(18,940,565)	(19,096,351)	(9,012,332)	(155,786)	0.8
Utilities (gas, electricity, water, etc.)	(1,791,020)	(1,791,020)	(1,791,020)	(754,023)	-	
Insurance	(820,550)	(820,550)	(820,550)	(750,470)	-	
Interest Expenses	(938,708)	(938,708)	(938,708)	(453,119)	-	
Other Expenses	(2,494,649)	(2,494,649)	(2,782,707)	(1,734,355)	(288,058)	11.5
Depreciation	(15,912,428)	(15,912,428)	(15,912,428)	(9,724,420)	-	
Loss On Sale Of Assets	(48,372)	(48,372)	(48,372)	(137,719)	-	
Less Allocated to Infrastructure Assets	809,491	809,491	809,491	776,590	-	
	(64,426,524)	(65,183,456)	(65,702,300)	(35,419,363)	(518,844)	
Contributions for the Development of Assets						
Grants and Contributions	21,660,875	20,911,115	21,107,200	9,926,998	196,085	0.9
Net Operating Result Excluding Rates	14,340,545	13,635,863	14,345,061	26,607,192	709,198	
Adjustment Non Cash Items						
Write Back Non Cash Items	15,852,216	15,852,216	15,926,557	9,813,026	74,341	0.5
Funds Demanded From Operations	30,192,761	29,488,079	30,271,618	36,420,218	783,539	
Acquisition of Fixed Assets						
Land & Buildings	(14,273,125)	(14,269,377)	(14,300,377)	(5,040,250)	(31,000)	0.2
Plant & Equipment	(2,858,500)	(2,877,500)	(2,877,500)	(1,109,839)	-	
Furniture & Equipment	(647,028)	(647,028)	(647,028)	(76,483)	-	
Infrastructure Assets	(19,615,970)	(18,915,760)	(19,105,571)	(5,064,300)	(189,811)	1.0
	(37,394,623)	(36,709,665)	(36,930,476)	(11,290,872)	(220,811)	
Capital Revenue						
Proceeds from Sale of Assets	544,219	544,219	620,583	408,460	76,364	14.0
Financing/Borrowing						
Debt Redemption	(2,018,571)	(2,018,571)	(2,018,571)	(1,033,256)	-	
Loan Drawn Down	1,500,000	1,500,000	1,500,000	-	-	
Demand for Resources	(7,176,214)	(7,195,938)	(6,556,846)	24,504,550	639,092	
Restricted Funding Movements						
Opening Funds	1,725,566	2,078,542	2,075,384	2,078,108	(3,158)	-0.2
Transfer to Reserve Transactions	(11,501,252)	(11,920,433)	(12,576,337)	-	(655,904)	5.5
Transfer from Reserves Transactions	16,951,900	17,085,429	17,085,429	-	-	
Closing Funds Surplus/(Deficit)	-	47,600	27,630	26,582,658	(19,970)	

City of Albany
Statement of Budget Review
By Program

For The Period Ending 31 January 2017

	2016/2017					
	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD ACTUAL	VARIANCE (b) - (a)	VARIANCE
	\$	(a) \$	(b) \$	\$	\$	%
Operating Revenues						
General Purpose Funding	39,065,432	39,065,432	39,180,432	36,781,812	115,000	0.3
Governance	6,700	6,700	33,465	38,177	26,765	
Law Order and Public Safety	484,268	435,013	485,013	402,106	50,000	11.5
Health	106,540	106,540	106,540	102,619	-	
Education and Welfare	1,163,303	1,166,303	1,166,303	633,838	-	
Community Amenities	8,088,079	8,088,079	8,168,079	7,376,937	80,000	1.0
Recreation and Culture	2,788,056	2,958,280	3,575,644	2,390,760	617,364	20.9
Transport	2,087,352	2,087,352	2,087,352	1,258,296	-	
Economic Services	2,419,351	2,419,351	2,562,179	1,636,281	142,828	5.9
Other Property and Services	897,113	1,575,154	1,575,154	1,478,733	-	
	57,106,194	57,908,204	58,940,161	52,099,559	1,031,957	
Operating Expenditure						
General Purpose Funding	(997,993)	(997,993)	(997,993)	(381,496)	-	
Governance	(4,655,962)	(4,655,962)	(4,685,896)	(2,611,313)	(29,934)	0.6
Law Order and Public Safety	(2,267,552)	(2,295,052)	(2,295,052)	(1,392,248)	-	
Health	(709,287)	(709,287)	(709,287)	(388,270)	-	
Education and Welfare	(1,661,635)	(1,664,635)	(1,664,635)	(820,779)	-	
Community Amenities	(10,425,829)	(10,587,692)	(10,839,155)	(4,691,399)	(251,463)	2.4
Recreation and Culture	(13,784,327)	(13,946,462)	(14,185,767)	(8,287,424)	(239,305)	1.7
Transport	(22,541,355)	(22,650,093)	(22,550,093)	(12,712,527)	100,000	-0.4
Economic Services	(5,004,523)	(5,004,523)	(4,998,324)	(2,814,230)	6,199	-0.1
Other Property and Services	(2,378,061)	(2,671,757)	(2,776,098)	(1,319,679)	(104,341)	3.9
	(64,426,524)	(65,183,456)	(65,702,300)	(35,419,365)	(518,844)	
Non-Operating Grants, Subsidies And Contributions						
Law Order and Public Safety	50,000	69,000	69,000	70,384	-	
Recreation and Culture	13,640,792	13,537,032	13,652,398	8,661,865	115,366	0.9
Transport	6,642,583	5,977,583	6,058,302	1,194,748	80,719	1.4
Economic Services	1,327,500	1,327,500	1,327,500	-	-	
	21,660,875	20,911,115	21,107,200	9,926,997	196,085	
Adjustment Non Cash Items						
Write Back Non Cash Items	15,852,216	15,852,216	15,926,557	9,813,026	74,341	0.5
Funds Demanded From Operations	30,192,761	29,488,079	30,271,618	36,420,217	783,539	
Acquisition of Fixed Assets						
Land & Buildings	(14,273,125)	(14,269,377)	(14,300,377)	(5,040,250)	(31,000)	0.2
Plant & Equipment	(2,858,500)	(2,877,500)	(2,877,500)	(1,109,839)	-	
Furniture & Equipment	(647,028)	(647,028)	(647,028)	(76,483)	-	
Infrastructure Assets	(19,615,970)	(18,915,760)	(19,105,571)	(5,064,300)	(189,811)	1.0
	(37,394,623)	(36,709,665)	(36,930,476)	(11,290,872)	(220,811)	
Capital Revenue						
Proceeds from Sale of Assets	544,219	544,219	620,583	408,460	76,364	14.0
Financing/Borrowing						
Debt Redemption	(2,018,571)	(2,018,571)	(2,018,571)	(1,033,256)	-	
Loan Drawn Down	1,500,000	1,500,000	1,500,000	-	-	
Demand for Resources	(7,176,214)	(7,195,938)	(6,556,846)	24,504,550	639,092	
Restricted Funding Movements						
Opening Funds	1,725,566	2,078,542	2,075,384	2,078,108	(3,158)	-0.2
Transfer to Reserve Transactions	(11,501,252)	(11,920,433)	(12,576,337)	-	(655,904)	5.5
Transfer from Reserves Transactions	16,951,900	17,085,429	17,085,429	-	-	
Closing Funds Surplus/(Deficit)	-	47,600	27,630	26,582,658	(19,970)	

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

This Review Maintains Council's Budget in a Surplus Position

GENERAL WORKS/VARIATIONS. (Additional Funds Required)		\$	
			(2,233,125)
FUNDED BY			
- Reduction in Expenditure	448,563		
- Adjustment in Grant/Contributions Funding	964,700		
- Adjustment in Revenue	315,922		
- Restricted Cash Adjustments	(632,121)	1,097,064	
Balance		<u>(1,136,061)</u>	
- Adjustment to opening funds from forecast to actual 30 June 2016 (Being adjustments at the conclusion of the annual Audit)	(3,158)		
- Less Non Cash Adjustments	1,119,249		
- Current 16/17 Budgeted closing funds	47,600		
- Amended 16/17 Budgeted closing funds		<u>27,630</u>	

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

SECTION						REQUESTED BY - MATTHEW THOMSON		
WORKS AND SERVICES						DIRECTORATE - WORKS AND SERVICES		
JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2016/17		PROPOSED BUDGET 2016/17		BUDGET REVIEW CONSIDERATION		EXPLANATION
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	
71752	Organisational Security Key Changeover	30,000		60,000		30,000		Budget underspend in 15/16 by \$17k because of 15/16 invoice paid in 16/17 due to supplier not fulfilling all requirements as per quotation. An addition \$13k required to complete next stage.
3691	Proudlove Queens Gardens	115,785		124,876		9,091		AGHS grant funding to cover urns and additional plantings at Queens Gardens.
12085	Parks and Reserves Capital Grants		360,240		369,331		9,091	Australian Garden History Society Grant - Ref Council Item WS105 April 2016 Queens Gardens.
12923	Parks and Reserves Project Contributions		-		9,296		9,296	\$1,630 South Coast Natural Resource Management Inc. Final Invoice For The Cheyne Beach Weed Control Project. \$7,666 Elleker oval drainage upgrade 15/16 project.
2663	Eyre Park (Car Park Improvements)	-		80,719		80,719		
18555	Car Parking Contributions		-		80,719		80,719	WAPC Public Open Space Contributions T/F from Trust.
3778	BMX Site and Men's Shed - Site Earth Works	-		12,000		12,000		Project completed in 15/16, invoice paid 16/17 due to supplier submitting their invoice in November.
3621	Old Post Office Veranda Works	361,000		406,000		45,000		Additional heritage requirements funded by the contribution
15065	Grant - Heritage Building/s Upgrades		-		45,000		45,000	from UWA.
2661	David Street Easement	-		100,000		100,000		Urgent works required due to pipe running between David St,
13222	Road Maintenance	4,763,030		4,663,030		(100,000)		Geake St and North Road in disrepair. This pipe runs through
	TOTAL :	5,269,815	360,240	5,446,625	504,346	176,810	144,106	private properties, Realignment is recommended, using trenchless technology.

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

SECTION		REQUESTED BY - ANDREW SHARPE
MEMBERS OF COUNCIL/MAJOR PROJECTS		DIRECTORATE - CEO'S OFFICE

ALIAS or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2016/17		PROPOSED BUDGET 2016/17		BUDGET REVIEW CONSIDERATION		EXPLANATION
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	
70102	Regional Alliance	15,000		44,934		29,934		The cities of Albany, Broome, Bunbury, Greater Geraldton, Kalgoorlie-boulder, Port Hedland and Karratha outline the case for a strategic approach to the regional development within Western Australia. While making the case for decentralisation of future population growth away from the Perth Metropolitan Area, their priority is strategic investment in the infrastructure of regional capitals. Subscription understated within original budget.
2662	Changing Places Public Facilities Waterfront	-		200,000		200,000		Major projects received funding money of \$100,000 for
3773	Albany Visitor Building Construction	2,450,000		2,345,000		(105,000)		Changing Places Facility (Universal Access Toilet). This will only cover the fabrication building cost. \$50,000 is required for installation, a further \$50,000 to undertake design & headworks.
77322	Middleton Beach Public Realm Planning	40,000		70,000		30,000		With the Election announcements, additional planning and design will be required by the City to move this project forward.
TOTAL :		2,465,000	-	2,589,934	-	154,934	-	

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

SECTION	CORPORATE SERVICES	REQUESTED BY - DUNCAN OLDE DIRECTORATE - CORPORATE SERVICES
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JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2016/17		PROPOSED BUDGET 2016/17		BUDGET REVIEW CONSIDERATION		EXPLANATION
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	
10823	Sundry Income		-		26,765		26,765	Reimbursement of training costs, COA overcharged over a period of years.
	Depreciation Adjustments (Non Cash)							
50029	IT - Furniture & Equipment	179,342		268,337		88,995		Fair value end of year adjustments which have been
50010	Other Rec & Sport - Other Infrastructure	650,000		797,200		147,200		recognised as at 30 June 2016. Due to the nature of revaluing
50016	Albany Heritage Park - Furniture & Equipment	86,917		408,161		321,244		assets on a regular basis these variances against budget and
50018	Transport - Infrastructure	6,991,704		7,220,645		228,941		actual will continue from year to year. These adjustments have
50018	Transport - Drainage	953,850		993,000		39,150		no impact to the closing position being these transactions are
50018	Transport - Other	420,891		514,000		93,109		non cash by nature.
50018	Transport - Footpaths	736,500		785,000		48,500		
50019	Airport - Furniture & Equipment	94,941		138,000		43,059		
50024	Other Communities Amenities	138,790		173,500		34,710		
14597	Minor Technical & Equipment Upgrade	-		33,783		33,783		The purchase and installation of stage lighting and audio visual
14383	AEC - Grants and Sponsorships		-		23,783		23,783	equipment for the Albany Entertainment Centre will deliver
								greater energy and operational efficiencies and a more
								enhanced audience experience.
								Grant from the Department of Culture and the Arts \$23,783.
10101	Interim Rates		185,000		300,000		115,000	Greater number of new and improved properties processed
								through landgate than budgeted.
13265	Subdivision Land Sales		-		76,364		76,364	Proceeds from Sale, lot 451 (106) Mueller Road.
18527	Carrying Value of Investment Land	-		74,341		74,341		Expensing the capital value of land sold. (Non Cash).
14518	Transfer to Land Acquisition Reserve	-		76,364		76,364		
	TOTAL :	10,252,935	185,000	11,482,331	426,912	1,229,396	241,912	

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

SECTION						REQUESTED BY - ADAM COUSINS		
LIBRARY/COMMUNITY DEVELOPMENT/EVENTS						DIRECTORATE - COMMUNITY SERVICES		
JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2016/17		PROPOSED BUDGET 2016/17		BUDGET REVIEW CONSIDERATION		EXPLANATION
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	
75094	Transportable Information Hub	-		29,000		29,000		Repurposed portable sea container for community information, engagement and events.
15263	VAC-Country Arts Grant		50,000		31,500		(18,500)	\$18,500 received in 15/16 and was a prepayment for 16/17, budget revised to reflect 16/17 actual income.
16893	Income New Years Eve		10,000		27,105		17,105	Lotterywest funding from 15/16 allocated to 16/17.
18283	Income Christmas Pageant		21,000		1,850		(19,150)	Lotterywest funding allocated to Australia Day income.
18383	Australia Day Income		15,000		40,290		25,290	Lotterywest funding from 15/16 allocated to 16/17.
38647	Community Development Professional Services	8,500		15,168		6,668		Commission concept brief for Southern Investment fund (GSDC) for library redevelopment .
TOTAL :		8,500	96,000	44,168	100,745	35,668	4,745	

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 JANUARY 2017

SECTION						REQUESTED BY - CAMERON WOODS		EXPLANATION
RECREATION/ECONOMIC DEVELOPMENT						DIRECTORATE - ECONOMIC DEVELOPMENT AND COMMERCIAL SERVICES		
JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2016/17		PROPOSED BUDGET 2016/17		BUDGET REVIEW CONSIDERATION		
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	
	Albany Visitor Centre							
10503	AVC Booking commission revenue		260,000		220,000		(40,000)	Online booking revenue continues to be eroded by strong global competition.
73852	Digital Strategy - Tourism & Information Hub	77,016		89,380		12,364		Visitor Information Centre Digital Strategy, to match grant funds received.
18333	Iconic Event Income		-		54,853		54,853	Grants Received in 16/17 relating to events held in 15/16. \$34,853 Perth Convention Bureau re CMCA event. \$20,000 GSCD 2015 Clipper event.
	Albany Heritage Park							
75093	Wesfarmers Maintenance Contribution		-		173,606		173,606	Balance of uncommitted funding pertaining to the National
75103	NAC Maintenance Contribution		-		405,934		405,934	Anzac Centre and Wesfarmers Lookout projects, withheld by
17548	T/F to AHP Infrastructure Reserve	100,000		273,606		173,606		the Department of Finance (BMW). Funds to be transferred to
17458	T/F to Anzac Interpretive Centre Reserve	-		405,934		405,934		reserves for future maintenance and improvements.
15042	AHP Salaries	485,856		545,856		60,000		The City had omitted to pay shift loading as per the EA going
15117	AHP Retail Shop Salaries	122,226		137,226		15,000		back to the 22 April 2014. Back pays where made to cover this
								correction.
75432	NAC/Forts Curatorial	55,000		15,000		(40,000)		Proposed for engagement of WA Museum however has yet to
								come to fruition due to delays by the WA Museum.
	TOTAL :	840,098	260,000	1,467,002	854,393	626,904	594,393	

RECONCILIATION OF OPENING FUNDS AS AT 1 JULY 2016

	CURRENT BUDGET	REVISED BUDGET	VARIANCE (b) - (a)	VARIANCE	NOTE
	\$	\$	\$	%	
Net Current Asset Position	18,753,309	18,752,869	- 440	0.0	
Adjustments					
Add back					
Loan Borrowings	2,047,877	2,047,877	-		(a)
Less					
Cash Backed Reserves	18,213,089	18,215,807	2,718	0.0	
Land held for Resale	303,950	303,950	-		
Local Government House Unit Trust Shares	205,605	205,605	-		
Opening Funds Surplus/(Deficit)	2,078,542	2,075,384	- 3,158	-0.2	

(a) (Add back loan repayments as they represent a current liability for payments to be made over the next twelve months already reflected as expenditure)

Council Policy & Procedure - Handling of complaints by or against elected members

Objective

1. The objective of this policy is to:
 - (a) promote positive change through mediation, and
 - (b) establish clear processes to address complaints made by or against an elected member of Council.

Policy Statement

2. The City of Albany has adopted a Code of Conduct for Elected Members, Committee Members, Volunteers and Staff.
3. In adopting this policy, elected members made a public declaration of the conduct and standards of behaviour that the members of the City of Albany Council have agreed to demonstrate.

Behaviour Contrary to the Code of Conduct

4. The Council is committed to investigating and where appropriate addressing any complaints made against elected members including compliance with any statutory requirements of the *Local Government Act 1995*, *Local Government (Rules of Conduct) Regulations 2007* or any other relevant Acts or Regulations applicable to elected members in the performance of their role and responsibilities.

Scope

5. This policy applies to elected members of Council, acknowledging that participation in an administrative investigation is voluntary.

Review

6. This policy must be reviewed every two years after a general Local Government election, or earlier if Council considers it necessary.

Legislation Relating to this Policy

7. The *Local Government Act 1995* is also complemented by guidelines and handbooks produced by the Department of Local Government (WA).
 - *City of Albany Standing Orders Local Law (Meeting Procedures)*
 - *Local Government Act 1995*
 - *Local Government (Rules of Conduct) Regulations 2007*
 - *Public Interest Disclosure Act 2003 (WA)*
 - *City Policy: Dealing with difficult customers*

Complaint Handling Procedure

8. Each local government is to designate a senior employee to be its Complaints Officer under the *Local Government Act 1995*.
9. It is not the role of the City of Albany's Complaints Officer to decide whether a breach has occurred. That is the role of the Standards Panel. The Complaints Officer is responsible for ensuring complaints made under the *Local Government (Rules of Conduct) Regulation 2007* are appropriately referred to the Standards Panel.
10. Where there has been an allegation of criminal or illegal behaviour, this complaint will not be investigated by the Council but will be referred to the appropriate authority. For example, allegations of corruption will be referred to the Corruption and Crime Commission; allegations of other illegal behaviour may be referred to Western Australian Police or to the Department of Local Government and Communities.
11. Where a complaint made by or against an elected member relates to a matter not dealt with under an Act or Regulation that complaint must:
 - be made in writing;
 - identify allegations including providing all available evidence that supports the allegation(s); and
 - be delivered to the Mayor or Deputy Mayor (in the case of a complaint against the Mayor).
12. Acknowledgement of receipt of the complaint will be provided by the recipient, to the complainant within seven days of receiving the complaint.
13. An elected member about whom a complaint has been made will be notified within seven days of receipt of the complaint and of its substance.
14. The complaint will be treated with strict confidentiality until such time as the matter has been determined. The complainant will also be expected to observe confidentiality.
15. The Mayor or Deputy Mayor (in the case of a complaint against the Mayor) may with the approval of the parties involved, coordinate a mediation meeting. Such meeting may be facilitated by an independent third party with experience in mediation and conflict resolution.
16. The following procedures will be followed with respect to assessment and investigation of complaints depending on the level of seriousness.
17. Where the mediation meeting referred at paragraph 14, has not been able to resolve the matter:
 - (a) Council may appoint an independent assessor who will investigate the complaint.
 - (b) The investigation will be a balanced assessment of the available evidence, the relevant circumstances prevailing at the time and any other factors relevant to making a fair and reasonable judgement about the matter.
 - (c) The assessor may recommend that no further action should be taken where in the assessor's opinion the complaint is unsubstantiated, frivolous or vexatious. In this case the assessor will prepare a report to that effect and provide it to the Mayor or Deputy Mayor (in the case of a complaint against the Mayor).
 - (d) If issues of substance are identified by the assessor the following is to occur:
 - (i) The elected member the subject of the allegation(s) will be provided with a reasonable opportunity to explain his/her actions and to make a written submission on the allegations to the assessor.
 - (ii) The assessor must provide the Council with a final written report on the investigation undertaken within 30 days of receiving written instructions.

However, if the assessor forms the view that additional time will be needed to conclude the investigation and finalise the report the assessor will bring this to the attention of the Council at the earliest convenience, but at the very latest before expiration of the 30 days from instruction.

- (iii) If the assessor makes recommendations that are punitive in nature, the elected member the subject of the complaint will be provided with a reasonable opportunity to respond in writing upon the contents and findings contained in the assessor's report and on the appropriateness of the proposed penalty. Such response must be taken into account by the Council.
- (iv) The final report will be presented at a Council meeting in confidence.
- (v) On receipt of the final report and recommendation of the independent assessor the Council will determine an appropriate course of action. This may include requesting the elected member:
 - Make a private or public apology in relations to the conduct/breach; and/or
 - Undertake a particular training course or receive appropriate instruction to ensure the offending behaviour is not repeated.
- (vi) After receipt of the final report from the assessor, the Council must convey to the elected member who is the subject of the complaint and to the person who made the complaint, Council's resolution in relation to the complaint and report, which may include referral to the Local Government Standards Panel.

Definitions:

- **Local Government Standards Panel.** The standards panel has the authority to make binding decisions to resolve allegations of minor misconduct submitted by a local government. It deals with complaints about council members who it is alleged have committed a breach of one or more of the provisions of the Rules of Conduct Regulations. The panel is independent of the Minister for Local Government and the Department of Local Government and Communities (DLGC).

The standards panel also has the jurisdiction to deal with misconduct allegations that relate to conduct at meetings under the provisions of a local government's Standing Orders Local Law. The standards panel has no jurisdiction to deal with complaints made against local government employees.

- The standards panel does not have investigative powers; findings and decisions of the panel are made on the basis of the information it receives. Proceedings are normally held in private (i.e. usually parties to a complaint and members of the public are not in attendance). However, the panel may, if it considers the circumstances warrant, hear evidence and conduct its deliberations in the presence of the parties concerned. If the standards panel finds that a breach has occurred, it may deal with the complaint by dismissing it or ordering that the council member:
 - publically apologises,
 - is publically censured, or
 - undertakes training.
- The standards panel may issue an order that imposes two or more of these sanctions.

Document Approval			
Document Development Officer:		Document Owner: <i>(Member of EMT)</i>	
Manager Governance & Risk		Executive Director Corporate Services	
Document Control			
File Number - Document Type:	CM.STD.7 - Policy		
Synergy Reference Number:	NP1119988_3		
Meta Data: Key Search Terms	Complaint handling, natural justice, mediation.		
Status of Document:	Council decision: Prepared for review.		
Document file details:	Location of Document: Intranet, Extranet		
Quality Assurance:	Chief Executive Officer, Executive Management Team, Council Committee, and Council		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	EM Business Governance	Prepared by the EM Business Governance. Adopted by Council OCM 11/10/2011.	11/10/2011
1.1	Manager Compliance & Community Safety	Minor formatting only. Inserted adoption reference date: <i>11 October 2011 and document control.</i>	18/10/2013
2.0	Manage Governance & Risk Management	<i>Amended and re-adopted by Council. Report Item CSF159.</i> <ul style="list-style-type: none"> <i>Clause 1. Policy Statement. Amended to align to align with Code of Conduct.</i> <i>Clause 3. Review. Amended to read: his policy must be reviewed every two years after a general Local Government election, or earlier if Council consider it necessary.</i> <i>Legislative reference to meeting procedures updated to Standing Orders.</i> 	28/04/2015
2.1	Manager Governance & Risk	<i>Amended:</i> <ul style="list-style-type: none"> <i>Appended with objective;</i> <i>Scope amended to acknowledge that participation in administrative investigations is voluntary.</i> <i>Definition of the Local Governments Standards Panel included.</i> <i>Proposed Council actions modified.</i> <i>Included reference to City Policy: Dealing with difficult customers</i> <p><i>Prepared for review by Council Committee.</i></p>	16/02/2017

Council Policy & Procedure – Handling of Complaints By or Against the Chief Executive Officer

Objective

1. The objective of this policy is to establish clear guidelines and procedures for handling of complaints by or against the Chief Executive Officer.

Policy Statement

2. Allegations made by or against the Chief Executive Officer of the City of Albany will be independently, transparently and promptly addressed and have regard to the principles of fairness, equity and natural justice.

Scope

3. This policy applies to Council in its management of complaints by or against the Chief Executive Officer of the City of Albany.

Legislation Relating to this Policy

4. The following documents support and compliment this policy and procedure:
 - Local Government Act 1995 (WA);
 - Occupational Safety and Health Act 1994 (WA);
 - Public Interest Disclosure Act 2003 (WA);
 - Council Policy: Employee Code of Conduct (City of Albany Code of Conduct for Elected Members, Committee Members, Volunteers and Staff);
 - [City Policy: Dealing with difficult customers](#); and
 - Chief Executive Officer's Contract of Employment.

Review Position and Date

5. This policy must be reviewed every two years after a general Local Government election, or earlier if Council considers it necessary.

Complaint Handling Procedure

6. Council will appoint a standing panel of two persons independent of Council and the City of Albany to have available to it a person to investigate and assess allegations made by or against the Chief Executive Officer.
7. The Chief Executive Officer is entitled to representation during any investigation.
8. The appointed assessor:
 - Will make enquiries into any allegations including enquiries to determine particular factual matters;
 - Reporting their findings and the reasons for those findings, in writing to Council and the Chief Executive Officer. Where possible, such report, were possible, will be given within four weeks of the allegation.
9. The appointed assessor may recommend that Council take disciplinary action against the Chief Executive Officer. Such disciplinary action may range from counselling, a formal warning letter or, in more serious cases, summary dismissal.

Document Approval			
Document Development Officer:		Document Owner: <i>(Member of EMT)</i>	
Manager Governance & Risk		Executive Director Corporate Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy CM.STD.8 – Procedure		
Synergy Reference Number:	NP1120011_3		
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Quality Assurance:	Chief Executive Officer, Executive Management Team, Council Committee, and Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	EM Business Governance	Adopted by Council OCM 11/10/2011.	11/10/2011
2.0	Manager Governance & Risk	<i>Reviewed and re-adopted by Council. Report Item CSF159, no changes made.</i>	28/04/2015
2.1	Manager Governance & Risk	<p><i>Amendment:</i> <i>Minor formatting and simplified language used:</i> <i>Review:</i></p> <ul style="list-style-type: none"> • <i>From: This policy must be reviewed on at least a biennial basis.</i> • <i>To: This policy and procedure must be reviewed every two years by Council.</i> <p><i>Appended:</i></p> <ul style="list-style-type: none"> • <i>Objective of Policy, being: The objective of this policy is to establish clear guidelines and procedures for handling of complaints by or against the Chief Executive Officer.</i> • <i>Updated from reference from Deputy CEO to Executive Director Corporate Services.</i> 	05/09/2016
2.2	Manager Governance & Risk	<i>Prepared for review.</i>	16/02/2017

City Policy – Dealing with difficult customers

Objective

1. This policy explains how the City of Albany staff will deal with customers who:
 - a. are aggressive complainants;
 - b. are rude, abusive, and harassing complainants;
 - c. cannot be satisfied despite the best efforts of the City;
 - d. constantly raise the same issue with different staff; and/or
 - e. make unreasonable demands on the City where resources are substantially and unreasonably diverted away from its other functions or unfairly allocated (compared to other customers).

Policy Statements

2. Customer satisfaction is one of City of Albany's values however, at times, a customer's demands or expectations may exceed the City's ability to deliver.
3. As a general rule, when a person approaches the City with a request, application, concern or complaint they first need to be heard, understood and respected.
4. Customer have a right to:
 - a. be given an apology if required;
 - b. be given information or an explanation;
 - c. have action taken to address their concerns or fix their problem;
 - d. have the matter dealt with quickly, fairly and properly;
5. **Customers who cannot be satisfied:**
 - a. Customers who cannot be satisfied include members of the public or groups who do not accept that the City is unable to assist them, provide any further assistance or level of service than has been provided already and/or disagree with the action the City has taken in relation to their complaint or concern.
 - b. If in the opinion of the Chief Executive Officer a customer cannot be satisfied and all appropriate avenues of internal review or appeal have been exhausted and the customer continues to write, telephone, email and/or visit the following actions may be taken:
 - (i) The Chief Executive Officer may write to the customer restating City's position on the matter if necessary and advising that if the customer continues to contact the City regarding the matter, the City may:
 - not accept any further phone calls from the customer;
 - not grant any further interviews;
 - require all further communication to be put in writing; and
 - continue to receive, read and file correspondence but only acknowledge or otherwise respond to it if:
 - the customer provides significant new information relating to their complaint or concern; or
 - the customer raises new issues which in the Chief Executive Officer's opinion warrant fresh action.

- (ii) The Chief Executive Officer shall advise Councillors of a person who is deemed to be 'a customer who cannot be satisfied', the customer's concerns, and any proposed management strategy by City Officers.

6. Customers who make unreasonable demands:

- a. Customers who make unreasonable demands include members of the public whose demands on the City start to significantly and unreasonably divert City resources away from other functions or create an inequitable allocation of resources to other customers. Such demands may result from the amount of information requested, the nature or scale of services sought or the number of approaches seeking information, assistance or service.
- b. If in the opinion of the Chief Executive Officer a customer is making unreasonable demands on staff and the customer continues to write, email, telephone and /or visit the offices the following actions may be taken:
 - (i) The Chief Executive Officer may write to the customer advising them of the City's concern and requesting that they limit and focus their requests and that if the customer continues to place unreasonable demands, staff may:
 - not respond to any future correspondence and only take action where, in the opinion of the Chief Executive Officer the correspondence raises specific, substantial and serious issues; or
 - only respond to a certain number of requests in a given period.
 - (ii) If the customer continues to contact staff after being advised of the proposed course of action, the Chief Executive Officer may, after considering representations from the customer, advise the customer that either or both of points 5(b)(i) above will now apply.

7. Customers who constantly raise the same issue with different staff:

- a. If in the opinion of the Chief Executive Officer a customer is constantly raising the same issues with different staff or elected members the Chief Executive Officer may notify the customer that:
 - only a nominated staff member will deal with them in the future;
 - they must make an appointment with that person if they wish to discuss a matter; or
 - all future contact with City must be in writing.
- b. The customer may wish to make a formal complaint in accordance with the Customer Service Commitment and Complains Resolution policy.

8. Customers who are rude, abusive or aggressive:

- a. The City of Albany will not tolerate or condone intimidating or offensive behaviour toward staff members by members of the public under any circumstances. Any staff member who is the victim of such behaviour may, at their own discretion, report the matter to Police for further action.
- b. Rude, abusive or aggressive behaviour may include rude or otherwise vulgar noises, expressions or gestures, verbal abuse of a personal or general nature, threatening or offensive behaviour, physical violence against property or physical violence against a person.
- c. If in the opinion of any staff member rude, abusive or aggressive comments or statements are made in telephone conversations or in person, the staff member may:
 - (i) warn the caller that if the behaviour continues the conversation or interview/meeting will be terminated;
 - (ii) terminate the conversation or interview/meeting if the rude, abusive or aggressive behaviour continues after a warning has been given.

- d. Where a conversation or interview/meeting is terminated, the staff member must notify the relevant Manager of the details as soon as possible.
- e. If in the opinion of the Chief Executive Officer any correspondence to the City contains personal abuse, inflammatory statements or materials clearly intended to intimidate, it will be returned to the sender and not otherwise acted upon.
- f. Violence, damage to property or threatening behaviour may be reported to police, depending on the severity of the actions.

9. Documentation and reporting:

- a. In all of the situations referred to in this policy, adequate documentary records must be made and maintained on the appropriate file.
- b. If an elected member feels that a customer is being difficult in a manner specified in this policy, they may notify the Chief Executive Officer who will consider taking action as per avenues described above.
- c. Where the Chief Executive Officer determines to limit a customer's access in any of the ways specified in this policy, the Chief Executive Officer will advise Councillors as soon as possible of the relevant circumstances and the action taken and forward such advice, where appropriate, to the Department of Local Government and the Western Australian Ombudsman for information.

Scope

10. All employees with potential customer interaction.

Legislative and Associated Documents Relating to this Policy

11. This policy is complimented by the following documents and resources:

- a. Legislation:
 - *Local Government Act 1995*
 - *Freedom of Information Act 1994*
 - *Public Interest Disclosure Act 2003*
- b. Council Policy Positions:
 - Council Policy: Code of Conduct (Council Members, Committee Members, Staff and Volunteers)
- c. City Administrative Policy Positions:
 - City Policy: Employee Code of Conduct
 - City Policy: Customer Service Commitment and Complaints Resolution
 - City Policy & Guideline: Workplace Violence Handbook
 - City Procedure: Customer Service Emergency Procedure
 - City Procedure: Responding to complaints made by customers about staff
- d. Ombudsman Western Australia Guidelines:
 - Dealing with unreasonable complainant conduct
 - Conducting administrative investigations

Review Position and Date

12. This policy and procedure is to be reviewed by the document owner annually.

Document Approval			
Document Development Officer:		Document Owner: <i>(Member of EMT)</i>	
Manager Governance & Risk		Executive Director Corporate Services	
Document Control			
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0.1	<i>Manager Governance & Risk</i>	<i>First Draft (v1) prepared for review by Executive Director Corporate & Community Services, prior to seeking internal stake-holder consultation. Modelled of the Devonport City Council policy position, Tasmania.</i>	19/08/2019
0.2	<i>Manager Governance & Risk</i>	<i>First Draft (v2) Amended:</i> <ul style="list-style-type: none"> • <i>General Manager replaced with Chief Executive Officer</i> • <i>Included reference to Customer Service Team (North Road) Emergency Procedures</i> • <i>Inserted 6a. The City of Albany will not tolerate or condone intimidating or offensive behaviour toward staff members by members of the public under any circumstances. Any staff member who is the victim of such behaviour may, at their own discretion, report the matter to Police for further action.</i> 	19/08/2019

Document Revision History (continued)			
Version	Author	Version Description	Date Completed
0.3	Manager Governance & Risk	<p><i>First Draft (v3) Amended:</i></p> <ul style="list-style-type: none"> • Policy statement updated to include: As a general rule, when a person approaches the City with a request, application, concern or complaint they first need to be heard, understood and respected. The need to: <ul style="list-style-type: none"> ○ have the matter dealt with quickly, fairly and properly; ○ be given information or an explanation; ○ be given an apology if required; ○ have action taken to address their concerns or fix their problem. • Objective updated: This policy explains how Council will deal with customers who: <ul style="list-style-type: none"> ○ Cannot be satisfied despite the best efforts of the City; ○ Make unreasonable demands on the City where resources are substantially and unreasonably diverted away from its other functions or unfairly allocated (compared to other customers) ; ○ Constantly raise the same issue with different staff; and/or ○ Are rude, abusive, and harassing complainants; ○ Aggressive complainants. • Appended with reference to WA Ombudsman WA guidelines. 	02/09/2016
0.4	Manager Governance & Risk	<p><i>First Draft (v4) Amended:</i></p> <ul style="list-style-type: none"> • Appended with reference to City Guideline: Responding to complaints made by customers about staff. 	23/09/2016
1.0	Manager Governance & Risk	<p><i>Approved by the Executive as a City Policy position on 21/12/2016, Synergy Reference: NP1659165.</i></p>	19/01/2017