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# ATTACHMENTS

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**Community Services Committee**  
**2 February 2016**

6pm

City of Albany Council Chambers

COMMITTEE  
ATTACHMENTS –02/02/2016  
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**TABLE OF CONTENTS**

<b>Attachment</b>	<b>Report No.</b>	<b>Description</b>	<b>Page No.</b>
<b>B</b>	CS	Community Services Committee	
	CS026	AGE FRIENDLY ALBANY PLAN 2016 - 2020	1-14
	CS027	COMMUNITY SPORTING AND RECREATION FACILITIES FUND 2015/2016 SMALL GRANT ROUND APPLICATIONS	15-45



# AGE-FRIENDLY ALBANY 2016-2020



# Contents

Mayor's Message	3
Introduction and Background	4
Introduction	4
Background	4
About Age-Friendly Cities	5
Importance of Planning for an Ageing Community	6
A Snapshot of the City's Older Population	8
Community Engagement and Research	9
Demographic Analyses	9
Engaging with Seniors	9
Engaging Other Stakeholders	10
Internal Stakeholder Engagement	10
Consultation	11
Vision, Strategic Goals and Objectives	13
Policy and Legislative Context	14
Implementation Plan	16
Monitoring and Review	16
Domain 1: Outdoor Spaces and Buildings	17
Domain 2: Transportation	18
Domain 3: Information, Communication and Engagement	20
Domain 4: Respect, Social Participation and Inclusion	22
References	23



## Mayor's Message

I am pleased to present Council's first Age-Friendly Cities Plan, *Age-Friendly Albany*. This Plan will help us provide an accessible and positive environment that recognises, encourages and supports the participation and contributions of our seniors.

Our City is already an attractive retirement destination due to its mild climate and beautiful natural environment. But we want it to be a great place to age, where seniors can stay healthy, active and engaged. Importantly, becoming an age-friendly city will benefit our families, our economy and the wider community, young and old alike.

*Age-Friendly Albany* is the result of extensive community consultation and I would like to thank all those who have contributed to its development. This collective effort has led to what we believe is a solid framework for the whole of our community to continue to offer an inclusive society that values and enables the participation of our older population.

**Dennis Wellington**  
Mayor of Albany

# Introduction and Background

## Introduction

The Age-Friendly Albany Plan (2016 – 2020) aims to provide strategic guidance to enable the City of Albany to become an age-friendly community where seniors, in all their diversity, are able to achieve quality of life through health, participation and security as they age.

The Plan represents a variety of initiatives to be implemented, or commence implementation over the next four years, subject to budget and resource allocations. These initiatives have been developed following comprehensive external and internal consultation with seniors, aged care providers, State and Federal government representatives, stakeholder organisations, and professionals with relevant expertise.

Age-Friendly Albany is a whole-of-City plan and will require a collective contribution from across the organisation. In committing to being more age-friendly, the City is encouraging its partners in business and wider community to also consider adopting age-friendly practices as everyone benefits from a city that values its older residents.



## Background

In 2012 the Department of Local Government and Communities released 'An Age-friendly WA: The Seniors Strategic Planning Framework 2012-2017' as a blueprint for governments and the wider community to become more age-friendly. This publication followed the release of the Seniors Wellbeing Indicators 2012, the 2011 Profile of WA Seniors, and specific consultations undertaken by the Seniors Ministerial Advisory Council to build broad community support for an age-friendly WA.

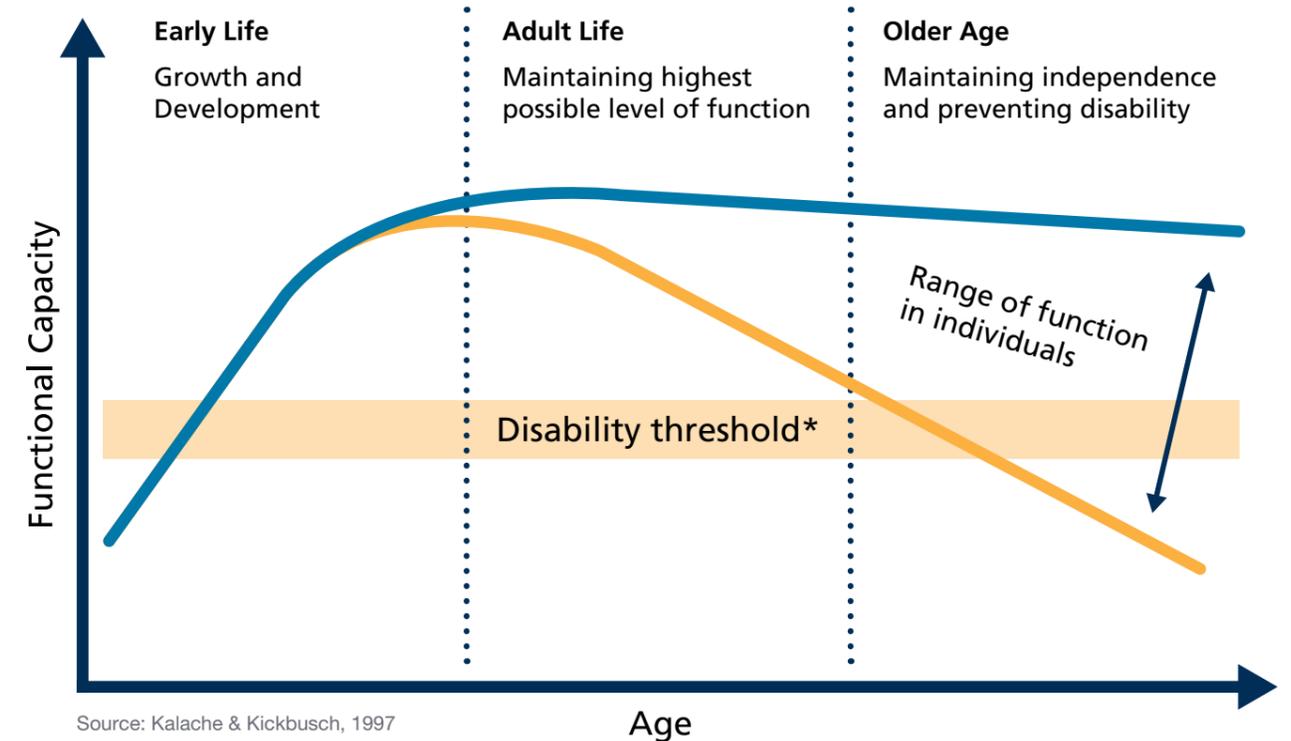
Across WA, local governments started developing their own age-friendly cities strategies and plans. Presently there are approximately 60 local governments which have committed to adopt an age-friendly approach.

In its 2014-15 budget, Council allocated funding to develop an age-friendly plan. The consultation took place during the latter half of 2014 and into 2015. This Plan has resulted from this consultation.

## About Age-Friendly Cities

Age-friendly cities is a global effort coordinated by the World Health Organization (WHO) to address physical, social and economic barriers to active ageing in cities and communities. The active ageing philosophy reorients strategic planning away from a 'needs-based' approach which assumes older people are passive recipients of services, to a 'rights-based' approach which recognises the rights of people to equality of opportunity in all aspects of their lives as they age. This philosophy further supports people's responsibility to exercise their participation in social and civic aspects of community life (WHO, 2002).

Active ageing is "the process of optimising opportunities for health, participation and security in order to enhance quality of life as people age" (WHO, 2002). It is about ensuring that people maintain their functional capacity over their life as they age, as illustrated below:



To identify the characteristics of age-friendly cities, the WHO conducted a series of focus groups with people aged 60+ years, carers and service providers in 35 cities across the globe. These consultations identified that age-friendly cities feature eight key elements, as illustrated below:



Source: World Health Organization, 2007

# Importance of Planning for an Ageing Community

The City of Albany has an ageing population, with a higher proportion of its residents aged over 60 years compared with the overall state, and a lower proportion of people aged 25 – 49 years. Importantly, significant growth has occurred in the City’s population aged 50+ years in the ten years from 2001 to 2011, with the strongest growth occurring in the 55 to 64-year age range.

With a temperate climate, relaxed lifestyle and a range of locally available support services, it is expected that the so-called ‘sea change’ phenomenon will continue to drive growth in Albany’s older population groups.

The challenges and opportunities ageing communities face are recognised internationally.

It is further recognised that, as seniors are not a homogenous group, these challenges and opportunities will vary greatly, even within communities. Added to this is that the emerging group of seniors are different to previous generations. They are living longer, have greater material wealth, and their expectations and aspirations have changed.

Some of the challenges for governments outlined in the 2015 Intergenerational Report (Commonwealth of Australia, 2015) include a doubling of the country’s population aged 65+ years over the next four decades to 25 per cent. This will result in rapid growth in the number of people aged over 80 years, placing further demand on aged and community services.



*“In 2055, there are projected to be around 40,000 people aged 100 and over, well over three hundred times the 122 Australian centenarians in 1975.”*

2015 Intergenerational Report



Additional challenges include growth of older populations in rural areas occurring at a faster rate than in urban and regional centres, placing demand for services in these smaller communities. There is also expected to be an increase in the number of seniors supporting adult children and grandchildren as well as elderly parents.

Above all however, people want to continue living in their community of choice for as long as possible, and be active members of their community. Creating physical and social environments that meet these aspirations has significant policy and planning implications for governments.

Planning for an ageing population will deliver many benefits across the community.

## Community

Age-friendly communities are places where seniors can easily and safely access buildings, public spaces, a range of community events and activities, and various affordable transport options. The characteristics of age-friendly communities are also characteristics of great places for children and youth, people with disability and the broader community.

## Seniors

Age-friendly communities are places where older people feel welcomed, included and respected by the population at large. They are communities where older people feel they have a contribution to make, whether this is in the paid or unpaid workforce, by passing on their knowledge and experience to younger generations, or having diverse opportunities to participate in general community life.

## Council

Partnerships across multiple sectors to create an age-friendly community; optimal use of public facilities and resources – making public facilities more accessible leads to greater use by more people. Public services impact on the community, and in turn helps communities get more value from their public resources and improves Council accountability for its facilities.



## Community Engagement and Research

The development of this Plan has been informed by the following research and community engagement processes.

### Demographic Analyses

Analysis of the City's Community demographic and socio-economic profile to determine the proportion of people aged over 50 years, where and how they live. Analysis shows strong growth in the City's population aged 55+ years, and significant change in the number of lone older and middle-aged person households, as well as older couples without children.

### Engaging with Seniors

The City administered the Age Friendly Albany Survey to better understand the issues, needs and aspirations of Albany seniors. The survey was adapted with permission from a survey used by the University of Canberra in order to assess the age-friendliness of the Australian Capital Territory and was made available in both hard copy and electronic and web survey options. A total of 267 surveys were received from seniors.

Survey respondents are described as follows:

## A Snapshot of the City's Older Population

This Plan defines seniors as people aged 60+ years to align with the Western Australian Seniors Strategic Planning Framework. It is important to note there is considerable diversity within this demographic, including age, health, ability, household circumstances, employment status, participation in the community, location of residence in the City's municipal boundary, and even aspirations for future years. Age-friendly planning needs to recognise this diversity and the variety of issues that impact seniors in different ways.

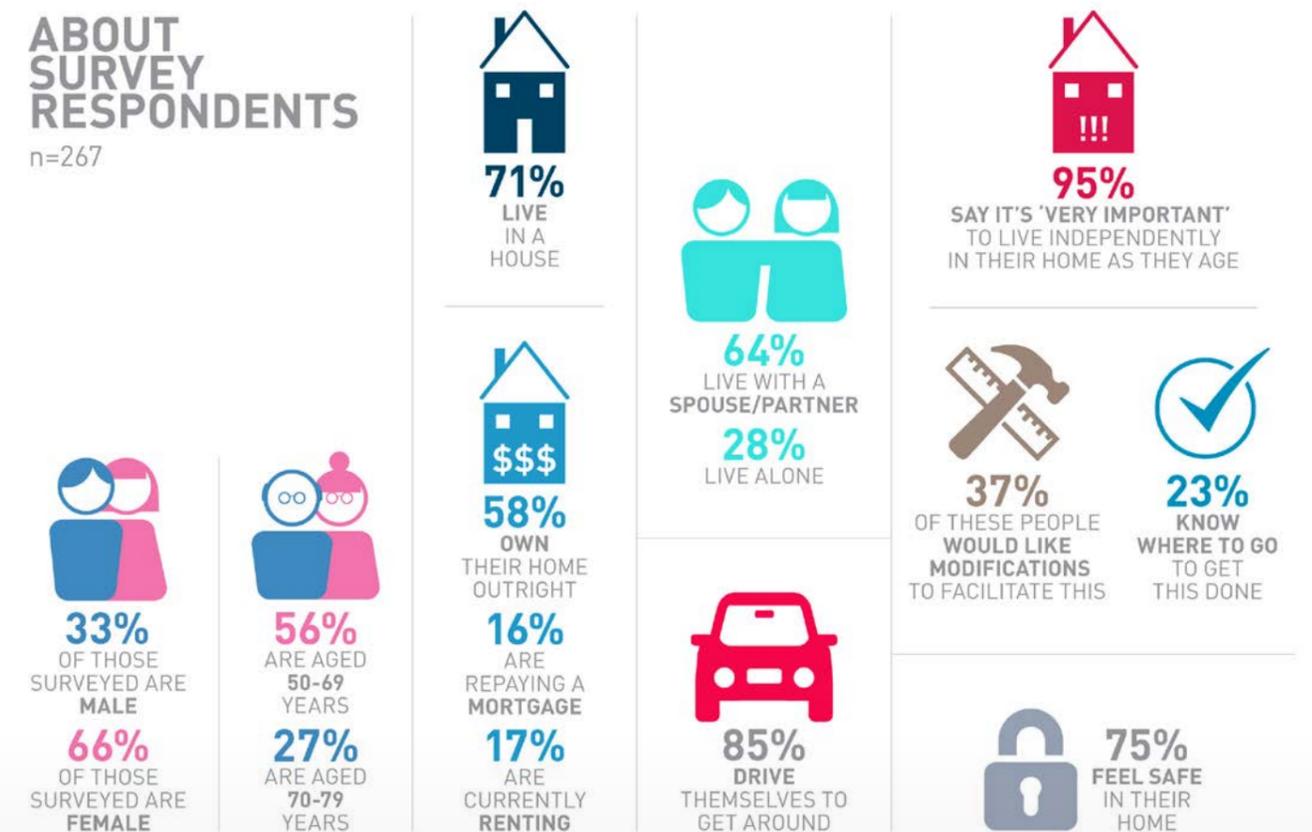
The following table is a snapshot of seniors in the City of Albany. More detailed Social, Community and Economic Profiles can be accessed from the City's website [www.albany.wa.gov.au](http://www.albany.wa.gov.au).

Table 1: Snapshot of the City's older population

Group	City of Albany	Western Australia
People aged 60+ years	23.8%	17.6%
People aged 85+ years	2.2%	1.5%
Males (% of total 60+ population)	47.0%	47.6%
Females (% of total 60+ population)	52.9%	52.4%
Volunteering among 55+ years	24.6%	17.3%
Need for assistance with core activities aged 55+ years	11.2%	10.0%
Employed full or part time aged 55+ years	22.7%	17.6%
Single person households aged 60+ years	11.1%	7.8%
Indigenous Australians aged 50+ years	1.1%	1.4%
Born overseas aged 55+ years	34.3%	44.9%

Source: Australian Bureau of Statistics Population Census, 2011

### ABOUT SURVEY RESPONDENTS n=267



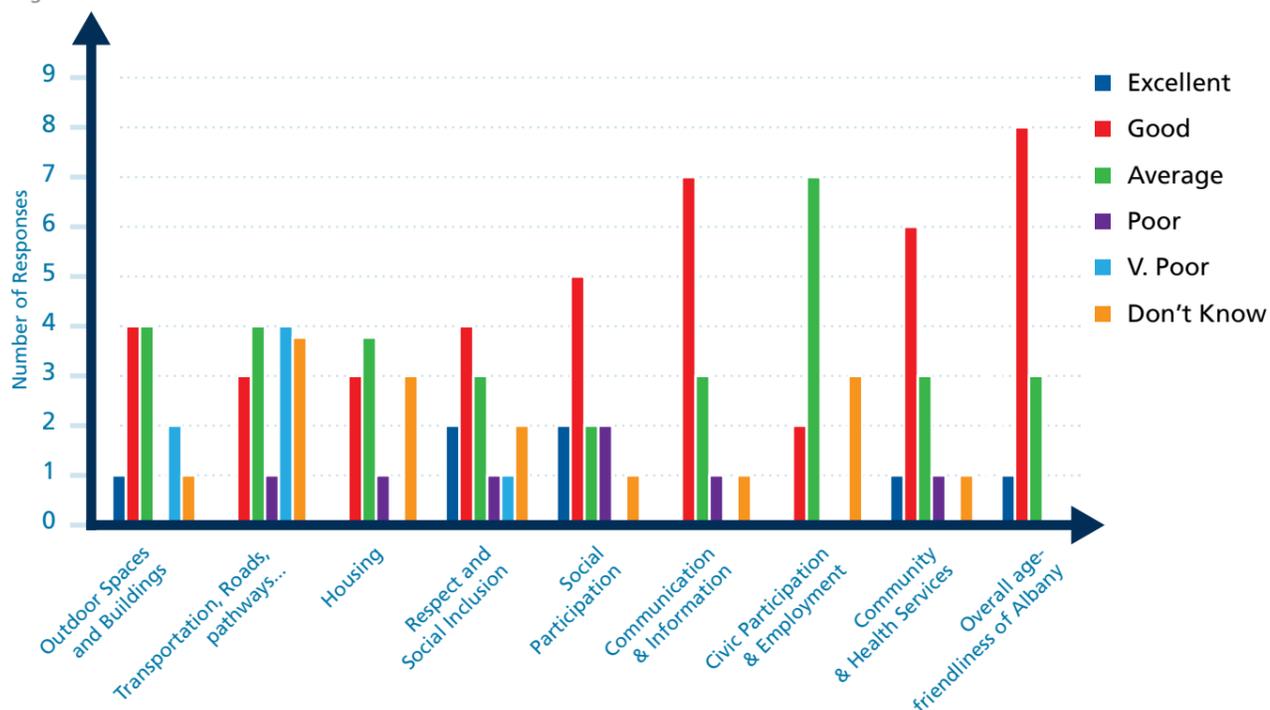
## Engaging Other Stakeholders

The City also sought written submissions from aged care providers, retirement villages, organisations that deliver services to seniors, and other stakeholders in order to better understand how age-friendly Albany is for seniors from the perspective of service delivery agencies. These agencies were asked to rate the age-friendliness of Albany on a scale of 1 to 5 with 5 representing very age-friendly. A total of 12 submissions were received from the following stakeholders:

- Department of Transport;
- Craigcare Albany;
- Albany Community Legal Centre;
- VisAbility;
- Great Southern Development Commission;
- Association of Independent Retirees;
- Albany Senior Citizens' Centre;
- Population Health Great Southern;
- Amana Living;
- Carers WA (Great Southern);
- Albany RSL Sub-Branch, and;
- Office of Rick Wilson MP, Federal Member for O'Connor.

The survey responses from stakeholders indicate Albany is generally considered to be age-friendly:

Figure 3: Results of stakeholder consultations



## Internal Stakeholder Engagement

A working party of City staff undertook further analysis and prioritising of potential activities to align with existing asset management arrangements, service delivery and capital works scheduling. The working party comprised staff from Albany Public Library, Recreation Services, Planning, Works and Services, Community Development, Communications and Major Projects.

## Consultation

The results from the community engagement and consultation suggest a place-based approach will benefit seniors through enhancing more age friendly local environments and equitable, accessible community amenities. The consultations identified the following priority areas for the City's first Age Friendly Plan:

- Outdoor Spaces and Buildings;
- Transportation;
- Information, Communication and Engagement, and;
- Respect, Social Participation and Inclusion.

### The Importance of 'place'

Place has an impact on individual wellbeing and sense of connectedness; the social and built environments influence a person's ability to remain living independently in the community as they age. Notable aspects of the built environment include transportation, enablement of physical activity, design and aesthetic amenity that is accessible to people of all ages and abilities, housing, and environmental quality. Notable aspects of the social environment include feeling connected to others and having a strong and supportive social network. Social isolation is a risk factor for individual wellbeing, and can be deleterious to seniors' physical and mental health.

Place-based approaches have infrastructure/structural and service delivery elements. Place-based initiatives are appropriate for age-friendly planning as they are more likely to be underpinned by a holistic understanding of seniors' needs and aspirations, which can help shape the delivery of both universal and targeted amenities and services for the present and the future. Place making initiatives rely on strong collaboration between seniors, existing service providers, governments, business and other stakeholders.

### Outdoor Spaces and Buildings

As the state's oldest settlement, Albany is home to many historic and heritage buildings which, while enhancing the character and visual amenity of the town, do not always cater for universal access. Unsurprisingly this domain drew strong response from survey participants.

Themes emerging from responses to questions in this area include:

- People want improved physical access to public buildings, preferring no steps and entrances that enable independent access.
- Public toilets need to be accessible to people of varying mobility, well maintained, and accessible outside business hours.
- More seating and shelter in parks, and well maintained footpaths would encourage seniors to walk more.
- Clear directional signage is important to older people.



## Transportation

Albany is heavily car-reliant with limited public transport options. While just over 85 percent of survey respondents drive themselves to appointments, shopping and social activities, and 58 percent stated they had no problems getting transport when needed, if seniors lose their access to transport they will be at risk of becoming socially isolated and lose their independence.

Themes that emerged from consultations in this area include:

- Well maintained streets and more parking options are important to older people.
- Seniors experience difficulty walking around Albany because of uneven, unsafe footpaths, insufficient seating and sharing pathways with cyclists and gopher users.

The timing of this Plan, together with the City's recently adopted Cycle City Albany Strategy, and appointment of a Travel Smart Officer is opportune to target active transport use by Albany seniors.

## Information, Communication and Engagement

The City's information is increasingly being delivered by new technologies which can potentially exclude members of the community who still rely on being informed by paper-based communication methods. The telephone book and local newspapers are the most common sources of information for seniors about locally available services, however the internet (including social media) is used by 65 percent of respondents to find information. Newspapers are the most common source of information for seniors about events and community activities (95 percent of respondents).

Themes that emerged from consultations in this area include:

- Seniors want more assistance with accessing information online.
- Lack of knowledge of what is available is a major barrier for seniors' participation in events and activities in the community.

## Respect, Social Inclusion and Participation

The City has higher than state average volunteering rates, and this is also reflected in the survey responses with 58 percent of respondents being active volunteers. While the majority of respondents take part in regular social events, almost a quarter of respondents are attending social events on a less than monthly basis and are potentially at risk of social isolation.

Themes that emerged from consultations in this area include:

- Seniors want a range of social and recreational opportunities.
- Cost and venue comfort were the most common barriers identified as reasons for not attending events.
- Improving promotion of community events to be more inclusive of and welcoming to seniors.
- There is concern that portrayal of older people in the media is often negative and stereotypical.

# Vision, Strategic Goals and Objectives

## Vision

The City of Albany will become an age-friendly community where seniors, in all their diversity, are able to achieve quality of life through health, participation and security as they age.

### Domain 1: Outdoor Spaces and Buildings

Strategic Goal: The City's outdoor spaces and buildings support active ageing

#### Objectives

- 1.1 Public open spaces encourage walking and active living.
- 1.2 Buildings and public facilities meet the needs of older people.
- 1.3 Land use planning and design is inclusive of the needs of an ageing population.

### Domain 2: Transportation

Strategic Goal: The City's transportation systems, infrastructure and urban design enable people to get around, and to participate in community life as they age

#### Objectives

- 2.1 Enhanced pedestrian amenity for seniors.
- 2.2 Enhanced parking amenity for seniors.
- 2.3 Improved public transport options for seniors.
- 2.4 Improved information for seniors about 'TravelSmart' transport options.
- 2.5 Age-friendly transport options are included in events and activities.

### Domain 3: Information, Communication and Engagement

Strategic Goal: Seniors are able to access information about a range of local services, activities and the support they need for themselves and those they care for

#### Objectives

- 3.1 Improved communication between the City of Albany and seniors.
- 3.2 Increased technological literacy of seniors.
- 3.3 Increased access to information for seniors and older visitors to the region.

### Domain 4: Respect, Social Participation and Inclusion

Strategic Goal 1: Seniors feel they are welcome and belong in their community, and their contributions as community members are recognised and valued

Strategic Goal 2: Seniors participate in a range of regularly scheduled, enjoyable community activities and events that promote health, wellbeing and social inclusion

#### Objectives

- 4.1 Seniors feel valued and respected in the community.
- 4.2 The contributions seniors make to the community are recognised.
- 4.3 Improved opportunities for seniors to participate in social and community life.

# Policy and Legislative Context

## Western Australian and National Policy Context

There are many synergies between age-friendly planning and other guidelines, planning frameworks, standards and legislative requirements. This table highlights the way in which this Plan will contribute to the achievement of other key Western Australian and Australian government policies, plans, programs and legislative standards.

Table 2: Relationship to State and Federal government policies and legislation

	Seniors Strategic Planning Framework	Healthy Spaces and Places	Australian Standards	Building Code of Australia	Disability Services Act	Liveable Neighbourhoods	Health Promotion Strategic Framework	Vital Volunteering
<b>Outdoor Spaces and Buildings</b>	✓	✓	✓ AS1428.1, 1428.2, 1428.4 and 4586	✓	✓	✓	✓	
<b>Transportation</b>	✓	✓	✓ AS1158, 1428.1, 1428.2, 1742.1, 1742.2	✓	✓	✓	✓	
<b>Information, Communication and Engagement</b>	✓		✓ AS1428.5		✓		✓	✓
<b>Respect, Inclusion and Participation</b>	✓	✓	✓ AS1428.1, 1428.5		✓	✓	✓	✓

## City of Albany Policy Context

This Plan aligns with the City’s 10-year Community Strategic Plan and contributes to the community’s vision of being Western Australia’s most sought-after and unique regional City to work, live and visit. The Plan addresses the Key Themes in the Community Strategic Plan, *A Connected Built Environment* and *Sense of Community*. The Plan further addresses the Strategic Objectives 3.2: To develop and implement Planning strategies that support people of all ages and backgrounds, and 4.3: To develop and support a healthy, inclusive and accessible community.

Age-Friendly Albany Plan aligns with the City’s Community Strategic Planning framework as follows:



## Related City Plans, Strategies and Policies

The Plan also builds on and informs the following City Plans, Strategies and Policies:

- ➔ Corporate Business Plan 2014-2018;
- ➔ Access and Inclusion Plan 2012-2017;
- ➔ Albany Local Planning Strategy;
- ➔ Connected Communities 2014-2018;
- ➔ Cycle City Albany 2014-2019;
- ➔ Public Parkland Policy;
- ➔ Corporate Communications Strategy 2014;
- ➔ Trails Hub Strategy 2015-2025;
- ➔ Asset Management Plan;
- ➔ Community Engagement Policy.



## Domain 1: Outdoor Spaces and Buildings

The built environment significantly impacts mobility, autonomy, and quality of life, and can influence whether people are able to remain living independently in the community as they age. The City aims to improve the inclusiveness of its built environment for seniors, with particular emphasis on pedestrian safety and the age-friendliness of the built environment and public spaces.

Strategic Goal: Outdoor spaces and buildings support active ageing.

## Implementation Plan

The four-year Implementation Plan outlines the strategic goals, objectives and actions to help the City become more age-friendly. Actions will occur on a short, medium or long-term basis where short term is in the first one to two years of implementation, medium term is in the two to three years of implementation, and long term is the final three to four years of implementation. Actions of an ongoing nature are flagged as such.

## Monitoring and Review

The success of this Plan is dependent on building partnerships between the City and key stakeholders in the community. These include seniors, community organisations, and State and Federal government agencies. Community Services is the lead department for monitoring and reviewing achievement of Age-Friendly Albany, however the Plan requires a whole-of-City response to be successful. Community Development will be responsible for ongoing advocacy of the Plan within and outside the City, as well as monitoring and reporting on progress.

Measuring achievement of the actions will be challenging as some outcomes are easily quantifiable, while others are more perception or experience-based. Evaluation of the success of the Plan will be approached in three ways: annual progress reports to track actions, development of a set of performance indicators to measure actions implemented on a long term or ongoing basis, and through satisfaction ratings captured in community perception surveys.

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
1.1 Public open spaces encourage walking and active living.	1.1.1 Improve existing public spaces and planning of future public spaces to allow accessibility and walkability for seniors.	More seniors are walking and/or cycling to places.	Medium term and ongoing	Works and Services
	1.1.2 Improve design and location of park and street furniture along key routes and destinations in consultation with seniors.	Seniors feel comfortable with the level and provision of amenities.	Long term and ongoing	Works and Services
1.2 Buildings and public facilities meet the needs of older people.	1.2.1 Develop a set of enhanced universal design principles to be applied to City projects to improve accessibility.	Set of principles developed, and are applied to all new building projects through the tender application process.	Short to medium term	Community Development
	1.2.2 Ensure all public facilities when refurbished are upgraded to contemporary universal access standards.	Demonstrated, progressive improvement in accessibility to public facilities.	Short term and ongoing	Major Projects Works and Services
	1.2.3 When refurbishment or significant maintenance of public facilities occurs, accessibility for all will be ensured throughout the period of scheduled works.	Scheduled works do not impede accessibility.	Ongoing	Works and Services
1.3 Land use planning and design is inclusive of the needs of an ageing population.	1.3.1 Locate aged and retirement accommodation in close proximity to activity centres to allow older residents good access to essential services and facilities.	Seniors experience improved and/or convenient accessibility to essential services and facilities.	Medium to long term	Planning and Development Services

## Domain 2: Transportation

Transport is a key issue for people retaining their independence as they age, and remaining connected to their community and social networks. Albany is a highly car-reliant city with limited public transport, meaning access to reliable, affordable transport becomes more important for people to live independently in the community as they age. The City aims to increase the availability of transport options for seniors to enhance independence and access to community facilities and activities.

Strategic Goal: The City's transportation systems, infrastructure and urban design enable people to get around, and to participate in community life as they age.

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
2.1 Enhanced pedestrian amenity for seniors.	2.1.1 Review pedestrian crossings at key locations to enable improved access to key destinations, such as shopping areas and health facilities.	Priority actions identified and proposed to Council.	Long term	Works and Services
	2.1.2 Progressively upgrade pedestrian ramps to sit flush with the road to improve gopher and wheelchair access.	Report on the number and location of pram ramps improved.	Ongoing	Works and Services
	2.1.3 Review the City's Pathway Plan to improve the entire network to benefit all users equitably.	Seniors feel safe and confident using the City's path network.	Medium to long term	Works and Services
2.2 Enhanced parking amenity for seniors.	2.2.1 Progressively review and upgrade ACROD parking spaces to correct standards.	Report on number and location of ACROD parking bay improvements.	Medium term and ongoing	Works and Services

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
2.3 Improved public transport options for seniors.	2.3.1 Identify gaps in Albany's public transport routes and timetabling in consultation with seniors	Report produced detailing gaps in timetabling and inadequate service provision to meet the needs of seniors.	Medium term	Community Development
	2.3.2 Investigate the feasibility for providing a low cost community transport system to meet the particular needs of seniors.	Study and report completed by December 2017	Medium term	Community Development Recreation Services
	2.3.3 Undertake a healthy transport research project in partnership with at least one retirement village to determine perceived and/or actual barriers to seniors' increased use of active transport.	Project completed and evaluation results published by December 2016.	Short term	Recreation Services
2.4 Improved information for seniors about 'TravelSmart' transport options.	2.4.1 Develop a transport information kit detailing public transport timetabling, and walking and cycling as transport options.	Kit produced and distributed widely through the seniors community.	Medium to long term	Recreation Services
	2.4.2 Produce a 'TravelSmart' map detailing active transport routes.	More information about Albany public transport is in the public domain.	Short term	Recreation Services
2.5 Age-friendly transport options included in events and activities.	2.5.1 City Events Guide to provide information to event organisers regarding age-friendly transport options.	Event Guide developed and promoted to event organisers.	Short term and ongoing	Events Team Event Coordinators
	2.5.2 Events organised by the City will promote transport options for seniors, including: <ul style="list-style-type: none"> <li>• Accessible parking;</li> <li>• Adequate parking close to the event location for more frail attendees;</li> <li>• Public and active transport routes.</li> </ul>	Review of the City's Community Events Program conducted by December 2016.	Short term	Events Team

### Domain 3: Information, Communication and Engagement

Keeping socially connected and being able to find out where to go for particular needs depends upon access to necessary information. Information is increasingly being delivered by new technologies, and older people need access to programs that build their capacity to use these platforms as progressively more information about local services and activities is communicated this way. The City aims to ensure its communication systems reach community members of all ages.

Strategic Goal: Seniors are able to access information about a range of local services, activities, and the support they need for themselves and for those they care for.

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
3.1 Improved communication between the City of Albany and seniors.	3.1.1 Review and streamline various communications formats across the City.	Seniors receive communication from the City in a variety of formats of their choosing.	Short term	Communications
	3.1.2 Regular review and update of the 'seniors' page on the city's website.	The City's website reflects current and relevant information for seniors.	Ongoing	Community Development
	3.1.3 Increase the number of seniors subscribed to the weekly stakeholder newsletter.	More seniors are informed about City services and events on a weekly basis.	Ongoing	Communications

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
3.2 Increased technological literacy of seniors.	3.2.1 Continue to deliver free eLiteracy workshops at Albany Public Library and at periods throughout the year, target these especially for seniors.	Seniors feel confident accessing Library content through eLiteracy devices.	Ongoing	Albany Public Library
	3.2.2 Develop targeted promotional material to promote the free use of computers and wifi internet at Albany Public Library to seniors.	Increased use of free computers and wifi internet by seniors.	Short term and ongoing	Community Development
	3.2.3 Partner with Senior Citizens Centre to deliver seniors technology classes, in particular related to accessing government services online (myGov, Medicare, paying rates online).	Increased number of seniors feeling confident using technology to access digital information and conduct online payments.	Ongoing	Albany Public Library
3.3 Increased access to information for seniors and older visitors to the region.	3.3.1 In consultation with seniors, review communications for age-friendliness (format, accessibility etc) and relevance of information communicated.	Information about the Great Southern region is readily accessible by seniors and older tourists in a variety of formats.	Short to medium term	Community Development
	3.3.2 Promote availability of free iPad use for information on City events and activities, as well as for paying rates at the North Rd customer service area.	Seniors have ready access to information about City activities.	Short term and ongoing	Communications

## Domain 4: Respect, Social Participation and Inclusion

Seniors make significant contributions to communities, notably through a lifetime in the workforce, as carers, and as volunteers. However these contributions are often not recognised by the broader community, and consequently seniors are not afforded the respect they deserve. This can be reinforced by negative stereotypes commonly associated with ageing, and is reflected through the media with its emphasis on the desirability of youth. The City aims to show leadership in positive ageing.

Older people are at risk of social isolation and being disconnected from their families and communities, especially as they exit the workforce or relocate away from metropolitan areas to regional or rural towns. It is important that seniors have opportunities to keep them active, connected and involved in their community.

Strategic Goal 1: Seniors feel they are welcome and belong in their community, and their contributions as community members are recognised and valued.

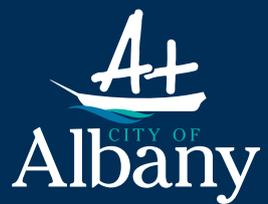
Strategic Goal 2: Seniors participate in a range of regularly scheduled, enjoyable community activities and events that promote health, wellbeing and social inclusion.

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
4.1 Seniors feel valued and respected in the community.	4.1.1 Develop and lead a positive ageing media campaign in Albany.	An increased tolerance and respect for older residents by all members of the community.	Medium to long term	Communications
	4.1.2 Community diversity, including age diversity is reflected in City communications to promote services and events.	City publications and promotional material feature positive images of older residents.	Short term and ongoing	Communications
	4.1.3 Support the ongoing implementation of activity associated with Albany Public Library becoming a dementia-friendly civic space.	The Albany Public Library is recognised as providing best practice in dementia-friendly library services.	Short term and ongoing	Albany Public Library

Objective	Actions	Outcome/Achievement	Timeframe	Responsibility
4.2 The contributions seniors make to the community are recognised.	4.2.1 Promote relevant annual awards programs and encourage nomination of local seniors.	The awards are widely promoted throughout the community, and there is an increase in Albany nominations.	Ongoing	Communications
4.3 Improved opportunities for seniors to participate in social and community life.	4.3.1 Implement a program of activities and events aimed at seniors.	Regular events are scheduled, and receive increased attendance by seniors.	Medium term	Events Team
	4.3.2 Continue to offer volunteering and lifelong learning opportunities through City business units.	Seniors take the opportunities offered to be involved in the community.	Ongoing	All departments
	4.3.3 Create links between established programs to improve inter-generational participation.	Seniors have opportunities to participate in activities and events with people of all ages.	Medium term and ongoing	Community Development

## References

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 World Health Organization (2002), Active Ageing: A Policy Framework, Geneva.  
 World Health Organization (2007), Global Age-friendly Cities: A Guide, France.



**City of Albany**

102 North Road Yakamia

PO Box 484, Albany, WA 6331

**Tel:** (08) 9841 9333

**Fax:** (08) 9841 4099

[www.albany.wa.gov.au](http://www.albany.wa.gov.au)

**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

<b>Name of Local Government Authority:</b> City of Albany
<b>Name of Applicant:</b> Albany Golf Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

**Section A**

The CSRFF principles have been considered and the following assessment is provided:  
(Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Development applications only**

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Section B**

LGA – priority ranking of this project	four
Priority ranking of no of applications received	4 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

**Project Rating (Please tick the most appropriate box to describe the project)**

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

**LGA comments (Required):**

The Albany Golf Club Greenkeepers Shed is a typical agricultural style storage shed. It provides important storage space for the golf course maintenance equipment and machinery.

The Greenkeepers Shed is no longer fit for the purpose and poses potential health and safety risks to the staff.

The Albany Golf Club provides good accessibility for regular physical activity.

The Greenkeepers Machinery Shed is viewed as basic infrastructure to assist in the efficient running of the golf course and its future viability.

Signed **REDACTED** **Position Manager Recreation Services** **Date 23.7.15**

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in September**. Late applications cannot be accepted in any circumstances.

**DSR OFFICES**

**PERTH OFFICE**

246 Vincent Street  
Leederville WA 6007  
PO Box 329  
Leederville WA 6903  
Tel: (08) 9492 9700  
Fax: (08) 9492 9711

**PEEL**

Suite 94  
16 Dolphin Drive  
PO Box 1445  
Mandurah WA 6210  
Tel: (08) 9550 3100  
Fax: (08) 9550 3199

**PILBARA**

Karratha Leisureplex  
Dampier Hwy, Karratha  
PO Box 941  
Karratha WA 6714  
Tel: (08) 9182 2100  
Fax: (08) 9182 2199

**SOUTH WEST**

80A Blair Street  
PO Box 2662  
Bunbury WA 6230  
Tel: (08) 9792 6900  
Fax: (08) 9792 6999

**GREAT SOUTHERN**

22 Collie Street  
Albany WA 6330  
Tel: (08) 9892 0100  
Fax: (08) 9892 0199

**GASCOYNE**

4 Francis Street  
PO Box 140  
Carnarvon WA 6701  
Tel: (08) 9941 0900  
Fax: (08) 9941 0999

**GOLDFIELDS**

106 Hannan Street  
PO Box 1036  
Kalgoorlie WA 6430  
Tel: (08) 9022 5800  
Fax: (08) 9022 5899

**KIMBERLEY – Kununurra**

Government Offices  
Cnr Konkerberry Drive and  
Messmate Drive  
PO Box 1127  
Kununurra WA 6743  
Tel: (08) 9166 4900  
Fax: (08) 9166 4999

**WHEATBELT - NORTHAM**

298 Fitzgerald Street  
PO Box 55  
Northam WA 6401  
Tel: (08) 9690 2400  
Fax: (08) 9690 2499

**WHEATBELT – NARROGIN**

Government Offices  
Level 2, 11-13 Park Street Narrogin  
WA 6312  
Telephone 0429 881 369  
Facsimile (08) 9881 3363

**MID-WEST**

Level 1, 268-270  
Foreshore Drive  
PO Box 135  
Geraldton WA 6531  
Tel: (08) 9956 2100  
Fax: (08) 9956 2199

**KIMBERLEY – Broome**

Unit 2, 23 Coghlan Street  
PO Box 1476  
Broome WA 6725  
Telephone (08) 9195 5750  
Facsimile (08) 9166 4999  
Mobile 0438 916 185

**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

<b>Name of Local Government Authority:</b> City of Albany
<b>Name of Applicant:</b> City of Albany (Elleker Progress Association)

Note: The applicant's name cannot be changed once the application is lodged at DSR.

**Section A**

The CSRFF principles have been considered and the following assessment is provided:  
(Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Development applications only**

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Section B**

LGA – priority ranking of this project	Three
Priority ranking of no of applications received	3 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	Heritage – will be addressed at the September SWALSC Hearing.

**Project Rating (Please tick the most appropriate box to describe the project)**

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

**LGA comments (Required):**

The City of Albany is supportive of this application for the following reasons:

**Quality** - The field is currently in a poor condition. The surface is uneven; the turf coverage of poor quality and the field quickly becomes water logged during winter. As a result, the key sporting associations are reluctant to program activities on it providing little or no opportunity for the local community to grow and develop their own sporting clubs and teams.

**CPSP Relocation** – The Elleker Progress Association Oval will provide an important alternative for relocation of sports during the redevelopment of the CPSP over the next two years.

**Increasing Physical Activity** – The recent ABS statistics for Albany’s rural community demonstrates a steady increase in population since 2001. At present there are no other formal sporting clubs in the area and the Elleker oval provides the only physical activity option for this growing community. The improvement and upgrade to field will enable the association to host cricket games as part of the growing regional cricket competition and in the future there is the potential to program the oval as an auskick and local coaching centre.

**Accessibility** - The Elleker Oval is 30km from the centre of Albany and is the only formal sporting club/option in the area. The community has seen an influx of young families into the area and the club provides an important local accessible option for children to participate in coaching and club activities.

**Community Hub** - The Elleker Progress Association is the hub of the community. The club and community hall form the social and sporting hub for the community including coordination of the volunteer fire brigade. The Elleker Progress Association plays a vital role in the Elleker community.

The association has limited funds, and is contributing both cash and volunteers to assist with the project.

The association requires both Council and State Government support for the success of the project.

Signed **REDACTED** **Position** Manager Recreation **Date** 23.7.15  
Services

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in September**. Late applications cannot be accepted in any circumstances.

**DSR OFFICES**

**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

<b>Name of Local Government Authority:</b> City of Albany
<b>Name of Applicant:</b> Greenrange Country Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

**Section A**

The CSRFF principles have been considered and the following assessment is provided:  
(Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Development applications only**

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Section B**

LGA – priority ranking of this project	one
Priority ranking of no of applications received	1 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

**Project Rating (Please tick the most appropriate box to describe the project)**

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

## AGENDA ITEM CS027 REFERS

### LGA comments (Required):

The Greenrange Country Club is 70km from the centre of Albany (further than a trip to Denmark). The country club is the only sporting and community infrastructure in the Greenrange community. The closest shop is at Wellstead (30km away).

Existing ablutions at the Green Range Country Club have reached the end of their life. The toilets do not meet current universal access standards and constantly overflow when the country club host regular fixture games and matches

The City of Albany is supportive of this application for the following reasons:

**Health and Safety Risk** – Overflowing toilets and lack of universal access pose a threat to health and wellbeing. The country club currently has a member with a disability who finds it challenging to manoeuvre up the passage and turn the corner into the toilet as it so narrow. His chair is only small. The disability toilet is in the men's toilet which isn't ideal if a female needed to use the toilet.

**Increasing Physical Activity** - At present there are no other formal sporting clubs in the area and the Greenrange Country Club provides the only physical activity option for this community. The club provides golf, cricket and bowls and forms part of the structured Ongerup Cricket Association. Quality accessible toilets are an important basic provision.

**Community Hub** - The Greenrange Country Club is the hub of the community. The country club forms the only social and sporting hub for the community including coordination of the volunteer fire brigade, local playgroup and other meetings. The country club plays a vital role in the Greenrange community.

Signed

REDACTED

Position Manager Recreation  
services

Date 23.7.15

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in September**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

<b>Name of Local Government Authority:</b> City of Albany
<b>Name of Applicant:</b> Manypeaks Cricket Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

**Section A**

The CSRFF principles have been considered and the following assessment is provided:  
(Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Development applications only**

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Section B**

LGA – priority ranking of this project	Two
Priority ranking of no of applications received	2 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

**Project Rating (Please tick the most appropriate box to describe the project)**

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

**LGA comments (Required):**

The City of Albany is supportive of this application for the following reasons:

**Playing Surface Quality** – During summer the Manypeaks Oval dries out. The playing surface is very dusty and unpleasant to play on. The game changes significantly as a result of the poor surface – making it difficult to play cricket and sport on.

The sinking of the bore and installation of reticulation will provide an ongoing water source and create a surface that is conducive to playing cricket on.

**Accessibility** - The Manypeaks Cricket is 50 km from the centre of Albany and is the only formal sporting club in the area. The field is a key asset for the Albany Cricket Association Competition (Lower Great Southern).

The community has seen an influx of families into the area and the club provides an important local accessible option for children and adults to participate in coaching and club activities.

The club has sufficient funds/volunteer support and has planned the project well.

<b>Signed</b>	REDACTED	<b>Position Manager Recreation services</b>	<b>Date 23.7.15</b>
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Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

**DSR OFFICES**



*Green Range Country Club Inc.*

40521 South Coast Highway, Green Range, W.A. 6328  
Phone: 98466045

Cameron Woods  
Executive Director Community Services  
City of Albany  
102 North Road  
YAKAMIA WA 6330

Dear Cameron

My name is David Towes, President of the Green Range Country Club. I am appealing to the City of Albany for financial assistance to replace existing toilet facilities at the club. Current ablutions at the Green Range Country Club are reaching the end of their life, and do not meet the required standards for persons with a disability. Antiquated sanitary facilities and plumbing can no longer withstand heavy use of the ablution facilities, and are inappropriate for an active member of the club who is confined to a wheelchair.

The Green Range farming area was opened in 1958 with the pioneering families of that time establishing the club as a central point for families to come together for social, sporting and recreation activities. The club house was officially opened on 22 December 1972, and today remains a valuable community asset, attracting 100 members from surrounding rural communities including Wellstead, Gnowellen, Kojaneerup, South Stirlings and Manypeaks.

The Green Range Country Club is situated approximately 70km north east of Albany, and is the central community hub for social functions, business meets and recreation. The club sports an eighteen hole golf course, a cricket pitch and oval, and a grass bowling green. The club is open four nights a week, and is run by a management committee of local volunteers, employing a permanent on site Bar Manager.

This venue is used by CBH Group for annual grower meets, Stirlings to Coast Farmers for seminars and meetings, local volunteer bushfire brigades for training seminars and general meetings, catering for community events including bushfires, and various community social and fundraising activities. The Green Range Country Club is centrally located to the Wellstead, South Stirling and Manypeaks Primary Schools, who on occasion use the venue for community band practice.

All current members of the Green Range Country Club support and recognise the need for replacement of the existing toilet facilities as a priority for this club. A grain drive over the past two harvest seasons has been well supported, with approximately \$45,000 raised from the surrounding farming community, specifically for this project.

The Green Range Country Club has cash reserves to support this project, however these funds are primarily for the ongoing maintenance of the club rooms and bar manager's residence, and for future asset replacement including plant and equipment. The depletion

## AGENDA ITEM CS027 REFERS

of these funds puts at risk the future sustainability of the club, and further funding assistance is required.

Attached is a CSRFF Small Grants Application, in which the Green Range Country Club respectfully requests \$65,025 from the City of Albany. This sum equates to 1/3 of the total project cost, with an additional 1/3 being sort from Sport and Recreation and the remaining 1/3 being funded by ourselves. We acknowledge that funds are limited and hope you can be supportive in recognising the valuable contribution this project is to the wider community within the outer eastern regions of the City of Albany.

Yours Sincerely

REDACTED

David Towes  
President  
Green Range Country Club Inc.

## AGENDA ITEM CS027 REFERS



Neill Liddle  
President

Manypeaks Cricket Club  
25 Grenfell Drv Bayonet Head WA 6330  
p. 08 9842 7939  
m. 0429 342 080  
e. [naliddle@bigpond.com](mailto:naliddle@bigpond.com)

Cameron Woods  
Executive Director Community Services  
City of Albany  
102 North Road  
YAKAMIA WA 6330

15 July 2015

Dear Mr Woods,

I am writing to request assistance to fund a project we are currently planning.

We are a proud cricket club, with a picturesque oval which we maintain using volunteer labour. Unfortunately the warm Manypeaks summer afternoons that are fantastic for playing cricket are not conducive to growing a suitable playing surface without irrigation.

Our project involves sinking a bore, installing a reservoir tank and sinking piping and sprinklers to irrigate the oval. We have obtained a couple of quotes and would anticipate the whole job (including 10% cost escalation) would cost \$42,800 excluding GST, of which we have the ability to cover 1/3 of the cost and have also requested funding from the Department of Sport and Recreation.

On behalf of the Manypeaks Cricket Club we would like to request \$14,266.70 from the City of Albany. This sum equals 1/3 of the total project. We acknowledge that funds are limited and hope you can be supportive in recognising the valuable contribution to this project.

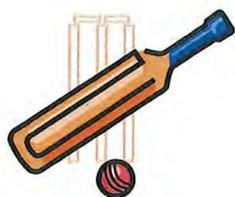
If we can obtain funding, we would anticipate works to start in the autumn of 2016 (once the 2015/16 season has concluded) and ideally would like to have the whole job completed by June 30 2016.

We would very much like you to give this some consideration.

I look forward to your positive response.

Yours sincerely,

Neill Liddle



AGENDA ITEM CS027 REFERS

**ELLEKER PROGRESS  
AND SPORTING  
ASSOCIATION Inc.**

ABN 33 987 390 104

**C/- Elleker General Store Elleker 6330**

PRESIDENT

**Peter Elmer**

Mobile: 0427 446 331

Email: peterelmer@westnet.com.au

SECRETARY

**Kasia Beatiie**

Mobile: 0458 480 633

Email: kasiab@eclipsebooks.com.au

TREASURER

**Wendy Wason**

Mobile: 0427 446 316

Email: wendywason1@yahoo.com.

3rd of April 2014

To Samantha & Matthew,

The Elleker Progress and Sporting Association would like to request help to service and maintain the sporting field on the Lower Denmark Road.

We are looking at the possibilities of an upgrade of the oval and a clean up of the surrounding reserve. The local has most of the infrastructure in place such as

- Practice pitch
- Football goal posts
- Irrigation
- Cricket pitch
- Bore with ample water
- Children playground
- Public amenities
- Car park
- Hall with catering units

All of the above have been a product of community efforts to improve the districts profile to provide amenities for your rate payers to enjoy.

The Association is now in need of professional help with the grassed area and we believe this will include

- A weed program
- Establishment of suitable grass for our soils
- Soil management
- Drainage

We understand that The City of Albany has tradespersons who have the expertise and the knowledge to manage the grounds.

In addition we ask for your Reserves Department's advice and help to manage the area around the oval as this is a major concern. Due to lack of drainage and thick vegetation the site surrounding the oval is a fire hazard and the OH&S problem for the users of the oval eg. Snakes etc. This parkland is also used by walkers of the Munda Biddi Trail bush walk.

We understand while The City of Albany is undertaking on the Centennial oval development that sporting grounds may well be needed to fill the gap left by the development.

We see this as a win/win for The City of Albany and our organisation as it opens up the opportunity for a joint effort to 1. Fill the needs of The City of Albany and 2. Help our organisation to develop a sporting facility that can cater for a growing are.

We would like the opportunity to discuss these points with you at your earliest convenience.

Kind Regards

Kasia Beattie

# Albany Junior Cricket Association

---

PO Box 5064  
Albany WA 6332

Phone: 0412 723 116  
Email: [albany\\_jca@hotmail.com](mailto:albany_jca@hotmail.com)  
Website: [ajca.cricket.wa.com.au](http://ajca.cricket.wa.com.au)



---

Mr P Elmer  
Elleker Progress and Sporting Association Inc  
ELLEKER 6330

Dear Peter

The Albany Junior Cricket Association (AJCA) has been working closely with the City of Albany to identify potential venues for playing junior cricket on Saturday mornings in the Albany area, due to the unavailability of the North Road playing fields while the Centennial Park west precinct redevelopment is in progress.

Accordingly, the AJCA would like to make use of the Elleker Cricket ground for the coming 2015/16 cricket season (and future seasons) and would fully support any improvements to bring the ground up to an acceptable playing standard.

Best regards,

Michael Moriarty  
Albany Junior Cricket Association.

June 23, 2015



**THE ALBANY GOLF CLUB (INC)**  
1 BARRY COURT, MIDDLETON BEACH, ALBANY WA  
PO Box 135, Albany, Western Australia 6331  
**Phone:** 98448855 **Fax:** 98448866  
**Website:** [www.albanygolfclub.com](http://www.albanygolfclub.com)  
**Email:** [agcmanager@westnet.com.au](mailto:agcmanager@westnet.com.au)  
**ABN: 94 816 813 401**

Cameron Wood  
Executive Director of Community Services  
City of Albany  
North Road  
Albany WA 6330

17 July 2015

Dear Cameron,

I refer to the recent application made by the Club for part funding of the construction of a new Greenkeepers Shed.

The club's importance in the culture of the Great Southern is well recognised. Having been established in 1898 it predates most other assets in the region, as a consequence it has been heritage listed.

The Albany Golf Club is an iconic recreational asset serving the Great Southern and beyond. As well as serving the golfers in Albany and the region, the club holds events which attract golfers from over the state. Two of these events, the Wittenoom Cup and the Albany Classic generate in excess of \$250,000 income to the City (Based on Tourism WA figures). There are a number of significant events held throughout the year which add to this value.

The current greenkeepers shed has reached the end of its useful life and needs to be replaced to ensure it meets current OSH and operational standards. It is considered that the replacement of this shed is vital to the ongoing sustainability of the club.

The Albany Golf Club would like to request from the City the sum of \$50133, a third of the total Project. The funding would be a valuable contribution to the project and the City would be greatly acknowledged for their support.

The club operates currently with a substantial surplus each year as shown in the financial statements provided with the funding application. The club holds a letter of offer from Westpac which has established a facility to assist it in managing its annual cashflow. This facility currently has the capacity to provide the funds for the clubs contribution to the project.

## AGENDA ITEM CS027 REFERS

As a result of its ability to trade positively the club manages to provide a quality recreational facility without having to draw on community funds to do so.

I trust that the City will view this application favourably and if you require any further information please do not hesitate to contact me.

Regards

REDACTED

Ian Redmond  
Director of Golf

## **Council Policy: Community Sports & Recreation Facilities Small Grant Funding**

### **Background**

1. The City of Albany has considerable investment in the provision of sport and recreation infrastructure and acknowledges the key role those provisions play in influencing health, well being, quality of life and opportunities for all residents and visitors.
2. To adequately and appropriately plan, invest in and support the sport and recreation needs for our community requires strong strategic direction, clear and realistic planning and resourcing.
3. The Department of Sport and Recreation (DSR) provides financial assistance to community groups and Local Government Authorities (LGAs) to develop basic infrastructure for sport and recreation through the Community Sporting and Recreation Facilities Fund (CSRFF).
4. In 2013 the City of Albany established a Capital Seed Fund (Community Sporting Infrastructure Funding Support Program) to support community sport and recreation groups leverage CSRFF (Small Grants) funding.
5. With the potential reduction in CSRFF funding in future years and increasing demands for sport and recreation facilities, the City of Albany developed this policy to provide:
  - a. Alignment and parameters between the CSRFF Small Grants and the City of Albany's Capital Seed Fund; and
  - b. Guidelines for financial support for non-successful CSRFF Small Grant applicants.
6. Once finalised the City of Albany Sport and Recreation Futures Plan will provide further direction on the sport and recreation facility needs of the community.
7. This policy provides clear direction for decision making in relation to (CSRFF) small grant funding applicants until the adoption of the City of Albany Sport and Recreation Strategic Plan.

### **Current Application Process for DSR CSRFF Small Grant Funding**

8. There are two funding rounds for CSRFF Small Grants:

- Winter (July); and
- Summer (February).

Small grants involve basic level of funding for projects with total values from \$5,000 - \$200,000. As per the CSRFF guidelines the LGA has the following responsibilities:

#### **City Officers:**

- Undertake a site visit, in partnership with the applicant and a DSR representative.
- Assess, rate and rank all applications received from within Albany's municipal boundary. (Note: Projects are ranked numerically and projects cannot be equally ranked).
- Forward all the information (project sheets and supporting council minutes) to DSR.

## AGENDA ITEM CS027 REFERS

### Council:

- Review City Officer assessment, amended or endorse project rankings; and
- Record in Council meeting minutes the confirmation and endorsement of financial contributions.

### Policy Statement

9. The City of Albany recognises the importance of providing or facilitating physical activity opportunities through accessible, safe and affordable facilities that meet the identified needs of the community.
10. The City of Albany will encourage and promote physical activity through:
  - a. The provision or facilitation of reserves and facilities for structured community sport and recreation.
  - b. Providing support to sporting clubs.
  - c. Promotion of joint provision, shared and multi use community facilities.
11. The City of Albany's Capital Seed Fund aligns with the Department of Sport and Recreation Community Sport and Recreation Facility Fund (CSRFF Small Grants) by:
  - a. Developing **basic infrastructure** for sport and recreation.
  - b. Supporting an **increase in participation** in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.
  - c. Supporting **joint provision** and **shared use** of facilities.

### Eligibility

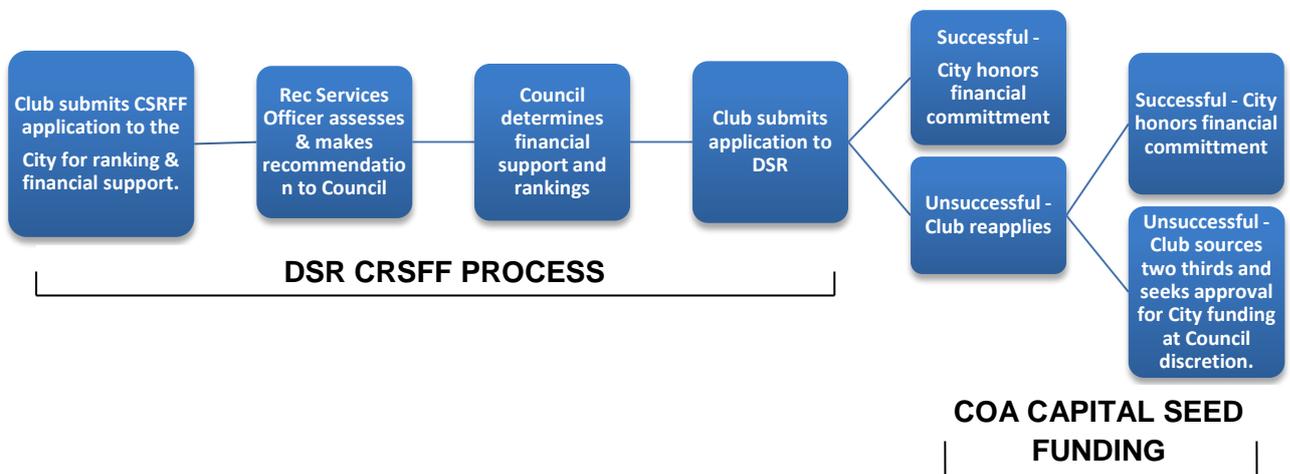
12. Applicants for CSRFF Small Grant Funding must:
  - a. Be either an LGA or not for profit sport, recreation or community organisation.
  - b. Be incorporated under the WA Associations Incorporation Act 1987.
  - c. Have an Australian Business Number (ABN).
13. Applicants for Capital Seed Funding must:
  - a. Be a not for profit sport and recreation community organisation within the boundaries of the City of Albany municipality.
  - b. Be incorporated under the WA Associations Incorporation Act 1987.
  - c. Have an ABN.
  - d. Be applying for the DSR Small Grants Round.
  - e. Have discussed their project with Recreation Services, Council Officers.

## AGENDA ITEM CS027 REFERS

14. As per the CSRFF Guidelines the types of projects which will be strongly supported for Capital Seed Funds include:
  - a. Upgrade and additions to existing facilities.
  - b. Construction of new facilities to meet sport and active recreation needs.
  - c. Lighting projects.
  - d. Projects which are 'shovel ready'.
15. Priority will also be given to projects which lead to contemporary models of joint provision, facility sharing and rationalisation

### Financial Contribution

16. Local government is not obliged to contribute to any successful CSRFF small grant.
17. Requests for the Capital Seed Fund may be considered by Council with the following conditions:
  - a. Capital Seed Fund will only be awarded in support of successful CSRFF applications.
  - b. A maximum of one third of the total estimated project costs (excluding GST).
  - c. If quotes are inaccurate applicants are responsible for sourcing additional costs.
  - d. Applicants are responsible for understanding and managing the GST component of their grant application.
18. If an applicant is unsuccessful Council may still consider contributing the maximum one third of the total estimated project costs to an applicant's project with the following conditions:
  - a. The applicant has made at least two attempts to leverage CSRFF.
  - b. The applicant can source the remaining two thirds of the total estimated project costs themselves.



## Budget Allocation and Timeframe

19. The total Capital Seed Funds budget to be allocated each financial year to be determined on an annual basis
20. Unallocated Capital Seed Funds to be carried forward to the following financial year.

## Out of Scope

21. This Policy does not reference, influence or impact other funding or financial assistance programs delivered by the City, through City Business Units or other programs that may be delivered from time to time.

## Objective

22. The objectives of this policy are to:
  - a. Provide an equitable and transparent framework for the assessment and ranking of CSRFF Small Grants in line with the Department of Sport and Recreation CSRFF guidelines.
  - b. Ensure all Capital Seed grant applications are considered as part of a strategic process to ensure the delivery of quality, sustainable facilities which align with the Councils strategic objectives.
  - c. Provide a framework for the allocation of the Capital Seed Funds to assist with leveraging other funding opportunities and maximising the outcomes for the community.
  - d. Provide a framework for the allocation of the Capital Seed Funds should an applicant be unsuccessful in their application to DSR.
  - e. Limit the City of Albany's contribution to small grant eligible projects to 33% of the total project cost.

## Legislative and Strategic Context

23. The CSRFF and Capital Seed Funds for community sport and recreation groups directly relate to the City of Albany Strategic Plan 2023 as outlined in table below:

Strategic Plan Theme	Strategic Initiative	Strategic Plan Detail
<i>A Sense of Community: to create interesting places, spaces and events that reflects our community's identity, diversity and heritage.</i>	<i>Sport and Recreation Infrastructure.</i>	<i>Community Sporting Infrastructure Support Program (Capital Seed Funds).</i>

## Responsibility and Policy Custodian Review Position and Date

24. Oversight and delivery of activity generated by this Policy is within the Community Services Directorate.
25. This policy and procedure is to be reviewed by the Executive Director of Community Services on or before June 2016.
26. This policy will form part of the future Sport and Recreation Futures Plan suite of documents (2015 – 2030).

## Associated Documents

27. All following documents relate to this policy:

- City of Albany DRAFT Sport and Recreation Futures Plan (2015 – 2030)
- DSR CSRFF Guidelines and Application Form
- DSR Project Assessment Sheet
- City of Albany Public Health Plan

## Acronyms

CSRFF	Community Sport and Recreation Facility Fund
DSR	Department of Sport and Recreation
SSA	State Sporting Association
LGA	Local Government Authority

## Definitions: <sup>1</sup>

- **Health:** the World Health Organisation defines health as ‘a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.’  
Health and wellbeing take into account the places people live and the policies that shape their lives, as well as the individual lifestyles people pursue.
- **Organised Sport and Recreation:** involves participation in fixtured sporting events (e.g. netball/hockey/football) or activities which require the supervision or expertise of an instructor (e.g. aerobics)
- **Sport Spaces:** provide a setting for formal structured activities. Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training. Sport spaces are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity. Players and spectators attend with the express purpose of engaging in organised sporting activity, training, and competition or watch the game. Most sport spaces can be accessed by community members for informal sport and recreation
- **Recreation:** an activity of leisure for free time often done for enjoyment and can be considered healthy, fun and social
- **Recreation Spaces:** Provide a setting for informal play and physical activity, relaxation and social interaction. Recreation spaces can be accessed by all to play, socialise, exercise, celebrate or participate in other activities that provide personal satisfaction or intrinsic reward.
- **Active Public Open Space:** typically provides for more formal recreational pursuits and organised sporting activities (e.g. ovals, soccer pitches, netball courts). Active spaces within parks may also be hard non-green spaces, such as basketball and tennis courts which are important facilities for physical activity and exercise
- **Incidental Activity:** includes active play and recreation, for example walking the dog, swimming, walking and cycling for recreation, walking for public transport.
- **Open Space Classification (from DSR):** based on the function and catchment hierarchy. The function of the space refers to its primary use and expected activities:
  - Recreation spaces – provide a setting for informal play and physical activity, relaxation and social interaction
  - Sport spaces – provide a setting for formal structured sporting activities

<sup>1</sup> Healthy Active by Design [www.healthyactivebydesign.com.au/](http://www.healthyactivebydesign.com.au/)

## AGENDA ITEM CS027 REFERS

**Nature spaces:** provide a setting where people can enjoy nearby nature and protect local biodiversity and natural area values

- **Co-Location:** Locating/integrating two or more facilities on the same or adjacent sites
- **Facility Sharing:** Locating/integrating two or more groups which utilise the same facility and operate under a shared management structure.

<b>Document Approval</b>			
<b>Document Development Officer:</b>		<b>Document Owner: (<i>Member of EMT</i>)</b>	
Manager Recreation Services		Executive Director Economic Development and Commercial Services	
<b>Document Control</b>			
<b>File Number</b>	-	CM.STD.7 – Policy	
<b>Document Type:</b>			
<b>Synergy Reference Number:</b>		NP1547269	
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<b>Quality Assurance:</b>		Executive Management Team, Community Services Committee and Council.	
<b>Distribution:</b>		Public Document	
<b>Document Revision History</b>			
<b>Version</b>	<b>Author</b>	<b>Version Description</b>	<b>Date Completed</b>
0.1	Manager Recreation Services	Draft prepared for review by the Executive Management Team and Community Services Committee.	07/07/2015
0.2	Manager Governance & Risk Management	Reviewed by Governance & Risk Team. Minor formatting amendments made.	09/07/2015
0.3	PA to EDCS	Reviewed, changes made from feedback and formatted.	14/07/2015

**CS023:COMMUNITY SPORTING AND RECREATION FACILITIES FUND  
2015/2016 SMALL GRANT ROUND APPLICATIONS**

**Proponent** : City of Albany  
**Attachments** : Greenrange Country Club Correspondence and Project Assessment Sheet  
 Manypeaks Cricket Club Correspondence and Project Assessment Sheet  
 Elleker Progress Association (City of Albany) Correspondence and Project Assessment Sheet  
 Albany Golf Club Project Correspondence and Assessment Sheet  
**Report Prepared by** : Manager Recreation Services (S Stevens)  
**Responsible Officer** : Executive Director Economic Development and Commercial Services (C Woods)

**Responsible Officer's Signature:**



**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
  - a. **Key Theme:** A Sense of Community
  - b. **Strategic Objective:** To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
  - c. **Strategic Initiative:** Sport & Recreation Infrastructure

**In Brief:**

- To seek Council endorsement of the priority ranking for the submitted Community Sport and Recreation Facility Fund (CSRFF) small grant funding round applications.
- Seek Council's support to provide funding assistance in line with the draft Council Policy: Community Sports & Recreation Facilities to the Manypeaks Cricket Club, Greenrange Country Club, Elleker Progress Association (City of Albany) and Albany Golf Club upon return of successful CSRFF small grant applications.

**RECOMMENDATION**

**6:40:27 PM Councillor Stocks left the Chamber after declaring an Impartiality Interest in this item.**

**CS023: RESOLUTION 1**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR GREGSON**

**SECONDED: COUNCILLOR PRICE**

**THAT Council RANK the CSRFF Small Grant Applications in the following order for the August 2015 Funding Round:**

- 1. Greenrange Country Club – Ablution Replacement (ranked one of four)**
- 2. Manypeaks Cricket Club – Oval Refurbishment (ranked two of four)**
- 3. Elleker Progress Association - Oval Upgrade (City of Albany) (ranked three of four)**
- 4. Albany Golf Club – Replacement of the Greenkeepers Shed (ranked four of four)**

**CARRIED 10-0**

**CS023:RESOLUTION 2**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR SUTTON**

**SECONDED: COUNCILLOR GREGSON**

**That subject to the Department of Sport and Recreation allocating CSRFF funds to the applicants , Council ALLOCATES the following funding amounts to the successful applicants from the 2015/2016 budget:**

- 1. Greenrange Country Club - \$32,500**
- 2. Manypeaks Cricket Club - \$14,266**
- 3. Elleker Progress Association - \$8,233**
- 4. Albany Golf Club - \$25,000**

**CARRIED 10-**

**CS023: COMMITTEE RECOMMENDATION 1**

**MOVED: COUNCILLOR MULCAHY**

**SECONDED: COUNCILLOR HORTIN**

**THAT the Responsible Officer Recommendation 1 be ADOPTED.**

**CARRIED 4-0**

**CS023: RESPONSIBLE OFFICER RECOMMENDATION 1**

**THAT Council RANK the CSRFF Small Grant Applications in the following order for the August 2015 Funding Round:**

- 1. Greenrange Country Club – Ablution Replacement (ranked one of four)**
- 2. Manypeaks Cricket Club – Oval Refurbishment (ranked two of four)**
- 3. Elleker Progress Association - Oval Upgrade (City of Albany) (ranked three of four)**
- 4. Albany Golf Club – Replacement of the Greenkeepers Shed (ranked four of four)**

## AGENDA ITEM CS027 REFERS

### CS023:COMMITTEE RECOMMENDATION 2

MOVED: COUNCILLOR HORTIN

SECONDED: COUNCILLOR MULCAHY

THAT the Responsible Officer Recommendation 2 be ADOPTED.

CARRIED 4-0

### CS023: RESPONSIBLE OFFICER RECOMMENDATION 2

That subject to the Department of Sport and Recreation allocating CSRFF funds to the applicants, Council ALLOCATES the following funding amounts to the successful applicants from the 2015/2016 budget:

1. Greenrange Country Club - \$32,500
2. Manypeaks Cricket Club - \$14,266
3. Elleker Progress Association - \$8,233
4. Albany Golf Club - \$25,000

### BACKGROUND

1. The Community Sport and Recreation Facilities Fund (CSRFF) administered by the Department of Sport and Recreation (DSR) has three rounds of available funds including:
  - Small grant funding round (Winter) - Current
  - Small grant funding round (Summer) - Pending
  - Annual and forward planning funding round (September)
2. The CSRFF program is currently a \$20 million program. The program will be reduced to \$7 million in the next financial year. All three rounds are often oversubscribed and clubs may need to reapply on a number of occasions to be successful.
3. The Small Grants Round targets community sport projects where the financial value of the total project is from \$5,000 up to \$200,000 and is delivered within a 12 month period.
4. Applicants must be either a local government authority or a not-for-profit sport or community organisation incorporated under the WA Associations Incorporation Act 1987.
5. Clubs must demonstrate equitable access to the public on a short term and casual basis.
6. The land on which the facility is to be developed must be one of the following:
  - Crown reserve
  - Land owned by a public authority
  - Municipal property
  - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.
7. Applicants must liaise with their Local Government regarding planning and building approvals pertinent to their project.
8. The Local Government has an opportunity to assess all relevant applications and to rank applications in priority order for the municipality.

## AGENDA ITEM CS027 REFERS

9. Whilst there is no obligation for Local Government to contribute to the community sporting projects local government is viewed as a key funding partner in supporting improved community sporting amenities.
10. The Department of Sport and Recreation application form calls for applications to be initially submitted to the Local Government within which the project proposal is located.
11. An element of the assessment process involves Council consideration and priority ranking of applications received. The applications are then submitted to the Department of Sport and Recreation on behalf of the applicants prior to August 29 2015.
12. Once the assessment process from Local Government Authorities are complete all applications received from Western Australian organisations are assessed by the relevant State Sporting Association and the Department of Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

### **DISCUSSION**

13. The grant guidelines require Council to provide a ranking for the projects.
14. The Department of Sport and Recreation provides guidance for Local Government Authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:
  - Project justification
  - Planned approach
  - Community input
  - Management planning
  - Access and opportunity
  - Design
  - Financial viability
  - Coordination
  - Potential to increase physical activity
  - Sustainability
15. With overall project rating, being:
  - Well planned and needed by municipality
  - Well planned and needed by applicant
  - Needed by municipality, more planning required
  - Needed by applicant, more planning required
  - Idea has merit, more planning work needed
  - Not recommended.
16. Applications have been ranked on the strength of the applications, participation numbers, ability to increase physical activity and potential impact as well as consultation with the Department of Sport and Recreation and the applicant.

## AGENDA ITEM CS027 REFERS

17. The following additional information is provided about the projects and funding application:

### **Greenrange Country Club – Ablution Replacement and Upgrade**

- The funding application is a small grants application to demolish and rebuild the toilets to meet the disabled toilet standards (\$195,076).
- Located 70 km out of Albany the Greenrange Country Club is the social and sporting hub of the community. The country club has a membership of approx 100.
- The toilets have reached the end of the life and at larger functions overflow and stop working.
- The Country Club is used by a number of clubs including cricket, bowls, golf and hosts numerous community group meetings. The club has a disabled person in a wheelchair that requires access to the toilets.
- The replacement of the ablutions will increase the clubs capacity to attract and retain members.
- Current Financial Statements: Total of \$115,156 as per bank statements.
- Greenrange is contributing both cash and volunteer labour to the project.
- Greenrange has discussed the project with GSDC and been advised that the project is eligible for funding. If the club applies and is successful in an application to Royalties for Regions Application it may reduce the City's contribution.
- Application was well written and well researched.
- DSR Great Southern Regional Manager assessed the project as having a high priority.

### **Manypeaks Cricket Club – Oval Refurbishment Installation of Reticulation and a Bore**

- The funding application is a small grants application to install reticulation on the oval and the sinking of a bore for water supply (\$42,799.99)
- Located 40km out of Albany the Manypeaks Cricket Club has a membership of approx. 50.
- The club forms part of the Albany Senior Cricket Association and regularly host competition games as part of the regional competition.
- The refurbishment of the oval directly relates to and impacts on the club's ability to deliver their sport and competitions.
- Current Financial Statements: \$16,256 as per bank statements.
- Manypeaks is contributing cash - one third of the project costs.
- Application was well written and well researched.
- DSR Great Southern Regional Manager assessed the project as having a high priority.

### **Elleker Progress Association (City of Albany) – Upgrade existing oval surface, drainage, soil and turf cover require improvement**

- The funding application is a small grants application to upgrade the existing oval including installation of drainage and improvements to the turf (\$23,000).
- Located 15 km out of Albany the Elleker Oval is the social and sporting hub of the community. The progress has a membership of approx 45. There is currently 1 oval with a cricket pitch.
- The oval is unusable in winter months and is of a poor quality. This project directly relates to and impacts on the association's ability to deliver their community's sporting activities.
- This infrastructure has the potential to increase the activity on the oval and provide an alternative venue to relocate sports to during the redevelopment of Centennial Park. The works will provide ongoing positive benefits to the community.
- Current Financial Statements: \$4,135 as per bank statements

## AGENDA ITEM CS027 REFERS

- Elleker Progress Association is contributing cash and volunteer labour. Just less than one third of the project costs. Requesting that the City contribute the balance.
- DSR Great Southern Regional Manager assessed the project as having a medium priority.

### **Albany Golf Club – Replacement of the Greenkeepers Shed**

- The funding application is a small grants application to replace the Greenkeepers Shed with a larger more contemporary shed (\$150,400).
- Located at Middleton Beach the club has a membership of approx 515.
- The shed is no longer fit for purpose. A new shed would allow staff to work in a safe environment and ensure the efficient running of the golf course.
- Current Financial Statements: Indicates that the Golf Club can draw down on its business loan \$435,846.64 (April 2015). The club has an operating account of \$17,000.
- Albany Golf Club is contributing cash and volunteer labour.
- DSR Great Southern Regional Manager assessed the project as having a medium priority.

18. The below ranking recommendation has been provided based on the applicant meeting the required criteria and its overall project ranking:

Rank	Organisation	Project Detail	Overall Project Rating
1.	Greenrange Country Club	Ablution replacement and upgrade (Disability Standards)	Well planned and needed by applicant.
2.	Manypeaks Cricket Club	Upgrade to the existing oval surface including reticulation and water bore	Well planned and needed by applicant.
3.	Elleker Progress Association (City of Albany)	Upgrade existing oval surface including drainage, soil and turf cover	Well planned and needed by applicant.
4.	Albany Golf Club	Replacement of the Greenkeepers Shed	Well planned and needed by applicant.

19. The below ranking recommendation has been provided based on the applicant meeting the required criteria and its overall project ranking:

20. Correspondence requesting financial assistance and a completed Officers Project Assessment Sheet for each application is attached:

- Greenrange Country Club
- Manypeaks Cricket Club
- Elleker Progress Association
- Albany Golf Club

### **GOVERNMENT & PUBLIC CONSULTATION**

21. The Department of Sport and Recreation's Regional Manager for the Great Southern has been consulted with by all applicants and the City of Albany.

22. The City of Albany has conducted site visits and has provided advice on the council processes and support with the grant applications for all applicants.

### **STATUTORY IMPLICATIONS**

23. There is no statutory requirement.

## AGENDA ITEM CS027 REFERS

24. Council Officers assess each project and makes a recommendation for the ranking of projects based on the DSR criteria and strategic overview.
25. Council has the opportunity to provide a recommendation that ranks applications in priority order for the City of Albany.
26. It should be noted that the Department of Sport and Recreation will make the final decision on funding allocation.

### POLICY IMPLICATIONS

27. The Recreation Planning Strategy adopted in 2008 has been applied in ranking the submissions.

### RISK IDENTIFICATION & MITIGATION

28. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>Reputation &amp; Community Property.</b> Failure to secure required funding may result in the condition of the amenities deteriorating to an unsafe condition.	Possible	Moderate	Medium	Support the funding application, or work with City officers to source other funding streams.
<b>Reputation &amp; Financial.</b> Failure to upgrade facilities may result in missed economic and social opportunities.	Possible	Moderate	Medium	Support the funding application, or work with City officers to source other funding streams.
<b>Reputation &amp; Financial.</b> Failure to distribute the Councils Financial Support in an equitable and sustainable manner may result in community dissatisfaction or projects not going ahead.	Possible	Moderate	Medium	Support the officer's recommendation, or work with City officers to deliver an equitable allocation of funding.

### FINANCIAL IMPLICATIONS

29. The City allocated a total of \$75,000 Capital Seed Funding for Sporting Clubs in the 15/16 financial year to assist in the development and maintenance of community sporting infrastructure as determined through the CSRFF funding process.
30. The Capital Seed Reserve Fund has been established to assist with leveraging State Government funds for sporting clubs. Funds from unsuccessful grant applications are returned to the Capital Seed Reserve Fund to be reused for other grant applications. There is a closing balance of \$5,841 from the 2014/2015 budget. A total of \$80,841 is available for this financial year.
31. The projected total cost for all four projects is \$411,275.99. The clubs have requested a total of \$137,657.70 from Council.
32. The club requests exceed the amount of the Capital Seed Reserve Fund by \$56,816.70.

## AGENDA ITEM CS027 REFERS

33. There is still one remaining small grants round for 2015/2016 financial year and it is likely that Council will receive further requests for financial contributions for that round.

34. The following table provides the budget detail and requests for financial support from the applications received:

Organisation	Total project cost (ex GST)	Applicant contribution (ex GST) [inc voluntary component]	CSRFF Grant (ex GST)	Proposed Other state or federal funding (ex GST)	Request for Council Financial Support (ex GST)
Manypeaks Cricket Club	\$42,799.99	\$14,266.59	\$14,266.70	Nil	\$14,266.70
Greenrange Country Club	\$195,076	\$65,026	\$65,025	Nil	\$65,025
Elleker Progress Association (City of Albany)	\$23,000	\$7,100	\$7,667	Nil	\$8,233
Albany Golf Club	\$150,400	\$50,134	\$50,133	Nil	\$50,133
<b>TOTAL</b>	<b>\$411,275.99</b>	<b>\$136,526.59</b>	<b>\$137,091.70</b>		<b>\$137,657.70</b>

35. The officers recommendation is based on the following methodology:

- Both the Greenrange Country Club and the Albany Golf Club projects will qualify for other grants such as Royalty for Region Grants and Lotterywest Grants.
- Both Greerange Country Club and the Albany Golf Clubs have the ability to contribute more than one third from Club reserves or borrowings.
- The recommendation therefore is for the City to provide 16.5% of the total project cost to these applications which is half of the remaining one third contribution. The other two remaining projects will be funded as per the current Capital Seed Funding and CSRFF guidelines i.e. one third Council contribution. Please see the table below for a budget overview.

36. If all applications are successful there will be \$5,842 remaining for the next small grant round.

37. If applicants are unsuccessful, the Council contribution returns to the Capital Seed Funding Pool and clubs must reapply in the next round.

Organisation	Total project cost (ex GST)	Applicant contribution (ex GST) [inc voluntary component]	CSRFF Grant (ex GST)	Potential Other state or federal funding (ex GST)	Officer Recommendation - Council contribution (ex GST)
Manypeaks Cricket Club	\$42,799.99	\$14,266.59	\$14,266.70	Nil	\$14,266.70 (33%)
Greenrange Country Club	\$195,076	\$97,551	\$65,025	R4R &/or Lotterywest	\$32,500 (\$16.5%)
Elleker Progress Association (City of Albany)	\$23,000	\$7,100	\$7,667	Nil	\$8,233 (33%)
Albany Golf Club	\$150,400	\$75,267	\$50,133	R4R	\$25,000 (\$16.5%)
<b>TOTAL</b>	<b>\$411,275.99</b>	<b>\$194,184.59</b>	<b>\$137,091.70</b>		<b>\$79,999.70</b>

**LEGAL IMPLICATIONS**

38. Nil.

**ENVIRONMENTAL CONSIDERATIONS**

39. There are no environmental impacts associated with the, Manypeaks Cricket Club, Greenrange Country Club, Elleker Progress Association (City of Albany) and Albany Golf Club projects.

**ALTERNATE OPTIONS**

40. Council can change the priority order of the responsible officers recommended ranking for the projects.

41. Council can choose not to provide funding assistance to one or any of the four projects.

42. Council can choose to provide more or less funding assistance to one or any of the four projects.

**SUMMARY CONCLUSION**

43. The Department of Sport and Recreation provides local government with an opportunity to assess received applications and to rank applications in priority order for the municipality.

44. All four projects meet the criteria provided by the Department of Sport and Recreation. They are considered well planned and needed by the applicant. Council is required to endorse the officers ranking. City officers have ranked applications in the following order:

1. Greenrange Country Club – Ablution Replacement (ranked one of four)
2. Manypeaks Cricket Club – Oval Refurbishment (ranked two of four)
3. Elleker Progress Association - Oval Upgrade (City of Albany) (ranked three of four)
4. Albany Golf Club – Replacement of the Greenkeepers Shed (ranked four of four)

45. All four clubs have requested financial support from Council. There are currently insufficient funds in the Capital Seed Funding to cover the requested Council contribution. Council is not obliged to fund any of the projects.

46. Council may consider capping its financial contribution or sourcing alternate means to meet budget allocations.

47. The Department of Sport and Recreation requires a response from the City of Albany on the priority ranking order by 30 August 2015.

<b>Consulted References</b>	:	Nil.
<b>File Number (Name of Ward)</b>	:	RC.PRG.26 (All Wards)
<b>Previous Reference</b>	:	Nil.

**6:43:12 PM Councillor Stocks returned to the Chamber. Councillor Stocks did not participate in the discussion or vote for this item.**