

ATTACHMENTS

Community Services Committee Meeting

4 August 2015

5.30pm

City of Albany Council Chambers

COMMITTEE
ATTACHMENTS –04/8/2015
** REFER DISCLAIMER **

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Council Policy: Community Sports & Recreation Facilities Small Grant Funding

Background

1. The City of Albany has considerable investment in the provision of sport and recreation infrastructure and acknowledges the key role those provisions play in influencing health, well being, quality of life and opportunities for all residents and visitors.
2. To adequately and appropriately plan, invest in and support the sport and recreation needs for our community requires strong strategic direction, clear and realistic planning and resourcing.
3. The Department of Sport and Recreation (DSR) provides financial assistance to community groups and Local Government Authorities (LGAs) to develop basic infrastructure for sport and recreation through the Community Sporting and Recreation Facilities Fund (CSRFF).
4. In 2013 the City of Albany established a Capital Seed Fund (Community Sporting Infrastructure Funding Support Program) to support community sport and recreation groups leverage CSRFF (Small Grants) funding.
5. With the potential reduction in CSRFF funding in future years and increasing demands for sport and recreation facilities, the City of Albany developed this policy to provide:
 - a. Alignment and parameters between the CSRFF Small Grants and the City of Albany's Capital Seed Fund; and
 - b. Guidelines for financial support for non-successful CSRFF Small Grant applicants.
6. Once finalised the City of Albany Sport and Recreation Futures Plan will provide further direction on the sport and recreation facility needs of the community.
7. This policy provides clear direction for decision making in relation to (CSRFF) small grant funding applicants until the adoption of the City of Albany Sport and Recreation Strategic Plan.

Current Application Process for DSR CSRFF Small Grant Funding

8. There are two funding rounds for CSRFF Small Grants:
 - Winter (July); and
 - Summer (February).Small grants involve basic level of funding for projects with total values from \$5,000 - \$200,000. As per the CSRFF guidelines the LGA has the following responsibilities:

City Officers:

- Undertake a site visit, in partnership with the applicant and a DSR representative.
- Assess, rate and rank all applications received from within Albany's municipal boundary. (Note: Projects are ranked numerically and projects cannot be equally ranked).
- Forward all the information (project sheets and supporting council minutes) to DSR.

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Council:

- Review City Officer assessment, amended or endorse project rankings; and
- Record in Council meeting minutes the confirmation and endorsement of financial contributions.

Policy Statement

9. The City of Albany recognises the importance of providing or facilitating physical activity opportunities through accessible, safe and affordable facilities that meet the identified needs of the community.
10. The City of Albany will encourage and promote physical activity through:
 - a. The provision or facilitation of reserves and facilities for structured community sport and recreation.
 - b. Providing support to sporting clubs.
 - c. Promotion of joint provision, shared and multi use community facilities.
11. The City of Albany's Capital Seed Fund aligns with the Department of Sport and Recreation Community Sport and Recreation Facility Fund (CSRFF Small Grants) by:
 - a. Developing **basic infrastructure** for sport and recreation.
 - b. Supporting an **increase in participation** in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.
 - c. Supporting **joint provision** and **shared use** of facilities.

Eligibility

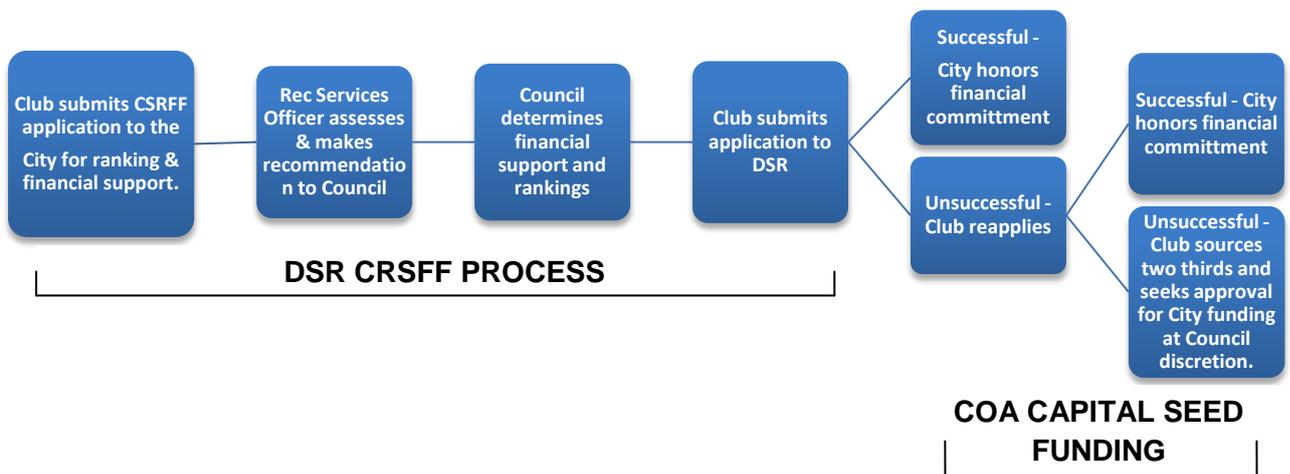
12. Applicants for CSRFF Small Grant Funding must:
 - a. Be either an LGA or not for profit sport, recreation or community organisation.
 - b. Be incorporated under the WA Associations Incorporation Act 1987.
 - c. Have an Australian Business Number (ABN).
13. Applicants for Capital Seed Funding must:
 - a. Be a not for profit sport and recreation community organisation within the boundaries of the City of Albany municipality.
 - b. Be incorporated under the WA Associations Incorporation Act 1987.
 - c. Have an ABN.
 - d. Be applying for the DSR Small Grants Round.
 - e. Have discussed their project with Recreation Services, Council Officers.

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14. As per the CSRFF Guidelines the types of projects which will be strongly supported for Capital Seed Funds include:
 - a. Upgrade and additions to existing facilities.
 - b. Construction of new facilities to meet sport and active recreation needs.
 - c. Lighting projects.
 - d. Projects which are 'shovel ready'.
15. Priority will also be given to projects which lead to contemporary models of joint provision, facility sharing and rationalisation

Financial Contribution

16. Local government is not obliged to contribute to any successful CSRFF small grant.
17. Requests for the Capital Seed Fund may be considered by Council with the following conditions:
 - a. Capital Seed Fund will only be awarded in support of successful CSRFF applications.
 - b. A maximum of one third of the total estimated project costs (excluding GST).
 - c. If quotes are inaccurate applicants are responsible for sourcing additional costs.
 - d. Applicants are responsible for understanding and managing the GST component of their grant application.
18. If an applicant is unsuccessful Council may still consider contributing the maximum one third of the total estimated project costs to an applicant's project with the following conditions:
 - a. The applicant has made at least two attempts to leverage CSRFF.
 - b. The applicant can source the remaining two thirds of the total estimated project costs themselves.



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Budget Allocation and Timeframe

19. The total Capital Seed Funds budget to be allocated each financial year to be determined on an annual basis
20. Unallocated Capital Seed Funds to be carried forward to the following financial year.

Out of Scope

21. This Policy does not reference, influence or impact other funding or financial assistance programs delivered by the City, through City Business Units or other programs that may be delivered from time to time.

Objective

22. The objectives of this policy are to:
 - a. Provide an equitable and transparent framework for the assessment and ranking of CSRFF Small Grants in line with the Department of Sport and Recreation CSRFF guidelines.
 - b. Ensure all Capital Seed grant applications are considered as part of a strategic process to ensure the delivery of quality, sustainable facilities which align with the Councils strategic objectives.
 - c. Provide a framework for the allocation of the Capital Seed Funds to assist with leveraging other funding opportunities and maximising the outcomes for the community.
 - d. Provide a framework for the allocation of the Capital Seed Funds should an applicant be unsuccessful in their application to DSR.
 - e. Limit the City of Albany's contribution to small grant eligible projects to 33% of the total project cost.

Legislative and Strategic Context

23. The CSRFF and Capital Seed Funds for community sport and recreation groups directly relate to the City of Albany Strategic Plan 2023 as outlined in table below:

Strategic Plan Theme	Strategic Initiative	Strategic Plan Detail
<i>A Sense of Community: to create interesting places, spaces and events that reflects our community's identity, diversity and heritage.</i>	<i>Sport and Recreation Infrastructure.</i>	<i>Community Sporting Infrastructure Support Program (Capital Seed Funds).</i>

Responsibility and Policy Custodian Review Position and Date

24. Oversight and delivery of activity generated by this Policy is within the Community Services Directorate.
25. This policy and procedure is to be reviewed by the Executive Director of Community Services on or before June 2016.
26. This policy will form part of the future Sport and Recreation Futures Plan suite of documents (2015 – 2030).

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Associated Documents

27. All following documents relate to this policy:

- City of Albany DRAFT Sport and Recreation Futures Plan (2015 – 2030)
- DSR CSRFF Guidelines and Application Form
- DSR Project Assessment Sheet
- City of Albany Public Health Plan

Acronyms

CSRFF	Community Sport and Recreation Facility Fund
DSR	Department of Sport and Recreation
SSA	State Sporting Association
LGA	Local Government Authority

Definitions: ¹

- **Health:** the World Health Organisation defines health as ‘a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.’
Health and wellbeing take into account the places people live and the policies that shape their lives, as well as the individual lifestyles people pursue.
- **Organised Sport and Recreation:** involves participation in fixtured sporting events (e.g. netball/hockey/football) or activities which require the supervision or expertise of an instructor (e.g. aerobics)
- **Sport Spaces:** provide a setting for formal structured activities. Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training. Sport spaces are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity. Players and spectators attend with the express purpose of engaging in organised sporting activity, training, and competition or watch the game. Most sport spaces can be accessed by community members for informal sport and recreation
- **Recreation:** an activity of leisure for free time often done for enjoyment and can be considered healthy, fun and social
- **Recreation Spaces:** Provide a setting for informal play and physical activity, relaxation and social interaction. Recreation spaces can be accessed by all to play, socialise, exercise, celebrate or participate in other activities that provide personal satisfaction or intrinsic reward.
- **Active Public Open Space:** typically provides for more formal recreational pursuits and organised sporting activities (e.g. ovals, soccer pitches, netball courts). Active spaces within parks may also be hard non-green spaces, such as basketball and tennis courts which are important facilities for physical activity and exercise
- **Incidental Activity:** includes active play and recreation, for example walking the dog, swimming, walking and cycling for recreation, walking for public transport.
- **Open Space Classification (from DSR):** based on the function and catchment hierarchy. The function of the space refers to its primary use and expected activities:
 - Recreation spaces – provide a setting for informal play and physical activity, relaxation and social interaction
 - Sport spaces – provide a setting for formal structured sporting activities

¹ Healthy Active by Design www.healthyactivebydesign.com.au/

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Nature spaces: provide a setting where people can enjoy nearby nature and protect local biodiversity and natural area values

- **Co-Location:** Locating/integrating two or more facilities on the same or adjacent sites
- **Facility Sharing:** Locating/integrating two or more groups which utilise the same facility and operate under a shared management structure.

Document Approval			
Document Development Officer:		Document Owner: (<i>Member of EMT</i>)	
Manager Recreation Services		Executive Director Economic Development and Commercial Services	
Document Control			
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Document Type:			
Synergy Reference Number:		NP1547269	
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Version	Author	Version Description	Date Completed
0.1	Manager Recreation Services	Draft prepared for review by the Executive Management Team and Community Services Committee.	07/07/2015
0.2	Manager Governance & Risk Management	Reviewed by Governance & Risk Team. Minor formatting amendments made.	09/07/2015
0.3	PA to EDCS	Reviewed, changes made from feedback and formatted.	14/07/2015

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PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	
Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|--------------------------|
| A | Well planned and needed by municipality | <input type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

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LGA comments (Required):

Signed

Position

Date

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

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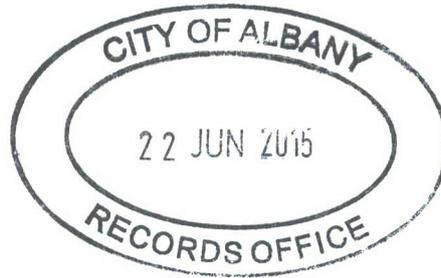


Government of Western Australia
Department of Sport and Recreation

DSR file 2014/1092
Enquiries Chris Thompson
Phone 9892 0156
Email chris.thompson@dsr.wa.gov.au



Mr Graham Foster
Chief Executive Officer
City of Albany
PO Box 484
ALBANY WA 6331



Doc No: City of Albany Records
ICR15184747
File: GS.APC.1
Date: 22 JUN 2015
Officer: RDO5.DCEO

Attach:
Box: D8
Vol: 91
Box+Vol: D8*91

Dear Mr Foster,

COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF) 2016/17 FUNDING ROUND

The Department of Sport and Recreation (DSR) seeks applications from incorporated, not for profit community groups and Local Government Authorities (LGAs) for financial support through the CSRFF.

Through the CSRFF funding program, the State Government provides financial assistance to community groups and local governments to develop basic, sustainable infrastructure for sport and recreation. The program aims to increase physical activity and participation in sport and recreation and is an incentive for the rational development of good quality, well designed and well utilised facilities.

The 2016/17 funding round will have \$7 million available for allocation.

As a result of the reduction in funding available for the 2016/17 round, there have been several policy changes for this round to ensure the program best meets its objectives. A CD-ROM that outlines the CSRFF policies and guidelines for the forthcoming round is enclosed. Please note the following key CSRFF policy changes:

- The maximum grant request will be reduced from \$3 million to \$1 million;
- The CSRFF small grants allocation will be reduced from two \$750,000 rounds to two \$500,000 rounds (commencing in the 2016/17 February Small Grants round); and
- The maximum State contribution to a CSRFF project will decrease from 83.33 percent to 66.66 percent of the project cost.

In addition to the 2016/17 policy changes the following policy changes have recently been implemented:

- Annual and Forward Planning grant recipients are now able to claim 25 percent of their grant upon the signing of a major works contract. 50 percent of the grant may then be claimed once expenditure has reached 50 percent. The final 25 percent of the grant is to be claimed upon the completion of the project. Small grants will continue to receive an up-front payment upon the signing of a works contract.
- For projects with a total project cost over \$250,000 or those deemed necessary by DSR applicants are required to erect signage in accordance with the new CSRFF Signage Style Guide during construction periods.



Building stronger, healthier, happier and safer communities

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Web www.dsr.wa.gov.au

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The next CSRFF round timelines are summarised below:

2016/17 CSRFF ANNUAL AND FORWARD PLANNING ROUND TIMELINE

2 June 2015 Round opened
31 August 2015 Club and Community Group applications must be submitted to LGA by end of August 2015 to ensure council endorsement
30 September 2015 Applications to be lodged at your regional DSR office

CSRFF JULY SMALL GRANT ROUND TIMELINE (2015/16 funding round - \$750,000 available)

1 July 2015 Round opens
31 July 2015 Club and Community Group applications must be submitted to LGA by end of July to ensure Council endorsement
31 August 2015 Applications to be lodged at your regional DSR office

CSRFF FEBRUARY SMALL GRANT ROUND TIMELINE (2016/17 funding round - \$500,000 available)

1 February 2016 Round opens
26 February 2016 Club and Community Group applications must be submitted to LGA by end of February to ensure Council endorsement
31 March 2016 Applications to be lodged at your regional DSR office

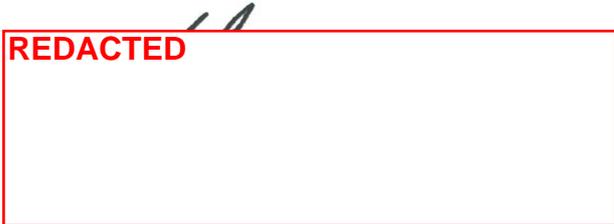
LGAs may determine the close off date for applications from their local community clubs and groups. This is to ensure applications are lodged to the department on time with the appropriate LGA assessment and council endorsement.

Application forms are available from their relevant LGAs (Metropolitan) or DSR Regional Office (Regional WA). All applicants must contact their nearest DSR office to discuss the project and its eligibility for funding.

It is very important that applicants can demonstrate that their project will be completed and the grant satisfactorily acquitted within the proposed timeframe. Projects that are not completed in accordance with the proposed schedule have a significant impact on the government's financial position.

Thank you for your involvement in the CSRFF process and your commitment to the provision of quality infrastructure for sport and recreation. I look forward to continuing the development of our partnership in the future.

Yours sincerely

 REDACTED

Graham Brimage
A/Director General

11 June 2015

AGENDA ITEM CS023 REFERS

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: City of Albany
Name of Applicant: Albany Golf Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	four
Priority ranking of no of applications received	4 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input type="checkbox"/> |
| B | Well planned and needed by applicant | <input checked="" type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

**Our whole
Community wins**

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LGA comments (Required):

The Albany Golf Club Greenkeepers Shed is a typical agricultural style storage shed. It provides important storage space for the golf course maintenance equipment and machinery.

The Greenkeepers Shed is no longer fit for the purpose and poses potential health and safety risks to the staff.

The Albany Golf Club provides good accessibility for regular physical activity.

The Greenkeepers Machinery Shed is viewed as basic infrastructure to assist in the efficient running of the golf course and its future viability.

Signed

REDACTED

Position Manager Recreation
Services

Date 23.7.15

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DSR OFFICES

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AGENDA ITEM CS023 REFERS

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: City of Albany
Name of Applicant: City of Albany (Elleker Progress Association)

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	Three
Priority ranking of no of applications received	3 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	Heritage – will be addressed at the September SWALSC Hearing.

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input type="checkbox"/> |
| B | Well planned and needed by applicant | <input checked="" type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

**Our whole
Community wins**

AGENDA ITEM CS023 REFERS

LGA comments (Required):

The City of Albany is supportive of this application for the following reasons:

Quality - The field is currently in a poor condition. The surface is uneven; the turf coverage of poor quality and the field quickly becomes water logged during winter. As a result, the key sporting associations are reluctant to program activities on it providing little or no opportunity for the local community to grow and develop their own sporting clubs and teams.

CPSP Relocation – The Elleker Progress Association Oval will provide an important alternative for relocation of sports during the redevelopment of the CPSP over the next two years.

Increasing Physical Activity – The recent ABS statistics for Albany’s rural community demonstrates a steady increase in population since 2001. At present there are no other formal sporting clubs in the area and the Elleker oval provides the only physical activity option for this growing community. The improvement and upgrade to field will enable the association to host cricket games as part of the growing regional cricket competition and in the future there is the potential to program the oval as an auskick and local coaching centre.

Accessibility - The Elleker Oval is 30km from the centre of Albany and is the only formal sporting club/option in the area. The community has seen an influx of young families into the area and the club provides an important local accessible option for children to participate in coaching and club activities.

Community Hub - The Elleker Progress Association is the hub of the community. The club and community hall form the social and sporting hub for the community including coordination of the volunteer fire brigade. The Elleker Progress Association plays a vital role in the Elleker community.

The association has limited funds, and is contributing both cash and volunteers to assist with the project.

The association requires both Council and State Government support for the success of the project.

Signed

REDACTED

Position Manager Recreation
Services

Date 23.7.15

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in September**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

AGENDA ITEM CS023 REFERS

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: City of Albany
Name of Applicant: Greenrange Country Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	one
Priority ranking of no of applications received	1 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | |
|---|-------------------------------------|
| A Well planned and needed by municipality | <input type="checkbox"/> |
| B Well planned and needed by applicant | <input checked="" type="checkbox"/> |
| C Needed by municipality, more planning required | <input type="checkbox"/> |
| D Needed by applicant, more planning required | <input type="checkbox"/> |
| E Idea has merit, more planning work needed | <input type="checkbox"/> |
| F Not recommended | <input type="checkbox"/> |

**Our whole
Community wins**

AGENDA ITEM CS023 REFERS

LGA comments (Required):

The Greenrange Country Club is 70km from the centre of Albany (further than a trip to Denmark). The country club is the only sporting and community infrastructure in the Greenrange community. The closest shop is at Wellstead (30km away).

Existing ablutions at the Green Range Country Club have reached the end of their life. The toilets do not meet current universal access standards and constantly overflow when the country club host regular fixture games and matches

The City of Albany is supportive of this application for the following reasons:

Health and Safety Risk – Overflowing toilets and lack of universal access pose a threat to health and wellbeing. The country club currently has a member with a disability who finds it challenging to manoeuvre up the passage and turn the corner into the toilet as it so narrow. His chair is only small. The disability toilet is in the men’s toilet which isn’t ideal if a female needed to use the toilet.

Increasing Physical Activity - At present there are no other formal sporting clubs in the area and the Greenrange Country Club provides the only physical activity option for this community. The club provides golf, cricket and bowls and forms part of the structured Ongerup Cricket Association. Quality accessible toilets are an important basic provision.

Community Hub - The Greenrange Country Club is the hub of the community. The country club forms the only social and sporting hub for the community including coordination of the volunteer fire brigade, local playgroup and other meetings. The country club plays a vital role in the Greenrange community.

Signed

REDACTED

Position Manager Recreation
services

Date 23.7.15

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in September**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

AGENDA ITEM CS023 REFERS

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: City of Albany
Name of Applicant: Manypeaks Cricket Club

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	Two
Priority ranking of no of applications received	2 of 4 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input type="checkbox"/> |
| B | Well planned and needed by applicant | <input checked="" type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

**Our whole
Community wins**

AGENDA ITEM CS023 REFERS

LGA comments (Required):

The City of Albany is supportive of this application for the following reasons:

Playing Surface Quality – During summer the Manypeaks Oval dries out. The playing surface is very dusty and unpleasant to play on. The game changes significantly as a result of the poor surface – making it difficult to play cricket and sport on.

The sinking of the bore and installation of reticulation will provide an ongoing water source and create a surface that is conducive to playing cricket on.

Accessibility - The Manypeaks Cricket is 50 km from the centre of Albany and is the only formal sporting club in the area. The field is a key asset for the Albany Cricket Association Competition (Lower Great Southern).

The community has seen an influx of families into the area and the club provides an important local accessible option for children and adults to participate in coaching and club activities.

The club has sufficient funds/volunteer support and has planned the project well.

Signed

REDACTED

Position Manager Recreation
services

Date 23.7.15

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES



Green Range Country Club Inc.

40521 South Coast Highway, Green Range, W.A. 6328
Phone: 98466045

Cameron Woods
Executive Director Community Services
City of Albany
102 North Road
YAKAMIA WA 6330

Dear Cameron

My name is David Towes, President of the Green Range Country Club. I am appealing to the City of Albany for financial assistance to replace existing toilet facilities at the club. Current ablutions at the Green Range Country Club are reaching the end of their life, and do not meet the required standards for persons with a disability. Antiquated sanitary facilities and plumbing can no longer withstand heavy use of the ablution facilities, and are inappropriate for an active member of the club who is confined to a wheelchair.

The Green Range farming area was opened in 1958 with the pioneering families of that time establishing the club as a central point for families to come together for social, sporting and recreation activities. The club house was officially opened on 22 December 1972, and today remains a valuable community asset, attracting 100 members from surrounding rural communities including Wellstead, Gnowellen, Kojaneerup, South Stirlings and Manypeaks.

The Green Range Country Club is situated approximately 70km north east of Albany, and is the central community hub for social functions, business meets and recreation. The club sports an eighteen hole golf course, a cricket pitch and oval, and a grass bowling green. The club is open four nights a week, and is run by a management committee of local volunteers, employing a permanent on site Bar Manager.

This venue is used by CBH Group for annual grower meets, Stirlings to Coast Farmers for seminars and meetings, local volunteer bushfire brigades for training seminars and general meetings, catering for community events including bushfires, and various community social and fundraising activities. The Green Range Country Club is centrally located to the Wellstead, South Stirling and Manypeaks Primary Schools, who on occasion use the venue for community band practice.

All current members of the Green Range Country Club support and recognise the need for replacement of the existing toilet facilities as a priority for this club. A grain drive over the past two harvest seasons has been well supported, with approximately \$45,000 raised from the surrounding farming community, specifically for this project.

The Green Range Country Club has cash reserves to support this project, however these funds are primarily for the ongoing maintenance of the club rooms and bar manager's residence, and for future asset replacement including plant and equipment. The depletion

AGENDA ITEM CS023 REFERS

of these funds puts at risk the future sustainability of the club, and further funding assistance is required.

Attached is a CSRFF Small Grants Application, in which the Green Range Country Club respectfully requests \$65,025 from the City of Albany. This sum equates to 1/3 of the total project cost, with an additional 1/3 being sort from Sport and Recreation and the remaining 1/3 being funded by ourselves. We acknowledge that funds are limited and hope you can be supportive in recognising the valuable contribution this project is to the wider community within the outer eastern regions of the City of Albany.

Yours Sincerely

REDACTED

David Towes
President
Green Range Country Club Inc.

AGENDA ITEM CS023 REFERS



Neill Liddle
President

Manypeaks Cricket Club
25 Grenfell Drv Bayonet Head WA 6330
p. 08 9842 7939
m. 0429 342 080
e. naliddle@bigpond.com

Cameron Woods
Executive Director Community Services
City of Albany
102 North Road
YAKAMIA WA 6330

15 July 2015

Dear Mr Woods,

I am writing to request assistance to fund a project we are currently planning.

We are a proud cricket club, with a picturesque oval which we maintain using volunteer labour. Unfortunately the warm Manypeaks summer afternoons that are fantastic for playing cricket are not conducive to growing a suitable playing surface without irrigation.

Our project involves sinking a bore, installing a reservoir tank and sinking piping and sprinklers to irrigate the oval. We have obtained a couple of quotes and would anticipate the whole job (including 10% cost escalation) would cost \$42,800 excluding GST, of which we have the ability to cover 1/3 of the cost and have also requested funding from the Department of Sport and Recreation.

On behalf of the Manypeaks Cricket Club we would like to request \$14,266.70 from the City of Albany. This sum equals 1/3 of the total project. We acknowledge that funds are limited and hope you can be supportive in recognising the valuable contribution to this project.

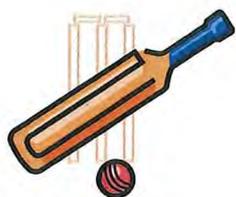
If we can obtain funding, we would anticipate works to start in the autumn of 2016 (once the 2015/16 season has concluded) and ideally would like to have the whole job completed by June 30 2016.

We would very much like you to give this some consideration.

I look forward to your positive response.

Yours sincerely,

Neill Liddle



AGENDA ITEM CS023 REFERS
**ELLEKER PROGRESS
AND SPORTING
ASSOCIATION Inc.**

ABN 33 987 390 104

C/- Elleker General Store Elleker 6330

PRESIDENT

Peter Elmer

Mobile: 0427 446 331

Email: peterelmer@westnet.com.au

SECRETARY

Kasia Beattie

Mobile: 0458 480 633

Email: kasiab@eclipsebooks.com.au

TREASURER

Wendy Wason

Mobile: 0427 446 316

Email: wendywason1@yahoo.com.

3rd of April 2014

To Samantha & Matthew,

The Elleker Progress and Sporting Association would like to request help to service and maintain the sporting field on the Lower Denmark Road.

We are looking at the possibilities of an upgrade of the oval and a clean up of the surrounding reserve. The local has most of the infrastructure in place such as

- Practice pitch
- Football goal posts
- Irrigation
- Cricket pitch
- Bore with ample water
- Children playground
- Public amenities
- Car park
- Hall with catering units

All of the above have been a product of community efforts to improve the districts profile to provide amenities for your rate payers to enjoy.

The Association is now in need of professional help with the grassed area and we believe this will include

- A weed program
- Establishment of suitable grass for our soils
- Soil management
- Drainage

We understand that The City of Albany has tradespersons who have the expertise and the knowledge to manage the grounds.

In addition we ask for your Reserves Department's advice and help to manage the area around the oval as this is a major concern. Due to lack of drainage and thick vegetation the site surrounding the oval is a fire hazard and the OH&S problem for the users of the oval eg. Snakes etc. This parkland is also used by walkers of the Munda Biddi Trail bush walk.

AGENDA ITEM CS023 REFERS

We understand while The City of Albany is undertaking on the Centennial oval development that sporting grounds may well be needed to fill the gap left by the development.

We see this as a win/win for The City of Albany and our organisation as it opens up the opportunity for a joint effort to 1. Fill the needs of The City of Albany and 2. Help our organisation to develop a sporting facility that can cater for a growing are.

We would like the opportunity to discuss these points with you at your earliest convenience.

Kind Regards

Kasia Beattie

Albany Junior Cricket Association

PO Box 5064
Albany WA 6332

Phone: 0412 723 116
Email: albany_jca@hotmail.com
Website: ajca.cricket.wa.com.au



Mr P Elmer
Elleker Progress and Sporting Association Inc
ELLEKER 6330

Dear Peter

The Albany Junior Cricket Association (AJCA) has been working closely with the City of Albany to identify potential venues for playing junior cricket on Saturday mornings in the Albany area, due to the unavailability of the North Road playing fields while the Centennial Park west precinct redevelopment is in progress.

Accordingly, the AJCA would like to make use of the Elleker Cricket ground for the coming 2015/16 cricket season (and future seasons) and would fully support any improvements to bring the ground up to an acceptable playing standard.

Best regards,

Michael Moriarty
Albany Junior Cricket Association.

June 23, 2015

AGENDA ITEM CS023 REFERS



THE ALBANY GOLF CLUB (INC)
1 BARRY COURT, MIDDLETON BEACH, ALBANY WA
PO Box 135, Albany, Western Australia 6331
Phone: 98448855 **Fax:** 98448866
Website: www.albanygolfclub.com
Email: agcmanager@westnet.com.au
ABN: 94 816 813 401

Cameron Wood
Executive Director of Community Services
City of Albany
North Road
Albany WA 6330

17 July 2015

Dear Cameron,

I refer to the recent application made by the Club for part funding of the construction of a new Greenkeepers Shed.

The club's importance in the culture of the Great Southern is well recognised. Having been established in 1898 it predates most other assets in the region, as a consequence it has been heritage listed.

The Albany Golf Club is an iconic recreational asset serving the Great Southern and beyond. As well as serving the golfers in Albany and the region, the club holds events which attract golfers from over the state. Two of these events, the Wittenoom Cup and the Albany Classic generate in excess of \$250,000 income to the City (Based on Tourism WA figures). There are a number of significant events held throughout the year which add to this value.

The current greenkeepers shed has reached the end of its useful life and needs to be replaced to ensure it meets current OSH and operational standards. It is considered that the replacement of this shed is vital to the ongoing sustainability of the club.

The Albany Golf Club would like to request from the City the sum of \$50133, a third of the total Project. The funding would be a valuable contribution to the project and the City would be greatly acknowledged for their support.

The club operates currently with a substantial surplus each year as shown in the financial statements provided with the funding application. The club holds a letter of offer from Westpac which has established a facility to assist it in managing its annual cashflow. This facility currently has the capacity to provide the funds for the clubs contribution to the project.

AGENDA ITEM CS023 REFERS

As a result of its ability to trade positively the club manages to provide a quality recreational facility without having to draw on community funds to do so.

I trust that the City will view this application favourably and if you require any further information please do not hesitate to contact me.

Regards

REDACTED

Ian Redmond
Director of Golf