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# MINUTES

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**COMMUNITY SERVICES COMMITTEE**

**5 May 2015**

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY  
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

**TERMS OF REFERENCE**

**(1) Function:**

The Community Services Committee is responsible for the delivery of the following Sense of Community Objectives contained in the City of Albany Strategic Plan:

- (a) To build resilient and cohesive communities with a strong sense of place and community spirit;
- (b) To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
- (c) To develop and support an inclusive and accessible community.

**(2) It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

**(3) Chairperson:** Cr S Bowles

**(4) Membership:** Minimum of 4 and a maximum of 7 elected members

**(5) Meeting Schedule:** First Tuesday of the Calendar Month

**(6) Meeting Location:** Council Chambers

**(7) Executive Officer:** G Foster

**(8) Delegated Authority:** None

COMMUNITY SERVICES COMMITTEE  
MINUTES –05/05/2015

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**1. DECLARATION OF OPENING**

The Chair declared the meeting open at 5.30pm.

**2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

**3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

**Mayor** Mayor D Wellington (Member)

**Councillors:**

|        |                            |
|--------|----------------------------|
| Member | S Bowles (Chair)           |
| Member | A Hortin JP (Deputy Chair) |
| Member | A Goode JP                 |
| Member | B Hollingworth             |

**Staff:**

|   |            |
|---|------------|
| Chief Executive Officer                 | G Foster   |
| Executive Director Community Services   | C Woods    |
| Manager Recreation Services             | S Stevens  |
| Manager Albany Leisure & Aquatic Centre | W Westmore |
| Minutes                                 | C Crane    |

**Members of Public:**

|                            |   |
|----------------------------|---|
| WA Biofuel Representatives | 3 |
|----------------------------|---|

**Apologies:**

|        |                      |
|--------|----------------------|
| Member | N Mulcahy (Williams) |
|--------|----------------------|

**4. DISCLOSURES OF INTEREST**

| <b>Name</b> | <b>Committee/Report<br/>Item Number</b> | <b>Nature of Interest</b> |
|-------------|---|---------------------------|
| Nil.        |   |                           |
|             |   |                           |
|             |   |                           |

**5. REPORTS OF MEMBERS – Nil.**

**6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE - Nil.**

**7. PUBLIC QUESTION TIME - Nil.**

**8. APPLICATIONS FOR LEAVE OF ABSENCE - Nil.**

**9. PETITIONS AND DEPUTATIONS - Nil.**

**10. CONFIRMATION OF MINUTES**

**DRAFT MOTION**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: MAYOR WELLINGTON**

**SECONDED: COUNCILLOR HOLLINGWORTH**

**THAT the minutes of the Community Services Committee Meeting held on 3 March 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**CARRIED 5 – 0**

**11. PRESENTATIONS**

WA BioFuel – regarding proposal for BioFuel Hot Water Plant – Albany Leisure and Aquatic Centre.

**12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS**

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL** - Nil.
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.** - Nil
16. **REPORTS OF CITY OFFICERS**  
**Update on Trails Strategy** (S. Stevens)  
**Community Enterprise and Grant Funding Applications:** A Community Enterprise Funding Advisory Panel was selected of Mayor Wellington, Cr Goode and Chair Bowles to assess the Community Enterprise and Grants Funding applications.  
**Update on Kite Boarding** (S. Stevens)
17. **MEETING CLOSED TO PUBLIC** - Nil.
18. **CLOSURE**  
The Chair declared the meeting closed at 6.37pm.