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# MINUTES

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**COMMUNITY SERVICES COMMITTEE**

**7 July 2015**

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY  
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

**TERMS OF REFERENCE**

**(1) Function:**

The Community Services Committee is responsible for the delivery of the following Sense of Community Objectives contained in the City of Albany Strategic Plan:

- (a) To build resilient and cohesive communities with a strong sense of place and community spirit;
- (b) To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
- (c) To develop and support an inclusive and accessible community.

**(2) It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

**(3) Chairperson:** Cr S Bowles

**(4) Membership:** Minimum of 4 and a maximum of 7 elected members

**(5) Meeting Schedule:** First Tuesday of the Calendar Month

**(6) Meeting Location:** Council Chambers

**(7) Executive Officer:** G Foster

**(8) Delegated Authority:** None

COMMUNITY SERVICES COMMITTEE  
MINUTES–07/07/2015

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**1. DECLARATION OF OPENING**

The Chair declared the meeting open at 5.30pm.

**2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

**3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

<b>Mayor</b>	Mayor D Wellington (Member)
<b>Councillors:</b>	
Member	S Bowles (Chair)
Member	A Hortin JP (Deputy Chair)
Member	B Hollingworth
<b>Staff:</b>	
Executive Director Community Services	C Woods
Manager Recreation Services	S Stevens
Minutes	C Crane
<b>Guest Presenter</b>	
Chris Thompson	Department Sport and Recreation
<b>Apologies:</b>	
Member	A Goode JP
Member	N Mulcahy (Williams)
Chief Executive Officer	G Foster

**4. DISCLOSURES OF INTEREST**

<b>Name</b>	<b>Committee/Report Item Number</b>	<b>Nature of Interest</b>
Nil.		

**5. REPORTS OF MEMBERS - Nil.**

**6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE - Nil**

**7. PUBLIC QUESTION TIME - Nil.**

**8. APPLICATIONS FOR LEAVE OF ABSENCE – Nil.**

**9. PETITIONS AND DEPUTATIONS – Nil.**

**10. CONFIRMATION OF MINUTES**

**DRAFT MOTION**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR HORTIN**

**SECONDED: COUNCILLOR HOLLINGWORTH**

**THAT the minutes of the Community Services Committee Meeting held on 5 May 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**CARRIED 4 - 0**

**11. PRESENTATIONS**

Chris Thompson (Department Sport and Recreation)  
CSRFF – Outline for Local Government and Applicants

**12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS - Nil.**

**CS020: ALBANY LEISURE AND AQUATIC CENTRE – BIO FUEL BOILER  
HOT WATER PLANT**

**Land Description** : Albany Leisure and Aquatic Centre (ALAC)  
**Owner** : City of Albany  
**Attachments** : WA Bio Fuels: Bioenergy and the Albany Leisure and Aquatic Centre, Proposal Detail and Engineering Summary – April 2015  
 Norman Disney and Young independent review of the WA Bio Fuels proposal.  
**Report Prepared by** : Albany Leisure and Aquatic Centre Manager (W. Westmore)  
**Responsible Officer** : Executive Director Community Services (C. Woods)

**Responsible Officer’s Signature:**



**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
  - **Key Theme:** 2. Clean, Green and Sustainable
  - **Strategic Objective:** 2.2 To maintain and renew city assets in a sustainable manner
  - 2.3 To advocate for and support “green initiatives” within our region
  - **Strategic Initiative:** 2.2.1 By analysing the environmental and whole of life financial impact of new and expanded assets.
  - 2.3.1 By encouraging increased energy efficiency and sustainable practices.

**In Brief:**

- City of Albany was approached by WA Biofuels to install a bio fuel (wood chip) burning water heating plant, to provide hot water for the swimming pools and Air Handling Units (AHUs) at ALAC.
- Estimated that the ALAC’s usage of Liquid Petroleum Gas (LPG) would be reduced by two thirds (potential cost saving of approximately \$50,000 per annum and reduce carbon emissions by 560 metric tonnes per annum). 560 metric tonnes is equivalent to:
  - 188 passenger vehicles; or
  - 201 tons of waste sent to landfill.
- The City commissioned an independent report from Norman Disney and Young (NDY) to confirm that the WA Bio Fuels proposal and the technology identified will in fact provide both cost savings and a reduction in greenhouse gases. (Which it does).

**RECOMMENDATION**

**CS020: RESPONSIBLE OFFICER RECOMMENDATION**

**MOVED: COUNCILLOR HOLLINGWORTH**

**SECONDED: COUNCILLOR HORTIN**

1. That Council **ENDORSE** the WA Bio Fuels proposal, with the recommended Norman Disney Young (NDY) amendments.
2. That Council **SUPPORTS** the Responsible Officer's Recommendation for the City of Albany's Albany Leisure and Aquatic Centre (ALAC) to burn bio fuel (wood chips) to provide hot water for the ALAC's swimming pools and Air Handling Units (AHUs).

**CARRIED 4 - 0**

**BACKGROUND**

2. The heating for the water in all five swimming pools and the Air Handling Units (AHUs) at Albany Leisure & Aquatic Centre (ALAC) is currently provided by two LPG boilers. The heating from these units is also subsidised by heat reclaim systems on the two chiller units.
3. In 2013, WA Biofuels proposed a bio fuel burning water heating system for ALAC. The proposal provides water heating for all the swimming pools and AHUs servicing the aquatic area (pool side) of the centre. This system would greatly reduce the Centre's LPG usage, resulting in significant cost savings and carbon emissions reduction.
4. Under this proposal the City would purchase all plant and equipment and be responsible for the ongoing operation and maintenance of the system. This proposal was assessed by the ALAC Manager and Director of Community Services. It was decided that although the proposal presented attractive financial and environmental rewards for the City, the 'owner operator' arrangement would result in the City taking on excessive risk.
5. WA Biofuels submitted a revised proposal in April 2015. This new proposal outlined a supply only agreement. Under this arrangement WA Biofuels would own and operate the heating plant, associated equipment and infrastructure. The City would pay for heat energy consumed only. Greatly reducing the risk to the City.
6. Consulting mechanical engineers Norman Disney and Young (NDY) have provided an independent review of the proposal which confirms the savings in energy and greenhouse gases and supports the technology and the application of the technology as it is integrated to the existing ALAC heating system
7. The NDY report recommended the following inclusions before proceeding with the WA Bio Fuels proposal:
  - a. Isolation valves are to be motorised;
  - b. The moisture content of the wood chip is to be guaranteed between 25% and 32%; and
  - c. A make good clause be included at WA Bio Fuels cost.

## **DISCUSSION**

8. WA Biofuels' proposal states that cost savings of approximately \$50,000 per annum would be achieved if their system is implemented. This is due to a lower cost for wood chips compared to LPG.
9. Their proposal also states that a reduction in carbon emissions of approximately 560 tonnes per annum would be provided by their system.
10. WA Biofuels have agreed to negotiate an option for the City to buy the system if/once its effectiveness is proven.
11. Their proposal is for the use of local renewable and sustainable timber and not natural growth forest.
12. The following additional benefits of the installation of the proposed system have been identified:
  - a. Support of the local timber industry through the consumption of wood chips.
  - b. Landfill / waste minimisation. WA Biofuels have been in contact with COA waste services who have estimated that approximately 50 tonne (150m<sup>3</sup>) of wood waste that would otherwise go into landfill could be used in a bio fuel burner.
  - c. Use of local, renewable energy in the form of wood chips rather than imported, non-renewable energy in LPG.
  - d. Multiple environmental benefits from a carbon reduction and land care perspective.
  - e. An excellent local showcase of renewable energy technology, and leading local expertise.
13. Cost saving would fund between 1 to 2 (FTE) staff positions, and provide Albany based employees with skill development in the areas of boiler operation.

## **GOVERNMENT & PUBLIC CONSULTATION**

14. If supported, a condition of contract is that the Department of Environmental Regulation (DER) permits the operation of this technology at the subject location.

## **STATUTORY IMPLICATIONS**

15. WA Biofuels have formally lodged a works approval enquiry with the Department of Environmental Regulation and have been advised that the maximum wood chip consumption they have predicted falls below the Departments reporting/licensing thresholds.

## **POLICY IMPLICATIONS**

16. The City of Albany Tender policy and Regional Price Preference Policy are applicable to this item.

## RISK IDENTIFICATION & MITIGATION

17. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>Reputation, Environment.</b> <i>Community concerns over the burning of wood chips as an energy source, discharge from the stack and other environmental concerns.</i>	<i>Possible</i>	<i>Moderate</i>	<i>Medium</i>	<ul style="list-style-type: none"> <li><i>Community consultation, information and education initiatives.</i></li> <li><i>NDY engaged to independently verify compliance with regulations.</i></li> </ul>
<b>Financial.</b> <i>Increase in LPG costs as a result of reduced consumption.</i>	<i>Almost Certain</i>	<i>Minor</i>	<i>High</i>	<i>Negotiate a contracted price for bio fuel energy to guarantee a minimum \$50,000 per annum saving on LPG for the life of the agreement.</i>
<b>Reputation.</b> <i>Failure of the bio fuel heating system affecting the supply of hot water to pools, air conditioning and change rooms, resulting in uncomfortable conditions for customers and/or service interruption.</i>	<i>Possible</i>	<i>Moderate</i>	<i>Medium</i>	<i>Retain LPG boilers as a back up to the bio fuel heating system.</i>
<b>Legal and Compliance.</b> <i>Breaches under the Department of Environmental Regulations.</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>Medium</i>	<i>NDY engaged to independently verify compliance with regulations.</i>

## FINANCIAL IMPLICATIONS

18. WA Biofuels have stated that their system will provide a \$50,000 per annum saving for the City, as their system will provide heat energy at far lower cost than the centre is currently paying for LPG. This is based on LPG costs at ALAC during 2013 and 2014.
19. The City currently has a contract with Origin Energy for the supply of LPG gas at ALAC. This contract commenced in January 2013 and runs for a period of five years. Under this contract there is an Annual Contract Quantity of 150 tonnes per annum that the ALAC is required to use in order for a discounted per litre rate to apply.
20. It is estimated that the installation of a bio fuel heating plant will reduce the Centre's LPG consumption by around 100 tonnes per annum. Origin Energy has indicated that this reduction in consumption would result in the cost per litre of LPG at ALAC increasing by approximately \$0.06 cents per litre. Based on previous usage data this will increase the Centre's annual LPG costs by \$3,000 - \$5,000.
21. The LPG cost per litre charged by Origin energy fluctuates in accordance with the World Price for LPG. Due to a sharp drop in the World Price for LPG in the last six months, the average costs per litre that ALAC has paid so far in 2015 is \$0.65 cents per litre. The average rate that ALAC paid for LPG from 2013 to 2014, the sample period that WA Biofuels based their calculation on, was \$0.79 cents per litre. Therefore the estimated savings from the WA Biofuels system, based on current LPG tariffs, needs to be adjusted down to approximately \$13,000 per annum.
22. WA Biofuels have indicated in their proposal that they are willing to co-develop contract terms to ensure energy prices can be negotiated over a long period so that the City will not be subject to the market forces such as those relating to the cost of LPG.

23. ALAC currently has a preventative maintenance contract for the LPG boilers at the Centre for the value of \$11,000 per annum. A further \$6,000 - \$9,000 is spent on spare parts and other maintenance on these boilers. These costs will be significantly reduced if a bio fuel heating plant is installed, as the Centre’s two main LPG boilers will only be required in the event the bio fuel system was to fail.

**LEGAL IMPLICATIONS**

24. There are no legal implications associated with this item.

**ENVIRONMENTAL CONSIDERATIONS**

25. This initiative support the City’s commendable “Green City” ethos, and “Strategic Waste Management Plan”.
26. WA Biofuels have formally lodged a works approval enquiry with the Department of Environmental Regulation and have been advised that the maximum wood chip consumption they have predicted falls below the Departments reporting/licensing thresholds.
27. WA Biofuels have indicated that particulate matter and other emissions from the boiler flu meet regulations and there would be no visible discharge (smoke) from the boiler flu.

**ALTERNATE OPTIONS**

28. Council could decide to remain with the current pool heating fuel system.

**SUMMARY CONCLUSION**

29. On reviewing the proposal it is recommended that Council endorse the proposal from WA Biofuels and approve for City officers to prepare a tender for a bio fuel heating plant at ALAC.

<b>Consulted References</b>	:	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1995</i> Council Policy – Purchasing Council Policy – Buy Local (Regional Price Preference)
<b>File Number (Name of Ward)</b>	:	All Wards
<b>Previous Reference</b>	:	Nil

**CS021: CITY OF ALBANY TRAILS HUB STRATEGY (2015 - 2025)**

- Attachments** : 1. Trails Hub Executive Summary (Infographic)  
2. Trails Hub Strategy (Volume 1 – 5)  
3. Trails Hub Community Engagement Report
- Report Prepared by** : Recreation Services Manager (S Stevens)
- Responsible Officer** : Executive Director Community Services (C Woods)

**Responsible Officer’s Signature:**



**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
  - a. **Key Theme:** 4. A Sense of Community
  - b. **Strategic Objectives:** 4.3 To develop and support a healthy, inclusive and accessible community.
  - c. **Strategic Initiatives:** 4.3.1 Develop a range of activities and facilities that are appropriate for all ages.

**Maps and Diagrams:**

**In Brief:**

- Council is requested to review the City of Albany Trails Hub Strategy (2015 – 2025) and Community Engagement Report.
- The strategy process included an extensive community engagement process with all the major stakeholders and community.

**RECOMMENDATION**

**CS021 RESPONSIBLE OFFICER RECOMMENDATION**

**MOVED: COUNCILLOR HOLLINGWORTH**

**SECONDED: MAYOR WELLINGTON**

**THAT Council:**

- (1) **RECEIVE** the Trails Hub Community Engagement Report
- (2) **ADOPT** the City of Albany Trails Hub Strategy (2015 – 2025)

**CARRIED 4 - 0**

**BACKGROUND**

2. In 1999, the Albany Trails Master Plan was prepared by Maher Brampton Associates, which recommended a range of trails and trail improvements throughout the City. A number of those trail projects, in particular walking and equestrian trails have been completed in the past 15 years. In addition to the Master Plan, a range of other trails have been built by the City, the Department of Environment and Conservation and community groups; for example the Mt Clarence Downhill, Munda Biddi Trail and the Torbay - Elleker Community Bridle Trail.

3. Since the development of the 1999 Master Plan, outdoor adventure activities (mountain biking, paddling and climbing) have emerged as growing trends and economic drivers. Noting the number of established walking and equestrian trails in Albany and the growing needs for other recreational trails, the primary focus of the strategy was the review of existing trails, and the development and integration of new trails, activities and associated services to establish Albany as a Trail Tourism Hub (TTH). The scope of the report focused on non motorised active recreation trails that connected participants to the outdoors and increased physical activity.
4. Evolve Solutions was appointed in September 2013 to develop a draft report: Albany World Class Trails Hub Report which provided the framework for the current City of Albany Trails Hub Strategy. The community consultation component was undertaken by both Evolve and the City of Albany.
5. The City of Albany established a Trails Hub Project Control Group (PCG) in October 2013. The PCG role was to engage user groups and key agencies in the development of the report. The PCG provided advice and guidance and included representatives from key agencies, organisations and interested community groups.
6. In 2014 the City of Albany successfully applied for Lotterywest Special Trails Funding - \$50,000
7. In the 2013/2014 budget the City of Albany budgeted an additional \$30,000 to complete the City of Albany Trails Hub Strategy.
8. The City of Albany has undertaken a thorough trails audit and analysis and a range of consultation and community engagement activities to ensure that the strategy meets both the strategic direction for the elected members, council officers and the community including:
  - *An advertised public comment period for 21 days*
  - *Using a range of techniques (advertising, website and workshops) the draft report was made available to the community for feedback*
9. The City of Albany Community Engagement Report provides a summary of the comprehensive community engagement undertaken.

## DISCUSSION

10. The community consultation and engagement process over the past 15 months has ensured the Trails Hub Strategy has been positively received and supported by the community.
11. The public submission period received 138 responses and noted that 96% of respondents agreed in principle with the City of Albany Trails Hub Strategy.
12. 89% of respondents strongly agreed in the Vision to become a World Class Trails Hub and all four objectives received strong support (91% to 85%).
13. The public submission period and feedback highlighted the following:
  - A change in priority project order.
  - Identified a lack of support for Principle 6 (Single Use, Single Direction).
  - Lack of clarity for Principle 3 (Upgrade of existing trails, focusing on walking and equestrian trails).
  - A greater emphasis was required on environmental sensitivity and cultural values.
  - A request from the Dept of Aboriginal Affairs to consider greater links with the Kinjarling Report to the Albany Trails Hub Strategy.

14. City of Albany staff and the Project Control Group (PCG) reviewed the survey submissions (including written and email responses) and based on the community and agency feedback made the following improvements to the Draft Strategy including:

- Addition of an overarching Mission statement: 'The City will respect and enhance the region's environment and heritage assets in a sustainable manner.' This is in line with the Great Southern Development Commission's Regional Blueprint and the City of Albany Community Strategic Plan.
- Altered the priority project ranking as follows - Albany Heritage Park, City Centre, Mt Melville, Kalgan River, Vancouver Peninsula, Sand Patch and Poikeclearup.
- Amended the 2 principles to read: Principle 3 - Rationalize and upgrade existing trails; and Principle 6 - Build the right trail in the right place.
- Review and amend small grammatical errors (including Luke Penn Walk to Luke Pen Walk).

15. The Project Control Group noted the following regarding the 2010 Kinjarling Trail Report:

- The report was commissioned by Albany Maritime Foundation.
- Dept of Aboriginal Affairs viewed the Kinjarling Report as a strategic document guiding the development of the Kinjarling Cultural Pathways project, with interpretative trail development aligned with specific precincts of cultural significance.
- The document has not been adopted by Council as a strategic document for the City of Albany.
- Interpretation has already occurred on 3 specific projects - Kalgan Hall, Fish Traps and Yule Park.
- It is unclear who has tenure, ownership or responsibility for the report outcomes.
- The group recommended that where synergy occurs, look for opportunities to continue to work with the Noongar community and include cultural interpretation in any new trails precinct development.

16. The City of Albany Trails Hub Strategy remains a working document and includes an action and Indicative Works Implementation Plan for the period 2015 to 2025. The plan is reliant upon external funding being available.

## GOVERNMENT & PUBLIC CONSULTATION

17. **Government:** The City has undertaken considerable consultation and engagement with key government stakeholders (Department of Sport and Recreation, Department of Parks and Wildlife, Department of Water). All three Departments occupy positions on the Trails Project Control Group.

18. **City of Albany:** The Trails Hub Project Control Group has representation from across the City of Albany including Community Services, Works and Services Reserves, Tourism, Planning and Development. The Trails PCG has been led by the Manager of Recreation Services. During the development of the initial report Evolve had one-on-one discussions and meetings with City staff (Reserves, Recreation Services).

19. **Key Community Groups:** The Trails Hub Project Control Group has representation from key community and trails user groups including Albany Mountain Bike Club, Albany Bushwalkers Group and Albany Natural Trail Riders who have met regularly over the past 15 months. During the development of the initial report Evolve had one-on-one discussion with specific trail users groups and key agency's including the Albany Mountain Bike club and meetings with Department of Parks and Wildlife staff. Consultation has also been undertaken with Munda Biddi Trail Foundation, Bibbulman Track Foundation and Albany paddlers.
20. **Market Research Survey** – Evolve Solutions undertook a market research survey to gauge insight into the awareness and use of Albany Trails. The survey was circulated through the databases of Munda Biddi Trail Foundation and Bibbulmun Track Foundation and through the Albany Visitor Centre. A total of 332 respondents took part and the results formed the part of the 'World Class Trails Hub Report'.
21. **Noongar Consultation:** Support and liaison was undertaken through the City of Albany Coordinator of Noongar Engagement. A respected Noongar elder attended the first Trails community workshop, held on 12 March and provided valued input. A Noongar workshop was also arranged by the Coordinator of Noongar Engagement and held at the City of Albany on Thursday 26 March 2015. This included a presentation of the vision/objectives and discussion on each of the proposed trails projects, with input from one of the trails consultants.
22. **Broad Community:** The City of Albany has undertaken a number of broad community engagement activities including public submission period (survey), two community workshops (one on the strategic directions and one on the trails network) and a Noongar workshop to gain input and feedback during the development of the Trails Hub Strategy.

#### STATUTORY IMPLICATIONS

23. N/A

#### POLICY IMPLICATIONS

24. The following **National, State and Regional Policies** relate to the Trails Hub Strategy:

- WA Trails Strategy, DSR (2009 – 2015)
- World Class Trails Hub Strategy for WA, DSR (2012)
- Great South West Edge Experience Development Strategy (2012)
- Operational Policy 13: Recreation within Public Drinking Water Source Areas on Crown Land, Dept of Water (2012)
- Policy 18: Recreation, Tourism and Visitor Services, Dept of Environment and Conservation (now DPaW) (2011)
- Great Southern Regional Blueprint (2014)
- WA Mountain Bike Strategy (2015 – 2020) – Unlocking the Potential, WestCycle (2015)

*The Trails Hub Strategy incorporates key actions and recommendations from these policies and strategic documents*

25. The following **Local Policies** relate to the Trails Hub Strategy:

- City of Albany Connected Communities (2014 – 2018)
- City of Albany Public Open Space Policy (2013)
- City of Albany Asset Management Plan Reserves (Natural) (2013)
- City of Albany Mounts Management Plan (2006)

*The Trails Hub Strategy is consistent with, and incorporates recommendations from these policies and plans.*

**RISK IDENTIFICATION & MITIGATION**

26. The risk identification and categorisation relies on the City’s Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<p><b>Community</b> The Trails Hub Strategy raises community expectations and is not delivered as per the plan.</p>	Possible	Moderate	Medium	<ol style="list-style-type: none"> <li>1. Media and Communication Strategy to manage community expectations</li> <li>2. A realistic implementation plan is developed and managed</li> <li>3. Funds are allocated in forward budgets to accommodate projects identified in the plan.</li> </ol>

**FINANCIAL IMPLICATIONS**

27. The Albany Trails Hub Strategy (\$80,000) has been funded through Lotterywest (\$50,000) and City of Albany (\$30,000).
28. The identified priority projects require linking with the 10 year asset management and financial plans to ensure progress.
29. The strategy will allow the City to apply for ongoing funding should the strategy be adopted. The strategy notes that projects are dependent upon external funding and other council priorities.

**LEGAL IMPLICATIONS**

30. N/A

**ENVIRONMENTAL CONSIDERATIONS**

31. The Strategy recommends an environmentally sensitive, sustainable and consistent approach to new trail construction. This approach aligns with recommended best practice identified within the World Class Trails Hub Strategy for WA, DSR (2012) and WA Mountain Bike Strategy, WestCycle (2015).
32. Detailed management plans are required for each location to assist with managing environmental considerations.
33. The Strategy Toolkit identifies a trail development model and process to ensure the long term sustainability of the trails.

**ALTERNATE OPTIONS**

34. Following their review the Council may choose not to ADOPT the Trails Hub Strategy.

**SUMMARY CONCLUSION**

- 35. The City has undertaken considerable community engagement activities and has shaped the strategy to balance community expectations and interest with the long term vision for the City.
- 36. The Councillors review and consideration of the final adoption of the Trails Hub Strategy completes the community engagement process.
- 37. Adoption of the Trails Hub Strategy will increase the opportunity for future funding and improve the community's confidence in the City's ability to bring real and tangible benefits for visitors and Albany residents for years to come.

<b>Consulted References</b>	:	Nil
<b>File Number (Name of Ward)</b>	:	All Wards
<b>Previous Reference</b>	:	Nil

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL** – Nil
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Albany Swim Club – would like to thank ALAC staff for their hard work over the weekend. It was well appreciated.
16. **REPORTS OF CITY OFFICERS** – Nil
17. **MEETING CLOSED TO PUBLIC** – Nil
18. **CLOSURE**

The Chair declared the meeting closed at 6.44pm.