



MINUTES

COMMUNITY SERVICES COMMITTEE

7 June 2016

6pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

TERMS OF REFERENCE

(1) Function:

The Community Services Committee is responsible for the delivery of the following Sense of Community Objectives contained in the City of Albany Strategic Plan:

- (a) To build resilient and cohesive communities with a strong sense of place and community spirit;
- (b) To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
- (c) To develop and support an inclusive and accessible community.

(2) It will achieve this by:

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

(3) Chairperson: Councillor Goode JP

(4) Membership: Minimum of 4 and a maximum of 7 elected members

(5) Meeting Schedule: First Tuesday of the Calendar Month

(6) Meeting Location: Council Chambers

(7) Executive Officer: Executive Director Community Services & Executive Director Economic and Commercial Services

(8) Delegated Authority: None

COMMUNITY SERVICES COMMITTEE
MINUTES –07/06/2016

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1. **DECLARATION OF OPENING** The Chair declared the meeting open at 6.00pm

2. **PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. **RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

Mayor

Mayor D Wellington (Member)

Councillors:

Member

A Goode JP (Chair)

Member

C Dowling

Member

S Smith

Member

A Moir

G Stocks

R Sutton

Staff:

Chief Executive Officer

A Sharpe

Executive Manager Community Services

A Cousins

Senior Community Development Officer

T Flett

Minutes

C Crane

Apologies:

Member

Cr Mulcahy

Member

Cr Hollingworth

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil.		

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil.

6. PUBLIC QUESTION TIME Nil.

7. PETITIONS AND DEPUTATIONS Nil.

8. CONFIRMATION OF MINUTES

RESOLUTION

**MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR DOWLING**

THAT the minutes of the Community Services Committee Meeting held on 5 April 2016, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 5 - 0

9. PRESENTATIONS

Youth Strategy Consultation – T Flett
Team Plans – A Cousins

10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS – Nil.

11. OFFICER REPORTS – Nil.

CS029: CONNECTED COMMUNITIES 2014-2018 STRATEGY PROGRESS REPORT

Proponent : City of Albany
Attachments : Connected Communities 2014-2018 Strategy Briefing Note and Progress Report
Report Prepared by : Senior Community Development Officer (T Flett)
Responsible Officer : Executive Manager – Community Services (A Cousins)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
 - a. **Key Theme:** 3. A Sense of Community.
 - b. **Strategic Objective:** 4.3 To build resilient and cohesive communities with a strong sense of community spirit.
 - c. **Strategy:** 4.1.2 Community Development

In Brief:

- The Connected Communities Strategy 2014-2018 was adopted in June 2014.
- The attached briefing note and report details achievements against the strategy since adoption and highlights key activities delivered in 2015/16, for noting by the Community Services Committee.

RECOMMENDATION

CS029: COMMUNITY SERVICES COMMITTEE RECOMMENDATION

THAT the Connected Communities Strategy 2014-2018 annual progress report be noted.

CS029: RESPONSIBLE OFFICER RECOMMENDATION

MOVED: COUNCILLOR DOWNLING
SECONDED: COUNCILLOR MOIR

THAT the Connected Communities Strategy 2014-2018 annual progress report be noted.

CARRIED 5 – 0

BACKGROUND

2. The 'Connected Communities 2014-2018' Community Development Strategy was adopted by Council in July 2014. The strategy was developed through a period of research and extensive community consultation, and builds on the work of previous strategies to support communities to reach and sustain their potential.
3. The strategy has four focus areas:
 - Safe Communities;
 - Sustainable Communities;
 - Connected Communities; and
 - Inclusive Communities.

DISCUSSION

4. The City has delivered a significant range of activities and initiatives against the key objectives within the strategy.
5. 24% of the strategies have been fully delivered, with 63% of strategies in progress and on track for completion. The remaining 13% of strategies will be delivered in 2016/17. A detailed briefing note and detailed report on progress is attached.

GOVERNMENT & PUBLIC CONSULTATION

6. Nil.

STATUTORY IMPLICATIONS

7. Nil.

POLICY IMPLICATIONS

8. Nil.

RISK IDENTIFICATION & MITIGATION

9. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. <i>Connected Communities Strategy progress report not noted.</i>	<i>Unlikely</i>	<i>Minor</i>	<i>Low</i>	<i>Comprehensive report attached with briefing note.</i>

FINANCIAL IMPLICATIONS

10. Nil.

LEGAL IMPLICATIONS

11. Nil.

ENVIRONMENTAL CONSIDERATIONS

12. Nil.

ALTERNATE OPTIONS

13. Connected Communities 2014-2018 briefing note and detailed progress report is not noted.

SUMMARY CONCLUSION

14. The City has delivered against a significant number of objectives within the Connected Communities 2014-2018 Strategy as indicated in the attached briefing note and detailed progress report.

15. The Connected Communities 2014-2018 Strategy is progressing on schedule and will be reviewed and redeveloped in 2018.

Consulted References	:	Connected Communities 2014-2018 Strategy
File Number (Name of Ward)	:	CS.PLA.2
Previous Reference	:	CSC 3 July 2014

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL – Nil.**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN – Nil.**
16. **REPORTS OF CITY OFFICERS – Nil.**
17. **MEETING CLOSED TO PUBLIC - Nil.**
18. **CLOSURE** The chair declared the meeting closed at 6.22pm