



MINUTES

COMMUNITY SERVICES COMMITTEE

4 August 2014

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

TERMS OF REFERENCE

(1) Function:

The Community Services Committee is responsible for the delivery of the following Sense of Community Objectives contained in the City of Albany Strategic Plan:

- (a) To build resilient and cohesive communities with a strong sense of place and community spirit;
- (b) To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
- (c) To develop and support an inclusive and accessible community.

(2) It will achieve this by:

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

(3) Chairperson: To be elected from the Committee

(4) Membership: Minimum of 4 and a maximum of 7 elected members

(5) Meeting Schedule: Monthly

(6) Meeting Location: Council Chambers

(7) Executive Officer: CEO or nominee

(8) Delegated Authority: None

COMMUNITY SERVICES COMMITTEE
 MINUTES –04/08/2014
 ** REFER DISCLAIMER **

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1. DECLARATION OF OPENING

[5:30:03 PM](#) Chair declared the meeting open.

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor Mayor D Wellington (Member)

Councillors:

Member S Bowles (Chair)
Member A Hortin JP (Deputy Chair)
Member N Williams

Observer C Dowling
Observer R Hammond
Observer V Calleja JP

Staff:

Executive Director Community Services C Woods
Manager Recreation Services S Stevens

Minutes C Crane

One member of the public in attendance.

Apologies:

Member A Goode JP
Observer G Stocks
Observer J Price

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil		

5. REPORTS OF MEMBERS Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil.

7. PUBLIC QUESTION TIME Nil.

8. APPLICATIONS FOR LEAVE OF ABSENCE Nil.

9. PETITIONS AND DEPUTATIONS Nil.

10. CONFIRMATION OF MINUTES

RESOLUTION

VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: MAYOR WELLINGTON

SECONDED: COUNCILLOR HORTIN

THAT the minutes of the Community Services Committee Meeting held on 3 July 2014, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 4 - 0

11. PRESENTATIONS Nil.

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil.

CS007: CYCLE CITY ALBANY (2014 – 2019) STRATEGY

Proponent : City of Albany
Attachments : 1. Cycle City Albany (2014 – 2019 Strategy)
2. Community Engagement Report (Appendix C)
Responsible Officer(s): Executive Director Community Services
(C Woods)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. The City of Albany Bike Plan directly relates to the following [City of Albany Strategic Community Plan 2023](#) and [Corporate Business Plan 2013-2017](#):
 - a. **Key Theme:** 4. A Sense of Community
 - b. **Strategic Objective:** 4.3 - To develop and support a healthy, inclusive and accessible community.
 - c. **Strategic Initiative:** 4.3.2 - Cycle City Albany – a well connected active transport network.

In Brief:

- It is recommended that Council:
 - RECEIVE the Community Engagement Report
 - APPROVE the 2014-2015 co-funded Department of Transport and City of Albany Cycling Infrastructure Projects (which are subject to endorsement by DOT) and
 - ADOPT the Cycle City Albany (2014-2019) Strategy
- There has been an extensive community engagement process with all the major stakeholders and community.

RECOMMENDATION

CS007: COMMITTEE RECOMMENDATION

MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR HORTIN

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 4 – 0-

CS007: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

1. RECEIVE the Community Engagement Report; and
2. APPROVE the City of Albany Cycling Infrastructure Projects which are subject to endorsement by Department of Transport.
3. ADOPT the City of Albany Cycle City Albany (2014 – 2019) Strategy.

BACKGROUND

2. On 13 December 2012, Transport Minister Troy Buswell announced \$900,000 in State Government funding over a three year period for the City of Albany to plan and build significant bike network projects. The funding arrangement is based on a 50% contribution from Department of Transport and the City of Albany.
3. Subsequent to this announcement, a further \$600,000 was made available from the Ministerial Local Transport Initiative funding for the 2013/14 and 2014/15 financial years, offsetting the City's 50% contribution.
4. The City of Albany engaged consultants Cardno to prepare and deliver a comprehensive City of Albany Bike Plan.
5. The City of Albany established a Project Control Group (PCG) in July 2013, which includes key agencies, organisations and interested community groups with a passion for cycling. The PCG has been tasked with assisting the development of the Albany Bike Plan.
6. The City of Albany has undertaken a thorough network analysis and a range of consultation and community engagement activities to ensure that the plan meets both the strategic direction for the elected members, council officers and the community including:
 - An advertised public comment period for 29 days; and
 - Using a range of techniques (advertising, website, displays and information sessions) the draft report was made available to the community for feedback.

DISCUSSION

7. The City of Albany Community Engagement Report noted that 97% of respondents agreed in principle with the City of Albany Bike Plan. City of Albany staff reviewed the submissions (including written and email responses) and summarised the feedback. Suggested improvements to the Draft Report included:
 - a) Improvements to Report Layout.
 - b) Vision and Objectives – Governance and Sustainability.
 - c) Bike Plan Cycle Network and Design.
 - d) Bike Plan Other Content.
8. Detailed improvements are contained in the attached Community Engagement Report.
9. In general the Cycle City Albany Strategy has been re-formatted to achieve a more readable format; the vision and objectives have been adjusted with short and long term projects to assist Albany to progress towards becoming a Cycling City. The network maps have been reviewed and adjusted accordingly.
10. Of note, during the community consultation period, the City received correspondence from Mr Keith Ford (945 Frenchman Bay Road Lot 113). The proposed cycling route had been aligned through the front of his property. Staff have reassessed this particular part of the alignment and realigned the route through future public open space to go in front of Lot 113 along Frenchman Bay Road through to Limeburners Road.
11. The Cycle City Albany Strategy remains a working document and includes an action and indicative works implementation plan. The plan is reliant upon external funding being available.

12. Once adopted the strategy and maps will require graphic design and formatting for public distribution.
13. The City will host a soft launch at the library to celebrate and acknowledge the efforts of all involved.
14. The high priority projects identified in the Strategy for 2014/2015 Cycle Infrastructure Projects (to be endorsed by both the Council and Department of Transport) are:
 - A Feasibility Study for Hanrahan Road/Princess Royal Drive (including arterial routes into the CBD).
 - Albany Hwy Shared Path (Western Alignment) - project funded by COA, Main Roads and Department of Transport.
 - Barnesby Road Shared Path – linking school zone to Centennial Park/North Road precinct.
 - Middleton Road on-road cycle lane (Stage 1) from St Emilies to Tasman Street.

GOVERNMENT & PUBLIC CONSULTATION

15. **Government:** The City has undertaken considerable consultation and engagement with other government stakeholders, (Department of Sport and Recreation, Main Roads and Department of Transport). Both the Department of Transport and Main Roads Department occupy positions on the PCG.
16. **City of Albany:** The PCG has representation from across the City of Albany including Planning, Works and Services and Community Services. Executive Director (Works and Services) regularly attends the PCG meetings and has assisted with providing the expertise and coordination of the City's resources to ensure community outcomes are met.
17. **Key Community Groups:** The PCG has representation from key community groups including the University of Western Australia, Albany Bicycle Users Group, Schools Representative, Albany Cycling Club, Albany Chamber of Commerce and Industry and Roadwise.
18. **Broad Community:** The City of Albany has undertaken a number of community engagement activities including a network analysis (with input from the PCG members), a community survey and a community forum to gain a clear understanding of the key issues with the network and local cycling needs. During the Public consultation period static displays at the Library and Pop Up Cycle Galleries were held at key cycling hubs, to gather further feedback on the strategy.

STATUTORY IMPLICATIONS

19. N/A

POLICY IMPLICATIONS

20. The following National, State and Local Policies relate to the Cycle City Albany Strategy:

National Policies

- National Urban Policy: our Cities, our Future (2011).
- Moving Australia 2030 (2013).
- National Cycling Strategy (2010).

The Cycle City Albany Strategy incorporates key actions and recommendations from these policies

State Policies

- Western Australian Bicycle Network (WABN) Plan 2012-31.
- Western Australia Planning Commission Development Control Policy 1.5 – Bicycle Planning (1988).
- Liveable Neighbourhoods (2009).
- Main Roads WA (MRWA) Policy for Cycling Infrastructure (2000).

The Cycle City Albany Strategy is consistent with, and incorporates recommendations from these policies.

Local Policies

- City of Albany Local Planning Scheme No.1.

The Cycle City Albany Strategy notes that the revised planning scheme is a substantial improvement for cycling. The Cycle City Albany Strategy does recommend that an appropriate policy be developed to include provisions for end of trip facilities and a Signage Strategy be developed to support existing and future cycling infrastructure

RISK IDENTIFICATION & MITIGATION

21. The risk identification and categorisation relies on the City's [Enterprise Risk Management Framework](#).

Risk/Category	Likelihood	Consequence	Risk Analysis	Mitigation
Financial: Cycle City Albany Strategy is not adopted by Council, which results in severe financial impacts on funding (\$300,000).	Possible	Severe	High	Treat: Council adopts the Cycle City Albany Strategy to ensure funding is secured; or adopts a modified strategy in a time period that does not risk meeting funding obligations.
Community & Reputation: The Cycle City Albany Strategy raises community expectations and is not delivered as per the plan.	Possible	Moderate	Medium	Treat and Monitor: 1. Media and Communication Strategy to manage community expectations. 2. A realistic implementation plan is developed and managed. 3. Funds are allocated in forward budgets to accommodate projects identified in the plan.

FINANCIAL IMPLICATIONS

22. The Cycle City Albany Strategy (\$75,000) has been funded through the \$900,000 in State Government funding.
23. The Indicative Works schedule within the Cycle City Albany Strategy identifies future funding requirements for council's consideration in future financial years.
24. The strategy and implementation plan will allow the City to apply for ongoing funding should the strategy be adopted.
25. There is a one year remaining of the three year State Government funding. The remaining 14/15 funding will target the following priority projects:
 - A Feasibility Study for Hanrahan Road/Princess Royal Drive (including arterial routes into the CBD).
 - Albany Hwy Shared Path (Western Alignment) - project funded by COA, Main Roads and Department of Transport.
 - Barnesby Road Shared Path – linking school zone to Centennial Park/North Road precinct.
 - Middleton Road on-road cycle lane (Stage 1) from St Emilies to Tasman Street.

LEGAL IMPLICATIONS

26. Nil.

ENVIRONMENTAL CONSIDERATIONS

27. The National Cycling Strategy (2010) identifies the following benefits:
 - Environmental Benefits – reduced carbon footprint as a result of a transition to active, zero-carbon transport
 - Societal benefits – reduced traffic congestion as a result of commuters shifting to cycling modes, as well as increasing the land areas available for urban activity.

ALTERNATE OPTIONS

28. That Council may choose not to ADOPT the Cycle City Albany Strategy.

SUMMARY CONCLUSION

29. The City has undertaken considerable community engagement activities and has reshaped the strategy to reflect the community feedback.
30. In line with the community feedback the City has actively worked across the directorates to ensure that Cycle City Albany Strategy balances vision, practicality and affordability.
31. The final adoption of the Cycle City Albany Strategy completes the community engagement process.
32. Adoption of the Cycle City Albany Strategy will increase the opportunity for future funding and improve the community's confidence in the City's ability to deliver cycling project.

Consulted References	:	Nil
File Number (Name of Ward)	:	RC.PRG.26 (All Wards)
Previous Reference	:	CS007 OCM: 25/02/2014

**CS013: COMMUNITY SPORTING AND RECREATION FACILITIES FUND
2014/2015 SMALL GRANT ROUND APPLICATIONS**

Proponent : City of Albany
Attachments : 1. Napier Tennis Club Project Assessment Sheet
2. Albany Clay Target Club Project Assessment Sheet
3. ALAC Project Assessment Sheet
4. Princess Royal Sailing Club Project Assessment Sheet
Responsible Officer(s): : Executive Director Community Services
(C Woods)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. The Centennial Park Sporting Precinct Master Plan and Concepts relates to the following [City of Albany Strategic Community Plan 2023](#) and [Corporate Business Plan 2013-2017](#):
 - a. **Key Theme:** 4. A Sense of Community
 - b. **Strategic Objective:** 4.2 To create interesting places, spaces and events that reflect our community's identity, diversity and heritage
 - c. **Strategic Initiative:** 4.2.1 Sport & Recreation Infrastructure

In Brief:

- To seek Council endorsement of the priority ranking for the submitted Community Sport and Recreation Facility Fund (CSRFF) small grant funding round.
- Seek Council's support to provide funding assistance to the Albany Clay Target Club, Napier Tennis Club, Albany Netball/Basketball Association (ALAC) and the Princess Royal Sailing Club upon a successful CSRFF small grant application.

RECOMMENDATION

CS013: COMMITTEE RECOMMENDATION 1

**MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR HORTIN**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 4-0

CS013: RESPONSIBLE OFFICER RECOMMENDATION 1

That Council ENDORSE the ranking of the four CSRFF applications in the following order for the CSRFF July 2014 Funding Round:

1. Napier Tennis Club - Tennis Court Surface Renewal - Small Grant (ranked one of four).
2. Albany Clay Target Club - Installation of One Shooting Layout - Small Grant (ranked two of four).
3. Albany Netball/Basketball Association (ALAC) - Stadium Retrofit - Small Grant (ranked three of four)
4. Princess Royal Sailing Club - Boat Shed Expansion - Small Grant (ranked four of four).

CS013: COMMITTEE RECOMMENDATION 2

**MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR HORTIN**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 4-0

CS013: RESPONSIBLE OFFICER RECOMMENDATION 2

That Council APPROVE a total of \$7,260.00 from the 14/15 budget to the Napier Tennis Club community sporting project as the Councils one third commitment upon successful CSRFF application.

CS013: COMMITTEE RECOMMENDATION 3

**MOVED: COUNCILLOR HORTIN
SECONDED: MAYOR WELLINGTON**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 4-0

CS013: RESPONSIBLE OFFICER RECOMMENDATION 3

That Council APPROVE a total of \$11,875.50 from the 14/15 budget to the Albany Clay Target Club community sporting project as the Councils one third commitment upon successful CSRFF application.

CS013: COMMITTEE RECOMMENDATION 4

**MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR HORTIN**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 4-0

CS013: RESPONSIBLE OFFICER RECOMMENDATION 4

That Council APPROVE a total of \$70,330.00 from the 14/15 budget to the Albany Netball/Basketball Association (ALAC) community sporting project as the Councils one third commitment upon successful CSRFF application.

CS013: COMMITTEE RECOMMENDATION 5

**MOVED: COUNCILLOR HORTIN
SECONDED: MAYOR WELLINGTON**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 3-1

Record of Vote

Against the Motion: Councillor Williams

CS013: RESPONSIBLE OFFICER RECOMMENDATION 5

That Council APPROVE a total of \$7,000.00 from the 14/15 budget to the Princess Royal Sailing Club community sporting project as the Councils one third commitment upon successful CSRFF application.

BACKGROUND

2. The Community Sport and Recreation Facilities Fund (CSRFF) administered by the Department of Sport and Recreation (DSR) has three rounds of available funds including two small grant funding rounds per year and its annual and forward planning funding round.
3. The CSRFF program is a \$20 million program. All three rounds are often oversubscribed and clubs may need to reapply on a number of occasions to be successful.
4. The Small Grants Round targets community sport projects where the financial value of the total project is from \$5,000 up to \$150,000 and is delivered within a 12 month period.
5. Applicants must be either a local government authority or a not-for-profit sport or community organisation incorporated under the WA Associations Incorporation Act 1987.
6. Clubs must demonstrate equitable access to the public on a short term and casual basis.

7. The land on which the facility is to be developed must be one of the following:
 - Crown reserve
 - Land owned by a public authority
 - Municipal property
 - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.
8. Applicants must liaise with their Local Government regarding planning and building approvals pertinent to their project.
9. The Local Government has an opportunity to assess all relevant applications and to rank applications in priority order for the municipality.
10. Whilst there is no obligation for Local Government to contribute to the community sporting projects local government is viewed as a key funding partner in supporting improved community sporting amenities
11. The Department of Sport and Recreation application form calls for applications to be initially submitted to the Local Government within which the project proposal is located.
12. An element of the assessment process involves Council consideration and priority ranking of applications received. The applications are then submitted to the Department of Sport and Recreation on behalf of the applicants prior to August 29 2014.
13. Once the assessment process from Local Government Authorities are complete all applications received from Western Australian organisations are assessed by the relevant State Sporting Association and the Department of Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

DISCUSSION

14. The grant guidelines require Council to provide a ranking for the projects.
15. The Department of Sport and Recreation provides guidance for Local Government Authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:
 - Project justification
 - Planned approach
 - Community input
 - Management planning
 - Access and opportunity
 - Design
 - Financial viability
 - Coordination
 - Potential to increase physical activity
 - Sustainability

with overall project rating, being:

- Well planned and needed by municipality
- Well planned and needed by applicant
- Needed by municipality, more planning required
- Needed by applicant, more planning required
- Idea has merit, more planning work needed
- Not recommended.

16. Applications have been ranked on the strength of the applications, participation numbers, ability to increase physical activity and potential impact as well as consultation with the Department of Sport and Recreation and the applicant.

17. The following additional information is provided about the projects and funding application:

Napier Tennis Club – Renewal of Tennis Court

- The funding application is a small grants application to renew 1 of 3 tennis court playing surfaces
- Located 30 km out of Albany the Napier Tennis Club is the social and sporting hub of the community. The club has a membership of approx 50 members. There are currently 3 courts at the club
- The courts were last surfaced over 10 years ago and have deteriorated markedly and are at least one is now considered dangerous to play on.
- The club was unsuccessful in their recent application. DSR noted that the application was eligible and had merit but provided the following feedback:
 - Participation numbers were low.
 - There was no immediate/recognisable town site that players could be drawn from.
 - DSR was interested in the outcome of the Regional Tennis Centre Feasibility Study.

City staff and the Napier Tennis Club have since discussed this project further with the DSR Regional Manager and DSR has a better understanding of the Napier Community and its structure.

Albany Clay Target Club – Installation of One Shooting Layout

- The funding application is a small grants application to install an additional (1) shooting layout consisting of five concrete shooting lanes and a concrete trap house that accommodates the target trap thrower machine.
- The Albany Clay Target Club is the only clay target club in Albany. The club has a membership of approx. 25 and has recently experienced growing popularity.
- This project directly relates to and impacts on the club's ability to deliver their sport and competitions.
- This infrastructure will increase the clubs capacity to attract and retain members

Albany Netball/Basketball Association (ALAC)– Stadium Retrofit

- The funding application is a small grants application to install netball floor sockets, replace the manually operated basketball winches and upgrade the stadium lighting.
- The stadium is used by a number of clubs including basketball, netball, tennis and badminton.
- Installation of floor sockets for the netball posts will rectify a health and safety risk and, allow seamless set up between different age groups playing netball.
- Replacement of manually operated basketball winches with electric motors will improve programming and reduce change over and set up times between games.
- Improved lighting will assist with hosting additional sports and a higher level of competition.
- Significant operational costs will be saved as a result of replacing the lighting with a more cost efficient and longer lamp life alternative.

Princess Royal Sailing Club – Boat Shed Expansion Project

- The funding application is a small grants application to expand the existing boat shed to incorporate a multiuse storage area and training room including replacing the asbestos cement roof sheeting.
- The Princess Royal Sailing Club is the primary sailing club in Albany. The club has a membership of approx. 200 members. They provide school sail training, high performance sailing training and the important Sailability program for disadvantaged and disabled sailors.
- The asbestos cement roof sheeting poses a health and environmental risk and is due for replacement.

18. The below ranking recommendation has been provided based on the applicant meeting the required criteria and its overall project ranking:

Rank	Organisation	Project Detail	Overall Project Rating
1	Napier Tennis Club	Renewal of Tennis Court	Well planned and needed by applicant.
2	Albany Clay Target Club	Shooting Layout Installation	Well planned and needed by applicant.
3	Albany Netball/Basketball Association (ALAC)	Stadium Retrofit	Well planned and needed by applicant.
4	Princess Royal Sailing Club	Boat Shed Expansion	Well planned and needed by applicant.

19. A completed Project Assessment Sheet for the application is attached:

- Napier Tennis Club – Tennis Court Surface Renewal.
- Albany Clay Target Club – Installation of One Shooting Layout.
- Albany Netball/Basketball Association (ALAC)– Stadium Retrofit.
- Princess Royal Sailing Club – Boat Shed Expansion Project.

GOVERNMENT & PUBLIC CONSULTATION

20. The Department of Sport and Recreation's Regional Manager for the Great Southern has been consulted with by all applicants and the City of Albany.
21. The City of Albany has conducted site visits and has provided advice on the council processes and support with the grant applications for both applicants.

STATUTORY IMPLICATIONS

22. While there is no statutory requirement, Council has the opportunity to provide a recommendation that ranks applications in priority order for the City of Albany.
23. It should be noted that the Department of Sport and Recreation will make the final decision on funding allocation.

POLICY IMPLICATIONS

24. The Recreation Planning Strategy adopted in 2008 has been applied in ranking the submissions.

RISK IDENTIFICATION & MITIGATION

25. The risk identification and categorisation relies on the City's [Enterprise Risk Management Framework](#).

Risk Category	Likelihood	Consequence	Risk Analysis	Mitigation
Community: Council does not support the applicant and the condition of the amenities deteriorate over time to an unsafe condition which affects the ability of the clubs to service its members	Possible	Minor	Medium	Treat: <ul style="list-style-type: none"> Council support the application and rank accordingly. Council sources other funding streams or allocates and resources to maintain community amenities.
Community Financial: Council does not support the applicant and the ability to leverage funds is lost, the facilities continue to deteriorate and council is forced to contribute a larger amount in the longer term.	Possible	Minor	Medium	Treat: Council support the application and rank accordingly or identify other funding streams.

FINANCIAL IMPLICATIONS

26. The City allocated a total of \$75,000 Capital Seed Funding for Sporting Clubs in the 14/15 financial year to assist in the development and maintenance of community sporting infrastructure as determined through the CSRFF funding process.
27. The City has a reserve fund Capital Seed Funding for Sporting Clubs that has \$75,000 unspent at the end of 13/14 to be expended in future financial years. Total of 13/14 and 14/15 is \$150,000.

28. The Capital Seed Reserve Fund has been established to assist with leveraging State Government funds for sporting clubs. Funds from unsuccessful grant applications are returned to the Capital Seed Reserve Fund to be reused for other grant applications.
29. The projected total cost for all projects is \$289,401.50. The clubs have requested a total of \$96,465.50 from Council. A balance of \$53,534.50 will remain following this allocation. The following table provides budget detail of the application received.

Organisation	Project detail	Total project cost (ex GST)	Applicant contribution (ex GST) [inc voluntary component]	CSRFF Grant (ex GST)	Proposed Other state or federal funding (ex GST)	Proposed Council contribution (ex GST)
Napier Tennis Club	Court Renewal	\$25,495.00	\$9,736.67	\$8,498.33	Nil	\$7,260
Albany Clay Target Club	Shooting Layout	\$35,626.50	\$11,875.50	\$11,875.50	Nil	\$11,875.50
Albany Netball/Basketball Association (ALAC)	Retrofit Stadium	\$148,780.00	\$28,856.67 (Netball & Basketball Assoc)	\$49,593.33		\$70,330.00
Princess Royal Sailing Club	Boat Shed Expansion	\$79,500.00	\$10,000	\$27,000	\$28,500	\$7,000
TOTAL		\$289,401.50	\$60,468.84	\$96,967.16	\$28,500.00	\$96,465.50

LEGAL IMPLICATIONS

30. Nil.

ENVIRONMENTAL CONSIDERATIONS

31. Asbestos poses major risks to human health and the environment. The boat shed is starting to deteriorate the removal of the asbestos cement roof will address both the health and environmental risks.
32. There are no environmental impacts associated with the Napier Tennis Club, Albany Netball/Basketball Association (ALAC) or Clay Target Club projects.

ALTERNATE OPTIONS

33. Council can change the priority order of the responsible officers recommended ranking for the projects.
34. Council can choose not to provide funding assistance to one or any of the four projects.

SUMMARY CONCLUSION

35. The Department of Sport and Recreation provides local government with an opportunity to assess received applications and to rank applications in priority order for the municipality.
36. The Napier Tennis Club Court Renewal project meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant. Ranked one of four.

37. The Albany Clay Target Club Project satisfactorily meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant. Ranked two of four.
38. Albany Netball/Basketball Association (ALAC) Stadium Retrofit Project meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant. Ranked three of four.
39. The Princess Royal Sailing Club Storage Shed Training Room Expansion Project satisfactorily meets the criteria provided by the Department of Sport and Recreation. This project's rating is considered well planned and needed by the applicant. Ranked four of four.
40. The Department of Sport and Recreation requires a response from the City of Albany on the priority ranking order by 30 August 2014.

Consulted References	:	NIL
File Number (Name of Ward)	:	RC.PRG.26 (All Wards)
Previous Reference	:	NIL

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL** Nil.
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN** Nil.
16. **REPORTS OF CITY OFFICERS** Nil.
17. **MEETING CLOSED TO PUBLIC** Nil.
18. **CLOSURE: [5:50:03 PM](#)** There being no further business the Chair declared the meeting closed.

(Unconfirmed Minutes)

Councillor Bowles
CHAIR