



MINUTES

COMMERCIAL, COMMUNITY AND CORPORATE SERVICES COMMITTEE

11 July 2017

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

Commercial, Community and Corporate Services Committee

- (1) **Functions:** The Committee is responsible for the following functions:
- Commercial Services:
Considering and recommending to Council ways to strengthen the local Albany economy.
The delivery of “*Smart, Prosperous and Growing Objectives*” contained in the City of Albany Strategic Plan:
- Foster links between education, training and employment that support economic development.
 - Strengthen our region’s economic based.
 - Develop and promote Albany as a unique and sought after visitor destination.
- Community Services:
The delivery of “*Sense of Community Objectives*” contained in the City of Albany Strategic Plan:
- Build resilient and cohesive communities with a strong sense of place and community spirit.
 - Create interesting places, spaces and events that reflect our community’s identity, diversity and heritage.
 - Develop and support an inclusive and accessible community.
 - Provide advice on effective ways to engage and report progress to the Community.
- Corporate Services:
Monitoring and commenting on the financial health and strategies of Council.
The delivery of “*Civic Leadership Objectives*” contained in the City of Albany Strategic Plan:
- Establish and maintain sound governance structures.
 - Provide strong, accountable leadership supported by a skilled and professional workforce.
 - Engage effectively with our community.
 - Governance:
 - Review of Council's policies;
 - Supporting Elected Members in their governance role;
 - Developing amendments to existing, or new, local laws;
 - Consideration of the Council's draft Strategic Plan;
 - Consideration of the Council's draft Annual Report;
 - Matters pertaining to the conduct of the Council's Annual General Meeting;
 - Consideration of the proposed meeting schedule for Council and its Committees;
 - Receiving reports from Council representatives on outside bodies, and from other bodies as determined by Council; and
 - Considering matters not falling within the terms of reference of any other Council committee.
 - Service Complaint Internal Review: Responsible for reviewing unresolved service complaints, in accordance with the Service Complaints Policy.
- (2) **It will achieve this by:**
- (a) Developing policies and strategies;
 - (b) Establishing ways to measure progress;
 - (c) Receiving progress reports;
 - (d) Considering officer advice;
 - (e) Debating topical issues;
 - (f) Providing advice on effective ways to engage and report progress to the Community; and
 - (g) Making recommendations to Council.
- (3) **Membership:** Open to all elected members
- (4) **Meeting Schedule:** Monthly
- (5) **Meeting Location:** Council Chambers
- (6) **Directorates:** Corporate Services, Community Services, Commercial Services
- (7) **Executive Officer(s):** Executive Director Corporate Services, Executive Director Commercial Services, Executive Manager Community Services
- (8) **Delegated Authority:** None

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- 1. DECLARATION OF OPENING** The Chair declared the meeting open at 6.00pm
- 2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

- 3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

Mayor D Wellington (Deputy Chair)

Councillors:

Member	P Terry (Chair)
Member	G Stocks
Member	J Shanhun
Member	S Smith
Member	A Goode JP
Member	A Moir
Member	B Hollingworth
Member	R Sutton
Member	R Hammond
Member	N Mulcahy

Staff:

A/Executive Manager Community Services	S Stevens
Executive Director Corporate Services	M Cole
Executive Director Works & Services	M Thomson (A/CEO)
Manager Finance	D Olde
Facilitator Strategy & Improvement	S Grimmer
Manager Governance and Risk	S Jamieson

Meeting Secretary C Crane

Apologies:

Member	C Dowling
Member	J Price
Chief Executive Officer	A Sharpe
A/Executive Director Commercial Services	A Cousins

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil.		

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE: Nil.

6. PUBLIC QUESTION TIME: N/A

7. PETITIONS AND DEPUTATIONS: Nil

8. CONFIRMATION OF MINUTES

MOTION

MOVED: CR SMITH

SECONDED: CR HOLLINGWORTH

THAT the minutes of the Commercial, Community and Corporate Services Committee held on 13 June 2017, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 11-0

9. PRESENTATIONS – Nil.

10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS – Nil.

CCCS036: FINANCIAL ACTIVITY STATEMENT – MAY 2017

Proponent : City of Albany
Report Prepared by : Manager Finance (D Olde)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS036: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR HAMMOND

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

CARRIED 11- 0

CCCS036: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

BACKGROUND

1. The Statement of Financial Activity for the period ending 31 May 2017 has been prepared and is attached.
2. In addition to the statutory requirement to provide Council with a Statement of Financial Activity, the City provides Council with a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the Investment of Surplus Funds Policy.

DISCUSSION

3. In accordance with section 34(1) of the *Local Government (Financial Management) Regulations 1996*, the City of Albany is required to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure of the local authority.
4. The requirement for local governments to produce a Statement of Financial Activity was gazetted in March 2005 to provide elected members with a greater insight in relation to the ongoing financial performance of the local government.
5. Additionally, each year a local government is to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances. Variations in excess of \$50,000 are reported to Council.
6. These financial statements are still subject to further yearend adjustments and have not been audited by the appointed auditor.

“Please note that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The ‘errors’ may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect.”

STATUTORY IMPLICATIONS

7. Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:
- I. A local government is to prepare each month a statement of financial activity reporting on the source and application of funds, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –
 - a. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - b. budget estimates to the end of the month to which the statement relates;
 - c. actual amounts of expenditure, revenue and income to the end of the month to which the statement relate
 - d. material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - e. the net current assets at the end of the month to which the statement relates.
 - II. Each statement of financial activity is to be accompanied by documents containing –
 - a. an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - b. an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - c. such other supporting information as is considered relevant by the local government.
 - III. The information in a statement of financial activity may be shown –
 - a. according to nature and type classification;
 - b. by program; or
 - c. by business unit.
 - IV. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –
 - a. presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b. recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2016/17 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 31 May 2017 has been incurred in accordance with the 2016/17 proposed budget parameters.
11. Details of any budget variation in excess of \$50,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

File Number (Name of Ward)	FM.FIR.2 - All Wards
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CCCS037 LIST OF ACCOUNTS FOR PAYMENT – JUNE 2017

Proponent : City of Albany
Attachments : List of Accounts for Payment
Report Prepared by : Senior Accounting Officer (P Martin)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS037: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR SUTTON

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

CARRIED 11 - 0

CCCS037: RESPONSIBLE OFFICER RECOMMENDATION

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

BACKGROUND

1. Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

DISCUSSION

2. The table below summarises the payments drawn from the municipal fund for the period ending 15 June 2017. Please refer to the Attachment to this report.

Municipal Fund	
Trust	\$ 16,379.00
Credit Cards	\$ 30,991.27
Payroll	\$ 1,217,366.22
Cheques	\$ 61,364.68
Electronic Funds Transfer	\$ 6,631,237.05
TOTAL	<u>\$ 7,957,338.22</u>

3. As at 15 June 2017, the total outstanding creditors, stands at \$1,055,813.90 and made up as follows:-

Current	\$ 351,873.82
30 Days	\$ 705,334.14
60 Days	-\$ 1259.88
90 Days	- \$134.18
TOTAL	<u>\$ 1,055,813.90</u>

Cancelled cheques – Nil.

STATUTORY IMPLICATIONS

4. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996*, provides that payment may only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
5. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
6. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

POLICY IMPLICATIONS

7. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

FINANCIAL IMPLICATIONS

8. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

SUMMARY CONCLUSION

9. That list of accounts have been authorised for payment under delegated authority.
10. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

File Number (Name of Ward)	:	FM.FIR.2 - All Wards
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CCCS038: DELEGATED AUTHORITY REPORTS

Proponent : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared by : Personal Assistant to the ED Corporate Services (H Bell)
Responsible Officer : Chief Executive Officer (A Sharpe)

Responsible Officer's Signature:



RECOMMENDATION

CCCS038: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MOIR

THAT the Delegated Authority Reports 16 May 2017 to 15 June 2017 be RECEIVED.

CARRIED 11 - 0

CCCS038: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Delegated Authority Reports 16 May 2017 to 15 June 2017 be RECEIVED.

CCCS039: QUARTERLY REPORT – TENDERS AWARDED – APRIL TO JUNE 2017

Proponent : City of Albany
Attachments : Quarterly Report – Tenders Awarded – April to June 2017
Report Prepared by : Procurement Officer (H Hutchinson)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS039: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SMITH
SECONDED: MAYOR WELLINGTON

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CARRIED 11 - 0

CCCS039: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CCCS040: CHANGE OF BRIG AMITY MANAGEMENT ARRANGEMENTS

Land Description : Lot B41 Reserve 4156 Residency Road, Albany
Proponent : WA Museum & City of Albany
Owner : State of WA
Report Prepared By : Senior Lands Officer (N Crook)
Responsible Officers: : Executive Director Corporate Services (M Cole)

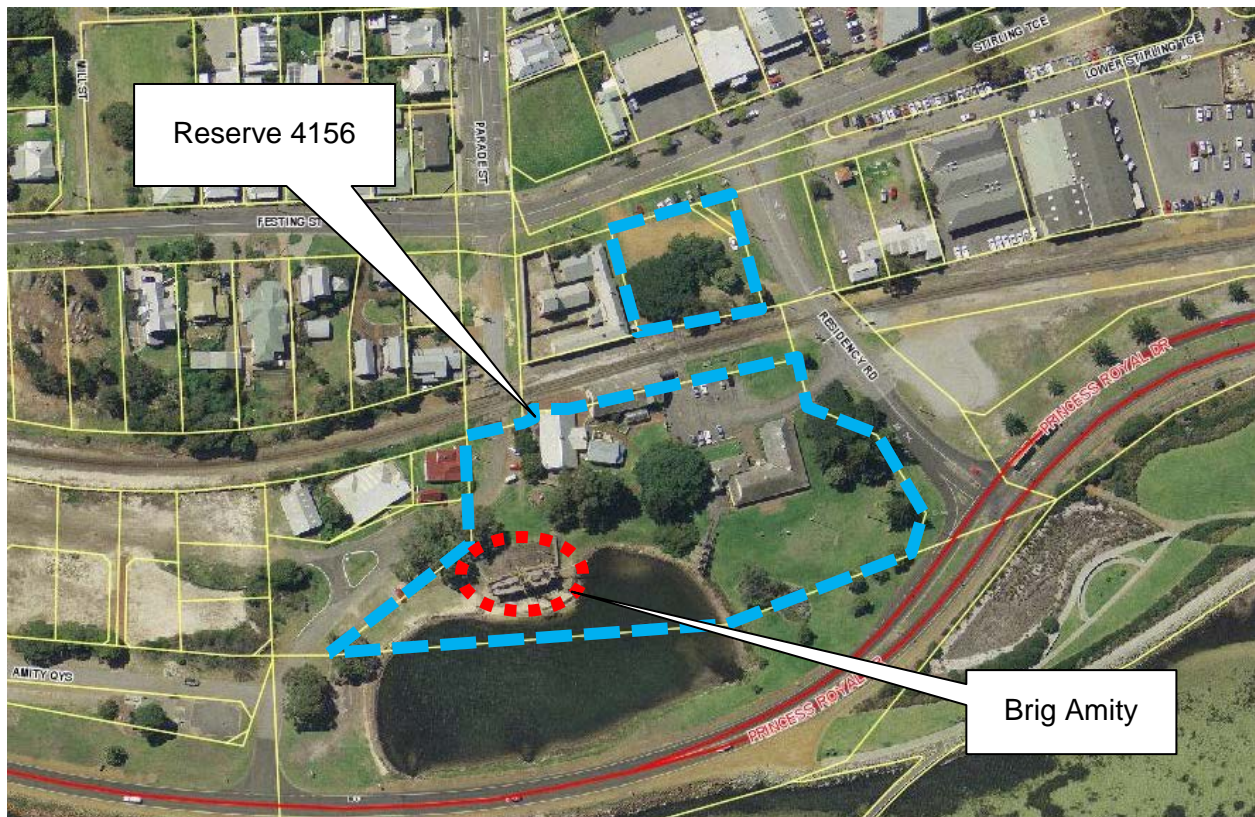
Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:** 2 Clean, Green & Sustainable
 - b. **Strategic Objective:** 2.2 To maintain and renew City assets in a sustainable manner.
 - c. **Strategy:** 2.2.2 Deliver effective asset maintenance programs.

Maps and Diagrams:



In Brief:

- The Brig Amity replica was originally constructed in 1975 recognising the 150th anniversary of the arrival of the original vessel in 1826, which is considered to be start of Albany's settlement.

- The City has had past agreements with both the Albany Historical Society and the WA Museum for the management of this asset.
- In October 2014, Council supported the transfer of the management for the portion of Reserve 4156 south of the rail line such that it is under the direct management of the WA Museum. As such, the Brig Amity is now situated on land under the control of the WA Museum.
- The City has successfully negotiated a future management arrangement for the Brig Amity with the WA Museum, where this agency will assume the full responsibility for the Brig on the basis that the City makes a financial contribution to the significant maintenance works required over the next 3 years to extend the life of the asset.
- It is recommended that Council support the in-principle agreement reached with the WA Museum on the basis that after two years, the City will have no further financial obligation for this asset.

RECOMMENDATION

CCCS040: COMMITTEE RECOMMENDATION

MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR MOIR

THAT Council:

1. **SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:**
 - a. **The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoings, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;**
 - b. **An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;**
 - c. **The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the City of Albany;**
 - d. **All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.**
2. **NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.**

CARRIED 11 - 0

CCCS040: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

3. SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoing, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;
 - b. An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;
 - c. The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the Albany City Council;
 - d. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.
4. NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.

BACKGROUND

2. The replica of the Brig Amity was originally constructed at the Residency Museum site in 1975, recognising the 150th anniversary of the arrival of the original vessel on Christmas Day, 1826.
3. The Brig Amity was managed for a number of years by the Albany Historical Society under agreement with the City, however on 1 July 2014, the City entered into a Service Agreement with the WA Museum for the ongoing management of the Brig. Under this agreement, the City makes a monthly payment to WA Museum, maintains public liability insurance, pays tour guide fees and undertakes maintenance works. In exchange, WA Museum manages the day to day operations of the Brig, maintains insurance for staff and volunteers and forwards all visitation fees to the City. This is the current arrangement on which the Brig is managed.
4. Council, at its meeting held on 28 October 2014, considered a change to Reserve 4156 previously under management order to the City, with the Albany Residency Museum leased to WA Museum. At the request of WA Museum, Council conditionally supported the revocation of the management order for the portion of Reserve 4156 south of the rail line such that the land could be vested directly in WA Museum.
5. Since this Council resolution, the management order for Reserve 4156 has been placed jointly in the City of Albany and the WA Museum. There are conditions on the management order concerning the future easements over City infrastructure, future road widening requirements and the responsibility for the two lots within the reserve. WA Museum is responsible for Lot B41 south of the rail line, while the City is responsible for Lot 875 to the north. The leases for the Museum and Welcome Wall have come to an end, effective 8 February 2017.
6. The joint management order is an interim arrangement pending the parliamentary procedures for changes to Class A reserves being observed. This process is administered by the Department of Lands and may take some time to complete. At the end of the process, Lots B41 and 875 will be two separate reserves and the City will have easement rights over the infrastructure contained in Lot B41 which will be under the management of WA Museum.

DISCUSSION

7. In view of the change of the land management arrangements, the City commenced discussions with the WA Museum on the basis that the WA Museum is now the manager of the land on which the Brig Amity sits. On this basis, the City explored options for the WA Museum to assume the full control and responsibility of the Brig Amity.
8. WA Museum did express some concerns for assuming the full maintenance responsibility for the Brig, particularly given the significant concerns raised within the Condition Report completed in March 2017.
9. The WA Museum commissioned a condition report from a shipbuilding expert. The report concludes that the ship is in poor condition and a number of structural problems were identified, largely relating to leaking and rotting features. In summary, this report recommends extensive maintenance works estimated at between \$150,000 and \$200,000 over a 3 year period. This estimate does not include any reactive maintenance tasks.
10. There were certain features which were not able to be inspected in the initial review and subsequently, WA Museum commissioned Darren Russell of Emu Point Slipway Services to provide further advice. It is understood that Mr Russell identified some substantial issues with the masts and rigging that require rectification, which would necessitate additional expenditure.
11. In all discussions concerning the current condition of the Brig Amity, it had been verbally noted that the Brig was reaching a condition where it would soon become necessary to close the facility for occupation health and safety reasons and either both parties needed to perform remediation works to extend the life of the facility or consider its decommissioning in the short term.
12. Allocations for renewal maintenance works for the Brig Amity have been included in the City's 10 Year Forward Capital Works Program, with an amount of \$120,000 allocated in 2017/18 and a further \$50,000 in 2018/19.
13. In addition to the budget allocations, the City also holds \$31,302 in trust for the Brig Amity. This trust was originally set up in 1998/99 with \$20,000 remaining from a funding arrangement. In a subsequent year, a further \$10,000 was added to the trust. This money has been held for future renewal works on the Brig Amity.
14. In view of the significant maintenance works identified to extend the life of the Brig, the concerns regarding the current condition and the concerns raised by the WA Museum assuming the control of a facility in poor condition, in April 2017 the City proposed the following arrangement:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 July 2017 (this date has been subsequently revised to 1 August 2017 to allow for Council's consideration);
 - b. The City transferring the monies held in trust (\$31,302) for further detailed reports / expert advice or immediate remediation works;
 - c. The City making a financial contribution of \$120,000 in the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the Albany City Council;
 - d. The City making a financial contribution of \$50,000 in the 2018/19 financial year;
 - e. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity. The responsibility for and project management of these works would be the responsibility of the WA Museum;
 - f. These payments would represent the final financial contribution to the WA Museum for the Brig Amity, including the future decommissioning of the asset; and

- g. The City would maintain insurance and security contracts until the time of transfer, following which it would become the responsibility of the WA Museum.
15. In June 2017, the WA Museum provided a response to the City's proposal generally agreeing to assume responsibility for the Brig Amity, including all outgoings, insurance and security contracts and taking all visitation income. However, based on the further advice received from Darren Russell, a further \$30,000 in the 2018/19 financial year was requested to assist with the refurbishment of the masts and rigging. The WA Museum will hold all funds in a restricted account to ensure that it is applied only for the purpose for which it is allocated.
16. Considering that the City will discharge the long term liability of this asset and recognising the extent of works required to extend its life, no concerns have been raised by this additional expenditure requested by the WA Museum.
17. It is proposed to pay both instalments for the 2017/18 and 2018/19 financial years in one payment following the adoption of the 2017/18 Annual Budget. A provision has been listed for consideration in the 2017/18 draft Annual Budget.

Future of the Brig Amity

18. The Brig Amity replica was originally constructed in 1975 with an expected working life of approximately 30 years. As such, it was constructed on the basis that it was not a permanent feature and would need to be decommissioned at some future stage. In the meantime, the Brig Amity has become an iconic feature in Albany and is a significant part of Albany's branding.
19. 2026 marks the bicentenary of the arrival of the original Brig Amity vessel on Christmas Day 1826, which is considered the beginning of the establishment of Albany as the first European settlement in Western Australia. Significant events are planned for the bicentenary and the Brig Amity is considered an important element of these events.
20. Discussions with WA Museum on the management of the facility has noted the importance of extending the life of the Brig to consider the 2026 bicentenary, following which further consideration must be given to its lifetime. The City has agreed to work with WA Museum on a public education and engagement program on the future of the Brig Amity replica.
21. In more recent conversations, the WA Museum have verbally advised that they were hopeful that the short term maintenance works planned over the next three years could substantially increase the life of the Brig Amity. This will become clearer as the works progress. Further, the maintenance works are expected to commence as early as August 2017 and the Brig Amity may need to be closed for a short period in order for these works to be completed.

GOVERNMENT & PUBLIC CONSULTATION

22. No public consultation has occurred on this matter, as the service agreement was a matter between the City and WA Museum only.
23. Notwithstanding, the City intends on working closely with the WA Museum on events surrounding the Bicentenary and community engagement on the future of the Brig Amity replica.

STATUTORY IMPLICATIONS

24. Legally, the land on which the Brig Amity sits is now under the care, control and management of WA Museum. There are no further statutory requirements to enact the transfer of this asset.

POLICY IMPLICATIONS

25. There are no policy implications relevant to this item.

RISK IDENTIFICATION & MITIGATION

26. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. Public perception that the City is discharging its responsibilities for an iconic feature in Albany.	Possible	Minor	Medium	City to work with WA Museum to ensure that the public understands both parties are working together to extend the life of the feature.
Reputation. Negative public reaction to the possible future decommissioning of the Brig Amity.	Possible	Moderate	Medium	City to work with WA Museum on a public education program to ensure the community is fully engaged in future decisions concerning the Brig Amity.
People Health and Safety. Significant public safety issues if remediation works on the Brig Amity are not supported, with the possibility of having to close the facility.	Unlikely	Moderate	Medium	Council supports the proposed expenditure to assist the WA Museum completing a 3 year renewal program to extend the life of the Brig Amity.

FINANCIAL IMPLICATIONS

27. If Council supports the transfer of the management responsibility for the Brig Amity to the WA Museum, it would require the transfer of trust funds and the budget allocations included in the 2017/18 and 2018/19 financial years, with an additional \$30,000 included in the 2018/19 expenditure.
28. This would constitute a total spend of \$231,302 over two years, following which there would be no further expenditure on behalf of the City for the Brig Amity asset.
29. Rather than pay these amounts over two financial years, the expenditure proposed for 2018/19 has been brought forward and is listed for consideration in the 2017/18 draft Annual Budget.
30. It is noted that the transfer of management will represent lost income for the City of approximately \$50,000 per year from visitation fees.

LEGAL IMPLICATIONS

31. There are no legal implications relevant to this item.

ENVIRONMENTAL CONSIDERATIONS

32. There are no direct environmental considerations related to this item.

ALTERNATE OPTIONS

33. Council may:
- Support the proposed transfer of the management responsibility of the Brig Amity based on the in-principle agreement reached with the WA Museum; or
 - Decide against the proposal and continue maintaining the asset under a service agreement with the WA Museum, where the WA Museum is the key land manager. This will require further negotiations with the WA Museum.

CONCLUSION

34. The investigations on the current condition of the Brig Amity have identified significant maintenance issues that require immediate rectification if the service life of this asset is to be extended.
35. In view of the upcoming 2026 Bicentenary and the strong sentiment applied to the Brig Amity in the Albany community, it is considered worthwhile to undertake the maintenance works required to keep the Brig Amity functioning and operational.
36. The WA Museum is now the land manager of Reserve 4156 on which the Brig Amity sits and this agency has agreed to assume the full management of this asset, provided that the City can make financial contributions to the short term maintenance works identified.
37. It is recommended that the City supports the proposed transfer of the management responsibility to the WA Museum and continue to work with this agency on upcoming bicentenary events and a community engagement program on the future of the Brig Amity replica.

Consulted References	:	<i>Long Term Financial Plan 10 Year Forward Capital Works Program</i>
File Number (Name of Ward)	:	PRO005
Previous Reference	:	OCM 28/10/2014 CSF124

CCCS041: LOWER GREAT SOUTHERN ECONOMIC ALLIANCE - UPDATE

Proponent / Owner : Lower Great Southern Alliance
Attachment
Report Prepared By : Lower Great Southern Alliance – Executive Support Officer
(S Shaw)
Responsible Officers: : Chief Executive Officer (A Sharpe)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

- a. **Key Theme:** 1. Smart, Prosperous and Growing.
- b. **Strategic Objectives:**
 - 1.1 To foster education, training and employment opportunities that support economic development.
 - 1.2. To strengthen our region's economic base.
 - 1.3. To develop and promote Albany as a sought after and visitor destination.
- c. **Strategy:**
 - 1.1.1 Advocate for and support initiatives that lead to education sector and employment growth.
 - 1.2.2 Strengthen our economy by supporting business innovation and diversity.
 - 1.3.2 Promote the Albany region as a sought after and iconic tourism destination.

In Brief:

To provide a monthly update of the Alliance business for all LGSEA member councils.

CCCS034: COMMITTEE RESOLUTION

**MOVED: COUNCILLOR HOLLINGWORTH
SECONDED: MAYOR WELLINGTON**

THAT the Committee NOTE this update for the Lower Great Southern Economic Alliance.

CARRIED 11 - 0

CCCS034: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Committee NOTE this update for the Lower Great Southern Economic Alliance.

BACKGROUND

2. The Lower Great Southern Economic Alliance of the City of Albany, and Shires of Denmark and Plantagenet developed under a Memorandum of Understanding in July 2015.
3. The key pillars of the LGSEA include: Advocacy; Economic Development and Tourism and Efficiency and Consistency.
4. The new structure with the increase of representation for each partner council from 1 to 3 members has agreed to meet monthly.

DISCUSSION

New Structure and Governance

- Legal advice is currently being obtained pertaining to the incorporation of the Alliance. This is in relation to the number of members required for an incorporated body and the definition of members and the fiduciary responsibility to this organisation in relation to the organisation they are representing. This matter will be the subject of a further report to the Alliance.

Advocacy

- Local Government leaders (Albany, Denmark, Plantagenet and Jerramungup) met with Minister Alannah MacTiernan and the Hon Peter Watson on Friday 11th June. A commitment of the new Government is to deliver on all Election promises and a strong theme of limited funding for any new projects was outlined to the group.
- Mayor (CoA) and CEO (CoA) met with Minister for Tourism, Paul Papalia to seek access to the funds committed by the Government to Tourism for the Amazing South Coast during the election campaign, prior to the formal release of the State budget in September. A formal application has been submitted and we are confident of receiving the committed funding.
- Mayor (CoA) and CEO (CoA) met with Chief of Staff of the Federal Minister for Transport to discuss progress on the Albany Ring Road and its importance to the region's economic development. A formal submission requesting the State Government advocate on behalf of the region to the Infrastructure Australia Fund for the commitment of the necessary federal support required for the project will be progressed.

Economic Development

- **Tourism Development Strategy and Destination Marketing Strategy**
 - Second meeting of the Amazing South Coast Tourism Advisory Group (TAG) will be held on Friday 30 June
 - Churchill Consulting will present further information on the development of an LTO.
 - A funding application has been made to Tourism WA, if successful a review of visitor servicing and operation of visitor centres across the sub region will be undertaken.
 - The Amazing South Coast Marketing strategy is progressing, with Marketforce finalising the consumer advertising plan for 2017/18. A travel trade and general marketing plan will also be delivered in 2017/18.
 - Manager Tourism Development Services (CoA) has tendered their resignation as of the 15th August. We extend our thanks.
 - Options for the ongoing management of the tourism project and TAG are currently being considered and options will be presented at the next LGSEA meeting.
- **Growth Plan (Regional Centres Development Plan, RCDP)**
 - Feedback from Minister MacTiernan has indicated that the Government is reviewing all projects under the Royalties for Regions Funding.
 - Indications are that the funds for the RCDP if released will be significantly less than the Stage 1 centres received and will be for 'Catalyst Projects' as opposed to planning or scoping to identify the key projects that will bring significant jobs and economic benefits.
 - The changes to the RCDP funding have resulted in a reduction in funds expected for the Alliance and the position of Executive Support Officer will be reviewed and arrangements made for it to be filled from internal resources. As a result the Executive Support Officer will finish working for the LGSEA with contract finishing on the 15th of August 2017.
 - A meeting with key Forestry Industry representatives took place in Albany on the 14th June and highlighted the significant value this industry provides to the region. Forestry products are the second largest export commodity in the Great Southern.

Approx. 100,000ha; >\$800M of investment in infrastructure; \$150M spend each year locally providing 585 direct jobs and approx. 936 indirectly with multiplier of 1.6 . A significant industry for our sub-region. Although the industry is undertaking a rationalisation of plantings currently, it is estimated that the quantity of product produced from the smaller land area will in fact exceed the quantity currently produced from the larger land area planted. This will be achieved through increased tonnes per hectare.

Efficiency and Consistency

- The business case for the delivery of Environmental Health Services across the Alliance partners is being reviewed by the CEO's for potential implementation. This business unit model will be trialled to test possible expansion for the delivery of a wider range of services if it is successful.
- A presentation by Talis Consultants on waste management options for the three LGA's was provided to the Alliance meeting on 14th June in Mount Barker. The meeting acknowledged that there are further considerations and work to be undertaken before any decisions can be made. Financial modelling indicates relatively clearly that there is benefit in a regional landfill and recycling model with a site being located close to Albany. A site in Albany is currently being investigated and further information concerning this site will be provided in due course.

GOVERNMENT & PUBLIC CONSULTATION

5. N/A.

STATUTORY IMPLICATIONS

6. N/A.

POLICY IMPLICATIONS

7. There are no policy implications at this time.

RISK IDENTIFICATION & MITIGATION

8. N/A.

FINANCIAL IMPLICATIONS

9. Nil.

LEGAL IMPLICATIONS

10. Nil.

ENVIRONMENTAL CONSIDERATIONS

11. Nil.

CONCLUSION

12. That the Committee note this update.

Consulted References	:	Nil
File Number (Name of Ward)	:	All Wards
Previous Reference	:	Nil

11. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN** – Nil.
12. **MEETING CLOSED TO THE PUBLIC** – N/A
13. **CLOSURE** The Chair declared the meeting closed at 6.41pm.