



ATTACHMENTS

Community and Corporate Services Committee

Tuesday 13 July 2021

6.00pm

Council Chambers

COMMUNITY & CORPORATE SERVICES COMMITTEE
ATTACHMENTS – 13/07/2021

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CITY OF ALBANY

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MAY 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**CITY OF ALBANY
COMPILATION REPORT
FOR THE PERIOD ENDED 31 MAY 2021**

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

Overview

No matters of significance are noted.

Statement of Financial Activity by reporting nature or type

Shows a Closing Funding Position for the period ended 31 May 2021 of \$13,642,637.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: P. Martin
Financial Accountant

Reviewed by: S. Van Nierop
Manager Finance

Date prepared: 18-Jun-2021

**CITY OF ALBANY
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 MAY 2021**

Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Operating Revenues							
Rate Revenue	38,713,076	38,845,107	38,835,107	38,810,603	(24,504)	(0%)	
Grants & Subsidies	3,841,554	4,445,125	3,355,504	3,269,730	(85,774)	(3%)	
Contributions, Donations & Reimbursements	759,356	1,201,902	935,913	938,009	2,096	0%	
Profit on Asset Disposal	1,000	1,000	750	111,259	110,509	14735%	▲
Fees and Charges	14,616,563	17,195,098	15,960,815	17,762,469	1,801,654	11%	▲
Interest Earnings	533,114	445,748	421,551	375,117	(46,434)	(11%)	
Other Revenue	183,306	183,306	167,959	170,088	2,129	1%	
	58,647,969	62,317,286	59,677,599	61,437,275			
Operating Expenses							
Employee Costs	(25,490,427)	(25,629,236)	(22,709,615)	(21,733,344)	976,271	4%	▼
Materials and Contracts	(20,949,996)	(20,840,427)	(18,168,399)	(13,503,595)	4,664,804	26%	▼
Utilities Charges	(1,786,962)	(1,786,962)	(1,504,803)	(1,563,693)	(58,890)	(4%)	
Depreciation (Non-Current Assets)	(16,848,328)	(17,629,569)	(16,144,938)	(15,905,524)	239,414	1%	▼
Interest Expenses	(640,704)	(640,704)	(274,071)	(343,626)	(69,555)	(25%)	
Insurance Expenses	(738,880)	(738,880)	(738,880)	(699,770)	39,110	5%	
Loss on Asset Disposal	(454,292)	(454,292)	(246,231)	(85,256)	160,975	65%	▼
Other Expenditure	(2,721,166)	(3,045,516)	(2,476,010)	(2,084,517)	391,493	16%	▼
Less: Allocated to Infrastructure	916,295	916,295	838,938	1,281,763	442,825	(53%)	▼
	(68,714,460)	(69,849,291)	(61,424,009)	(54,637,564)			
Contributions for the Development of Assets							
Grants & Subsidies	16,818,720	22,227,445	8,305,534	2,558,785	(5,746,749)	(69%)	▼
Contributions, Donations & Reimbursements	457,266	4,326,219	227,025	236,846	9,821	(4%)	
	17,275,986	26,553,664	8,532,559	2,795,631			
Net Operating Result	7,209,495	19,021,659	6,786,149	9,595,342			
Funding Balance Adjustment							
Add Back: Depreciation	16,848,328	17,629,569	16,144,938	15,905,524	(239,414)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	453,292	453,292	245,481	(26,003)	(271,484)	(111%)	▼
Adjust (Profit)/Loss on Value of Investments	-	-	-	(12,150)	(12,150)	-	
Carrying Value Investment Land Sold	-	82,000	82,000	158,000	76,000	93%	
Movement From Non-Current to Current	-	-	-	113,525	113,525	100%	▲
Funds Demanded From Operations	24,511,115	37,186,520	23,258,568	25,734,239			
Capital Revenues							
Proceeds from Disposal of Assets	675,500	675,500	526,625	703,830	177,205	34%	▲
	675,500	675,500	526,625	703,830			
Acquisition of Fixed Assets							
Land and Buildings	5 (7,118,042)	(8,742,640)	(5,199,041)	(2,579,700)	2,619,341	50%	▼
Furniture, Plant and Equipment	5 (3,604,178)	(4,566,377)	(2,420,422)	(1,709,264)	711,158	29%	▼
Infrastructure Assets - Roads	5 (7,050,384)	(7,696,207)	(7,329,504)	(4,311,690)	3,017,814	41%	▼
Infrastructure Assets - Coastal Enhancement	5 (5,654,670)	(6,785,984)	(6,435,984)	(2,121,564)	4,314,420	67%	▼
Infrastructure Assets - Other	5 (13,865,612)	(16,799,047)	(14,760,001)	(4,540,801)	10,219,200	69%	▼
	(37,292,886)	(44,590,255)	(36,144,952)	(15,263,019)			
Financing/Borrowing							
Repayment of Borrowing	(2,522,892)	(2,522,892)	(1,454,379)	(1,444,088)	10,291	1%	
Proceeds from Borrowing	2,000,000	-	-	-	-		
Principal Portion of Lease Liabilities	(170,922)	(170,922)	(156,621)	(156,679)	(58)	(0%)	
Self-Supporting Loan Principal	13,307	13,307	13,307	13,307	0	(0%)	
	(680,507)	(2,680,507)	(1,597,693)	(1,587,459)			
Demand for Resources	(12,786,778)	(9,408,742)	(13,957,452)	9,587,590			
Restricted Funding Movements							
Opening Position	4,057,162	4,055,047	4,055,047	4,055,047	0%	0%	
Restricted Cash Utilised - Loan	102,070	-	-	-	0%		
Transfer to Reserves	(13,834,304)	(14,845,792)	-	-	0%	100%	
Transfer from Reserves	22,461,850	20,199,487	-	-	0%	100%	
	12,786,778	9,408,742	4,055,047	4,055,047			
Closing Funding Surplus/(Deficit)	-	(0.000)	(9,902,405)	13,642,637			

REPORT ITEM CCS359 REFERS TO

CITY OF ALBANY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2021

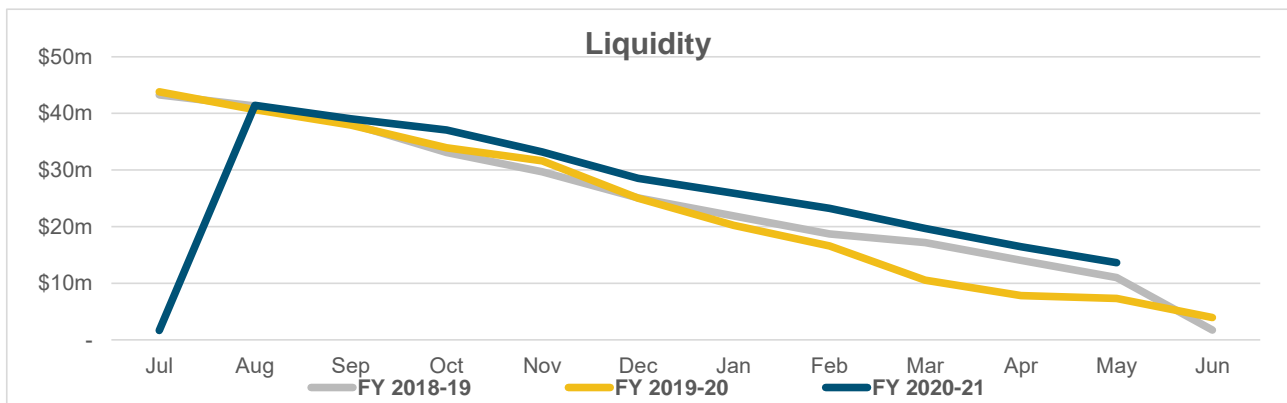
NOTE 1 EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Rate Revenue	(24,504)	0%			No material variance.
Grants & Subsidies	(85,774)	-3%			No material variance.
Contributions, Donations & Reimbursements	2,096	0%			No material variance.
Profit on Asset Disposal	110,509	14735%	▲	Permanent	Variance is in favour of the City and is primarily resultant from a buoyant second-hand market for asset disposals made through the City's plant replacement programs reported under Note 5.
Fees and Charges	1,801,654	11%	▲	Permanent	Performance ahead of YTD budget across most areas of the City. Significant positive variances include ALAC (\$358k), Planning/Building (\$269k), NAC (\$250k), Airport (\$235k), Refuse (\$220k) and Sale of Scrap Metal (\$78k).
Interest Earnings	(46,434)	-11%			No material variance.
Other Revenue	2,129	1%			No material variance.
Operating Expenses					
Employee Costs	976,271	4%	▼	Timing / Permanent	Underspend Salaries & Wages (\$-480k YTD variance) and Leave accrual provisions (-\$311k YTD variance), primarily due to budgeted positions not yet being filled, and staff utilising leave entitlements. Training & Education spend down (-\$238k YTD variance). Offset by an increase in Workers Compensation Insurance relative to budget (\$62k YTD variance - permanent) and Superannuation (\$75k YTD variance - timing). Labour Hire (reported under Materials & Contracts) YTD spend is \$166k, above YTD budget by \$5k. Labour Hire spend YTD May-2020 totalled \$828k, therefore a \$662k reduction year-on-year. Incorporating Labour Hire charges, and removing workers compensation wages (offset by reimbursement classified as income), employee expenses total \$21.78m against a YTD budget of \$22.84m, a variance of -\$1.07m.
Materials and Contracts	4,664,804	26%	▼	Timing / Permanent	Attributable variances across 291 budgeted accounts (average of \$16.03k variance for each account). Analysis of expenditure shows majority of underspend relates to: <u>Contract Works</u> (\$1.12k) with a primary variance observed in Waste Collection, Food Waste Diversion & Landfill Operations (\$938k). Other attributable variances include Footpath High Pressure Cleaning (\$96k) and Brandenburg Foundation Projects (\$77k). <u>Professional Services</u> (\$1.37m) with notable variances in Recreation Strategic Planning (\$146k), Motorsport Planning (\$125k) and Better Ageing Projects (\$77k). <u>Materials/Consumables</u> (\$1.47m) principal variances relate to City maintenance projects: Trades Rectification (\$513k), Roads (\$342k) and Reserves Maintenance (\$218k). Partially offset by an overspend reported in Contract Works by Trades Rectification (\$331k) and Roads Maintenance (\$162k). <u>Fuel and Oil</u> (\$187k), with the variance primarily attributable to lower plant utilisation in City operations. Lower plant utilisation is related to other reportable variances noted for City maintenance and capital projects.
Utilities Charges	(58,890)	(4%)			No material variance.
Depreciation (Non-Current Assets)	239,414	1%	▼	Permanent	Depreciation less than YTD budget primarily for furniture and equipment, can be attributed to timing of additions and disposals, as well as some assets reaching their residual value and no longer depreciated.
Interest Expenses	(69,555)	(25%)			No material variance.
Insurance Expenses	39,110	5%			No material variance.
Loss on Asset Disposal	160,975	65%	▼	Permanent	Variance is in favour of the City and is primarily resultant from a buoyant second-hand market for assets being disposed of through plant replacement programs reported under Note 5.
Other Expenditure	391,493	16%	▼	Timing	Primarily the variance can be attributed to Seed Funding for Sporting Clubs (\$84k), Donation and Sponsorship activities for COVID-19 Community Recovery Programs (\$89k) and Community Events Assistance (\$50k).
Less: Allocated to Infrastructure	442,825	(53%)	▼	Timing / Permanent	Observed variance is directly attributable to the current underspend exhibited in the city's maintenance projects.
Contributions for the Development of Assets					
Grants & Subsidies	(5,746,749)	(69%)	▼	Timing	Variance is attributable to the timing of cash from grants being received and the recognition of associated income. Income recognition is tied to the completion of project milestones, and thus the variance is directly associated to capital expenditure. As grant funded projects near completion, income will be recognised. Grant contributions received in advance are reported as a Contract Liability, observed in Note 2.
Contributions, Donations & Reimbursements	9,821	(4%)			No material variance.
Funding Balance Adjustment					
Add Back: Depreciation	(239,414)	(1%)	▼	Permanent	Depreciation less than YTD budget primarily for furniture and equipment, can be attributed to timing of additions and disposals, as well as some assets reaching their residual value and no longer depreciated.
Adjust (Profit)/Loss on Asset Disposal	(271,484)	(111%)	▼	Permanent	Variance is in favour of the City and is primarily resultant from the timing of the City's plant replacement program and budget phasing with regards to land disposal transactions. Additionally a buoyant second-hand market for assets being disposed of through plant replacement programs reported under Note 5, has resulted in gains on asset disposals.
Adjust (Profit)/Loss on Value of Investments	(12,150)	-			No material variance.
Carrying Value Investment Land Sold	76,000	93%			No material variance.
Movement From Non-Current to Current	113,525	100%	▲	Permanent	Payments reported as WIP as at 30 June 2020, to be capitalised in FY20/21 and therefore transferred to be current.
Capital Revenues					
Proceeds from Disposal of Assets	177,205	34%	▲	Permanent	Item is directly related to the City's plant replacement program, reported under Note 5. Variance demonstrates cash received for disposals and is currently in the City's favour, being attributable to the buoyant second-hand market for disposed of assets.
Acquisition of Fixed Assets					
Land and Buildings	2,619,341	50%	▼	Timing / Permanent	Observable variances across 49 capital projects. Includes Waste projects, Security System upgrades of City buildings, Library Fit Out, & general upgrades to City buildings. Waste projects (\$1.307m YTD variance), Animal Impound Improvements (\$132k), Solar Panel Installations (\$136k) & the ALAC Roof Renewal (\$150k) have been identified as carry forward projects for 21/22.
Furniture, Plant and Equipment	711,158	29%	▼	Timing / Permanent	Primarily timing of heavy plant replacements (\$110k YTD variance) and multiple minor projects across various business units. NAC Refresh (\$375k YTD Variance) has been identified as a carry forward project for 21/22.
Infrastructure Assets - Roads	3,017,814	41%	▼	Timing / Permanent	Timing of completion & invoicing for numerous road projects. Drummond St, Palmdale Rd & Mindjup Rd (\$1.416m YTD variance) have been identified as carry forward projects for 21/22. Sanford Rd & Frenchman Bay Rd (\$653k YTD variance) has been identified as a partial carry forward projects.
Infrastructure Assets - Coastal Enhancement	4,314,420	67%	▼	Timing / Permanent	Middleton Beach Public Realm Enhancements. Variance is attributable to budget phasing. Tender awarded in February for principal landscaping/development activities. Project has been identified as a partial carry forward for 21/22.
Infrastructure Assets - Other	10,219,200	69%	▼	Timing / Permanent	Primarily Centennial Park Sporting Precinct projects (\$531k YTD Variance), various Drainage projects (\$240k YTD variance), Footpath projects (\$755k YTD variance), Reserves projects (\$1.63m YTD variance), and Other Infrastructure projects (\$2.11m YTD variance). Airport runway resurfacing (\$4.98m YTD variance), Sanford Road Drainage (\$254k), Kerbing Renewals (\$132k) & Artificial Fishing Reef (\$400k) have been identified as carry forward projects for 21/22.
Financing/Borrowing					
Financing/Borrowing	10,291	1%			No material variance.
Repayment of Borrowing	-	-			No material variance.
Proceeds from Borrowing	(58)	(0%)			No material variance.
Principal Portion of Lease Liabilities	0	(0%)			No material variance.
Restricted Funding Movements					
Restricted Funding Movements	-	-			No material variance.
Opening Position	-	-			No material variance.
Restricted Cash Utilised - Loan	-	100%			No material variance.
Transfer to Reserves	-	100%			No material variance.

REPORT ITEM CCS359 REFERS TO
CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 2
NET CURRENT FUNDING POSITION

	Ref Note	FOR THE PERIOD ENDED 31 MAY 2021	FOR THE PERIOD ENDED 30 APRIL 2021	FOR THE PERIOD ENDED 31 MAY 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted		25,332,543	27,201,190	14,491,062
Cash Restricted		29,404,665	29,395,850	30,392,710
Receivable - Rates and Rubbish	4	2,272,400	2,711,779	2,179,828
Receivables - Other		1,052,159	1,084,571	1,128,091
Accrued Income		224,784	215,726	90,308
Prepaid Expenses		42,035	42,035	134,746
Investment Land		-	76,000	158,000
Community Group Loan		-	104	-
Stock on Hand		1,241,448	1,256,736	1,522,828
		59,570,033	61,983,991	50,097,574
Less: Current Liabilities				
Payables		(1,998,559)	(1,477,714)	(1,282,800)
Borrowings		(1,078,806)	(1,130,868)	(1,031,187)
Prepaid Rates		(1,156,930)	(1,016,245)	(998,417)
Contract Liabilities		(6,972,669)	(6,776,297)	(4,001,689)
Lease Liabilities		(14,244)	(28,487)	(14,016)
Accrued Expenses		(3,765)	(4,433)	(1,512)
Income in advance		(449,937)	(912,676)	(582,595)
Provisions		(6,007,252)	(5,927,198)	(5,684,875)
Retentions		(110,490)	(100,731)	(130,301)
		(17,792,653)	(17,374,649)	(13,727,392)
Add Back: Borrowings		1,078,806	1,130,868	1,031,187
Add Back: Lease liability payments		14,244	28,487	-
(Less): Cash Backed Reserves		(29,227,794)	(29,227,794)	(29,932,833)
(Less): Loans Receivable (Current)		-	(104)	-
(Less): Investment land		-	(76,000)	(158,000)
		(28,134,744)	(28,144,543)	(29,059,646)
Net Current Funding Position		13,642,637	16,464,799	7,310,535



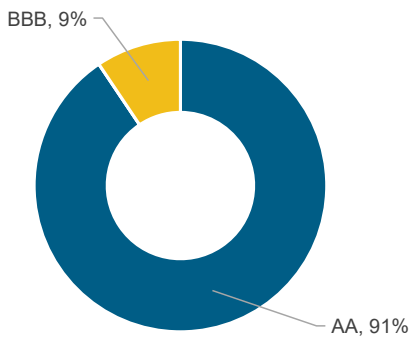
COMMENTS:

**CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 3
CASH INVESTMENTS**

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	NAB	AA	0.30%	22-Mar-21	21-Jun-21	0 to 3 months	1,500,000	1,122
General Municipal	Bendigo	BBB	0.20%	22-Feb-21	22-Jun-21	3 to 6 months	2,000,000	1,315
General Municipal	NAB	AA	0.30%	30-Mar-21	28-Jun-21	0 to 3 months	2,500,000	1,849
General Municipal	NAB	AA	0.30%	07-Apr-21	06-Jul-21	0 to 3 months	3,000,000	2,219
General Municipal	Westpac	AA	0.22%	09-Feb-21	09-Jul-21	3 to 6 months	3,000,000	2,712
General Municipal	CBA	AA	0.21%	04-May-21	02-Aug-21	0 to 3 months	3,000,000	1,553
General Municipal	CBA	AA	0.23%	07-May-21	09-Aug-21	3 to 6 months	1,500,000	888
							16,500,000	11,660
Restricted	NAB	AA	0.45%	14-Dec-20	14-Jun-21	3 to 6 months	3,000,000	6,732
Restricted	CBA	AA	0.21%	07-Apr-21	07-Jul-21	0 to 3 months	2,000,000	1,047
Restricted	Bendigo	BBB	0.20%	15-Mar-21	13-Jul-21	3 to 6 months	2,000,000	1,315
Restricted	Westpac	AA	0.22%	15-Feb-21	15-Jul-21	3 to 6 months	2,000,000	1,808
Restricted	Westpac	AA	0.27%	21-Jan-21	21-Jul-21	3 to 6 months	3,000,000	4,061
Restricted	CBA	AA	0.23%	22-Mar-21	22-Jul-21	3 to 6 months	3,500,000	2,691
Restricted	Westpac	AA	0.35%	29-Jan-21	29-Aug-21	6 to 12 months	4,000,000	8,132
Restricted	NAB	AA	0.30%	31-May-21	30-Aug-21	0 to 3 months	3,000,000	2,244
Restricted	CBA	AA	0.20%	24-May-21	21-Sep-21	3 to 6 months	3,500,000	2,301
							26,000,000	30,331
Weighted Average Interest Rate: 0.27%							Total: 42,500,000	41,990

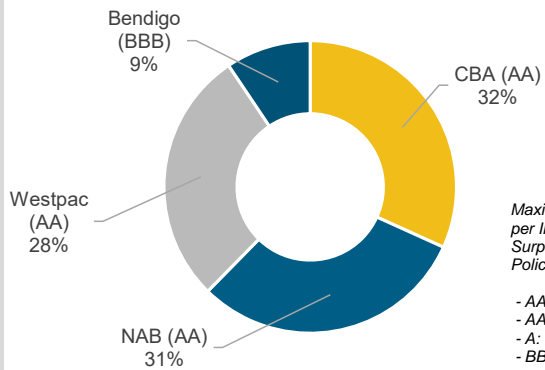
Portfolio Credit Framework



Maximums as per Investment of Surplus Funds Policy:

- AAA: 100%,
- AA: 100%,
- A: 60%;
- BBB: 40%

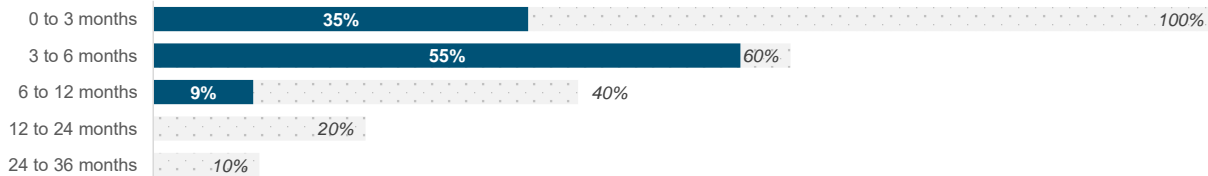
Counterparty Credit Limits



Maximums as per Investment of Surplus Funds Policy:

- AAA: 45%,
- AA: 35%,
- A: 20%;
- BBB: 10%

Term to Maturity Framework

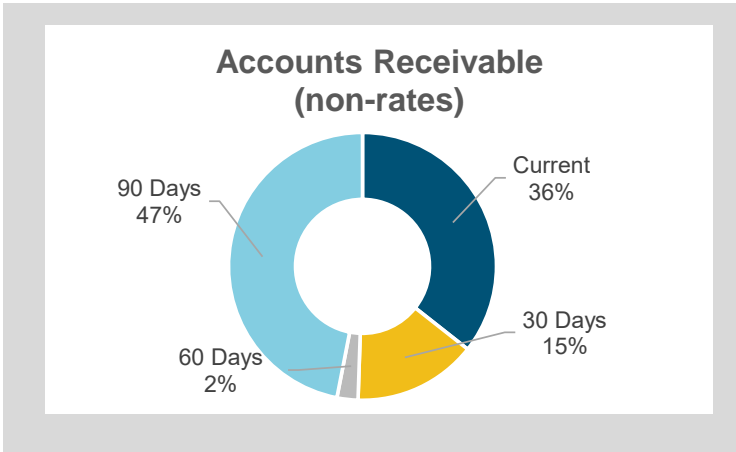
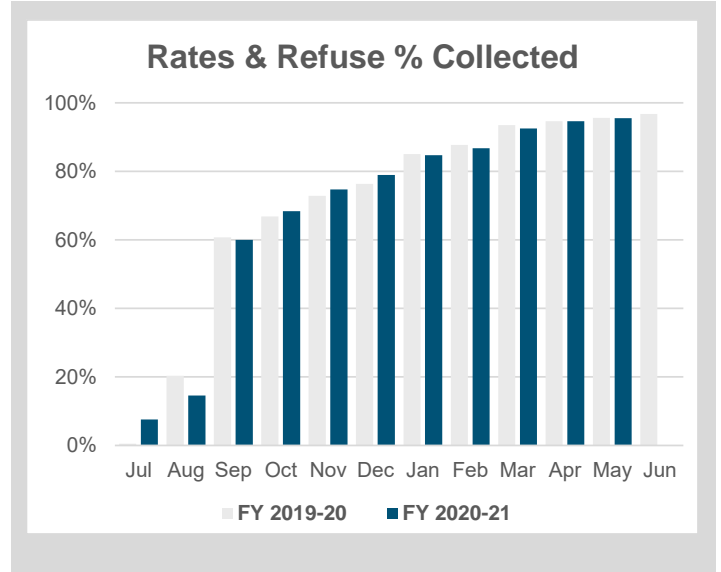


COMMENTS:

**CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 4
RECEIVABLES**

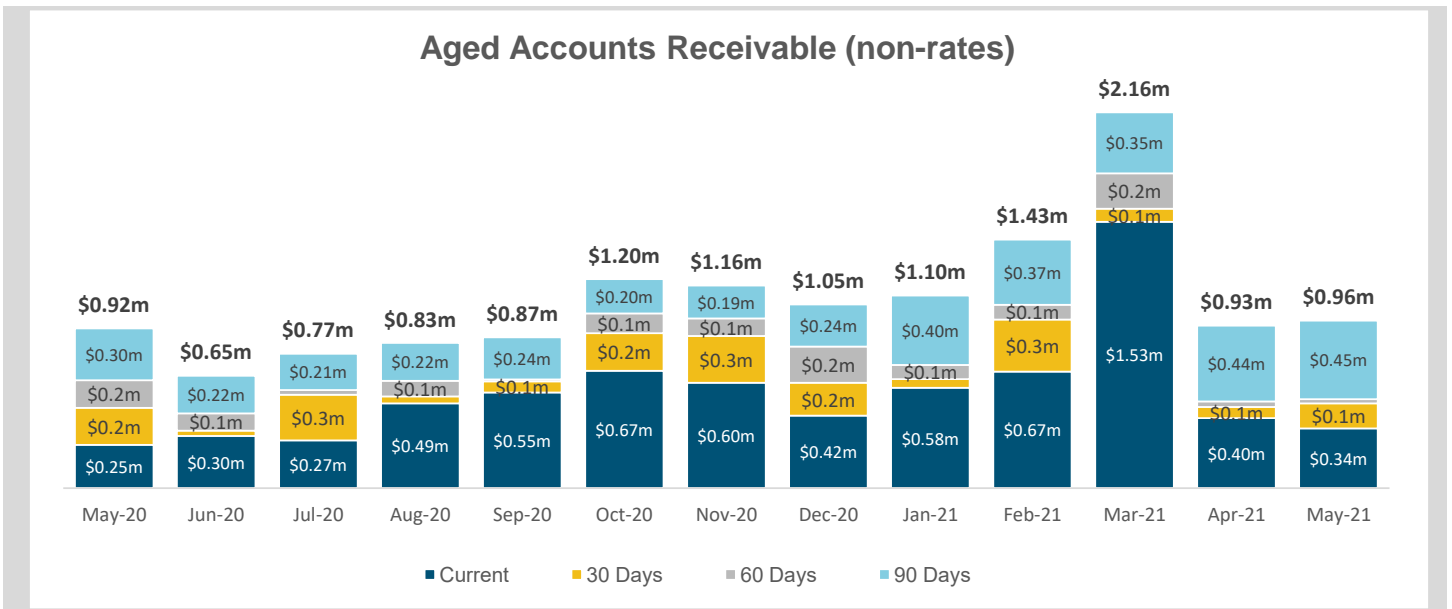
<u>Rates & Refuse % Collected</u>	<u>\$</u>
Opening Arrears Previous Years	1,527,901
Rates Levied	38,810,603
Refuse Levied	6,463,284
ESL Levied	3,515,084
Other Charges Levied	255,847
Amount Levied	50,572,719
(Less): Collections (Prior Years)	(1,114,134)
(Less): Collections (Current Year)	(47,186,185)
Amount Collected	(48,300,319)
Total Rates & Charges Collectable	2,272,400
<i>% Collected</i>	<i>95.5%</i>



Accounts Receivable (non-rates)

	<u>\$</u>	<u>%</u>
Current	342,583	36%
30 Days	143,418	15%
60 Days	24,348	3%
90 Days	451,376	47%
	961,724	100%

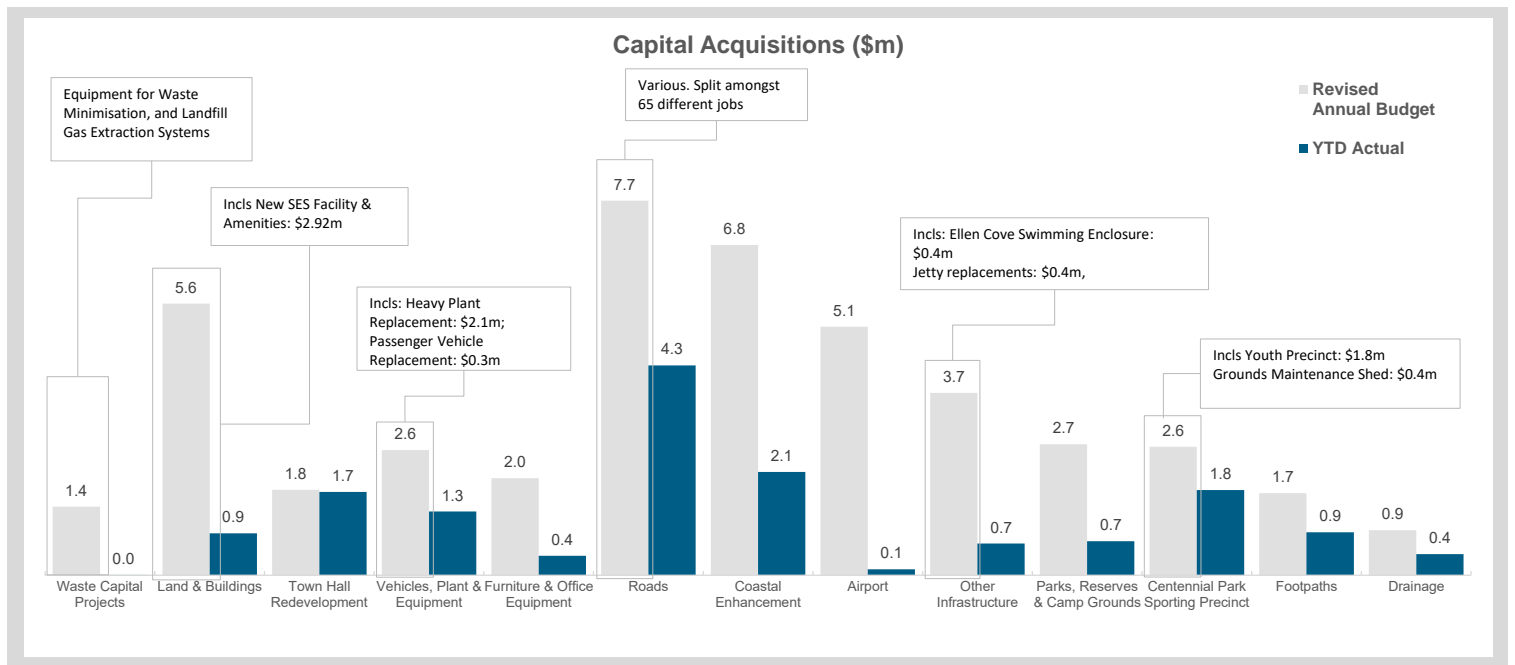
Amounts shown above include GST (where applicable)



**CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 5
CAPITAL ACQUISITIONS**

Capital Acquisitions	Category	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Waste Capital Projects	Land and Buildings	3,407,528	1,407,528	1,407,528	4,480	(1,403,048)	(100%)	▼
Land & Buildings	Land and Buildings	2,322,202	5,581,580	2,086,983	862,610	(1,224,373)	(59%)	▼
Town Hall Redevelopment	Land and Buildings	1,388,312	1,753,532	1,704,530	1,712,611	8,081	0%	
Vehicles, Plant & Equipment	Furniture, Plant and Equipment	2,496,000	2,571,285	1,459,915	1,309,834	(150,081)	(10%)	▼
Furniture & Office Equipment	Furniture, Plant and Equipment	1,108,178	1,995,092	960,507	399,430	(561,077)	(58%)	▼
Roads	Infrastructure Assets - Roads	7,050,384	7,696,207	7,329,504	4,311,690	(3,017,814)	(41%)	▼
Coastal Enhancement	Infrastructure Assets - Coastal Enhancement	5,654,670	6,785,984	6,435,984	2,121,564	(4,314,420)	(67%)	▼
Airport	Infrastructure Assets - Other	5,110,482	5,105,343	5,076,485	122,677	(4,953,808)	(98%)	▼
Other Infrastructure	Infrastructure Assets - Other	2,105,144	3,747,335	2,763,158	650,194	(2,112,964)	(76%)	▼
Parks, Reserves & Camp Grounds	Infrastructure Assets - Other	2,052,115	2,691,331	2,327,034	700,895	(1,626,139)	(70%)	▼
Centennial Park Sporting Precinct	Infrastructure Assets - Other	2,263,453	2,638,950	2,282,747	1,751,519	(531,228)	(23%)	▼
Footpaths	Infrastructure Assets - Other	1,410,941	1,688,382	1,637,106	882,373	(754,733)	(46%)	▼
Drainage	Infrastructure Assets - Other	923,477	927,706	673,471	433,144	(240,327)	(36%)	▼
Total Capital Acquisitions		37,292,886	44,590,255	36,144,952	15,263,019	(20,881,933)	(58%)	▼



COMMENTS:

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
29/04/2021	WPMU	Replaces Licence Key Provided By Itomic	63.13
29/04/2021	COMMONWEALTH BANK	International Transaction Fee	1.58
03/05/2021	REGIONAL EXPRESS	Flights - S Van Nierop - Finance Conference	544.10
04/05/2021	REZDY	Monthly Fees and Charges - Online Booking System - ANZAC Centre	283.14
05/05/2021	SLIMLINE WAREHOUSE	Face Mask Dispensers For Airport	174.53
06/05/2021	DROPBOX	Monthly Subscription - Incident Management Team	231.00
11/05/2021	OCEAN CENTRE HOTEL	Accommodation - S Williams - Tourism Conference	848.50
11/05/2021	SWIFTYPE.COM	Monthly Search Engine Fees for Website	318.43
11/05/2021	COMMONWEALTH BANK	International Transaction Fee	7.96
12/05/2021	REGIONAL EXPRESS	Flights - P Martin - Finance Conference	712.72
14/05/2021	REGIONAL EXPRESS	Flights - EEO Specialist	200.18
20/05/2021	REZDY	Monthly Fees and Charges - Online Booking System - AVC	2.15
24/05/2021	ZOOM AUST	Video Conference Facility	160.95
24/05/2021	ENVOYER	Monthly Website Change Fees	12.94
24/05/2021	COMMONWEALTH BANK	International Transaction Fee	0.32
25/05/2021	SAI GLOBAL	Portable Fire Extinguishers/Fire Blankets	136.65
26/05/2021	ALH VENUES	Meals - D Olde, S Van Nierop & P Martin - Finance Conference	68.00
26/05/2021	MANTRA ON MURRAY	Accommodation - D Olde - Finance Conference	317.45
29/04/2021	CINEFESTOZ	Ticket - Cinfestoz Opening Night	69.66
29/04/2021	WIX.COM	Website Hosting - Albanyinthistogether	28.34
29/04/2021	COMMONWEALTH BANK	International Transaction Fee	0.71
04/05/2021	BLACK DUCK GOURMET	Bereavment Gift - Former Councillor	29.95
05/05/2021	DEPT OF WATER & ENVIRONMENTAL REGULATION	EPBC Referral - Motorsport Park	6,612.45
26/05/2021	AUDRA PEARSON	Staff Leaving Gift	60.00
29/04/2021	REGIONAL EXPRESS	Flights - M Holt - Waterwise Awards	676.74
29/04/2021	REGIONAL EXPRESS	Flights - M Holt - Waterwise Awards	2.46
30/04/2021	TRINITY ON CAMPDEN	Accommodation - R Westerberg - Training Course	110.00
30/04/2021	TRINITY ON CAMPDEN	Accommodation - A Nicoll - Training Course	110.00
30/04/2021	TRINITY ON CAMPDEN	Accommodation - P Banyard - Training Course	110.00
30/04/2021	UNIVERSITY OF WESTERN AUSTRALIA	Course Fees - R Westerberg - Coastal Engineering	990.00
30/04/2021	UNIVERSITY OF WESTERN AUSTRALIA	Course Fees - A Nicoll - Coastal Engineering	990.00
30/04/2021	UNIVERSITY OF WESTERN AUSTRALIA	Course Fees - P Banyard - Coastal Engineering	990.00
03/05/2021	REGIONAL EXPRESS	Flights - R Westerberg, A Nicoll & P Banyard - Coastal Engineering Course	1,047.18
03/05/2021	REGIONAL EXPRESS	Flights - R Westerberg, A Nicoll & P Banyard - Coastal Engineering Course	523.58
07/05/2021	DEPT OF WATER & ENVIRONMENTAL REGULATION	Clearing Permit - Application Fee	400.00
10/05/2021	LA BOTANIC	Bereavement Flowers - Staff	50.00
11/05/2021	MENDELSSOHN PILOT SUPPLIES	GPS Device For Waste Data Collection	1,275.00
12/05/2021	QUAY HOTEL, PERTH	Accommodation - M Holt - Waterwise Awards	166.70
12/05/2021	JO JOE'S PIZZA	Catering - Council Meeting - Albany Town Hall	205.00
13/05/2021	SKYMESH, QUEENSLAND	Monthly Fee For Cape Riche Internet Service	49.95
13/05/2021	GC SALES, PERTH	Supplies - Waste Mangement	313.50
17/05/2021	TYREPOWER, ALBANY	Tyre Repairs	30.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
29/04/2021	REGIONAL EXPRESS	Flights - N Walker - Contractor Meeting	141.63
29/04/2021	REGIONAL EXPRESS	Flights - N Walker - Contractor Meeting	2.46
30/04/2021	ALBANY ENTERTAINMENT CENTRE	Lunch Meeting - City of Albany Representatives & Rio Tinto	139.40
04/05/2021	ALBANY ENTERTAINMENT CENTRE	Lunch Meeting - City of Albany Representatives & AYSA	88.90
05/05/2021	MAILCHIMP	Monthly Subscription Charges - Media	367.63
06/05/2021	SAI GLOBAL	Staff Training Course	650.00
07/05/2021	CANVA	Canva Software Subscription	248.87
11/05/2021	REGIONAL EXPRESS	Flights - Learning Horizons Consultant	2.46
11/05/2021	REGIONAL EXPRESS	Flights - Learning Horizons Consultant	542.96
11/05/2021	LITTLE ITALY RESTAURANT	Meals - Council Meeting - Albany Town Hall	410.90
12/05/2021	REGIONAL EXPRESS	Flights - A Sharpe & D Wellington - RCAWA Meeting	1,065.70
13/05/2021	GOOGLE ADS	Advertising	3.43
16/05/2021	LATER.COM STARTER	Monthly - Social Media Scheduling Software	37.63
16/05/2021	COMMONWEALTH BANK	International Transaction Fee	0.94
17/05/2021	SURVEY MONKEY	Advantage Annual Plan	1,051.07
20/05/2021	NESPRESSO	Coffee - Civic & Meeting Rooms	116.80
04/05/2021	OUR COMMUNITY	Aboriginal & Cultural Awareness Training	80.00
05/05/2021	ZOOBEAN INC	Zoobean Web & App - Premium Subscription - Albany Public Library	1,817.27
05/05/2021	COMMONWEALTH BANK	International Transaction Fee	45.43
07/05/2021	FACEBOOK	Facebook & Instagram Advertising	79.81
08/05/2021	SOUNDTRACK YOUR BRAND	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	32.44
08/05/2021	COMMONWEALTH BANK	International Transaction Fee	0.81
10/05/2021	TOURISM COUNCIL	Business Awards Nomination Fee	190.00
11/05/2021	PAYSMART	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service - Kimax	19.95
12/05/2021	QANTAS	Flights - D Theodore - Defence Of Sydney Service - Australian Remembers Committee	790.10
12/05/2021	REGIONAL EXPRESS	Flights - D Theodore - Defence Of Sydney Service - Australian Remembers Committee	448.54
12/05/2021	REGIONAL EXPRESS	Flights - RAAF Youth Scholarship Winner Flights	2,522.12
24/05/2021	TRY BOOKING	Webinar - K Houderrani & S Majidi - Public Libraries	256.75
27/05/2021	REGIONAL EXPRESS	Flights - L Stone - National Anzac Centre Advisory Group	448.54
27/05/2021	REGIONAL EXPRESS	Flights - C Crane - National Anzac Centre Advisory Group	448.54
27/05/2021	SHOPIFY	Forts Store Online - Shipping Calculator - Monthly Subscription	12.94
27/05/2021	COMMONWEALTH BANK	International Transaction Fee	0.32
			\$ 30,924.58

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

PAYROLL TRANSACTIONS

DATE	DESCRIPTION	AMOUNT
6/06/2021	Salaries	\$ 929,185.29
8/06/2021	Superannuation	\$ 167,598.05
20/05/2021	Salaries	\$ 671,170.20
17/06/2021	Superannuation	\$ 117,160.47
	TOTAL	\$ 1,885,114.01

CHEQUE TRANSACTIONS

CHEQUE	DATE	NAME	DESCRIPTION	AMOUNT
32669	27/05/2021	DEPARTMENT OF TRANSPORT - MARINE SAFETY	Community Jetty Modification Fee	\$ 273.60
32670	27/05/2021	COMMISSIONER OF STATE REVENUE	Refund Pensioner Rebate	\$ 39.79
32671	03/06/2021	DEPARTMENT OF TRANSPORT	Fleet Vehicle Registrations	\$ 50,016.90
32672	03/06/2021	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 251.25
32673	03/06/2021	TELSTRA CORPORATION LIMITED	Telstra Charges	\$ 15,996.50
32674	10/06/2021	DEPARTMENT OF PRIMARY INDUSTRIES & REGIONAL DEVELOPMENT	Livestock Ear Tags	\$ 76.50
32675	10/06/2021	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 333.00
				\$ 66,654.54

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150837	03/06/2021	&PARTNERS AGENCY PTY LTD	Destination Marketing - Regional Campaign	\$ 11,506.00
EFT150565	27/05/2021	3RD STEP	Preparation of Drawings - Lookout/Stairs Mutton Bird Island	\$ 798.00
EFT150863	03/06/2021	4 STEEL SUPPLIES	Galvanised Steel Pipes	\$ 2,182.90
EFT150399	20/05/2021	56 SOUTH PTY LTD	Telstra Pit Repairs	\$ 715.00
EFT150750	03/06/2021	A_SPACE AUSTRALIA PTY LTD	Supply of Exercise Equipment - Emu Point	\$ 292.79
EFT150382	20/05/2021	ABA SECURITY AND ELECTRICAL	Repairs - North Road Doors	\$ 3,092.46
EFT150566	27/05/2021	ABA SECURITY AND ELECTRICAL	Repairs to Gate	\$ 1,068.96
EFT150459	20/05/2021	ACE CAMERA CLUB (INC)	Photographic Services - Town Hall Relaunch	\$ 218.00
EFT150384	20/05/2021	ACORN TREES AND STUMPS	Chipping and Grinding Services - C19014	\$ 8,000.00
EFT150567	27/05/2021	ACORN TREES AND STUMPS	Chipping and Grinding Services - C19014	\$ 1,991.00
EFT150728	03/06/2021	ACORN TREES AND STUMPS	Chipping and Grinding Services - C19014	\$ 2,090.00
EFT150891	10/06/2021	ACORN TREES AND STUMPS	Chipping and Grinding Services - C19014	\$ 2,010.25
EFT150385	20/05/2021	ACTIV FOUNDATION INC	Better Bins Program - Assistance	\$ 4,649.40
EFT150386	20/05/2021	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 16,908.74
EFT150568	27/05/2021	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 29,256.25
EFT150729	03/06/2021	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 14,532.26
EFT150892	10/06/2021	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 4,010.00
EFT150417	20/05/2021	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 30,208.75
EFT150597	27/05/2021	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 21,930.71
EFT150761	03/06/2021	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 14,190.83
EFT150919	10/06/2021	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 10,903.76
EFT150387	20/05/2021	ADVERTISER PRINT	Printing Services	\$ 55.00
EFT150569	27/05/2021	ADVERTISER PRINT	Printing Services	\$ 85.00
EFT150894	10/06/2021	ADVERTISER PRINT	Printing Services	\$ 1,973.00
EFT150388	20/05/2021	AERODROME DESIGN SERVICES PTY LTD	2021 Annual Technical Inspection	\$ 8,734.00
EFT150970	10/06/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts	\$ 1,290.21
EFT150389	20/05/2021	AIRSERVICES AUSTRALIA	Supply & Installation Tilt Pole - Airport	\$ 32,087.79
EFT150444	20/05/2021	AL CURNOW HYDRAULICS	Repairs - Plant & Equipment	\$ 225.31
EFT150557	20/05/2021	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 4,442.50
EFT150708	27/05/2021	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 177.55
EFT150881	03/06/2021	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 1,529.00
EFT151053	10/06/2021	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 935.00
EFT150744	03/06/2021	ALBANY ALLSOILS LANDSCAPE SUPPLIES	Landscape Supplies	\$ 270.00
EFT150463	20/05/2021	ALBANY ASPHALT SERVICES	Asphalt and Kerbing Services - C18010	\$ 2,216.00
EFT150637	27/05/2021	ALBANY ASPHALT SERVICES	Asphalt and Kerbing Services - C18010	\$ 5,455.00
EFT150396	20/05/2021	ALBANY AUTO ONE	Car Parts	\$ 135.00
EFT150738	03/06/2021	ALBANY AUTO ONE	Car Parts	\$ 249.00
EFT150900	10/06/2021	ALBANY AUTO ONE	Car Parts	\$ 64.00
EFT150587	27/05/2021	ALBANY CAR AND BOAT WASH TIGER WASH PTY LTD	Car Wash Tokens	\$ 360.00
EFT150584	27/05/2021	ALBANY CENTRAL CABINETS PTY LTD	Carpentry Works Elleker Hall	\$ 7,136.80
EFT150576	27/05/2021	ALBANY CHAMBER OF COMMERCE AND INDUSTRY INC	Sponsorship 2021 ACCI Great Southern Business Awards	\$ 3,300.00
EFT150983	10/06/2021	ALBANY CITY MOTORS	Car Parts	\$ 718.47
EFT150586	27/05/2021	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$ 5.00
EFT150904	10/06/2021	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$ 5.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150574	27/05/2021	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$ 25.00
EFT150898	10/06/2021	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$ 25.00
EFT150504	20/05/2021	ALBANY COMMUNITY PHARMACY	First Aid Supplies	\$ 330.02
EFT150673	27/05/2021	ALBANY COMMUNITY PHARMACY	First Aid Supplies	\$ 701.99
EFT150831	03/06/2021	ALBANY COMMUNITY PHARMACY	First Aid Supplies	\$ 19.47
EFT150997	10/06/2021	ALBANY COMMUNITY PHARMACY	First Aid Supplies	\$ 1,995.64
EFT151002	10/06/2021	ALBANY CONTEMPORARY DANCE	LLY Programme ALAC	\$ 1,000.00
EFT150982	10/06/2021	ALBANY EVENT HIRE	Event Hire Services	\$ 681.50
EFT150457	20/05/2021	ALBANY FENCING COMPANY	Supply and Installation of Temporary Fencing	\$ 2,899.88
EFT150794	03/06/2021	ALBANY FENCING COMPANY	Supply and Installation of Temporary Fencing	\$ 766.15
EFT150401	20/05/2021	ALBANY FENCING CONTRACTORS	Removal and Installation of Fencing	\$ 19,470.00
EFT150391	20/05/2021	ALBANY HYDRAULICS	Repairs - Plant & Equipment	\$ 298.37
EFT150733	03/06/2021	ALBANY HYDRAULICS	Repairs - Plant & Equipment	\$ 21.15
EFT150575	27/05/2021	ALBANY INDOOR PLANT HIRE AND SALES	Plant Hire Services	\$ 424.60
EFT150392	20/05/2021	ALBANY INDUSTRIAL SERVICES PTY LTD	Machinery Hire - C19007(B)	\$ 2,324.00
EFT150896	10/06/2021	ALBANY INDUSTRIAL SERVICES PTY LTD	Machinery Hire - C19007(B)	\$ 2,379.50
EFT150585	27/05/2021	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 1,147.94
EFT150903	10/06/2021	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 634.28
EFT150581	27/05/2021	ALBANY LANDSCAPE SUPPLIES	Landscape Supplies	\$ 476.00
EFT150899	10/06/2021	ALBANY LANDSCAPE SUPPLIES	Landscape Supplies	\$ 12,960.00
EFT150488	20/05/2021	ALBANY LIGHT OPERA AND THEATRE COMPANY	Costume Hire	\$ 200.00
EFT150543	20/05/2021	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 1,809.40
EFT151037	10/06/2021	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 2,481.60
EFT150742	03/06/2021	ALBANY MILK DISTRIBUTORS	Milk Supplies	\$ 278.40
EFT150902	10/06/2021	ALBANY MILK DISTRIBUTORS	Milk Supplies	\$ 306.26
EFT150672	27/05/2021	ALBANY NEWS DELIVERY	Paper Supplies	\$ 34.35
EFT150829	03/06/2021	ALBANY NEWS DELIVERY	Paper Supplies	\$ 21.70
EFT150996	10/06/2021	ALBANY NEWS DELIVERY	Paper Supplies	\$ 42.52
EFT150397	20/05/2021	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Q20040	\$ 351.75
EFT150583	27/05/2021	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Q20040	\$ 1,539.47
EFT150739	03/06/2021	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Q20040	\$ 1,594.39
EFT150901	10/06/2021	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Q20040	\$ 762.51
EFT150578	27/05/2021	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Windscreen Repairs	\$ 165.00
EFT150517	20/05/2021	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 19,399.00
EFT150680	27/05/2021	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 13,819.69
EFT150841	03/06/2021	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 2,490.56
EFT151007	10/06/2021	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 9,817.16
EFT150740	03/06/2021	ALBANY PSYCHOLOGICAL SERVICES	EAP Services	\$ 550.00
EFT150398	20/05/2021	ALBANY QUALITY LAWNMOWING	Lawn Mowing Services	\$ 220.00
EFT150741	03/06/2021	ALBANY QUALITY LAWNMOWING	Lawn Mowing Services	\$ 110.00
EFT150743	03/06/2021	ALBANY RECORDS MANAGEMENT	Archiving Services	\$ 1,434.62
EFT150579	27/05/2021	ALBANY REFRIGERATION	Maintenance/Repairs	\$ 992.63
EFT150394	20/05/2021	ALBANY RETRAVISION	Purchases - Electrical Goods	\$ 295.00
EFT150577	27/05/2021	ALBANY RETRAVISION	Purchases - Electrical Goods	\$ 336.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150736	03/06/2021	ALBANY RSL SUB BRANCH	Stock - Forts Store	\$ 1,080.00
EFT150580	27/05/2021	ALBANY SCREENPRINTERS	Printing Services	\$ 436.40
EFT150737	03/06/2021	ALBANY SCREENPRINTERS	Printing Services	\$ 45.00
EFT150731	03/06/2021	ALBANY SECURITY SUPPLIES	Security Screen Services - Torbay Fire Shed	\$ 637.90
EFT150612	27/05/2021	ALBANY SIGNS	Signage Services	\$ 1,617.00
EFT150781	03/06/2021	ALBANY SIGNS	Signage Services	\$ 352.00
EFT150941	10/06/2021	ALBANY SIGNS	Signage Services	\$ 1,254.00
EFT150582	27/05/2021	ALBANY SINFONIA INCORPORATED	Door Sales Fanfare Concert	\$ 291.45
EFT150393	20/05/2021	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 2,256.00
EFT150573	27/05/2021	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 1,210.00
EFT150390	20/05/2021	ALBANY TOYOTA	Fleet Maintenance/ Service	\$ 251.50
EFT150732	03/06/2021	ALBANY TOYOTA	Fleet Maintenance/ Service	\$ 142.08
EFT150571	27/05/2021	ALBANY TV SERVICES	Repairs/Service	\$ 511.50
EFT150734	03/06/2021	ALBANY TV SERVICES	Repairs/Service	\$ 308.00
EFT150872	03/06/2021	ALBANY TYREPOWER	Repairs/Service	\$ 105.00
EFT150572	27/05/2021	ALBANY V-BELT AND RUBBER	Fleet Maintenance/ Service	\$ 708.51
EFT150897	10/06/2021	ALBANY V-BELT AND RUBBER	Fleet Maintenance/ Service	\$ 1,928.83
EFT150554	20/05/2021	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Fees	\$ 3.03
EFT150486	20/05/2021	ALBANY WORLD OF CARS	New Vehicle Purchase	\$ 35,920.10
EFT150978	10/06/2021	ALBANY WORLD OF CARS	Fleet Maintenance/ Service	\$ 104.51
EFT150588	27/05/2021	ALINTA	Gas Charges	\$ 5.60
EFT150717	28/05/2021	ALISON GOODE	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150745	03/06/2021	ALL EVENTS HIRE AND PRODUCTION	Hire Of Equipment	\$ 1,541.00
EFT150746	03/06/2021	ALLIANCE DISTRIBUTION SERVICES	Stock - Forts Store	\$ 780.28
EFT150905	10/06/2021	ALLIANCE DISTRIBUTION SERVICES	Stock - Forts Store	\$ 134.93
EFT150402	20/05/2021	ALUMINIUM SEATING SPECIALISTS	Seating Accessories - ALAC	\$ 709.50
EFT150690	27/05/2021	AMCAP/SKIPPER TRANSPORT PARTS	Plant Parts	\$ 681.07
EFT151028	10/06/2021	AMCAP/SKIPPER TRANSPORT PARTS	Plant Parts	\$ 526.88
EFT150747	03/06/2021	AMD AUDIT & ASSURANCE PTY LTD	Audit Fees	\$ 748.00
EFT150403	20/05/2021	AMITY HEALTH LIMITED	EAP Services	\$ 148.50
EFT150427	20/05/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	Diesel Supplies	\$ 22,450.97
EFT150603	27/05/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	Diesel Supplies	\$ 11,041.77
EFT150769	03/06/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	Diesel Supplies	\$ 12,926.08
EFT150929	10/06/2021	AMPOL LIMITED	Diesel Supplies	\$ 4,549.38
EFT150748	03/06/2021	ANCHORAGE PARK PTY LTD	Rates Refund	\$ 1,191.00
EFT151021	10/06/2021	A SHARPE	Staff Reimbursement	\$ 807.92
EFT150791	03/06/2021	ANGELA EDWARDS	Cleaning Services	\$ 1,201.00
EFT150509	20/05/2021	A PAGE	Staff Reimbursement	\$ 79.63
EFT150832	03/06/2021	ANNE NORTH	Sale Of Artwork	\$ 275.50
EFT150664	27/05/2021	A MCEWAN	Staff Reimbursement	\$ 372.35
EFT150407	20/05/2021	APPLIED MARKS PTY LTD	Trade Mark Application Renewal - Amazing South Coast	\$ 3,180.00
EFT150908	10/06/2021	AQUAVISTA HOLDINGS PTY LTD	Cancellation of LSP21 Amendment to Albany Waterfront	\$ 2,963.85
EFT150408	20/05/2021	ARDESS NURSERY	Plants	\$ 394.45
EFT150909	10/06/2021	ARDESS NURSERY	Plants	\$ 600.50

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150561	20/05/2021	ASHA WIEGELE	ALAC Netball Umpiring	\$ 110.00
EFT151059	10/06/2021	ASHA WIEGELE	ALAC Netball Umpiring	\$ 80.00
EFT150749	03/06/2021	ASP ALLOY AND STAINLESS PRODUCTS	Plant Parts	\$ 879.49
EFT150590	27/05/2021	ASPHALT IN A BAG	Asphalt	\$ 1,718.75
EFT150591	27/05/2021	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 824.69
EFT150752	03/06/2021	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 385.12
EFT150911	10/06/2021	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 5,899.28
EFT150753	03/06/2021	AUSPIRE	Gold Associate 2021/2022	\$ 650.00
EFT150409	20/05/2021	AUSQ TRAINING - AUSQ (WA) PTY LTD ATD AUSQ UNIT TRUST	BWTM Traffic Control Course	\$ 5,362.00
EFT150912	10/06/2021	AUSTRALIA POST	Postage/Agency Fees	\$ 3,126.40
EFT150895	10/06/2021	AUSTRALIAN AIRPORTS ASSOCIATION (AAA)	Annual Membership 01/07/2021 to 30/06/2022	\$ 4,147.00
EFT150589	27/05/2021	AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION LTD	Professional Personal Membership	\$ 360.00
EFT150593	27/05/2021	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	\$ 1,448.30
EFT150914	10/06/2021	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	\$ 1,448.30
DD29131.2	03/06/2021	AUSTRALIAN SUPER	Payroll deductions	\$ 66.32
EFT150545	20/05/2021	AUSTRALIAN SWIM SCHOOLS ASSOCIATION LTD	ASSA Membership	\$ 549.00
EFT150592	27/05/2021	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 190,823.00
EFT150913	10/06/2021	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 336,875.00
EFT150754	03/06/2021	AUSTRALIA'S SOUTH WEST INCORPORATED	Maritime Festival	\$ 555.39
EFT150410	20/05/2021	AVANOVA PTY LTD	Refund	\$ 108.15
EFT150411	20/05/2021	BADGEMATE	COA Badges	\$ 65.51
EFT150594	27/05/2021	BADGEMATE	COA Badges	\$ 28.71
EFT150755	03/06/2021	BADGEMATE	COA Badges	\$ 58.47
EFT150915	10/06/2021	BADGEMATE	COA Badges	\$ 28.71
EFT150756	03/06/2021	BALL BODY BUILDERS	Vehicle Maintenance / Repairs	\$ 1,083.50
EFT150916	10/06/2021	BAREFOOT CLOTHING MANUFACTURERS	Uniform Suppliers	\$ 540.00
EFT150413	20/05/2021	BARKERS TRENCHING SERVICES	Trenching Services	\$ 360.00
EFT150757	03/06/2021	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Maintenance Works C19014(B)	\$ 8,206.00
EFT150917	10/06/2021	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Maintenance Works C19014(B)	\$ 2,430.00
EFT150522	20/05/2021	BASKETBALL RINGLEADER	Equipment Hire	\$ 363.00
EFT150686	27/05/2021	BASKETBALL RINGLEADER	Basketball Slam Pole ALAC	\$ 4,059.00
EFT150414	20/05/2021	BATTERY WORLD	Battery Services	\$ 384.80
EFT150595	27/05/2021	BATTERY WORLD	Battery Services	\$ 17.90
EFT150758	03/06/2021	BEAUFORT SEA PTY LTD	Stock - Forts Store	\$ 1,347.60
EFT150730	03/06/2021	B AKSE	Staff Reimbursement	\$ 15.00
EFT150759	03/06/2021	BENARA NURSERIES	Plants	\$ 8,135.30
EFT150596	27/05/2021	BENNETT'S BATTERIES	Battery Services	\$ 343.20
EFT150760	03/06/2021	BENNETT'S BATTERIES	Battery Services	\$ 343.20
EFT150918	10/06/2021	BENNETT'S BATTERIES	Battery Services	\$ 2,244.00
EFT150418	20/05/2021	BERTOLA HIRE ALBANY PTY LTD	Equipment Hire	\$ 2,710.40
EFT150635	27/05/2021	BILL GIBBS EXCAVATIONS	Plant & Equipment C19007(D)	\$ 676.50
EFT150415	20/05/2021	BIRCH CREEK HILL INVESTMENTS PTY LTD	Translation Service - Waste Information	\$ 363.00
EFT150419	20/05/2021	BLACK AND WHITE CONCRETING	Concrete Services C20015(B)	\$ 16,875.00
EFT150920	10/06/2021	BLACK AND WHITE CONCRETING	Concrete Services C20015(B)	\$ 20,612.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150598	27/05/2021	BLOOMIN FLOWERS SPENCER PARK	Flower Arrangements	\$ 110.00
EFT150424	20/05/2021	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply	\$ 28,232.85
EFT150925	10/06/2021	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply	\$ 27,315.76
EFT150421	20/05/2021	BOC GASES AUSTRALIA LIMITED	Supply Gas Cylinders	\$ 96.53
EFT150676	27/05/2021	BRAYDEN JOHN PARKER	Lawn Mowing Services	\$ 130.00
EFT150423	20/05/2021	BRIDGESTONE AUSTRALIA LTD	Tyres - Q19001(A)	\$ 528.33
EFT150923	10/06/2021	BRIDGESTONE AUSTRALIA LTD	Tyres - Q19001(A)	\$ 49.50
EFT150924	10/06/2021	BROOKS HIRE SERVICE PTY LTD	Tyres - Q19001(A)	\$ 10,390.32
EFT150425	20/05/2021	BULLIVANTS HANDLING SAFETY	Onsite Inspection Lifting/Fall Arrest Gear	\$ 2,942.87
EFT150599	27/05/2021	BULLSEYE PLUMBING & GAS	Plumbing Services	\$ 3,700.00
EFT150927	10/06/2021	BULLSEYE PLUMBING & GAS	Plumbing Services	\$ 6,700.00
EFT150426	20/05/2021	BUNNINGS GROUP LIMITED	Hardware Supplies	\$ 812.78
EFT150600	27/05/2021	BUNNINGS GROUP LIMITED	Hardware Supplies	\$ 506.62
EFT150765	03/06/2021	BUNNINGS GROUP LIMITED	Hardware Supplies	\$ 636.83
EFT150928	10/06/2021	BUNNINGS GROUP LIMITED	Hardware Supplies	\$ 2,188.65
EFT150767	03/06/2021	BUSY BLUE BUS	Tours - AVC Sales	\$ 487.13
EFT150601	27/05/2021	C&C MACHINERY CENTRE	Repairs - Plant & Equipment	\$ 2,614.00
EFT150602	27/05/2021	CABCHARGE AUSTRALIA LIMITED	Taxi Fares	\$ 814.26
EFT150930	10/06/2021	CAMERON CARAVANS	Rotary Vent	\$ 50.00
EFT150429	20/05/2021	CAMLIN SPRINGS	Water Refills	\$ 168.00
EFT150428	20/05/2021	CAMTRANS ALBANY PTY LTD	Supply of Pavers	\$ 6,132.00
EFT150604	27/05/2021	CAMTRANS ALBANY PTY LTD	Supply of Pavers	\$ 5,135.80
EFT150770	03/06/2021	CAMTRANS ALBANY PTY LTD	Supply of Pavers	\$ 3,414.60
EFT150772	03/06/2021	CAPEVIEW CONTRACTING	Mower Works	\$ 4,070.00
EFT150773	03/06/2021	CARVING CONCRETE CONSTRUCTION PTY LTD	Albany Skate Park Construction C20013	\$ 39,600.00
EFT150434	20/05/2021	CENTENNIAL STADIUM INC	Window Cleaning Costs	\$ 42.90
EFT150432	20/05/2021	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q20004 and C18014	\$ 4,843.69
EFT150606	27/05/2021	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q20004 and C18014	\$ 2,324.13
EFT150775	03/06/2021	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q20004 and C18014	\$ 93,025.62
EFT150933	10/06/2021	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q20004 and C18014	\$ 353.45
EFT150433	20/05/2021	CENTRAL REGIONAL TAFE	Course Fees	\$ 110.10
EFT150445	20/05/2021	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 28,073.18
EFT150618	27/05/2021	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 72.68
EFT150784	03/06/2021	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 23,788.54
EFT150942	10/06/2021	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 68,404.56
EFT150436	20/05/2021	CHANDLER MACLEOD GROUP LIMITED	Candidate Assessment	\$ 1,089.00
EFT150607	27/05/2021	CHILD SUPPORT AGENCY	Payroll deductions	\$ 797.22
EFT150934	10/06/2021	CHILD SUPPORT AGENCY	Payroll deductions	\$ 699.03
EFT150935	10/06/2021	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Stock - Library	\$ 229.00
EFT150937	10/06/2021	CHORUS AUSTRALIA LIMITED	LLY Programme - ALAC	\$ 230.00
EFT150725	28/05/2021	CHRIS THOMSON	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150704	27/05/2021	C VAUGHAN	Rates Refund	\$ 433.60
EFT150437	20/05/2021	CHRISTOPHER BURNELL	Stone Works - Middleton Beach Enhancement - C20012	\$ 29,012.00
EFT150776	03/06/2021	CITY OF FREMANTLE	Annual Contribution for Library Craft Program	\$ 100.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150438	20/05/2021	CLARK TYRES	Wheel Alignment	\$ 738.00
EFT150936	10/06/2021	CLAUDIA SIMPSON	LLY Programme - ALAC	\$ 300.00
EFT150439	20/05/2021	CLEANAWAY PTY LIMITED	Waste Collection - P14021	\$ 7,261.09
EFT150777	03/06/2021	CLEANAWAY PTY LIMITED	Waste Collection - P14021	\$ 237,143.73
EFT150395	20/05/2021	COASTAL CRANES ALBANY	Equipment Hire	\$ 247.50
EFT150735	03/06/2021	COASTAL CRANES ALBANY	Equipment Hire	\$ 2,117.50
EFT150778	03/06/2021	COATES HIRE OPERATIONS PTY LIMITED	Equipment Hire	\$ 1,021.47
EFT150442	20/05/2021	COLAB CONSTRUCTION PTY LTD	Progress Claim Southern Trails Terminus Q20043	\$ 36,925.49
EFT150441	20/05/2021	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 120.43
EFT150610	27/05/2021	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 205.52
EFT150779	03/06/2021	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 610.06
EFT150938	10/06/2021	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 108.20
EFT150939	10/06/2021	COLLABORATIVE WORLD CONSULTANTS	Additional Design Services - Albany Youth Challenge Park	\$ 4,400.00
EFT150443	20/05/2021	COMMON GROUND TRAILS PTY LTD	Centennial Park Pump Track C20014	\$ 67,278.35
EFT150940	10/06/2021	COMMON GROUND TRAILS PTY LTD	Centennial Park Pump Track C20014	\$ 183,860.73
EFT150611	27/05/2021	COMMUNITY INFORMATION SUPPORT SERVICES LTD	Annual Membership	\$ 10,721.90
EFT150926	10/06/2021	CONSTRUCTION TRAINING FUND	BCITF Levy Payments Collected	\$ 7,548.10
EFT150464	20/05/2021	CORPORATE FIRST AID AUSTRALIA	First Aid Course	\$ 540.00
EFT150666	27/05/2021	CR & SM MORRISON	Rates Refund	\$ 1,034.35
EFT150987	10/06/2021	DAISY MCLENNAN	ALAC Netball Umpiring	\$ 140.00
EFT150540	20/05/2021	DAISY STEWART MORGAN	ALAC Netball Umpiring	\$ 80.00
EFT151036	10/06/2021	DAISY STEWART MORGAN	ALAC Netball Umpiring	\$ 80.00
EFT150766	03/06/2021	DAN BURKE	Performance Fees	\$ 220.00
EFT150617	27/05/2021	DATA #3 LIMITED	Paessler PRTG 5000	\$ 3,602.74
EFT150493	20/05/2021	DAVID EDWARD CHARLES MCCRACKEN	Supply and Install Roller Blinds - Town Hall/VAC	\$ 745.00
EFT151041	10/06/2021	D THEODORE	Staff Reimbursement	\$ 389.33
EFT151052	10/06/2021	D WAUGH	Staff Reimbursement	\$ 24.95
EFT150446	20/05/2021	DENMARK BULLETIN	Advertising	\$ 650.00
EFT150726	28/05/2021	DENNIS WELLINGTON	Mayoral Allowances and Sitting Fees	\$ 11,734.93
EFT150786	03/06/2021	DEPARTMENT OF COMMUNITIES	Annual Day Care Fee	\$ 317.00
EFT150458	20/05/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	False Alarm Attendance	\$ 920.00
EFT150631	27/05/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	False Alarm Attendance	\$ 1,840.00
EFT150447	20/05/2021	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	Occasional Liquor Licence	\$ 114.50
EFT150764	03/06/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy Collected	\$ 63,690.53
EFT150448	20/05/2021	DEPARTMENT OF TRANSPORT	DIS Fees April 2021	\$ 98.60
EFT150619	27/05/2021	DESIGNER DIRT PTY LTD	Stock - Forts Store	\$ 780.00
EFT150944	10/06/2021	DESIGNER DIRT PTY LTD	Powder Coated Poppies - Forts Store	\$ 440.00
EFT150473	20/05/2021	DESIGNMIND CREATIVE	Graphic Design - Maritime Festival	\$ 600.00
EFT150805	03/06/2021	DESIGNMIND CREATIVE	Graphic Design - Maritime Festival	\$ 1,900.00
EFT150450	20/05/2021	DIGITAL EDUCATION SERVICES	Launchpad's - Library	\$ 2,037.70
EFT150788	03/06/2021	DJL ELECTRICAL	Electrical Services - Q18051	\$ 4,888.75
EFT150946	10/06/2021	DJL ELECTRICAL	Electrical Services - Q18051	\$ 3,128.68
EFT150452	20/05/2021	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 150.00
EFT150621	27/05/2021	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 150.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150789	03/06/2021	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 190.00
EFT150947	10/06/2021	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 150.00
EFT150771	03/06/2021	DONNA CAMERON DESIGN	Design Works -Town Hall Relaunch	\$ 4,790.50
EFT150615	27/05/2021	DOWNER EDI WORKS PTY LTD	Supply of Coldmix	\$ 551.09
EFT150622	27/05/2021	DYLAN'S ON THE TERRACE	Catering	\$ 2,256.00
EFT150790	03/06/2021	DYLAN'S ON THE TERRACE	Catering	\$ 911.50
EFT150623	27/05/2021	EASI PACKAGING PTY LTD	Payroll deductions	\$ 9,193.09
EFT150948	10/06/2021	EASI PACKAGING PTY LTD	Payroll deductions	\$ 9,837.18
EFT150624	27/05/2021	ECLECTIC EVENTS	Maritime Festival	\$ 2,000.00
EFT150949	10/06/2021	EDITH COWAN UNIVERSITY (ECU)	Funding - Radio Active Albany	\$ 5,500.00
EFT150950	10/06/2021	EEO SPECIALISTS PTY LTD	Training Workshops	\$ 5,223.45
EFT150625	27/05/2021	ELLEKER PROGRESS & SPORTING ASSOCIATION	Water Charges	\$ 200.00
EFT150716	28/05/2021	EMMA DOUGHTY	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150952	10/06/2021	ENTS FORESTRY PTY LTD	Management Lake Warburton Q19064	\$ 5,225.00
EFT150627	27/05/2021	ERGOLINK	Wireless Mouse	\$ 209.76
EFT150538	20/05/2021	ERIN LEAH SPROULE	Netball Co-Ordinator Fee	\$ 160.00
EFT150860	03/06/2021	ERIN LEAH SPROULE	Netball Co-Ordinator Fee	\$ 480.00
EFT150628	27/05/2021	E-STRALIAN PTY LTD	E-Bike Lease	\$ 258.67
EFT150953	10/06/2021	E-STRALIAN PTY LTD	E-Bike Lease	\$ 258.67
EFT150455	20/05/2021	ETS VEGETATION MANAGEMENT ETS INFRASTRUCTURE MANAGMENT PTY	Vegetation Works Q19036	\$ 2,878.46
EFT150713	27/05/2021	EVE YOUNG	Stock - Town Hall	\$ 123.12
EFT150954	10/06/2021	EVERTRANS	Vehicle Parts / Maintenance	\$ 240.00
EFT150456	20/05/2021	EXTENT HERITAGE WA PTY LTD	Heritage Advisory Services Q18050	\$ 2,681.25
EFT150793	03/06/2021	EYERITE SIGNS	Signage Services	\$ 247.50
EFT150955	10/06/2021	EYERITE SIGNS	Signage Services	\$ 6,671.50
EFT150630	27/05/2021	FARM LIFE FITNESS	LLY Programme ALAC	\$ 300.00
EFT150956	10/06/2021	FARMERS CENTRE (1978) PTY LTD	Plant Parts/Maintenance	\$ 480.00
EFT150632	27/05/2021	FIRST REEF STUDIO	Content Updates & Website Changes	\$ 11,000.00
EFT150497	20/05/2021	FRANCESCA MIA	Sale of Artwork	\$ 181.25
EFT151048	10/06/2021	F VAN DER HORST	Staff Reimbursement	\$ 26.26
EFT150461	20/05/2021	FRANGIPANI FLORAL STUDIO	Native Wreaths - Anzac Day	\$ 255.00
EFT150796	03/06/2021	FRANGIPANI FLORAL STUDIO	Wreath US Submariners Memorial	\$ 85.00
EFT150958	10/06/2021	FREEDOM EXERCISE PHYSIOLOGY	LLY Programme ALAC	\$ 550.00
EFT150797	03/06/2021	FREMANTLE ARTS CENTRE PRESS	Stock - Forts Store	\$ 3,223.38
EFT150515	20/05/2021	FULTON HOGAN INDUSTRIES	Sealing Services - Roads	\$ 331,883.77
EFT150852	03/06/2021	G & L SHEETMETAL	Sheet Metal Supplies	\$ 588.00
EFT150449	20/05/2021	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products/Sanitary Service - Q20026	\$ 1,201.17
EFT150787	03/06/2021	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products/Sanitary Service - Q20026	\$ 1,233.40
EFT150959	10/06/2021	GALLERY 500	Workshop	\$ 79.20
EFT150634	27/05/2021	GALLERY WORKS	Stock - Forts Store	\$ 1,530.00
EFT150644	27/05/2021	GHD PTY LTD	Middleton Beach Foreshore Enhancement Project	\$ 6,413.00
EFT150968	10/06/2021	GHD PTY LTD	Preparation of Application & Water Demand Analysis	\$ 114,702.50
EFT150462	20/05/2021	GLASS SUPPLIERS	Supply of Glass	\$ 1,071.00
EFT150800	03/06/2021	GLENN'S HEAVY RECOVERY & TOWING	Towing Services	\$ 825.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150961	10/06/2021	GLOBAL INTEGRATED SOLUTIONS LIMITED	Maintenance Parking Machines	\$ 1,241.79
EFT150960	10/06/2021	GLOBAL SYNTHETICS	Pro Tank Modules - Water Management	\$ 767.25
EFT150962	10/06/2021	GOLD MX & FLY FM	Advertising	\$ 504.90
EFT150471	20/05/2021	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Services - Q20012	\$ 275.00
EFT150966	10/06/2021	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Services - Q20012	\$ 331.10
EFT150467	20/05/2021	GREAT SOUTHERN PEST & WEED CONTROL / ALBANY PEST & WEED	Pest Control Services - Q19026	\$ 698.50
EFT150640	27/05/2021	GREAT SOUTHERN PEST & WEED CONTROL / ALBANY PEST & WEED	Pest Control Services - Q19026	\$ 432.30
EFT150469	20/05/2021	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Q19006	\$ 1,214.46
EFT150641	27/05/2021	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Q19006	\$ 3,322.26
EFT150802	03/06/2021	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Q19006	\$ 1,847.70
EFT150965	10/06/2021	GREAT SOUTHERN SUPPLIES	Cleaning Supplies - Q19006	\$ 969.90
EFT150470	20/05/2021	GREAT SOUTHERN TURF	Supply and Delivery Turf Q21001	\$ 1,122.00
EFT150643	27/05/2021	GREEN MAN MEDIA PRODUCTIONS	Video Productions	\$ 2,003.00
EFT150803	03/06/2021	GREEN MAN MEDIA PRODUCTIONS	Video Productions	\$ 396.00
EFT151015	10/06/2021	GREEN SERVICES	Home Energy Workshop	\$ 250.00
EFT150466	20/05/2021	GREEN SKILLS INCORPORATED	Maintenance Support Services C19011	\$ 2,000.00
EFT150639	27/05/2021	GREEN SKILLS INCORPORATED	Maintenance Support Services C19011	\$ 682.04
EFT150964	10/06/2021	GREEN SKILLS INCORPORATED	Maintenance Support Services C19011	\$ 1,012.86
EFT150722	28/05/2021	GREGORY BRIAN STOCKS	Councillor Allowances and Sitting Fees	\$ 4,805.59
EFT150967	10/06/2021	GSCORE - GREAT SOUTHERN CENTRE FOR OUTDOOR RECREATION	Digital Engagement Services	\$ 7,920.00
EFT150468	20/05/2021	GSP WORKFORCE	Gardening Maintenance - Lotteries House	\$ 259.00
EFT150798	03/06/2021	GURU PRODUCTIONS PY LTD	Destination WA Filming	\$ 2,997.50
EFT150553	20/05/2021	H VAN-MOORSEL	Rates Refund	\$ 772.54
EFT150804	03/06/2021	HARPER ENTERTAINMENT DISTRIBUTION SERVICE	Stock - Forts Store	\$ 984.46
EFT150472	20/05/2021	HARVEY NORMAN ALBANY AV/IT SUPERSTORE ALBANY	Purchase LED TV	\$ 1,183.00
EFT150523	20/05/2021	HASKONING AUSTRALIA PTY LTD - ROYAL HASKONING	Data Retrieval Services	\$ 2,750.00
EFT150879	03/06/2021	H WATSON	Rates Refund	\$ 228.43
EFT150528	20/05/2021	HELEN MAREE SIMPSON	ALAC Netball Umpiring	\$ 110.00
EFT151025	10/06/2021	HELEN MAREE SIMPSON	ALAC Netball Umpiring	\$ 60.00
EFT150474	20/05/2021	HERSEY PTY LTD	Purchase Survey Pegs	\$ 169.95
EFT150477	20/05/2021	HHG LEGAL GROUP	Legal Services - C19009	\$ 2,805.00
EFT150645	27/05/2021	HHG LEGAL GROUP	Legal Services - C19009	\$ 1,336.50
EFT150807	03/06/2021	HHG LEGAL GROUP	Legal Services - C19009	\$ 4,611.19
EFT150969	10/06/2021	HL GEOSPATIAL	Plant Purchase - Trimble TSC7 Controller	\$ 10,725.00
EFT150476	20/05/2021	HOBBS PAINTING AND DECORATING	Painting Services Q18025	\$ 13,409.00
EFT150806	03/06/2021	HOBBS PAINTING AND DECORATING	Painting Services Q18025	\$ 4,355.00
EFT150616	27/05/2021	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supplies C19006	\$ 3,095.62
EFT150782	03/06/2021	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supplies C19006	\$ 1,157.20
EFT150478	20/05/2021	HUDSON SEWAGE SERVICES	Quarterly Service NAC	\$ 300.00
EFT150972	10/06/2021	INK STRATEGY PTY LTD	Great Southern Arts, Culture And Heritage Strategy	\$ 19,603.00
EFT150647	27/05/2021	IPAR REHABILITATION PTY LTD	Skills Assessment	\$ 566.28
EFT150809	03/06/2021	ISENTIA PTY LTD	Media Services	\$ 1,320.00
EFT150974	10/06/2021	ISENTIA PTY LTD	Media Services	\$ 1,320.00
EFT150648	27/05/2021	ITR PACIFIC PTY LTD	Plant Parts/Maintenance	\$ 750.35

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150507	20/05/2021	IXOM	Service Fee April ALAC	\$ 337.26
EFT150999	10/06/2021	IXOM	Service Fee May ALAC	\$ 348.50
EFT150431	20/05/2021	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C19001 and C18019	\$ 14,872.61
EFT150605	27/05/2021	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C19001, C18019 & Q20045	\$ 90,956.27
EFT150774	03/06/2021	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C19001 and C18019	\$ 6,763.58
EFT150932	10/06/2021	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C19001 and C18019	\$ 25,541.69
EFT150420	20/05/2021	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 1,696.31
EFT150762	03/06/2021	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 803.62
EFT150921	10/06/2021	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 24,273.39
EFT150525	20/05/2021	J RYBINSKI	Staff Reimbursement	\$ 19.95
EFT150633	27/05/2021	J FRANTOM	Staff Reimbursement	\$ 53.00
EFT150521	20/05/2021	J RIDILLOVA	Staff Reimbursement	\$ 97.00
EFT150810	03/06/2021	JCA CONTRACTING SERVICES	Equipment Hire C19007(G)	\$ 1,980.00
EFT150608	27/05/2021	JENNIFER ANNE COCHRANE	Stock - Town Hall	\$ 65.46
EFT150480	20/05/2021	JETLINE KERBING CONTRACTORS	Centennial Cycle Links - Sanford Road C20018	\$ 45,448.70
EFT150811	03/06/2021	JETLINE KERBING CONTRACTORS	Centennial Cycle Links - Sanford Road C20018	\$ 308,506.43
EFT150650	27/05/2021	JILL O'MEEHAN	Art Installation - Maritime Festival	\$ 3,138.00
EFT150613	27/05/2021	JOHN CRAVEN-KELLY	Community Event Sponsorship	\$ 2,000.00
EFT150481	20/05/2021	JOHN KINNEAR AND ASSOCIATES	Surveying Services C19016(C)	\$ 421.30
EFT150651	27/05/2021	JOHN KINNEAR AND ASSOCIATES	Surveying Services C19016(C)	\$ 1,975.60
EFT150719	28/05/2021	JOHN SHANHUN	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150453	20/05/2021	JON EDWARD DOUST	MC Performance - Town Hall	\$ 4,400.00
EFT150548	20/05/2021	JTAGZ PTY LTD	Green Wrap Straps - Animal Control	\$ 1,001.00
EFT150812	03/06/2021	JUST A CALL DELIVERIES	Internal Bag Deliveries	\$ 1,246.83
EFT150976	10/06/2021	JUST SEW EMBROIDERY	Logos to Uniforms	\$ 100.10
EFT150813	03/06/2021	KALGAN QUEEN SCENIC CRUISES	Tours Sold on Rezdy	\$ 1,895.50
EFT150530	20/05/2021	K SMITH	Staff Reimbursement	\$ 19.95
EFT150404	20/05/2021	KATHRYN ANDERSON	Performance - Middleton Beach Festival	\$ 250.00
EFT150482	20/05/2021	KC PSYCHOLOGICAL SERVICES	EAP Services	\$ 370.00
EFT150814	03/06/2021	KC PSYCHOLOGICAL SERVICES	EAP Services	\$ 185.00
EFT150475	20/05/2021	KERRY HIGGINS	Sale of Artwork	\$ 435.00
EFT150483	20/05/2021	KING GEORGE SOUND SAFARI	Tours Sold on Rezdy	\$ 3,761.25
EFT150977	10/06/2021	KINSHIP CLEANING CO	Cleaning Services	\$ 80.00
EFT150484	20/05/2021	KLB SYSTEMS	Computer Parts - C17024	\$ 10,978.00
EFT150652	27/05/2021	KLB SYSTEMS	Computer Parts - C17024	\$ 2,277.00
EFT150815	03/06/2021	KLB SYSTEMS	Computer Parts - C17024	\$ 5,247.00
EFT150674	27/05/2021	KOMATSU AUSTRALIA PTY LTD	Plant Parts/Maintenance	\$ 223.81
EFT150653	27/05/2021	KOTT GUNNING LAWYERS	Legal Services C19009(B)	\$ 7,480.00
EFT150816	03/06/2021	KOTT GUNNING LAWYERS	Legal Services C19009(B)	\$ 4,055.04
EFT150817	03/06/2021	LA BOTANIC	Flowers AHP Volunteer	\$ 35.00
EFT150654	27/05/2021	LADELLE PTY LTD	Stock - Forts Store	\$ 339.84
EFT150785	03/06/2021	LANDGATE	Valuation Role	\$ 239.50
EFT150943	10/06/2021	LANDGATE	Gross Rental Valuations	\$ 3,324.08
EFT150655	27/05/2021	LEADING EDGE HI-FI ALBANY	Electronics Purchases	\$ 17.95

CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150818	03/06/2021	LEADING EDGE HI-FI ALBANY	Electronics Purchases	\$ 41.90
EFT150487	20/05/2021	LEARNING HORIZONS	Human Synergistics Survey April 2021	\$ 20,350.00
EFT150657	27/05/2021	LEARNING HORIZONS	2021 CEO Performance Review	\$ 6,600.00
EFT150819	03/06/2021	LEARNING HORIZONS	Human Synergistics Survey May 2021	\$ 20,666.15
EFT150656	27/05/2021	LEASEIT LIMITED	Machine Lease P17025	\$ 1,094.50
EFT150820	03/06/2021	LED SIGNS PTY LTD	Replacement Scoreboard Controllers	\$ 4,724.50
EFT150979	10/06/2021	LIBERTY ALBANY	Catering	\$ 173.00
EFT150629	27/05/2021	LINLEY RAE EWEN	Stock - Town Hall	\$ 142.51
EFT150980	10/06/2021	LOCHNESS LANDSCAPE SERVICES	Verge Mowing C19010	\$ 7,200.00
EFT150981	10/06/2021	LORLAINE DISTRIBUTORS PTY LTD	Supplies - Pound	\$ 17.56
EFT150560	20/05/2021	LORRAINE WEYMAN T/AS DIVINE BLISS	LLY Programme ALAC	\$ 200.00
EFT151057	10/06/2021	LORRAINE WEYMAN T/AS DIVINE BLISS	LLY Programme ALAC	\$ 200.00
EFT150489	20/05/2021	LUNAR PAINTING SERVICES	Painting Services	\$ 7,502.00
EFT150658	27/05/2021	LUNAR PAINTING SERVICES	Painting Services	\$ 6,723.20
EFT150836	03/06/2021	LUTZ AND SALLY PAMBERGER	EAP Services	\$ 330.00
EFT150660	27/05/2021	M AND B SALES PTY LTD	Pine Supplies	\$ 1,497.89
EFT150821	03/06/2021	M AND B SALES PTY LTD	Timber Supplies	\$ 2,786.16
EFT150659	27/05/2021	M2 TECHNOLOGY PTY LTD	On Hold Voice Service	\$ 402.60
EFT150499	20/05/2021	M MURRAY	Staff Reimbursement	\$ 24.95
EFT151050	10/06/2021	M VORSTER	Staff Reimbursement	\$ 15.00
EFT150435	20/05/2021	MAGIQ SOFTWARE PTY LTD	Software Subscription	\$ 17,936.60
EFT150838	03/06/2021	M PEARCE	Staff Reimbursement	\$ 100.00
EFT150822	03/06/2021	MALCOLM TRAILL	Presentation Local Government History at Council Meeting	\$ 100.00
EFT150663	27/05/2021	MARIAN'S CATERING	Catering	\$ 2,080.00
EFT150662	27/05/2021	MARINDUST SALES & ACE FLAGPOLES	Windsock Pole	\$ 1,368.40
EFT150827	03/06/2021	MARION NELSON	Stock - Forts Store	\$ 216.00
EFT150985	10/06/2021	MARSH PTY LTD	Training Workshop	\$ 126.50
EFT150823	03/06/2021	MARSHALL MOWERS	Mowing Supplies	\$ 20,503.00
EFT150984	10/06/2021	MARSHALL MOWERS	Mowing Supplies	\$ 700.00
EFT150490	20/05/2021	MASTEC AUSTRALIA PTY LTD	Hardware Supplies	\$ 698.39
EFT150986	10/06/2021	MASTEC AUSTRALIA PTY LTD	Hardware Supplies	\$ 550.00
EFT150715	28/05/2021	MATT BENSON-LIDHOLM JP	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150416	20/05/2021	MATTHEW BEAMISH	Film Creation - Tourism Map	\$ 360.00
EFT150701	27/05/2021	MATTHEW JAMES & LEANNE THOMSON	Crossover Subsidy	\$ 371.85
EFT150491	20/05/2021	MAXCO AUSTRALIA PTY LTD	Audio Stage - Town Hall	\$ 21,543.04
EFT150406	20/05/2021	MAYA ANNING	ALAC Netball Umpiring	\$ 80.00
EFT150907	10/06/2021	MAYA ANNING	ALAC Netball Umpiring	\$ 140.00
EFT150492	20/05/2021	MCB CONSTRUCTION PTY LTD	Building Services Q20016	\$ 32,670.00
EFT150494	20/05/2021	MCG ARCHITECTS PTY LTD	SES Facility Architectural Services	\$ 31,398.99
EFT150824	03/06/2021	MEDAL SPECIALISTS	Stock - Forts Store	\$ 190.00
EFT150988	10/06/2021	MENTAL MEDIA PTY LTD	Audio Technology NAC	\$ 3,039.96
EFT150495	20/05/2021	MERRIFIELD REAL ESTATE	Storage Unit Rental	\$ 900.00
EFT150989	10/06/2021	MERRIFIELD REAL ESTATE	Storage Unit Rental	\$ 200.00
EFT150665	27/05/2021	METROLL ALBANY	Building Supplies	\$ 1,543.05

**CITY OF ALBANY
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FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150825	03/06/2021	METROLL ALBANY	Building Supplies	\$ 2,461.17
EFT150496	20/05/2021	MHW INTEGRATION PTY LTD	Support & Maintenance April - NAC	\$ 6,875.00
EFT150990	10/06/2021	MIDDLETON BEACH BOWLING AND COMMUNITY CLUB INC	LLY Programme - ALAC	\$ 200.00
EFT150430	20/05/2021	MIKAYLA CAMP	ALAC Netball Umpiring	\$ 110.00
EFT150931	10/06/2021	MIKAYLA CAMP	ALAC Netball Umpiring	\$ 220.00
EFT150422	20/05/2021	MILITARY SHOP	Stock - Forts Store	\$ 202.09
EFT150763	03/06/2021	MILITARY SHOP	Stock - Forts Store	\$ 8,808.39
EFT150922	10/06/2021	MILITARY SHOP	Stock - Forts Store	\$ 746.39
EFT150501	20/05/2021	MYVIEW HOLDINGS PTY LTD	Supply Concrete Blocks - Youth Precinct	\$ 3,300.00
EFT150668	27/05/2021	NAPIER VOLUNTEER BUSHFIRE BRIGADE	Reimbursement Expenses	\$ 268.48
EFT150669	27/05/2021	NATURALISTE CHARTERS	Tours Sold on Rezdy	\$ 1,309.00
EFT150502	20/05/2021	NATURE PLAY WA	Printing of Albany Nature Passports	\$ 440.00
EFT150670	27/05/2021	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 74.05
EFT150828	03/06/2021	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 1,930.24
EFT150994	10/06/2021	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 99.25
EFT150671	27/05/2021	NEWMAN'S QUALITY CONCRETE PRODUCTS	Concrete Supplies / Products C18011(D)	\$ 352.00
EFT150995	10/06/2021	NEWMAN'S QUALITY CONCRETE PRODUCTS	Concrete Supplies / Products C18011(D)	\$ 1,443.20
EFT150513	20/05/2021	NICOLA PERICH	ALAC Netball Umpiring	\$ 110.00
EFT151004	10/06/2021	NICOLA PERICH	ALAC Netball Umpiring	\$ 180.00
EFT150503	20/05/2021	NLC PTY LTD	Novated Leases and Associated Costs	\$ 617.99
EFT150830	03/06/2021	NLC PTY LTD	Novated Leases and Associated Costs	\$ 617.99
EFT150883	03/06/2021	NUTRIEN AG SOLUTIONS (LANDMARK)	Supply of Fertiliser - Q20005	\$ 5,291.70
EFT151055	10/06/2021	NUTRIEN AG SOLUTIONS (LANDMARK)	Supply of Fertiliser - Q20005	\$ 1,959.98
EFT150998	10/06/2021	OCP SALES	Handheld Radios	\$ 2,593.14
EFT150505	20/05/2021	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 126.53
EFT150675	27/05/2021	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 546.72
EFT150833	03/06/2021	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 537.83
EFT150506	20/05/2021	O'KEEFE'S PAINTS	Painting Supplies	\$ 57.36
EFT150834	03/06/2021	O'KEEFE'S PAINTS	Painting Supplies	\$ 14.88
EFT150570	27/05/2021	OPTEON (ALBANY AND GREAT SOUTHERN WA)	Valuation Services - Garrison Restaurant	\$ 1,350.00
EFT150508	20/05/2021	ORIGIN ENERGY	LGP Supplies C12014	\$ 5,344.79
EFT150835	03/06/2021	ORIGIN ENERGY	LGP Supplies C12014	\$ 6,870.71
EFT150862	03/06/2021	ORRCON STEEL	Steel Supplies	\$ 247.96
EFT151034	10/06/2021	ORRCON STEEL	Steel Supplies	\$ 246.72
EFT151000	10/06/2021	OTIS ELEVATOR COMPANY PTY LTD	Elevator Maintenance	\$ 4,598.00
EFT151001	10/06/2021	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Plant Equipment - C19007(H)	\$ 53,263.27
EFT150405	20/05/2021	PAPERBARK MERCHANTS	Stock - Library	\$ 414.86
EFT150510	20/05/2021	PARKS AND LEISURE AUSTRALIA	Corporate Membership	\$ 1,375.00
EFT150724	28/05/2021	PAUL TERRY	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT151058	10/06/2021	P WHITTINGTON	Staff Reimbursement	\$ 24.95
EFT150677	27/05/2021	PC MACHINERY PTY LTD	Plant Parts/Maintenance	\$ 175.89
EFT150512	20/05/2021	PERTH SAFETY PRODUCTS PTY LTD	Signage Services	\$ 5,153.50
EFT150678	27/05/2021	PERTH SAFETY PRODUCTS PTY LTD	Signage Services	\$ 3,799.18
EFT150839	03/06/2021	PERTH SAFETY PRODUCTS PTY LTD	Signage Services	\$ 1,390.40

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT151003	10/06/2021	PERTH SAFETY PRODUCTS PTY LTD	Signage Services	\$ 1,881.00
EFT150511	20/05/2021	PERTH THEATRE TRUST	Technician Support Services - Albany Sinfonia	\$ 472.56
EFT150679	27/05/2021	PERTH TIMBER CO PTY LTD	Jarrah Tree Stakes	\$ 2,464.00
EFT150514	20/05/2021	PETER GRAHAM CO	Hardware Supplies / Tools	\$ 97.90
EFT150412	20/05/2021	P BANYARD	Staff Reimbursement	\$ 60.60
EFT150840	03/06/2021	PFD FOOD SERVICES PTY LTD	Supplies	\$ 142.95
EFT150906	10/06/2021	PJ & HG ANDERSON	Gravel Pit Rehabilitation	\$ 1,663.20
EFT150516	20/05/2021	PLANTAGENET NEWS	Advertising - GS Creative Exchange	\$ 504.00
EFT151005	10/06/2021	PLASTICS PLUS	Plastic Purchases	\$ 288.86
EFT151006	10/06/2021	PLAYMASTER PTY LTD	Supply of Playground Equipment - C038-17	\$ 69,715.00
EFT150681	27/05/2021	PORTNER PRESS PTY LTD	Annual Subscription	\$ 970.00
EFT150842	03/06/2021	PRINTSYNC BUSINESS SOLUTIONS	Photocopy Charges	\$ 40.36
EFT150518	20/05/2021	PROTECTOR FIRE SERVICES	Fire Equipment Service/Repairs C20001	\$ 1,171.50
EFT150843	03/06/2021	PROTECTOR FIRE SERVICES	Customer Aggression Training	\$ 715.00
EFT150519	20/05/2021	QUICK SHOT COFFEE	Coffees - Library Regional Meeting	\$ 65.00
EFT150844	03/06/2021	QUINTIS SANDALWOOD PTY LTD	Stock - Forts Store	\$ 325.60
EFT150718	28/05/2021	RAY HAMMOND	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT151008	10/06/2021	RAYVIEW PARK PTY LTD	Rates Refund	\$ 891.59
EFT150684	27/05/2021	RECONNECT HEALTH AND WELLBEING	EAP Services	\$ 176.00
EFT150845	03/06/2021	RECONNECT HEALTH AND WELLBEING	EAP Services	\$ 176.00
EFT151009	10/06/2021	REDMOND COMMUNITY ASSOCIATION	Annual Hall Hire & Electricity Charges	\$ 362.22
EFT151010	10/06/2021	REDMOND VOLUNTEER FIRE BRIGADE	Reimbursement Expenses	\$ 337.39
EFT150520	20/05/2021	REECE PTY LTD	Plumbing and Irrigation Supplies	\$ 108.41
EFT151011	10/06/2021	REECE PTY LTD	Plumbing and Irrigation Supplies	\$ 3,137.09
EFT151013	10/06/2021	REPLAS WA	Beachcomber Advanced WALGA C038_17	\$ 11,512.93
EFT150846	03/06/2021	REPLICA MEDALS & RIBBONS PTY LTD	Stock - Forts Store	\$ 1,107.10
EFT151012	10/06/2021	REPLICA MEDALS & RIBBONS PTY LTD	Stock - Forts Store	\$ 904.97
EFT150847	03/06/2021	REXEL AUSTRALIA	Purchase Airport	\$ 54.19
EFT150661	27/05/2021	RICHARD EDMUND FENNY	Stock - Forts Store	\$ 290.00
EFT150485	20/05/2021	R KRATOCHVILL	Rates Refund	\$ 2,724.67
EFT150685	27/05/2021	RICOH	Printing Charges	\$ 23,528.35
EFT150848	03/06/2021	RICOH	Printing Charges	\$ 11,670.00
EFT150682	27/05/2021	R QUAYLE	Staff Reimbursement	\$ 148.64
EFT150723	28/05/2021	ROBERT SUTTON	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150559	20/05/2021	R WESTERBERG	Staff Reimbursement	\$ 75.80
EFT150687	27/05/2021	ROBERTS GARDINER ARCHITECTS	Schematic Design - Middleton Beach Shelters	\$ 2,626.25
EFT150849	03/06/2021	ROBERTS GARDINER ARCHITECTS	Schematic Design - Middleton Beach Shelters	\$ 2,475.00
EFT151014	10/06/2021	ROBERTS GARDINER ARCHITECTS	Masterplan Motorplex	\$ 3,575.00
EFT150783	03/06/2021	ROGER HAYWARD CUNNINGTON	Stock - Forts Store	\$ 324.00
EFT150479	20/05/2021	ROSE HUNTER	ALAC Netball Umpiring	\$ 120.00
EFT150971	10/06/2021	ROSE HUNTER	ALAC Netball Umpiring	\$ 180.00
EFT150649	27/05/2021	ROSLYN JOY JENKE	Tutoring Fee	\$ 466.20
EFT150975	10/06/2021	ROSLYN JOY JENKE	Tutoring Fee	\$ 420.00
EFT150850	03/06/2021	ROYALE PATISSERIE	Catering	\$ 64.35

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150524	20/05/2021	RPS AUSTRALIA WEST PTY LTD	Consulting Services - Emu Beach Foreshore	\$ 2,772.00
EFT151017	10/06/2021	RTK NETWEST - GPS TREK PTY LTD	Annual Subscription	\$ 4,400.00
EFT151018	10/06/2021	RUG LAUNDRY ALBANY	Rug Cleaning Service	\$ 100.00
EFT150688	27/05/2021	RUSS EARTHMOVING	Compaction Works - Basketball Court Calistemon Way	\$ 660.00
EFT150721	28/05/2021	SANDIE SMITH	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150620	27/05/2021	SANDRA DIXON	EAP Services	\$ 155.00
EFT150851	03/06/2021	SCRIBE PUBLICATIONS PTY LTD	Stock - Forts Store	\$ 1,853.24
EFT150689	27/05/2021	SEEK LIMITED	Advertising	\$ 220.00
EFT151020	10/06/2021	SEEK LIMITED	Advertising	\$ 313.50
EFT150893	10/06/2021	SHANE RICHARD ADIS	Refund Planning Bond	\$ 10,000.00
EFT150526	20/05/2021	SHAPE URBAN PTY LTD	Foreshore Management Plan - Oyster Harbour	\$ 6,061.00
EFT150500	20/05/2021	SHERYL MAREE MUSCAT	ALAC Netball Umpiring	\$ 20.00
EFT150993	10/06/2021	SHERYL MAREE MUSCAT	ALAC Netball Umpiring	\$ 60.00
EFT151023	10/06/2021	SHIRE OF NORTHAM	Staff LSL Transfer	\$ 9,332.84
EFT151022	10/06/2021	SHIRE OF PLANTAGENET	LLY Programme ALAC	\$ 1,295.00
EFT150527	20/05/2021	SIGNATURE PAVING & EARTHWORKS PTY LTD	Paving Works - Stirling Tce Reconstruction Q21010	\$ 71,835.81
EFT151024	10/06/2021	SIMONE KLOSE	Water Supplies - Memorial Service	\$ 23.76
EFT151027	10/06/2021	SKILL HIRE WA PTY LTD	Labour Hire	\$ 103.54
EFT150529	20/05/2021	SMITHS ALUMINIUM AND 4WD CENTRE	Town Hall Handrail C19012	\$ 220.00
EFT150691	27/05/2021	SMITHS ALUMINIUM AND 4WD CENTRE	Materials & Labour - BBQ's	\$ 45.00
EFT150853	03/06/2021	SMITHS ALUMINIUM AND 4WD CENTRE	Fabrication Works	\$ 295.00
EFT150531	20/05/2021	SOIL SOLUTIONS PTY LTD	Wood Chips C20019	\$ 1,075.00
EFT150854	03/06/2021	SOIL SOLUTIONS PTY LTD	Greenwaste C20019	\$ 4,384.18
EFT151029	10/06/2021	SOIL SOLUTIONS PTY LTD	Wood Chips C20019	\$ 1,989.64
EFT150534	20/05/2021	SOUTH CITY PAVING	Brick Paving Works - Q19052	\$ 7,392.00
EFT150694	27/05/2021	SOUTH CITY PAVING	Brick Paving Works - Q19052	\$ 1,188.00
EFT151032	10/06/2021	SOUTH CITY PAVING	Brick Paving Works - Q19052	\$ 3,379.20
EFT150535	20/05/2021	SOUTH COAST CRANE HIRE	Hire - Truck - Q19049	\$ 502.80
EFT150695	27/05/2021	SOUTH COAST CRANE HIRE	Hire - Truck - Q19049	\$ 2,434.42
EFT150857	03/06/2021	SOUTH COAST CRANE HIRE	Hire - Truck - Q19049	\$ 164.55
EFT150536	20/05/2021	SOUTH COAST ENVIRONMENTAL	Landscaping Services Q20037	\$ 3,500.00
EFT150858	03/06/2021	SOUTH COAST ENVIRONMENTAL	Landscaping Services Q20037	\$ 24,225.00
EFT150465	20/05/2021	SOUTH REGIONAL TAFE	Course Fees	\$ 2,049.00
EFT150638	27/05/2021	SOUTH REGIONAL TAFE	Course Fees	\$ 41.80
EFT150801	03/06/2021	SOUTH REGIONAL TAFE	Course Fees	\$ 346.60
EFT150963	10/06/2021	SOUTH REGIONAL TAFE	Course Fees	\$ 60.92
EFT150533	20/05/2021	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 984.26
EFT150693	27/05/2021	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 390.10
EFT150856	03/06/2021	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 1,585.75
EFT151031	10/06/2021	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 874.90
EFT150876	03/06/2021	SOUTHERLY MAGAZINE - WADDAYADOIN MEDIA	Advertising Services	\$ 880.00
EFT150532	20/05/2021	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 2,021.54
EFT150692	27/05/2021	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 278.11
EFT150855	03/06/2021	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 877.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT151030	10/06/2021	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 1,049.65
EFT150537	20/05/2021	SPECSAVERS ALBANY (WA) PTY LTD	Contribution to Prescription Safety Glasses	\$ 300.00
EFT150696	27/05/2021	SPORTSWORLD OF WA	Stock - ALAC	\$ 825.00
EFT150859	03/06/2021	SPORTSWORLD OF WA	Stock - ALAC	\$ 237.60
EFT150697	27/05/2021	SPOTLIGHT PTY LTD	Supplies - Library Activities	\$ 55.60
EFT151033	10/06/2021	SPOTLIGHT PTY LTD	Art Supplies - Maritime Festival	\$ 399.40
EFT150542	20/05/2021	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Course	\$ 950.00
EFT150865	03/06/2021	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Course	\$ 338.40
EFT150861	03/06/2021	STAR SALES AND SERVICE	Hardware Supplies/Tools	\$ 600.60
EFT150808	03/06/2021	STATEWIDE RACKING & STORAGE SOLUTIONS	Slat Wall Material	\$ 687.00
EFT150973	10/06/2021	STATEWIDE RACKING & STORAGE SOLUTIONS	Racking Supplies	\$ 478.05
EFT150991	10/06/2021	STEPHANIE ANNE WRIGHT MORRIGAN	EAP Services	\$ 242.00
EFT151026	10/06/2021	STEPHEN JOHN WOLFE	Mower Parts	\$ 550.00
EFT151035	10/06/2021	STEPHEN JULIUS CESTRILLI	Exhibition Installation	\$ 657.00
EFT151060	10/06/2021	S WILLIAMS	Staff Reimbursement	\$ 118.80
EFT150768	03/06/2021	S BYRNE	Rates Refund	\$ 2,668.00
EFT150874	03/06/2021	S VAN NIEROP	Staff Reimbursement	\$ 443.85
EFT150539	20/05/2021	STEWART AND HEATON CLOTHING PTY LTD	Uniforms	\$ 3,341.57
EFT150541	20/05/2021	STIRLING PRINT	Printing Services	\$ 220.00
EFT150864	03/06/2021	STIRLING PRINT	Printing Services	\$ 150.00
EFT150642	27/05/2021	STRATAGREEN	Tree Ties - Middleton Beach Coastal Enhancement Project	\$ 1,450.98
EFT150636	27/05/2021	S GLEAVE	Staff Reimbursement	\$ 24.95
EFT150544	20/05/2021	SUPERCHEAP AUTOS	Car Parts	\$ 89.94
EFT151038	10/06/2021	SUTTON'S CARPET CLEANING	Carpet Cleaning	\$ 572.00
EFT150546	20/05/2021	SYNERGY	Electricity Charges	\$ 3,696.05
EFT150698	27/05/2021	SYNERGY	Electricity Charges	\$ 62,112.66
EFT150866	03/06/2021	SYNERGY	Electricity Charges	\$ 129,800.81
EFT150547	20/05/2021	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 816.57
EFT150699	27/05/2021	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 2,922.56
EFT150867	03/06/2021	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 2,463.21
EFT151040	10/06/2021	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 611.80
EFT151039	10/06/2021	T4 TECHNOLOGY PTY LTD T/AS SOLUTIONS IT	Insurance Quote	\$ 75.00
EFT150614	27/05/2021	TAHLI LINDA CROSBY	Stock - Forts Store	\$ 235.10
EFT150451	20/05/2021	TAMARA DITCBURN	ALAC Netball Umpiring	\$ 120.00
EFT150945	10/06/2021	TAMARA DITCBURN	ALAC Netball Umpiring	\$ 120.00
EFT150799	03/06/2021	TANEKA GARVIN	Yoga Classes	\$ 150.00
EFT150780	03/06/2021	T COLBY	Staff Reimbursement	\$ 44.95
EFT150454	20/05/2021	TENNEILE ELSEY	ALAC Basketball Co-Ordinator Fes	\$ 560.00
EFT150626	27/05/2021	TENNEILE ELSEY	ALAC Basketball Co-Ordinator Fes	\$ 160.00
EFT150792	03/06/2021	TENNEILE ELSEY	ALAC Basketball Co-Ordinator Fes	\$ 160.00
EFT150951	10/06/2021	TENNEILE ELSEY	ALAC Basketball Co-Ordinator Fes	\$ 160.00
EFT150549	20/05/2021	TEX@SITE PTY LTD	EWP Testing	\$ 1,302.74
EFT150868	03/06/2021	THE 12 VOLT WORLD	Repairs - Plant & Equipment	\$ 80.00
EFT151042	10/06/2021	THE 12 VOLT WORLD	Repairs - Plant & Equipment	\$ 234.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT150460	20/05/2021	THE FIXUPPERY	Cleaning Services - Q18036	\$ 116.00
EFT150795	03/06/2021	THE FIXUPPERY	Cleaning Services - Q18036	\$ 1,633.03
EFT150957	10/06/2021	THE FIXUPPERY	Cleaning Services - Q18036	\$ 1,832.00
EFT150498	20/05/2021	THE MUFFIN QUEEN	Catering	\$ 70.00
EFT150667	27/05/2021	THE MUFFIN QUEEN	Catering	\$ 220.00
EFT150826	03/06/2021	THE MUFFIN QUEEN	Catering	\$ 1,860.00
EFT150992	10/06/2021	THE MUFFIN QUEEN	Catering	\$ 80.00
EFT151016	10/06/2021	THE ROYAL LIFE SAVING SOCIETY WA INC	Qualifications for Life Guards	\$ 2,044.31
EFT150552	20/05/2021	THE UNIVERSITY OF WESTERN AUSTRALIA	Lake Mullocullup Monitoring	\$ 16,921.30
EFT151056	10/06/2021	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Newspaper Deliveries	\$ 362.41
EFT150383	20/05/2021	THE WESTERN AUSTRALIAN DEAF SOCIETY INC T/A ACCESS PLUS WA	ANZAC Day Dawn Service Auslan Interpreter	\$ 2,938.00
EFT150683	27/05/2021	THINKPROJECT AUSTRALIA PTY LTD	RAMM Annual Support/Maintenance Subscription	\$ 13,911.30
EFT150700	27/05/2021	THINKWATER ALBANY	West Coast Poly Tanks - Centennial Precinct	\$ 13,199.81
EFT151043	10/06/2021	THINKWATER ALBANY	Reticulation Supplies	\$ 1,418.09
EFT150440	20/05/2021	THIS PAPER CUT LIFE	Sale of Artwork	\$ 261.00
EFT150609	27/05/2021	THIS PAPER CUT LIFE	Sale of Artwork	\$ 1,237.50
EFT150400	20/05/2021	TIGER WASH PTY LTD T/AS ALBANY CAR AND BOAT WASH	Car Wash Tokens	\$ 360.00
EFT150702	27/05/2021	TOLL TRANSPORT	Courier Services	\$ 246.73
EFT151044	10/06/2021	TOLL TRANSPORT	Courier Services	\$ 1,764.25
EFT150720	28/05/2021	TRACY SLEEMAN	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT150869	03/06/2021	TRADELINK PLUMBING SUPPLIES	Plumbing Supplies	\$ 320.34
EFT151045	10/06/2021	TRADELINK PLUMBING SUPPLIES	Plumbing Supplies	\$ 310.63
EFT150703	27/05/2021	TRAINING & INSPECTION SERVICES	Annual Inspection of EWP	\$ 1,485.00
EFT150870	03/06/2021	TREVORS CARPETS	Carpet Supplier	\$ 2,490.00
EFT150550	20/05/2021	TRISLEY'S HYDRAULICS SERVICES	Site Compliance Audit	\$ 4,950.00
EFT151047	10/06/2021	TRUCK CENTRE WA PTY LTD	Vehicle Parts & Maintenance	\$ 120.40
EFT150871	03/06/2021	TRUCKLINE	Vehicle Parts & Maintenance	\$ 167.00
EFT151046	10/06/2021	TRUCKLINE	Vehicle Parts & Maintenance	\$ 114.16
EFT150551	20/05/2021	TUAARI AMOR-KUITI T/AS TK MUSIC SERVICES	Performance - National Youth Week	\$ 200.00
EFT150873	03/06/2021	UNITED BOOK DISTRIBUTORS	Stock - Forts Store	\$ 185.92
EFT151019	10/06/2021	UNITED TOOLS ALBANY	Tool Supplies	\$ 990.00
EFT150910	10/06/2021	V ASTBURY	Rates Refund	\$ 242.12
EFT150646	27/05/2021	VASHTI INNES-BROWN	Stock - Town Hall	\$ 72.00
EFT150875	03/06/2021	VOEGELER CREATIONS	Stock - Forts Store	\$ 181.28
EFT151049	10/06/2021	VOEGELER CREATIONS	Stock - Forts Store	\$ 1,154.50
EFT150705	27/05/2021	WALCON MARINE AUSTRALIA PTY LTD	Design/Supply Pontoon Emu Point Progress Claim C21001	\$ 75,284.55
EFT150877	03/06/2021	WARTHOG WA	Repairs - Plant & Equipment	\$ 140.00
EFT150555	20/05/2021	WATER CORPORATION	Water Charges	\$ 331.74
EFT150706	27/05/2021	WATER CORPORATION	Water Charges	\$ 2,312.07
EFT150878	03/06/2021	WATER CORPORATION	Water Charges	\$ 1,196.55
EFT151051	10/06/2021	WATER CORPORATION	Water Charges	\$ 15,689.45
EFT150556	20/05/2021	WCP CIVIL PTY LTD	Drainage Works C20016 and Down Rd Retention	\$ 14,906.06
EFT150707	27/05/2021	WCP CIVIL PTY LTD	Asphalt Supplies - Sanford Rd & Middleton Beach C18010@	\$ 331,181.22
EFT150880	03/06/2021	WCP CIVIL PTY LTD	Asphalt Supplies - Sanford Rd & Middleton Beach C18010@	\$ 401,636.79

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 JUN 2021**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT151054	10/06/2021	WELSH AIRCONDITIONING SERVICES	Air Conditioning Service/Maintenance	\$ 1,804.00
EFT150711	27/05/2021	WESFARMERS LTD - WORKWEAR GROUP	Uniforms	\$ 372.52
EFT150885	03/06/2021	WESFARMERS LTD - WORKWEAR GROUP	Uniforms	\$ 177.95
EFT151063	10/06/2021	WESFARMERS LTD - WORKWEAR GROUP	Uniforms	\$ 697.70
EFT150558	20/05/2021	WEST COAST ANALYTICAL SERVICES	Water Monitoring & Reporting Services C20004	\$ 19,581.00
EFT150882	03/06/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A WALGA	Course Fees	\$ 419.18
EFT150890	09/06/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan Payment	\$ 185,468.29
EFT150709	27/05/2021	WESTRAC EQUIPMENT PTY LTD	Repairs - Plant & Equipment	\$ 1,457.39
EFT150884	03/06/2021	WESTSHRED DOCUMENT DISPOSAL	Shredding Services	\$ 438.90
EFT150710	27/05/2021	WIDEBAND NETWORKS PTY LTD - AUSSIE BROADBAND	NBN Data & Mobile Broadband	\$ 328.00
EFT151061	10/06/2021	WIN TELEVISION WA PTY LTD	Advertising Services	\$ 1,730.30
EFT150562	20/05/2021	WOOLWORTHS GROUP LIMITED	Day-care Food Supplies	\$ 501.89
EFT151062	10/06/2021	WOOLWORTHS GROUP LIMITED	Day-care Food Supplies	\$ 2,656.65
EFT150563	20/05/2021	WORLDWIDE PRINTING SOLUTIONS TAREN POINT TEAM NORRIS PTY LTD	Artwork for Swim Passes	\$ 66.00
EFT150712	27/05/2021	WREN OIL	Oil Waste Disposal	\$ 720.50
EFT150886	03/06/2021	WREN OIL	Oil Waste Disposal	\$ 16.50
EFT150887	03/06/2021	WURTH AUSTRALIA PTY LTD	Vehicle Parts & Maintenance	\$ 110.31
EFT150564	20/05/2021	ZENITH LAUNDRY	Laundry Services	\$ 181.42
EFT150714	27/05/2021	ZENITH LAUNDRY	Laundry Services	\$ 137.28
EFT150888	03/06/2021	ZENITH LAUNDRY	Laundry Services	\$ 4.25
EFT151064	10/06/2021	ZENITH LAUNDRY	Laundry Services	\$ 37.06
EFT150889	03/06/2021	ZOHO CORPORATION PTY LTD	Annual Subscription	\$ 5,762.90
				\$ 5,436,089.16

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document number	Description	Date sent / received
EDR21130477	Executed Document Item: N/A Re: Aerodrome manual prepared in accordance with the requirements set out in the Civil Aviation Safety Regulation 1998 and Part 139 (aerodromes) Manual Of Standards 2019. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (online registration)	18/05/2021
EDR21130560	Copy of Executed Document Item: N/A Re: Betty's Beach, Millbrook reseal, Frenchman Bay Road reseal and Mindijup SLK 5.6-6.23 Parties: Main Roads WA Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	19/05/2021
EDR21130563	Copy of Executed Document Item: N/A Re: Agreement with Healthway promoting the Live Lighter message for the City's events program 2021-22 & 2022-23 (2 year leveraging plan). Funding of \$100,000 over the two years (\$50,000 year 1; \$50,000 year 2). Parties: Application Only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	19/05/2021
EDR21130566	Copy of Executed Document Item: N/A Re: Application only. Development WA Australia Day 2022 at Middleton Beach for \$10,000 with pending Healthway grant application of \$15,000 and City of Albany funding of \$50,000 - total cost of event \$79,000 Parties: Application Only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	19/05/2021
EDR21131272	Copy of Executed Document Item: N/A	03/06/2021

EXECUTED DOCUMENT AND COMMON SEAL RECORD

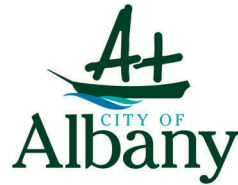
Document number	Description	Date sent / received
	Re: Contract of sale document for disposal of Lot 7333 to the adjoining landowners Parties: Joseph Anthony La Bianca and Patricia Ann La Bianca Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 copy)	
EDR21131286	Copy of Executed Document Item: Invoice 21627358. 30th April 2021. P/O number 115546. Due date 30th May 2021 Re: Monthly invoice for approval - within budget Parties: Cleanaway Signed by: Andrew Sharpe Chief Executive Officer (2 copies)	03/06/2021
EDR21131356	Copy of Executed Document Item: N/A Re: Prepared in accordance with the requirements set out in the Civil Aviation Safety Regulations 1998, Regulation 139.250 and meets the requirements of the Manual of Standards (mos) - part 139. Requirement as the operator of the Albany (Harry Riggs) regional airport. Fully reviewed by the senior aerodrome reporting officer, sms committee and accountable manager - Manager governance & risk - Stuart Jamieson. Admin review also conducted by the Executive Director Commercial and Corporate Services - Duncan Olde. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	04/06/2021
EDR21131491	Copy of Executed Document Item: N/A Re: Memorandum of Understanding to participate in the Walga Energy Sustainability and Renewables projects - phase 1 Parties: Western Australian Local Government Association Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 Copy)	09/06/2021
EDR21131494	Copy of Executed Document Item: N/A Re: The contract sale document for disposal of lot 7333 to the adjoining landowners requires an additional gst withholding form to	09/06/2021

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document number	Description	Date sent / received
	<p>be added to the contract of sale documents. This form now needs the signatures of the Chief Executive Officer and Mayor.</p> <p>Parties: Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 copy)</p>	
EDR21131693	<p>Copy of Executed Document Item: N/A Re: Application only to Southern Ports for NYE 2021 for \$10k - total budget \$79590 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)</p>	11/06/2021
EDR21418542	<p>Copy of Executed Document Item: N/A Re: Development approval application for erosion mitigation works at Whalers Beach, Frenchmans Bay Parties: Signed by: Andrew Sharpe Chief Executive Officer (1 Copy)</p>	11/06/2021
EDR21418576	<p>Copy of Executed Document Item: N/A Re: Application only to Southern Ports for \$5,000 for the Australia Day festival 2022 - total budget \$70,000 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 Copy)</p>	11/06/2021
EDR21418577	<p>Copy of Executed Document Item: N/A Re: Sponsorship \$5,000 for the inaugural Albany Maritime festival 2021 from Harvest Road Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer</p>	11/06/2021
NCSR21131078	<p>Copy of Common Seal Item: N/A Re: Sale of 96 Mueller Street Lockyer Parties: Moss Conveyancing (settlement agent) and Harpreet Dhaliwal (buyer)</p>	31/05/2021

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document number	Description	Date sent / received
	Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 copy)	
NCSR21131085	Copy of Common Seal Item: N/A Re: Council resolved to adopt the City of Albany jetties, bridges, boat pens and swimming structures amendment local law 2021, in accordance with section 3.12 of the Local Government Act 1995 at the April OCM. Parties: n/a Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor	31/05/2021
NCSR21131133	Copy of Common Seal Item: DIS216 Re: Termination of current refund point agreement with WARRRL Parties: WA Return Recycle Renew Ltd Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor	01/06/2021
NCSR21131226	Copy of Common Seal Item: OCM 25/05/2021 - Reference DIS256 Re: Local Planning Scheme no. 1, Amendment no. 36 - adding Special Uses applicable to the Lots 201, 202 and 203 Chester Pass Road and Lot 1004 Viastra Drive, Lange Parties: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (3 Copies)	02/06/2021



DELEGATED AUTHORITY

WRITE OFF DEBTORS GENERAL DEBT

Delegation: 022 Rates & Recover Debt, Write off Rate Debt, Exemptions

Adopted: OCM 23/02/2021 Resolution AR089

Delegated Power:

1. Waive, grant concessions or write off any money owed to the City, pursuant to the Local Government Act 1995, s6.12(1).
2. Write off any amount of money, including rates debts 'penalty interest' where the cost of recovering the debt will be greater than the actual debt.

Condition of Delegation:

- (a) Write Off Debt (monies owed):
 - Maximum \$10,000. Rates Officers: limited \$1,500.
 - The full details of the waiver, concession or write off to be recorded on the appropriate financial record and a report being provided to the Community and Corporate Services Committee on an annual basis on the exercise of this delegation.

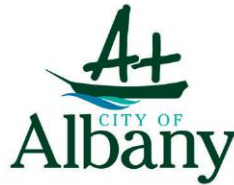
Debtors General Write Off balance of \$899.14 for the period 01/07/2020 to 30/06/2021.

As per the attached list.

Duncan Olde
Executive Director Corporate & Commercial Services

30/06/2021

Code	Amount
AUS81	\$59.60
DRA4	\$12.30
ELL11	\$400.00
IRO1	\$1.20
JEZ1	\$12.30
LIB3	\$0.02
LOC6	\$7.05
MIG1	\$0.60
STA1	\$1.07
SUT9	\$405.00
TOTAL	\$899.14



DELEGATED AUTHORITY

**COUNCIL POLICY – RATING SUBSIDY: SPORTING AND
COMMUNITY ORGANISATIONS**

Delegation: 2020:022 – Administer Rate Collection
(Recover and Write Off Rate Debt, Administer Rating Exemptions)

Adopted: 23 February 2021 Resolution AR089

Delegated Power:

1. Waive, grant concessions or write off any money owed to the City, pursuant to the Local Government Act 1995, s6.12(1).

Council Policy:

Rating Subsidy: Sporting and Community Organisations.

Reporting Requirements:

Report to file and to Council annually.

Rating Subsidies for 2020/21 of \$150,342.52 as per the attached list.

Duncan Olde
Executive Director Corporate and Commercial Services

28/6/2021

REPOT ITEM CCS363 REFERS TO

ASSESSMENT	SPORTING/COMMUNITY GROUP	SUBSIDY AMOUNT
A116479	NORTH ALBANY FOOTBALL & SPORTING CLUB INC	2,630.38
A124369	GIRL GUIDES WA (ALBANY)	1,051.00
A130471	ALBANY MARITIME FOUNDATION	4,149.39
A133873	ALBANY ATHLETICS GROUP INC	1,794.84
A136225	LOWER GREAT SOUTHERN HOCKEY ASSOCIATION INC	1,475.07
A136770	ALBANY GOLF CLUB INC	16,927.24
A140446	ALBANY MODEL RAILWAY ASSOCIATION INC	1,547.28
A14758	ALBANY HARNESS RACING CLUB INC	8,510.04
A14780	ALBANY ITALIAN CLUB INC	1,299.72
A149179	ALBANY CLUB INC	7,891.13
A150506	ALBANY SEA RESCUE SQUAD INC	2,439.54
A155029	EMU POINT SPORTING CLUB INC	9,799.44
A156611	ALBANY LIGHT OPERA AND THEATRE COMPANY	2,008.37
A157843	SPECTRUM THEATRE INC	1,555.53
A161280	ALBANY BOWLING CLUB	4,868.77
A161537	ALBANY BRIDGE CLUB	3,795.99
A171336	ALBANY CITY KART CLUB INC	1,136.00
A174427	ALBANY EQUESTRIAN ASSOCIATION INC	8,422.36
A176287	STIRLING CLUB INC	4,672.79
A179378	ALBANY BOATING AND FISHING CLUB INC	1,248.14
A187399	ALBANY SPEEDWAY CLUB INC	1,584.53
A204721	ALBANY MODEL AERO CLUB	1,650.43
A227280	LOWER KING COMMUNITY KINDERGARTEN ASSOC INC	1,103.73
A30213	CITY OF ALBANY BAND INC	1,051.00
A50479	MERRIFIELD PARK TENNIS CLUB	2,449.86
A6037	KING RIVER RECREATIONAL CLUB INC	1,485.39
A64785	SOUTH COAST COUNTRY MUSIC CLUB INC	1,136.00
A64799	RIVERVIEW COUNTRY CLUB INC	3,404.02
A64820	PRINCESS ROYAL SAILING CLUB	6,447.00
A64866	VETERAN CAR CLUB OF WA (INC) ALBANY & DISTRICTS BRANCH	1,939.26
A64947	ALBANY ROWING CLUB	2,155.88
A65539	GREEN RANGE COUNTRY CLUB	2,323.81
A65999	KING RIVER HORSE AND PONY CLUB	1,856.74
A6791	ALBANY RACING CLUB INC	12,894.00
A74354	SCOUT ASSOCIATION AUSTRALIA WA BRANCH	1,578.23
A74368	LAWLEY PARK TENNIS CLUB	4,600.58
A79732	RAINBOW COAST TOY LIBRARY	1,051.00
A82145	ALBANY KINDERGARTEN ASSOCIATION (INC)	1,051.00
A84446	MIDDLETON BEACH BOWLING CLUB	8,561.62
A92223	RAILWAYS FOOTBALL & SPORTING CLUB (ALBANY) INC	3,744.42
A97368	ALBANY WOMEN'S REST HOUSE ASSOCIATION INC	1,051.00
2020/21 SUBSIDY TOTAL		\$ 150,342.52

Albany Bicentenary Provisional Governance Model

The following Governance Model is proposed to achieve broad community involvement in development and delivery of the Bicentenary project.

As the Bicentenary develops, this model may be reviewed to incorporate personnel or groups considered relevant to delivery of the project.

Partnership

City of Albany Council

The key stakeholder as steward of the municipality. No other stakeholder will, or should have more interest in this initiative than the City of Albany. The City of Albany is the main project sponsor.

As part of its role, the City of Albany has employed a Bicentenary Coordinator to oversee the project in its entirety, including all stakeholder groups and contractors. Collate and synthesize information from meetings, data collection, and reference groups to compose reports, determine strategies, and drive implementation via the Implementation Group.

Menang Community

The City of Albany Council recognises the Menang Noongar community as the traditional custodians of the land and partners in the Bicentenary project. This model acknowledges the key leadership and advocacy role of the local Menang community.

Operation

Advisory Group (previously Steering Committee)

The Advisory Group are key advocates for the project. It is proposed the Advisory Group facilitate engagement and deliver a strategic plan and accompanying prospectus by July 2022.

Upon endorsement of the above, an Implementation Group, with members as endorsed by the Advisory Group with relevant skills, experience and decision making authority is to be formed with the purpose of implementing the outputs of the Advisory Group.

Advisory Group members will remain key stakeholders and advocates for the project, facilitating further engagement as required.

Local Implementation Group

A sub-group of the Advisory Group, permanent membership may remain small, or even City of Albany based, with others brought in on a co-opt basis depending on projects endorsed by Advisory Group.

Membership should be endorsed by the Advisory Group following delivery of a strategic plan and accompanying prospectus in order to align membership with the needs and initiatives arising.

The Local Implementation Group (Implementation Group) will liaise with relevant stakeholder groups, Departments and others as necessary to deliver project outcomes.

Local Engagement

Reference Groups

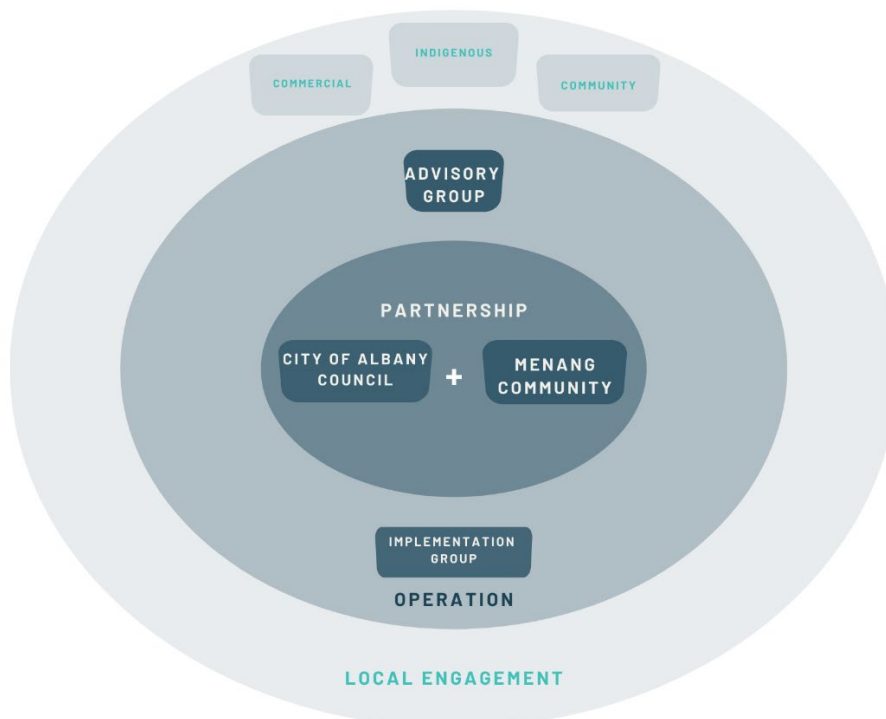
Indigenous, Community and Commercial reference groups are to be set up to support the Advisory and Implementation Groups.

Significant engagement facilitated by the City of Albany/Contractors (if BBRF successful) and members of the Advisory Group should take place for concept development and reporting by March 2022.

Reference groups should remain active following the initial consultation phase for endorsement of the proposed model and to support implementation.

Chairs, or a nominated member of Reference Groups, can be co-opted to the Advisory and Implementation Groups for assistance on projects relevant to their specific field, knowledge base or community.

Further reference groups can be formed during or subsequent to initial engagement should the need arise. Specialist reference groups may be required for specific 2026 projects such as publication of a commemorative book. Remuneration may be required depending on the role of particular reference groups or individuals, this will need to be considered as the project develops and objectives are confirmed.



N.B – Project timeframes indicated above are based on the BBRF application deadlines for delivery. Deliverables may be completed sooner and run concurrently.



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File Ref: | Synergy Ref: AM21230501
Version:12/5/2021

Terms of Reference

Bicentenary of Albany

Advisory Group

The City of Albany has established an Advisory Group (AG) to assist in the development of a response to the Bicentenary of Albany. This group will form part of a broader governance architecture with oversight of engagement and planning for the Bicentenary.

Terms of Reference: Bicentenary of Albany Advisory Group

Title	Bicentenary of Albany Advisory Group
Chair	City of Albany: Mayor Dennis Wellington
Project Manager	City of Albany: Bethany Findlay
Date	22 April 2021

Purpose	<p><u>Key Objectives:</u></p> <ol style="list-style-type: none"> 1. To lead a coordinated, high level advocacy effort to support the design and delivery of Albany’s Bicentenary. 2. Ensure appropriate acknowledgement of Menang heritage and inclusion of the Noongar community in the Bicentenary project to achieve increased visibility and recognition. 3. Delivery of a strategic plan with a comprehensive recommendation on a preferred ‘response’ to the Bicentenary of Albany by July 2022. 4. Delivery of an accompanying high quality prospectus summarising the preferred approach and its benefits, suitable for funding and project advocacy. 5. Establishment of suitably qualified Implementation Group and plan following endorsement of strategic plan. 6. Facilitate extensive community and stakeholder consultation in the development and modelling of options for the Bicentenary of Albany.
	<p><u>General Responsibilities:</u></p> <ul style="list-style-type: none"> • Identify key stakeholders. • Monitor project development against identified objectives. • Provide guidance for the development of the scope, methodology, planning and management process. • Oversee planning, procurement, design and development of any master plans, business plans or feasibility studies. • Identify staging and implementation priorities. • Ensure compliance with relevant Government and industry policies and standards. • Provide guidance and assistance in regards to communication and consultation. • Review and assess reports and make recommendations. • Assist in identifying specialist expertise as required.

Terms of Reference: Bicentenary of Albany Advisory Group

Operating Principles

- Be pragmatic and flexible in both approach and process to ensure timely and efficient project delivery.
- Ensure appropriate representation of all views are considered.
- Encourage openness, transparency, cooperation, collaboration and sharing of information with all stakeholders.
- AG members are expected to declare any conflict of interests to the Chair at the first meeting, and at any time such conflict may arise while a sitting member. If a matter is before a meeting for consideration and a person present at the meeting has a direct or indirect pecuniary or non-pecuniary interest in the matter, this interest should be disclosed during the Statement of Disclosure at the opening of each meeting, or, as soon as possible after the relevant facts have come to their knowledge. The Chairperson will decide on the appropriate method for management of the conflict of interest. These decisions are to be minuted.
- Identify opportunities to reduce duplication of effort and encourage project efficiencies.
- Actively communicate, collaborate, listen and respond to colleagues and the wider community; have a creative approach to problem solving, always looking forward, and be socially and environmentally responsible.
- Communicate absences and nominate proxies as required.
- Maintain confidentiality in regard to information disclosure. This includes comments to media and the general public.
- The Advisory Group will not have the authority or power to commit the City of Albany Council to expenditure outside of Council endorsement.
- Planning for the Project and any generation of substantial concepts will follow local government protocols of approvals, due diligence and whichever applies during the process.

Membership

Role	Organisation	Position
Chair	City of Albany	Mayor
Partner	Local Menang Community	Menang Elder TBC
Partner	Local Menang Community	Menang Elder TBC
Member	City of Albany	CEO
Member	Great Southern Development Commission	CEO
Member	Minister for Regional Development; Agriculture and Food; Hydrogen Industry	Minister or Designate
Member	Member for O'Connor	Member or Designate
Member	Member for Albany	Member or Designate
Member	Tourism Western Australia	Managing Director or Executive Director Destination Development
Member	Department of Local Government Sport and Cultural Industries	Director General
Member	Western Australian Museum	CEO

Terms of Reference: Bicentenary of Albany Advisory Group

	Member	Co-opted as required	Chairs – Reference Groups
	Ex-Officio Secretariat	City of Albany	TBC

Advisory Group Ground Rules

The following rules must be adhered to by all who attend the meetings and consist of:

- Start and finish on time.
- All participate and contribute – everyone is given an opportunity to voice their opinions.
- No personal attacks. Challenge ideas, not people.
- We agree to be respectful of the rights of others to hold values, attitudes, and opinions that differ from their own.
- Keep discussions on the topic and focused.
- We will declare our interests where appropriate & follow City of Albany protocols.

Duration of the Working Group

The Advisory Group will commence under these Terms of Reference from the ‘Resumption Meeting’ start date of 22 April 2021 and will cease to operate under these arrangements at a time the group agrees. The Terms of Reference will be reviewed regularly to ensure their relevance in relation to the role, membership and responsibilities of the Group in the next phases.

Additional Members

The Advisory Group consists of members as identified under membership. However, there is also the capacity to invite additional representation from other project stakeholders/technical advisors if and when required. Stakeholders will be invited to be involved to assist in issues relevant to their area of operation, interest and expertise.

Quorum

4 members

Reporting and Control

Reporting Frequency Meetings will be convened as required to achieve the stated purpose(s) with the aim of meeting at least twice per year.

Change Control Changes considered ‘in scope’ of the Advisory Group responsibility will be scheduled on the agenda.

Terms of Reference for the Advisory Group will be reviewed at the completion of this phase of the project.

Agenda Management

Papers will be emailed to the Advisory Group members by COB the day prior to the meeting.

Minutes will be available at the latest, 10 working days after a meeting.

Minutes of previous meetings that are accepted by the Advisory Group should be signed by the Chair as being a true record of the discussions and decisions of the Group.

Terms of Reference: Bicentenary of Albany Advisory Group**Roles and
Responsibilities****Chairperson:**

The Chairperson is the presiding officer of the Advisory Group, the chief advocate for the project within the community and is responsible for ensuring that:

- Meetings are guided by a documented agenda, developed in consultation with the Secretariat;
- The right matters are considered during the meeting;
- Matters are considered carefully and thoroughly;
- All members are given the opportunity to effectively contribute;
- The Group comes to clear decisions and these are properly understood and documented; and
- Minutes of the meeting are published in a timely manner.

In the event that the Chairperson is absent or the role is temporarily vacant, the Members present at a meeting shall appoint one of the Members to preside at the meeting.

Members:

Members contribute to and share responsibility for the overall function and performance of the Group. They are required to meet all expectations in relation to probity, transparency and accountability. This includes not making inappropriate use of information gained through Group matters.

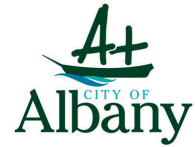
Each member present at a meeting shall be entitled to one vote.

Members are advocates for the Bicentenary project and should contribute positively to the project within their formal capacity as member, the operation of the Group, and at all times within the community.

Secretariat

The secretariat provides administrative support to the Group by:

- Ensuring that items presented are of suitable quality and content, are fit for purpose and submitted within required timeframes;
- Ensuring that all actions and deadlines directed by the Steering Group are completed in a timely manner;
- Maintaining the official records of the Group;
- Assisting in the creation and distribution of the agenda and papers;
- Ensuring papers presented to the Group have adequate information relevant to the subject and decision requested, to enable informed decision making;
- Drafting and distributing the meeting minutes; and
- Undertaking research and other diligence as requested by the Group.



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Version: 12/05/2021

Terms of Reference

Bicentenary of Albany

Indigenous Reference Group

The City of Albany has established an Indigenous Reference Group (IRG) to assist in the development of a response to the Bicentenary of Albany. This group will form part of a broader governance architecture that will have oversight of engagement and planning for the Bicentenary.

Terms of Reference: Bicentenary of Albany Indigenous Reference Group

Title	Bicentenary of Albany Indigenous Reference Group
Chair	TBC
Project Manager	City of Albany: Bethany Findlay
Date	TBC

Purpose	<p><u>Key Objectives:</u></p> <ul style="list-style-type: none"> • Lead a coordinated advocacy effort within the Indigenous community to support the design and delivery of Albany’s Bicentenary. • Provide guidance to the Advisory Group on appropriate opportunities to involve and recognize Menang culture as a central component of the Bicentenary. • The IRG will provide a link between Council, the Advisory Group and the broader Indigenous community. • Support the Independent facilitator to undertake engagement and consultation with the local Indigenous community on the 2026 project. • Provide the Advisory Group with a comprehensive overview of the needs, ideas and aspirations of the Indigenous community. • Provide information, guidance and strategic advice on matters relating to the Indigenous community, culture and heritage. • Identify and articulate opportunities linked to or arising from the 2026 Project. • Identify potential funding and/or sponsorship opportunities or in kind support which may be beneficial to the Project. • Provide advocacy, expert advice and support during design and implementation of Project objectives.
	<p><u>General Responsibilities:</u></p> <ul style="list-style-type: none"> • Identify and facilitate discussion with key stakeholders, families and groups. • Provide expert advice to the Advisory Group regarding community’s needs, ideas & aspirations. • Support the Advisory & Implementation Groups to achieve Project objectives ensuring appropriate recognition and involvement of the Indigenous community where applicable. • Ensure the views and interests of the Indigenous community are represented, and relevant stakeholders engaged. • Provide an active and positive contribution to the Project. • Review documents as required and provide advice and recommendations. Any major changes to draft documents recommended by the reference group will be advised to the Advisory Group.

Terms of Reference: Bicentenary of Albany Indigenous Reference Group

Operating Principles

- Be pragmatic and flexible in both approach and process to ensure timely and efficient project delivery.
- Ensure appropriate representation of all families.
- Encourage openness, transparency, cooperation, collaboration and sharing of information with all stakeholders.
- IRG members are expected to declare any conflict of interests to the Chair at the first meeting, and at any time such conflict may arise while a sitting member. If conflict situations arise in meetings, members are to advise other members and follow City of Albany protocols. These decisions are to be minuted.
- Act as advocates for the Project, its intent and outcomes.
- Identify opportunities to reduce duplication of effort and encourage project efficiencies.
- Actively communicate, collaborate, listen and respond to colleagues and the wider community; have a creative approach to problem solving, always looking forward, and be socially and environmentally responsible.
- Communicate absences and nominate proxies as required.
- Maintain confidentiality in regard to information disclosure. This includes comments to media and the general public.
- The Indigenous Reference Group will not have the authority or power to commit the City of Albany Council to expenditure outside of Council endorsement.
- Planning for the Project and any generation of substantial concepts will follow local government protocols of approvals, due diligence and whichever applies during the process.

Membership

Role	Organisation	Position
<p>Membership to be determined in collaboration with the local Indigenous Community.</p> <p>A representative from the City of Albany with the relevant skills and experience will be a non-voting member of the IRG for administrative purposes. Secretariat support will be provided by the City of Albany through this member or additional personnel as required.</p>		

Terms of Reference: Bicentenary of Albany Indigenous Reference Group

<p>Reference Group Ground Rules</p>	<p>The following rules must be adhered to by all who attend the meetings and consist of:</p> <ul style="list-style-type: none"> • Start and finish on time. • All participate and contribute – everyone is given an opportunity to voice their opinions. • No personal attacks. Challenge ideas, not people. • We agree to be respectful of the rights of others to hold values, attitudes, and opinions that differ from their own. • Keep discussions on the topic and focused. • We will declare our interests where appropriate & follow City of Albany protocols. 	
<p>Duration of the Working Group</p> <p>Additional Members</p>	<p>The IRG will commence under these Terms of Reference from the 'Initiation Meeting' [start date TBC] and will be ongoing until completion of the Project or at such time the Group agrees it has achieved the remit and is no longer required to meet in the current form for progression of the Project. Terms of Reference will be reviewed at the first scheduled meeting and members will agree on its content. Following this, Terms of Reference will be reviewed regularly to ensure their relevance in relation to the role, membership and responsibilities of the Group in the next phases.</p> <p>Members with the relevant skills, experience, interest or decision-making authority can be included in the membership of this group on a co-opt basis to provide advice or assistance on the remit or associated objectives.</p>	
<p>Quorum</p>	<p>Number to be determined once group size known.</p>	
<p>Reporting and Control</p>	<p>Reporting Frequency</p> <p>Change Control</p>	<p>Meetings will be convened as required to achieve the stated purpose(s)</p> <p>Changes considered 'in scope' of the IRG responsibility will be scheduled on the agenda.</p> <p>Terms of Reference for the Indigenous Reference Group will be reviewed at the completion of each phase of the project.</p>
<p>Agenda Management</p>	<p>Papers will be emailed to IRG members by COB the day prior to the meeting.</p> <p>Minutes will be available at the latest, 10 working days after a meeting.</p> <p>Minutes of previous meetings that are accepted by the IRG should be signed by the Chair as being a true record of the discussions and decisions of the Group. All minutes and documents relating to the IRG will remain the sole property of the City of Albany.</p>	

Terms of Reference: Bicentenary of Albany Indigenous Reference Group

Roles and Responsibilities

Chairperson:

The Chairperson is the presiding officer of the Indigenous Reference Group and chief advocate for the project within the community.

The Chair is responsible for ensuring that:

- Meetings are guided by a documented agenda, developed in consultation with the Secretariat;
- The right matters are considered during the meeting;
- Matters are considered carefully and thoroughly;
- All members are given the opportunity to effectively contribute;
- The Group comes to clear decisions and these are properly understood and documented; and
- Minutes of the meeting are published in a timely manner.

In the event that the Chairperson is absent or the role is temporarily vacant, the Members present at a meeting shall appoint one of the Members to preside at the meeting.

Members:

Members contribute to and share responsibility for the overall function and performance of the Group. They are required to meet all expectations in relation to probity, transparency and accountability. This includes not making inappropriate use of information gained through Group matters.

Each member present at a meeting shall be entitled to one vote.

Members are advocates for the Bicentenary project and should contribute positively to the project within their formal capacity as member, the operation of the Group, and at all times within the community.

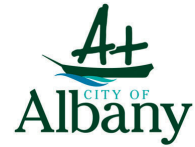
Link to Advisory Group:

Up to 2 members of the IRG will be co-opted to the Advisory Group. It is expected this will be the Chair and Vice Chair.

Secretariat

The secretariat provides administrative support to the Group by:

- Ensuring that items presented are of suitable quality and content, are fit for purpose and submitted within required timeframes;
- Ensuring that all actions and deadlines directed by the Steering Group are completed in a timely manner;
- Maintaining the official records of the Group;
- Assisting in the creation and distribution of the agenda and papers;
- Ensuring papers presented to the Group have adequate information relevant to the subject and decision requested, to enable informed decision making;
- Drafting and distributing the meeting minutes; and
- Undertaking research and other diligence as requested by the Group.



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Version: 12/05/2021

Terms of Reference

Bicentenary of Albany

Community Reference Group

The City of Albany has established a Community Reference Group (CRG) to assist in the development and design of a response to the Bicentenary of Albany. This group will form part of a broader governance architecture that will have oversight of engagement and planning for the Bicentenary.

Terms of Reference: Bicentenary of Albany Community Reference Group

Title	Bicentenary of Albany Community Reference Group
Chair	TBC
Project Manager	City of Albany: Bethany Findlay
Date	TBC

Purpose	<p><u>Key Objectives:</u></p> <ul style="list-style-type: none"> • The CRG will provide a link between Council, the Advisory Group and the Albany community. • Provide the Advisory Group with a comprehensive overview of the needs, ideas and aspirations of the local community. • Identify and articulate opportunities linked to or arising from the 2026 Project. • Identify potential funding and/or sponsorship opportunities or in kind support which may be beneficial to the Project. • Provide advocacy, expert advice and support during implementation of Project objectives.
	<p><u>General Responsibilities:</u></p> <ul style="list-style-type: none"> • Identify and facilitate discussion with key stakeholders. • Provide expert advice to the Advisory Group regarding community needs, ideas & aspirations. • Support the Implementation Group to achieve objectives of the Advisory Group in relation to community activities. • Ensure the views and interests of the community are represented, and relevant stakeholders engaged. • Provide an active and positive contribution to the Project. • Review documents as required and provide advice and recommendations. Any major changes to draft documents recommended by the reference group will be advised to the Advisory Group.

Terms of Reference: Bicentenary of Albany Community Reference Group

Operating Principles

- Be pragmatic and flexible in both approach and process to ensure timely and efficient project delivery.
- Ensure appropriate representation of all views are considered.
- Encourage openness, transparency, cooperation, collaboration and sharing of information with all stakeholders.
- CRG members are expected to declare any conflict of interests to the Chair at the first meeting, and at any time such conflict may arise while a sitting member. If conflict situations arise in meetings, members are to advise other members and follow City of Albany protocols. These decisions are to be minuted.
- Act as advocates for the Project, its intent and outcomes.
- Identify opportunities to reduce duplication of effort and encourage project efficiencies.
- Actively communicate, collaborate, listen and respond to colleagues and the wider community; have a creative approach to problem solving, always looking forward, and be socially and environmentally responsible.
- Communicate absences and nominate proxies as required.
- Maintain confidentiality in regard to information disclosure. Including comments to media and general public.
- The Community Reference Group will not have the authority or power to commit the City of Albany Council to expenditure outside of Council endorsement.
- Planning for the Project and any generation of substantial concepts will follow local government protocols of approvals, due diligence and whichever applies during the process.

Membership

Process
<p>Expressions of Interest for members will be called for. Interested individuals will be required to submit a 2-page CV and letter outlining their relevant experience, community representation and interest.</p> <p>EOI's will be assessed by a panel comprising the Mayor of Albany, Executive Director of Community Services, Bicentenary Coordinator and 1-2 independent members of the community. A minimum of 5 and maximum of 10 members will be determined through this process who have the relevant skills and community relationships to ensure broad representation.</p> <p>Membership should ensure representation of key sectors including:</p> <ul style="list-style-type: none"> - Creative Industries - Sport - Heritage - Volunteers/NFP - Youth - Seniors <p>Once established a Chair will be nominated by the Group & Terms of Reference adopted.</p> <p>Secretariat support will be provided by the City of Albany.</p>

Terms of Reference: Bicentenary of Albany Community Reference Group

<p>Reference Group Ground Rules</p>	<p>The following rules must be adhered to by all who attend the meetings and consist of:</p> <ul style="list-style-type: none"> • Start and finish on time. • All participate and contribute – everyone is given an opportunity to voice their opinions. • No personal attacks. Challenge ideas, not people. • We agree to be respectful of the rights of others to hold values, attitudes, and opinions that differ from their own. • Keep discussions on the topic and focused. • We will declare our interests where appropriate & follow City of Albany protocols. 				
<p>Duration of the Working Group</p>	<p>The CRG will commence under these Terms of Reference from the ‘Initiation Meeting’ [start date TBC] and will be ongoing until completion of the Project or at such time the Group agrees it has achieved the remit and is no longer required to meet in the current form for progression of the Project. Terms of Reference will be reviewed at the first scheduled meeting and members will agree on its content. Following this, Terms of Reference will be reviewed regularly to ensure their relevance in relation to the role, membership and responsibilities of the Group in the next phases.</p>				
<p>Additional Members</p>	<p>Members with the relevant skills, experience, interest or decision-making authority can be included in the membership of this group on a co-opt basis to provide advice or assistance on the remit or associated objectives.</p>				
<p>Quorum</p>	<p>Number to be determined once group size known.</p>				
<p>Reporting and Control</p>	<table border="0"> <tr> <td data-bbox="424 1346 638 1435"> <p>Reporting Frequency</p> </td> <td data-bbox="638 1346 1399 1435"> <p>Meetings will be convened as required to achieve the stated purpose(s)</p> </td> </tr> <tr> <td data-bbox="424 1480 638 1765"> <p>Change Control</p> </td> <td data-bbox="638 1480 1399 1765"> <p>Changes considered ‘in scope’ of the Community Reference Group responsibility will be scheduled on the agenda.</p> <p>Terms of Reference for the Community Reference Group will be reviewed at the completion of each phase of the project.</p> </td> </tr> </table>	<p>Reporting Frequency</p>	<p>Meetings will be convened as required to achieve the stated purpose(s)</p>	<p>Change Control</p>	<p>Changes considered ‘in scope’ of the Community Reference Group responsibility will be scheduled on the agenda.</p> <p>Terms of Reference for the Community Reference Group will be reviewed at the completion of each phase of the project.</p>
<p>Reporting Frequency</p>	<p>Meetings will be convened as required to achieve the stated purpose(s)</p>				
<p>Change Control</p>	<p>Changes considered ‘in scope’ of the Community Reference Group responsibility will be scheduled on the agenda.</p> <p>Terms of Reference for the Community Reference Group will be reviewed at the completion of each phase of the project.</p>				
<p>Agenda Management</p>	<p>Papers will be emailed to CRG members by COB the day prior to the meeting.</p> <p>Minutes will be available at the latest, 10 working days after a meeting.</p> <p>Minutes of previous meetings that are accepted by the CRG should be signed by the Chair as being a true record of the discussions and decisions of the Group. All minutes and documents relating to the CRG will remain the sole property of the City of Albany.</p>				

Terms of Reference: Bicentenary of Albany Community Reference Group

Roles and Responsibilities

Chairperson:

The Chairperson is the presiding officer of the Community Reference Group, the chief advocate for the project within the community and nominated representative to the Advisory Group.

The Chair is responsible for ensuring that:

- Meetings are guided by a documented agenda, developed in consultation with the Secretariat;
- The right matters are considered during the meeting;
- Matters are considered carefully and thoroughly;
- All members are given the opportunity to effectively contribute;
- The Group comes to clear decisions and these are properly understood and documented; and
- Minutes of the meeting are published in a timely manner.

In the event that the Chairperson is absent or the role is temporarily vacant, the Members present at a meeting shall appoint one of the Members to preside at the meeting.

Members:

Members contribute to and share responsibility for the overall function and performance of the Group. They are required to meet all expectations in relation to probity, transparency and accountability. This includes not making inappropriate use of information gained through Group matters.

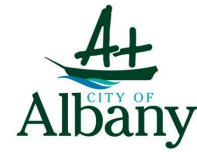
Each member present at a meeting shall be entitled to one vote.

Members are advocates for the Bicentenary project and should contribute positively to the project within their formal capacity as member, the operation of the Group, and at all times within the community.

Secretariat

The secretariat provides administrative support to the Group by:

- Ensuring that items presented are of suitable quality and content, are fit for purpose and submitted within required timeframes;
- Ensuring that all actions and deadlines directed by the Steering Group are completed in a timely manner;
- Maintaining the official records of the Group;
- Assisting in the creation and distribution of the agenda and papers;
- Ensuring papers presented to the Group have adequate information relevant to the subject and decision requested, to enable informed decision making;
- Drafting and distributing the meeting minutes; and
- Undertaking research and other diligence as requested by the Group.



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File Ref: | Synergy Ref: AM21230501
Version: 12/05/2021

Terms of Reference

Bicentenary of Albany

Commercial & Industry Reference Group

The City of Albany has established a Commercial & Industry Reference Group (CIRG) to assist in the development of a response to the Bicentenary of Albany. This group will form part of a broader governance architecture that will have oversight of engagement and planning for the Bicentenary.

Terms of Reference: Bicentenary of Albany Commercial & Industry Reference Group

Title	Bicentenary of Albany Commercial & Industry Reference Group
Chair	TBC
Project Manager	City of Albany: Bethany Findlay
Date	TBC

Purpose	<p><u>Key Objectives:</u></p> <ul style="list-style-type: none"> • The CIRG will provide a link between Council, the Advisory Group and the broader commercial community. • Support engagement and consultation with the commercial community. • Provide the Advisory Group with a comprehensive overview of the ideas, aspirations and needs of the local commercial community. • Identify and articulate any commercial opportunities linked to or arising from the 2026 Project. • Identify potential corporate funding and/or sponsorship opportunities or in kind support which may be beneficial to the Project. • Provide advocacy, expert advice and support during design and implementation of Project objectives. <p><u>General Responsibilities:</u></p> <ul style="list-style-type: none"> • Identify and facilitate discussion with key industry stakeholders. • Provide expert advice to the Advisory Group regarding industry needs, aspirations and ideas. • Support the Implementation Group to achieve objectives of the Advisory Group in relation to commercial activities. • Ensure the views and interests of the commercial community are represented, and relevant stakeholders engaged. • Provide an active and positive contribution to the Project. • Review documents as required and provide advice and recommendations. Any major changes to draft documents recommended by the reference group will be advised to the Advisory Group.
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Terms of Reference: Bicentenary of Albany Commercial & Industry Reference Group

Operating Principles

- Be pragmatic and flexible in both approach and process to ensure timely and efficient project delivery.
- Ensure appropriate representation of all views are considered.
- Encourage openness, transparency, cooperation, collaboration and sharing of information with all stakeholders.
- CIRG members are expected to declare any conflict of interests to the Chair at the first meeting, and at any time such conflict may arise while a sitting member. If conflict situations arise in meetings, members are to advise other members and follow City of Albany protocols. These decisions are to be minuted.
- Act as advocates for the Project, its intent and outcomes.
- Identify opportunities to reduce duplication of effort and encourage project efficiencies.
- Actively communicate, collaborate, listen and respond to colleagues and the wider community; have a creative approach to problem solving, always looking forward, and be socially and environmentally responsible.
- Communicate absences and nominate proxies as required.
- Maintain confidentiality in regard to information disclosure. This includes comments to media and the general public.
- The Commercial Reference Group will not have the authority or power to commit the City of Albany Council to expenditure outside of Council endorsement.
- Planning for the Project and any generation of substantial concepts will follow local government protocols of approvals, due diligence and whichever applies during the process.

Membership

Role	Organisation	Position
<p>Expressions of Interest for members will be called for. Interested individuals will be required to submit a 2-page CV and letter outlining their relevant experience, commercial & industry representation and interest.</p> <p>EOI's will be assessed by a panel comprising the Mayor of Albany, Executive Director of Community Services, Bicentenary Coordinator and 1-2 independent members. A minimum of 5 and maximum of 10 members will be determined through this process who have the relevant skills and community relationships to ensure broad representation.</p> <p>Membership should ensure representation of key sectors including:</p> <ul style="list-style-type: none"> - Small Business - Tourism - Primary Industries - Creative Industries - Trade <p>Once established a Chair will be nominated by the Group & Terms of Reference adopted.</p> <p>Secretariat support will be provided by the City of Albany.</p>		

Terms of Reference: Bicentenary of Albany Commercial & Industry Reference Group

<p>Reference Group Ground Rules</p>	<p>The following rules must be adhered to by all who attend the meetings and consist of:</p> <ul style="list-style-type: none"> • Start and finish on time. • All participate and contribute – everyone is given an opportunity to voice their opinions. • No personal attacks. Challenge ideas, not people. • We agree to be respectful of the rights of others to hold values, attitudes, and opinions that differ from their own. • Keep discussions on the topic and focused. • We will declare our interests where appropriate & follow City of Albany protocols. 	
<p>Duration of the Working Group</p>	<p>The Commercial Reference Group will commence under these Terms of Reference from the ‘Initiation Meeting’ [start date TBC] and will be ongoing until completion of the Project or at such time the Group agrees it has achieved the remit and is no longer required to meet in the current form for progression of the Project. Terms of Reference will be reviewed at the first scheduled meeting and members will agree on its content. Following this, Terms of Reference will be reviewed regularly to ensure their relevance in relation to the role, membership and responsibilities of the Group in the next phases.</p>	
<p>Additional Members</p>	<p>Members with the relevant skills, experience, interest or decision-making authority can be included in the membership of this group on a co-opt basis to provide advice or assistance on the remit or associated objectives.</p>	
<p>Quorum</p>	<p>Number to be determined once group size known.</p>	
<p>Reporting and Control</p>	<p>Reporting Frequency</p>	<p>Meetings will be convened as required to achieve the stated purpose(s)</p>
	<p>Change Control</p>	<p>Changes considered ‘in scope’ of the Commercial Reference Group responsibility will be scheduled on the agenda.</p> <p>Terms of Reference for the Commercial Reference Group will be reviewed at the completion of each phase of the project.</p>
<p>Agenda Management</p>	<p>Papers will be emailed to CERG members by COB the day prior to the meeting.</p> <p>Minutes will be available at the latest, 10 working days after a meeting.</p> <p>Minutes of previous meetings that are accepted by the CERG should be signed by the Chair as being a true record of the discussions and decisions of the Group. All minutes and documents relating to the Commercial Reference Group will remain the sole property of the City of Albany.</p>	

Terms of Reference: Bicentenary of Albany Commercial & Industry Reference Group

Roles and Responsibilities

Chairperson:

The Chairperson is the presiding officer of the Commercial & Industry Reference Group, the chief advocate for the project within the community and nominated representative to the Advisory Group.

The Chair is responsible for ensuring that:

- Meetings are guided by a documented agenda, developed in consultation with the Secretariat;
- The right matters are considered during the meeting;
- Matters are considered carefully and thoroughly;
- All members are given the opportunity to effectively contribute;
- The Group comes to clear decisions and these are properly understood and documented; and
- Minutes of the meeting are published in a timely manner.

In the event that the Chairperson is absent or the role is temporarily vacant, the Members present at a meeting shall appoint one of the Members to preside at the meeting.

Members:

Members contribute to and share responsibility for the overall function and performance of the Group. They are required to meet all expectations in relation to probity, transparency and accountability. This includes not making inappropriate use of information gained through Group matters.

Each member present at a meeting shall be entitled to one vote.

Members are advocates for the Bicentenary project and should contribute positively to the project within their formal capacity as member, the operation of the Group, and at all times within the community.

Secretariat

The secretariat provides administrative support to the Group by:

- Ensuring that items presented are of suitable quality and content, are fit for purpose and submitted within required timeframes;
- Ensuring that all actions and deadlines directed by the Steering Group are completed in a timely manner;
- Maintaining the official records of the Group;
- Assisting in the creation and distribution of the agenda and papers;
- Ensuring papers presented to the Group have adequate information relevant to the subject and decision requested, to enable informed decision making;
- Drafting and distributing the meeting minutes; and
- Undertaking research and other diligence as requested by the Group.