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# ATTACHMENTS

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**Community and Corporate Services Committee**

**13 October 2020**

6.00pm

Council Chamber

COMMUNITY & CORPORATE SERVICES COMMITTEE  
ATTACHMENTS – 13/10/2020

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**CITY OF ALBANY**

**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 31 AUGUST 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Compliance Report

Statement of Financial Activity by Nature or Type

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**CITY OF ALBANY  
COMPILATION REPORT  
FOR THE PERIOD ENDED 31 AUGUST 2020**

**Report Purpose**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

**Overview**

No matters of significance are noted.

**Statement of Financial Activity by reporting nature or type**

Shows a Closing Funding Position for the period ended 31 August 2020 of \$41,427,374.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

Prepared by: S. Van Nierop  
*Manager Finance*

Reviewed by: D. Olde  
*Executive Director Corporate & Commercial Services*

Date prepared: 24-Sep-2020

**CITY OF ALBANY**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**BY NATURE OR TYPE**  
**FOR THE PERIOD ENDED 31 AUGUST 2020**

	Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Operating Revenues</b>								
Rate Revenue		38,713,076	38,713,076	38,581,076	<b>38,627,647</b>	46,571	0%	
Grants & Subsidies		3,841,554	3,841,554	688,285	<b>735,495</b>	47,210	7%	
Contributions, Donations & Reimbursements		759,356	759,356	149,390	<b>101,458</b>	(47,932)	(32%)	
Profit on Asset Disposal		1,000	1,000	-	-	-		
Fees and Charges		14,616,563	14,616,563	3,291,942	<b>3,856,600</b>	564,658	17%	▲
Interest Earnings		533,114	533,114	57,328	<b>48,899</b>	(8,429)	(15%)	
Other Revenue		183,306	183,306	30,538	<b>22,712</b>	(7,826)	(26%)	
		<b>58,647,969</b>	<b>58,647,969</b>	<b>42,798,559</b>	<b>43,392,811</b>			
<b>Operating Expenses</b>								
Employee Costs		(25,490,427)	(25,490,427)	(4,070,633)	<b>(3,723,036)</b>	347,597	9%	▼
Materials and Contracts		(20,949,996)	(20,949,996)	(2,207,560)	<b>(1,582,291)</b>	625,269	28%	▼
Utilities Charges		(1,786,962)	(1,786,962)	(235,936)	<b>(196,250)</b>	39,686	17%	
Depreciation (Non-Current Assets)		(16,848,328)	(16,848,328)	(2,806,924)	<b>(2,986,030)</b>	(179,106)	(6%)	▲
Interest Expenses		(640,704)	(640,704)	(9,252)	<b>(3,003)</b>	6,249	68%	
Insurance Expenses		(738,880)	(738,880)	(585,275)	<b>(672,077)</b>	(86,802)	(15%)	
Loss on Asset Disposal		(454,292)	(454,292)	(62,966)	<b>(85,256)</b>	(22,290)	(35%)	
Other Expenditure		(2,721,166)	(2,721,166)	(376,672)	<b>(377,278)</b>	(606)	(0%)	
Less: Allocated to Infrastructure		916,295	916,295	152,650	<b>90,167</b>	(62,483)	41%	
		<b>(68,714,460)</b>	<b>(68,714,460)</b>	<b>(10,202,568)</b>	<b>(9,535,055)</b>			
<b>Contributions for the Development of Assets</b>								
Grants & Subsidies		16,818,720	19,015,141	1,508,888	<b>1,413,814</b>	(95,074)	(6%)	
Contributions, Donations & Reimbursements		457,266	457,266	41,926	<b>132,988</b>	91,062	(217%)	
		<b>17,275,986</b>	<b>19,472,407</b>	<b>1,550,814</b>	<b>1,546,802</b>			
<b>Net Operating Result</b>								
		<b>7,209,495</b>	<b>9,405,916</b>	<b>34,146,805</b>	<b>35,404,559</b>			
<b>Funding Balance Adjustment</b>								
Add Back: Depreciation		16,848,328	16,848,328	2,806,924	<b>2,986,030</b>	179,106	6%	▲
Adjust (Profit)/Loss on Asset Disposal		453,292	453,292	62,966	<b>85,256</b>	22,290	-	
Adjust (Profit)/Loss on Value of Investments		-	-	-	-	-	-	
Movement From Non-Current to Current		-	-	-	-	-	-	
		<b>24,511,115</b>	<b>26,707,536</b>	<b>37,016,695</b>	<b>38,475,846</b>			
<b>Funds Demanded From Operations</b>								
<b>Capital Revenues</b>								
Proceeds from Disposal of Assets		675,500	675,500	112,375	<b>92,244</b>	(20,131)	(18%)	
		<b>675,500</b>	<b>675,500</b>	<b>112,375</b>	<b>92,244</b>			
<b>Acquisition of Fixed Assets</b>								
Land and Buildings	5	(7,118,042)	(7,553,042)	(443,413)	<b>(352,566)</b>	90,847	20%	
Furniture, Plant and Equipment	5	(3,604,178)	(3,604,178)	(133,406)	<b>(170,575)</b>	(37,169)	(28%)	
Infrastructure Assets - Roads	5	(7,050,384)	(7,483,835)	(125,464)	<b>(71,968)</b>	53,496	43%	
Infrastructure Assets - Coastal Enhancement	5	(5,654,670)	(5,654,670)	(1,884,136)	<b>(159,720)</b>	1,724,416	92%	▼
Infrastructure Assets - Other	5	(13,865,612)	(15,193,582)	(1,302,148)	<b>(263,926)</b>	1,038,223	80%	▼
		<b>(37,292,886)</b>	<b>(39,489,307)</b>	<b>(3,888,567)</b>	<b>(1,018,754)</b>			
<b>Financing/Borrowing</b>								
Repayment of Borrowing		(2,522,892)	(2,522,892)	(25,230)	-	25,230	100%	
Proceeds from Borrowing		2,000,000	2,000,000	-	-	-	-	
Principal Portion of Lease Liabilities		(170,922)	(170,922)	(26,626)	<b>(28,487)</b>	(1,861)	(7%)	
Self-Supporting Loan Principal		13,307	13,307	-	-	-	-	
		<b>(680,507)</b>	<b>(680,507)</b>	<b>(51,856)</b>	<b>(28,487)</b>			
<b>Demand for Resources</b>								
		<b>(12,786,778)</b>	<b>(12,786,778)</b>	<b>33,188,647</b>	<b>37,520,849</b>			
<b>Restricted Funding Movements</b>								
Opening Position		4,057,162	4,057,162	4,057,162	<b>3,906,525</b>	(150,637)	(4%)	▼
Restricted Cash Utilised - Loan		102,070	102,070	102,070	-	(102,070)	(100%)	▼
Transfer to Reserves		(13,834,304)	(13,834,304)	-	-	-	100%	
Transfer from Reserves		22,461,850	22,461,850	-	-	-	100%	
		<b>12,786,778</b>	<b>12,786,778</b>	<b>4,159,232</b>	<b>3,906,525</b>			
<b>Closing Funding Surplus/(Deficit)</b>								
		-	-	<b>37,347,879</b>	<b>41,427,374</b>			

**REPORT ITEM CCS294 REFERS TO  
CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2020**

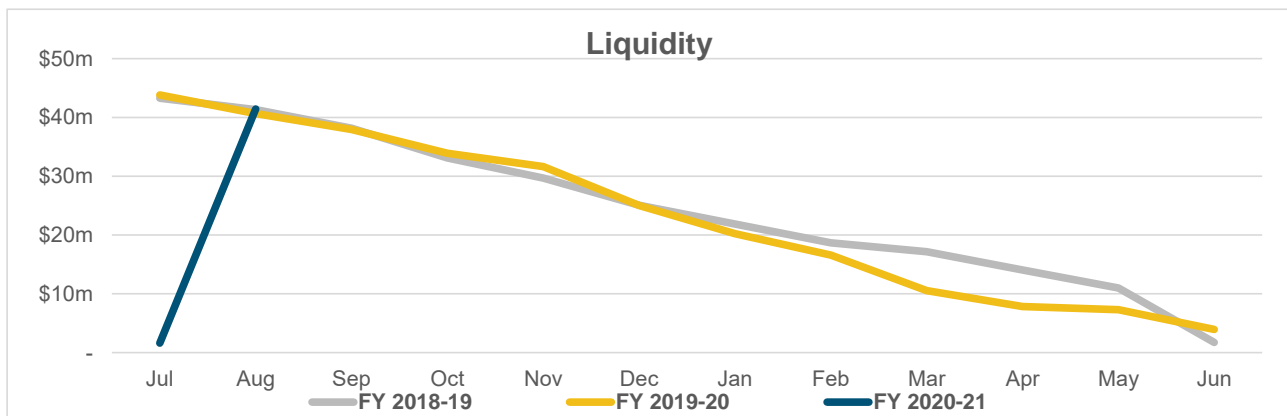
**NOTE 1  
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000**

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
Rate Revenue	46,571	0%			No material variance.
Grants & Subsidies	47,210	7%			No material variance.
Contributions, Donations & Reimbursements	(47,932)	(32%)			No material variance.
Profit on Asset Disposal	-				No material variance.
Fees and Charges	564,658	17%	▲	Timing	Performance ahead of budget, primarily at ALAC, the NAC, and Leasing.  Comparing to August-2019, and excluding fees and charges relating to waste charges billed as part of rates, income is down c.\$160k (8%). Large increases relative to August 2019 have been made in leasing (primarily timing), the NAC/Forts, Planning and Waste, whereas lesser performance compared to August 2019 is at the Airport, ALAC and Health (timing of annual charges).
Interest Earnings	(8,429)	(15%)			No material variance.
Other Revenue	(7,826)	(26%)			No material variance.
<b>Operating Expenses</b>					
Employee Costs	347,597	9%	▼	Timing	Underspend Salaries & Wages (\$-235k YTD variance) and Leave accrual provisions (-\$76k YTD variance), primarily due to budgeted positions not yet filled, and staff utilising leave entitlements. Training & Education spend down (\$-64k YTD variance). Offset by increase in Workers Compensation Insurance relative to budget (\$32k YTD variance - permanent).  Labour Hire (reported under Materials & Contracts) YTD spend is \$14k, below YTD budget by \$6k. Labour Hire spend YTD Aug-2019 totalled \$122k.
Materials and Contracts	625,269	28%	▼	Timing	Majority of underspend relates to Road Maintenance, Developed Reserves Maintenance, and Trades Rectification Maintenance.
Utilities Charges	39,686	17%			No material variance.
Depreciation (Non-Current Assets)	(179,106)	(6%)	▲	Permanent	Relates to additional depreciation on assets capitalised at financial year end (30 June 2020). Non cash, to be revisited at budget review
Interest Expenses	6,249	68%			No material variance.
Insurance Expenses	(86,802)	(15%)			No material variance.
Loss on Asset Disposal	(22,290)	(35%)			No material variance.
Other Expenditure	(606)	(0%)			No material variance.
Less: Allocated to Infrastructure	(62,483)	41%			No material variance.
<b>Contributions for the Development of Assets</b>					
Grants & Subsidies	(95,074)	(6%)			No material variance.
Contributions, Donations & Reimbursements	91,062	(217%)			No material variance.
<b>Funding Balance Adjustment</b>					
Add Back: Depreciation	179,106	6%	▲	Permanent	Relates to additional depreciation on assets capitalised at financial year end (30 June 2020). Non cash, to be revisited at budget review
Adjust (Profit)/Loss on Asset Disposal	22,290	-			No material variance.
Adjust (Profit)/Loss on Value of Investments	-	-			No material variance.
Movement From Non-Current to Current	-	-			No material variance.
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	(20,131)	(18%)			No material variance.
<b>Acquisition of Fixed Assets</b>					
Land and Buildings	90,847	20%			No material variance.
Furniture, Plant and Equipment	(37,169)	(28%)			No material variance.
Infrastructure Assets - Roads	53,496	43%			No material variance.
Infrastructure Assets - Coastal Enhancement	1,724,416	92%	▼	Timing	Middleton Beach Public Realm Enhancements
Infrastructure Assets - Other	1,038,223	80%	▼	Timing	Primarily Centennial Park Sporting Precinct projects (Youth Precinct, Public Realm Enhancements), and various other Drainage, Footpaths, Reserves, and other infrastructure projects.
<b>Financing/Borrowing</b>					
Repayment of Borrowing	25,230	100%			No material variance.
Self-Supporting Loan Principal	-				No material variance.
<b>Restricted Funding Movements</b>					
Opening Position	(150,637)	(4%)	▼	Permanent	Pending audit/final closing position as at 30 June 2020
Restricted Cash Utilised - Loan	(102,070)	(100%)	▼	Permanent	No loan cash restricted as at 30 June 2020
Transfer to Reserves	-	100%			No material variance.
Transfer from Reserves	-	100%			No material variance.

REPORT ITEM CCS294 REFERS TO  
CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2020

**NOTE 2**  
**NET CURRENT FUNDING POSITION**

	Ref Note	FOR THE PERIOD ENDED 31 AUGUST 2020	FOR THE PERIOD ENDED 31 JULY 2020	FOR THE PERIOD ENDED 31 AUGUST 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted		12,854,411	7,732,799	14,047,997
Cash Restricted		29,364,249	29,333,955	30,012,361
Receivable - Rates and Rubbish	4	42,865,091	1,417,719	38,744,495
Receivables - Other		823,655	865,317	1,763,428
Accrued Income		122,845	135,358	157,371
Prepaid Expenses		120,585	126,735	159,502
Investment Land		158,000	158,000	158,000
Community Group Loan		13,307	13,307	12,899
Stock on Hand		1,459,419	1,427,225	1,317,991
		<b>87,781,562</b>	<b>41,210,415</b>	<b>86,374,044</b>
<b>Less: Current Liabilities</b>				
Payables		(4,447,533)	(1,033,905)	(4,560,239)
Borrowings		(2,522,894)	(2,522,894)	(2,440,201)
Prepaid Rates		(209,566)	(1,386,646)	(998,417)
Contract Liabilities		(1,100,479)	(1,094,479)	(4,087,499)
Lease Liabilities		(142,436)	(156,679)	(140,159)
Accrued Expenses		(481,830)	(351,140)	(11,840)
Income in advance		(4,628,856)	(176,475)	(104,735)
Provisions		(5,903,630)	(5,944,049)	(5,577,293)
Retentions		(112,092)	(135,542)	(139,742)
		<b>(19,549,316)</b>	<b>(12,801,809)</b>	<b>(18,060,127)</b>
Add Back: Borrowings		2,522,894	2,522,894	2,440,201
Add Back: Lease liability payments		142,436	156,679	-
(Less): Cash Backed Reserves		(29,298,894)	(29,298,894)	(29,932,833)
(Less): Loans Receivable (Current)		(13,307)	(13,307)	(12,899)
(Less): Investment land		(158,000)	(158,000)	(158,000)
		<b>(26,804,872)</b>	<b>(26,790,628)</b>	<b>(27,663,531)</b>
<b>Net Current Funding Position</b>		<b>41,427,374</b>	<b>1,617,977</b>	<b>40,650,385</b>



**COMMENTS:**

Variance in liquidity between July and August 2020 relates to Rates notices issued in August 2020 (prior years in July).

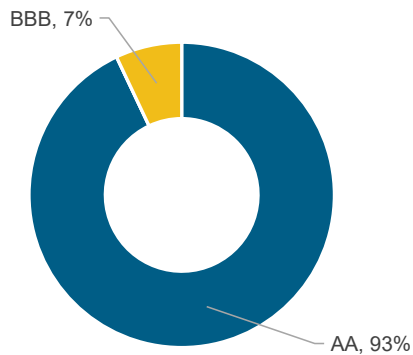
Noteable year-on-year movement in Income in Advance relates to changes in accounting treatment of Waste Removal Charges. To be recognised as income throughout FY20/21 (previously recognised once Rates notices raised).

**CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2020**

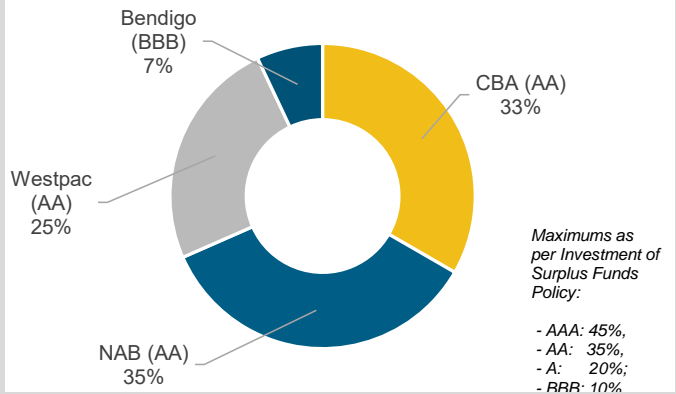
**NOTE 3  
CASH INVESTMENTS**

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	NAB	AA	0	31-Aug-20	30-Nov-20	0 to 3 months	2,000,000	3,490
General Municipal	CBA	AA	0	31-Aug-20	30-Nov-20	0 to 3 months	2,000,000	2,294
							<b>4,000,000</b>	<b>5,784</b>
Restricted	Bendigo	BBB	0.60%	16-Jun-20	14-Sep-20	0 to 3 months	2,000,000	2,959
Restricted	CBA	AA	0.57%	07-Jul-20	05-Oct-20	0 to 3 months	2,000,000	2,811
Restricted	CBA	AA	0.68%	18-May-20	14-Nov-20	3 to 6 months	2,000,000	6,707
Restricted	NAB	AA	1.00%	18-May-20	16-Nov-20	3 to 6 months	2,000,000	9,973
Restricted	CBA	AA	0.70%	28-May-20	24-Nov-20	3 to 6 months	3,500,000	12,082
Restricted	NAB	AA	0.70%	31-Aug-20	30-Nov-20	0 to 3 months	3,000,000	5,236
Restricted	NAB	AA	0.92%	16-Jun-20	14-Dec-20	3 to 6 months	3,000,000	13,687
Restricted	Westpac	AA	0.80%	20-Jul-20	19-Jan-21	6 to 12 months	3,000,000	12,033
Restricted	Westpac	AA	0.75%	31-Jul-20	28-Jan-21	3 to 6 months	4,000,000	14,877
							<b>24,500,000</b>	<b>80,363</b>
							<b>28,500,000</b>	<b>86,147</b>

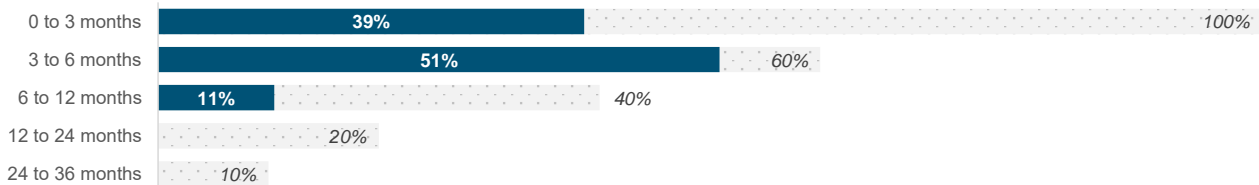
**Portfolio Credit Framework**



**Counterparty Credit Limits**



**Term to Maturity Framework**



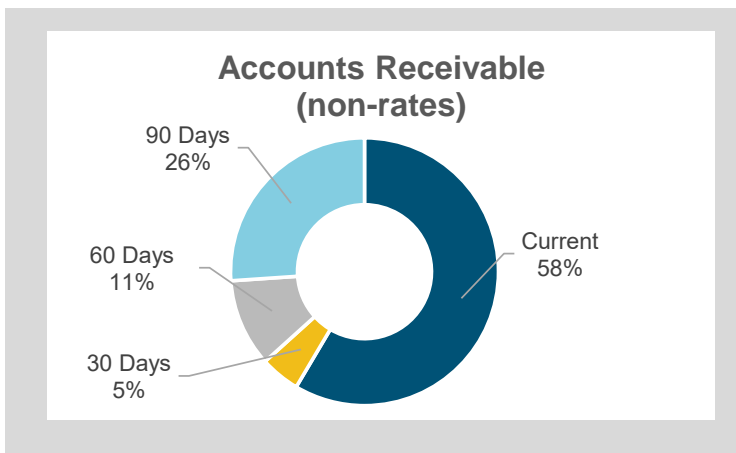
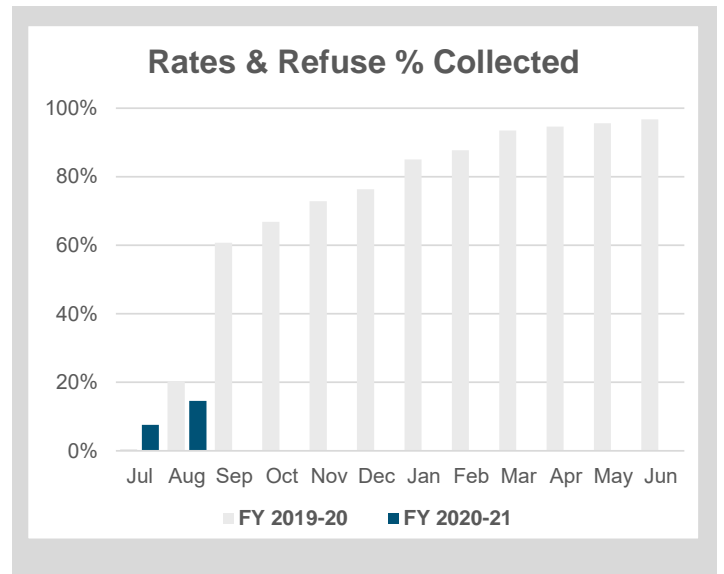
**COMMENTS:**



REPORT ITEM CCS294 REFERS TO  
**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 4**  
**RECEIVABLES**

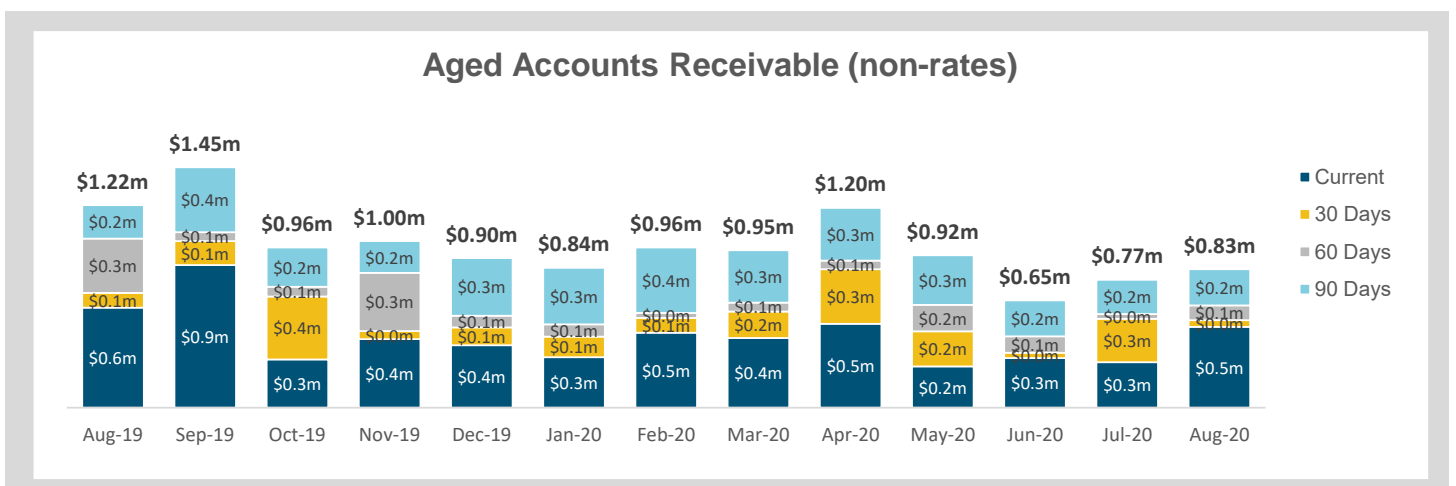
<b>Rates &amp; Refuse % Collected</b>	<b>\$</b>
Opening Arrears Previous Years	1,527,901
Rates Levied	38,627,647
Refuse Levied	6,463,284
ESL Levied	3,515,084
Other Charges Levied	32,922
<b>Amount Levied</b>	<b>50,166,838</b>
(Less): Collections (Prior Years)	(232,680)
(Less): Collections (Current Year)	(7,069,067)
<b>Amount Collected</b>	<b>(7,301,747)</b>
<b>Total Rates &amp; Charges Collectable</b>	<b>42,865,091</b>
<i>% Collected</i>	<i>14.6%</i>



**Accounts Receivable (non-rates)**

	<b>\$</b>	<b>%</b>
Current	487,376	59%
30 Days	39,949	5%
60 Days	88,364	11%
90 Days	217,208	26%
	<b>832,897</b>	<b>100%</b>

*Amounts shown above include GST (where applicable)*



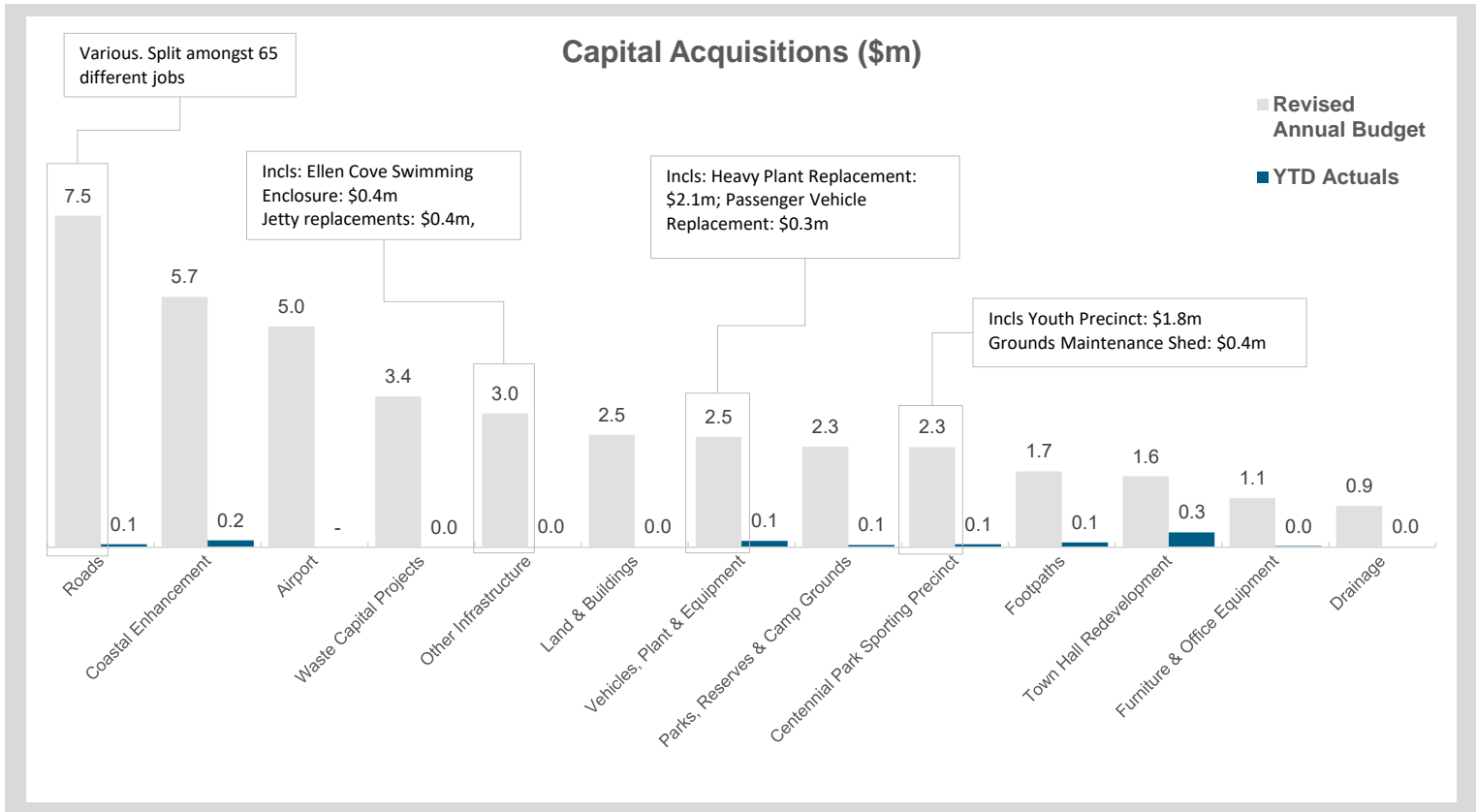
**Leasing: COVID Rent Concession**

Total rent concessions approved to date under the City of Albany COVID-19 Rent Concession (CCS237, SCM021) totals \$212,879.75 (inc GST) for the period 1 April 2020 to 30 September 2020 (as at 22 September 2020).

**CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 5  
CAPITAL ACQUISITIONS**

<b>Capital Acquisitions</b>	<b>Original Annual Budget</b>	<b>Revised Annual Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>	<b>Var. % (b)-(a)/(a)</b>	<b>Var.</b>
	\$	\$	\$	\$	\$	%	
Roads	7,050,384	7,483,835	125,464	<b>71,968</b>	(53,496)	(43%)	
Coastal Enhancement	5,654,670	5,654,670	1,884,136	<b>159,720</b>	(1,724,416)	(92%)	▼
Airport	4,985,500	4,985,500	78,750	<b>0</b>	(78,750)	(100%)	
Waste Capital Projects	3,407,528	3,407,528	0	<b>4,480</b>	4,480	-	
Other Infrastructure	2,220,582	3,022,042	68,576	<b>18,065</b>	(50,511)	(74%)	
Land & Buildings	2,322,202	2,542,202	185,751	<b>10,421</b>	(175,330)	(94%)	▼
Vehicles, Plant & Equipment	2,496,000	2,496,000	16,660	<b>143,436</b>	126,776	761%	▲
Parks, Reserves & Camp Grounds	2,052,115	2,273,625	240,186	<b>51,533</b>	(188,653)	(79%)	▼
Centennial Park Sporting Precinct	2,263,453	2,263,453	246,758	<b>69,176</b>	(177,582)	(72%)	▼
Footpaths	1,410,941	1,715,941	364,061	<b>111,421</b>	(252,640)	(69%)	▼
Town Hall Redevelopment	1,388,312	1,603,312	257,662	<b>337,666</b>	80,004	31%	
Furniture & Office Equipment	1,108,178	1,108,178	116,746	<b>27,139</b>	(89,607)	(77%)	
Drainage	933,021	933,021	303,817	<b>13,730</b>	(290,087)	(95%)	▼
<b>Total Capital Acquisitions</b>	<b>37,292,886</b>	<b>39,489,307</b>	<b>3,888,567</b>	<b>1,018,754</b>	(2,869,813)	(74%)	▼



**COMMENTS:**

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 29 AUGUST 2020**

REPORT ITEM CCS295 REFERS TO

**CREDIT CARD TRANSACTIONS**

DATE	PAYEE	DESCRIPTION	AMOUNT
30/07/2020	WPMU	Monthly Website Licence Key Fee	\$ 68.88
30/07/2020	Commonwealth Bank	International Transaction Fee	\$ 1.72
30/07/2020	Digicert	Software Licence - Spydus - Library	\$ 579.02
30/07/2020	Commonwealth Bank	International Transaction Fee	\$ 14.48
3/08/2020	Pensione Hotel	Meals - Workers Compensation	\$ 387.44
3/08/2020	Little Italy Restaurant	Meeting - A Sharpe, P Camins and T Rogister	\$ 90.30
4/08/2020	Rezdy	Monthly Fees and Charges - Online Booking System - Anzac Centre	\$ 275.44
5/08/2020	Meeting and Events Aus	Webinar - The Shared Risk Landscape of the Future	\$ 25.00
5/08/2020	Mailchimp	Monthly Subscription Charges - Media	\$ 268.10
6/08/2020	Dropbox	Monthly Subscription - Incident Management Team	\$ 210.00
6/08/2020	Callover Café	Meals - A Sharpe - RCAWA Meeting	\$ 31.90
7/08/2020	Caltex Williams	Fuel - A Sharpe - RCAWA Meeting	\$ 25.30
7/08/2020	Facebook	Facebook Campaigns	\$ 63.77
7/08/2020	Callover Café	Meals - A Sharpe - RCAWA Meeting	\$ 8.30
7/08/2020	Adina Apartment Hotel	Accommodation - A Sharpe - RCAWA Meeting	\$ 211.51
7/08/2020	Adina Apartment Hotel	Accommodation - Mayor - RCAWA Meeting	\$ 437.69
8/08/2020	Soundtrack Your Brand	Subscription - Music Service - ALAC Gym	\$ 34.91
8/08/2020	Commonwealth Bank	International Transaction Fee	\$ 0.87
11/08/2020	Swiftype.com	Monthly Search Engine Fees for Website	\$ 348.45
11/08/2020	Commonwealth Bank	International Transaction Fee	\$ 8.71
11/08/2020	Hypop	Photography Studio Tent Box - Forts Store	\$ 324.99
12/08/2020	Review Pro	Annual Fee - Guest Satisfaction Surveys - AVC	\$ 2,523.24
13/08/2020	Skymesh	Internet Charges - Cape Riche	\$ 49.95
13/08/2020	Google Ads	Advertising - NAC Tickets	\$ 0.25
13/08/2020	WIX.com	Community Events Website	\$ 159.82
13/08/2020	Commonwealth Bank	International Transaction Fee	\$ 4.00
13/08/2020	WIX.com	Community Events Website	\$ 15.22
13/08/2020	Commonwealth Bank	International Transaction Fee	\$ 0.38
16/08/2020	Later.com	Monthly - Social Media Scheduling Software	\$ 40.66
16/08/2020	Commonwealth Bank	International Transaction Fee	\$ 1.02
17/08/2020	SAI Global	Updated Australian Standard - Assets	\$ 206.27
18/08/2020	Dropbox	Annual Dropbox Subscription	\$ 184.67
20/08/2020	Rezdy	Rezdy Account Yearly Charge - Visitors Centre	\$ 0.72
20/08/2020	APVC	Accommodation - P Camins - Cinefest Oz	\$ 386.00
20/08/2020	APVC	Accommodation - G Stocks - Cinefest Oz	\$ 640.00
21/08/2020	Wattle Grove Motel	Meals - Staff Training	\$ 50.00
24/08/2020	Envoyer	Monthly Website Change Fees	\$ 14.01
24/08/2020	Commonwealth Bank	International Transaction Fee	\$ 0.35
24/08/2020	Zoom Aust	Video Conferencing Facility	\$ 160.95

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 29 AUGUST 2020**

REPORT ITEM CCS295 REFERS TO

**CREDIT CARD TRANSACTIONS**

<b>DATE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
24/08/2020	Cinefest Oz	Tickets - G Stocks - Cinefest Oz	\$ 90.00
26/08/2020	FERVE CinefestOZ	Lunch - G Stocks and Rio Tinto - Cinefest Oz	\$ 125.60
			<b><u>\$ 8,069.89</u></b>

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**PAYROLL TRANSACTIONS**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
20/08/2020	Superannuation	\$ 101,894.24
27/08/2020	Salaries	\$ 575,569.21
28/08/2020	Superannuation	\$ 103,403.31
10/09/2020	Salaries	\$ 569,519.98
10/09/2020	Superannuation	\$ 104,274.23
	<b>TOTAL</b>	<b>\$ 1,454,660.97</b>

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**CHEQUE TRANSACTIONS**

<b>CHEQUE</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
32614	03/09/2020	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 248.00
32615	10/09/2020	DEPARTMENT OF TRANSPORT	Amazing South Coast Number Plates	\$ 200.00
32616	10/09/2020	JM GRIFFITHS	Rates Refund	\$ 138.34
32617	10/09/2020	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 333.00
				<b>\$ 919.34</b>

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144593	20/08/2020	35 DEGREES SOUTH	Survey Services C19016	\$ 11,440.00
EFT144641	20/08/2020	4 STEEL SUPPLIES	Steel Pipes - Traffic Signs	\$ 1,991.11
EFT144566	20/08/2020	56 SOUTH PTY LTD	Repairs Exist Telstra Pit - Aberdeen St Works	\$ 1,815.00
EFT144830	03/09/2020	A CONDREN	Staff Reimbursement	\$ 53.95
EFT144638	20/08/2020	A PAGE	Staff Reimbursement	\$ 45.00
EFT144547	20/08/2020	A.B. ROOFING	Roof Repairs - Old Post Office	\$ 620.00
EFT144790	03/09/2020	A.B. ROOFING	Roof Repairs - ALAC/DEPOT	\$ 880.00
EFT144919	10/09/2020	ABA SECURITY	Fire Testing	\$ 93.50
EFT144920	10/09/2020	ACE ACCOMMODATION ALBANY	Accommodation - TWA & ASW Famils	\$ 497.50
EFT144548	20/08/2020	ACORN TREES AND STUMPS	Stump Grinding C19014	\$ 2,103.75
EFT144921	10/09/2020	ACORN TREES AND STUMPS	Chipping Works C19014	\$ 308.00
EFT144549	20/08/2020	ACTIV FOUNDATION INC	Rural Waste Letters 2020	\$ 379.52
EFT144550	20/08/2020	ACURIX NETWORKS PTY LTD	Public Wi Fi - Library & Airport	\$ 13,081.20
EFT144791	03/09/2020	ACURIX NETWORKS PTY LTD	Public WI Fi - ALAC	\$ 3,280.20
EFT144551	20/08/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 1,486.72
EFT144679	27/08/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 2,533.30
EFT144792	03/09/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007 & Road Supplies - C20003	\$ 11,544.88
EFT144922	10/09/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 9,662.00
EFT144578	20/08/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 6,553.75
EFT144692	27/08/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 1,513.34
EFT144813	03/09/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 2,576.75
EFT144944	10/09/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 2,754.10
EFT144680	27/08/2020	ADVERTISER PRINT	Printing Services - 100 At Home Books	\$ 495.00
EFT144793	03/09/2020	ADVERTISER PRINT	Printing Services - Timesheet Books	\$ 1,036.00
EFT144858	03/09/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts	\$ 257.74
EFT144982	10/09/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts	\$ 1,340.74
EFT144950	10/09/2020	AIR BP	Aviation Fuel	\$ 4,416.39
EFT144627	20/08/2020	AIRPORT SECURITY PTY LTD	Staff Aviation Security Pass	\$ 220.00
EFT144873	03/09/2020	AIRPORT SECURITY PTY LTD	Staff Aviation Security Pass	\$ 220.00
EFT144708	27/08/2020	AL CURNOW HYDRAULICS	Repairs and Maintenance - Plant Equip	\$ 667.97
EFT144960	10/09/2020	AL CURNOW HYDRAULICS	Repairs and Maintenance - Plant Equip	\$ 99.00
EFT144672	20/08/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 323.00
EFT145048	10/09/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 2,435.05
EFT144559	20/08/2020	ALBANY AGRICULTURAL SOCIETY INCORPORATED	Livestock Pavilion Storage & Fence Hire	\$ 720.00
EFT144724	27/08/2020	ALBANY ASPHALT SERVICES	Asphalt Works - Forts/Mt Adelaide	\$ 3,095.00
EFT144797	03/09/2020	ALBANY ATHLETICS GROUP INCORPORATED	Community Funding	\$ 5,000.00
EFT144799	03/09/2020	ALBANY AUTO ONE	Fleet Supplies	\$ 417.00
EFT144743	27/08/2020	ALBANY CITY MOTORS	Heavy Fleet Supply - Tipper	\$ 57,708.56
EFT144565	20/08/2020	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT144801	03/09/2020	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT144557	20/08/2020	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 25.00
EFT144796	03/09/2020	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 25.00
EFT144876	03/09/2020	ALBANY COMMUNITY PHARMACY	18 Face Masks	\$ 413.14
EFT144718	27/08/2020	ALBANY ENGINEERING COMPANY	Repairs and Maintenance - Plant Equip	\$ 30.25

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144843	03/09/2020	ALBANY ENGINEERING COMPANY	Repairs and Maintenance - Plant Equip	\$ 207.46
EFT144719	27/08/2020	ALBANY FENCING COMPANY	Supply Fencing - Festival of Football Event	\$ 3,520.00
EFT144924	10/09/2020	ALBANY HYDRAULICS	Fleet and Plant Repairs and Maintenance	\$ 286.10
EFT144564	20/08/2020	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 246.48
EFT144660	20/08/2020	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 811.70
EFT144771	27/08/2020	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 129.50
EFT144902	03/09/2020	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 295.80
EFT145037	10/09/2020	ALBANY LOCK & SECURITY	Lock Services - Various	\$ 7,949.65
EFT144934	10/09/2020	ALBANY MILK DISTRIBUTORS	Milk Deliveries	\$ 403.68
EFT144652	20/08/2020	ALBANY OCEAN ADVENTURES & SILVER STAR CRUISES	AVC - Tours Sold on Consignment	\$ 11,101.00
EFT144562	20/08/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$ 82.20
EFT144684	27/08/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$ 1,899.75
EFT144800	03/09/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$ 1,561.25
EFT144931	10/09/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies	\$ 1,762.21
EFT144683	27/08/2020	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Towing Charges - Light Fleet Vehicle	\$ 93.50
EFT145015	10/09/2020	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 6,587.43
EFT144558	20/08/2020	ALBANY POWDER COATERS	Powdercoating - Lakeside Playground	\$ 484.00
EFT144932	10/09/2020	ALBANY PSYCHOLOGICAL SERVICES	Professional Services - EAP	\$ 264.00
EFT144563	20/08/2020	ALBANY QUALITY LAWNMOWING	Lawnmowing Services - Lotteries House	\$ 110.00
EFT144933	10/09/2020	ALBANY QUALITY LAWNMOWING	Lawnmowing Services - Lotteries House	\$ 110.00
EFT144744	27/08/2020	ALBANY RADIO COMMUNICATIONS	Radio Installation/Relocation	\$ 1,133.42
EFT144802	03/09/2020	ALBANY RECORDS MANAGEMENT	Archiving Services	\$ 522.50
EFT144935	10/09/2020	ALBANY RECORDS MANAGEMENT	Archiving Services	\$ 873.79
EFT144560	20/08/2020	ALBANY REFRIGERATION	Supply & Install Extraction System - Depot	\$ 7,537.20
EFT144928	10/09/2020	ALBANY REFRIGERATION	Service Call Aircon - Depot	\$ 220.00
EFT144798	03/09/2020	ALBANY RETRAVISION	Wireless Headphones - IT	\$ 359.00
EFT144929	10/09/2020	ALBANY RSL SUB BRANCH	Stock - Forts Store	\$ 612.00
EFT144561	20/08/2020	ALBANY SCREENPRINTERS	T-Shirt Printing - 20 x Meetup Albany	\$ 435.00
EFT144651	20/08/2020	ALBANY SEGWAY TOURS	AHP - Segway Tour Purchases	\$ 807.58
EFT144589	20/08/2020	ALBANY SIGNS	Signage - Middleton Beach Coastal Project	\$ 264.00
EFT144706	27/08/2020	ALBANY SIGNS	Social Distance Floor Stickers and COA Door Logos	\$ 434.50
EFT144930	10/09/2020	ALBANY SKIPS AND WASTE SERVICES PTY LTD	Skip Bin	\$ 725.00
EFT144936	10/09/2020	ALBANY STAINLESS STEEL	Fabrication Services	\$ 220.00
EFT144556	20/08/2020	ALBANY STATIONERS OFFICE CHOICE	Stationery Supplies	\$ 32.95
EFT144555	20/08/2020	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 1,918.00
EFT144795	03/09/2020	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 2,178.00
EFT144927	10/09/2020	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 1,746.00
EFT144553	20/08/2020	ALBANY TOYOTA	Vehicle Service/Maintenance - Q20003	\$ 1,010.27
EFT144681	27/08/2020	ALBANY TOYOTA	Vehicle Service/Maintenance - Q20003	\$ 1,305.67
EFT144668	20/08/2020	ALBANY TYREPOWER	Tyres Supplies - Q19001	\$ 180.00
EFT144779	27/08/2020	ALBANY TYREPOWER	Tyres Supplies - Q19001	\$ 4,118.00
EFT145044	10/09/2020	ALBANY TYREPOWER	Tyres Supplies - Q19001	\$ 304.90
EFT144794	03/09/2020	ALBANY V-BELT AND RUBBER	1 Vehicle Maintenance/Parts	\$ 299.86
EFT144926	10/09/2020	ALBANY V-BELT AND RUBBER	Vehicle Maintenance/Parts	\$ 827.22



**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144809	03/09/2020	ALBANY WOMEN'S REST HOUSE ASSOCIATION INC	Community Facilities Assistance Fund	\$ 5,000.00
EFT144741	27/08/2020	ALBANY WORLD OF CARS	Light Fleet Vehicle Supply	\$ 50,490.00
EFT144685	27/08/2020	ALINTA	Gas Charges	\$ 27.00
EFT144723	27/08/2020	ALISON GOODE	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144803	03/09/2020	ALL EVENTS HIRE AND PRODUCTION	Submariners Memorial Service Function	\$ 989.00
EFT144605	20/08/2020	ALL TRUCK REPAIRS	Annual Service - Volunteer Fire Brigade Vehicles	\$ 529.75
EFT144721	27/08/2020	ALL TRUCK REPAIRS	Annual Service - Volunteer Fire Brigade Vehicles	\$ 11,620.30
EFT144841	03/09/2020	ANGELA EDWARDS	Cleaning Services Q18034	\$ 1,051.00
EFT144568	20/08/2020	ARCHIVAL SURVIVAL PTY LTD	Archive Supplies - Support Cards	\$ 168.19
EFT144938	10/09/2020	ART IS ALIVE	Youth Strategy Initiative Workshop	\$ 470.00
EFT144805	03/09/2020	ARTS HUB AUSTRALIA PTY LTD	Arts Hub Organisation Core Package Membership 20/21	\$ 547.80
EFT144688	27/08/2020	ASHLEY WHITING CREATIVE	Supply of Materials - VAC	\$ 200.00
EFT144939	10/09/2020	ASPHALT IN A BAG	Supply of Asphalt	\$ 1,718.75
EFT144569	20/08/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 2,574.78
EFT144689	27/08/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 686.87
EFT144806	03/09/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 3,107.20
EFT144570	20/08/2020	AUSTRALIA POST	Postal Charges July 2020	\$ 3,105.53
EFT144572	20/08/2020	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,474.20
EFT144808	03/09/2020	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,474.20
EFT144571	20/08/2020	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 172,786.22
EFT144807	03/09/2020	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 164,099.22
EFT144573	20/08/2020	AVCRM PRODUCTS PTY LTD	Annual Subscription - Aerodrome Manager	\$ 7,700.00
EFT144620	20/08/2020	B JELLAY	Staff Reimbursement	\$ 6.00
EFT144690	27/08/2020	BADGEMATE	Staff Badges	\$ 40.98
EFT144574	20/08/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 362.10
EFT144810	03/09/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 273.95
EFT144940	10/09/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 893.95
EFT144576	20/08/2020	BARKERS TRENCHING SERVICES	Trenching Services - Airport Drain	\$ 765.00
EFT144575	20/08/2020	BARRETT'S MINI EARTHMOVING & CHIPPING	Chipping Service - C19014	\$ 742.50
EFT144811	03/09/2020	BARRETT'S MINI EARTHMOVING & CHIPPING	Chipping Service - C19014	\$ 1,028.50
EFT144941	10/09/2020	BARRETT'S MINI EARTHMOVING & CHIPPING	Chipping Service - C19014	\$ 561.00
EFT144942	10/09/2020	BELL ART AUSTRALIA	Stock - Visitors Centre	\$ 380.31
EFT144577	20/08/2020	BENNETT'S BATTERIES	Battery Supplies	\$ 72.16
EFT144812	03/09/2020	BENNETT'S BATTERIES	Battery Supplies	\$ 836.00
EFT144943	10/09/2020	BENNETT'S BATTERIES	Battery Supplies	\$ 566.72
EFT144814	03/09/2020	BEST OFFICE SYSTEMS	Printer Repairs and Maintenance - P16002	\$ 789.00
EFT144945	10/09/2020	BEST OFFICE SYSTEMS	Printer Repairs and Maintenance - P16002	\$ 80.00
EFT145038	10/09/2020	BEVERLEY COLLIER	Long Live You Programme - ALAC	\$ 200.00
EFT144849	03/09/2020	BILL GIBBS EXCAVATIONS	Hire Equipment C19007	\$ 2,084.02
EFT144815	03/09/2020	BIOTA ENVIRONMENTAL SCIENCES PTY LTD	Heritage Park Assessment Variation Report - Mapping & Impact	\$ 5,945.50
EFT144947	10/09/2020	BISELTOE PRESS	Stock - Books Library	\$ 57.75
EFT144816	03/09/2020	BLUECOAST CONSULTING ENGINEERS PTY LTD	Detailed Design Services - Albany Artificial Surf Reef	\$ 22,198.00
EFT144817	03/09/2020	BMT COMMERCIAL AUSTRALIA PTY LTD	15 Professional Services - AWAC Deployment	\$ 418.00
EFT144949	10/09/2020	BOOKEASY AUSTRALIA PTY LTD	Bookings - Visitor Centre	\$ 622.23

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144695	27/08/2020	BRIDGESTONE AUSTRALIA LTD	Vehicle Repairs and Maintenance - Drive Caps	\$ 1,053.27
EFT144998	10/09/2020	BUCHER MUNICIPAL PTY LTD	Brooms for Sweeper Machine	\$ 1,894.20
EFT144819	03/09/2020	BULLIVANTS HANDLING SAFETY	Service Latchways SRL	\$ 264.00
EFT144820	03/09/2020	BULLSEYE PLUMBING & GAS	Hydro Jetting Services - Storm Water Pipes Q19042	\$ 2,000.00
EFT144579	20/08/2020	BUNNINGS GROUP LIMITED	Assorted Hardware Supplies	\$ 29.81
EFT144696	27/08/2020	BUNNINGS GROUP LIMITED	Assorted Hardware Supplies	\$ 116.37
EFT144821	03/09/2020	BUNNINGS GROUP LIMITED	Assorted Hardware Supplies	\$ 195.80
EFT144952	10/09/2020	BUNNINGS GROUP LIMITED	Assorted Hardware Supplies	\$ 510.12
EFT144822	03/09/2020	BUSY BLUE BUS	Tour Tickets - Visitors Centre	\$ 986.42
EFT144953	10/09/2020	BUSY BLUE BUS	Tour Tickets - Visitors Centre	\$ 503.99
EFT144625	20/08/2020	C MACNIVEN	Staff Reimbursement	\$ 53.00
EFT144697	27/08/2020	C&C MACHINERY CENTRE	Plant Vehicle Parts	\$ 308.55
EFT144698	27/08/2020	CABCHARGE AUSTRALIA LIMITED	Cab Charges	\$ 259.48
EFT144789	28/08/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 3,941.46
EFT144954	10/09/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 2,944.72
EFT144580	20/08/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel Supplies	\$ 8,146.24
EFT144699	27/08/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel Supplies	\$ 8,777.92
EFT144823	03/09/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel Supplies	\$ 10,336.79
EFT144955	10/09/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel Supplies	\$ 9,353.49
EFT144581	20/08/2020	CAMLYN SPRINGS	Water Refills July 2020	\$ 280.00
EFT144667	20/08/2020	CAROLYN FRANCES TRAPNELL	Stock Items - Forts Store	\$ 450.00
EFT144702	27/08/2020	CENTENNIAL STADIUM INC	Electricity Charges	\$ 292.14
EFT144583	20/08/2020	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q18014	\$ 334.99
EFT144701	27/08/2020	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q18016 and C18014	\$ 4,096.49
EFT144825	03/09/2020	CENTIGRADE SERVICES PTY LTD	Maintenance Works/Cleaning C18014	\$ 857.36
EFT144957	10/09/2020	CENTIGRADE SERVICES PTY LTD	Maintenance Works - Q18014	\$ 805.01
EFT145009	10/09/2020	CG MYERS	Rates Refund	\$ 832.47
EFT144709	27/08/2020	CGS QUALITY CLEANING	Cleaning Services C14036	\$ 165.00
EFT144963	10/09/2020	CGS QUALITY CLEANING	Cleaning Services C14036	\$ 45,340.23
EFT144585	20/08/2020	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 639.95
EFT144826	03/09/2020	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 646.51
EFT144958	10/09/2020	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Stock - Books Library	\$ 211.00
EFT144777	27/08/2020	CHRIS THOMSON	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144907	03/09/2020	CHRIS THOMSON	Mileage Claim	\$ 50.45
EFT144996	10/09/2020	CJ LONG	Rates Refund	\$ 859.96
EFT144586	20/08/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 865.87
EFT144704	27/08/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 100,527.25
EFT144827	03/09/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 288,225.48
EFT144587	20/08/2020	COASTAL TRANSPORT ENGINEERING	Repairs to Low Loader	\$ 4,176.70
EFT144828	03/09/2020	COHERA-TECH PTY LTD	Cloud Service Subscription ALAC	\$ 360.00
EFT144588	20/08/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 221.35
EFT144705	27/08/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 94.72
EFT144829	03/09/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	16 Groceries - Various	\$ 43.39
EFT144959	10/09/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 8.37

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144951	10/09/2020	CONSTRUCTION TRAINING FUND	BCITF Levy - Aug 2020	\$ 1,760.83
EFT144610	20/08/2020	CORPORATE FIRST AID AUSTRALIA	First Aid Training	\$ 1,280.00
EFT144851	03/09/2020	CORPORATE FIRST AID AUSTRALIA	First Aid Training	\$ 800.00
EFT144591	20/08/2020	CREATIONS HOMES PTY LTD	Building Works/Repairs VAC	\$ 1,845.80
EFT144831	03/09/2020	CREATIVE PLAYING	Stock Forts Store	\$ 344.24
EFT144961	10/09/2020	CYCLING WITHOUT AGE	Sponsorship - Seniors Strategy Initiatives	\$ 2,200.00
EFT144832	03/09/2020	CYNERGIC INTERNET	Domain Name 25/8/20-25/8/21	\$ 1,456.00
EFT144866	03/09/2020	D KOSTER	Staff Reimbursement	\$ 22.98
EFT144995	10/09/2020	D LITTLE	Staff Reimbursement	\$ 44.13
EFT144663	20/08/2020	D TAYLOR	Refund	\$ 5.00
EFT144775	27/08/2020	D TAYLOR	Refund	\$ 5.00
EFT144786	27/08/2020	D WESTLE	Staff Reimbursement	\$ 109.00
EFT144804	03/09/2020	DAMON ANNISON	Stock - Visitors Centre	\$ 90.20
EFT144962	10/09/2020	DEKKER ELECTRICAL	Electrical Services - Library	\$ 1,670.10
EFT144782	27/08/2020	DENNIS WELLINGTON	Mayoral Allowances and Sitting Fees	\$ 9,447.05
EFT144712	27/08/2020	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS (I	Park Passes	\$ 2,340.36
EFT144834	03/09/2020	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS (I	Park Passes	\$ 713.50
EFT144720	27/08/2020	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	DBA Annual Monitoring Fee	\$ 5,522.79
EFT144711	27/08/2020	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDU	LG Standards Panel Fees	\$ 897.60
EFT144818	03/09/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy Collection Aug 2020	\$ 10,090.92
EFT144965	10/09/2020	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	Planning Application Approval/Review	\$ 5,603.00
EFT144671	20/08/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Refuse Site Amendment Fee	\$ 2,176.00
EFT145006	10/09/2020	DIANA LOUISE MILLER	Stock - Visitors Centre	\$ 420.00
EFT144596	20/08/2020	DISCOVERY BAY TOURISM PRECINCT LTD	ASC Pass Sales - Visitor Centre	\$ 889.10
EFT144836	03/09/2020	DISCOVERY BAY TOURISM PRECINCT LTD	ASC Pass Sales - Visitor Centre	\$ 81.60
EFT144846	03/09/2020	DJ FINN	Refund	\$ 150.00
EFT144597	20/08/2020	DJL ELECTRICAL	Electrical Services Q18051	\$ 652.30
EFT144714	27/08/2020	DJL ELECTRICAL	Electrical Services Q18051	\$ 1,983.30
EFT144837	03/09/2020	DJL ELECTRICAL	Electrical Services Q18051	\$ 508.34
EFT144968	10/09/2020	DJL ELECTRICAL	Electrical Services Q18051	\$ 14,022.36
EFT144946	10/09/2020	DM BETTS	Rates Refund	\$ 1,850.00
EFT144598	20/08/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 195.00
EFT144715	27/08/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 195.00
EFT144838	03/09/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services - Q19033	\$ 195.00
EFT144592	20/08/2020	DOWNER EDI WORKS PTY LTD	Coldmix	\$ 534.86
EFT144833	03/09/2020	DRG DIGITAL	Bluebeam Subscription	\$ 6,270.00
EFT144717	27/08/2020	DYLAN'S ON THE TERRACE	Catering - Various	\$ 732.00
EFT144839	03/09/2020	DYLAN'S ON THE TERRACE	Catering - US Submariner's, IT Alliance, Surf Reef Meeting	\$ 1,289.00
EFT144969	10/09/2020	DYLAN'S ON THE TERRACE	Catering - Community Development Network	\$ 120.50
EFT144599	20/08/2020	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 10,680.38
EFT144840	03/09/2020	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 10,680.38
EFT144970	10/09/2020	ECOTECH PTY LTD	Anemometer Data Reporting - Emu Beach	\$ 341.00
EFT144600	20/08/2020	ELLEKER VOLUNTEER BUSHFIRE BRIGADE	1 Reimbursement for Card for Brigades	\$ 126.97
EFT144716	27/08/2020	EMMA DOUGHTY	Councillor Allowances and Sitting Fees	\$ 2,407.68

**CITY OF ALBANY  
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EFT144971	10/09/2020	EMU POINT SPORTING CLUB INC	Community Facilities Assistance Fund	\$ 5,500.00
EFT144601	20/08/2020	E-STRALIAN PTY LTD	E-Bike Lease	\$ 258.67
EFT144844	03/09/2020	E-STRALIAN PTY LTD	E-Bike Lease	\$ 258.67
EFT144602	20/08/2020	EVERTRANS	Supply/Manufacture Tray Works	\$ 8,849.50
EFT144845	03/09/2020	EVERTRANS	Supply/Manufacture Tray Works	\$ 3,025.00
EFT144972	10/09/2020	EVERTRANS	Supply Parts for Plant Equipment	\$ 2,256.10
EFT144603	20/08/2020	EXECUTIVE MEDIA PTY LTD	Advertising - Caravanning Aust Winter 2020	\$ 2,650.00
EFT144604	20/08/2020	EXTENT HERITAGE WA PTY LTD	Interpretative Signage	\$ 1,823.25
EFT144606	20/08/2020	FRANGIPANI FLORAL STUDIO	Wreath for Vietnam Veterans Day	\$ 80.00
EFT144722	27/08/2020	FREEDOM EXERCISE PHYSIOLOGY	Long Live You Program	\$ 800.00
EFT144607	20/08/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Safety Equipment	\$ 188.60
EFT144848	03/09/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Safety Equipment	\$ 2,426.97
EFT145025	10/09/2020	G & L SHEETMETAL	Pressing Service	\$ 272.00
EFT144595	20/08/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products Q18037	\$ 74.90
EFT144713	27/08/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products Q18037	\$ 39.60
EFT144835	03/09/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products Q18037	\$ 2,355.97
EFT144966	10/09/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Products Q18037	\$ 74.90
EFT144624	20/08/2020	GF LONG	Refund	\$ 75.00
EFT144980	10/09/2020	GHD PTY LTD	Stage 2 Civil and Hydraulic Design Middleton Beach P19009	\$ 13,341.63
EFT144850	03/09/2020	GLASS SUPPLIERS	Glass Repairs - Forts Café/Garrisons	\$ 932.38
EFT144974	10/09/2020	GLOBAL INTEGRATED SOLUTIONS LIMITED	Monthly Fee - Carpark and Ticket Machine	\$ 7.15
EFT144842	03/09/2020	GR EMERY	Rates Refund	\$ 6,000.00
EFT144609	20/08/2020	GRANDE FOOD SERVICE PTY LTD	Stock - Forts Store	\$ 64.02
EFT144977	10/09/2020	GREAT SOUTHERN LIQUID WASTE	Grease Services Q20012	\$ 396.00
EFT144735	27/08/2020	GREAT SOUTHERN MOTORCYCLES WA	Parts Fleet	\$ 53.60
EFT144612	20/08/2020	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control Services - Q19026	\$ 115.00
EFT144726	27/08/2020	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control Services - Q19026	\$ 183.00
EFT144852	03/09/2020	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control Services - Q19026	\$ 115.00
EFT144613	20/08/2020	GREAT SOUTHERN SUPPLIES	Protective Equipment - Q20019 and Cleaning Supplies - Q19006	\$ 830.30
EFT144727	27/08/2020	GREAT SOUTHERN SUPPLIES	Cleaning Supplies Q19006	\$ 1,232.90
EFT144853	03/09/2020	GREAT SOUTHERN SUPPLIES	Cleaning Supplies Q19006	\$ 2,848.65
EFT144976	10/09/2020	GREAT SOUTHERN SUPPLIES	Cleaning Supplies Q19006	\$ 1,121.90
EFT144770	27/08/2020	GREGORY BRIAN STOCKS	Councillor Allowances and Sitting Fees	\$ 3,903.59
EFT144729	27/08/2020	GRIFFITHS ARCHITECTS PTY LTD	Albany Town Hall Repurposing Project C18008	\$ 1,980.00
EFT144978	10/09/2020	GRIFFITHS ARCHITECTS PTY LTD	Albany Town Hall Repurposing Project C18008	\$ 10,728.32
EFT144979	10/09/2020	GSCORE	Consultancy Services Q19039	\$ 5,300.00
EFT144975	10/09/2020	GSP WORKFORCE	Gardening - Lotteries House	\$ 234.00
EFT144884	03/09/2020	HANSON CONSTRUCTION MATERIALS PTY LTD	Supply of Granite Spalls C19008	\$ 2,438.01
EFT144731	27/08/2020	HARVEY NORMAN ALBANY	Purchase of TV for Meeting Room Depot	\$ 995.00
EFT144855	03/09/2020	HARVEY NORMAN ALBANY	Purchase of Tripod - Heritage Park	\$ 34.95
EFT144856	03/09/2020	HARVEY NORMAN ALBANY	Purchase of Smart TV - IT	\$ 884.00
EFT144857	03/09/2020	HAVOC BUILDERS PTY LTD	Building Services C17028	\$ 9,280.35
EFT144993	10/09/2020	HDF LEFEUVRE	18 Rates Refund	\$ 839.70
EFT144615	20/08/2020	HHG LEGAL GROUP	Legal Services C19009	\$ 4,404.13

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EFT144983	10/09/2020	HHG LEGAL GROUP	Legal Services C19009	\$ 2,852.54
EFT144732	27/08/2020	HIDEWOOD QUALITY PRINTERS	Printing Services	\$ 545.60
EFT144614	20/08/2020	HOBBS PAINTING AND DECORATING	Painting Services Q18025	\$ 490.05
EFT144707	27/08/2020	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supplies C19006	\$ 2,867.04
EFT144984	10/09/2020	HUDSON SEWAGE SERVICES	Qtly Service Waste Water System NAC	\$ 300.00
EFT144616	20/08/2020	IMPACT SERVICE PTY LTD	Casual Staff/Apprentice Fees	\$ 103.54
EFT144859	03/09/2020	IMPACT SERVICE PTY LTD	Casual Staff/Apprentice Fees	\$ 103.54
EFT144985	10/09/2020	IMPACT SERVICE PTY LTD	Casual Staff/Apprentice Fees	\$ 69.03
EFT144860	03/09/2020	INTERACTCARD PTY LTD	Printer Cartridges	\$ 319.00
EFT144617	20/08/2020	IPAR REHABILITATION PTY LTD	WA Pre-Employment Medical Assessment	\$ 328.90
EFT144734	27/08/2020	IPAR REHABILITATION PTY LTD	WA Pre-Employment Medical Assessment	\$ 657.80
EFT144618	20/08/2020	ITR PACIFIC PTY LTD	Supply Parts for Excavator	\$ 293.90
EFT144986	10/09/2020	ITR PACIFIC PTY LTD	Supply Parts for Plant Equipment	\$ 728.80
EFT144582	20/08/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C17018, C19001, C18019	\$ 20,052.65
EFT144700	27/08/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019	\$ 2,945.12
EFT144824	03/09/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019, C15026 & Q18030	\$ 20,445.10
EFT144956	10/09/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019, C15026 & C19001	\$ 9,140.75
EFT144691	27/08/2020	J BEATON	Refund	\$ 120.00
EFT144948	10/09/2020	J. BLACKWOOD & SON PTY LTD	Hardware Supplies	\$ 5,224.58
EFT144619	20/08/2020	JAMES WALMSLEY DESIGN	Trail Map Design - Sept Long Weekend	\$ 150.00
EFT144608	20/08/2020	JEFFREY ALLAN GIBB	Stock Items - Forts Store	\$ 507.10
EFT144736	27/08/2020	JOHN KINNEAR AND ASSOCIATES	Survey Services - C19016	\$ 9,845.00
EFT144761	27/08/2020	JOHN SHANHUN	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144987	10/09/2020	JUST A CALL DELIVERIES	Delivery Bag Service July 2020	\$ 1,627.53
EFT144861	03/09/2020	JUST SEW EMBROIDERY	City of Albany LOGOS	\$ 55.00
EFT145021	10/09/2020	KA SAUVARIN	Rates Refund	\$ 293.30
EFT144703	27/08/2020	KATE CIPRIAN	Yoga & Pilates Programme	\$ 1,680.00
EFT144862	03/09/2020	KC PSYCHOLOGICAL SERVICES	Professional Services - EAP	\$ 185.00
EFT144988	10/09/2020	KC PSYCHOLOGICAL SERVICES	Professional Services - EAP	\$ 185.00
EFT144733	27/08/2020	KE HULL	Staff Reimbursement	\$ 87.00
EFT144863	03/09/2020	KESTON TECHNOLOGIES PTY LTD	Revision Business Case - Artificial Surf Reef	\$ 9,157.50
EFT144990	10/09/2020	KIM ANGELA TOMLINSON	Professional Services - EAP	\$ 300.00
EFT144621	20/08/2020	KLB SYSTEMS	Logitech Speaker System - IT	\$ 1,007.60
EFT144738	27/08/2020	KMART ALBANY	Purchases - Daycare	\$ 84.00
EFT144991	10/09/2020	KMART ALBANY	Purchases - Heritage St Festival	\$ 202.00
EFT144865	03/09/2020	KOSTER'S OUTDOOR PTY LTD	Building Services - Roof Cover ALAC	\$ 6,050.00
EFT144739	27/08/2020	KOSTER'S STEEL CONSTRUCTION PTY LTD	Welding Services	\$ 495.00
EFT144740	27/08/2020	KOTT GUNNING LAWYERS	Audit Fees 2019/2020	\$ 810.37
EFT144678	20/08/2020	L YATES	Staff Reimbursement	\$ 400.00
EFT144622	20/08/2020	LA BOTANIC	Flowers - Volunteer	\$ 50.00
EFT144594	20/08/2020	LANDGATE	Valuation Services	\$ 2,285.98
EFT144710	27/08/2020	LANDGATE	Aerial Photo Services - GIS Data	\$ 2,510.00
EFT144964	10/09/2020	LANDGATE	Aerial Imagery Coastline Capture	\$ 567.60
EFT144867	03/09/2020	LEADING EDGE HIFI-ALBANY	Materials Purchase	\$ 79.95

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<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT144992	10/09/2020	LEARNING DISCOVERY	Stock - Library	\$ 340.00
EFT144623	20/08/2020	LEASEIT LIMITED	Operating Lease Costs - Ricoh Wide Format Device P17025	\$ 1,094.50
EFT144854	03/09/2020	LEE GRIFFITH	Photography Services - US Submariners Memorial Service	\$ 560.00
EFT144687	27/08/2020	LF ARNOLD	Rates Refund	\$ 800.00
EFT144746	27/08/2020	LGISWA	LGIS Insurances	\$ 31.82
EFT144994	10/09/2020	LIBERTY OIL CONVENIENCE PTY LTD	Catering - Workshop	\$ 148.50
EFT144868	03/09/2020	LIGHT APPLICATION PTY LTD	Re-Installation Dynalite System Town Square	\$ 506.00
EFT144869	03/09/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Live Streaming Registration	\$ 60.00
EFT144870	03/09/2020	LOCHNESS LANDSCAPE SERVICES	Lawn Mowing Services C19010	\$ 7,200.00
EFT144751	27/08/2020	LUTZ AND SALLY PAMBERGER	Professional Services - EAP	\$ 330.00
EFT144997	10/09/2020	M AND B SALES PTY LTD	Supply Pine	\$ 194.86
EFT144742	27/08/2020	M2 TECHNOLOGY PTY LTD	On Hold Voice Service Qtly Agreement	\$ 402.60
EFT144584	20/08/2020	MAGIQ SOFTWARE PTY LTD	Remote Service EOFY Rollover 2020/2021	\$ 929.50
EFT145000	10/09/2020	MANDALAY TECHNOLOGIES PTY LTD	Subscription	\$ 7,113.32
EFT144999	10/09/2020	MANYPEAKS COMMUNITY AND RECREATION ASSOCIATION	Building Inspection	\$ 7,254.50
EFT145001	10/09/2020	MARKETFORCE LIMITED	Advertising & Contract Works	\$ 1,312.34
EFT144693	27/08/2020	MATT BENSON-LIDHOLM JP	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144871	03/09/2020	MCB CONSTRUCTION PTY LTD	Refund of Overpaid Building Fees	\$ 2,109.41
EFT144872	03/09/2020	MEETINGS & EVENTS AUSTRALIA	Regional Corporate Membership Annual Fee	\$ 400.00
EFT144626	20/08/2020	MENTAL MEDIA PTY LTD	Audio Technology NAC Q17053	\$ 3,039.96
EFT145002	10/09/2020	MENTAL MEDIA PTY LTD	Audio Technology NAC Q17053	\$ 3,039.96
EFT145003	10/09/2020	MERCER ENVIRONMENTAL SERVICES	Rehab Planting Seedlings - Venns Rd Gravel Pit	\$ 880.00
EFT145004	10/09/2020	MERRIFIELD REAL ESTATE	Rent Event Shed	\$ 600.00
EFT145005	10/09/2020	METROLL ALBANY	Building Supplies	\$ 330.00
EFT144628	20/08/2020	MINNA ENGINEERING	Pipe Supplies - Sporting Complex	\$ 275.00
EFT144629	20/08/2020	MINTER ELLISON	Legal Services - Enterprise Agreement	\$ 4,345.44
EFT144887	03/09/2020	MJ RASMUSSEN	Refund	\$ 80.00
EFT144630	20/08/2020	MJB INDUSTRIES PTY LTD	Drainage Product Suppliers C18011	\$ 23,971.27
EFT144875	03/09/2020	MULE CREATIVE	Support Local TVC	\$ 1,914.00
EFT144632	20/08/2020	NEC AUSTRALIA PTY LTD	Telephone System Services C14038	\$ 176.00
EFT144633	20/08/2020	NEO INFRASTRUCTURE (WA) PTY LTD	Progress Claim Civil Works Middleton Beach - C19021	\$ 167,831.13
EFT144747	27/08/2020	NLC PTY LTD	Novated Leases and Associated Costs	\$ 615.31
EFT145010	10/09/2020	NLC PTY LTD	Novated Leases and Associated Costs	\$ 615.31
EFT144674	20/08/2020	NUTRIEN AG SOLUTIONS	Horticultural Goods - Q20005	\$ 2,544.56
EFT144914	03/09/2020	NUTRIEN AG SOLUTIONS	Horticultural Goods - Q20005	\$ 836.00
EFT144878	03/09/2020	OBJECTIVE CORPORATION LIMITED	Trapeze Professional - 7 Licences	\$ 5,390.00
EFT144635	20/08/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 3,677.06
EFT144748	27/08/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 9,298.14
EFT144879	03/09/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 957.02
EFT144636	20/08/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 620.58
EFT144880	03/09/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 1,047.68
EFT144637	20/08/2020	O'KEEFE'S PAINTS	Painting Supplies	\$ 34.96
EFT144749	27/08/2020	O'KEEFE'S PAINTS	20 Painting Supplies	\$ 22.32
EFT145011	10/09/2020	O'KEEFE'S PAINTS	Painting Supplies	\$ 165.16

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144554	20/08/2020	OPTEON	Valuation Services - Leasing	\$ 2,365.00
EFT144682	27/08/2020	OPTEON	Valuation Services - Leasing	\$ 990.00
EFT144925	10/09/2020	OPTEON	Valuation Services - Leasing	\$ 990.00
EFT144750	27/08/2020	ORIGIN ENERGY	LPG Delivery - ALAC	\$ 5,271.51
EFT145012	10/09/2020	ORIGIN ENERGY	LPG Delivery - ALAC	\$ 2,147.17
EFT145035	10/09/2020	ORRCON STEEL	Steel Supplies	\$ 36.05
EFT144634	20/08/2020	P NIELSEN	Staff Reimbursement	\$ 66.35
EFT144567	20/08/2020	PAPERBARK MERCHANTS	Newspaper Supplies	\$ 21.60
EFT144686	27/08/2020	PAPERBARK MERCHANTS	Purchase Stock - Library	\$ 735.35
EFT144937	10/09/2020	PAPERBARK MERCHANTS	Purchase Stock - Library	\$ 428.34
EFT144776	27/08/2020	PAUL TERRY	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144881	03/09/2020	PAULS PET FOOD	Dog Biscuits - Pound	\$ 84.40
EFT145013	10/09/2020	PENNANT HOUSE	City of Albany Flag	\$ 456.50
EFT144882	03/09/2020	PENROSE PROFESSIONAL LAWN CARE	Lawnmowing Services VAC	\$ 264.00
EFT144639	20/08/2020	PERTH SAFETY PRODUCTS PTY LTD	Road Signage	\$ 1,318.90
EFT144752	27/08/2020	PERTH SAFETY PRODUCTS PTY LTD	Meter/Bollards York Street	\$ 6,732.00
EFT145014	10/09/2020	PERTH SAFETY PRODUCTS PTY LTD	Road Signage	\$ 3,008.50
EFT144640	20/08/2020	PFD FOOD SERVICES PTY LTD	Tea/Coffee Supplies Depot	\$ 281.90
EFT144753	27/08/2020	PFD FOOD SERVICES PTY LTD	Tea/Coffee Supplies	\$ 218.75
EFT144883	03/09/2020	PFD FOOD SERVICES PTY LTD	Tea/Coffee Supplies	\$ 89.50
EFT144917	03/09/2020	PHILIP WYATT	Legal Costs - Telstra Cheynes	\$ 2,475.00
EFT144754	27/08/2020	PLASTICS PLUS	Storage Boxes	\$ 201.48
EFT144981	10/09/2020	PRIME MEDIA GROUP LTD	Advertising	\$ 2,306.70
EFT144885	03/09/2020	PRINTSYNCH BUSINESS SOLUTIONS	Photocopier Charges	\$ 59.19
EFT144643	20/08/2020	RA REITZE	Refund	\$ 147.50
EFT144886	03/09/2020	RAINBOW COAST NEIGHBOURHOOD CENTRE	Community Facilities Fund	\$ 5,500.00
EFT144730	27/08/2020	RAY HAMMOND	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144642	20/08/2020	R-COM INTERNATIONAL PTY LTD	IT Services - SIP and Web App Service	\$ 170.50
EFT145016	10/09/2020	R-COM INTERNATIONAL PTY LTD	IT Services - SIP and Web App Service	\$ 170.50
EFT144769	27/08/2020	REBECCA STEPHENS	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144755	27/08/2020	RECONNECT HEALTH AND WELLBEING	Professional Services - EAP	\$ 176.00
EFT144756	27/08/2020	RED DOT STORE	Purchases - Daycare	\$ 30.00
EFT144757	27/08/2020	REECE PTY LTD	Plumbing and Irrigation Supplies	\$ 208.71
EFT144888	03/09/2020	REECE PTY LTD	Plumbing and Irrigation Supplies	\$ 172.75
EFT145018	10/09/2020	REECE PTY LTD	Plumbing and Irrigation Supplies	\$ 16.46
EFT145017	10/09/2020	REEVES ON CAMPBELL	Catering Meetings	\$ 110.00
EFT144728	27/08/2020	REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA	Sub-Lease Rent - Co-Op Building	\$ 819.75
EFT144644	20/08/2020	REXEL AUSTRALIA	Electrical Supplies	\$ 320.71
EFT144889	03/09/2020	REXEL AUSTRALIA	Electrical Supplies	\$ 126.50
EFT144645	20/08/2020	RICOH	Photocopier Charges	\$ 10,888.35
EFT144694	27/08/2020	RJ BLACK	Refund	\$ 56.90
EFT144758	27/08/2020	RMI ENGINEERING & PLASMA CUTTING	Supply and Cut Steel	\$ 4,125.00
EFT144772	27/08/2020	ROBERT SUTTON	20 Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144646	20/08/2020	ROBERTS GARDINER ARCHITECTS	Progress Claim Junior AFL Facility - Q18009	\$ 703.27

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144647	20/08/2020	RPS AUSTRALIA WEST PTY LTD	Consulting Services Emu Beach Foreshore - Q19055	\$ 2,785.20
EFT144648	20/08/2020	RUSS EARTHMOVING	Site Works - Playground Upgrade Lakeside Park	\$ 880.00
EFT144759	27/08/2020	RYDE BUILDING COMPANY PTY LTD	Refund of CTF Levy Fees Paid Twice on Building Permit	\$ 800.00
EFT144737	27/08/2020	S KHAIRNAR	Refund	\$ 44.10
EFT144864	03/09/2020	S KHAIRNAR	Refund	\$ 40.00
EFT145027	10/09/2020	S LEFROY	Staff Reimbursement	\$ 20.00
EFT144764	27/08/2020	SANDIE SMITH	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144967	10/09/2020	SANDRA DIXON	Professional Services - EAP	\$ 155.00
EFT144649	20/08/2020	SANITY MUSIC STORES PTY LTD	Stock Items - Library	\$ 399.96
EFT144891	03/09/2020	SANITY MUSIC STORES PTY LTD	Stock Items - Library	\$ 30.76
EFT145020	10/09/2020	SANITY MUSIC STORES PTY LTD	Stock Items - Library	\$ 35.49
EFT145022	10/09/2020	SECUREPAY PTY LTD	Bookeasy - Web Payments Transaction Fee	\$ 47.21
EFT145024	10/09/2020	SEEDESIGN STUDIO PTY LTD	Landscape/Architect Middleton Beach Coastal - Q19020	\$ 5,393.59
EFT144650	20/08/2020	SEEK LIMITED	Advertising	\$ 156.20
EFT144760	27/08/2020	SEEK LIMITED	Advertising	\$ 282.70
EFT144892	03/09/2020	SEEK LIMITED	Advertising	\$ 585.20
EFT145023	10/09/2020	SEEK LIMITED	Advertising	\$ 627.00
EFT144893	03/09/2020	SHIRE OF EAST PILBARA	Building Surveyor Services CDC Youth Precinct	\$ 150.00
EFT144653	20/08/2020	SKATE SCULPTURE	Design Services- Youth Challenge Park Q19061	\$ 32,533.60
EFT144654	20/08/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 1,144.37
EFT144762	27/08/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 926.40
EFT144894	03/09/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 1,144.37
EFT145026	10/09/2020	SKIPPER TRANSPORT PARTS	Vehicle Parts / Maintenance	\$ 320.47
EFT144655	20/08/2020	SOIL SOLUTIONS PTY LTD	Green Waste C12008	\$ 62,529.94
EFT144765	27/08/2020	SOIL SOLUTIONS PTY LTD	Road Building Supplies C19008	\$ 841.44
EFT144895	03/09/2020	SOIL SOLUTIONS PTY LTD	Road Building Supplies C19008	\$ 1,378.86
EFT145028	10/09/2020	SOIL SOLUTIONS PTY LTD	Road Building Supplies C19008	\$ 2,907.88
EFT144896	03/09/2020	SOLAR TECHNOLOGY AUSTRALIA	Supply - Solar Marine Lantern	\$ 854.70
EFT145031	10/09/2020	SOUTH CITY PAVING	Brick Paving Works	\$ 11,246.40
EFT144657	20/08/2020	SOUTH COAST CRANE HIRE	Equipment Hire - Q19049	\$ 1,177.00
EFT144766	27/08/2020	SOUTH COAST CRANE HIRE	Equipment Hire - Q19049	\$ 528.00
EFT144611	20/08/2020	SOUTH REGIONAL TAFE	Course Fees - Traffic Control Refresher and First Aid	\$ 1,548.70
EFT144725	27/08/2020	SOUTH REGIONAL TAFE	Course Fees - OHS Refresher	\$ 460.00
EFT145030	10/09/2020	SOUTHCOAST SECURITY SERVICE	Business Banking Services C19018	\$ 885.50
EFT144898	03/09/2020	SOUTHERN REGIONAL MEDICAL GROUP	Staff Medical Services	\$ 89.00
EFT144656	20/08/2020	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 281.16
EFT144897	03/09/2020	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 140.00
EFT145029	10/09/2020	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 2,350.84
EFT145032	10/09/2020	SPOTLIGHT PTY LTD	Supplies - Youth Strategies and Heritage Street Festivals	\$ 181.86
EFT144989	10/09/2020	STANS MANJIMUP FARM MACHINERY	Supply of Tools	\$ 1,546.44
EFT144899	03/09/2020	STANTEC AUSTRALIA PTY LTD	Design & Documentation - Youth Precinct	\$ 2,326.50
EFT144658	20/08/2020	STAR SALES AND SERVICE	Hardware Supplies/Tools	\$ 99.00
EFT144767	27/08/2020	STAR SALES AND SERVICE	Hardware Supplies/Tools	\$ 2,295.40
EFT145033	10/09/2020	STAR SALES AND SERVICE	Hardware Supplies/Tools	\$ 299.00



**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT144768	27/08/2020	STATEWIDE BEARINGS	Vehicle Maintenance/Parts	\$ 50.38
EFT145034	10/09/2020	STATEWIDE BEARINGS	Vehicle Maintenance/Parts	\$ 77.44
EFT145007	10/09/2020	STEPHANIE ANNE WRIGHT MORRIGAN	Professional Services - EAP	\$ 1,210.00
EFT144901	03/09/2020	STEVES CABINETS	Cabinet Works	\$ 19,223.55
EFT144900	03/09/2020	STEWART AND HEATON CLOTHING PTY LTD	Staff Uniforms	\$ 92.86
EFT144659	20/08/2020	STIRLING PRINT	Printing Services - Meet & Greet Postcards	\$ 245.00
EFT145036	10/09/2020	STIRLING PRINT	Printing Services	\$ 763.00
EFT144877	03/09/2020	SUPA IGA NORTH ROAD	Groceries - Various	\$ 29.74
EFT144661	20/08/2020	SYNERGY	Electricity Charges	\$ 37,510.79
EFT144773	27/08/2020	SYNERGY	Electricity Charges	\$ 79,876.63
EFT144903	03/09/2020	SYNERGY	Electricity Charges	\$ 66,276.14
EFT144662	20/08/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,677.58
EFT144774	27/08/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,869.49
EFT144904	03/09/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,469.19
EFT145040	10/09/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 127.15
EFT145039	10/09/2020	T4 TECHNOLOGY PTY LTD	Insurance Quote - I Phone	\$ 75.00
EFT144664	20/08/2020	THE 12 VOLT WORLD	Vehicle Parts - Loader	\$ 230.00
EFT144906	03/09/2020	THE 12 VOLT WORLD	Vehicle Parts - Hazard Lights	\$ 360.00
EFT145043	10/09/2020	THE 12 VOLT WORLD	Vehicle Parts - Lamp	\$ 350.00
EFT145042	10/09/2020	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	Advertising	\$ 247.50
EFT144847	03/09/2020	THE FIXUPPERY	Cleaning Services Q18036	\$ 2,563.52
EFT144973	10/09/2020	THE FIXUPPERY	Cleaning Services Q18036	\$ 220.00
EFT144631	20/08/2020	THE MUFFIN QUEEN	Catering - Various Meetings/Workshops	\$ 500.00
EFT144745	27/08/2020	THE MUFFIN QUEEN	Catering - Various Meetings/Workshops	\$ 504.00
EFT144874	03/09/2020	THE MUFFIN QUEEN	Catering - Various Meetings/Workshops	\$ 1,000.00
EFT145008	10/09/2020	THE MUFFIN QUEEN	Catering - Various Meetings/Workshops	\$ 500.00
EFT144890	03/09/2020	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Out Fees July 2020	\$ 684.92
EFT145019	10/09/2020	THE ROYAL LIFE SAVING SOCIETY WA INC	Watch Around Water Bands - ALAC	\$ 385.00
EFT144909	03/09/2020	THE UNIVERSITY OF WESTERN AUSTRALIA	City of Albany Prize Sponsorship	\$ 1,500.00
EFT144665	20/08/2020	THINKWATER ALBANY	Refuse Site Order	\$ 882.48
EFT144666	20/08/2020	TOLL TRANSPORT	Courier Services	\$ 993.42
EFT144778	27/08/2020	TOLL TRANSPORT	Courier Services	\$ 2,146.32
EFT145041	10/09/2020	T-QUIP	Tools - Plant Equipment	\$ 225.20
EFT144763	27/08/2020	TRACY SLEEMAN	Councillor Allowances and Sitting Fees	\$ 2,407.68
EFT144908	03/09/2020	TRAILBLAZERS	Safety Boots	\$ 156.40
EFT144905	03/09/2020	ULTIMO CAMPUS TAFE NSW	Tafe Enrolment - Staff Cert IV Civil Construction Design	\$ 9,970.00
EFT144669	20/08/2020	VEND LIMITED (NZ)	Subscription Nac and Forts	\$ 2,979.95
EFT144910	03/09/2020	VOEGELER CREATIONS	Stock - Forts Store	\$ 79.20
EFT145045	10/09/2020	VOLUNTEERING WA	Renewal - Vira Access	\$ 165.00
EFT144911	03/09/2020	WA NATURALLY PUBLICATIONS	Maps - Visitor Centre	\$ 420.87
EFT144590	20/08/2020	WANDAGEE CONSULTING	Venue Hire and Catering - Albany Noongar Centre	\$ 691.73
EFT145046	10/09/2020	WARTHOG WA	Vehicle Parts - Washer	\$ 140.00
EFT144670	20/08/2020	WATER CORPORATION	Water Charges	\$ 364.83
EFT144780	27/08/2020	WATER CORPORATION	Water Charges	\$ 445.48

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 SEPTEMBER 2020**

REPORT ITEM CCS295 REFERS TO

**ELECTRONIC FUND TRANSFER PAYMENTS**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT145047	10/09/2020	WATER CORPORATION	Water Charges	\$ 1,162.34
EFT144781	27/08/2020	WAUTERS ENTERPRISES PTY LTD	Progress Claim - Centennial Park C18018	\$ 22,134.92
EFT144912	03/09/2020	WELLSTEAD PROGRESS ASSOCIATION	Electricity Charges - LGGS BFB	\$ 158.99
EFT144552	20/08/2020	WELLSTEAD RURAL SERVICES	Purchase Gas Bottles/Fuel	\$ 200.94
EFT144923	10/09/2020	WELLSTEAD RURAL SERVICES	Purchase Gas Bottles/Fuel	\$ 99.00
EFT144785	27/08/2020	WEST COAST ANALYTICAL SERVICES	Landfill Water Monitoring C20004	\$ 12,319.10
EFT144784	27/08/2020	WESTERN AUST LAW TRAINING SERVICES	Permit Book Bush Fires Act - EMC	\$ 450.10
EFT144675	20/08/2020	WESTERN AUSTRALIAN MUSEUM	Travel Expenses - Install Panels at NAC	\$ 277.90
EFT145050	10/09/2020	WESTERN WORK WEAR	Staff Uniforms	\$ 143.00
EFT144673	20/08/2020	WESTRAC EQUIPMENT PTY LTD	Fleet and Plant Repairs and Maintenance	\$ 48.70
EFT144913	03/09/2020	WESTRAC EQUIPMENT PTY LTD	Plant Parts - Camera	\$ 830.95
EFT145049	10/09/2020	WESTRAC EQUIPMENT PTY LTD	Plant Parts - Coolant	\$ 582.94
EFT144783	27/08/2020	WESTSHRED DOCUMENT DISPOSAL	Monthly Disposal of Shredding Bins	\$ 387.20
EFT144915	03/09/2020	WESTSHRED DOCUMENT DISPOSAL	Clinical Waste Pickup from Tip Shop	\$ 39.60
EFT144676	20/08/2020	WIDEBAND NETWORKS PTY LTD	NBN Services	\$ 218.00
EFT144916	03/09/2020	WREN OIL	Oil Waste Disposal Service	\$ 77.00
EFT145051	10/09/2020	WREN OIL	Oil Waste Disposal Service	\$ 236.50
EFT144677	20/08/2020	YAKAMIA PRIMARY SCHOOL	End of Year Graduation - Book Donation	\$ 50.00
EFT144787	27/08/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 48.44
EFT144918	03/09/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 42.63
EFT145052	10/09/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 12.65
EFT144788	27/08/2020	ZIPFORM	Printing - 20/21 Rate Notices	\$ 11,808.45
				<b><u>\$ 2,273,708.28</u></b>

## Executed document and common seal record

Document Number	Description	Date Sent / Received
EDR20117649	Copy of Executed Document Item: N/A Re: City will deliver the Christmas festival and pageant, New Year's Eve family picnic and fireworks, and the Middleton Beach festival with a key focus on opportunities for local involvement to revive socialisation, community connections and economic recovery - requesting \$45,000 Parties: Lotterywest Signed by: Chief Executive Officer, Andrew Sharpe (1 copy)	18/08/2020
EDR20117666	Copy of Executed Document Item: N/A RE: Application for Development Approval at lot 18 Baxteri Road, Cheynes Beach. single house additions (d use) Parties: Ian and Michelle Couper Signed by: Andrew Sharpe, Chief Executive Officer (1 copy)	19/08/2020
EDR20117708	Copy of Executed Document Item: N/A RE: Application for Development Approval at 3-21 Birss Street, Emu Point for upgrades to existing caravan park Parties: Luke Shuttleworth Signed by: Andrew Sharpe, Chief Executive Officer (1 copy)	19/08/2020
EDR20117729	Copy of Executed Document Item: N/A RE: License Agreement with Department of Biodiversity, Conservation and Attractions to install a solar powered CCTV camera at the GAP to assist policy in responding to individuals in distress and attempting suicide Parties: Department of Biodiversity, Conservation and Attractions Signed By: Andrew Sharpe, Chief Executive Officer (1 copy)	20/08/2020
EDR20117761	Copy of Executed Document Item: N/A RE: LGGS Operational Grant Acquittal 2019/20 - Reimbursement request Parties: Department of Fire And Emergency Services	20/08/2020

## Executed document and common seal record

Document Number	Description	Date Sent / Received
	Signed by: Andrew Sharpe, Chief Executive Officer (1 copy)	
EDR20117838	Copy Of Executed Document Item: N/A Re: DLGSCI - Public Regional Galleries Relief Fund - Audio visual system for Town Hall Gallery Components. Applied for \$20,000 (maximum), total cost of system \$33,848.95. Balance funded by existing budgets. Parties: Application Only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	24/08/2020
EDR20118017	Copy of Executed Document Item: N/A Re: Stop Work Notice Under S.214(2) Planning And Development Act 2005 - for Breach of Conditions of Development Approval for an Extractive Industry (using crushing machinery outside of designated area being closer to adjoining residences). Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (4 copies)	27/08/2020
EDR20118025	Copy of Executed Document Item: N/A Re: CEO to sign Development Application as owner. The shipping container is located at the Airport renewing Approval for it to remain on leased land at hangar 4. Parties: Hamish Wight Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 copy)	27/08/2020
EDR20118118	Copy of Executed Document Item: N/A Re: Application to the Department of Transport - Recreational Boating Facilities Scheme for the Little Grove Boat Ramp. Amount \$270k Project \$360k. Parties: Application Only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	31/08/2020
EDR20118167	Copy of Executed Document Item: N/A	01/09/2020

## Executed document and common seal record

Document Number	Description	Date Sent / Received
	Re: Purchase order for Waste Collection as per contract in 202/2021 and monthly (July 2020) invoice Parties: Cleanaway Pty Ltd Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	
EDR20118173	Copy Of Executed Document Item: N/A Re: Food Act 2008 Section 121 Reporting Requirements for Period 2019-2020. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer	01/09/2020
EDR20118174	Copy of Executed Document Item: Ordinary Council Meeting 28 July 2020 DIS221 - Local Planning Scheme Amendment No.35 - Lot 5780, Down Road South, Drome Re: Local Planning Scheme No. 1, Amendment No. 35 - Rezoning Lot 5780, Down Road South, Drome from Priority Agriculture Zone to Special Use Zone and adding text to Scheme 4 of the Scheme. Prepared for the Department of Planning, Lands and Heritage to Assess and Grant Approval for Advertising. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (2 copies)	01/09/2020
EDR20118287	Copy of Executed Document Item: N/A Re: Award of Tender for C20007 - Supply of Kitchen Caddies, Compostable Liners and Bin Lids Parties: A) Mastec Australia Pty Ltd (bin lids & caddies); B) Trident Plastics (SA) Pty Ltd (liners option 1 only) Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	02/09/2020
EDR20118288	Copy of Executed Document Item: N/A Re: Award of Tender for C20006 Purchase and Removal of Scrap Metal Parties: Sims Group Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	02/09/2020
EDR20118413	Copy of Executed Document Item: Special Council Meeting 9 April 2020	07/09/2020

## Executed document and common seal record

Document Number	Description	Date Sent / Received
	Re: Application Assessment Approval for 1 April 2020 - 30 June 2020 Covid-19 Rent Concessions Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	
EDR20118674	Copy of Executed Document Item: N/A Re: Regulatory requirement to have an up to date Aerodrome Manual signed and forwarded to CASA for noting. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	10/09/2020
EDR20118676	Copy of Executed Document Item: N/A Re: Development Application for Harvest Road Aquaculture Facility at Lot 501 Swarbrick Street, Emu Point. For full documents please refer to Application P2200417 under the P-Recvd Stage. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	10/09/2020
EDR20118683	Copy of Executed Document Item: CCS291 Re: Application only to DLGSCI For CSRFF forward Planning Grant Funding from the City of Albany. \$2m (CSRFF and Election Funding); \$100k Clubs (Tennis and SDJFA); \$200k SSA/NSA (Tennis Australia / Tennis West); \$2.25m other Federal Funding and COA (\$100k cash and \$150k in kind) Total Project \$4.8m Albany Community Tennis Centre Parties: N/A Signed by: Andrew Sharpe, Chief Executive Officer	10/09/2020
EDR20118748	Copy of Executed Document Item: N/A Re: Award of Tender for C20007 - Supply of Kitchen Caddies, Compostable Liners and Bin Lids to Mastec Termination of C20007(B) to Trident as per their request to terminate (Ef20389067) Parties: Mastec Australia Pty Ltd Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	14/09/2020



## Executed document and common seal record

Document Number	Description	Date Sent / Received
NCSR20117706	Copy of Common Seal Document Item: Special Council Meeting 9 April 2020 Re: Rent concessions application assessed and approved at \$2,863.03 Parties: [REDACTED] Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor	19/08/2020
NCSR20117714	Copy of Common Seal Document Item: N/A Re: Contracts for C200100 registered builder for capital works projects Parties: Colab Construction Pty Ltd Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	19/08/2020
NCSR20117862	Copy of Common Seal Document Item: Ordinary Council Meeting 9 April 2020 SCM021 Re: Council at Special Council Meeting 9 April 2020 approved temporary rent concessions to commercial, community, sporting and other not for profit tenancies. Briefing note dated 30 July 2020 signed by CEO 12 August 2020 approving rents for period 1 July 2020 - 30 September 2020. Rent concessions application assessed and approved at \$10,325.27 (gst inclusive). Deed of variation for rent concessions due to covid-19. Parties: [REDACTED] Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 copies)	25/08/2020
NCSR20117863	Copy of Common Seal Document Item: Ordinary Council Meeting 9 April 2020 SCM021 Re: Council at Special Council Meeting on 9 April 2020 approved temporary rent concessions to commercial, community, sporting and other not for profit tenancies. Rent concessions application assessed 1 April 2020 - 30 June 2020 and approved at \$289.02 (gst inclusive). Deed of variation for rent concessions due to covid-19. Parties: [REDACTED] Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 copies)	25/08/2020

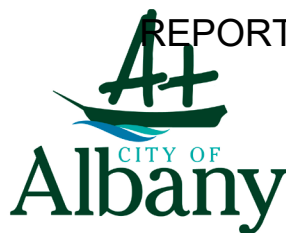


## Executed document and common seal record

Document Number	Description	Date Sent / Received
NCSR20118261	<p>Copy of Common Seal Document  Item: Ordinary Council Meeting 9 April 2020 SCM021  Re; Council at a Special Council Meeting on 9 April 2020 approved temporary rent concessions to commercial, community, sporting and other not for profit tenancies. Briefing note date 30 July 2020 signed by CEO 12 August 2020 approving rents for period 1 July 2020-30 September 2020. Rent concession application for 3 month period assessed and approved at \$1,145.76 (gst inclusive). Deed of variation for rent concessions due to covid-19.  Parties: [REDACTED]  Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 copies)</p>	02/09/2020
NCSR20118411	<p>Copy of Common Seal Document  Item: Ordinary Council Meeting 9 April 2020 SCM021  Re: Council at Special Council Meeting on 9 April 2020 approved temporary rent concessions to commercial, community, sporting and other not for profit tenancies. Rent concession application for 3 month period assessed and approved at \$7,166.61 (gst inclusive). Deed of variation for rent concession due to covid-19.  Parties: [REDACTED]  Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 copies)</p>	07/09/2020
NCSR20118412	<p>Copy of Common Seal Document  Item: Ordinary Council Meeting 9 April 2020 SCM021  Re: Council at Special Council Meeting on 9 April 2020 approved temporary rent concessions to commercial, community, sporting and other not for profit tenancies. Briefing note dated 30 July 2020 signed by CEO 12 August 2020 approving rents for period 1 July 2020 - 30 September 2020. Rent concession application for 3 month period assessed and approved at \$8,666.52 (gst inclusive). Deed of variation for rent concession due to covid-19.  Parties: [REDACTED]  Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 copies)</p>	07/09/2020

## Executed document and common seal record

Document Number	Description	Date Sent / Received
NCSR20118414	Copy of Common Seal Document Item: N/A Re: The owners of lots 36-38 Albany Highway are seeking to re-align a drainage easement to the benefit of the City of Albany. Previous documents provided for signing have been rejected by Landgate. The new Landgate surrender of easement form now needs the signature of the Mayor and Chief Executive Officer and affixing of the common seal. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 copy)	07/09/2020
NCSR20118679	Copy of Common Seal Document Item: N/A Re: Section 70a form - as per conditions 4 & 5. Notification for water supply & 92,000 rainwater tank and notification sewage service is not available. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 copy)	10/09/2020
NCSR20118749	Copy of Common Seal Document Item: Ordinary Council Meeting 11 August 2020 resolution CCS283 Re: The council of the City of Albany resolved on 11 August 2020 to make the following local law: City of Albany jetties, bridges, boat pens and swimming structures local law 2020 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 copy)	14/09/2020



# CITY OF ALBANY CLIMATE CHANGE ACTION DECLARATION

The City of Albany acknowledges the collaboration with the Youth Advisory Council in the development of this Climate Change Action Declaration.

## THE CITY OF ALBANY ACKNOWLEDGES THAT:

- Climate change is occurring and requires immediate and urgent action.
- Climate change will continue to have significant effects on the Albany environment, society and economy.
- Local governments play an important role in eliminating, or where not possible significantly reducing carbon emission.

## THE CITY OF ALBANY SUPPORTS THE:

- Environmental, social and economic benefits of addressing climate change immediately.
- Development of State and Federal policies for climate change action.
- Climate change and sustainability initiatives that have already been achieved in the energy efficiencies and renewable, transport, water, environment and waste areas in line with the City of Albany Community Strategic Plan and the Carbon Footprint Reduction Strategy.

## THE CITY OF ALBANY COMMITS TO:

- Measuring and reporting on our corporate and community greenhouse gas emissions, and developing emission reduction targets.
- Developing a Corporate Energy Plan that aims to transition the City's assets to renewable energy to achieve 100% renewable energy by 2030.
- Advocating to State and Federal government to implement key climate change actions in line with international agreements to access regionally specific opportunities.
- Undertake a review of strategic plans and strategies to ensure that climate change actions reflect climate change management priorities.
- Developing a climate change communication strategy to effectively engage, encourage and empower the Albany community on climate change actions.
- Continued engagement with young people and Youth Advisory Council as the next generation of community leaders on climate change.
- Reviewing the Climate Change Action Declaration every two years to ensure that climate actions identified within the declaration are undertaken.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor of Albany Dennis Wellington



## Small Business Friendly

An initiative of the Small Business  
Development Corporation



# Is **your** local government small business friendly?

[smallbusiness.wa.gov.au](http://smallbusiness.wa.gov.au)



Small Business  
Development Corporation

# SBDC working with local government to support small business

IN WESTERN AUSTRALIA

**97%**

of businesses employ fewer than 20 staff

There are more than

**226,400**

small businesses

**41%**

of employees in the private sector are employed by small business

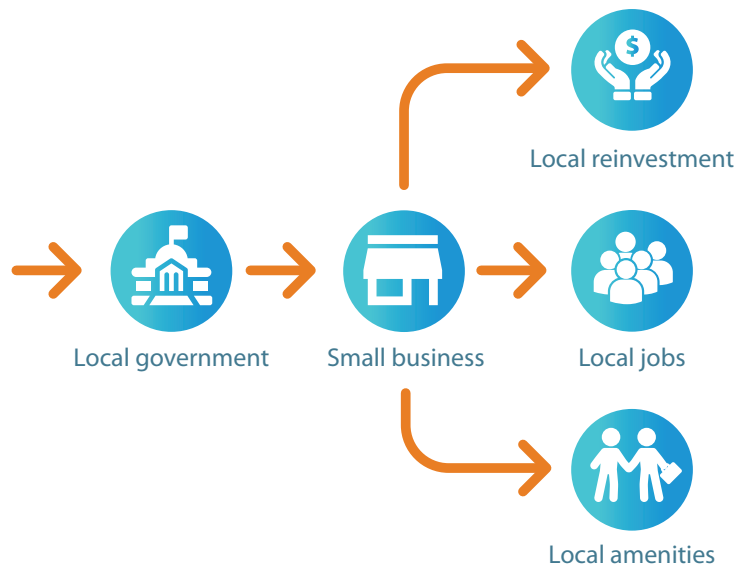
Accounting for 97 per cent of all businesses in Western Australia, small business has a significant impact on our economy – small business is big business!

Small business owners (and operators) create local employment, provide essential goods and services and help create attractive, liveable communities. The right mix of small businesses can create a sense of vibrancy and attract people to live, work and visit.

Local governments can have a significant influence over how attractive their area is for businesses to set up, and established enterprises to grow. They also play a key role in the lifecycle of a small business; in fact most of the interactions business owners have with government are at a local level. Local governments are also well placed to support the recovery of businesses after major disruptive events such as natural disasters, works projects or a pandemic.

To help build stronger, more productive relationships between small business and local government, the Small Business Development Corporation (SBDC) has developed the Small Business Friendly Local Governments initiative. The initiative aims to recognise local governments that are proactively working to support their small business communities.

Build your economy through local enterprise



# How you can be involved

To participate in the initiative, we're asking local government CEOs and mayors to sign a Charter – to formally commit to the initiative and to their small business community.

Taking part in the initiative means you have committed through the Charter to recognise small businesses as important customers, stakeholders and suppliers.

You will be required to:

- Communicate your small business commitment across the organisation.
- Regularly consult with small businesses in your community.
- Provide excellent customer service to small businesses, including the provision of clear information and constructive advice.
- Regularly review your policies and processes, and take action to reduce unnecessary administrative burdens for small business customers.
- Adopt a policy to pay invoices from small business suppliers within 30 days at most.
- Introduce and promote a timely and cost effective process to manage any disputes arising between your organisation and small business customers.
- Introduce at least three additional small business support activities that best suits the needs of your local small business community and your resources. These activities may include, but are not limited to:
  - surveying local small businesses to assess their needs
  - introducing deemed approvals
  - introducing online application processes and payments
  - simplifying processes and forms
  - providing more small business information on your website
  - improving communication and customer service
  - encouraging 'buy local' shopping campaigns
  - supporting business incubators or start-up spaces
  - offering contracts to local small business suppliers
  - developing an economic development strategy with reference to small business
  - facilitating small business forums and events
- collaborating with neighbouring local governments to run small business activities
- activating places across the community and encouraging the involvement of businesses in these locations
- providing assistance packages and support following periods of community disruption.

Your selected activities need not necessarily impose an additional burden on your resources. We can help you to develop ideas that will work best for your organisation.

## Reporting

We understand there are many demands on your time, so reporting involves nothing more onerous than completing a simple report card twice a year.

## Promoting

After committing to the initiative, it's your opportunity to let everyone know that you are 'small business friendly'. You'll be able to use the Small Business Friendly Local Governments logo on your print and online publications, and publicly display a one page overview of the Small Business Charter, personalised for your organisation. We'll also list your organisation on our website and in associated marketing materials, plus we'll make sure your commitment to the initiative is acknowledged on the MyCouncil website.

**Being small business friendly doesn't have to be onerous or expensive - small changes can often have a big impact.**

## Why you should be involved

Being small business friendly can bring many benefits for your organisation and your local community, including:

- Being able to promote your local government as 'small business friendly' and receiving recognition for your work to support the growth of small businesses in your local community.
- Providing a positive platform to liaise with local businesses.
- Giving small business operators assurance that their local government is committed to assisting them and highlighting how you intend to do this.
- Being part of a network of like-minded local governments through which you can collaborate and learn how best to help small businesses in your community.
- Being able to expand the services you offer to local small businesses, including wider access to the SBDC's workshops, specialist business advice and dispute resolution services.
- Growing and developing your local government and local economy.

## Your next steps

Our Small Business Friendly Local Governments Project Manager can help you sign up to the Small Business Friendly Local Governments initiative and answer any questions.

**T:** 133 140

**E:** [sbfriendly@smallbusiness.wa.gov.au](mailto:sbfriendly@smallbusiness.wa.gov.au)



A key role for the Small Business Development Corporation is building strategic partnerships across all tiers of government to share our expertise and to advocate on behalf of the State's small business community. The Small Business Friendly Local Governments initiative has paved the way for strong, collaborative relationships with local governments, with more than two thirds of Western Australia's small businesses already benefitting from the actions of participating local governments. 

**DAVID EATON,**  
SMALL BUSINESS COMMISSIONER AND  
CEO OF THE SBDC



**Small Business Friendly**

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Development Corporation

# Albany is Small Business Friendly

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## Introduction

The Albany Chamber of Commerce, the City of Albany and the Albany Business Centre are developing a suite of actions for the City of Albany to consider in joining other Local Governments across WA in the *Small Business Friendly Local Governments* initiative.

## Background

The *Small Business Friendly Local Governments* initiative recognises local government authorities in Western Australia that are committed to actively supporting small businesses in their local area.

The City of Albany will sign up to the *Small Business Friendly* charter to show its commitment to work with, and support, small business by:

- Offering enhanced customer service;
- Reducing red tape;
- Making on-time payments;
- Having a process in place to handle disputes; and
- Introducing other activities to improve the operating environment for small businesses in their area.

Regular updates on how the City is meeting these commitments would be provided to the Small Business Development Commission who administer the initiative.

## Current Situation

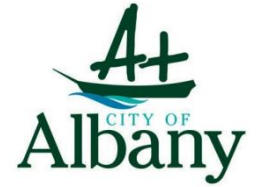
The City of Albany has already demonstrated a strong existing commitment to support small business.

As part of its commitment to continuous improvement the City has agreed to a dialogue with the Albany Chamber and the Albany Business Centre about what further priority actions they would consider suitable to include in order to meet the requirements of the charter.

## Recommendation

That Council agree for the City to join other Local Governments to become a *Small Business Friendly Local Government*.





City of Albany  
**Policy & Procedure**

# **Freedom of Entry & Keys to the City of Albany**

<b>Document Approval</b>			
<b>Document Development Officer:</b>		<b>Document Owners:</b>	
Events Coordinator		Chief Executive Officer (CEO) Executive Director Community Services (EDCS)	
<b>Document Control</b>			
<b>File Number - Document Type:</b>		CM.STD.7 – Policy   CM.STD.8 – Procedure	
<b>Document Reference Number:</b>		NP20110886	
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<b>Document Revision History</b>			
<b>Version</b>	<b>Author</b>	<b>Version Description</b>	<b>Date Completed</b>
0.1	Event Coordinator/ Event Approval & Project Officer	Draft v1: Author: Simone Klose. Prepared for internal review.	June 2019
0.2	Event Coordinator	Draft v2: Amended to include revised military protocols for Exercising Their Right to Freedom of Entry.	8/09/2020
0.3	MGR	Draft v3: Manager Governance & Risk (MGR); Draft v3: Fully revised to ensure compliance with Corporate Document Policy and Procedure, document reference number assigned: NP20110886.	30/10/2020
0.4	EDCS	Draft v4: Additional review conducted by Acting EDCS and MGR. Noting: Freedom of Entry (FOE) can only be exercised by a current serving Australian Defence Force unit. If the unit has been dissolved/disbanded the unit may be afforded recognition through granting Keys to the City.	6/10/2020

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## Objective

To effectively co-ordinate the administration of the Council's granting of Freedom of Entry (FOE) rights to military units, ships and establishments who have long standing and significant links to the Albany community and/or the City of Albany in accordance with military law and tradition.

## Scope

This policy applies to events, ceremonies and activities approved by the City of Albany.

## Policy Statement

The City of Albany endorses the following policy statements:

### A. Freedom of Entry:

The Freedom of Entry (FOE) to the City is an ancient honour bestowed to a military unit with historic ties to the area governed by an authority.

Eligibility for FOE requires a military unit to demonstrate a significant attachment to the City of Albany.

Granting of Freedom of Entry bestows the honour upon military units the right to parade through the streets of the city on ceremonial occasions and to be present at official functions and ceremonies. In accordance with military law and tradition this gives the Unit the right to march through the streets with swords drawn, bayonets fixed, drums beating, bands playing unit colours or ensign flying.

FOE to the City of Albany may only be granted by a resolution of Council.

A civic function may be granted in conjunction with FOE event. It is at the discretion of the Mayor in conjunction with the CEO to determine the date, time, location, invitation list and refreshments to be provided.

### B. Exercising the Right to Freedom of Entry

A unit which has previously been granted freedom of entry to a city may exercise that freedom when invited to do so.

An invitation for a unit to exercise their right to parade may be given every 3 to 5 years at a mutually agreed time.

The exercising of Freedom of Entry of the City enables Council to honour a distinguished unit of the armed forces, and strengthen the ties between citizens and servicemen and women.

### C. The granting of the Keys to the City

The tradition of using a key dates back to medieval times, when many cities were enclosed with walled fortifications.

The key symbolised the political relationship between a city or ruler of the land on which the city was located allowing a visiting hero or dignitary freedom to enter and leave the city at will.

Granting Keys to the City is a symbolic gesture to honour an individual or group for a significant contribution to the City.

This ceremony is a variation on the FOE tradition, allowing for non-current units of the Australian Defence Force to have their service both at home and abroad acknowledged.

## PROCEDURES

### FREEDOM OF ENTRY (FOE) PROCEDURES

#### (1) Application Process:

Requests for the granting of FOE are to be provided in a written statement, which addresses the significant attachment to the City of Albany, to the Mayor clearly outlining:

- Proposed dates and times.
- Significance of occasion, if any.
- All arrangements requested to be made and/or funded by the City.

The Mayor will assess the 'significant attachment' outlined in letter of request, and determine if the request will be presented to Council for formal consideration.

Any corresponding ceremonial arrangements, including marches, celebrations and other formalities, that are proposed to be arranged by the City, will be included in the report to Council for formal consideration.

A civic function may be granted in conjunction with FOE event. It is at the discretion of the Mayor in conjunction with the CEO to determine the date, time, location, invitation list and if refreshments to be provided.

Once approved, the Mayor will formally advise the requesting unit (which will include details such as funding arrangements, date and location of the event).

#### (2) Scroll design requirements

The City of Albany is to responsible for administering this process.

The unit is to provide an appropriate electronic version of its units crest or badge to be included on the scroll.

The scroll is to be approved by the City and unit with four copies produced and signed by the Mayor and CEO conferring the right to FOE on the unit.

On the day of the ceremonial parade, after the scroll has been presented to the unit by the Mayor, it is then to be signed by the unit Commanding Officer (CO) and the Mayor indicating the acceptance of the scroll.

**(3) Suggested Event timeline**

**4-6 months:**

- Date, time and name of event arranged. Secure event location, march route and public space.
- Approval letter to military group.
- Traffic Management Plan (TMP) application and permit to hold a public meeting and or conduct a procession application to WA Police.

**3 months:**

- Announcement of conferral of FOE- communications plan created for the event.
- Advise Mayor, CEO, Executive Directors and Elected Members of the Ceremony and Office of CEO to book in calendars/ diaries.
- Compile guest list with Office of CEO.
- Create invitation design and send out both hard copy and digital invitations.
- Receive RSVPs until 1-week out.
- Audio-visual equipment/ event marquees, seating, etc. send out briefing for quotation.

**2 months:**

- Welcome to Country, photographer, MC, band and volunteers book and confirm.
- Food and beverage confirm at venue.
- Risk Management Plan/ Emergency Management Plan/ first aiders.
- Management of Media- Communications Coordinator.
- Organise vehicle permits for access and parking.
- Scroll designed, approved, sealed and framed.

**1 month:**

- Official party confirmed.
- Bump in and bump out schedule confirmed.
- Arrival signage for civic reception, run sheet and speeches confirmed.
- Arrange run through of order of proceedings with Office of CEO.
- Customer Service requests for grounds maintenance/reticulation mark out.

**(4) Ceremonial Parade Staging and Route:**

The honorary unit may initiate their own specific FOE run sheet which will require implementing however, general sequence of events noted;

- a) The unit moves to the agreed parade ground.
- b) Main Stage at secondary location, the official party arrives. The CEO introduces unit and describes significance of event, welcomes distinguished guests, Councillors and public.
- c) Unit moves from parade ground lead by Parade Commander and halts at main stage. CEO to announce upstanding for the challenge.
- d) Challenge offered and accepted by Police Superintendent and Parade Commander. The Police Superintendent reads the scroll to Parade Commander, authorising the granting for the Freedom of Entry. Police Superintendent to acknowledge rights and privilege of Officers with the Mayor and Council's authority. The scroll is accepted by the Parade Commander.
- e) Addresses are made by the Parade Commander or honorary principle official.

## REPORT ITEM CCS300 REFERS TO

- f) Mayor exits stage to inspect the parade (first two rows) and drum corp. Parade Commander to accompany Mayor back to main stage.
- g) CEO to introduce the Mayor for the general salute to the People of Albany. Parade Commander orders parade to attention and preforms five general salutes to the citizens of the city.
- h) Once salute complete, Parade Commander to ask permission to be farewelled by Mayor (normally symbolised by the nod of head).
- i) The Unit continues through the city where it is to pass the Town Hall and local war memorial before dispersal procedure.

## GRANTING KEYS TO CITY PROCEDURES

### (1) Application Process

Residents and eligible organisations within the City of Albany who are considered to have made a significant contribution to the city and/or attained excellence in their chosen field, are eligible for the Keys to the City award.

Nominations for an individual or group are to be provided in a written statement addressed to the Mayor, which addresses the significant contribution and/or achievement in humanitarian work at an international level. The award will only be presented once to any one person or group.

Each nomination must have two independent referees who can talk knowledgeably about the nominee and achievements identified. All applications will be assessed and awarded equitably. Nominations are confidential and under no circumstances will the nominee be contacted directly by City of Albany staff for any information.

Keys to the City of Albany may only be granted by a resolution of Council. Council may on its own, or following receipt of an application, grant the Keys to the City.

### (2) Ceremony

The Keys to the City of Albany is traditionally presented by the Mayor at a civic ceremony.

It is at the discretion of the Mayor in conjunction with the CEO to determine this date, time, location, invitation list along with the refreshments to be provided.

## Legislative and Strategic Context

This item relates to the following elements of the City of Albany Strategic Community Plan and Corporate Business Plan:

- **Theme 2:** Smart Prosperous and Growing
- **Objective 2.2:** To develop a smart City that supports economic growth
- **Community Priority 2.3.1:** Encourage, support and deliver significant events that promote our region and have a positive economic and social benefit

### Legislative Context:

Local Government Act 1995, section 2.8, in part:

- The mayor - carries out civic and ceremonial duties on behalf of the local government; and speaks on behalf of the local government.

### Review Position and Date

This policy and procedure is to be reviewed by the document owner every three years.

### Associated Documents

Strategies, procedures, references, guidelines or other documents that have a bearing on this policy and that may be useful reference material for users of this policy, follow:

- [Civic Affiliations Policy](#)
- [Civic Reception, Ceremonies and use of Council and Civic Rooms Policy & Guideline](#)

### Definitions

Key terms and acronyms used in the policy, and their definitions:

- **History of Granting for Freedom of Entry.** The right of FOE to the City is a symbolic honour, demonstrating trust, loyalty and sense of community between a city and a military unit.

The honour conveys no legal right but does allow military units the privilege of marching.

- **Granting of Keys to the City.** In modern times, an ornamental key or certificate is presented. This practice is a variation on the FOE tradition and has similar symbolic meaning.