

**CCS517: COMMUNITY SPORTING AND RECREATION FACILITIES  
FUND 2022/23 SMALL GRANT ROUND APPLICATIONS**

<b>Proponent / Owner</b>	: City of Albany CSRFF Small Grants Application Form & Project Assessment
<b>Attachments</b>	: Sheet; Community Sport and Recreation Facilities Small Grant Funding Policy
<b>Report Prepared By</b>	: Manager Recreation Services (M Green)
<b>Responsible Officers:</b>	: Executive Director Community Services (N Watson)

**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
  - **Pillar/Priority:** People
  - **Outcome:** A happy, healthy, and resilient community

**In Brief:**

- To seek Council endorsement of the priority ranking for the submitted Community Sport and Recreation Facility Fund (CSRFF) Small Grant funding round.
- To seek Council support to provide funding assistance through the City of Albany's Capital Seed Fund in line with the Council's Community Sports & Recreation Facilities Small Grant Funding Policy.

**RECOMMENDATION**

**CCS517: AUTHORISING OFFICER RECOMMENDATION 1**

**THAT Council RANK the CSRFF application in the following order for the CSRFF Small Grant Application 2022/23 Funding Round:**

1. **City of Albany – Multi-Use Outdoor Court – Youth Challenge Park (Ranked 1 of 1)**

**CCS517: AUTHORISING OFFICER RECOMMENDATION 2**

**THAT Council SUPPORT including a total of \$199,900 (exc. GST) within the 2023/24 Budget as Council's commitment towards the CSRFF Small Grant Application for the City of Albany Youth Challenge Park – Multi Use Outdoor Court.**

**BACKGROUND**

2. The Community Sport and Recreation Facilities Fund (CSRFF) administered by the Department of Local Government, Sport and Cultural Industries (DLGSCI) has three rounds of available funds including:
  - Small Grant Funding Round (Summer)
  - Annual and Forward Planning Funding Round
  - Small Grant Funding Round (Winter)
3. The CSRFF program is a \$12 million program. All three rounds are often oversubscribed, and clubs may need to reapply on a number of occasions to be successful.
4. The Small Grants Round targets community sport projects where the financial value of the total project is up to \$300,000 and is delivered within a 12-month period.
5. Applicants must be either a local government authority or a not-for-profit sport or community organisation incorporated under the WA Associations Incorporation Act 1987.

6. Clubs and local government authorities applying for funds must demonstrate equitable access to the public on a short term and casual basis.
7. The land on which the facility is to be developed must be one of the following:
  - Crown reserve;
  - Land owned by a public authority;
  - Municipal property; or
  - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.
8. Whilst there is no obligation for local government to contribute to the community sporting projects, local government is viewed as a key funding partner in supporting improved community sporting amenities.
9. The City of Albany has a Community Sports & Recreation Facilities Small Grant Funding Policy to guide how it will allocate funding through its annual Capital Seed Fund towards community sporting projects applying for CSRFF funding.
10. The DLGSCI – Sport and Recreation application form requires applications to be initially submitted to the local government within which the project proposal is located.
11. The CSRFF funding application process requires local government to assess all relevant applications and to rank the applications in priority order for the municipality. The applications are then submitted to DLGSCI on behalf of the applicants prior to March 31, 2023.
12. Once the assessment process from local government authorities is complete, all applications received from Western Australian organisations are assessed by the relevant state sporting association and the DLGSCI – Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

## **DISCUSSION**

13. The DLGSCI grant guidelines require Council to provide a ranking for the projects.
14. The DLGSCI – Sport and Recreation provides guidelines for local government authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:
  - Project justification;
  - Planned approach;
  - Community input;
  - Management planning;
  - Access and opportunity;
  - Design;
  - Financial viability;
  - Coordination;
  - Potential to increase physical activity; and
  - Sustainability.
15. With overall project rating, being:
  - Well planned and needed by municipality;
  - Well planned and needed by applicant;
  - Needed by municipality, more planning required;
  - Needed by applicant, more planning required;
  - Idea has merit, more planning work needed; or
  - Not recommended.

16. The type of projects which will be considered for funding through the CSRFF program include:
- New playing surfaces - ovals, courts, synthetic surfaces etc.;
  - Floodlighting projects (must be to Australian Standards);
  - Change rooms and ablutions; and
  - Sports storage.
17. Projects are ranked on the strength of the application, participation numbers, and ability to increase physical activity and potential impact as well as consultation with the Department of Local Government, Sport and Cultural Industries – Sport and Recreation and the applicant.
18. Projects that are directly related to the delivery of the sport (surface or grounds) or will increase participation (lighting) are usually ranked higher over those that support the sporting environment.
19. The City of Albany has received one (1) Small Grant application this round.
20. The CSRFF February small grant round has been advertised in the same manner as previous rounds and City officers have been in liaison with a number of potential applicants for projects they have considered submitting his round.
21. In conversations with each of these groups, City officers advised that the Capital Seed Fund for 2022/23 is fully subscribed due to existing commitments and this Fund did not have capacity to provide City of Albany financial contributions in this round.
22. Applicants could still submit applications, however they would need to demonstrate they had the capacity to fund two thirds of the project cost to make the project eligible for application.
23. All clubs advised that they did not have the capacity to fund this amount of the project and as such would target the next small grant round in July 2023.
24. The following table provides an update on Council's existing capital seed fund commitment for 2022/23.

2022/23 - Capital Seed Allocations					
Year + CSRFF Round	Applicant + Project	Total Project Cost	Capital Seed Funding Commitment	Capital Seed Funding Payments	Capital Seed Commitment Expiry
2021 - Club Night Lights (July)	Albany Speedway Club - Lighting Upgrade	\$ 404,410.00	\$ 70,000.00	\$ 70,000.00	Paid - 06/07/2022
2022 - Small Grant Round (Feb)	North Albany Football Club - Facility Upgrade	\$ 251,382.00	\$ 83,794.00	\$ 83,794.00	30-Jun-23
	Middleton Beach Bowling Club - Kitchen Upgrade	\$ 52,310.00	\$ 17,436.00	\$ 17,436.00	Paid - 02/09/2023
	Green Range Country Club - Bowling Rink	\$ 299,752.00	\$ 25,000.00	\$ -	30-Jun-23
2022 - Small Grant Round (July)	Albany City Kart Club - Safety Light Upgrade	\$ 36,954.00	\$12,318.00	\$ 12,318.00	30-Dec-23
	Cricket Great Southern - Indoor Centre (Ag Society)	\$ 299,900.00	\$ 99,967.00	\$ 50,000.00	30-Dec-23

**Capital Seed Budget for 2022/23:**

\$	234,233.00
\$	308,515.00
\$	233,548.00
\$	685.00

**Total Capital Seed Funding Commitments:**

**Total Capital Seed Payments for 2022/23:**

**Remaining Budget for 2022/23:**

25. As there has only been one grant application received this round an independent peer review has not been required to assess the ranking process and subsequent ranking of projects.

26. The following additional information is provided about the project and funding application:

**Project: Multi-Use Outdoor Full Court – Youth Challenge Park**

27. This funding application is a Small Grant Application to develop a Multi-Use Outdoor Court at the Youth Challenge Park, located within the Centennial Park Sporting Precinct.

28. The proposed project is to construct a full-size multi use outdoor court which will ultimately complete the Youth Challenge Park as a key recreational asset to the City of Albany and Great Southern region.

29. The project will provide Albany with its only publicly available full-sized outdoor multi-purpose court and is intended to be shared by many groups including the City of Albany (Recreation Services), local sporting organisations, and the wider general public (namely youth). The facility will support all genders, people with disability and people of all ages.

30. The project will be made available for many different sports and activities. With no full-sized outdoor courts available to the public within the City of Albany, there is a need and a demand for this facility. Indoor courts at Albany Leisure & Aquatic Centre are at capacity, and there are no other additional spaces available with many sports unable to utilise the centre when desired.

31. The additional court space will provide increased participation in training, outdoor competitions, and social activities. This is particularly relevant for young people from first nations and CaLD communities who wish to participate in more culturally-centred team sports without the barriers that hiring an indoor facility can present.

32. The outdoor facility removes the cost barrier for families and young people in the community who cannot afford to participate in structured sporting programs, and this project will provide youth with a space to recreate within the existing youth precinct.

33. The project will leverage off a wide range of key assets, including Centennial Park Sporting Precinct, PCYC, Albany Men’s Shed, the Albany Aquatic and Leisure Centre (ALAC), Scouts and the Little Athletics Club. This will provide critical linkages to enable optimised usage of a range of other assets and investments.

34. The project is well planned and needed by the City.

35. The application, installation and project will be managed by the City of Albany.

36. Department of Local Government, Sport and Cultural Industries – Sport and Recreation Great Southern Regional Manager has indicated that the project meets the criteria and would be supported at a regional level as a high priority.

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1	City of Albany.	Multi-Use Outdoor Full Court – Youth Challenge Park	Well planned and needed by the applicant. This project meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a high priority and based on hierarchy of facilities this project is ranked 1 of 1

### GOVERNMENT & PUBLIC CONSULTATION

37. The City of Albany has consulted with The Department of Local Government, Sport and Cultural Industries – Sport and Recreation Regional Manager for the Great Southern in February 2023.

### STATUTORY IMPLICATIONS

38. There is no statutory requirement.

39. Officer recommendation is required to be Absolute Majority as it has Financial implications

### POLICY IMPLICATIONS

40. The Community Sports and Recreation Facilities Small Grant Funding Policy has been applied in the assessment and recommendations.

### RISK IDENTIFICATION & MITIGATION

41. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>Reputation &amp; Community Property</b> Failure to secure required funding may result in the condition of the amenities deteriorating to an unsafe condition	Possible	Minor	Medium	Council may choose to support the funding application, or work with City officers and the Club to source alternate funding streams.
<b>People Health &amp; Safety</b> Failure to secure required funding may result in the condition of the amenities deteriorating to an unsafe condition	Possible	Moderate	Medium	Council may choose to support the funding application, or work with City officers to source other funding streams.
<b>Reputation &amp; Financial</b> Failure to distribute the Council's Financial Support in an equitable and sustainable manner may result in community dissatisfaction or projects not going ahead.	Possible	Moderate	Medium	Council may choose to support the officer's recommendation, or work with City officers to deliver an equitable allocation of funding.

### FINANCIAL IMPLICATIONS

42. The total projected costs estimate for the proposed project is \$299,850

43. The requested total from the 2023/24 Budget is \$199,900.

44. In addition to the financial contribution, the City of Albany will act as the lead agency for the project delivery.

45. The following table provides the project budget detail and requests for financial support from each of the applications received:

Project	Total project cost (ex GST)	City of Albany contribution (ex GST)	CSRFF Grant (ex GST)
City of Albany Multi-Use Outdoor Court Youth Challenge Park	\$ 299,850.00	\$ 199,900.00	\$ 99,950.00
<b>TOTAL</b>	<b>\$ 299,850.00</b>	<b>\$199,900.00</b>	<b>\$ 99,950.00</b>

46. In discussion with officers at the February 2023 Strategic Workshop, Elected Members indicated in-principle support for funding the City's contribution towards this project through the City's allocation of Local Roads & Community Infrastructure (LRCI) Program Phase 4 funding.
47. Should the project not meet the guidelines for LRCI 4, officers will discuss with Council other options to meet the City's funding commitment to this project.
48. The next CSRFF Small Grant round is July 2023.
49. If the application is unsuccessful, the applicant can reapply in the next round.
50. As per CCS464 Resolution 2 of OCM 23 August 2022, the budget allocation to the Capital Seed Fund will need to be reviewed to meet existing funding commitments. This can be achieved as part of the 2023/2024 Budget process.

**LEGAL IMPLICATIONS**

51. There are no direct legal implications related to this report.

**ENVIRONMENTAL CONSIDERATIONS**

52. There are no environmental impacts associated with the project.

**ALTERNATE OPTIONS**

53. Council may choose to provide more or less funding assistance to the submitted project.

**CONCLUSION**

54. The Department of Local Government, Sport and Cultural Industries – Sport and Recreation requires local government to assess received applications and to rank applications in priority order for the municipality.
55. The project meets the criteria provided by the Department of Local Government, Sport and Cultural Industries – Sport and Recreation. Council is required to endorse the officers ranking.
56. Council may consider capping its financial contribution or sourcing alternate means to meet budget allocations.
57. The Department of Local Government, Sport and Cultural Industries – Sport and Recreation requires a response from the City of Albany on the priority ranking order and financial contributions by 31 March 2023.

<b>Consulted References</b>	:	Community Sports & Recreation Facilities Small Grant Funding Policy
<b>File Number (Name of Ward)</b>	:	All Wards
<b>Previous Reference</b>	:	OCM 23/08/2022 – Report Item CCS464 OCM 27/09/2022 – Report Item CCS471