



ATTACHMENTS

Community and Corporate Services Committee

Tuesday 29 November 2022

6.00pm

Council Chambers

COMMUNITY & CORPORATE SERVICES COMMITTEE
ATTACHMENTS – 29/11/2022

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CITY OF ALBANY

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 31 OCTOBER 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF ALBANY
COMPILATION REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2022

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

Overview

The opening Surplus/(Deficit) position carried forward from FY21/22 is subject to audit. No other significant matters are noted.

Statement of Financial Activity by reporting nature or type

Shows a Closing Funding Position for the period ended 31 October 2022 of \$37,350,296.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: P. Martin
Financial Accountant

Reviewed by: S. Van Nierop
Manager Finance

Date prepared: 17-Nov-2022

CITY OF ALBANY
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 OCTOBER 2022

	Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a) /(a)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		42,130,150	42,130,150	42,017,029	42,044,875	27,846	0%	
Operating grants, subsidies and contributions		4,850,431	5,630,233	1,516,472	1,580,338	63,866	4%	
Fees and charges		19,750,395	19,779,592	7,865,713	8,358,407	492,694	6%	▲
Profit on asset disposal		9,348	9,348	-	14,663	14,663	0%	
Interest Earnings		619,802	1,249,802	518,952	698,855	179,903	35%	▲
Other Revenue		194,946	194,946	53,012	42,711	(10,301)	(19%)	
		<u>67,555,072</u>	<u>68,994,071</u>	<u>51,971,178</u>	<u>52,739,848</u>			
Expenditure from operating activities								
Employee costs		(30,602,671)	(30,681,671)	(9,507,331)	(8,578,518)	928,813	(10%)	▼
Materials and contracts		(20,843,395)	(20,967,008)	(6,536,526)	(6,469,702)	66,824	(1%)	
Utility charges		(1,808,128)	(1,808,128)	(577,145)	(643,432)	(66,287)	11%	
Depreciation on non-current assets		(17,889,792)	(17,889,792)	(5,995,951)	(6,181,481)	(185,530)	3%	▲
Finance costs		(508,471)	(508,471)	(25,877)	(24,088)	1,789	(7%)	
Insurance expenses		(821,692)	(821,692)	(220,213)	(278,136)	(57,923)	26%	
Loss on asset disposal		(512,080)	(512,080)	(137,203)	(69,028)	68,175	(50%)	
Other expenditure		(3,463,109)	(3,438,109)	(1,235,705)	(1,245,625)	(9,920)	1%	
		<u>(76,449,338)</u>	<u>(76,626,951)</u>	<u>(24,235,951)</u>	<u>(23,490,010)</u>			
Non-cash amounts excluded from operating activities								
Add: Depreciation on assets		17,889,792	17,889,792	5,995,951	6,181,481	185,530	3%	▲
Add: Loss on disposal of assets		512,080	512,080	137,203	69,028	(68,175)	(50%)	
Less: Profit of disposal of assets		(9,348)	(9,348)	-	(14,663)	(14,663)	0%	
Add: Implicit Interest		184,709	184,709	7,090	5,547	(1,543)	(22%)	
		<u>18,577,233</u>	<u>18,577,233</u>	<u>6,140,244</u>	<u>6,241,394</u>			
Amount attributable to operating activities		<u>9,682,967</u>	<u>10,944,353</u>	<u>33,875,471</u>	<u>35,491,231</u>			
INVESTING ACTIVITIES								
Non-operating grants, subsidies and contributions		28,540,751	27,827,538	945,717	1,069,785	124,068	13%	▲
Proceeds from disposal of assets		1,031,000	1,031,000	227,123	61,364	(165,759)	(73%)	▼
Purchase of property, plant and equipment	5	(13,831,810)	(13,539,999)	(2,700,083)	(1,850,945)	849,138	(31%)	▲
Purchase and construction of infrastructure	5	(42,408,902)	(40,585,924)	(7,424,102)	(2,428,292)	4,995,810	(67%)	▲
Non-current to current movement		-	-	-	14,955	14,955	100%	
Amount attributable to investing activities		<u>(26,668,961)</u>	<u>(25,267,385)</u>	<u>(8,951,345)</u>	<u>(3,133,134)</u>			
FINANCING ACTIVITIES								
Repayment of borrowings		(2,020,083)	(2,020,083)	(155,222)	(155,222)	(0)	0%	
Proceeds from borrowings		1,495,000	1,495,000	-	-	-		
Proceeds from self-supporting loans		14,163	14,163	7,026	7,026	-	0%	
Payments for principal portion of lease liabilities		(189,578)	(189,578)	(63,168)	(62,850)	318	(1%)	
Transfers to reserves (restricted assets)		(15,012,910)	(17,191,821)	-	-	-		
Transfers from reserves (restricted assets)		26,596,380	26,929,726	-	-	-		
Amount attributable to financing activities		<u>10,882,972</u>	<u>9,037,407</u>	<u>(211,364)</u>	<u>(211,046)</u>			
Surplus/(Deficit) for current financial year		<u>(6,103,022)</u>	<u>(5,285,625)</u>	<u>24,712,762</u>	<u>32,147,052</u>			
Surplus/(Deficit) at start of financial year		6,103,022	5,285,625	5,285,625	5,203,245	(82,380)	(2%)	
Surplus/(Deficit): closing funding position		<u>-</u>	<u>-</u>	<u>29,998,387</u>	<u>37,350,296</u>			

CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

The City has reclassified a small number of accounts for comparative purposes. The impact of these reclassifications are considered minor and immaterial and have been made to improve the reporting alignment of the monthly financial report and the annual financial statements.

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 October 2022

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 1

EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	27,846	0%			No material variance noted.
Operating grants, subsidies and contributions	63,866	4%			No material variance noted.
Fees and charges	492,694	6% ▲		Timing	Fees and charges income recognised for the period ending 31 Oct FY22/23 is tracking ↑ \$533k (6.38%) relative to the same period in FY21/22 & ↑\$1.25m (14.96%) relative to the same period in FY20/21. Business units with notable positive deviations to YTD budget include Hanrahan Rd (landfill charges): Actual \$956k vs Budget \$737k (↑ \$219k or 29.73%) & the Airport (landing fees): Actual \$755k vs Budget \$647k (↑ \$108k or 16.64%).
Profit on Asset disposal	14,663	0%			No material variance noted.
Interest earnings	179,903	35% ▲		Timing	The rolling maturity profile of the City's investment portfolio has enabled the City to take advantage of upward movements in interest rates which have occurred during the reporting period. Additionally, surplus cash has been made available for short-term investment as a result of soft YTD expenditure in a number of key business areas. The variance is to be addressed in the next budget review.
Other revenue	(10,301)	-19%			No material variance noted.
Expenditure from operating activities					
Employee costs	928,813	-10% ▼		Timing	The budget incorporates a salary increase in line with the City's offer to staff as part of Enterprise Bargaining, budgeted from 1 July 2022. An agreement has not been reached and bargaining is continuing.
Materials and contracts	66,824	-1%			No material variance noted.
Utility charges	(66,287)	11%			No material variance noted.
Depreciation on non-current assets	(185,530)	3% ▲		Timing	Variance is resultant from an increase in depreciation charges following the revaluation of Infrastructure and Building type assets conducted for the period ending 30 June 2022. Variance is to be addressed in the next budget review.

NOTE 1 (Continued)

EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Expenditure from operating activities (continued)					
Finance costs	1,789	-7%			No material variance noted.
Insurance expenses	(57,923)	26%			No material variance noted.
Loss on asset disposal	68,175	-50%			No material variance noted.
Other expenditure	(9,920)	1%			No material variance noted.
Non-cash amounts excluded from operating activities					
Add: Depreciation on assets	185,530	3%	▲	Timing	Variance is resultant from an increase in depreciation charges following the revaluation of Infrastructure and Building type assets conducted for the period ending 30 June 2022. Variance is to be addressed in the next budget review.
Add: Loss on disposal of assets	(68,175)	-50%			No material variance noted.
Less: Profit of disposal of assets	(14,663)	0%			No material variance noted.
Movement in Value of Investments	-	0%			No material variance noted.
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	124,068	13%	▲	Timing	Income recognition for non-operating grants is directly tied to the achievement of milestones for projects reported in the City's capital works budget under note 5. Reporting variances to budget will exist at various stages throughout the reporting period. The variance as reported is resultant from income recognised in relation to practical completion being achieved for the construction of the SES Facility.
Proceeds from disposal of assets	(165,759)	-73%	▼	Timing	YTD PPE disposals made in accordance with the City's fleet replacement program are lower than prescribed in the budget. The timing of disposals is largely influenced by the availability of new vehicles & heavy plant, noted global supply shortages in these markets are likely to impact on actual to budget performance throughout the reporting period.
Purchase of property, plant and equipment	849,138	-31%	▲	Timing / Permanent	Variance is attributable to the timing of expenditure to budget phasing for multiple projects. Several major projects are still in the planning phase & it is anticipated that project expenditure will gain traction in the coming months.
Purchase and construction of infrastructure	4,995,810	-67%	▲	Timing / Permanent	Variance is attributable to the timing of expenditure to budget phasing for projects in all classes of infrastructure. Multiple major projects are still in the planning or tender phase & funding arrangements are being finalised for others. Works have commenced on several core road projects & it is expected that recorded expenditure will begin to increase in-line with project milestones.
FINANCING ACTIVITIES					
Repayment of borrowings	(0)	0%			No material variance noted.
Proceeds from borrowings	-				No material variance noted.
Proceeds from self-supporting loans	-	0%			No material variance noted.
Payments for principal portion of lease liabilities	318	-1%			No material variance noted.

NOTE 1 (Continued)

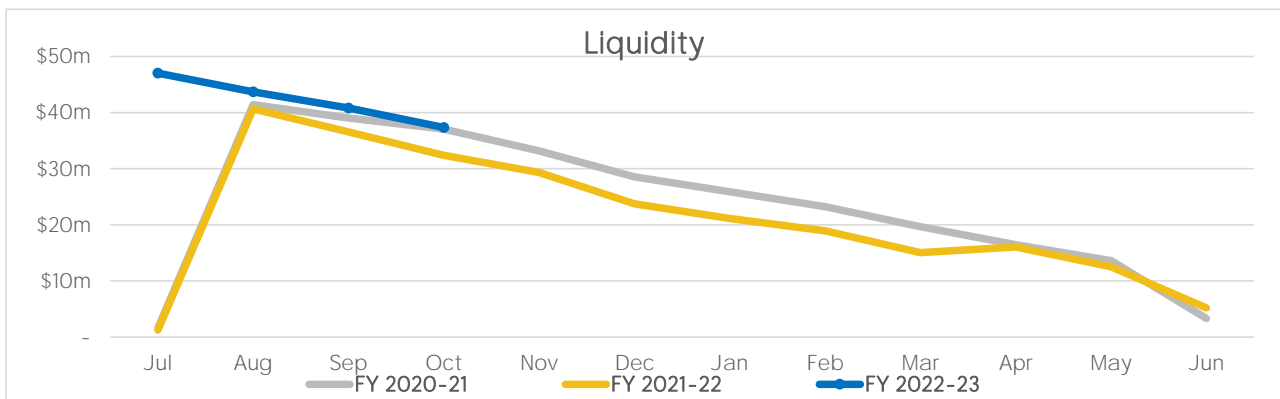
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
FINANCING ACTIVITIES (continued)					
Restricted Cash Utilised	-				No material variance noted.
Transfers to reserves (restricted assets)	-				No material variance noted.
Transfers from reserves (restricted assets)	-				No material variance noted.
Surplus/(Deficit) at start of financial year	(82,380)	-2%		Permanent	Pending audit/final closing position as at 30 June 2022

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 2
 NET CURRENT FUNDING POSITION

	Ref Note	FOR THE PERIOD ENDED 31 OCTOBER 2022	FOR THE PERIOD ENDED 30 SEPTEMBER 2022	FOR THE PERIOD ENDED 31 OCTOBER 2021
		\$	\$	\$
Current Assets				
Cash - Unrestricted		41,015,303	40,894,223	34,130,679
Cash - Restricted		41,292,310	41,259,137	37,260,881
Trade Receivables - Rates and Rubbish	4	16,578,142	20,435,995	15,737,458
Trade Receivables - Other		3,438,133	1,234,555	1,815,768
Inventories		637,346	608,168	1,024,317
Grants Receivable		968,370	968,370	-
Other Current Assets		1,143,004	1,163,351	1,256,272
Other Financial Assets - Self Supporting Loan		7,137	14,163	6,918
		105,079,745	106,577,962	91,232,293
Less: Current Liabilities				
Trade & Other Payables		(11,270,111)	(11,256,645)	(9,048,446)
Contract Liabilities		(8,542,003)	(6,621,071)	(6,651,186)
ROU Liabilities		(126,728)	(142,473)	(120,394)
Borrowings		(1,864,861)	(2,020,084)	(2,265,246)
Provisions		(6,712,510)	(6,646,602)	(5,892,845)
		(28,516,214)	(26,686,875)	(23,978,116)
Adjustments				
Add Back: Borrowings		1,864,861	2,020,084	2,265,246
Add Back: ROU liabilities		126,728	142,473	120,394
Add Back: Head-lease liability amortisation		48	48	-
Add Back: Implicit Interest		5,547	4,192	-
(Less): Cash Backed Reserves		(41,203,283)	(41,203,283)	(37,224,752)
(Less): Other Financial Assets - Self Supporting Loan		(7,137)	(14,163)	(6,918)
		(39,213,235)	(39,050,649)	(34,846,030)
Net Current Funding Position		37,350,296	40,840,438	32,408,146



COMMENTS:

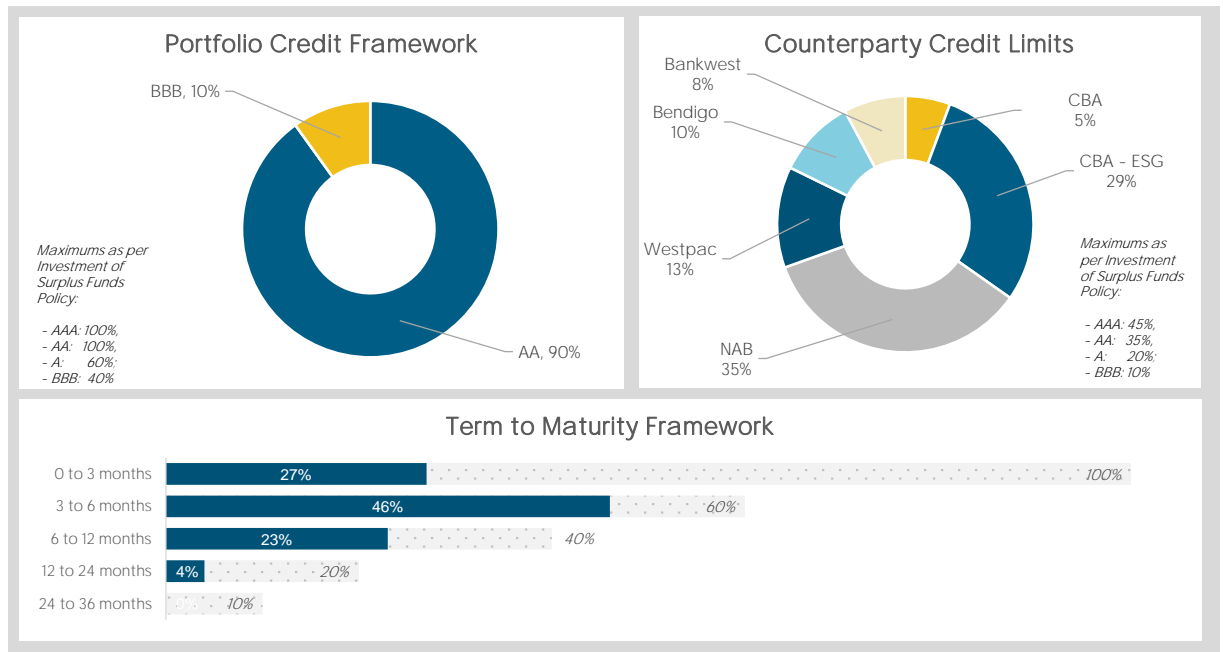
The Net Current Funding Position (NCFP) for the reporting period ending 31 Oct FY22/23 is ↑\$4.94m (13.23%) relative to the same period in FY21/22 and ↑\$273k (0.73%) relative to the same period in FY20/21.

The year-on-year improvement in liquidity is attributable to increased revenue generated from rates, fees & charges and non-operating grants for the reporting period.

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 3
 CASH INVESTMENTS

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	CBA - ESG	AA	3.04%	25-Jul-22	25-Nov-22	3 to 6 months	3,000,000	30,733
General Municipal	NAB	AA	2.95%	31-Aug-22	29-Nov-22	0 to 3 months	3,000,000	21,822
General Municipal	CBA - ESG	AA	2.83%	31-Aug-22	29-Nov-22	0 to 3 months	2,500,000	17,445
General Municipal	Bankwest	AA	2.80%	09-Aug-22	09-Dec-22	3 to 6 months	2,000,000	18,718
General Municipal	CBA - ESG	AA	3.11%	21-Sep-22	20-Dec-22	0 to 3 months	3,000,000	23,005
General Municipal	CBA - ESG	AA	3.13%	12-Oct-22	10-Jan-23	0 to 3 months	3,000,000	23,153
General Municipal	Bendigo	BBB	3.40%	13-Oct-22	13-Jan-23	0 to 3 months	2,000,000	17,140
General Municipal	Westpac	AA	2.50%	13-Sep-22	13-Jan-23	3 to 6 months	2,000,000	16,712
General Municipal	CBA	AA	3.59%	21-Oct-22	19-Jan-23	0 to 3 months	2,000,000	17,704
General Municipal	NAB	AA	3.55%	11-Oct-22	08-Feb-23	3 to 6 months	3,000,000	35,014
General Municipal	Westpac	AA	2.85%	11-Oct-22	11-Feb-23	3 to 6 months	3,000,000	28,812
General Municipal	NAB	AA	3.93%	20-Sep-22	18-Apr-23	6 to 12 months	3,000,000	67,833
							31,500,000	318,092
Restricted	CBA - ESG	AA	2.47%	10-Aug-22	10-Nov-22	0 to 3 months	2,000,000	12,452
Restricted	CBA	AA	2.14%	23-May-22	21-Nov-22	3 to 6 months	2,000,000	21,341
Restricted	NAB	AA	2.85%	22-Aug-22	21-Nov-22	0 to 3 months	1,500,000	10,658
Restricted	NAB	AA	2.55%	08-Jun-22	05-Dec-22	3 to 6 months	4,000,000	50,301
Restricted	Bendigo	BBB	2.85%	10-Aug-22	08-Dec-22	3 to 6 months	2,000,000	18,740
Restricted	NAB	AA	3.00%	12-Aug-22	12-Dec-22	3 to 6 months	3,000,000	30,082
Restricted	NAB	AA	2.95%	27-Jun-22	28-Dec-22	6 to 12 months	4,000,000	59,485
Restricted	CBA - ESG	AA	3.22%	06-Jul-22	06-Jan-23	6 to 12 months	7,000,000	113,626
Restricted	Bendigo	BBB	3.55%	28-Sep-22	25-Jan-23	3 to 6 months	1,000,000	11,574
Restricted	Westpac	AA	2.80%	30-Sep-22	30-Jan-23	3 to 6 months	4,000,000	37,436
Restricted	Bendigo	BBB	2.45%	09-May-22	03-Feb-23	6 to 12 months	2,000,000	36,247
Restricted	Bankwest	AA	2.80%	26-Oct-22	27-Feb-23	3 to 6 months	3,500,000	33,293
Restricted	NAB	AA	0.60%	14-Sep-21	14-Sep-23	12 to 24 months	3,000,000	36,000
							39,000,000	471,235
Weighted Average Interest Rate:			2.88%	Total:			70,500,000	789,327



COMMENTS:

Year-on-year movement in cash investment portfolio:

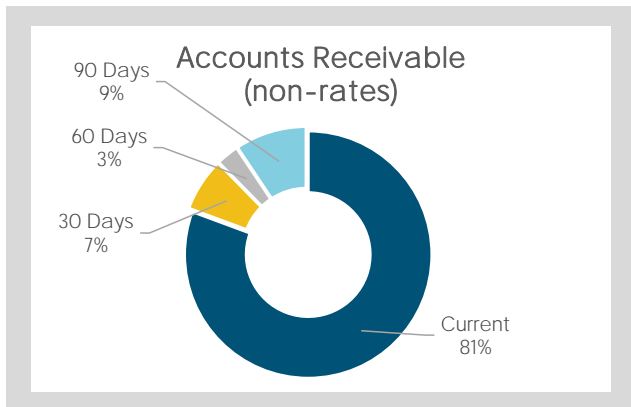
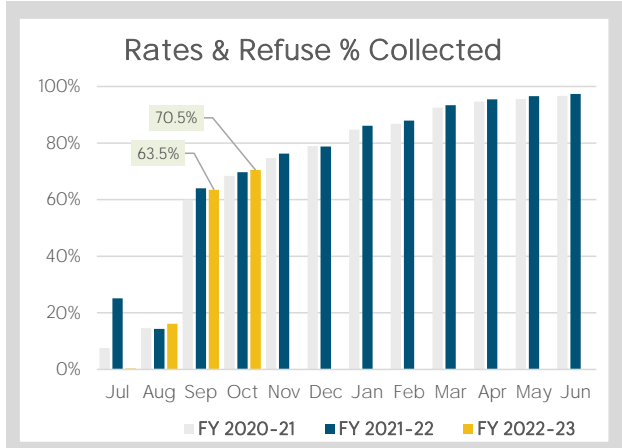
	FY22/23	FY21/22	\$ MVT	% MVT
Municipal	\$31.5m	\$29.0m	\$2.5m	8.62%
Reserve	\$39m	\$36m	\$3.0m	8.33%
Total	\$70.5m	\$65.0m	\$5.5m	8.46%
Average Return	2.88%	0.27%		2.62%

No significant matters noted.

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2022

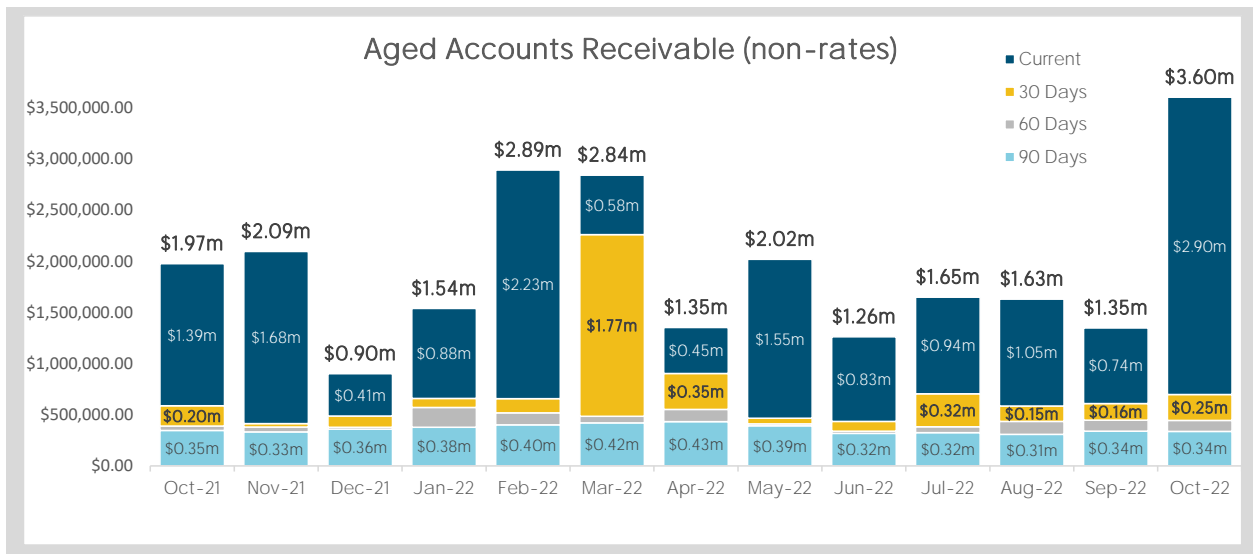
NOTE 4
 RECEIVABLES

Rates & Refuse % Collected	\$
Opening Arrears Previous Years	1,361,272
Rates Levied	42,044,875
Refuse Levied	8,251,056
ESL Levied	4,205,785
Other Charges Levied	257,216
Amount Levied	56,120,204
(Less): Collections	(39,542,062)
Total Rates & Charges Collectable	16,578,142
<i>% Collected</i>	<i>70.5%</i>



Accounts Receivable (non-rates)	\$	%
Current	2,903,965	81%
30 Days	252,654	7%
60 Days	106,719	3%
90 Days	337,649	9%
Total	3,600,987	100%

Amounts shown above include GST (where applicable)

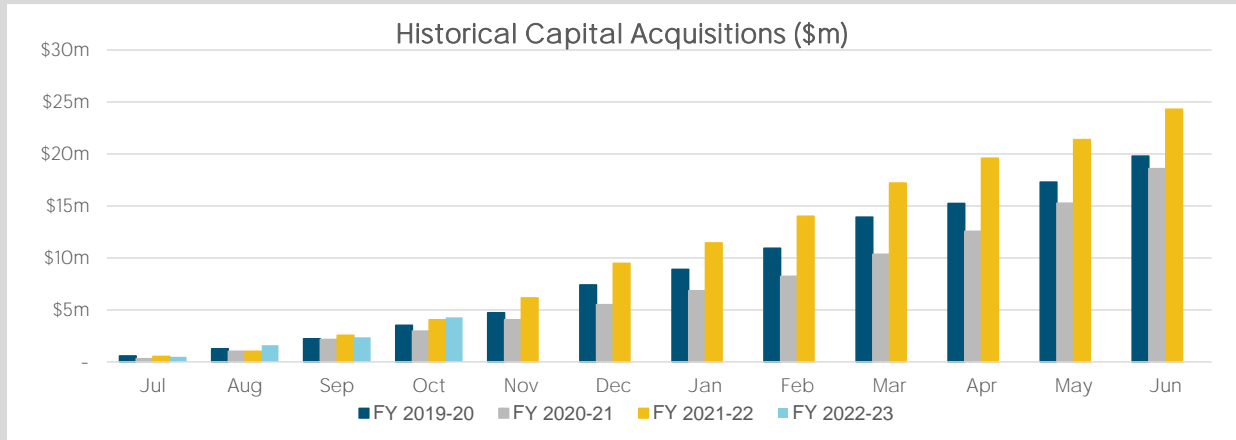
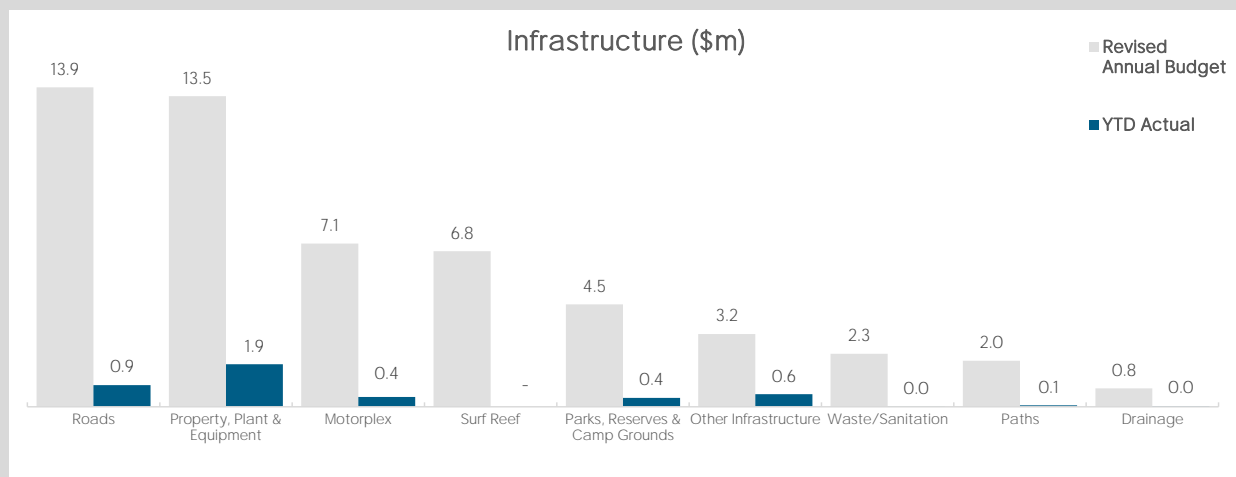


COMMENTS:
 Current receivable balance includes an invoice for \$2.2m (Inc GST) raised to the Department of Local Government, Sport & Culture for grant commitments pertaining to the Motorplex project.
 No other significant matters noted.

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 5
 CAPITAL ACQUISITIONS

Capital Acquisitions	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Roads	14,583,223	13,931,230	3,386,033	949,281	(2,436,752)	(72%)	▼
Property, Plant & Equipment	13,831,810	13,539,999	2,700,083	1,850,945	(849,138)	(31%)	▼
Motorplex	7,119,502	7,117,125	875,160	433,313	(441,847)	(50%)	▼
Surf Reef	6,781,998	6,781,998	0	0	0		
Parks, Reserves & Camp Grounds	4,788,031	4,461,621	1,359,284	385,073	(974,211)	(72%)	▼
Other Infrastructure	3,467,697	3,170,829	1,168,578	550,625	(617,954)	(53%)	▼
Waste/Sanitation	2,310,605	2,310,198	427,929	8,145	(419,784)	(98%)	▼
Paths	2,515,590	2,008,000	614,784	65,263	(549,521)	(89%)	▼
Drainage	842,256	804,923	207,118	36,593	(170,525)	(82%)	▼
Total Capital Acquisitions	56,240,712	54,125,923	10,738,969	4,279,237	(6,459,732)	(60%)	▼



COMMENTS:
 Total Capital Acquisitions of \$4.28m for the period ending 31 Oct FY22/23 are ↑\$208k (4.89%) compared to the equivalent reporting period in FY21/22 where total Capital Acquisitions recorded were \$4.07m.

 Per comments provided in Note 1, several major projects are still in the planning or tender phase.

CITY of ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 31 OCTOBER 2022

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
06/10/2022	DROPBOX	Business Standard Plan	\$ 302.50
07/10/2022	WWW.ALAMY.COM	Purchase Extra Image For Granite Seat Etchings For Middleton Beach Foreshore	\$ 164.89
11/10/2022	TRYBOOKING	Tickets - Albany Screening - The Big Bike Film Night	\$ 104.50
11/10/2022	BROADWATER RESORT	Accommodation - L Adams - Trail Forum Dunsborough	\$ 186.15
13/10/2022	SKYMESH	Monthly Fee For Cape Riche Internet Service	\$ 54.95
17/10/2022	TRYBOOKING	Tickets - Albany Screening - The Big Bike Film Night	\$ 104.50
25/10/2022	WWW.ALAMY.COM	Purchase Of Images For Digital Printing And Etching - Middleton Beach Granite Seats	\$ 16.49
25/10/2022	BRIDGEMAN IMAGES	Purchase Of Raw Image For Middleton Beach Granite Stone Etching - Robert Neill Fish	\$ 215.98
25/10/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 5.40
13/10/2022	ACE ACCOMMODATION ALBANY	Accommodation - M Chester - Staff Training	\$ 264.06
15/10/2022	WOOLWORTHS	Morning Tea Supplies - Queens Jubilee Tree Planting Ceremony	\$ 61.50
21/10/2022	THE SEBEL BUSSELTON	Accommodation - Deputy Mayor S Smith - RCAWA Meeting	\$ 216.60
22/10/2022	THE SEBEL BUSSELTON	Accommodation - Mayor D Wellington - RCAWA Meeting	\$ 450.30
22/10/2022	THE SEBEL BUSSELTON	Accommodation - A Sharpe - RCAWA Meeting	\$ 450.30
25/10/2022	AMPOL ALBANY	Refreshments - Study Tour to Collie and Bunbury	\$ 30.00
29/09/2022	CAFÉ ESPRESSON ONE	Meeting - A Sharpe and Mayor D Wellington	\$ 13.50
30/09/2022	KATES PLACE	Meeting - A Sharpe and Cr Cruse	\$ 10.60
30/09/2022	NESPRESSO	CEO and Councillor Coffee Stock	\$ 237.00
03/10/2022	CROWN PERTH MARKET	Meals - A Sharpe, Mayor D Wellington and Cr Stocks - WA Local Government Convention & AGM	\$ 188.59
03/10/2022	CROWN PERTH MARKET	Meals - A Sharpe, Mayor D Wellington and Cr Stocks - Expense Recouped	\$ 188.58
04/10/2022	CROWN PERTH	Parking - A Sharpe - WA Local Government Convention & AGM	\$ 131.11
05/10/2022	CROWN PERTH	Accommodation - Cr Stocks - WA Local Government Convention & AGM	\$ 653.51
05/10/2022	SP HAIGH & HASTINGS	Corporate Gift - Gallipoli Centenary Unisex Watch	\$ 134.95
05/10/2022	CALYPSO	Breakfast - Day-care and AHP - Mental Health Week	\$ 120.00
10/10/2022	VANCOUVER STREET CAFÉ	Meeting - A Sharpe and Cr Baesjou	\$ 9.50
10/10/2022	CROWN PERTH	Accommodation - Deputy Mayor S Smith - WA Local Government Convention & AGM	\$ 605.10
10/10/2022	CROWN TOWERS PERTH	Accommodation - Mayor D Wellington - WA Local Government Convention & AGM	\$ 597.03
10/10/2022	CROWN TOWERS PERTH	Accommodation - A Sharpe - WA Local Government Convention & AGM	\$ 597.03
10/10/2022	CROWN TOWERS PERTH	Refreshments - A Sharpe - WA Local Government Convention & AGM	\$ 6.56
11/10/2022	CHESTER PASS LUNCH BAR	Breakfast - Depot - Mental Health Week	\$ 521.90
11/10/2022	VANCOUVER STREET CAFÉ	Meeting - A Sharpe and Cr Thomson	\$ 10.00
13/10/2022	REGIONAL EXPRESS	Flights - D Waugh - WALGA People & Culture Conference	\$ 195.60
13/10/2022	HILTON PERTH PARMELIA	Accommodation & Meals - A Sharpe - EA Negotiations	\$ 522.20
14/10/2022	TOWN OF VICTORIA PARK	Parking - A Sharpe - EA Negotiations	\$ 5.00
18/10/2022	UTAS	SCORM Training File - Online Disability Awareness Training	\$ 500.00
20/10/2022	NEWTOWN LODGE PTY LTD	Meals - Mayor D Wellington, Deputy Mayor S Smith and A Sharpe - RCAWA Meeting	\$ 180.00
21/10/2022	THE GOOD EGG CAFÉ	Meals - Mayor D Wellington, Deputy Mayor S Smith and A Sharpe - RCAWA Meeting	\$ 25.07
21/10/2022	SHELTER BREWING	Meals - Mayor D Wellington, Deputy Mayor S Smith and A Sharpe - RCAWA Meeting	\$ 82.00

CITY of ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 31 OCTOBER 2022

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
25/10/2022	GARRISONS ALBANY	Meeting - Mayor D Wellington, Deputy Mayor S Smith, A Sharpe and S Hunt - NACAG	\$ 237.69
26/10/2022	FORREST FRENCH HOT BREAD	Refreshments - Motorplex Tour	\$ 22.00
26/10/2022	HILTON GARDEN INN	Accommodation - S Hunt - NACAG Chairperson	\$ 285.00
28/09/2022	SHOPIFY	Forts Store Online Postal Shipping Rates (Ongoing)	\$ 15.49
28/09/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 0.39
28/09/2022	WIX.COM	Premium Membership Subscription for the Great Southern Creative Exchange Website	\$ 34.18
28/09/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 0.85
02/10/2022	GOOGLE ADS	National Anzac Centre- Google Ads	\$ 1.54
03/10/2022	DEPT OF RACING GAMING	Occasional Liquor Licence Application - Albany Sinfonia - Albany Town Hall	\$ 54.50
03/10/2022	DEPT OF RACING GAMING	Occasional Liquor Licence Application - Rocky Horror Show - Albany Town Hall	\$ 114.50
04/10/2022	REGIONAL EXPRESS	Flights - J Want - Parks and Leisure Australia Conference	\$ 220.33
04/10/2022	REGIONAL EXPRESS	Flights - J Overton - Parks and Leisure Australia Conference	\$ 593.56
04/10/2022	REZDY	Monthly Subscription - Rezdy - National Anzac Centre	\$ 291.61
05/10/2022	CROWN PROMENADE PERTH	Meals - B Findlay - WALGA Presentation	\$ 7.50
05/10/2022	CROWN PROMENADE PERTH	Accommodation - L Coyne - WALGA Presentation	\$ 245.07
05/10/2022	CROWN PROMENADE PERTH	Accommodation - B Findlay - WALGA Presentation	\$ 239.01
05/10/2022	MAILCHIMP	Monthly Marketing Plan - Communications	\$ 685.81
05/10/2022	WIX.COM	Premium Events Calendar Subscription - National Anzac Centre Website	\$ 7.30
06/10/2022	CROWN PROMENADE PERTH	Accommodation - B Findlay - WALGA Presentation	\$ 288.43
07/10/2022	FACEBOOK	Facebook and Instagram Advertising	\$ 18.65
08/10/2022	SOUNDTRACK YOUR BRAND	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	\$ 39.23
08/10/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 0.98
11/10/2022	PSA RADICAL FITNESS	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service - KIMAX	\$ 19.95
11/10/2022	TICKETS-DANJOO KOORLIN	Tickets - L Paterson - Danjoo Koorlini Social Impact Summer and Dinner 2022	\$ 1,185.39
13/10/2022	DEPT OF RACING GAMING	Occasional Liquor Licence Application - Live @Town Hall - Albany Town Hall	\$ 54.50
17/10/2022	PREMIER MILL HOTEL	Accommodation - S Lefroy - Guest Presenter Genealogy Workshop	\$ 295.00
19/10/2022	DOMA ALBANY	Refreshments - N Watson Community Services Managers Meeting - 2 x Pax	\$ 9.95
20/10/2022	REZDY	Rezdy Booking Account - Albany Visitors Centre	\$ 32.18
21/10/2022	EB COMPASS	Registration - T Crosby & D Cameron - Creative Practitioner Development Short Course	\$ 97.12
21/10/2022	WIX.COM	Monthly Subscription - City of Albany Events App Charge	\$ 7.41
24/10/2022	ZOOM.US	Monthly Charge - Zoom Conferencing & Webinar - Corporate Services	\$ 181.94
25/10/2022	REGIONAL EXPRESS	Flights - K Baker - WA Museum Visit	\$ 619.42
04/10/2022	REGIONAL EXPRESS	Flights - J Ferrell - Rates Training	\$ 406.76
05/10/2022	COUNTRY COMFORT	Accommodation - B Hubble & T Newton - Airport Reporting Training	\$ 1,746.00
05/10/2022	COUNTRY COMFORT	Accommodation Refund - T Newton - Airport Reporting Training	-\$ 873.00
06/10/2022	THE RITZ CARLTON PERTH	Accommodation - C Fasolo - Cruise Exchange Meeting	\$ 370.48
10/10/2022	RENDEZVOUS PERTH	Accommodation - J Ferrell - Rates Training	\$ 183.20
12/10/2022	REGIONAL EXPRESS	Flights - L Harding - Enterprise Agreement Meeting	\$ 97.79

**CITY of ALBANY
 TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
 FOR THE PERIOD ENDING 31 OCTOBER 2022**

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
14/10/2022	HUDSONS PERTH T2	Meals - L Harding - Enterprise Agreement Meeting	\$ 17.57
14/10/2022	HILTON PERTH PARMELIA	Accommodation - L Harding - Enterprise Agreement Meeting	\$ 820.12
14/10/2022	COUNTRY COMFORT	Meals - B Hubble - Airport Reporting Training	\$ 239.88
14/10/2022	MATTERPORT.COM	Annual Matterport IT Professional Subscription	\$ 1,147.36
14/10/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 28.68
15/10/2022	COUNTRY COMFORT	Accommodation - B Hubble - Airport Reporting Training	\$ 196.00
			\$ 18,450.27

**CITY of ALBANY
 TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
 FOR THE PERIOD ENDING 15 November 2022**

PAYROLL TRANSACTIONS

DATE	DESCRIPTION	AMOUNT
20/10/2022	Salaries	\$ 699,864.24
26/10/2022	Superannuation	\$ 136,065.04
03/11/2022	Salaries	\$ 709,831.06
09/11/2022	Superannuation	\$ 136,764.97
		<u>\$ 1,682,525.31</u>

CHEQUE TRANSACTIONS

DATE	CHEQUE	NAME	DESCRIPTION	AMOUNT
				<u>\$ -</u>

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162624	03/11/2022	@THE POOLSIDE	Refund	\$ 4,226.00
EFT162732	10/11/2022	35 DEGREES SOUTH	Surveying Services Q22010(A)	\$ 1,861.75
EFT162644	03/11/2022	4 STEEL SUPPLIES	Hardware Supplies / Tools	\$ 654.50
EFT162515	03/11/2022	A & M MEDICAL SERVICES	Pool Maintenance Materials	\$ 277.00
EFT162380	27/10/2022	A CHESTER	Staff Reimbursement	\$ 23.61
EFT162754	10/11/2022	A GORMAN	Rates Refund	\$ 3,383.77
EFT162224	20/10/2022	A GREEN	Rates Refund	\$ 859.08
EFT162258	20/10/2022	A MCEWAN	Staff Reimbursement	\$ 245.24
EFT162791	10/11/2022	A MCLAUCHLAN	Refund	\$ 56.00
EFT162269	20/10/2022	A OGBORNE	Rates Refund	\$ 2,115.43
EFT162812	10/11/2022	A PILET	Refund	\$ 150.00
EFT162498	03/11/2022	A1 SANDBLASTING	Sandblasting Services	\$ 165.00
EFT162338	27/10/2022	ABBEY'S EARTHMOVING SERVICES	Waste Disposal Services	\$ 2,541.00
EFT162339	27/10/2022	ACORN TREES AND STUMPS	Vegetation Management Services C21005	\$ 14,954.50
EFT162499	03/11/2022	ACORN TREES AND STUMPS	Vegetation Management Services C21005	\$ 2,062.50
EFT162340	27/10/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C21002(A) / Road Maintenance Materials C20003(E)	\$ 79,332.28
EFT162161	20/10/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C21002(A) / Road Maintenance Materials C20003(E)	\$ 38,987.98
EFT162681	10/11/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C21002(A) / Road Maintenance Materials C20003(E)	\$ 90,223.54
EFT162500	03/11/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C21002(A) / Road Maintenance Materials C20003(E)	\$ 90,939.35
EFT162341	27/10/2022	ADVERTISER PRINT	Printing Services	\$ 2,029.00
EFT162501	03/11/2022	ADVERTISER PRINT	Printing Services	\$ 33.00
EFT162162	20/10/2022	AERODROME MANAGEMENT SERVICES PTY LTD	Staff Training	\$ 2,655.00
EFT162413	27/10/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Plant Parts, Repairs, Purchases	\$ 564.60
EFT162569	03/11/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Purchase Of Plant - P22004 & Plant Parts	\$ 97,117.26
EFT162503	03/11/2022	AGQUIRE RURAL HOLDINGS PTY LTD T/AS WELLSTEAD RURAL	Gas Supply	\$ 49.75
EFT162599	03/11/2022	AIRPORT SECURITY PTY LTD	Security Card	\$ 220.00
EFT162263	20/10/2022	AIRPORT SECURITY PTY LTD	Security Card	\$ 220.00
EFT162164	20/10/2022	AKUBRA HATS PTY LTD	Stock Items - Forts Store	\$ 299.20
EFT162753	10/11/2022	ALBANY ASPHALT SERVICES - GORDON WALMSLEY PTY LTD	Road Maintenance Services / Supplies C22011 (A)	\$ 12,618.25
EFT162406	27/10/2022	ALBANY ASPHALT SERVICES - GORDON WALMSLEY PTY LTD	Road Maintenance Services / Supplies C22011 (A)	\$ 55,467.50
EFT162560	03/11/2022	ALBANY ASPHALT SERVICES - GORDON WALMSLEY PTY LTD	Road Maintenance Services / Supplies C22011 (A)	\$ 19,203.00
EFT162363	27/10/2022	ALBANY BITUMEN SPRAYING	Road Maintenance Supply / Services	\$ 35,508.00
EFT162509	03/11/2022	ALBANY CHAMBER OF COMMERCE AND INDUSTRY INC	Sponsorship Payment	\$ 1,100.00
EFT162255	20/10/2022	ALBANY CITY MOTORS	Plant / Vehicle Parts And Repairs	\$ 1,012.18
EFT162595	03/11/2022	ALBANY CITY MOTORS	Plant / Vehicle Parts And Repairs	\$ 2,398.24
EFT162349	27/10/2022	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$ 5.00
EFT162694	10/11/2022	ALBANY COMMUNITY FOUNDATION	Payroll deductions	\$ 5.00
EFT162346	27/10/2022	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$ 15.00
EFT162685	10/11/2022	ALBANY COMMUNITY HOSPICE	Payroll deductions	\$ 15.00
EFT162218	20/10/2022	ALBANY ECO HOUSE	Workshop Supplies	\$ 55.00
EFT162743	10/11/2022	ALBANY ELITE EARTHMOVING AND DRAINAGE	Plant And Equipment Hire	\$ 7,885.00
EFT162253	20/10/2022	ALBANY EVENT HIRE	Event Hire	\$ 153.70

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162593	03/11/2022	ALBANY EVENT HIRE	Event Hire	\$ 1,545.25
EFT162502	03/11/2022	ALBANY FLOORING	Building Maintenance Services	\$ 1,320.00
EFT162174	20/10/2022	ALBANY FORMWORK	Construction Services	\$ 4,317.50
EFT162163	20/10/2022	ALBANY HARBOURSIDE APARTMENTS AND HOUSES	Accommodation - Visiting Author	\$ 179.00
EFT162343	27/10/2022	ALBANY HYDRAULICS	Plant Parts And Repairs	\$ 480.89
EFT162167	20/10/2022	ALBANY HYDRAULICS	Plant Parts And Repairs	\$ 18.70
EFT162505	03/11/2022	ALBANY HYDRAULICS	Plant Parts And Repairs	\$ 291.37
EFT162508	03/11/2022	ALBANY INDOOR PLANT HIRE AND SALES	Plant Hire And Maintenance	\$ 755.01
EFT162168	20/10/2022	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant And Equipment Hire C22008(B)	\$ 6,160.00
EFT162506	03/11/2022	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant And Equipment Hire C22008(B)	\$ 6,160.00
EFT162344	27/10/2022	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant And Equipment Hire C22008(B)	\$ 4,697.00
EFT162176	20/10/2022	ALBANY IRRIGATION & DRILLING	Reticulation Materials	\$ 2,968.07
EFT162693	10/11/2022	ALBANY IRRIGATION & DRILLING	Reticulation Materials	\$ 8,223.90
EFT162348	27/10/2022	ALBANY LANDSCAPE SUPPLIES	Landscaping Supplies	\$ 156.90
EFT162649	03/11/2022	ALBANY LOCK & SECURITY	Locksmith Services / Supplies	\$ 1,049.72
EFT162466	27/10/2022	ALBANY LOCK & SECURITY	Locksmith Services / Supplies	\$ 1,298.60
EFT162835	10/11/2022	ALBANY LOCK & SECURITY	Locksmith Services / Supplies	\$ 57.28
EFT162301	20/10/2022	ALBANY LOCK & SECURITY	Locksmith Supplies / Services	\$ 247.50
EFT162513	03/11/2022	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$ 306.68
EFT162692	10/11/2022	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$ 602.04
EFT162171	20/10/2022	ALBANY MONUMENTAL MASONS	Construction Services	\$ 3,200.00
EFT162266	20/10/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 78.51
EFT162432	27/10/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 268.70
EFT162608	03/11/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 83.78
EFT162799	10/11/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 93.63
EFT162512	03/11/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 6,255.46
EFT162173	20/10/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 149.25
EFT162689	10/11/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 2,613.65
EFT162170	20/10/2022	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Plant Parts And Repairs	\$ 550.00
EFT162686	10/11/2022	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Plant Parts And Repairs	\$ 580.00
EFT162438	27/10/2022	ALBANY PLUMBING AND GAS	Plumbing Supplies / Services C21006	\$ 343.40
EFT162623	03/11/2022	ALBANY PLUMBING AND GAS	Plumbing Supplies / Services C21006	\$ 18,528.50
EFT162813	10/11/2022	ALBANY PLUMBING AND GAS	Plumbing Supplies / Services C21006	\$ 2,064.70
EFT162321	20/10/2022	ALBANY PROUD PTY LTD T/A WILSON BREWING	Refreshments	\$ 214.97
EFT162690	10/11/2022	ALBANY PSYCHOLOGICAL SERVICES	EAP Services	\$ 572.00
EFT162175	20/10/2022	ALBANY QUALITY LAWNMOWING	Lawnmowing Services	\$ 110.00
EFT162691	10/11/2022	ALBANY QUALITY LAWNMOWING	Lawnmowing Services	\$ 220.00
EFT162695	10/11/2022	ALBANY RECORDS MANAGEMENT	Offsite Storage	\$ 1,234.73
EFT162510	03/11/2022	ALBANY RETRAVISION	Kitchen Supplies	\$ 48.00
EFT162169	20/10/2022	ALBANY RETRAVISION	Kitchen Supplies	\$ 348.00
EFT162172	20/10/2022	ALBANY SCREENPRINTERS	Screenprinting Services / Stock Items - Forts Store	\$ 2,326.50
EFT162347	27/10/2022	ALBANY SCREENPRINTERS	Screenprinting Services / Stock Items - Forts Store	\$ 2,191.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162682	10/11/2022	ALBANY SECURITY SUPPLIES	Security Supplies / Services	\$ 75.00
EFT162165	20/10/2022	ALBANY SECURITY SUPPLIES	Security Supplies / Services	\$ 200.00
EFT162727	10/11/2022	ALBANY SIGNS	Printing/Signage Services, Lectern Supply And Install	\$ 115.50
EFT162208	20/10/2022	ALBANY SIGNS	Printing/Signage Services, Lectern Supply And Install	\$ 2,645.50
EFT162386	27/10/2022	ALBANY SIGNS	Printing/Signage Services, Lectern Supply And Install	\$ 836.00
EFT162539	03/11/2022	ALBANY SIGNS	Printing/Signage Services, Lectern Supply And Install	\$ 1,716.00
EFT162345	27/10/2022	ALBANY STATIONERS OFFICE CHOICE	Document Binding	\$ 77.00
EFT162507	03/11/2022	ALBANY SWEEP CLEAN	Sweeping Services C18007	\$ 5,573.00
EFT162504	03/11/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts	\$ 935.88
EFT162166	20/10/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts	\$ 180.00
EFT162342	27/10/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts	\$ 310.00
EFT162683	10/11/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts	\$ 450.00
EFT162317	20/10/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance	\$ 485.30
EFT162476	27/10/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance	\$ 848.20
EFT162657	03/11/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance	\$ 110.00
EFT162684	10/11/2022	ALBANY V-BELT AND RUBBER	Plant Parts And Repairs	\$ 2,205.62
EFT162479	27/10/2022	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$ 80.00
EFT162849	10/11/2022	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$ 280.00
EFT162245	20/10/2022	ALBANY WORLD OF CARS	Vehicle Maintenance / Parts	\$ 38.93
EFT162582	03/11/2022	ALBANY WORLD OF CARS	Vehicle Maintenance / Parts	\$ 600.00
EFT162780	10/11/2022	ALBANY WORLD OF CARS	Vehicle Maintenance / Parts	\$ 74.79
EFT162350	27/10/2022	ALINTA	Gas Supply Charges	\$ 116.90
EFT162403	27/10/2022	ALL TRUCK REPAIRS	Plant Parts And Repairs	\$ 7,781.44
EFT162514	03/11/2022	ALLMARK & ASSOCIATES PTY LTD	Plaque Supply / Engraving	\$ 588.50
EFT162389	27/10/2022	AMANDA CRUSE	Mayoral And Councillor Fee	\$ 3,001.67
EFT162374	27/10/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel Delivery	\$ 40,667.65
EFT162530	03/11/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel Delivery	\$ 41,287.65
EFT162715	10/11/2022	AMPOL LIMITED	Ampol Fuel Cards	\$ 8,304.40
EFT162742	10/11/2022	ANGELA EDWARDS	Cleaning Services	\$ 1,414.00
EFT162352	27/10/2022	ANTONIA'S DANCE STUDIO	Dance Classes	\$ 240.00
EFT162697	10/11/2022	AQUA FITNESS ONLINE	Staff Training	\$ 1,985.00
EFT162178	20/10/2022	ARBOR CENTRE PTY LTD	Commemorative Oak Project	\$ 13,090.00
EFT162353	27/10/2022	ARDESS NURSERY	Plant Supply / Maintenance	\$ 2,543.45
EFT162806	10/11/2022	ARTS AND CULTURE TRUST	AEC Annual Contribution	\$ 529,834.80
EFT162516	03/11/2022	ASIA PACIFIC NETWORK INFORMATION CENTRE	Annual Account Fee	\$ 220.00
EFT162354	27/10/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 1,111.47
EFT162179	20/10/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 8,546.13
EFT162517	03/11/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 9,864.21
EFT162698	10/11/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 6,063.60
EFT162518	03/11/2022	ATI AUSTRALIA PTY LIMITED	Maintenance Contract - Microwave Radio - C18004	\$ 21,103.75
EFT162180	20/10/2022	AUSCOINSWEST	Stock Items - Visitors Centre	\$ 575.30
EFT162671	03/11/2022	AUSSIE BROADBAND LIMITED	Internet Charges	\$ 328.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162701	10/11/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	Licence Renewal	\$ 91.00
EFT162177	20/10/2022	AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION WA	Mentor Net - Registration Fee	\$ 200.00
EFT162356	27/10/2022	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	\$ 1,621.60
EFT162700	10/11/2022	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	\$ 1,621.60
EFT162355	27/10/2022	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 202,189.00
EFT162699	10/11/2022	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 202,827.00
EFT162725	10/11/2022	B COLLINS	Rates Refund	\$ 1,179.45
EFT162234	20/10/2022	B HUBBLE	Staff Reimbursement	\$ 296.72
EFT162859	10/11/2022	B WOODCOCK	Rates Refund	\$ 1,306.92
EFT162357	27/10/2022	BADGEMATE	Badge Printing	\$ 77.77
EFT162358	27/10/2022	BANKSIA BROOK TURF	Turf Supply And Install	\$ 31,944.00
EFT162519	03/11/2022	BANKSIA BROOK TURF	Turf Supply And Install	\$ 1,214.40
EFT162702	10/11/2022	BANKSIA BROOK TURF	Turf Supply And Install	\$ 1,584.00
EFT162181	20/10/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 12,518.00
EFT162360	27/10/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 5,280.00
EFT162520	03/11/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 17,842.00
EFT162521	03/11/2022	BARRICADES MEDIA PTY LTD (GOLD MX & FLY FM)	Advertising	\$ 1,233.80
EFT162182	20/10/2022	BBR PARAMOUNT PROJECTS PTY LTD	Consultancy Services	\$ 63,250.00
EFT162523	03/11/2022	BENNETT'S BATTERIES	Plant Parts And Repairs	\$ 3,432.00
EFT162361	27/10/2022	BENNETT'S BATTERIES	Plant Parts And Repairs	\$ 1,144.00
EFT162185	20/10/2022	BERTOLA HIRE ALBANY PTY LTD	Plant And Equipment Hire	\$ 1,168.20
EFT162524	03/11/2022	BEST OFFICE SYSTEMS	Purchase Of Photocopier	\$ 12,464.00
EFT162186	20/10/2022	BIBBULMUN TRACK FOUNDATION	Stock Items - Visitors Centre	\$ 677.15
EFT162751	10/11/2022	BILL GIBBS EXCAVATIONS	Plant And Equipment Hire C22008(C)	\$ 53,564.50
EFT162287	20/10/2022	BJ & MJ SHEARER	Bus Services	\$ 361.40
EFT162187	20/10/2022	BLACK AND WHITE CONCRETING	Concreting Services / Plant And Equipment Hire C20015	\$ 28,830.00
EFT162704	10/11/2022	BLACK AND WHITE CONCRETING	Concreting Services / Plant And Equipment Hire C20015	\$ 7,400.00
EFT162525	03/11/2022	BLACK AND WHITE CONCRETING	Concreting Services / Plant And Equipment Hire C20015	\$ 748.00
EFT162365	27/10/2022	BLOOMIN FLOWERS SPENCER PARK	Floral Arrangement	\$ 75.00
EFT162526	03/11/2022	BLOOMIN FLOWERS SPENCER PARK	Floral Arrangement	\$ 70.00
EFT162708	10/11/2022	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply	\$ 36,799.53
EFT162706	10/11/2022	BOC GASES AUSTRALIA LIMITED	Container Service	\$ 109.44
EFT162189	20/10/2022	BOOEASY AUSTRALIA PTY LTD	Bookings	\$ 428.82
EFT162190	20/10/2022	BPROMO	Promotional Giveaway	\$ 1,870.00
EFT162434	27/10/2022	BRAYDEN JOHN PARKER	Mowing Services	\$ 140.00
EFT162369	27/10/2022	BROCKS	Office / Safety Supplies	\$ 180.00
EFT162192	20/10/2022	BROCKS	Office / Safety Supplies	\$ 417.67
EFT162366	27/10/2022	BRONWYN MILKINS PSYCHOLOGY	Mental Health First Aid	\$ 3,580.50
EFT162370	27/10/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire	\$ 1,893.91
EFT162527	03/11/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire	\$ 3,975.89
EFT162592	03/11/2022	BUCHER MUNICIPAL PTY LTD	Vehicle Parts / Maintenance	\$ 394.01
EFT162373	27/10/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 146.26

**CITY OF ALBANY
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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162528	03/11/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 963.53
EFT162711	10/11/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 2,086.22
EFT162193	20/10/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 934.95
EFT162194	20/10/2022	BURDENS AUSTRALIA PTY LTD	Furniture Maintenance Materials	\$ 6,747.95
EFT162712	10/11/2022	BUSY BLUE BUS	Bus Services	\$ 620.50
EFT162219	20/10/2022	C ELLIOTT	Rates Refund	\$ 123.25
EFT162552	03/11/2022	C FASOLO	Staff Reimbursement	\$ 19.95
EFT162225	20/10/2022	C GROSSMAN	Rates Refund	\$ 710.05
EFT162250	20/10/2022	C JANICE & M LOFTS	Rates Refund	\$ 321.76
EFT162433	27/10/2022	C NORMAN	Rates Refund	\$ 3,692.22
EFT162714	10/11/2022	CABCHARGE PAYMENTS PTY LTD	Taxi Fares	\$ 566.14
EFT162195	20/10/2022	CALIBRE CARE	Reserves Maintenance Equipment	\$ 188.00
EFT162532	03/11/2022	CAMLYN SPRINGS	Water Refills	\$ 255.00
EFT162376	27/10/2022	CAMTRANS ALBANY PTY LTD	Freight Services	\$ 770.00
EFT162531	03/11/2022	CAMTRANS ALBANY PTY LTD	Freight Services	\$ 250.00
EFT162196	20/10/2022	CAREY TRAINING PTY LTD	Staff Training	\$ 3,156.12
EFT162717	10/11/2022	ALBANY SKIPS AND WASTE SERVICES	Waste Disposal Services	\$ 292.50
EFT162311	20/10/2022	CENTAMAN SYSTEMS PTY LTD	Marketing Materials	\$ 1,595.00
EFT162199	20/10/2022	CENTENNIAL STADIUM INC	Electricity Charges / Event Hire	\$ 355.69
EFT162534	03/11/2022	CENTENNIAL STADIUM INC	Electricity Charges / Event Hire	\$ 234.85
EFT162719	10/11/2022	CENTENNIAL STADIUM INC	Electricity Charges / Event Hire	\$ 614.35
EFT162718	10/11/2022	CENTIGRADE SERVICES PTY LTD	Preventative Maintenance C22012 / Air Handling Services C21008	\$ 2,473.35
EFT162379	27/10/2022	CENTIGRADE SERVICES PTY LTD	Preventative Maintenance C22012 / Air Handling Services C21008	\$ 5,121.99
EFT162198	20/10/2022	CENTIGRADE SERVICES PTY LTD	Preventative Maintenance C22012 / Air Handling Services C21008	\$ 26,143.92
EFT162733	10/11/2022	CGS QUALITY CLEANING	Cleaning Services C14036	\$ 66,439.78
EFT162773	10/11/2022	CHARLES JONES	Performance Fees	\$ 1,500.00
EFT162382	27/10/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 668.09
EFT162720	10/11/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 668.09
EFT162688	10/11/2022	CHOICES FLOORING BY ALBANY INTERIORS	Floor Covering - Supply And Install	\$ 3,376.20
EFT162511	03/11/2022	CHOICES FLOORING BY ALBANY INTERIORS	Floor Covering - Supply And Install	\$ 5,524.00
EFT162474	27/10/2022	CHRIS THOMSON	Mayoral And Councillor Fee	\$ 3,001.67
EFT162535	03/11/2022	CHRISEA DESIGNS	Stock Items - Box Office	\$ 483.00
EFT162721	10/11/2022	CHRISTOPHER BURNELL	Construction Services Q22039	\$ 41,885.00
EFT162722	10/11/2022	CIRCUITWEST INC	Membership Renewal	\$ 385.00
EFT162536	03/11/2022	CIVICA PTY LTD	Spydus SMS Transactions	\$ 1,059.61
EFT162201	20/10/2022	CLAUDIA SIMPSON	Delivery OF Zumba Classes	\$ 650.00
EFT162204	20/10/2022	CLEANAWAY PTY LIMITED	Waste Disposal Services P14021 / P20020	\$ 68,273.15
EFT162384	27/10/2022	CLEANAWAY PTY LIMITED	Waste Disposal Services P14021 / P20020	\$ 222,004.97
EFT162436	27/10/2022	CLEANFLOW ENVIRONMENTAL SOLUTIONS - PERTH PRESSURE	Drainage Maintenance Services	\$ 10,268.50
EFT162205	20/10/2022	COATES HIRE OPERATIONS PTY LIMITED	Plant And Equipment Hire	\$ 132.89
EFT162206	20/10/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 644.79
EFT162385	27/10/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 186.44

**CITY OF ALBANY
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FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162538	03/11/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 803.10
EFT162723	10/11/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 363.00
EFT162729	10/11/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 199.20
EFT162713	10/11/2022	COMMERCIAL AQUATICS AUSTRALIA (WA) PTY LTD	Pool/Plant Maintenance Services / Supplies Q22028	\$ 9,515.00
EFT162529	03/11/2022	COMMERCIAL AQUATICS AUSTRALIA (WA) PTY LTD	Pool/Plant Maintenance Services / Supplies Q22028	\$ 1,010.35
EFT162726	10/11/2022	COMMON GROUND TRAILS PTY LTD	Design Services	\$ 13,651.00
EFT162372	27/10/2022	CONSTRUCTION TRAINING FUND	BCITF Levy Payment	\$ 8,618.78
EFT162709	10/11/2022	CONSTRUCTION TRAINING FUND	BCITF Levy Payment	\$ 1,229.85
EFT162755	10/11/2022	CORPORATE FIRST AID AUSTRALIA	First Aid Course	\$ 700.00
EFT162728	10/11/2022	CREATIONS HOMES PTY LTD	Building Maintenance Services C21015	\$ 2,682.54
EFT162541	03/11/2022	CULBURRA DOWNS FARM	Clay Supply	\$ 2,805.00
EFT162542	03/11/2022	CYNERGIC INTERNET	Internet Services	\$ 1,974.89
EFT162211	20/10/2022	D & K ENGINEERING	Plant Maintenance Services	\$ 545.60
EFT162210	20/10/2022	D CURTIS	Rates Refund	\$ 857.50
EFT162393	27/10/2022	D DELURY	Staff Reimbursement	\$ 60.00
EFT162782	10/11/2022	D LEMIN	Rates Refund	\$ 5,000.00
EFT162257	20/10/2022	D MAYS	Rates Refund	\$ 841.69
EFT162646	03/11/2022	D STIRLING	Rates Refund	\$ 71.10
EFT162305	20/10/2022	D TAUUA	Rates Refund	\$ 1,102.06
EFT162666	03/11/2022	D WAUGH	Staff Reimbursement	\$ 28.00
EFT162483	27/10/2022	D WAUGH	Staff Reimbursement	\$ 31.30
EFT162351	27/10/2022	DA CHRISTIE PTY LTD	BBQ Supply / Maintenance	\$ 35,833.60
EFT162731	10/11/2022	DATA #3 LIMITED	Software Subscription	\$ 158,518.67
EFT162585	03/11/2022	DAVID LEECH	Stock Items - Forts Store	\$ 720.00
EFT162421	27/10/2022	DAVID LEECH	Stock Items - Forts Store	\$ 87.00
EFT162815	10/11/2022	DAVID RASTRICK	Performance Fees	\$ 500.00
EFT162390	27/10/2022	DAVRIC AUSTRALIA	Stock Items - Forts Store	\$ 328.35
EFT162388	27/10/2022	DELMA BAESJOU	Mayoral And Councillor Fee	\$ 3,001.67
EFT162486	27/10/2022	DENNIS WELLINGTON	Mayoral And Councillor Fee	\$ 12,020.93
EFT162736	10/11/2022	DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE	Application Lodgement Fee	\$ 1,353.00
EFT162402	27/10/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL Income Local Government	\$ 46,432.68
EFT162710	10/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy	\$ 9,326.74
EFT162642	03/11/2022	DEPARTMENT OF THE PREMIER & CABINET - STATE LAW	Notice In Government Gazette	\$ 93.60
EFT162735	10/11/2022	DEPARTMENT OF TRANSPORT	FOI Fees	\$ 127.10
EFT162665	03/11/2022	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Amendment Application Fee	\$ 408.00
EFT162583	03/11/2022	DEVELOPMENT WA	Partial Incomplete Works Bond Return	\$ 374,645.70
EFT162737	10/11/2022	DISCOVERY BAY TOURISM PRECINCT LTD	Grant Funding	\$ 1,500.00
EFT162214	20/10/2022	DJ CITY	Snow Machine - Christmas Pageant	\$ 1,649.00
EFT162738	10/11/2022	DJL ELECTRICAL CONTRACTING	Testing And Tagging Services Q21057	\$ 222.34
EFT162215	20/10/2022	DJL ELECTRICAL CONTRACTING	Testing And Tagging Services Q21057	\$ 265.10
EFT162544	03/11/2022	DOMINO'S PIZZA	Catering	\$ 168.10
EFT162730	10/11/2022	DOWNER EDI WORKS PTY LTD	Road Maintenance Materials	\$ 510.35

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162739	10/11/2022	DRAEGER AUSTRALIA PTY LTD	PPE	\$ 1,122.00
EFT162216	20/10/2022	DYLANS ON THE TERRACE	Catering	\$ 201.00
EFT162396	27/10/2022	DYLANS ON THE TERRACE	Catering	\$ 1,383.60
EFT162740	10/11/2022	DYLANS ON THE TERRACE	Catering	\$ 1,341.50
EFT162207	20/10/2022	E COLMER	Refund	\$ 135.00
EFT162229	20/10/2022	E HARDING	Staff Reimbursement	\$ 104.07
EFT162233	20/10/2022	E HICKS	Rates Refund	\$ 1,271.00
EFT162547	03/11/2022	E KELLY	Refund	\$ 30.00
EFT162586	03/11/2022	E LEECE	Refund	\$ 100.00
EFT162545	03/11/2022	EASI PACKAGING PTY LTD	Offset Refund	\$ 4,950.18
EFT162397	27/10/2022	EASI PACKAGING PTY LTD	Payroll deductions	\$ 9,849.58
EFT162741	10/11/2022	EASI PACKAGING PTY LTD	Payroll deductions	\$ 4,707.84
EFT162398	27/10/2022	EBONY BARKER	Community Calendar Photography	\$ 400.00
EFT162842	10/11/2022	ELEMENT ADVISORY PTY LTD	Consultancy Services - Q21065	\$ 14,698.75
EFT162546	03/11/2022	ELITE STEEL FABRICATION	Fabrication Services	\$ 1,155.00
EFT162399	27/10/2022	ELLEKER VOLUNTEER BUSHFIRE BRIGADE	Donation Payment - 2021 NYE Fireworks	\$ 200.00
EFT162400	27/10/2022	ELLENBY TREE FARM PTY LTD	Plant Purchases	\$ 4,363.40
EFT162745	10/11/2022	ELMO SOFTWARE LIMITED	Annual Software License	\$ 119,677.80
EFT162548	03/11/2022	ERGOLINK	Ergonomic Supplies	\$ 286.95
EFT162401	27/10/2022	E-STRALIAN PTY LTD T/A SPARQUE	Weekly E-Bike Lease	\$ 306.12
EFT162746	10/11/2022	E-STRALIAN PTY LTD T/A SPARQUE	Weekly E-Bike Lease	\$ 306.12
EFT162565	03/11/2022	ETHAN HARVEY	Artist Fee	\$ 750.00
EFT162334	20/10/2022	EVE YOUNG	Stock Items - Box Office	\$ 50.82
EFT162549	03/11/2022	EVERTRANS	Vehicle Maintenance / Repairs	\$ 720.50
EFT162551	03/11/2022	EYERITE SIGNS	Signage	\$ 288.87
EFT162556	03/11/2022	F GERARD	Rates Refund	\$ 855.92
EFT162231	20/10/2022	F HENWOOD	Rates Refund	\$ 876.47
EFT162228	20/10/2022	FIRST NATIONAL REAL ESTATE	Rental Charges	\$ 200.00
EFT162553	03/11/2022	FLEET NETWORK	Lease Charges	\$ 598.23
EFT162747	10/11/2022	FLIPS ELECTRICS	Building/Plant Maintenance Services Q22048	\$ 660.00
EFT162404	27/10/2022	FLIPS ELECTRICS	Building/Plant Maintenance Services Q22048	\$ 1,688.50
EFT162554	03/11/2022	FORPARK AUSTRALIA	Parts / Maintenance	\$ 396.00
EFT162555	03/11/2022	FORREST WINDSCREENS	Plant Parts And Repairs	\$ 360.00
EFT162748	10/11/2022	FRANGIPANI FLORAL STUDIO	Floral Wreath	\$ 170.00
EFT162749	10/11/2022	FRANKS LOADER SERVICES	Plant And Equipment Hire C22008(D)	\$ 10,012.50
EFT162824	10/11/2022	G & L SHEETMETAL	Plant Parts And Repairs	\$ 143.00
EFT162752	10/11/2022	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies Q22034	\$ 417.00
EFT162394	27/10/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies And Services	\$ 648.40
EFT162213	20/10/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Supplies And Services	\$ 3,624.55
EFT162587	03/11/2022	G LEE	Rates Refund	\$ 166.39
EFT162330	20/10/2022	G WILSON	Rates Refund	\$ 846.43
EFT162750	10/11/2022	GALLERY 500	Art Supplies	\$ 154.80

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162220	20/10/2022	GERALDINE PEGLER	Mermaid Services	\$ 200.00
EFT162763	10/11/2022	GHD PTY LTD	Design Services - Motorplex C22004	\$ 169,103.55
EFT162227	20/10/2022	GHD PTY LTD	Design Services - Transfer Station Q22014	\$ 5,510.56
EFT162221	20/10/2022	GIBSON INTERNATIONAL LTD	Maintenance Services	\$ 2,942.50
EFT162766	10/11/2022	GLEN MICHAEL HEGEDUS	Graphic Design Services / Artwork Supply	\$ 6,458.50
EFT162567	03/11/2022	GLEN MICHAEL HEGEDUS	Graphic Design Services / Artwork Supply	\$ 6,321.92
EFT162405	27/10/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Car Parking Subscription / Credit Card Fees	\$ 255.35
EFT162558	03/11/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Car Parking Subscription / Credit Card Fees	\$ 255.35
EFT162557	03/11/2022	GLOBAL MARINE ENCLOSURES PTY LTD	Monitoring & Maintenance	\$ 13,140.30
EFT162226	20/10/2022	GREAT SOUTHERN HEAVY DIESEL	Plant Parts And Repairs	\$ 5,439.50
EFT162761	10/11/2022	GREAT SOUTHERN HEAVY DIESEL	Plant Parts And Repairs	\$ 14,547.50
EFT162223	20/10/2022	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Disposal / Maintenance Q22009	\$ 1,573.00
EFT162758	10/11/2022	GREAT SOUTHERN PEST & WEED CONTROL / ALBANY PEST &	Pest Management Services Q21021	\$ 121.00
EFT162407	27/10/2022	GREAT SOUTHERN SAND AND LANDSCAPING SUPPLIES	Plant And Equipment Hire C22008(E)	\$ 2,425.00
EFT162408	27/10/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene Supplies / Uniforms / PPE Q19006 / Q22022	\$ 1,061.35
EFT162563	03/11/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene Supplies / Uniforms / PPE Q19006 / Q22022	\$ 3,985.83
EFT162222	20/10/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene Supplies / Uniforms / PPE Q19006 / Q22022	\$ 7,010.72
EFT162759	10/11/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene Supplies / Uniforms / PPE Q19006 / Q22022	\$ 3,700.85
EFT162409	27/10/2022	GREAT SOUTHERN TURF	Turf Supply C21001	\$ 198.00
EFT162757	10/11/2022	GREEN SKILLS INCORPORATED	Repair and Maintenance Services C22010(A)	\$ 8,127.71
EFT162562	03/11/2022	GREEN SKILLS INCORPORATED	Repair and Maintenance Services C22010(A)	\$ 376.00
EFT162465	27/10/2022	GREGORY BRIAN STOCKS	Mayoral And Councillor Fee	\$ 3,001.67
EFT162760	10/11/2022	GREYBIRD MEDIA	Advertising	\$ 968.00
EFT162230	20/10/2022	H HARRIS	Rates Refund	\$ 852.75
EFT162416	27/10/2022	H KAUR	Rates Refund	\$ 1,419.43
EFT162425	27/10/2022	H LONCAR	Staff Reimbursement	\$ 20.00
EFT162570	03/11/2022	H+H ARCHITECTS	Architectural Services - Q22018	\$ 10,026.50
EFT162564	03/11/2022	HANDASYDE STRAWBERRIES ALBANY	Catering Supplies	\$ 300.00
EFT162765	10/11/2022	HAREWOOD ESTATE	Refreshments	\$ 3,379.20
EFT162566	03/11/2022	HAVOC BUILDERS PTY LTD	Building Services	\$ 770.00
EFT162410	27/10/2022	HAZBEANZ FINESTKIND COFFEE	Catering	\$ 73.10
EFT162804	10/11/2022	HELEN PARRY	Stock Items - Box Office	\$ 90.00
EFT162411	27/10/2022	HEMA MAPS PTY LTD	Stock Items - Visitors Centre	\$ 434.36
EFT162571	03/11/2022	HHG LEGAL GROUP	Legal Fees	\$ 2,695.00
EFT162767	10/11/2022	HHG LEGAL GROUP	Legal Fees	\$ 7,377.21
EFT162203	20/10/2022	I CLARKE	Rates Refund	\$ 2,883.23
EFT162443	27/10/2022	I RANSON	Rates Refund	\$ 5,171.12
EFT162768	10/11/2022	ICKY FINKS WAREHOUSE SALES	Workshop Supplies	\$ 10.80
EFT162235	20/10/2022	IMAGINATION WORKSHOPS PTY LTD T/A INTERACTIVE THEATRE	Event Sales	\$ 1,768.00
EFT162573	03/11/2022	IMPROVED HOMES	Refund	\$ 350.00
EFT162414	27/10/2022	ITR PACIFIC PTY LTD	Plant Parts And Repairs	\$ 905.30
EFT162611	03/11/2022	IXOM	Service Fee	\$ 174.25

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162533	03/11/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical And Security Supplies / Services Q22033, Q22035, C18019, C21004	\$ 16,565.95
EFT162197	20/10/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical And Security Supplies / Services Q22033, Q22035, C18019, C21004	\$ 11,420.78
EFT162378	27/10/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical And Security Supplies / Services Q22033, Q22035, C18019, C21004	\$ 3,427.57
EFT162716	10/11/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical And Security Supplies / Services Q22033, Q22035, C18019, C21004	\$ 1,397.76
EFT162202	20/10/2022	J CHRISTIANSEN	Rates Refund	\$ 796.50
EFT162395	27/10/2022	J DRINAN	Rates Refund	\$ 2,300.88
EFT162259	20/10/2022	J MCRAE	Rates Refund	\$ 2,803.83
EFT162427	27/10/2022	J MEARS	Rates Refund	\$ 2,454.22
EFT162574	03/11/2022	J SCOTT	Refund	\$ 100.00
EFT162290	20/10/2022	J SLAVEN	Rates Refund	\$ 2,093.78
EFT162303	20/10/2022	J SZWECOW	Rates Refund	\$ 859.08
EFT162481	27/10/2022	J WANT	Staff Reimbursement	\$ 299.20
EFT162188	20/10/2022	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 2,211.81
EFT162705	10/11/2022	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 2,568.40
EFT162364	27/10/2022	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 726.00
EFT162252	20/10/2022	JAZMIN MAHER	Design Services	\$ 100.00
EFT162575	03/11/2022	JCA CONTRACTING SERVICES	Plant And Equipment Hire C22008(F)	\$ 13,827.00
EFT162237	20/10/2022	JCA CONTRACTING SERVICES	Plant And Equipment Hire C22008(F)	\$ 7,847.50
EFT162576	03/11/2022	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	Vehicle Parts / Maintenance	\$ 1,217.01
EFT162703	10/11/2022	JENNIFER DENISE BARRETT	Stock Items - Box Office	\$ 29.10
EFT162522	03/11/2022	JENNIFER DENISE BARRETT	Stock Items - Box Office	\$ 36.36
EFT162770	10/11/2022	JILL O'MEEHAN	Artist Fee	\$ 500.00
EFT162772	10/11/2022	JO JOES DIAL A PIZZA AND KEBAB	Catering	\$ 450.00
EFT162577	03/11/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C22010(C)	\$ 935.00
EFT162415	27/10/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C22010(C)	\$ 1,870.00
EFT162771	10/11/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C22010(C)	\$ 2,018.50
EFT162453	27/10/2022	JOHN SHANHUN	Mayoral And Councillor Fee	\$ 3,001.67
EFT162332	20/10/2022	JON WOOLF	Animal Collection Services Q21028	\$ 250.00
EFT162675	03/11/2022	JON WOOLF	Animal Collection Services Q21028	\$ 250.00
EFT162492	27/10/2022	JON WOOLF	Animal Collection Services Q21028	\$ 250.00
EFT162858	10/11/2022	JON WOOLF	Animal Collection Services Q21028	\$ 250.00
EFT162383	27/10/2022	JOSHUA CLARK	Community Calendar Photography	\$ 200.00
EFT162559	03/11/2022	JR GOMM & JC TOOZE	Rates Refund	\$ 83.46
EFT162794	10/11/2022	JULIA MITCHELL T/A JULES JEWELS	Stock Items - Forts Store	\$ 744.00
EFT162412	27/10/2022	JULIE HOLLAND	Community Calendar Photography	\$ 200.00
EFT162579	03/11/2022	JUMP MARKETING AND BUSINESS SOLUTIONS	Artist Fee	\$ 500.00
EFT162774	10/11/2022	JUST A CALL DELIVERIES	Internal Mail Deliveries Q20020	\$ 1,246.83
EFT162241	20/10/2022	JUST A CALL DELIVERIES	Internal Mail Deliveries Q20020	\$ 1,391.81
EFT162240	20/10/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 53.90
EFT162580	03/11/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 370.70
EFT162183	20/10/2022	K BEECK	Rates Refund	\$ 865.40
EFT162417	27/10/2022	K CRABBE	Refund	\$ 29.02

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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162568	03/11/2022	K HOUDERRANI	Staff Reimbursement	\$ 97.74
EFT162419	27/10/2022	K RENNIE	Refund	\$ 30.00
EFT162291	20/10/2022	K SMITHSON	Rebate Payment	\$ 400.00
EFT162775	10/11/2022	KALGAN QUEEN SCENIC CRUISES	Rezdy Booking Fees	\$ 1,615.00
EFT162242	20/10/2022	KINGS PLUMBING	Plumbing Investigation	\$ 704.02
EFT162779	10/11/2022	KINGSPAN WATER & ENERGY PTY LTD	Water Tank Supply	\$ 5,261.99
EFT162581	03/11/2022	KINSHIP CLEANING CO	Cleaning Services	\$ 220.00
EFT162243	20/10/2022	KLB SYSTEMS	IT Equipment C17024(A)	\$ 8,413.90
EFT162776	10/11/2022	KLB SYSTEMS	IT Equipment C17024(A)	\$ 28,422.90
EFT162418	27/10/2022	KMART ALBANY	Art And Craft Supplies	\$ 60.00
EFT162777	10/11/2022	KMART ALBANY	Swim School Equipment	\$ 212.00
EFT162377	27/10/2022	L CAMPBELL	Refund	\$ 400.00
EFT162391	27/10/2022	L DAVY	Refund	\$ 42.50
EFT162584	03/11/2022	L DOWSETT	Reusable Nappy Incentive	\$ 92.00
EFT162272	20/10/2022	L PATERSON	Staff Reimbursement	\$ 156.75
EFT162289	20/10/2022	L SLADE	Rates Refund	\$ 2,685.49
EFT162244	20/10/2022	LADELLE PTY LTD	Stock Items - Forts Store	\$ 2,357.21
EFT162734	10/11/2022	LANDGATE	Valuation Services	\$ 1,487.90
EFT162316	20/10/2022	LAUREN ANNE TRUSCOTT	Stock Items - Box Office	\$ 145.50
EFT162420	27/10/2022	LEADING EDGE HI-FI ALBANY	AV Supplies	\$ 38.65
EFT162781	10/11/2022	LEADING EDGE HI-FI ALBANY	AV Supplies	\$ 732.80
EFT162588	03/11/2022	LET'S PARTY HIRE	Plant and Equipment Hire	\$ 682.70
EFT162423	27/10/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 440.00
EFT162783	10/11/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 9,624.06
EFT162246	20/10/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 1,195.15
EFT162589	03/11/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 37,545.55
EFT162604	03/11/2022	LGIS PROPERTY	Insurance Renewal - FY22/23	\$ 792,203.84
EFT162590	03/11/2022	LIBBY SHEPPARD DESIGN	Stock Items - Visitors Centre	\$ 434.50
EFT162424	27/10/2022	LIFTRITE HIRE & SALES	Purchase Of Plant - P22013	\$ 246,688.40
EFT162200	20/10/2022	LINDA CHAMBERS	Stock Items - Box Office	\$ 107.63
EFT162591	03/11/2022	LINKS MODULAR SOLUTIONS PTY LTD	RFID Membership Cards	\$ 5,522.00
EFT162550	03/11/2022	LINLEY RAE EWEN	Stock Items - Box Office	\$ 69.09
EFT162248	20/10/2022	LITTLE ALBANY FACTORY	Stock Items - Visitors Centre	\$ 300.00
EFT162247	20/10/2022	LITTLE GROVE PRIMARY SCHOOL	Awards Donation	\$ 50.00
EFT162249	20/10/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Leadership Training	\$ 22,368.00
EFT162784	10/11/2022	LOCHNESS LANDSCAPE SERVICES	Mowing Services C22009	\$ 2,640.00
EFT162785	10/11/2022	LORLAINE DISTRIBUTORS PTY LTD	Building Maintenance Supplies	\$ 533.10
EFT162786	10/11/2022	LOWER KING STORE	Refreshments	\$ 110.00
EFT162616	03/11/2022	LUTZ AND SALLY PAMBERGER	EAP Services	\$ 176.00
EFT162762	10/11/2022	M & G GUNN	Refund	\$ 34.55
EFT162251	20/10/2022	M AND B SALES PTY LTD	Building Maintenance Materials	\$ 1,088.25
EFT162787	10/11/2022	M AND B SALES PTY LTD	Building Maintenance Materials	\$ 396.51

CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162426	27/10/2022	M AND B SALES PTY LTD	Building Maintenance Materials	\$ 1,980.77
EFT162392	27/10/2022	M DE GIAMBATTISTA	Rates Refund	\$ 4,021.34
EFT162232	20/10/2022	M HEWITT	Rates Refund	\$ 843.27
EFT162428	27/10/2022	M LEY	Refund	\$ 30.00
EFT162267	20/10/2022	M NGUYEN	Refund	\$ 133.00
EFT162635	03/11/2022	M SCOTT	Rates Refund	\$ 2,182.53
EFT162673	03/11/2022	M WINTON	Staff Reimbursement	\$ 58.70
EFT162594	03/11/2022	MAIN ROADS GREAT SOUTHERN REGION	Oversize Permit Fee	\$ 50.00
EFT162387	27/10/2022	MALCOLM TRAILL	Mayoral And Councillor Fee	\$ 3,001.67
EFT162596	03/11/2022	MANOR HOUSE CONCEPTS	Safety Equipment	\$ 50.82
EFT162597	03/11/2022	MARKETFORCE LIMITED	Advertising	\$ 1,106.74
EFT162362	27/10/2022	MATT BENSON-LIDHOLM JP	Mayoral And Councillor Fee	\$ 3,001.67
EFT162788	10/11/2022	MAXCO AUSTRALIA PTY LTD	Lighting Supplies	\$ 356.29
EFT162598	03/11/2022	MCG ARCHITECTS PTY LTD	Architectural Services	\$ 5,482.40
EFT162790	10/11/2022	MCLEODS	Conveyancing Services	\$ 448.63
EFT162543	03/11/2022	MELISSA DAW	Stock Items - Box Office	\$ 75.00
EFT162260	20/10/2022	MENTAL MEDIA PTY LTD	Podcaster Fee	\$ 3,347.30
EFT162261	20/10/2022	MESSAGE4U PTY LTD	Monthly Access Fee	\$ 42.90
EFT162792	10/11/2022	MESSAGE4U PTY LTD	Monthly Access Fee	\$ 42.90
EFT162262	20/10/2022	METROLL ALBANY	Building Maintenance Materials	\$ 427.80
EFT162793	10/11/2022	METROLL ALBANY	Building Maintenance Materials	\$ 151.95
EFT162191	20/10/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 2,160.34
EFT162367	27/10/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 698.72
EFT162707	10/11/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 1,807.49
EFT162264	20/10/2022	MINNA ENGINEERING	Plant Parts And Repairs	\$ 6,028.00
EFT162265	20/10/2022	MINTER ELLISON	Legal Fees	\$ 26,297.70
EFT162795	10/11/2022	MM DESIGNS	Stock Items - Visitors Centre	\$ 187.50
EFT162796	10/11/2022	MODERN TEACHING AIDS PTY LTD	Teaching / Toy Supplies	\$ 507.38
EFT162430	27/10/2022	MODERN TEACHING AIDS PTY LTD	Teaching / Toy Supplies	\$ 1,564.52
EFT162450	27/10/2022	MONTYS LEAP	Refreshments	\$ 667.78
EFT162797	10/11/2022	MOUNT MANYPEAKS PRIMARY SCHOOL	Donation	\$ 200.00
EFT162789	10/11/2022	MUDDY BOTTOM CREEK T/A THE FAT SCONE	Catering	\$ 48.00
EFT162798	10/11/2022	MULE CREATIVE	Graphic Design Services	\$ 3,564.00
EFT162603	03/11/2022	MULE CREATIVE	Graphic Design Services	\$ 371.25
EFT162431	27/10/2022	MUNDA BIDDI TRAIL FOUNDATION INC	Stock Items - Visitors Centre	\$ 111.29
EFT162778	10/11/2022	N KNUPPE	Rates Refund	\$ 132.41
EFT162605	03/11/2022	N MUDIYANSELAGE	Staff Reimbursement	\$ 22.10
EFT162660	03/11/2022	N VAN DER ROS	Rates Refund	\$ 841.69
EFT162306	20/10/2022	NAKED BEAN COFFEE ROASTERS	Catering	\$ 48.00
EFT162606	03/11/2022	NEC AUSTRALIA PTY LTD	Software Licence	\$ 1,099.56
EFT162607	03/11/2022	NEWMAN'S QUALITY CONCRETE PRODUCTS	Concreting Supplies / Services	\$ 2,244.00
EFT162801	10/11/2022	NORDIC FITNESS EQUIPMENT	Cleaning / Hygiene Supplies	\$ 1,260.00

**CITY OF ALBANY
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ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162669	03/11/2022	NUTRIEN AG SOLUTIONS (LANDMARK)	Vegetation Management Supplies	\$ 863.62
EFT162268	20/10/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office Supplies / Stationery	\$ 650.85
EFT162609	03/11/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office Supplies / Stationery	\$ 465.80
EFT162270	20/10/2022	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$ 956.89
EFT162610	03/11/2022	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$ 265.77
EFT162643	03/11/2022	ORRCON STEEL	Hardware Supplies / Tools	\$ 1,830.65
EFT162613	03/11/2022	OWA TRAILERS AND FABRICATIONS	Plant Parts And Repairs	\$ 4,000.00
EFT162614	03/11/2022	OYSTER HARBOUR LANDSCAPE SUPPLIES	Garden Supplies	\$ 150.00
EFT162622	03/11/2022	P MCGEOWN	Refund	\$ 30.00
EFT162493	27/10/2022	P WOOD	Rates Refund	\$ 5,024.91
EFT162271	20/10/2022	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Plant And Equipment Hire / Road Building Materials C20003(D) / C22008(G)	\$ 5,379.33
EFT162803	10/11/2022	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Plant And Equipment Hire / Road Building Materials C20003(D) / C22008(G)	\$ 19,513.04
EFT162615	03/11/2022	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Plant And Equipment Hire / Road Building Materials C20003(D) / C22008(G)	\$ 11,653.05
EFT162696	10/11/2022	PAPERBARK MERCHANTS	Supplies For Library	\$ 288.50
EFT162448	27/10/2022	PAUL EDWARD SAFFREY	Community Calendar Photography	\$ 400.00
EFT162471	27/10/2022	PAUL TERRY	Mayoral And Councillor Fee	\$ 3,001.67
EFT162805	10/11/2022	PAULS PET FOOD	Animal Management Supplies	\$ 150.00
EFT162435	27/10/2022	PEET LIMITED	Rates Refund	\$ 1,271.00
EFT162274	20/10/2022	PEET LIMITED	Refund	\$ 29,846.77
EFT162618	03/11/2022	PENNANT HOUSE	Flag Purchases	\$ 844.20
EFT162619	03/11/2022	PENROSE PROFESSIONAL LAWNCARE	Lawn Maintenance	\$ 363.00
EFT162275	20/10/2022	PERDAMAN ADVANCED ENERGY PTY LTD	Solar Design And Install C21012	\$ 62,982.60
EFT162807	10/11/2022	PERDAMAN ADVANCED ENERGY PTY LTD	Solar Design And Install C21012	\$ 191,492.84
EFT162808	10/11/2022	PERMACULTUREWEST	Event Services	\$ 1,622.00
EFT162273	20/10/2022	PERTH DIVING ACADEMY HILLARYS PTY LTD	Thermal Rash Shirts	\$ 494.55
EFT162437	27/10/2022	PETER APOSTOLES T/A PETERS CONCRETE	Construction Services	\$ 1,925.00
EFT162810	10/11/2022	PETER APOSTOLES T/A PETERS CONCRETE	Construction Services	\$ 1,925.00
EFT162276	20/10/2022	PETER GRAHAM CO	Vegetation Management Supplies	\$ 1,177.00
EFT162620	03/11/2022	PETER GRAHAM CO	Vegetation Management Supplies	\$ 447.90
EFT162809	10/11/2022	PETER GRAHAM CO	Vegetation Management Supplies	\$ 300.00
EFT162277	20/10/2022	PFD FOOD SERVICES PTY LTD	Office Amenities	\$ 297.20
EFT162621	03/11/2022	PFD FOOD SERVICES PTY LTD	Office Amenities	\$ 132.65
EFT162811	10/11/2022	PFD FOOD SERVICES PTY LTD	Office Amenities	\$ 156.90
EFT162818	10/11/2022	PIVOT SUPPORT SERVICES	Garden Maintenance Services	\$ 184.80
EFT162680	10/11/2022	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 643.00
EFT162625	03/11/2022	PLANTAGENET PRODUCTION SERVICES	Plant and Equipment Hire	\$ 1,144.43
EFT162764	10/11/2022	PRIME MEDIA GROUP LTD	Advertising	\$ 213.40
EFT162439	27/10/2022	PRIMO PROMO PTY LTD	Stock Items - Visitors Centre	\$ 583.56
EFT162278	20/10/2022	PROTECTOR FIRE SERVICES	Fire Equipment Supply / Maintenance C20001	\$ 53.35
EFT162440	27/10/2022	PROTECTOR FIRE SERVICES	Fire Equipment Supply / Maintenance C20001	\$ 3,539.80
EFT162279	20/10/2022	QUADRANT MAGAZINE LIMITED	Stock Items - Forts Store	\$ 162.32
EFT162441	27/10/2022	QUALITY PRESS	Printing Services	\$ 940.50

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162572	03/11/2022	QUBE LOGISTICS (WA2) PTY LTD	Freight Services	\$ 596.97
EFT162236	20/10/2022	QUBE LOGISTICS (WA2) PTY LTD	Freight Services	\$ 305.44
EFT162814	10/11/2022	QUICK SHOT COFFEE	Catering	\$ 40.00
EFT162280	20/10/2022	QUICK SHOT COFFEE	Catering	\$ 135.00
EFT162442	27/10/2022	QUICK SHOT COFFEE	Catering	\$ 95.00
EFT162602	03/11/2022	QUINTIS SANDALWOOD PTY LTD	Stock Items - Visitors Centre	\$ 844.61
EFT162281	20/10/2022	R & L BITUMEN SERVICE PTY LTD	Road Maintenance Services C22011(B)	\$ 20,020.00
EFT162802	10/11/2022	R OBORNE	Rates Refund	\$ 152.96
EFT162480	27/10/2022	R T & J R WALKER	Community Calendar Photography	\$ 400.00
EFT162816	10/11/2022	RAYS SPORTS POWER	Firearm Awareness Test / Gift Cards	\$ 30.00
EFT162626	03/11/2022	RAYS SPORTS POWER	Firearm Awareness Test / Gift Cards	\$ 250.00
EFT162282	20/10/2022	RECONNECT HEALTH AND WELLBEING	EAP Services	\$ 187.00
EFT162627	03/11/2022	REECE PTY LTD	Plumbing / Retic / Drainage Supplies	\$ 707.38
EFT162817	10/11/2022	REECE PTY LTD	Plumbing / Retic / Drainage Supplies	\$ 345.74
EFT162283	20/10/2022	REECE PTY LTD	Plumbing / Retic / Drainage Supplies	\$ 145.16
EFT162628	03/11/2022	REPLICA MEDALS & RIBBONS PTY LTD	Stock Items - Forts Store	\$ 432.47
EFT162629	03/11/2022	REXEL AUSTRALIA	Hardware / Plumbing Supplies / Tools	\$ 49.28
EFT162445	27/10/2022	REXEL AUSTRALIA	Hardware / Plumbing Supplies / Tools	\$ 525.91
EFT162284	20/10/2022	R-GROUP INTERNATIONAL	Evergreen Silver - IT Hardware Subscription	\$ 24,371.60
EFT162630	03/11/2022	RICOH	Photocopier Charges	\$ 10,855.58
EFT162631	03/11/2022	RITA SOPHIA	Workshop Presentation	\$ 330.00
EFT162819	10/11/2022	ROAD 'N' FIELD SPANNERS	Plant Parts And Repairs	\$ 1,645.45
EFT162451	27/10/2022	ROBERT CHARLES SAUNDERS	Photography For Community Calendar	\$ 200.00
EFT162467	27/10/2022	ROBERT SUTTON	Mayoral And Councillor Fee	\$ 3,001.67
EFT162446	27/10/2022	ROPS ENGINEERING AUSTRALIA PTY LTD	Plant Parts And Repairs	\$ 138.18
EFT162633	03/11/2022	ROPS ENGINEERING AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$ 969.29
EFT162820	10/11/2022	RTK NETWEST - GPS TREK PTY LTD	Annual Subscription	\$ 3,520.00
EFT162285	20/10/2022	RUSTYS MARINE	Rope Supplies	\$ 45.00
EFT162359	27/10/2022	S BANHAM-GALATI	Refund	\$ 45.97
EFT162368	27/10/2022	S BRANDENBURG	Rates Refund	\$ 2,148.21
EFT162578	03/11/2022	S JOSHI	Refund	\$ 100.00
EFT162455	27/10/2022	S LEFROY	Staff Reimbursement	\$ 83.10
EFT162256	20/10/2022	S MANSER	Refund	\$ 88.20
EFT162444	27/10/2022	S REITSEMA	Staff Reimbursement	\$ 68.60
EFT162286	20/10/2022	S THOMPSON	Refund	\$ 55.00
EFT162823	10/11/2022	S VAGH	Refund	\$ 65.58
EFT162848	10/11/2022	S VAN NIEROP	Staff Reimbursement	\$ 70.00
EFT162478	27/10/2022	S VAN NIEROP	Staff Reimbursement	\$ 53.00
EFT162456	27/10/2022	SANDIE SMITH	Mayoral And Councillor Fee	\$ 4,918.25
EFT162449	27/10/2022	SANITY MUSIC STORES PTY LTD	DVD's For Library	\$ 431.91
EFT162821	10/11/2022	SCRIBE PUBLICATIONS PTY LTD	Stock Items - Forts Store	\$ 287.93
EFT162636	03/11/2022	SECUREPAY PTY LTD	Securepay Fees	\$ 32.73

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162637	03/11/2022	SEEK LIMITED	Job Advertising	\$ 616.00
EFT162452	27/10/2022	SEEK LIMITED	Job Advertising	\$ 594.00
EFT162822	10/11/2022	SEEK LIMITED	Job Advertising	\$ 324.50
EFT162634	03/11/2022	SHIRE OF BROOMEHILL - TAMBELLUP	Event Attendance	\$ 600.00
EFT162639	03/11/2022	SHOW WORKS PTY LTD	Showcase Supply And Delivery Q22029	\$ 30,025.60
EFT162288	20/10/2022	SKIPPER TRANSPORT PARTS	Plant Parts And Repairs	\$ 560.80
EFT162640	03/11/2022	SMITHS ALUMINIUM AND 4WD CENTRE	Building Maintenance Services	\$ 166.00
EFT162454	27/10/2022	SMITHS ALUMINIUM AND 4WD CENTRE	Building Maintenance Supplies	\$ 95.00
EFT162825	10/11/2022	SMITHS ALUMINIUM AND 4WD CENTRE	Building Maintenance Supplies	\$ 690.00
EFT162826	10/11/2022	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019	\$ 3,890.54
EFT162292	20/10/2022	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019	\$ 1,264.80
EFT162457	27/10/2022	SOIL SOLUTIONS PTY LTD	Waste Disposal Services C20019	\$ 92,618.40
EFT162459	27/10/2022	SOUTH COAST CRANE HIRE	Plant And Equipment Hire Q21053	\$ 880.00
EFT162641	03/11/2022	SOUTH COAST CRANE HIRE	Plant And Equipment Hire Q21053	\$ 1,193.50
EFT162829	10/11/2022	SOUTH COAST CRANE HIRE	Plant And Equipment Hire Q21053	\$ 236.50
EFT162254	20/10/2022	SOUTH COAST WOODWORKS GALLERY	Stock Items - Forts Store	\$ 1,335.40
EFT162756	10/11/2022	SOUTH REGIONAL TAFE	Staff Training	\$ 344.40
EFT162561	03/11/2022	SOUTH REGIONAL TAFE	Staff Training	\$ 1,261.60
EFT162828	10/11/2022	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 20,386.37
EFT162294	20/10/2022	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 20,489.09
EFT162662	03/11/2022	SOUTHERLY MAGAZINE - WADDAYADOIN MEDIA	Advertising	\$ 1,540.00
EFT162830	10/11/2022	SOUTHERN CROSS AUSTEREO PTY LTD	Advertising	\$ 437.80
EFT162687	10/11/2022	SOUTHERN PORTS	Annual Lease Payment	\$ 11.00
EFT162293	20/10/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 472.15
EFT162458	27/10/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 3,681.65
EFT162827	10/11/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 2,110.80
EFT162295	20/10/2022	SPARE PARTS PUPPET THEATRE	Community Events Grants	\$ 5,500.00
EFT162460	27/10/2022	SPENCER PARK PRIMARY SCHOOL	Donation End Of Years Awards	\$ 55.00
EFT162461	27/10/2022	SPIRAL CONSULTING	Consultancy / Board Chair Services	\$ 9,000.00
EFT162296	20/10/2022	SPM ASSETS PTY LTD	Subscription Renewal	\$ 7,908.91
EFT162831	10/11/2022	SPOTLIGHT PTY LTD	Decorative Supplies	\$ 131.45
EFT162647	03/11/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Services / Supplies / Training Q21022	\$ 973.46
EFT162834	10/11/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Services / Supplies / Training Q21022	\$ 851.66
EFT162464	27/10/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Services / Supplies / Training Q21022	\$ 137.80
EFT162300	20/10/2022	ST JOSEPH'S COLLEGE	Donation	\$ 50.00
EFT162299	20/10/2022	STANTEC AUSTRALIA PTY LTD	Civil Design Services - Q21067	\$ 9,845.00
EFT162462	27/10/2022	STAR SALES AND SERVICE	Plant Parts And Repairs	\$ 1,920.00
EFT162832	10/11/2022	STAR SALES AND SERVICE	Plant Parts And Repairs	\$ 19.00
EFT162297	20/10/2022	STATEWIDE BEARINGS	Plant Parts And Repairs	\$ 23.69
EFT162298	20/10/2022	STATEWIDE BUILDING CERTIFICATION WA	Inspection Services	\$ 836.00
EFT162601	03/11/2022	STEPHANIE ANNE WRIGHT MORRIGAN	EAP Services	\$ 726.00
EFT162833	10/11/2022	STEWART AND HEATON CLOTHING PTY LTD	Uniforms / Pep	\$ 4,478.41

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162463	27/10/2022	STEWART AND HEATON CLOTHING PTY LTD	Uniforms / Pep	\$ 2,654.96
EFT162645	03/11/2022	STIRLING PRINT	Printing Services	\$ 181.50
EFT162648	03/11/2022	SUNNY INDUSTRIAL BRUSHWARE	Vehicle Parts / Maintenance	\$ 4,549.38
EFT162800	10/11/2022	SUPA IGA NORTH ROAD	Groceries	\$ 167.45
EFT162468	27/10/2022	SYNERGY	Electricity Charges	\$ 5,439.36
EFT162650	03/11/2022	SYNERGY	Electricity Charges	\$ 41,259.44
EFT162302	20/10/2022	SYNERGY	Electricity Charges	\$ 35,974.92
EFT162836	10/11/2022	SYNERGY	Electricity Charges	\$ 69,347.12
EFT162304	20/10/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,297.23
EFT162469	27/10/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,408.94
EFT162651	03/11/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,166.60
EFT162837	10/11/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,352.96
EFT162744	10/11/2022	T ELLARD	Rates Refund	\$ 2,182.53
EFT162239	20/10/2022	T JOHNSON	Rates Refund	\$ 90.00
EFT162632	03/11/2022	T ROBERTS	Refund	\$ 30.00
EFT162845	10/11/2022	T T DATACOMMS	AV Consultancy Services	\$ 500.50
EFT162209	20/10/2022	TAHLI LINDA CROSBY	Stock Items - Box Office	\$ 20.00
EFT162429	27/10/2022	TANIA MEUZELAAR T/A HANDMADE BY TANIA	Stock Items - Forts Store	\$ 225.00
EFT162724	10/11/2022	TANJA COLBY DESIGN	Stock Items - Forts Store	\$ 122.00
EFT162470	27/10/2022	TEEDE & CO - COFFEE HOUSE & CATERING	Catering	\$ 1,716.00
EFT162838	10/11/2022	TEEDE & CO - COFFEE HOUSE & CATERING	Catering	\$ 2,294.00
EFT162337	27/10/2022	TELSTRA	Phone Charges	\$ 28,147.46
EFT162472	27/10/2022	THE 12 VOLT WORLD	Plant Parts And Repairs	\$ 238.00
EFT162307	20/10/2022	THE 12 VOLT WORLD	Plant Parts And Repairs	\$ 1,050.00
EFT162617	03/11/2022	THE PEACEFUL BAY BEANIE CO	Stock Items - Box Office	\$ 72.72
EFT162314	20/10/2022	THE REUSS FAMILY TRUST (INJINJI PERFORMANCE PRODUCTS)	Stock Items - Visitors Centre	\$ 1,452.50
EFT162447	27/10/2022	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Fees	\$ 740.85
EFT162638	03/11/2022	THE SHANTYLILLIES	Performance Fees	\$ 300.00
EFT162309	20/10/2022	THE TOFFEE FACTORY	Stock Items - Forts Store	\$ 565.84
EFT162336	20/10/2022	THE TRUSTEE FOR THE ZEPHYR TRUST T/AS HARPO PARTNERS	South Stirling School Excursion	\$ 385.00
EFT162327	20/10/2022	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertising / Newspaper Subscription	\$ 6,285.70
EFT162489	27/10/2022	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertising / Newspaper Subscription	\$ 362.41
EFT162308	20/10/2022	THINKWATER ALBANY	Supply Of Water Tanks - Q21059	\$ 127,095.40
EFT162473	27/10/2022	THINKWATER ALBANY	Reticulation Supply / Installation / Maintenance	\$ 110.00
EFT162839	10/11/2022	THINKWATER ALBANY	Reticulation Supply / Installation / Maintenance	\$ 4,495.88
EFT162537	03/11/2022	THIS PAPER CUT LIFE	Stock Items - Forts Store	\$ 1,829.10
EFT162371	27/10/2022	THOMAS BROUGH	Mayoral And Councillor Fee	\$ 3,001.67
EFT162652	03/11/2022	THREE ANCHORS	Catering	\$ 80.00
EFT162840	10/11/2022	TILLBROOK NOMINEES PTY LTD	Refund	\$ 2,159.64
EFT162653	03/11/2022	TOLL TRANSPORT	Courier Services	\$ 540.39
EFT162310	20/10/2022	TOLL TRANSPORT	Courier Services	\$ 33.54
EFT162841	10/11/2022	TOLL TRANSPORT	Courier Services	\$ 196.65

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162654	03/11/2022	TOTALLY SPORTS AND SURF	Gift Vouchers	\$ 250.00
EFT162843	10/11/2022	TRAFFIC FORCE	Traffic Control C21002(A)	\$ 743.51
EFT162313	20/10/2022	TRAFFIC FORCE	Traffic Control C21002(A)	\$ 3,077.34
EFT162655	03/11/2022	TRAILBLAZERS	Boots	\$ 184.00
EFT162312	20/10/2022	TRAILBLAZERS	Uniforms / PPE	\$ 363.40
EFT162656	03/11/2022	TROPICAL SHADE N SAILS	Shade Sail Supply And Install	\$ 605.00
EFT162844	10/11/2022	TRUCK CENTRE WA PTY LTD	Plant Parts And Repairs	\$ 240.62
EFT162315	20/10/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 145.20
EFT162477	27/10/2022	ULTIMATE POSITIONING GROUP PTY LTD	GPS Base Upgrade	\$ 15,191.00
EFT162318	20/10/2022	UNITED BOOK DISTRIBUTORS	Stock Items - Forts Store	\$ 2,940.48
EFT162658	03/11/2022	UNITED BOOK DISTRIBUTORS	Stock Items - Forts Store	\$ 2,230.16
EFT162846	10/11/2022	UNITED BOOK DISTRIBUTORS	Stock Items - Forts Store	\$ 1,222.94
EFT162375	27/10/2022	V CALLYCHURN	Rates Refund	\$ 2,419.22
EFT162851	10/11/2022	V WALTERS	Rates Refund	\$ 2,182.53
EFT162319	20/10/2022	VANCOUVER CAFE & STORE	Refreshments	\$ 46.50
EFT162847	10/11/2022	VANCOUVER WASTE SERVICES PTY LTD	Waste Disposal Services / Hire	\$ 1,610.00
EFT162659	03/11/2022	VANCOUVER WASTE SERVICES PTY LTD	Waste Disposal Services / Hire	\$ 979.29
EFT162769	10/11/2022	VASHTI INNES-BROWN	Stock Items - Box Office	\$ 43.63
EFT162850	10/11/2022	VOEGELER CREATIONS	Stock Items - Forts Store	\$ 697.00
EFT162661	03/11/2022	VOEGELER CREATIONS	Stock Items - Visitors Centre	\$ 567.98
EFT162238	20/10/2022	W JEFFORD	Rates Refund	\$ 862.24
EFT162612	03/11/2022	W OVENS	Staff Reimbursement	\$ 45.70
EFT162475	27/10/2022	W TURNER	Staff Reimbursement	\$ 20.00
EFT162320	20/10/2022	W VAN DONGEN	Rates Refund	\$ 540.75
EFT162855	10/11/2022	WA HOLIDAY GUIDE PTY LTD	Bookeasy Booking Fees	\$ 940.06
EFT162663	03/11/2022	WA NATURALLY PUBLICATIONS (DEPT OF PARKS & WILDLIFE)	Stock Items - Visitors Centre	\$ 626.76
EFT162600	03/11/2022	WA RANGERS ASSOCIATION INC	Membership Fees	\$ 120.00
EFT162540	03/11/2022	WANDAGEE CONSULTING	Welcome To Country Address	\$ 300.00
EFT162184	20/10/2022	WARREN BELLETTE PHOTOGRAPHER	Photography Services	\$ 200.00
EFT162664	03/11/2022	WATER CORPORATION	Water Charges	\$ 6,422.14
EFT162852	10/11/2022	WATER CORPORATION	Water Charges	\$ 87.53
EFT162482	27/10/2022	WATER CORPORATION	Water Charges	\$ 2,405.29
EFT162853	10/11/2022	WCP CIVIL PTY LTD	Traffic Control C21002(C)	\$ 18,947.26
EFT162322	20/10/2022	WCP CIVIL PTY LTD	Traffic Control C21002(C)	\$ 21,326.80
EFT162485	27/10/2022	WELLINGTON AND REEVES	Rates Refund	\$ 665.56
EFT162484	27/10/2022	WELLINGTON AND REEVES	Refund	\$ 50.00
EFT162854	10/11/2022	WELLSTEAD AUTOMOTIVE SERVICES	Vehicle Parts / Maintenance	\$ 1,690.15
EFT162323	20/10/2022	WELLSTEAD PROGRESS ASSOCIATION	Electricity Charges	\$ 259.71
EFT162324	20/10/2022	WELSH AIRCONDITIONING SERVICES	Refrigerant Reclaim	\$ 1,848.00
EFT162676	03/11/2022	WESFARMERS LTD - WORKWEAR GROUP	Uniforms / PPE	\$ 171.44
EFT162326	20/10/2022	WESTERN AUSTRALIAN GENEALOGICAL SOCIETY	Stock Items - Forts Store	\$ 111.16
EFT162488	27/10/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A	Convention Fees	\$ 70.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 November 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT162325	20/10/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A	Convention Fees - WALGA AGM	\$ 6,350.00
EFT162668	03/11/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION T/A	Convention Fees	\$ 330.00
EFT162490	27/10/2022	WESTERN AUSTRALIAN MUSEUM	SLA Services	\$ 24,247.00
EFT162497	01/11/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan Payment	\$ 48,683.34
EFT162328	20/10/2022	WESTERN POWER CORPORATION	Design Fees	\$ 1,320.00
EFT162487	27/10/2022	WESTRAC EQUIPMENT PTY LTD	Plant Parts And Repairs	\$ 1,346.66
EFT162667	03/11/2022	WESTRAC EQUIPMENT PTY LTD	Vehicle Parts / Maintenance	\$ 87.65
EFT162670	03/11/2022	WESTSHRED DOCUMENT DISPOSAL	Document Disposal	\$ 377.30
EFT162329	20/10/2022	WHITFIELD ESTATE & PAWPRINT CHOCOLATE	Stock Items - Forts Store	\$ 955.92
EFT162672	03/11/2022	WIN TELEVISION WA PTY LTD	Advertising	\$ 220.00
EFT162856	10/11/2022	WIN TELEVISION WA PTY LTD	Advertising	\$ 1,348.60
EFT162331	20/10/2022	WOOLWORTHS GROUP LIMITED	Groceries For Day-care	\$ 608.06
EFT162491	27/10/2022	WOOLWORTHS GROUP LIMITED	Groceries For Day-care	\$ 587.19
EFT162674	03/11/2022	WOOLWORTHS GROUP LIMITED	Groceries For Day-care	\$ 580.15
EFT162857	10/11/2022	WOOLWORTHS GROUP LIMITED	Groceries For Day-care	\$ 701.36
EFT162860	10/11/2022	WORLDWIDE PRINTING SOLUTIONS TAREN POINT TEAM NORRIS	Printing Services	\$ 165.00
EFT162494	27/10/2022	WREN OIL	Liquid Waste Disposal	\$ 16.50
EFT162333	20/10/2022	WREN OIL	Oil Waste Disposal	\$ 16.50
EFT162677	03/11/2022	WURTH AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$ 196.63
EFT162381	27/10/2022	Y CHEAH	Rates Refund	\$ 2,115.43
EFT162212	20/10/2022	Y DAVISON	Rates Refund	\$ 873.30
EFT162495	27/10/2022	YOUNGS SIDING GENERAL STORE	Fuel Supply	\$ 985.31
EFT162496	27/10/2022	YUNGATHA PTY LTD	Safety / Signage Supplies	\$ 2,145.00
EFT162861	10/11/2022	YUNGATHA PTY LTD	Safety / Signage Supplies	\$ 2,332.00
EFT162217	20/10/2022	Z EASTLAND	Rates Refund	\$ 844.85
EFT162678	03/11/2022	ZENITH LAUNDRY	Laundry Expenses	\$ 91.54
EFT162335	20/10/2022	ZENITH LAUNDRY	Laundry Expenses	\$ 418.40
EFT162679	03/11/2022	ZIPFORM	Printing Of Notices	\$ 1,015.91
				\$ 6,297,079.64

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22155290	Copy of Executed Document Item: N/A Re: Award of tender for C22014 - Human Resources information system Parties: Elmo Software Limited Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	17/10/2022
EDR22155420	Copy of Executed Document Item: N/A Re: DFES capital fleet options for BFB and SES units looking at the indicative fleet options for 2024-2028. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	19/10/2022
EDR22155772	Copy of Executed Document Item: N/A Re: International Day of People with disability grant application for \$1,000. The city is partnering with Wanslea, community Living Association, Let's Shine performance group, South Regional Tafe and Albany Community Legal Centre to host the Albany Ability festival on 24 November 2022. The festival aims to celebrate the skills and talents of people living with a disability in the Albany community. Grant funding is provided by the Department of Communities and administered by Developmental Disability WA. Signed by: Andrew Sharpe Chief Executive Officer (online)	24/10/2022
EDR22155925	Copy of Executed Document Item: N/A Re: Development application: RAAFA drainage and North Road office irrigation storage. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	25/10/2022

Document Number	Description	Date Sent / Received
EDR22156149	Copy of Executed Document Item: N/A Re: Development application in relation to City of Albany property A6255 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	31/10/2022
EDR22156213	Copy of Executed Document Item: N/A Re: Application only Department of Transport regional bike network Lockyer east/west connectivity to Hanrahan Road DOT grant \$361,750 COA \$361,750 \$5000 dot and \$5000 COA (design/planning) total project \$733,500 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156214	Copy of Executed Document Item: N/A Re: Application only to Department of Transport regional bike networks for Seymour Street/Nelson/Mcleod for grant of \$167,450 in 23-24 City of Albany \$167,450 in 23-24 total project \$334,900 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156217	Copy of Executed Document Item: N/A Re: Insurance policy invoices - second instalment - period of protection, 30/06/2022 - 30/06/2023 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	01/11/2022
EDR22156335	Copy of Executed Document Item: N/A Re: Variation to grant agreement for Middleton Beach from \$277,550 DOT/ \$277,550 COA to \$475,624 DOT/\$475,624 COA total project is now \$951,248	01/11/2022

Document Number	Description	Date Sent / Received
	Parties: Department of Transport Signed by: Andrew Sharpe Chief Executive Officer (online)	
EDR22156337	Copy of Executed Document Item: N/A Re: Application only Department of Transport regional bike network for Mount Melville cycle link for \$400,000 in 2023-24; Commonwealth \$200,000; City of Albany \$200,000 total project \$800,000 (2023-24) Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156338	Copy of Executed Document Item: N/A Re: Application only Department of Transport regional bike network cycle City of Albany 2024-30 strategy 330,000 matched by City \$30,000 in 2023-24 total project \$60,000 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156344	Copy of Executed Document Item: N/A Re: Application only Department of Transport regional bike network Symers Street. \$5000 design 24-25 City of Albany \$5000 matched. Total project \$10,000 2024-25 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156432	Copy of Executed Document Item: N/A Re: Application only Department of Transport regional bike network Chester Pass Road \$5000 2023-24 \$172,500 DOT match COA total project \$355,000 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022

Document Number	Description	Date Sent / Received
EDR22156434	Copy of Executed Document Item: N/A Re: Application only, Department of Transport regional bike network grant Henry Street construction - DOT \$560,000 2024-25 City of Albany \$560,000, total project \$1,120,000 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	01/11/2022
EDR22156436	Copy of Executed Document Item: N/A Re: Application to have hazardous household waste formally added to Hanrahan Road Landfill licence. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer	07/11/2022
EDR22156484	Copy of Executed Document Item: N/A Re: Annual Local Government Road asset & expenditure return for 2020-2021 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	08/11/2022
EDR22156485	Copy of Executed Document Item: N/A Re: Application only Australia Day Council for Binalup festival 2023 for \$27,000 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	08/11/2022
EDR22156486	Copy of Executed Document Item: N/A Re: Grant agreement \$3.2m trails funding for Albany Heritage Park trail network: \$50k on signing: the remainder on a progress payment basis. Parties: Department of Primary Industries and Regional Development Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	08/11/2022

Document Number	Description	Date Sent / Received
EDR22156632	Copy of Executed Document Item: N/A Re: Under section 4.40 of the <i>Local Government Act</i> , the CEO is to prepare an owners and occupiers roll for the election to be held on 16 December 2022. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	10/11/2022
EDR22156669	Copy of Executed Document Item: N/A Re: Rio Tinto - Memorandum of Understanding - partnership agreement 2022 - 2025 Parties: Rio Tinto - Pilbara Iron Company (Services) Pty Ltd. Signed by: Andrew Sharpe Chief Executive Officer (2 copies)	11/11/2022
EDR22156670	Copy of Executed Document Item: N/A Re: Development application: Anzac Park irrigation water storage tanks. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	11/11/2022
NCSR22155785	Copy of Common Seal Document Item: N/A Re: Signing of contracts for C22014 - Human Resources Information System (HRIS) Parties: Elmo Software Limited Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	24/10/2022
NCSR22155873	Copy of Common Seal Document Item: N/A Re: The SES/level 3 incident response facility user agreement has been developed and endorsed by DFES, SES and COA staff.	25/10/2022

Document Number	Description	Date Sent / Received
	<p>Parties: Department of Fire and Emergency Services (DFES) Great Southern, Albany State Emergency Services (SES) unit</p> <p>Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	
NCSR22156144	<p>Copy of Common Seal Document</p> <p>Item: N/A</p> <p>Re: Signing of contracts for C22011 - panel of suppliers - extruded concrete kerbing &/or asphalt</p> <p>Parties: ATM Asphalt Pty Ltd</p> <p>Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	31/10/2022
NCSR22156146	<p>Copy of Common Seal Document</p> <p>Item: N/A</p> <p>Re: Council at its meeting 26 July 2022 approved the surrender of lease and replace with a new retail shops lease for the emu point cafe tenant on portion of Lot 1461 Mermaid Avenue, Emu Point. Lease term 5 years with one further 5 year option Lease rent being \$43,000 + gst per annum. Surrender and new lease prepared by city lawyer</p> <p>Parties: Jonathon Sylvester Marwick and Kate Patricia Marwick as trustees for the Marwick Family Trust</p> <p>Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	31/10/2022
NCSR22156439	<p>Copy of Common Seal Document</p> <p>Item: N/A</p> <p>Re: Deed of variation of lease for City of Albany benefit - Goode Beach Fire Station shed (37 Austin Road, Goode Beach). Variation to vary the term to include 2 further term options of 5 years each with the first term commencing 1 December 2022. Deed of variation prepared by Department of Biodiversity, Conservation and Attractions with all costs to be borne by Council.</p>	07/11/2022

Document Number	Description	Date Sent / Received
	Parties: Conservation and land Management executive body (Department of Biodiversity, Conservation and Attractions) Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	
NCSR22156805	Copy Of Common Seal Document Item: SCM028 Re: Construction of motocross track and associated infrastructure Albany Motorsport Park Parties: Phoenix Civic and Earthmoving Pty Ltd Signed By: Andrew Sharpe, Chief Executive Officer and Dennis Wellington Mayor (2 Copies)	15/11/2022

City of Albany Ordinary Council & Committee Meeting Calendar 2023

- Community & Corporate Services Committee (CCS)
- Development & Infrastructure Services Committee (DIS)
- △ OCM Agenda Distribution
- Ordinary Council Meeting
- Strategic Workshop

JANUARY_2023							FEBRUARY_2023							MARCH_2023							APRIL_2023							MAY_2023						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
						1			1	2	3	4	5			1	2	3	4	5						1	2							
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9	1	2	3	4	5	6	7
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16	8	9	10	11	12	13	14
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23	15	16	17	18	19	20	21
23	24	25	26	27	28	29	27	28						27	28	29	30	31	24	25	26	27	28	29	30	22	23	24	25	26	27	28		
30	31																											29	30	31				

JUNE_2023							JULY_2023							AUGUST_2023							SEPTEMBER_2023							OCTOBER_2023								
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S		
				1	2	3	4						1	2			1	2	3	4	5	6					1	2	3							1
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8		
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15		
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22		
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29						
							31														25	26	27	28	29	30	31	30	31							

NOVEMBER_2023							DECEMBER_2023						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5				7	1	2	3
6	7	8	9	10	11	12	4	5	6	8	9	10	
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Note:
 No meetings are scheduled to be held in January 2023
 Waste Management Working Group meets quarterly
 Local Emergency Management Committee meets quarterly
 Audit and Risk Committee meets quarterly as a minimum

Public holidays:

	New Year's Day	Australia Day	Labour Day	Good Friday	Easter Monday	ANZAC Day	Western Australia Day	King's Birthday	Christmas Day	Boxing Day
2023	Sunday 01 January/ Public Holiday Monday 02 January	Thursday 26 January	Monday 6 March	Friday 7 April	Monday 10 April	Tuesday 25 April	Monday 5 June	Monday 25 September	Monday 25 December	Tuesday 26 December



Best Practice Governance Review

Consultation Paper – Model Options



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2	Governance Principles	5
3	Options and Current Model	7
4	Alignment to Principles	14
5	Consultation Process and Next Steps	20



Best Practice Governance Review

1. Introduction

Introduction

Background

The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members.

Other drivers for the review included: misalignment between key governance documents; constitution amendments for State Councillors' Candidature for State and Federal elections; and legislative reforms for the *Local Government Act 1995*, and for the *Industrial Relations Act 1979*.

In March 2022, State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.

The BPGR Steering Committee had five meetings between 5 May 2022 and 10 August 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. Key outputs from the BPGR Steering Committee meetings included:

- Agreement on five comparator organisations – Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and the Pharmacy Guild (PG).
- Review of governance models of Local Government Associations in other Australian States and Territories, and New Zealand.
- Drafting of governance principles that will underpin future governance models.
- Finalisation of governance principles and principle components across the domains of: **Representative, Responsive and Results Oriented**.

These activities are outlined in more detail in the Background Paper.

This document

This document outlines:

Principles: The governance model principles and principle components across the domains of: Representative, Responsive and Results Oriented. The principles were endorsed at the WALGA AGM on 3 October 2022.

Governance model options: Presents four potential governance model options and the structure and roles associated with each option. The four options are:

- **Option 1:** Two tier model, existing zones
- **Option 2:** Board, regional bodies
- **Option 3:** Board, amalgamated zones
- **Option 4:** Member elected board, regional groups
- **Option 5:** Current model

Alignment to principles: Each of these options are then assessed as to whether they align with the principles and their components. The assessment considers the option and whether it meets, partially meets or does not meet the principle component. Alongside this assessment are some discussion points. An example of this relates to diversity.

Diversity is a component of the governance model being representative. Diversity here may include consideration of whether the governance model comprises an appropriate diversity of skills and experience. It also provides opportunity to consider whether the governance model provides opportunity for members of diverse backgrounds e.g. people of Aboriginal and Torres Strait Islander descent, people with Culturally and Linguistically Diverse backgrounds.

Within all the model options, direct relationship with WALGA and regional / subregional collaboration would continue to be encouraged.



Best Practice Governance Review

2. Governance Principles

Governance Principles

The following Governance Principles were endorsed by members at the 2022 AGM

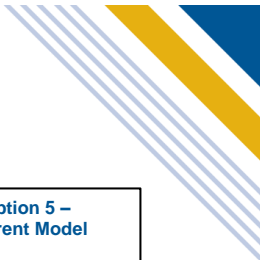
	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
		Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
		Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.




















Best Practice Governance Review

3. Options and Current Model



Options and Current Model




Five options, including the Current Model, with details of each of their key governance bodies

Option 1 – Two tier model, existing Zones	Option 2 – Board, Regional Bodies	Option 3 – Board, Amalgamated Zones	Option 4 – Member elected Board, Regional Groups	Option 5 – Current Model
 <p>Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents</p>	 <p>Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents</p>	 <p>Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents</p>	 <p>Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents</p>	 <p>State Council (25 members) 24 State Councillors 1 President</p>
 <p>Policy Council (25 members) 24 members plus President</p>	 <p>Regional Bodies (4 metro, 4 country)</p>	 <p>Zones (6 metro, 6 country)</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Zones (5 metro, 12 country)</p>
 <p>Zones (5 metro, 12 country)</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Regional Groups</p>	 <p>Policy Teams / Forums / Committees</p>



Option 1 – Two Tier Model, Existing Zones




A description of the governance body structure and role for Option 1

Governance Body	Structure	Role
 <p>Board</p>	<p>11 members: 8 representative members elected from and by the Policy Council (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year. Responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 <p>Policy Council</p>	<p>24 members plus President. Members elected by and from the Zones (12 from 5 Metro Zones, 12 from 12 Country Zones).</p>	<p>Meet at least 2 times per year to contribute to policy positions and advocacy for input into Board, and to liaise with Zones on policy and advocacy. The Policy Council can form Policy Teams, Policy Forums and Committees, which would have responsibility for specific functions, such as policy development.</p>
 <p>Zones</p>	<p>5 Metro, 12 Country.</p>	<p>Meet at least 2 times per year to raise policy issues, elect representatives to the Policy Council, and undertake regional advocacy and projects as directed by the Zone.</p>



Option 2 – Board, Regional Bodies




A description of the governance body structure and role for Option 2

Governance Body	Structure	Role	
	<p>Board</p>	<p>11 members: 8 representative members elected from and by the Regional Bodies (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year responsible for governance of WALGA including strategy, financial oversight, policy development, advocacy priorities, employment of CEO, etc.</p>
	<p>Regional Bodies</p>	<p>Metro: North, South, East and Central. Country: Mining & Pastoral, Agricultural, Peel/South West/Great Southern, Regional Capitals. <i>Note: Local Governments can nominate their preferred regional body, with membership of the regional bodies to be determined by the board.</i></p>	<p>Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members (1 from each of the Metro Regional Bodies and 1 from each of the Country Regional Bodies).</p>
	<p>Policy Teams / Forums / Committees</p>	<p>Membership drawn from the Board and Regional Bodies with some independent members.</p>	<p>Responsible for specific functions – such as policy development – as determined by the Board.</p>



Option 3 – Board, Amalgamated Zones

A description of the governance body structure and role for Option 3




Governance Body	Structure	Role
 <p>Board</p>	<p>15 members: 12 elected from the Zones (6 from Metro/Peel, 6 from Country). President to be elected by the Board. The Board will appoint up to 2 independent, skills or constituency directors.</p>	<p>Meet 6 times per year. Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 <p>Zones</p>	<p>Metro/Peel:</p> <ul style="list-style-type: none"> • Central Metropolitan • East Metropolitan • North Metropolitan • South Metropolitan • South East Metropolitan • Peel <p>Country*:</p> <ul style="list-style-type: none"> • Wheatbelt South • Wheatbelt North • Mid West / Murchison / Gascoyne • Pilbara / Kimberley • South West / Great Southern • Goldfields / Esperance <p><i>*indicative, re-drawing required</i></p>	<p>Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members.</p>
 <p>Policy Teams / Forums / Committees</p>	<p>Membership drawn from Board with some independent members.</p>	<p>Responsible for specific functions – such as policy development – as determined by the Board.</p>





Option 4 – Member Elected Board, Regional Groups

A description of the governance body structure and role for Option 4




Governance Body	Structure	Role
 <p>Board</p>	<p>11 members: 8 representative members elected via direct election, with each member Local Government to vote (4 elected by and from Metropolitan Local Governments, 4 elected by and from Country Local Governments). President elected by the Board from among the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year and responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 <p>Policy Teams / Forums / Committees</p>	<p>Membership drawn from Board with some independent members.</p>	<p>Meet at least 2 times per year. Responsible for specific functions – such as contributing to policy development – as determined by the Board.</p>
 <p>Regional Groups</p>	<p>Determined by members to suit needs. E.g. Regional Capitals, GAPP, VROCs, CEO Group, existing Zones.</p>	<p>Feed into policy development processes and undertake advocacy and projects as determined by the groups.</p>





Option 5 – Current Model

A description of the governance body structure and roles for the Current Model

Governance Body	Structure	Role
 <p>State Council</p>	<p>24 members plus the President. Members elected by and from the Zones (12 from 5 Metropolitan Zones, 12 from 12 Country Zones).</p>	<p>Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy, employment of CEO, etc.</p>
 <p>Zones</p>	<p>5 Metro, 12 Country.</p>	<p>Consider the State Council Agenda, elect State Councillors, and undertake regional advocacy / projects as directed by the Zone.</p>
 <p>Policy Teams / Forums / Committees</p>	<p>Membership drawn from State Council with some independent members.</p>	<p>Responsible for specific functions – such as contributing to policy development, financial oversight etc. – as determined by State Council.</p>






Best Practice Governance Review

4. Alignment to Principles

Option 1 – Two Tier Model, Existing Zones

Option 1 and its alignment to the principles

**Option 1 –
Two tier model,
existing Zones**




	Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents
	Policy Council (25 members) 24 members plus President
	Zones (5 metro, 12 country)

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership
	Size	Meets	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board to be elected from Policy Council
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on other governing body meetings
	Agility	Partial	<ul style="list-style-type: none"> Board is future-proofed from external changes Zone structures still underpin Council
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governance body roles in consultation with members

Option 2 – Board, Regional Bodies

Option 2 and its alignment to the principles

**Option 2 –
Board, Regional
Bodies**

	Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents
	Regional Bodies (4 metro, 4 country)
	Policy Teams / Forums / Committees

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership How to establish regional body membership is a consideration
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Number of regional bodies is a consideration
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from regional bodies
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on regional body meetings
	Agility	Meets	<ul style="list-style-type: none"> Board and regional bodies are future proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> There may be challenges defining accountabilities and responsibilities of regional bodies
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board will be responsible for ongoing reviews of governing body roles in consultation with members

Option 3 – Board, Amalgamated Zones

Option 3 and its alignment to the principles



Option 3 – Board, Amalgamated Zones

Board
 (15 members)
 12 elected from Zones, incl. Board elected President
 Up to 2 independents

Zones
 (6 metro, 6 country)

Policy Teams / Forums / Committees




	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership There may be composition challenges for amalgamated zones
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Amalgamation of zones to 12 in total
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from zones
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are aligned to zone meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> The Board would be responsible for ongoing reviews of governance body roles in consultation with members



Option 4 – Member Elected Board, Regional Groups

Option 4 and its alignment to the principles

**Option 4 –
Member elected Board,
Regional Groups**

	Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents
	Policy Teams / Forums / Committees
	Regional Groups

	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership Membership of regional groups dynamic and ad hoc
	Size	Partial	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from a general meeting
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on policy teams / regional group meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future-proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Policy teams / Regional Group meetings to influence priorities
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governing body roles in consultation with members

Option 5 – Current Model

Current model and its alignment to the principles

**Option 5 –
Current Model**

	State Council (25 members) 24 State Councillors 1 President
	Zones (5 metro, 12 country)
	Policy Teams / Forums / Committees

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> State Council has equal metropolitan and country membership
	Size	Partial	<ul style="list-style-type: none"> State Council will retain 25 members
	Diversity	Partial	<ul style="list-style-type: none"> No control of diversity of State Council
	Election Process	Meets	<ul style="list-style-type: none"> State Council election from zones
Responsive	Timely Decision Making	Partial	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> State Council meetings are aligned to zone meetings
	Agility	Partial	<ul style="list-style-type: none"> State Council is not future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may remain a challenge
Results Oriented	Value Added Decision Making	Partial	<ul style="list-style-type: none"> Best practice board approaches will not be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> State Council would continue to be responsible for ongoing reviews of governance body roles in consultation with members



Best Practice Governance Review

5. Consultation Process and Next Steps

WALGA Best Practice Governance Review

Consultation Process and Next Steps

Consultation Process

Council Position

Member Local Governments are asked to consider this paper and the governance model options put forward and provide a Council endorsed position to WALGA.

It is suggested that Councils endorse a preferred model (which could be the Current Model) and provide a ranking in terms of an order of preference.

Submissions to WALGA are sought by **23 December 2022**.

Supplementary Market Research

An independent market research company has been engaged to ascertain insights from Elected Members and Chief Executive Officers about WALGA's governance model. Qualitative interviews and a quantitative survey will be undertaken to supplement Council positions.

Workshops and Forums

Requests for presentations on the work undertaken by the Steering Committee and the model options, as well as facilitation of workshops and discussions will be accommodated where practicable.

Next Steps

Timetable

- Consultation and engagement with Members on this paper and governance model options will be undertaken from October 2022 until 23 December 2022.
- The Steering Committee will consider the outcomes of the consultation process during January 2023.
- A Final Report with a recommended direction will be the subject of a State Council Agenda item for the March 2023 State Council meeting.



Thank you

For more information, visit our [website](#) or contact Tim Lane, Manager Association and Corporate Governance, at tlane@walga.asn.au or 9213 2029.



Best Practice Governance Review

Background Paper



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3	Comparator Organisations	9
4	Governance Principles	17



Best Practice Governance Review

1. Background, Approach and Timeline

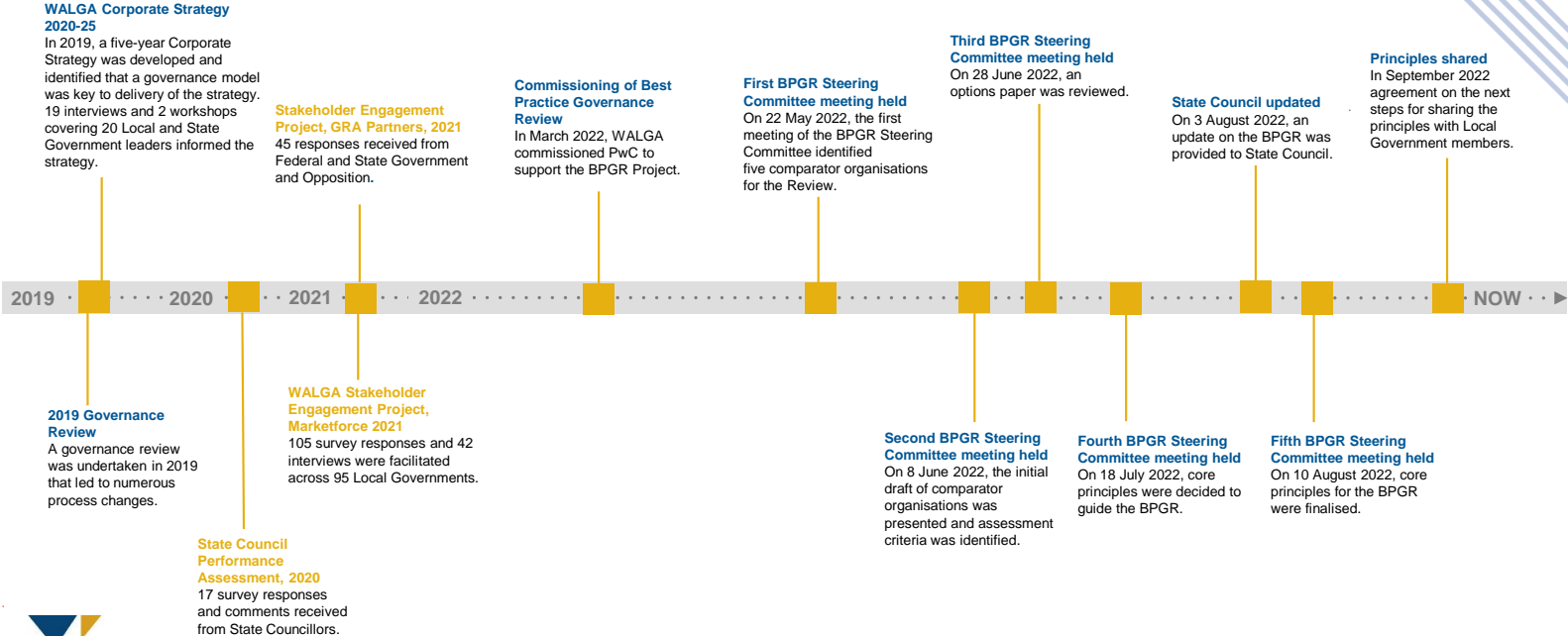
Background and Approach

Background and approach that led to the development of the governance principles for the Best Practice Governance Review.

Background	This document
<p>The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members. Other drivers for the review included:</p> <ul style="list-style-type: none"> • Misalignment between key governance documents; Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – stemming from varying amendments. • State Council's 3 September 2021 resolution requesting amendment to the Constitution to "deal with matters related to State Councillors' Candidature for State and Federal elections". • Proposed legislative reforms to remove WALGA from being constituted under the <i>Local Government Act 1995</i> (WA). • Constitutional requirements for WALGA to become a registered organisation under the <i>Industrial Relations Act 1979</i> (WA), which would enable WALGA to make applications in its own right to the Western Australian Industrial Relations Commission <p>In March 2022 State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.</p> <p>The BPGR Steering Committee had its first meeting on 5 May 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. At the meeting, five comparator organisations were identified to be used in a governance model comparative analysis. Steering Committee meetings 2 to 5 had a focus on the development of governance model principles.</p>	<p>This document presents the key insights from the jurisdictional and comparator organisation analysis that supported the development of the governance principles. The final section presents the endorsed governance principles.</p> <p>Jurisdictional Analysis – This section compares WALGA to equivalent jurisdictional associations (e.g. LGASA). This provides key insights into the size and election processes of WALGA compared to equivalent associations.</p> <p>Comparator Organisations – This section compares WALGA's governance arrangements to five comparator organisations that were agreed at the BPGR Steering Committee meeting 1. This provides key insights into the size, election processes and recent governance changes of these five comparator organisations.</p> <p>Governance Model Principles – The governance model principles were developed through BPGR Steering Committee meetings 2 to 5. This provides a structure for understanding how the current governance model of WALGA and any future governance model aligns to these principles.</p> <p>The following slide outlines the timeline of key events and meetings that formed part of the BPGR.</p>

Timeline

Timeline of key events with a focus on the BPGR Steering Committee meetings throughout May to August 2022





Best Practice Governance Review

2. Jurisdictional Analysis

Analysis: Jurisdictional equivalents to WALGA

Jurisdictional equivalents of WALGA have been analysed according to their size and election methods.

Background

Prior to the BPGR Project commencing in March 2022, work was undertaken to understand governance arrangements in other jurisdictions. The focus of this work was on associations from other Australian states, as well as New Zealand.

The full list of associations are:

- Local Government NSW (LGNSW)
- Municipal Association Victoria (MAV)
- Local Government Association of Tasmania (LGAT)
- Local Government Association of South Australia (LGASA)
- Local Government Association of Queensland (LGAQ)
- Local Government Association of Northern Territory (LGANT)
- Local Government Association of New Zealand (LGNZ)

The assessment of these associations focused on providing insights into the following domains:

- **Size of Board:** How many board members are there in comparison to the 25 WALGA board members?
- **Method of Election of President:** How is the President elected to the board?
- **Method of Election of Board Members:** How are board members elected?

Key Insights

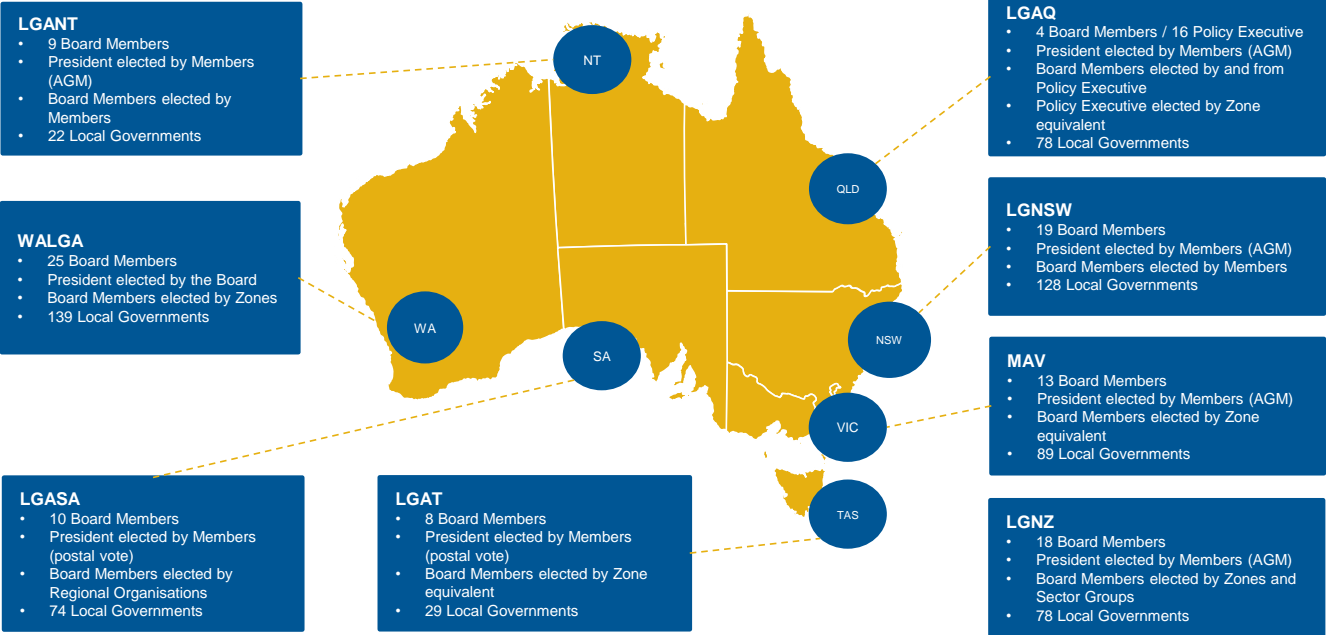
Key insights following the comparison of WALGA to equivalent associations are outlined below:

- **Size of Board** – while WALGA's board (State Council) contains the largest number of representatives, it can be seen that boards of Local Government Associations tend to be relatively large. The average board size (using Queensland's policy executive, not board) is 15.4.
- **Method of Election of President** – WALGA is an outlier: all other Presidents are elected directly by the membership. Perhaps this is a reflection of the prevalence of Council elected Mayors and Presidents in WA.
- **Method of Election of Board Members** – The majority of associations use regional groupings (equivalent to our Zones) to elect board members. The New Zealand hybrid model of electing representatives from geographic zones and sector groups (metro, provincial, rural, regional) is of interest.

The following slide presents this information for each of the seven associations.

Summary: Jurisdictional equivalents to WALGA

Summary of jurisdictional analysis of WALGA equivalents in relation to their Board membership, election methods and number of Local Governments.





Best Practice Governance Review

3. Comparator Organisations

Comparator organisations

Comparison of WALGA's governance model to the governance models of five comparator organisations.

Background	Process
<p>The BPGR Steering Committee had its first meeting on the 5 May 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change.</p> <p>At the meeting, five comparator organisations were identified to be used in a governance model comparative analysis. The organisations were selected on the basis of their similarity to WALGA as WA member-based peak industry organisations.</p> <p>The selected organisations were: Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and Pharmacy Guild (PG) WA Branch.</p>	<p>WALGA supplied a range of background documents to assist in undertaking the initial desktop comparison. This included the Constitution, Corporate Governance Charter, Corporate Strategy 2020-2025, Standing Orders, Elected Member Prospectus, Flow Chart – WALGA Zone and State Council Process, Final Report – State Councils and Zone Structure and Process Working Group.</p> <p>The documentation used for the comparator organisations were typically the:</p> <ul style="list-style-type: none"> • Constitution – which serves as the instrument for establishment of the association; • Annual reports – which contains information about an association's performance over a 12-month period; and • Organisational website – which may outline the structure and current composition of the board, council and the leadership team of the organisations. <p>Interviews were successfully arranged with three of the five organisations. They were AMA WA, CCI WA and CME WA. The document analysis and interviews provided insights into the size, election methods and recent changes within these organisations.</p>
Key insights	
<p>Key insights through the comparison of WALGA to the five comparator organisations are outlined below:</p> <ul style="list-style-type: none"> • Size of Board – WALGA's board (State Council) was larger than all other comparator organisation's boards. • Election methods – election methods varied across the comparator organisations but many involved election through the membership. • Change – three of the five organisations had recently undergone changes or reviews of their governance structures. There were a range of drivers for this change including: to increase the decision making ability of the board; to use specific working groups to focus on specific topics of interest and to increase representativeness of specific groups (e.g. Aboriginal and Torres Strait Islanders). <p>The following slide presents summary information on the size and election methods of the five comparator organisations. This is then followed by more detailed background into each organisation, their governance structure and any outcomes from conversations with these organisations.</p>	

Summary: Governance structure analysis

WALGA's governance structure was analysed in comparison to five comparator organisations

Organisational Comparisons	Number of Board Members	President Elected by	Board Members elected by
WA Local Government Association (WALGA)	25	The Board	Zones
Australian Medical Association (AMA)	9	AMA WA Members	Members of the Association
Chamber of Commerce and Industry WA (CCIWA)	7 to 10	The Board	<ul style="list-style-type: none"> Up to 12 elected by Members Up to 8 appointed by the Board Up to 8 appointed by the Council
Chamber of Minerals and Energy (CME)	6 to 11	Ordinary Members	Executive Councillors
Australian Hotels Association (AHA) WA	17	The Branch Committee of Management	The Branch Committee of Management
Pharmacy Guild (PG) – WA branch	16 to 22	The Branch	Financial Members from the same region as the Branch

Note: The Council, Branch, or Board chosen from the organisations above were chosen for how appropriate their structure is as a comparison to the WALGA State Council.

Organisational Analysis: Australian Medical Association (AMA) WA

With over 5,000 members, the AMA (WA) is the largest independent professional organisation for medical practitioners and medical students in the State. Total revenue and other income for AMA nationally in 2020 was reported as \$21,928,000.

Organisational Information

The AMA (WA) Board was created in 2017 and is comprised of the President, Immediate Past President, two Vice Presidents and five members of Council who are elected to sit on the Board (9 in total).

The AMA (WA) Council consists of four office bearers (President, Immediate Past President, two Vice Presidents). Additionally, there are the Specialty Group Representatives (e.g. General practice, surgery); Practice Group Representatives (e.g. rural doctors, public hospital doctors); Ordinary Council Members; and, Co-opted Council Members. Majority of the representatives and members represent their speciality (e.g. anaesthetics) or group of representative (e.g. medical student society).

The AMA Federal Council meets quarterly and is the AMA's main policy-making body. It is a forum to identify and debate emerging issues of relevance to the membership. The Federal Council's primary role is to: Form the policy of the AMA; Propose changes to existing policy; and Elect representatives to roles and committees. There is one State and one Area nominee from WA on the Federal Council.

The Leadership team consists of seven staff. CEO, CFO, COO, General Manager Training and Recruitment, Operations Manager, General Manager Financial Services and an HR manager.

Governance Structure*

The Board comprises of approximately 9 members.

The Board focuses on governance, managing the Association's conduct and business, and ensuring conformity with the constitution.

The Board may increase or decrease the number of Advisory Council members as needed. However, it currently has 4 members.

The General Council focuses on advocacy, policy making, and representation of the association.

The Board and Council is also supported by Specialty Group Representatives, Practice Group Representatives, Ordinary Council Members, and Co-Opted Council Members.

Outcomes of Organisation Discussion

- Governance Review:** The 2020 annual report mentions that an organisation-wide review was undertaken with the transformation in the process of being implemented until March 2020 (COVID).
- Representation:** It is more important to restrict the number of Board members than Councillors. Board members are involved in making policy and governance decisions, requiring a greater decision-making capability; Councillors are more involved in stakeholder engagement and solving specific issues through working groups, therefore Council size has less impact to efficiency and effectiveness of the model.
- Engagement:** The president is the spokesperson when it comes to policy issues. Councillors represent the views of Specialty Groups, Practice Groups, and the medical profession as a whole.
- Feedback on the current model:** Board members have previously taken the role because they are passionate, but do not necessarily have the right expertise, resulting in poor governance. Board members who have leadership and governance experience have proven to be effective in the updated model. The Board would benefit from an independent audit partner and increased diversity in speciality, a simplified purpose of the Board and Council Advisory, and a reduced number of meetings each year.

*The AMA WA Constitution does not specify the number of Board or Council members. Member numbers are indicative and have been taken from the current Board & Council.



Organisational Analysis: Chamber of Commerce and Industry (CCI) WA

CCIWA is a not-for-profit member organisation providing information, professional services and support for businesses in Western Australia, with over 2,000 WA members. Total revenue and other income for 2021 was reported as \$34,270,130.

Organisational Information

The CCIWA operates as a company limited by guarantee. This came into effect on 11 January 2019. The change in status means that CCIWA is now incorporated under the *Corporations Act 2001* (Cth) rather than the State legislation covering incorporated associations.

Based on the constitution, the number of board members can be between 9-12 (including President & Vice President). The current board has only 6 members including the President and Vice President.

There is a General Council. The constitution states that Councillors can be up to certain numbers depending on who they were elected by. The resulting effect is a council that does not have consistent numbers of members and does not need to fill all positions. This is unlike WALGA's governance model where representatives are elected by zones.

The Board is responsible for the sound governance of the organisation, whereas the General Council provides input to the organisations policy; provides advice to the Board; acts as a point of interface; elects and appoints Council Elected Directors; and passes resolutions relating to specific handling of assets and raising and borrowing funds.

Governance Structure

The Board comprises of 9 – 12 members.	The Board focuses on strategic priorities, financial performance and compliance issues.
The General Council consists of up to 28 Councillors.	The General Council focuses on developing and being spokespersons on public policy frameworks and positions.

The governance structure is supported by bespoke working groups, formed from Councillors as relevant for specific strategic and policy issues.

Outcomes of Organisation Discussion

- **Governance Review:** CCIWA conducted a review of their 2018 Constitution, resulting in changes contained in the 2021 Constitution, including: The governance model was revised to increase the decision-making capability of the board; The structure of the General Council was determined to be too generic causing low Councillor attendance. After the review, Councillors were split into bespoke working groups for specific policy issues for the upcoming 12-month period. This resulted in higher councillor attendance, than the previous governance model.
- **Representation:** In the new revision of the constitution, two new types of Councillors were included to increase representation for their respective groups. Future Leader Councillors, from members of University business schools; and First Nations Business Councillors, elected from First Nations Members.
- **Feedback on the current model:** In the current governance model, when a board member leaves, a temporary team member is appointed since board members can only be elected in general meetings.



Organisational Analysis: The Chamber of Minerals and Energy (CME) WA

CME WA is the peak resources sector representative body in Western Australia whose member companies generate 95% of all mineral and energy production and employ 80% of the sector's workforce in the State.

Organisational Information

The Corporate Governance Charter (Charter) provides guidance on the respective roles, responsibilities and authorities of members of the Executive Council (Executive Councillors) and members of the Advisory Board (Advisory Board Members) in setting the direction, management and control.

The number of Vice Presidents is determined by the Executive Council, the constitution contains no limit on the number of Vice Presidents and so the number of Vice Presidents is excluded from the diagram to the right.

Executive Councillors are elected by Ordinary Members, and there can be no less than 10.

The Role of the Advisory Board is to act as a traditional board providing strategic oversight on behalf of the Chamber. Key interface with the Executive Management Team on organisational matters, including strategy, operating accounts, governance and risk.

Governance Structure

Advisory Board comprises of 5-10 members.	The Advisory Board provides strategic oversight and acts as the key interface with the Executive Management team on strategy, operating accounts, governance and risk.
Executive Council (10+ members).	The Executive Council most senior interface to guide and prioritise the agenda of the Chamber and its respective committees and holds final decision-making authority re: annual financial reports/statements.

The governance structure is supported by committees including bespoke working groups, appointed by Executive Council as relevant for specific strategic and policy issues.

Outcomes of Organisation Discussion

- **Governance Review:** CME recently engaged in a governance review. In April 2020, CME put in place a governance charter. This codified processes and structures, clarified lines of accountability and included a director's code of conduct.
- **Representation:** Members who express an interest, get a seat at the table for the Executive Council. There are approximately 60 ordinary members with 16-20 regularly attending council meetings. This group is intended to provide a litmus check that the broader membership needs are being met.
- **Engagement:** Although the board is strongly engaged in the work and responsibilities it holds, there is the varying engagement of the executive council – this is broadly because due to the large array of issues it covers – the organisation would love to see stronger engagement in this area.
- **Feedback on the current model:** Based on the age of the organisation, the current pyramid structure works. This is successful largely due to the governance charter which provides clarity in role and structure for the organisation.



Organisational Analysis: Australian Hotels Association (WA)

The Australian Hotels Association (AHA) represents more than 5,000 members across Australia serviced by a network of branches based in every state and territory, plus a Canberra-based National Office. Total revenue and other income for AMA nationally in 2020 was reported as \$2,257,963.

Organisational Information

AHA was founded in 1892 and now represents more than 80% of the Western Australian hotel and hospitality industry.

The organisation has a branch in each state and territory, including a division in each branch known as the National Accommodation Hotels Division. The organisation and each of its branches have their own set of rules by which they are governed. However, ultimate authority is deferred to the National Board of the organisation.

All issues and opportunities are addressed by The Branch Committee of Management (The Branch). Consisting of six ordinary members, elected by members of the branch, and the president from each of the Territorial and Non-Territorial Divisions of the Branch. This includes a President, Senior Vice President, Vice President, Treasurer, Accommodation President and Country Representative. The President, Senior Vice President (SVP) and Vice President (VP) are elected by The Branch.

AHA developed a subsidiary known as 'Tourism Accommodation Australia (TAA)'. TAA publicly represents and lobbies specifically for accommodation hotels separately from the AHA's general hospitality members. However, membership to both AHA and TAA is granted to accommodation properties. There are 11 Divisional Presidents – 7 represent different Areas/Regions and 4 represent different membership groups.

Governance Structure*

Branch Committee of Management has 6 Ordinary members & the president of each Territory/Non-Territory Division (11).

Focuses on staff remuneration/conditions, branch transactions, disbursements, funds and resolves delegated Commonwealth industrial disputes.

There is no council or other governing entity to provide support to the Branch Committee of Management.

Relevance to WALGA BPGR

AHA was contacted to schedule an interview; however, there was no response following multiple requests. The following insights have been made by research on their publicly available governance information and documentation.

- **Composition:** Similar to WALGA's State Council, the AHA Governance structure only has one governing entity, The Branch Committee of Management. The number of branch members (17) is smaller than WALGA (25).
- **Responsibilities:** The AHA Branch Committee of Management is responsible for financial activities; however, the Rules document does not mention that they are responsible for activities that other comparator organisations governing entities are, such as policy creation or ensuring compliance.
- **Lack of compliance with constitution:** The Rules of the AHA WA Branch document acts as the Association's constitution. However, there are many conflicts between the governance structure in the Branch Rules document, and the governance structure depicted on AHA WA's website. For example, in the document the supreme governing body of the Branch is the Branch Committee of Management, whereas on the website it is the Executive Management team. Additionally, there is no mention of a board in the Rules document, but there is a Board of Management on the website.

*The governance structure has been taken from the Rules of the AHA WA Branch document instead of the current governance structure depicted on the website, due to conflicting information.

Organisational Analysis: Pharmacy Guild (WA Branch Focus)

Pharmacy Guild supports over 5,800 pharmacies across Australia. It is broken up into Territory Branches with more than 600 pharmacies as members in WA (est. 2017).

Organisational Information

The Pharmacy Guild's WA Branch's Annual Report can only be viewed by Members of the Organisation.

The Branch consists of the Branch Executive, and the Branch Committee. Where the Branch Executive consists of the Branch President, Branch Vice President(s) and the National Councillor(s). Additionally, in the Branch Executive, the position of Branch President and Vice President can also be held by a National Councillor, resulting in different numbers of Branch Executives between states.

The National council has the power to determine and direct policy, settle disputes, control the national fund, appoint an auditor and other activities relating to being the supreme governing entity.

The constitution does not specify who exactly elects the Branch President, or the Branch Vice Presidents, only that they are elected from the Branch. Whereas Branch Committee Members are elected by financial members in that region.

The Branch and the National Council shall appoint their own auditor. Resulting in potential conflicts of interest, as hypothetically the Branch and the National Council can appoint an auditor who audits in their favour.

Governance Structure*

Branch Executive consists of 2 – 6 Executive Members.	All powers and functions of the Branch Committee between meetings of the Branch Committee.
Branch Committee consists of 7 - 14 committee members (excluding the Branch executive).	Control the Branch fund, decide the agenda for and attend special meetings.
There is only one governing entity in WA for Pharmacy Guild, however the WA Branch consists of National Councillors, from the National Council which is the supreme governing body for the Pharmacy Guild. However, the Branch Committee can create subcommittees to carry out particular functions.	

Relevance to WALGA BPGR

Pharmacy Guild WA was contacted to schedule an interview; however, they responded that they do not have time to discuss their governance model. The following insights have been made by research on their publicly available governance information and documentation.

- **Representation:** The interests of members are represented by the Branch Committee Members who are elected by the financial members of the same regions. Additionally, the interests of the National Council are represented in Branches by the National Councillors appointed in each Branch.
- **Composition:** The governance structure of the Branches of the Pharmacy Guild is adaptable to the needs of the Branch. Since the Branch Committee members can decide the number of Committee members needed in their branch, they can do so based on the needs of the Branch at any point in time, making the composition and size of the Branch adaptable to emerging needs. Also, the creation of additional branches and amalgamations of current branches is up to the decision of the National Council, enabling the National Council to alter the composition of the governance model nation-wide as needed. Branches can also create subcommittees as needed.

**Since the number of members in governance entities is mentioned in the Constitution, the numbers have been estimated based on the current membership as per the Guild's website.*





Best Practice Governance Review

4. Governance Principles

Development of Governance Principles

BPGR Steering Committee (SC) meetings and how they lead to the development of the proposed governance principles.

BPGR Steering Committee meetings

The BPGR Steering Committee (SC) was established by State Council to guide the review. SC Meetings 2 through to 5 acted as key inputs into the development of the Governance Model principles. The focus of SC Meetings two through to five led to the development of the governance principles.

SC Meeting 2 - On 8 June 2022, the initial draft of the comparator organisations and their governance structures was presented. The SC identified four assessment criteria for the purposes of assessing potential governance models. The assessment criteria were: (1) representation, (2) efficiency, (3) contemporary, and (4) sustainable. An Options Paper was then developed, using the assessment criteria against two governance model options.

SC Meeting 3 - On 28 June 2022, a discussion of the DRAFT Options Paper took place. The SC decided that a workshop was required to take a step back and develop the core governance principles (rather than assessment criteria) that needed to underpin any future governance model for WALGA.

SC Meeting 4 - On 18 July 2022, the SC discussed the principles and identified four principles that should guide WALGA's governance. They were Representative, Responsive, Results Oriented and Renewal. Renewal was the principle that some SC members deemed as optional and is not included as a separate principle. Some elements of renewal are incorporated into the other three principles.

SC Meeting 5 - On 10 August 2022, the SC discussed and finalised the proposed principles. Discussion focused on the principle components and their likely governance implications. Several activities also occurred around this SC meeting. This include an update to State Council at the Information Forum on 3 August 2022, finalisation of principles on 17 August 2022 to inform AGM Item and finalisation of Agenda Item for 2022 AGM, including approval by State Council.

Key outcomes

The SC agreed on the proposed governance model principles, their component parts and the implications of these principles. Specifically:

- **Principle definition** – the definition of each of the three principles.
- **Principle component** – the key component parts of each principle.
- **Principle component description** – a description of each principle component.
- **Governance implications** – the governance implications of each of the principle components.

The following slide presents the principles, their components and a description and their governance implications.

Endorsed Governance Principles

The principles for assessing WALGA's governance model options and governance implications

	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
		Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
		Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.





Thank you

For more information, visit our [website](#) or contact Tim Lane, Manager Association and Corporate Governance, at tlane@walga.asn.au or 9213 2029.