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# ATTACHMENTS

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## **Community and Corporate Services Committee**

**Tuesday 7 June 2022**

6.00pm

Council Chambers

COMMUNITY & CORPORATE SERVICES COMMITTEE  
ATTACHMENTS – 07/06/2022

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CITY OF ALBANY

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 30 APRIL 2022

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**CITY OF ALBANY  
COMPILATION REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Report Purpose**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

**Overview**

No matters of significance are noted.

**Statement of Financial Activity by reporting nature or type**

Shows a Closing Funding Position for the period ended 30 April 2022 of \$16,053,106.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

Prepared by: P. Martin  
*Financial Accountant*

Reviewed by: S. Van Nierop  
*Manager Finance*

Date prepared: 18-May-2022

CITY OF ALBANY  
STATEMENT OF FINANCIAL ACTIVITY  
BY NATURE OR TYPE  
FOR THE PERIOD ENDED 30 APRIL 2022

	Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a) /(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		39,670,655	39,860,655	39,830,655	39,889,817	59,162	0%	
Operating grants, subsidies and contributions		5,219,931	6,699,240	4,155,211	8,639,407	4,484,196	108%	▲
Fees and Charges		18,122,386	18,122,386	15,753,710	17,175,451	1,421,741	9%	▲
Profit on Asset Disposal		30,600	30,600	25,490	56,591	31,101	122%	
Interest Earnings		455,193	510,193	475,720	423,737	(51,983)	(11%)	
Other Revenue		194,560	194,560	148,904	150,926	2,022	1%	
		63,693,325	65,417,634	60,389,690	66,335,928			
<b>Expenditure from operating activities</b>								
Employee costs		(27,974,357)	(28,354,130)	(23,045,295)	(22,267,589)	777,706	3%	▼
Materials and contracts		(22,651,792)	(21,751,216)	(16,525,061)	(14,805,838)	1,719,223	10%	▼
Utility charges		(1,894,102)	(1,894,102)	(1,461,754)	(1,473,849)	(12,095)	(1%)	
Depreciation on non-current assets		(17,658,413)	(17,846,963)	(14,872,510)	(14,826,156)	46,354	0%	
Finance costs		(500,313)	(500,313)	(342,239)	(272,222)	70,017	20%	
Insurance expenses		(710,860)	(710,860)	(607,026)	(632,109)	(25,084)	(4%)	
Loss on sale of assets		(635,822)	(635,822)	(505,646)	(147,026)	358,620	71%	▼
Other expenditure		(3,527,625)	(3,473,145)	(2,524,702)	(1,914,474)	610,228	24%	▼
		(75,553,284)	(75,166,550)	(59,884,232)	(56,339,262)			
<b>Non-cash amounts excluded from operating activities</b>								
Add: Depreciation on assets		17,658,413	17,846,963	14,872,510	14,826,156	(46,354)	(0%)	
Add: Loss on disposal of assets		635,822	635,822	505,646	147,026	(358,620)	(71%)	▼
Less: Profit of disposal of assets		(30,600)	(30,600)	(25,490)	(56,591)	(31,101)	122%	
		18,263,635	18,452,185	15,352,666	14,916,591			
<b>Amount attributable to operating activities</b>		6,403,675	8,703,268	15,858,124	24,913,256			
<b>INVESTING ACTIVITIES</b>								
Non-operating grants, subsidies and contributions		25,041,147	25,940,502	13,203,629	8,342,203	(4,861,426)	(37%)	▼
Proceeds from disposal of assets		806,551	806,551	581,562	568,531	(13,031)	(2%)	
Purchase of property, plant and equipment	5	(11,280,005)	(12,756,214)	(6,781,127)	(4,867,923)	1,913,204	(28%)	▲
Purchase and construction of infrastructure	5	(36,167,718)	(33,418,790)	(27,856,587)	(14,738,715)	13,117,872	(47%)	▲
<b>Amount attributable to investing activities</b>		(21,600,025)	(19,427,951)	(20,852,523)	(10,695,904)			
<b>FINANCING ACTIVITIES</b>								
Repayment of borrowings		(2,401,452)	(2,401,452)	(1,346,696)	(1,344,293)	2,403	0%	
Proceeds from borrowings		3,875,000	2,000,000	-	-	-	-	
Proceeds from self-supporting loans		13,729	13,729	13,729	13,729	-	-	
Payments for principal portion of lease liabilities		(164,702)	(164,702)	(137,232)	(153,471)	(16,239)	(12%)	
Transfers to reserves (restricted assets)		(15,842,740)	(16,414,527)	-	-	-	-	
Transfers from reserves (restricted assets)		25,756,871	24,371,848	-	-	-	-	
<b>Amount attributable to financing activities</b>		11,236,706	7,404,896	(1,470,199)	(1,484,036)			
<b>Surplus/(Deficit) for current financial year</b>		(3,959,644)	(3,319,787)	(6,464,598)	12,733,317			
Surplus/(Deficit) at start of financial year		3,959,644	3,319,787	3,319,787	3,319,789	2	0%	
<b>Surplus/(Deficit): closing funding position</b>		-	-	(3,144,811)	16,053,106			

# CITY OF ALBANY

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### FOR THE PERIOD ENDED 30 APRIL 2022

## BASIS OF PREPARATION

### BASIS OF PREPARATION

The City has reclassified a small number of accounts for comparative purposes. The impact of these reclassifications are considered minor and immaterial and have been made to improve the reporting alignment of the monthly financial report and the annual financial statements.

### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 April 2022

### SIGNIFICANT ACCOUNTING POLICES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 1  
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Rates	59,162	0%			No material variance.
Operating grants, subsidies and contributions	4,484,196	108% ▲		Timing / Permanent	Variance is in favour of the City and resultant from the receipt of unbudgeted operational grants & contributions principally comprised of: Financials Assistance Grants FY22/23 (prepaid); General (\$2.54m) & Roads (\$1.69m), Waste Initiatives (\$70k), Motorsports Planning Income (\$70k) & Workers Compensation Reimbursements (\$67k).
Fees and Charges	1,421,741	9% ▲		Timing / Permanent	Strong YTD performance relative to budget observed at ALAC (\$427k) - primarily attributable to Aquatics (\$182k) & Swim School (\$180k), Airport Landing Fees (\$282k), Refuse/Waste (\$223k) & Scrap Metal Sales (\$155k).  Gross year-to-date performance for fees & charges relative to FY20/21 is up 4.96% (\$851k), with year-to-date performance relative to FY19/20 up 11.52% (\$1.97m), noting that the financial impact of COVID closures commenced in Mar-20, thereby reducing comparability.
Profit on Asset Disposal	31,101	122%			No material variance.
Interest Earnings	(51,983)	-11%			No material variance.
Other Revenue	2,022	1%			No material variance.
<b>Expenditure from operating activities</b>					
Employee costs	777,706	3% ▼		Timing / Permanent	Notable variances observed in salaries & wages (-\$540k or -3.15%) & staff training expenses (-\$157k or -46.35%). Total variance is partially reduced by current overspend in Workers Compensation Insurance (\$218k or 59.53%). Other minor aberrations (<\$20k) to budget observed across other components of employee costs. The principle variance noted in salaries & wages is observed across numerous departments in all directorates and is predominantly attributable to the timing of recruitment for budgeted positions.  Underspend in salaries & wages is partially offset by Labour Hire Expenditure of \$252k (reported under Materials & Contracts).

NOTE 1 (Continued)  
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Expenditure from operating activities (continued)</b>					
					Current variance is largely attributable to Coastal Monitoring Programs (-\$265k), Coastal Hazard Risk Mitigation (-\$176k), Fire Access Tracks Maintenance (-\$158k), Kerbside Organics Collection (-\$137k), Motorsport Planning (-\$136k), Trades Rectification Maintenance (-\$131k), Aboriginal Engagement (-\$127k), Emergency Incident Responses (\$116k) & Recreation - Strategic Planning (-\$115k). Noting that minor variations to budget are observed in over 200 budgeted line items with the average deviation being (-\$4.97k).
Materials and contracts	1,719,223	10%	▼	Timing / Permanent	Gross year-to-date expenditure across materials & contracts relative to FY20/21 is up 23.62% (\$3.78m) noting that the gross materials & contracts budget for FY21/22 is \$2.02m higher relative to FY20/21. Year-to-date materials & contracts expenditure relative to FY19/20 up 8.51% (\$1.36m) noting that the gross materials & contracts budget for FY21/22 is \$2.37m higher relative to FY19/20.  The year-on-year increase in materials/contracts spend is largely attributable to Road Maintenance (\$1.16m), Kerbside Organics Collection/Processing (\$886k) & Trades Rectification Maintenance (\$405k).
Utility charges	(12,095)	-1%			No material variance.
Depreciation on non-current assets	46,354	0%			No material variance.
Finance costs	70,017	20%			No material variance.
Insurance expenses	(25,084)	-4%			No material variance.
Loss on sale of assets	358,620	71%	▼	Timing / Permanent	Variance is in favour of the City & is primarily attributable to the timing of disposals made through the City's plant replacement programs reported under Note 5. Additionally, a buoyant second-hand market for disposed of assets has contributed to lower realised losses to date.
Other expenditure	610,228	24%	▼	Timing / Permanent	Variance is observed over numerous budget items, however can be largely attributed to: Members of Council Operating Costs (-\$102k, predominantly training), Minor Structures Maintenance (-\$76k), ALAC Building Maintenance (-\$66k) & Bridge Maintenance (-\$58k).
<b>Non-cash amounts excluded from operating activities</b>					
Add: Depreciation on assets	(46,354)	0%			No material variance.
Add: Loss on disposal of assets	(358,620)	-71%	▼	Timing / Permanent	Variance is in favour of the City & is primarily attributable to the timing of disposals made through the City's plant replacement programs reported under Note 5. Additionally, a buoyant second-hand market for realised assets has contributed to lower realised losses to date.
Less: Profit of disposal of assets	(31,101)	122%			No material variance.
Movement in Value of Investments	-				No material variance.



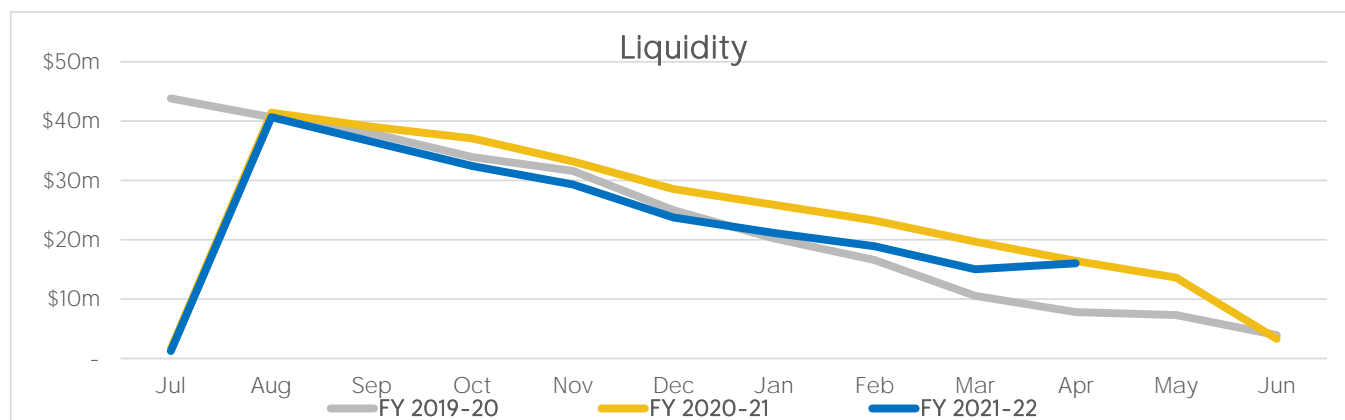
NOTE 1 (Continued)  
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>INVESTING ACTIVITIES</b>					
Non-operating grants, subsidies and contributions	(4,861,426)	-37%	▼	Permanent	Variance is attributable to the timing of income recognised in relation to numerous projects relevant to budget phasing. Income recognition for non-operating grants is directly tied to the achievement of milestones for projects reported in the City's capital works budget under note 5. It is likely that reporting variances to budget will exist throughout the budget cycle.  Gross year-to-date non-operating grants recognised as income relative to FY20/21 is up 80.22% (\$6.69m). This movement is attributable to the increased year-on-year capital expenditure disclosed in Note 5.
Proceeds from disposal of assets	(13,031)	-2%			No material variance.
Purchase of property, plant and equipment	1,913,204	-28%	▲	Permanent	Variance is attributable to the timing of completion & invoicing for numerous PPE projects against YTD budget. Observable variances exist across 78 projects, with key variances noted in: Solar Panel Installations (-\$707k), Heavy Plant Replacement Program (-\$654k), NAC Capital Refresh (-\$300k), New GA Hangars (-\$180k) & ALAC Roof Replacements (-\$150k).  2022/23 Carry forward projects identified to date include NAC Capital Refresh (-\$300k).
Purchase and construction of infrastructure	13,117,872	-47%	▲	Permanent	Variances observed across numerous projects in all classes of infrastructure. Notable deviations from YTD budget include: Motorplex (-\$1.40m), Hanrahan Landfill Gas Extraction System (-\$1.09m), South Stirling Road Reconstruction & Reseal (-\$853k), Albany Hwy Asphalt Overlay (-\$798k), Sanford Road Reconstruction (-\$624k), Ellen Cove Connection (-\$608k) & Lower Denmark Road (-\$354k).  2022/23 Carry forward projects identified to date include: Motorplex (-\$1.4m), Albany Hwy Asphalt Overlay (-\$798k) & Ellen Cove Connection (-\$608k).
Movement of WIP from non-current to current	-				No material variance.
<b>FINANCING ACTIVITIES</b>					
Repayment of borrowings	2,403	0%			No material variance.
Proceeds from borrowings	-				No material variance.
Proceeds from self-supporting loans	-	0%			No material variance.
Payments for principal portion of lease liabilities	(16,239)	-12%			No material variance.
Restricted Cash Utilised	-				No material variance.
Transfers to reserves (restricted assets)	-				No material variance.
Transfers from reserves (restricted assets)	-				No material variance.
Surplus/(Deficit) at start of financial year	2	0%			No material variance.

CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 2  
NET CURRENT FUNDING POSITION

	Ref Note	FOR THE PERIOD ENDED 30 APRIL 2022	FOR THE PERIOD ENDED 31 MARCH 2022	FOR THE PERIOD ENDED 30 APRIL 2021
		\$	\$	\$
<b>Current Assets</b>				
Cash - Unrestricted		26,369,718	22,058,597	27,201,190
Cash - Restricted		37,295,030	37,292,726	29,395,850
Trade Receivables - Rates and Rubbish	4	2,353,651	3,480,813	2,711,779
Trade Receivables - Other		1,217,469	2,990,689	1,084,571
Inventories		774,356	744,364	1,332,736
Other Current Assets		859,750	952,041	257,761
Other Financial Assets - Self Supporting Loan		-	6,918	104
		<b>68,869,973</b>	<b>67,526,148</b>	<b>61,983,991</b>
<b>Less: Current Liabilities</b>				
Trade & Other Payables		(5,366,351)	(4,847,413)	(3,511,800)
Contract Liabilities		(4,282,457)	(4,463,815)	(6,776,297)
Lease Liabilities		(183,570)	(183,570)	(28,487)
Borrowings		(1,069,027)	(1,108,827)	(1,130,868)
Provisions		(5,943,307)	(5,946,157)	(5,927,198)
		<b>(16,844,712)</b>	<b>(16,549,781)</b>	<b>(17,374,649)</b>
<b>Adjustments</b>				
Add Back: Borrowings		1,069,027	1,220,633	1,130,868
Add Back: Lease liability payments		183,570	183,570	28,487
(Less): Cash Backed Reserves		(37,224,752)	(37,224,752)	(29,227,794)
(Less): Other Financial Assets - Self Supporting Loan		-	(6,918)	(104)
(Less): Investment land		-	-	(76,000)
		<b>(35,972,155)</b>	<b>(35,827,467)</b>	<b>(28,144,543)</b>
<b>Net Current Funding Position</b>		<b>16,053,106</b>	<b>15,148,900</b>	<b>16,464,799</b>

**COMMENTS:**

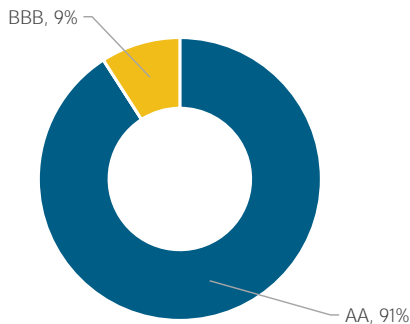
Year-on-year movement in net current funding position (NCFP) (-\$412k) has significantly appreciated from the March reporting period, where reported year-on-year movement in the NCFP was (-\$4.64m). Month-on-month movement is largely attributable to the receipt of unbudgeted Financial Assistance Grants (\$4.23m) relating to the 22-23 financial year.

CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

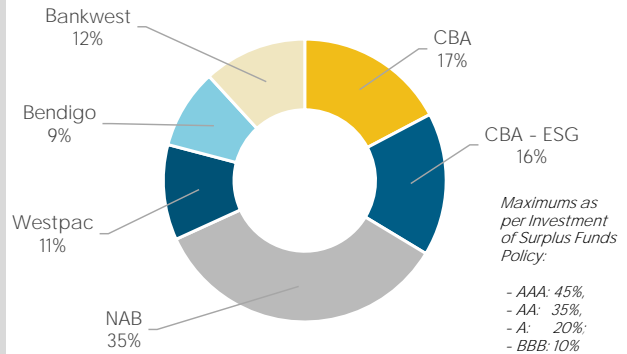
NOTE 3  
CASH INVESTMENTS

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	Bendigo	BBB	0.30%	17-Feb-22	18-May-22	0 to 3 months	2,000,000	1,479
General Municipal	NAB	AA	0.45%	27-Jan-22	27-May-22	3 to 6 months	5,000,000	7,397
General Municipal	CBA - ESG	AA	0.35%	23-Mar-22	21-Jun-22	0 to 3 months	2,000,000	1,726
General Municipal	CBA	AA	0.54%	04-Apr-22	03-Jul-22	0 to 3 months	2,000,000	2,663
General Municipal	CBA	AA	0.63%	13-Apr-22	12-Jul-22	0 to 3 months	4,000,000	6,214
General Municipal	Bankwest	AA	0.35%	19-Apr-22	19-Jul-22	0 to 3 months	3,000,000	2,618
							<b>18,000,000</b>	<b>22,097</b>
Restricted	Bendigo	BBB	0.25%	08-Feb-22	09-May-22	0 to 3 months	2,000,000	1,233
Restricted	Westpac	AA	0.27%	16-Dec-21	16-May-22	3 to 6 months	2,000,000	2,234
Restricted	CBA	AA	0.39%	22-Nov-21	23-May-22	3 to 6 months	3,500,000	6,806
Restricted	NAB	AA	0.47%	06-Dec-21	07-Jun-22	6 to 12 months	4,000,000	9,426
Restricted	NAB	AA	0.47%	27-Jan-22	27-Jun-22	3 to 6 months	4,000,000	7,778
Restricted	CBA - ESG	AA	0.35%	06-Jan-22	06-Jul-22	3 to 6 months	7,000,000	12,149
Restricted	NAB	AA	0.61%	15-Mar-22	12-Aug-22	3 to 6 months	3,000,000	7,521
Restricted	Bendigo	BBB	1.00%	28-Mar-22	28-Sep-22	6 to 12 months	1,000,000	5,041
Restricted	Westpac	AA	0.42%	30-Nov-21	30-Sep-22	6 to 12 months	4,000,000	13,992
Restricted	Bankwest	AA	0.70%	26-Apr-22	26-Oct-22	6 to 12 months	3,500,000	12,284
Restricted	NAB	AA	0.60%	14-Sep-21	14-Sep-23	12 to 24 months	3,000,000	36,000
							<b>37,000,000</b>	<b>114,463</b>
<b>Weighted Average Interest Rate:</b>			<b>0.47%</b>					
							<b>Total:</b>	<b>55,000,000 136,561</b>

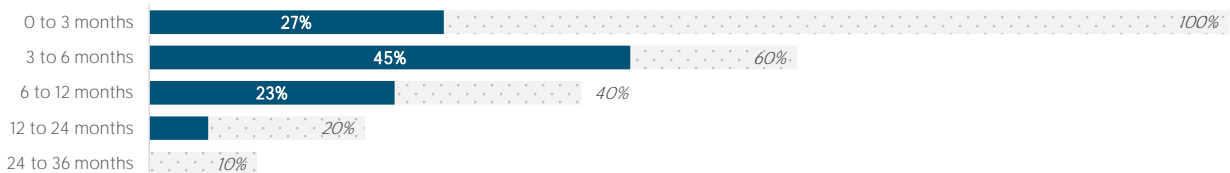
Portfolio Credit Framework



Counterparty Credit Limits



Term to Maturity Framework



COMMENTS:

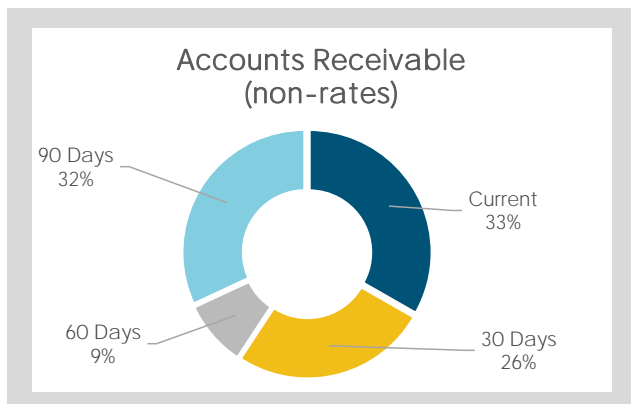
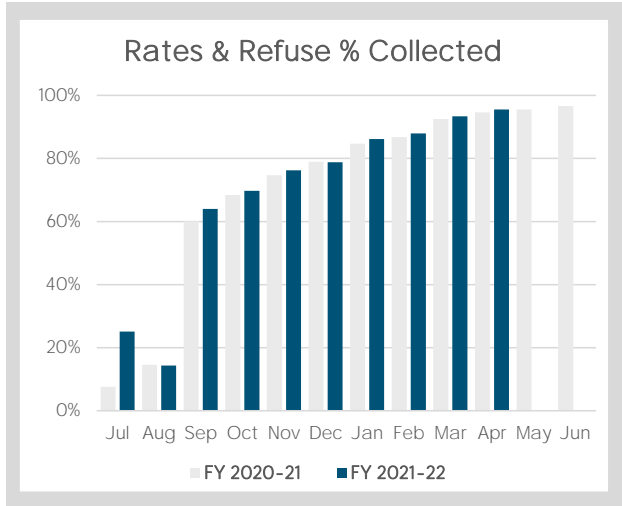
Year-on-year movement in cash investment portfolio:

	2022	2021	\$ MVT	% MVT
Municipal	\$18m	\$20m	-\$2m	-10%
Reserve	\$37m	\$26m	\$11m	42%
Total	<b>\$55m</b>	<b>\$46m</b>	<b>\$9m</b>	<b>20%</b>
Average Return	<b>0.47%</b>	<b>0.28%</b>		<b>0.18%</b>

CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

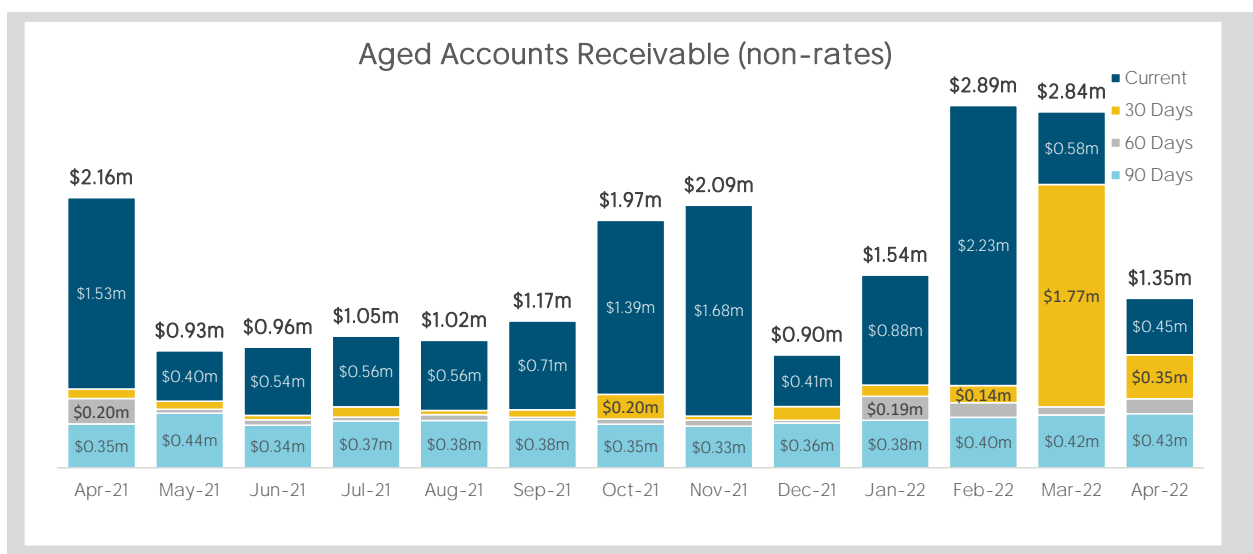
NOTE 4  
RECEIVABLES

Rates & Refuse % Collected	\$
Opening Arrears Previous Years	1,594,665
Rates Levied	39,889,817
Refuse Levied	6,690,243
ESL Levied	3,705,427
Other Charges Levied	401,780
<b>Amount Levied</b>	<b>52,281,931</b>
(Less): Collections (Prior Years)	(1,347,312)
(Less): Collections (Current Year)	(48,580,969)
<b>Amount Collected</b>	<b>(49,928,281)</b>
<b>Total Rates &amp; Charges Collectable</b>	<b>2,353,651</b>
<i>% Collected</i>	<i>95.5%</i>



Accounts Receivable (non-rates)	\$	%
Current	449,819	33%
30 Days	351,616	26%
60 Days	119,107	9%
90 Days	431,867	32%
<b>Total</b>	<b>1,352,409</b>	<b>100%</b>

*Amounts shown above include GST (where applicable)*

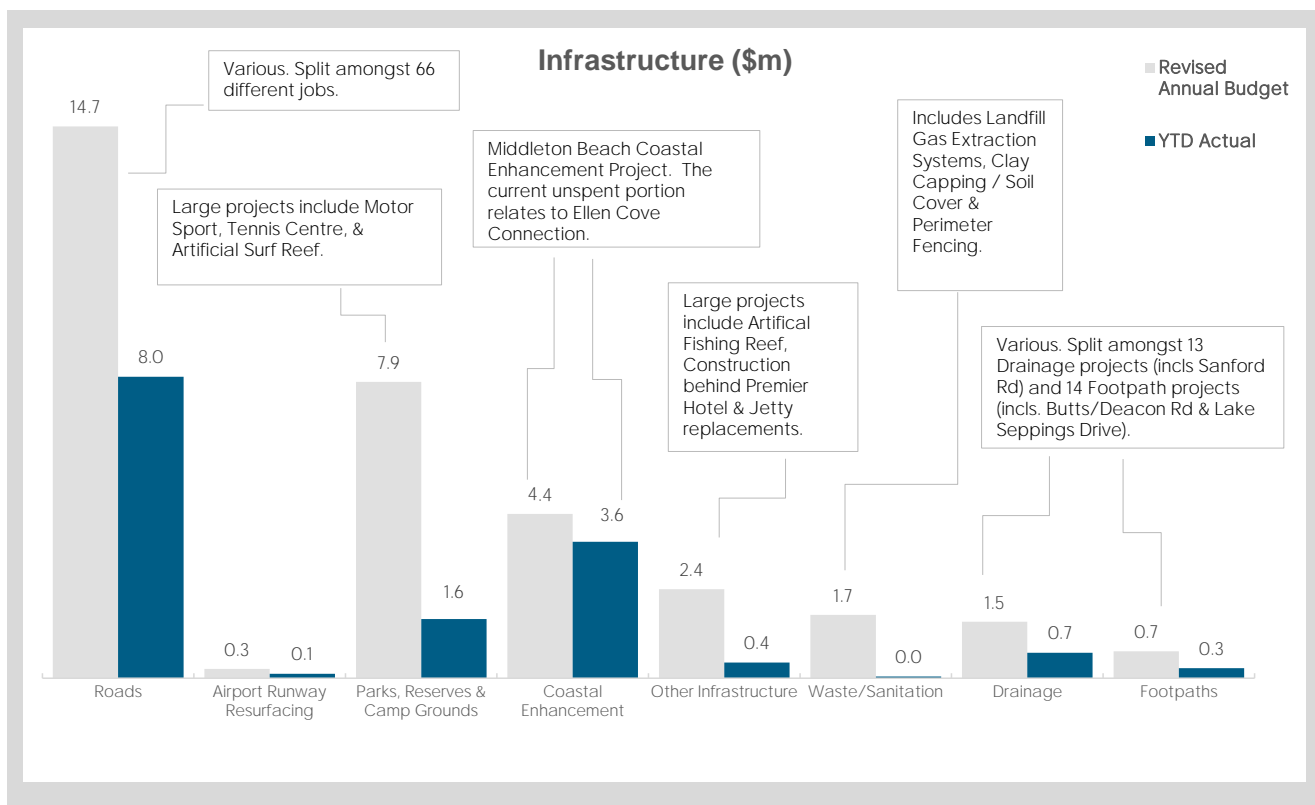


COMMENTS:

CITY OF ALBANY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 5  
CAPITAL ACQUISITIONS

Capital Acquisitions	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Property, Plant & Equipment	11,280,005	12,756,214	6,781,127	<b>4,867,923</b>	(1,913,204)	(28%)	▼
Infrastructure*	36,167,718	33,418,790	27,856,587	<b>14,738,715</b>	(13,117,872)	(47%)	▼
<b>Total Capital Acquisitions</b>	<b>47,447,723</b>	<b>46,175,004</b>	<b>34,637,714</b>	<b>19,606,638</b>	(15,031,076)	(43%)	▼
<b>Breakdown of Infrastructure</b>							
Roads	14,895,886	14,663,235	13,468,962	<b>8,011,780</b>	(5,457,182)	(41%)	▼
Airport Runway Resurfacing	4,976,356	250,000	250,000	<b>119,857</b>	(130,143)	(52%)	▼
Parks, Reserves & Camp Grounds	4,859,861	7,876,032	4,283,615	<b>1,572,856</b>	(2,710,759)	(63%)	▼
Coastal Enhancement	4,717,628	4,369,414	4,365,760	<b>3,623,091</b>	(742,669)	(17%)	▼
Other Infrastructure	3,241,679	2,363,851	1,831,310	<b>416,169</b>	(1,415,141)	(77%)	▼
Waste/Sanitation	1,683,048	1,683,048	1,469,698	<b>48,855</b>	(1,420,843)	(97%)	▼
Drainage	1,155,670	1,498,213	1,488,980	<b>676,691</b>	(812,289)	(55%)	▼
Footpaths	637,590	714,997	698,262	<b>269,417</b>	(428,845)	(61%)	▼
<b>Subtotal: Infrastructure</b>	<b>36,167,718</b>	<b>33,418,790</b>	<b>27,856,587</b>	<b>14,738,715</b>	(13,117,872)	(47%)	▼



**COMMENTS:**

YTD Capital Expenditure has increased \$7.03m (36%) year-on-year, with FY21/22 YTD Capital Expenditure being \$19.60m relative to FY20/21 YTD Capital Expenditure being \$12.57m. YTD Capital Expenditure relative to FY19/20 has increased \$4.37m (22%) with FY19/20 YTD Capital Expenditure reported as \$15.23m.

Noted year-on-year movement in capital spend is largely attributable to expenditure on roads with an increase of \$5.17m (65%) year-on-year, with FY21/22 YTD Roads Expenditure recorded as \$8.01m relative to FY20/21 Roads Expenditure being \$2.83m.

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

**CREDIT CARD TRANSACTIONS**

DATE	PAYEE	DESCRIPTION	AMOUNT
28/03/2022	TRYBOOKING	Budget Breakfast Tickets - D Olde, L Paterson, P Camins	\$ 91.50
28/03/2022	CANVA	Albany Public Library - Annual Subscription to Canva Pro	\$ 167.88
28/03/2022	WIX.COM	Premium Membership Subscription - Great Southern Creative Exchange Website	\$ 29.36
28/03/2022	COMMONWEALTH BANK	International Transaction Fee	\$ 0.73
29/03/2022	TRYBOOKING	Budget Breakfast Tickets - Mayor and CEO	\$ 61.00
30/03/2022	REGIONAL EXPRESS	Flights - A Sharpe - RCAWA Meeting	\$ 220.33
30/03/2022	REGIONAL EXPRESS	Flights - Mayor D Wellington - RCAWA Meeting	\$ 491.26
30/03/2022	QUICK SHOT COFFEE	DVA Visit - Tim Bayliss with Mayor D Wellington, N Watson, A Sharpe, L Stone	\$ 19.50
30/03/2022	GARRISON	DVA Visit - Tim Bayliss with Mayor D Wellington, N Watson, A Sharpe, L Stone	\$ 228.38
31/03/2022	TRYBOOKING	Budget Breakfast Ticket - Cr Shanhun	\$ 30.50
31/03/2022	EB	Staff Training - UWA/Eventbrite Mediator Accreditation	\$ 2,800.00
31/03/2022	PAYPAL	Drawing Paper - Stationary - Albany Town Hall	\$ 129.75
01/04/2022	WELLSTEAD RURAL SERVICE	D Lawrence, P Camins, A Sharpe - Drive the Wellstead School Run Route	\$ 53.95
04/04/2022	REZDY	POS Software Subscription - Anzac Centre	\$ 285.45
05/04/2022	BLACK DUCK GOURMET	Hamper - Christmas Lights Competition Winner	\$ 278.00
05/04/2022	MAILCHIMP	Monthly Marketing Plan - Communications - L Condon	\$ 552.20
06/04/2022	DROPBOX	Monthly Subscription - Incident Management Team	\$ 254.10
06/04/2022	LIVE TAXI AUSTRALIA	Travel - A Sharpe - RCAWA Perth Meeting	\$ 16.95
06/04/2022	DOMESTIC EASTEND	Meals - A Sharpe & Mayor D Wellington - RCAWA Perth Meeting	\$ 49.90
07/04/2022	DUXTON HOTEL PERTH	Accommodation - A Sharpe - RCAWA Meeting	\$ 352.21
07/04/2022	DUXTON HOTEL PERTH	Accommodation - Mayor D Wellington - RCAWA Meeting	\$ 260.86
07/04/2022	RAMBLE ON SWAN	Meals - Mayor D Wellington & A Sharpe - RCAWA Perth Meeting	\$ 39.50
07/04/2022	H.I. WEST PERTH	Meals - Mayor D Wellington, A Sharpe & Local Member for Albany Rebecca Stephens	\$ 227.00
07/04/2022	BETTER CHOICE SOUTH PERTH	Fuel - RCAWA	\$ 10.00
07/04/2022	FACEBOOK	Facebook and Instagram Advertising	\$ 139.53
08/04/2022	REGIONAL EXPRESS	Flights - National Anzac Centre Advisory Group	\$ 440.66
08/04/2022	SOUNDTRACK YOUR BRAND	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	\$ 33.47
08/04/2022	COMMONWEALTH BANK	International Transaction Fee	\$ 0.84
08/04/2022	WIX.COM	Premium Events Calendar Subscription - National Anzac Centre Website	\$ 7.30
11/04/2022	RADICAL FITNESS	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	\$ 19.95
12/04/2022	DEPT OF RACING GAMING	Occasional Liquor Licence - Town Hall Concerts	\$ 114.50
13/04/2022	SKYMESH PTY LTD	Internet Provider - Monthly - Cape Riche	\$ 54.95
14/04/2022	WESTERN POWER HEAD OFFICE	Highload Movement Authorisation	\$ 270.00
14/04/2022	IGENERATION ENTERPRISE	Postage for Sample Basketball Covering, Bovell Square	\$ 20.00
14/04/2022	ALBANY ENTERTAINMENT	Meals - CEO and Denmark CEO	\$ 50.00
14/04/2022	CAFÉ EXPRESSO ONE	Coffee with Natasha Monks - Monthly meeting	\$ 9.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

**CREDIT CARD TRANSACTIONS**

<b>DATE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
14/04/2022	GOOGLE ADS	Google Advertising - National Anzac Centre	\$ 0.97
14/04/2022	VANCOUVER STREET CAFÉ	Meeting with S Roberts - Emerging Leaders - Bicentenary 2026	\$ 9.50
19/04/2022	PAPERBARK MERCHANTS	State Budget Briefing Breakfast - Cr Cruse, Cr Thomson, Cr Stocks, Mayor	\$ 140.00
19/04/2022	REGIONAL EXPRESS	Flights - National Anzac Centre Advisory Group - Mayor	\$ 461.10
19/04/2022	REGIONAL EXPRESS	Flights - National Anzac Centre Advisory Group - L Stone	\$ 440.66
20/04/2022	REZDY	POS Software Subscription - Albany Visitor Centre	\$ 6.60
20/04/2022	AMAZON MARKETPLACE	Disposable Eye Masks for VR Sets	\$ 300.00
20/04/2022	REGIONAL EXPRESS	Flights - National Anzac Centre Advisory Group - A Sharpe	\$ 435.24
21/04/2022	DMIRS	High Risk License Renewal - Cameron Golding	\$ 44.00
22/04/2022	WESTNET	Refund to Close Account - Web Host For Fire Brigades	-\$ 74.40
24/04/2022	ZOOM	Video Conferencing Facility	\$ 181.94
24/04/2022	WIX.COM	Monthly Subscription - City of Albany Events App Charge	\$ 7.41
26/04/2022	TENTWORLD	Refund - GPS Satellite Messenger	-\$ 412.38
26/04/2022	PAPERBARK MERCHANTS	State Budget Briefing Breakfast - Deputy Mayor S Smith	\$ 35.00
27/04/2022	AMAZON MARKETPLACE	Replacement - GPS Satellite Messenger	\$ 595.00
27/04/2022	MICROSOFT STORE	Fraudulent Transaction - Investigation Commenced & Refund Requested	\$ 2,399.00
27/04/2022	REGIONAL EXPRESS	Flights - National Anzac Centre Advisory Group -T McCormick	\$ 465.40
27/04/2022	SHOPIFY	Forts Store Online Postal Shipping Rates	\$ 14.01
27/04/2022	COMMONWEALTH BANK	International Transaction Fee	\$ 0.35
05/05/2022	EVENT AND CONFERENCE	Tickets - Mayor D Wellington and A Sharpe - Waste Sorted Awards	\$ 243.60
			<b>\$ 13,103.51</b>

**CITY OF ALBANY  
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS  
FOR THE PERIOD ENDING 15 MAY 2022**

**PAYROLL TRANSACTIONS**

DATE	DESCRIPTION	AMOUNT
21/04/2022	Salaries	\$ 706,005.37
27/04/2022	Superannuation	\$ 131,113.13
05/05/2022	Salaries	\$ 708,562.22
09/05/2022	Superannuation	\$ 132,599.61
		<b>\$ 1,678,280.33</b>

**CHEQUE TRANSACTIONS**

DATE	CHEQUE	NAME	DESCRIPTION	AMOUNT
32735	21/04/2022	ALBANY PLAZA PHARMACY	First Aid Supplies - Day Care	\$ 99.90
32736	28/04/2022	TELSTRA	Telephone Charges	\$ 289.94
32738	05/05/2022	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 333.00
32739	05/05/2022	TELSTRA	Telephone Charges	\$ 47.40
32740	10/05/2022	PIVOTEL SATELLITE PTY LIMITED	Spot Tracing Charges	\$ 248.00
32741	12/05/2022	TELSTRA	Telephone Charges	\$ 13,718.36
				<b>\$ 14,736.60</b>



**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158441	05/05/2022	35 DEGREES SOUTH	Volume Survey	\$ 838.75
EFT158367	28/04/2022	4 STEEL SUPPLIES	Hardware Supplies / Tools	\$ 720.50
EFT158719	12/05/2022	4 STEEL SUPPLIES	Hardware Supplies / Tools	\$ 171.60
EFT158159	21/04/2022	56 SOUTH PTY LTD	Raise Telstra Pits	\$ 2,200.00
EFT158591	12/05/2022	A BAXTER	Rates Refund	\$ 500.00
EFT158410	05/05/2022	A BEATTY	Stall Sales - Youth Week	\$ 208.00
EFT158424	05/05/2022	A BYATT	Stall Sales - Youth Week	\$ 186.00
EFT158449	05/05/2022	A DOUGLASS	Stall Sales - Youth Week	\$ 451.00
EFT158677	12/05/2022	A MASON	Staff Reimbursement	\$ 18.00
EFT158510	05/05/2022	A PATTINSON	Stall Sales - Youth Week	\$ 618.00
EFT158236	21/04/2022	A SHANKS	Refund	\$ 201.50
EFT158707	12/05/2022	A SHARPE	Staff Reimbursement	\$ 23.00
EFT158536	05/05/2022	A STAN-BISHOP	Stall Sales - Youth Week	\$ 231.00
EFT158542	05/05/2022	A TETLOW	Stall Sales - Youth Week	\$ 1,465.00
EFT158548	05/05/2022	A ULLRICH	Stall Sales - Youth Week	\$ 1,053.50
EFT158745	12/05/2022	A WOOLLETT	Reusable Nappy Incentive 2021/22	\$ 100.00
EFT158563	05/05/2022	A WYATT	Stall Sales - Youth Week	\$ 577.50
EFT158566	12/05/2022	ABBEY'S EARTHMOVING SERVICES	Earthworks	\$ 2,288.00
EFT158390	05/05/2022	ABBOTTS LIQUID SALVAGE PTY LTD	Disposal Services	\$ 1,980.00
EFT158151	21/04/2022	ACORN TREES AND STUMPS	Tree Removal And Stump Grind Services	\$ 17,479.00
EFT158567	12/05/2022	ACORN TREES AND STUMPS	Tree Removal And Stump Grind Services	\$ 1,870.00
EFT158152	21/04/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C19007(A)	\$ 22,049.60
EFT158266	28/04/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C19007(A)	\$ 23,177.00
EFT158392	05/05/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C19007(A) and C20003(E)	\$ 37,324.49
EFT158569	12/05/2022	AD CONTRACTORS PTY LTD	Plant And Equipment Hire C19007(A) and C20003(E)	\$ 25,913.65
EFT158153	21/04/2022	ADVERTISER PRINT	Printing Services	\$ 1,800.00
EFT158267	28/04/2022	ADVERTISER PRINT	Printing Services	\$ 3,036.00
EFT158570	12/05/2022	ADVERTISER PRINT	Printing Services	\$ 903.00
EFT158268	28/04/2022	AERODROME MANAGEMENT SERVICES PTY LTD	Annual Technical Inspection	\$ 8,470.00
EFT158154	21/04/2022	AEROMIC MICROPHONES AUSTRALIA PTY LTD	Audio Supplies	\$ 567.00
EFT158206	21/04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$ 151.47
EFT158473	05/05/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$ 880.89
EFT158305	28/04/2022	AL CURNOW HYDRAULICS	Hydraulic Repairs / Maintenance	\$ 2,144.93
EFT158438	05/05/2022	AL CURNOW HYDRAULICS	Hydraulic Repairs / Maintenance	\$ 478.08
EFT158622	12/05/2022	AL CURNOW HYDRAULICS	Hydraulic Repairs / Maintenance	\$ 6.60
EFT158404	05/05/2022	ALBANY ALLSOILS LANDSCAPE SUPPLIES	Landscape Supplies	\$ 180.00
EFT158644	12/05/2022	ALBANY ASPHALT SERVICES	Road Maintenance Supplies / Services C18010	\$ 53,208.00
EFT158272	28/04/2022	ALBANY AUTO ONE	Vehicle Parts / Maintenance	\$ 118.24
EFT158397	05/05/2022	ALBANY AUTO ONE	Vehicle Parts / Maintenance	\$ 35.12
EFT158275	28/04/2022	ALBANY AUTOS	Vehicle Parts / Maintenance	\$ 299.45
EFT158568	12/05/2022	ALBANY CENTRAL SECURITY STORAGE	Storage Rental	\$ 200.00
EFT158340	28/04/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 42.32
EFT158489	05/05/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 748.18

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158674	12/05/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 81.93
EFT158274	28/04/2022	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT158581	12/05/2022	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT158271	28/04/2022	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 15.00
EFT158573	12/05/2022	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 15.00
EFT158575	12/05/2022	ALBANY COMMUNITY RADIO T/AS GREAT SOUTHERN FM	Advertising	\$ 203.00
EFT158193	21/04/2022	ALBANY ELITE EARTHMOVING AND DRAINAGE	Plant And Equipment Hire	\$ 1,564.00
EFT158451	05/05/2022	ALBANY ELITE EARTHMOVING AND DRAINAGE	Plant And Equipment Hire	\$ 1,375.00
EFT158155	21/04/2022	ALBANY INDOOR PLANT HIRE AND SALES	Hire of Plants/Maintenance	\$ 424.60
EFT158574	12/05/2022	ALBANY INDOOR PLANT HIRE AND SALES	Hire of Plants/Maintenance	\$ 262.21
EFT158158	21/04/2022	ALBANY IRRIGATION & DRILLING	Reticulation Parts / Maintenance	\$ 1,995.00
EFT158580	12/05/2022	ALBANY IRRIGATION & DRILLING	Reticulation Parts / Maintenance	\$ 225.75
EFT158396	05/05/2022	ALBANY LANDSCAPE SUPPLIES	Landscape Supplies	\$ 494.00
EFT158369	28/04/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$ 152.77
EFT158722	12/05/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services	\$ 148.19
EFT158402	05/05/2022	ALBANY MILK DISTRIBUTORS	Milk Deliveries	\$ 281.60
EFT158579	12/05/2022	ALBANY MILK DISTRIBUTORS	Milk Deliveries	\$ 183.60
EFT158222	21/04/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 30.88
EFT158499	05/05/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 46.79
EFT158684	12/05/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 37.37
EFT158157	21/04/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 599.50
EFT158273	28/04/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 550.30
EFT158400	05/05/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 925.80
EFT158577	12/05/2022	ALBANY OFFICE PRODUCTS DEPOT	Office Supplies / Stationery	\$ 1,013.30
EFT158156	21/04/2022	ALBANY PANEL BEATERS AND SPRAY PAINTERS	Vehicle Parts / Maintenance	\$ 330.00
EFT158228	21/04/2022	ALBANY PLUMBING AND GAS	Plumbing And Gas Services C21006	\$ 9,872.50
EFT158351	28/04/2022	ALBANY PLUMBING AND GAS	Plumbing And Gas Services C21006	\$ 1,230.30
EFT158514	05/05/2022	ALBANY PLUMBING AND GAS	Plumbing And Gas Services C21006	\$ 1,907.05
EFT158696	12/05/2022	ALBANY PLUMBING AND GAS	Plumbing And Gas Services C21006	\$ 17,528.89
EFT158584	12/05/2022	ALBANY PRIDE INCORPORATED	Badge Printing Services	\$ 227.71
EFT158401	05/05/2022	ALBANY PSYCHOLOGICAL SERVICES	EAP Services	\$ 572.00
EFT158578	12/05/2022	ALBANY QUALITY LAWNMOWING	Lawn mowing Services	\$ 110.00
EFT158403	05/05/2022	ALBANY RECORDS MANAGEMENT	Offsite Storage Services	\$ 703.84
EFT158582	12/05/2022	ALBANY RECORDS MANAGEMENT	Offsite Storage Services	\$ 1,045.00
EFT158395	05/05/2022	ALBANY RETRAVISION	Kitchen Appliances	\$ 392.00
EFT158186	21/04/2022	ALBANY SIGNS	Printing Services	\$ 1,413.50
EFT158300	28/04/2022	ALBANY SIGNS	Printing Services	\$ 1,611.50
EFT158435	05/05/2022	ALBANY SIGNS	Printing Services	\$ 2,711.50
EFT158618	12/05/2022	ALBANY SIGNS	Printing Services	\$ 231.00
EFT158399	05/05/2022	ALBANY SKIPS AND WASTE SERVICES PTY LTD	Waste Disposal Services	\$ 340.00
EFT158576	12/05/2022	ALBANY SKIPS AND WASTE SERVICES PTY LTD	Waste Disposal Services	\$ 510.00
EFT158394	05/05/2022	ALBANY SWEEP CLEAN	Sweeping Services	\$ 8,602.00
EFT158269	28/04/2022	ALBANY TOYOTA	Vehicle Parts / Maintenance	\$ 240.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158255	21/04/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance Q21002	\$ 50.90
EFT158547	05/05/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance Q21002	\$ 2,004.70
EFT158270	28/04/2022	ALBANY V-BELT AND RUBBER	Plant/Vehicle Maintenance/Supplies	\$ 189.21
EFT158572	12/05/2022	ALBANY V-BELT AND RUBBER	Plant/Vehicle Maintenance/Supplies	\$ 1,110.20
EFT158551	05/05/2022	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$ 160.00
EFT158718	12/05/2022	ALBANY VOLUNTEER STATE EMERGENCY SERVICE UNIT INC	LGGS Operational Grant 21/22	\$ 15,226.75
EFT158276	28/04/2022	ALBANY WACKY GOLF	Event Hire Services	\$ 910.00
EFT158398	05/05/2022	ALBANY WINDOWS	Hardware Supplies / Tools	\$ 96.00
EFT158405	05/05/2022	ALINTA	Gas Charges	\$ 61.40
EFT158322	28/04/2022	ALISON GOODE	Mayor And Councillor Allowance	\$ 2,935.67
EFT158277	28/04/2022	ALL EVENTS HIRE AND PRODUCTION	Event Hire Services	\$ 45.00
EFT158406	05/05/2022	ALL EVENTS HIRE AND PRODUCTION	Event Hire Services	\$ 210.00
EFT158319	28/04/2022	ALL TRUCK REPAIRS	Plant/Vehicle Maintenance Q12031	\$ 1,103.81
EFT158303	28/04/2022	AMANDA CRUSE	Mayor And Councillor Allowance	\$ 2,935.67
EFT158177	21/04/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel	\$ 35,384.27
EFT158293	28/04/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel	\$ 19,563.17
EFT158607	12/05/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel	\$ 22,923.45
EFT158606	12/05/2022	AMPOL LIMITED	Fuel Cards	\$ 5,353.86
EFT158635	12/05/2022	ANGELA EDWARDS	Cleaning Services Q21020	\$ 1,512.00
EFT158161	21/04/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 223.48
EFT158278	28/04/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 8,878.11
EFT158407	05/05/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 6,351.58
EFT158585	12/05/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 5,857.94
EFT158260	21/04/2022	AUSSIE BROADBAND LIMITED	Optus Sim Charges	\$ 328.00
EFT158586	12/05/2022	AUSTRALIA POST	Postage	\$ 2,193.32
EFT158571	12/05/2022	AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS	Training Fees	\$ 4,879.00
EFT158280	28/04/2022	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,398.50
EFT158588	12/05/2022	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,398.50
EFT158279	28/04/2022	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 203,913.00
EFT158587	12/05/2022	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 205,737.00
EFT158162	21/04/2022	AUSTRALIA'S SOUTH WEST INCORPORATED	Advertising / Marketing	\$ 3,030.50
EFT158589	12/05/2022	AVIATION ID AUSTRALIA	ASIC Application	\$ 280.00
EFT158163	21/04/2022	AWESOME FLOORS	Floor Maintenance	\$ 1,507.00
EFT158165	21/04/2022	BADER LUBRICATION PTY LTD	Vehicle Parts / Maintenance	\$ 238.92
EFT158164	21/04/2022	BADGEMATE	Badge Printing Services	\$ 100.16
EFT158281	28/04/2022	BADGEMATE	Badge Printing Services	\$ 38.83
EFT158166	21/04/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 1,298.00
EFT158282	28/04/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 1,785.00
EFT158590	12/05/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Management Services C21005	\$ 4,950.00
EFT158168	21/04/2022	BATTERY WORLD	Battery Supply	\$ 420.00
EFT158592	12/05/2022	BBR PARAMOUNT PROJECTS PTY LTD	Community Engagement Consultancy Q22015	\$ 12,650.00
EFT158411	05/05/2022	BENARA NURSERIES	Plants / Trees	\$ 738.32
EFT158593	12/05/2022	BENARA NURSERIES	Plants / Trees	\$ 368.28

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158169	21/04/2022	BENNETTS BATTERIES	Vehicle Parts / Maintenance	\$ 1,218.80
EFT158412	05/05/2022	BENNETTS BATTERIES	Vehicle Parts / Maintenance	\$ 1,674.64
EFT158594	12/05/2022	BENNETTS BATTERIES	Vehicle Parts / Maintenance	\$ 334.40
EFT158170	21/04/2022	BERTOLA HIRE ALBANY PTY LTD	Plant And Equipment Hire	\$ 319.00
EFT158285	28/04/2022	BERTOLA HIRE ALBANY PTY LTD	Plant And Equipment Hire	\$ 242.00
EFT158286	28/04/2022	BEST OFFICE SYSTEMS	Photocopier Charges C21016	\$ 175.00
EFT158414	05/05/2022	BEST OFFICE SYSTEMS	Photocopier Charges C21016	\$ 279.00
EFT158596	12/05/2022	BEST OFFICE SYSTEMS	Photocopier Charges C21016	\$ 10,986.35
EFT158320	28/04/2022	BILL GIBBS EXCAVATIONS	Plant And Equipment Hire C19007	\$ 618.75
EFT158415	05/05/2022	BLACK AND WHITE CONCRETING	Building Services C20015	\$ 39,935.50
EFT158416	05/05/2022	BLOOMIN FLOWERS SPENCER PARK	Floral Supplies	\$ 60.00
EFT158420	05/05/2022	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply - P17026	\$ 30,758.10
EFT158288	28/04/2022	BOC GASES AUSTRALIA LIMITED	Container Hire	\$ 109.44
EFT158597	12/05/2022	BOOEASY AUSTRALIA PTY LTD	Bookeasy Fees	\$ 982.73
EFT158225	21/04/2022	BRAYDEN JOHN PARKER	Lawn Mowing & Weed Maintenance	\$ 180.00
EFT158598	12/05/2022	BREAKSEA INCORPORATED	Grant Payment - Albany 2022 Maritime Festival	\$ 16,000.00
EFT158173	21/04/2022	BRIEF INTERVENTION COUNSELLING	EAP Services	\$ 154.00
EFT158174	21/04/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire PSP009-022	\$ 15,412.29
EFT158289	28/04/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire PSP009-022	\$ 2,417.76
EFT158419	05/05/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire PSP009-022	\$ 9,015.61
EFT158599	12/05/2022	BROOKS HIRE SERVICE PTY LTD	Plant And Equipment Hire PSP009-022	\$ 7,475.67
EFT158339	28/04/2022	BUCHER MUNICIPAL PTY LTD	Vehicle Parts / Maintenance	\$ 1,980.00
EFT158488	05/05/2022	BUCHER MUNICIPAL PTY LTD	Vehicle Parts / Maintenance	\$ 2,154.98
EFT158601	12/05/2022	BULLSEYE PLUMBING & GAS	Drainage Cleaning Services Q21038	\$ 1,540.00
EFT158175	21/04/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 255.05
EFT158291	28/04/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 1,008.94
EFT158421	05/05/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 57.83
EFT158602	12/05/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 146.25
EFT158292	28/04/2022	BURSON AUTO PARTS	Vehicle Parts / Maintenance	\$ 291.50
EFT158625	12/05/2022	C & M DEKKER	Rates Refund	\$ 368.64
EFT158643	12/05/2022	C GOLDING	Staff Reimbursement	\$ 24.95
EFT158486	05/05/2022	C LOLLEY T/A SPECKLED ART	Stall Sales - Youth Week	\$ 243.00
EFT158501	05/05/2022	C NIELSEN	Stall Sales - Youth Week	\$ 262.50
EFT158604	12/05/2022	C&C MACHINERY CENTRE	Plant Maintenance Services	\$ 391.30
EFT158176	21/04/2022	CABCHARGE PAYMENTS PTY LTD	Taxi Fares	\$ 102.22
EFT158605	12/05/2022	CALDWELL LAND SURVEYS PTY LTD	Survey Services	\$ 1,155.00
EFT158179	21/04/2022	CAMLYN SPRINGS	Water Supply	\$ 266.00
EFT158609	12/05/2022	CAMLYN SPRINGS	Water Supply	\$ 150.00
EFT158178	21/04/2022	CAMTRANS ALBANY PTY LTD	Plant And Equipment Hire	\$ 195.00
EFT158608	12/05/2022	CAMTRANS ALBANY PTY LTD	Plant And Equipment Hire	\$ 895.00
EFT158253	21/04/2022	CAROLYN FRANCES TRAPNELL	Stock Items - Forts Store	\$ 492.00
EFT158180	21/04/2022	CARVING CONCRETE CONSTRUCTION PTY LTD	Construction Services C20013	\$ 16,423.63
EFT158296	28/04/2022	CENTENNIAL STADIUM INC	Electricity Charges	\$ 280.56

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158182	21/04/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Services C18014 and ALAC Maintenance C21008	\$ 2,990.04
EFT158295	28/04/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Services C18014 and ALAC Maintenance C21008	\$ 4,638.89
EFT158427	05/05/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Services C18014 and ALAC Maintenance C21008	\$ 13,829.63
EFT158612	12/05/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Services C18014 and ALAC Maintenance C21008	\$ 9,858.26
EFT158188	21/04/2022	CGS QUALITY CLEANING	Cleaning Services C14036, C20008, Q21060	\$ 2,928.11
EFT158307	28/04/2022	CGS QUALITY CLEANING	Cleaning Services C14036, C20008, Q21060	\$ 4,225.00
EFT158442	05/05/2022	CGS QUALITY CLEANING	Cleaning Services C14036, C20008, Q21060	\$ 20,098.88
EFT158626	12/05/2022	CGS QUALITY CLEANING	Cleaning Services C14036, C20008, Q21060	\$ 17,955.55
EFT158183	21/04/2022	CHERRY BOOTS ALBANY	Stock Items - Forts Store	\$ 73.00
EFT158297	28/04/2022	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 872.90
EFT158613	12/05/2022	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 717.34
EFT158376	28/04/2022	CHRIS THOMSON	Mayor And Councillor Allowance	\$ 2,935.67
EFT158429	05/05/2022	CHRISTOPHER BURNELL	Building Services	\$ 17,500.00
EFT158430	05/05/2022	CIVICA PTY LTD	Licence, Support And Maintenance Services	\$ 982.08
EFT158184	21/04/2022	CLEANAWAY PTY LIMITED	Waste Disposal Services P14021 & P20020	\$ 337,267.90
EFT158614	12/05/2022	CLEANAWAY PTY LIMITED	Waste Disposal Services P14021, P20020	\$ 8,101.06
EFT158432	05/05/2022	CLOUD PAYMENT GROUP	Debt Management Services P21020	\$ 521.25
EFT158185	21/04/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 19.30
EFT158299	28/04/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 308.63
EFT158434	05/05/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 1,936.80
EFT158617	12/05/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 162.58
EFT158425	05/05/2022	COMMERCIAL AQUATICS AUSTRALIA PTY LTD	Supply And Fit New Chlorine Probe Q19018	\$ 5,373.50
EFT158464	05/05/2022	CORPORATE FIRST AID AUSTRALIA	First Aid Training	\$ 560.00
EFT158436	05/05/2022	CREATIONS HOMES PTY LTD	Building Services for Capital Works C21015	\$ 1,081.20
EFT158619	12/05/2022	CREATIONS HOMES PTY LTD	Building Services for Capital Works C21015	\$ 20,944.56
EFT158306	28/04/2022	CYNERGIC INTERNET	Web Hosting Services	\$ 1,893.88
EFT158623	12/05/2022	CYNERGIC INTERNET	Web Hosting Services	\$ 2,025.88
EFT158431	05/05/2022	D CLARK	Staff Reimbursement	\$ 19.95
EFT158459	05/05/2022	D FROST	Stall Sales - Youth Week	\$ 236.00
EFT158485	05/05/2022	D LLOYD	Rates Refund	\$ 723.72
EFT158343	28/04/2022	D MCALEESE	Staff Reimbursement	\$ 706.92
EFT158683	12/05/2022	D MORRISON	Rates Refund	\$ 207.40
EFT158693	12/05/2022	D PIERCE	Reusable Nappy Incentive 2021/22	\$ 76.39
EFT158564	05/05/2022	DAMIEN YARRAN	Return of Nomination Deposit - 2019 Local Government Election	\$ 80.00
EFT158258	21/04/2022	DANIEL MICHAEL WAUGH	Event Hire Services	\$ 800.00
EFT158212	21/04/2022	DAVID LEECH	Stock Items - Forts Store	\$ 240.00
EFT158482	05/05/2022	DAVID LEECH	Stock Items - Forts Store	\$ 240.00
EFT158439	05/05/2022	DAVRIC AUSTRALIA	Stock Items - Forts Store	\$ 1,015.58
EFT158302	28/04/2022	DELMA BAESJOU	Mayor And Councillor Allowance	\$ 2,935.67
EFT158383	28/04/2022	DENNIS WELLINGTON	Mayor And Councillor Allowance	\$ 11,734.93
EFT158628	12/05/2022	DEPARTMENT OF BIODIVERSITY CONSERVATION & ATTRACTIONS	National Park Pass Sales	\$ 4,068.41
EFT158600	12/05/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BSL Levy Collected	\$ 9,021.85
EFT158471	05/05/2022	DESIGNMIND CREATIVE	Graphic Designing Services	\$ 1,182.50



**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158446	05/05/2022	DIVERSECO PTY LTD	Annual Calibration - Weighbridge Scales	\$ 10,705.90
EFT158190	21/04/2022	DJL ELECTRICAL	Electrical Services Q21057	\$ 17,803.50
EFT158630	12/05/2022	DJL ELECTRICAL	Electrical Services Q21057	\$ 265.10
EFT158447	05/05/2022	DOG ROCK MOTEL	Accommodation - ANZAC Day - Additional Support	\$ 188.10
EFT158191	21/04/2022	DOGGY DOO CLEANUPS	Animal Hygiene Services Q21028	\$ 250.00
EFT158310	28/04/2022	DOGGY DOO CLEANUPS	Animal Hygiene Services Q21028	\$ 250.00
EFT158448	05/05/2022	DOGGY DOO CLEANUPS	Animal Hygiene Services Q21028	\$ 250.00
EFT158631	12/05/2022	DOGGY DOO CLEANUPS	Animal Hygiene Services Q21028	\$ 250.00
EFT158620	12/05/2022	DOWNER EDI WORKS PTY LTD	Road Sealing Materials	\$ 388.28
EFT158192	21/04/2022	DYLAN'S ON THE TERRACE	Catering Services	\$ 292.30
EFT158450	05/05/2022	DYLAN'S ON THE TERRACE	Catering Services	\$ 361.80
EFT158633	12/05/2022	DYLAN'S ON THE TERRACE	Catering Services	\$ 1,757.10
EFT158313	28/04/2022	E AND L ROOFING AND CONSTRUCTION	Refund	\$ 171.65
EFT158408	05/05/2022	E BAINES	Stall Sales - Youth Week	\$ 75.00
EFT158627	12/05/2022	E DEMARTEAU T/AS SANCTUM ARTS	Stall Sales - Youth Week	\$ 67.00
EFT158717	12/05/2022	E SPELDEWINDE	Stall Sales - Youth Week	\$ 197.00
EFT158379	28/04/2022	E VORSTER	Staff Reimbursement	\$ 60.95
EFT158311	28/04/2022	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 11,125.96
EFT158634	12/05/2022	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 11,678.54
EFT158312	28/04/2022	ELANDRIAL GAMES	Event Hire Services	\$ 200.00
EFT158636	12/05/2022	ELITE STEEL FABRICATION	Plant Fabrication Services	\$ 1,100.00
EFT158637	12/05/2022	ENVIRONMENTAL INDUSTRIES PTY LTD	Landscape Works C20021	\$ 201,475.14
EFT158314	28/04/2022	ERGOLINK	Ergonomic Equipment	\$ 1,178.56
EFT158316	28/04/2022	E-STRALIAN PTY LTD	E-Bike Lease	\$ 155.45
EFT158638	12/05/2022	E-STRALIAN PTY LTD	E-Bike Lease	\$ 155.45
EFT158652	12/05/2022	ETHAN HARVEY	Artistic Services	\$ 500.00
EFT158386	28/04/2022	EVE YOUNG	Stock Items - Town Hall	\$ 65.28
EFT158639	12/05/2022	EVERTRANS	Plant Maintenance Supplies	\$ 455.95
EFT158194	21/04/2022	EYERITE SIGNS	Signage	\$ 247.50
EFT158640	12/05/2022	EYERITE SIGNS	Signage	\$ 9,410.19
EFT158318	28/04/2022	F E TECHNOLOGIES PTY LTD	Annual Maintenance PSP005	\$ 11,635.25
EFT158544	05/05/2022	F THOMAS	Stall Sales - Youth Week	\$ 441.50
EFT158453	05/05/2022	F9 PROJECT SERVICES	Consultancy Services	\$ 1,061.50
EFT158317	28/04/2022	FACET (FORUM ADVOCATING CULTURAL AND ECOTOURISM INC)	Registration Fee	\$ 159.34
EFT158327	28/04/2022	FIRST NATIONAL REAL ESTATE	Rates Refund	\$ 591.50
EFT158455	05/05/2022	FLIPS ELECTRICS	Electrical Maintenance Services	\$ 947.10
EFT158457	05/05/2022	FRANGIPANI FLORAL STUDIO	Floral Supplies	\$ 170.00
EFT158458	05/05/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Safety Equipment	\$ 10,476.40
EFT158512	05/05/2022	FULTON HOGAN INDUSTRIES	Chillinup Road Sealing Works P21035	\$ 89,339.25
EFT158527	05/05/2022	G & L SHEETMETAL	Building Maintenance Materials	\$ 38.50
EFT158189	21/04/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Services and Supplies Q20026	\$ 2,087.00
EFT158308	28/04/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Services and Supplies Q20026	\$ 639.61
EFT158445	05/05/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Services and Supplies Q20026	\$ 86.90

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158629	12/05/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene Services and Supplies Q20026	\$ 2,731.60
EFT158452	05/05/2022	G EMERY	Rates Refund	\$ 1,140.00
EFT158649	12/05/2022	GHD PTY LTD	Water Quality Assessment	\$ 9,359.68
EFT158195	21/04/2022	GIBSON INTERNATIONAL LTD	NAC Maintenance Agreement C19020	\$ 2,750.00
EFT158196	21/04/2022	GLASS SUPPLIERS	Glazing Services	\$ 1,590.00
EFT158197	21/04/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Airport Car Parking Fees and Subscription	\$ 242.98
EFT158321	28/04/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Airport Car Parking Fees and Subscription	\$ 20.57
EFT158460	05/05/2022	GLOBAL SPILL CONTROL PTY LTD	Oil And Fuel Absorbent	\$ 3,049.20
EFT158463	05/05/2022	GRANDE FOOD SERVICE PTY LTD	Stock Items - Town Hall	\$ 262.44
EFT158202	21/04/2022	GREAT SOUTHERN BOUNDARIES	Replace Damaged Fence	\$ 143.00
EFT158469	05/05/2022	GREAT SOUTHERN GEOTECHNICS PTY LTD	Pavement Investigation	\$ 5,357.00
EFT158326	28/04/2022	GREAT SOUTHERN LIQUID WASTE	Ablution Maintenance Q20012	\$ 2,787.00
EFT158468	05/05/2022	GREAT SOUTHERN LIQUID WASTE	Ablution Maintenance Q20012	\$ 500.00
EFT158648	12/05/2022	GREAT SOUTHERN LIQUID WASTE	Ablution Maintenance Q20012	\$ 330.00
EFT158200	21/04/2022	GREAT SOUTHERN PEST & WEED CONTROL	Pest Management Services Q21021	\$ 2,743.70
EFT158646	12/05/2022	GREAT SOUTHERN PEST & WEED CONTROL	Pest Management Services Q21021	\$ 121.00
EFT158465	05/05/2022	GREAT SOUTHERN SAND AND LANDSCAPING SUPPLIES	Plant And Equipment Hire C19007(F)	\$ 5,580.25
EFT158201	21/04/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / PPE Supplies Q20019	\$ 638.10
EFT158325	28/04/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / PPE Supplies Q20019	\$ 8,208.80
EFT158466	05/05/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / PPE Supplies Q20019	\$ 389.20
EFT158647	12/05/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / PPE Supplies Q20019	\$ 2,056.93
EFT158467	05/05/2022	GREAT SOUTHERN TURF	Grounds Maintenance Materials Q21001	\$ 1,980.00
EFT158199	21/04/2022	GREEN SKILLS INCORPORATED	Vegetation Management Services C19011	\$ 306.00
EFT158324	28/04/2022	GREEN SKILLS INCORPORATED	Vegetation Management Services C19011	\$ 800.00
EFT158368	28/04/2022	GREGORY BRIAN STOCKS	Mayor And Councillor Allowance	\$ 2,935.67
EFT158203	21/04/2022	GREYBIRD MEDIA	Advertising	\$ 968.00
EFT158433	05/05/2022	GULL ROCK CONSTRUCTIONS	Youth Precinct Car Park Works Q22011	\$ 33,096.42
EFT158655	12/05/2022	H HOLMBERG	Reusable Nappy Incentive 2021/22	\$ 60.80
EFT158538	05/05/2022	H STEPHENS	Refund	\$ 117.00
EFT158549	05/05/2022	H VARDEN	Stall Sales - Youth Week	\$ 206.00
EFT158550	05/05/2022	H VERMEULEN	Reusable Nappy Incentive 2021/22	\$ 100.00
EFT158261	21/04/2022	H WISNIEWSKI	Staff Reimbursement	\$ 24.95
EFT158470	05/05/2022	HAESE'S PICTURE FRAMING & GALLERY	Picture Framing Services	\$ 400.00
EFT158651	12/05/2022	HAREWOOD ESTATE	Refreshments	\$ 403.20
EFT158204	21/04/2022	HARVEY NORMAN ALBANY AV/IT SUPERSTORE ALBANY	Training Equipment	\$ 296.00
EFT158328	28/04/2022	HAVOC BUILDERS PTY LTD	Building Services C21014	\$ 5,617.92
EFT158653	12/05/2022	HAVOC BUILDERS PTY LTD	Building Services C21014	\$ 1,100.00
EFT158207	21/04/2022	HHG LEGAL GROUP	Legal Fees C19009(A)	\$ 4,900.50
EFT158657	12/05/2022	HHG LEGAL GROUP	Legal Fees C19009(A)	\$ 1,476.65
EFT158205	21/04/2022	HIDEWOOD QUALITY PRINTERS	Printing Services	\$ 207.90
EFT158654	12/05/2022	HOBBS PAINTING AND DECORATING	Painting Services Q21019	\$ 24,273.16
EFT158187	21/04/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supply C19006	\$ 976.58
EFT158304	28/04/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supply C19006	\$ 2,575.38

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158437	05/05/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supply C19006	\$ 1,638.56
EFT158621	12/05/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supply C19006	\$ 1,323.96
EFT158474	05/05/2022	ICKY FINKS WAREHOUSE SALES	Art Supplies	\$ 85.28
EFT158208	21/04/2022	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING PTY LTD	Vehicle Maintenance	\$ 3,371.50
EFT158329	28/04/2022	IMAGING AUSTRALIA & NZ	IT Equipment - Library Scanner	\$ 12,833.26
EFT158659	12/05/2022	INOVAIR AUSTRALIA PTY LTD	Library Air Purifiers	\$ 3,528.92
EFT158660	12/05/2022	INSTANT RACKING	Racking / Bench Supply	\$ 1,261.00
EFT158735	12/05/2022	IT VISION AUSTRALIA PTY LTD	Licensing Fees P13015	\$ 1,292.50
EFT158330	28/04/2022	ITR PACIFIC PTY LTD	Vehicle Parts / Maintenance	\$ 1,214.63
EFT158475	05/05/2022	ITR PACIFIC PTY LTD	Vehicle Parts / Maintenance	\$ 203.02
EFT158661	12/05/2022	ITR PACIFIC PTY LTD	Vehicle Parts / Maintenance	\$ 832.85
EFT158506	05/05/2022	IXOM	Chlorine Service Fee	\$ 348.50
EFT158167	21/04/2022	J & PM BARBOUR	Stock Items - Forts Store	\$ 259.50
EFT158181	21/04/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004	\$ 3,480.11
EFT158294	28/04/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004	\$ 21,347.36
EFT158426	05/05/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004	\$ 5,455.38
EFT158611	12/05/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C21004	\$ 13,247.15
EFT158603	12/05/2022	J BURNS	Stall Sales - Youth Week	\$ 158.00
EFT158641	12/05/2022	J FERRELL	Staff Reimbursement	\$ 24.95
EFT158662	12/05/2022	J FREEMAN	Staff Reimbursement	\$ 134.75
EFT158736	12/05/2022	J WARDELL-JOHNSON	Staff Reimbursement	\$ 19.95
EFT158171	21/04/2022	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 939.39
EFT158287	28/04/2022	J. BLACKWOOD & SON PTY LTD	Hardware Supplies / Tools	\$ 24.20
EFT158515	05/05/2022	JACOB PODLICH	Return of Nomination Deposit - 2019 Local Government Election	\$ 80.00
EFT158342	28/04/2022	JAMES MANNES	Design of Marketing Materials	\$ 500.00
EFT158209	21/04/2022	JCA CONTRACTING SERVICES	Plant And Equipment Hire C19007(G)	\$ 11,473.00
EFT158331	28/04/2022	JCA CONTRACTING SERVICES	Plant And Equipment Hire C19007(G)	\$ 3,560.00
EFT158476	05/05/2022	JCA CONTRACTING SERVICES	Plant And Equipment Hire C19007(G)	\$ 4,400.00
EFT158332	28/04/2022	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	Vehicle Parts / Maintenance	\$ 81.38
EFT158530	05/05/2022	JEAN SMITH	Sale of Artwork	\$ 3,970.89
EFT158615	12/05/2022	JENNIFER ANNE COCHRANE	Artistic Services	\$ 500.00
EFT158355	28/04/2022	JESSICA RUGGERA	Professional Services	\$ 700.00
EFT158283	28/04/2022	JHODI MAY BENNETT	Sale of Artwork	\$ 400.00
EFT158413	05/05/2022	JHODI MAY BENNETT	Sale of Artwork	\$ 290.90
EFT158456	05/05/2022	JOANNE FRANCIS	Sale of Artwork	\$ 452.40
EFT158333	28/04/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services Q22010	\$ 3,453.45
EFT158477	05/05/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services Q22010	\$ 1,361.25
EFT158663	12/05/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services Q22010	\$ 11,266.48
EFT158358	28/04/2022	JOHN SHANHUN	Mayor And Councillor Allowance	\$ 2,935.67
EFT158454	05/05/2022	JULIE ELIZABETH FLETCHER	Sale of Artwork	\$ 253.50
EFT158479	05/05/2022	JUST A CALL DELIVERIES	Internal Mail Deliveries Q20020	\$ 1,217.83
EFT158210	21/04/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 30.80
EFT158478	05/05/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 84.70



**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158664	12/05/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 46.20
EFT158656	12/05/2022	K HOUDERRANI	Staff Reimbursement	\$ 117.80
EFT158480	05/05/2022	K KIRKMAN	Rates Refund	\$ 19.12
EFT158665	12/05/2022	KALGAN QUEEN SCENIC CRUISES	Rezdy Bookings	\$ 1,933.75
EFT158666	12/05/2022	KIM ANGELA TOMLINSON	EAP Services	\$ 320.00
EFT158667	12/05/2022	KINSHIP CLEANING CO	Cleaning Services	\$ 160.00
EFT158334	28/04/2022	KLB SYSTEMS	IT Equipment / Supplies C17024(A)	\$ 236.50
EFT158481	05/05/2022	KLB SYSTEMS	IT Equipment / Supplies C17024(A)	\$ 5,027.00
EFT158668	12/05/2022	KLB SYSTEMS	IT Equipment / Supplies C17024(A)	\$ 5,940.00
EFT158669	12/05/2022	KMART ALBANY	Exercise Equipment	\$ 132.00
EFT158685	12/05/2022	KOMATSU AUSTRALIA PTY LTD	Major Repairs - Two Loaders	\$ 100,794.50
EFT158422	05/05/2022	L BURGESS	Stall Sales - Youth Week	\$ 440.50
EFT158423	05/05/2022	L BURNS	Stall Sales - Youth Week	\$ 212.00
EFT158624	12/05/2022	L DEAN	Stall Sales - Youth Week	\$ 30.00
EFT158443	05/05/2022	L DENTE-BRIGHT	Stall Sales - Youth Week	\$ 963.00
EFT158371	28/04/2022	L SWENSEN & C CARPENTER	Crossover Subsidy	\$ 244.20
EFT158335	28/04/2022	LADELLE PTY LTD	Stock Items - Forts Store	\$ 830.11
EFT158444	05/05/2022	LANDGATE	Interim Valuations GRV & UV	\$ 2,178.22
EFT158336	28/04/2022	LEADING EDGE HI-FI ALBANY	Communication Equipment	\$ 2,518.85
EFT158213	21/04/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 9,341.76
EFT158337	28/04/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 4,831.75
EFT158483	05/05/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 40,733.06
EFT158671	12/05/2022	LOCHNESS LANDSCAPE SERVICES	Mowing Services C19010	\$ 14,121.80
EFT158672	12/05/2022	LORLAINE DISTRIBUTORS PTY LTD	Cleaning Supplies	\$ 50.40
EFT158216	21/04/2022	M AND B SALES PTY LTD	Hardware and Timber Supplies / Tools	\$ 18,328.85
EFT158338	28/04/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 137.28
EFT158487	05/05/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 150.39
EFT158673	12/05/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 63.90
EFT158428	05/05/2022	M CHESTER	Rates Refund	\$ 846.71
EFT158309	28/04/2022	M DEZOTTI	Refund	\$ 104.00
EFT158703	12/05/2022	M SAMBELL	Refund	\$ 100.00
EFT158525	05/05/2022	M SCALLY	Stall Sales - Youth Week	\$ 841.00
EFT158678	12/05/2022	M SMITH	Stall Sales - Youth Week	\$ 231.00
EFT158558	05/05/2022	M WHITTON	Stall Sales - Youth Week	\$ 444.00
EFT158742	12/05/2022	M WINTON	Staff Reimbursement	\$ 24.95
EFT158559	05/05/2022	M WOOLLETT	Rates Refund	\$ 692.40
EFT158301	28/04/2022	MALCOLM TRAILL	Mayor And Councillor Allowance	\$ 2,935.67
EFT158341	28/04/2022	MANDALAY TECHNOLOGIES PTY LTD	Software Subscription / Development PSP001, PSP007	\$ 49,260.81
EFT158490	05/05/2022	MANDALAY TECHNOLOGIES PTY LTD	Software Subscription / Development PSP001, PSP007	\$ 7,040.00
EFT158675	12/05/2022	MANDALAY TECHNOLOGIES PTY LTD	Software Subscription / Development PSP001, PSP007	\$ 7,900.96
EFT158484	05/05/2022	MARIO'S STOCKFEEDS	Pound Suppliers - Animal Sustenance	\$ 104.50
EFT158676	12/05/2022	MARKETFORCE LIMITED	Advertising	\$ 1,627.04
EFT158218	21/04/2022	MARSHALL BATTERIES ALBANY	Solar Panels	\$ 190.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158284	28/04/2022	MATT BENSON-LIDHOLM JP	Mayor And Councillor Allowance	\$ 2,935.67
EFT158679	12/05/2022	MCINTOSH AND SON PERTH	Plant Maintenance Materials	\$ 617.76
EFT158492	05/05/2022	MEDAL SPECIALISTS	Stock Items - Forts Store	\$ 1,080.00
EFT158680	12/05/2022	MENTAL MEDIA PTY LTD	Podcatcher Fee	\$ 3,347.30
EFT158681	12/05/2022	MESSAGE4U PTY LTD	Monthly Fee	\$ 42.90
EFT158219	21/04/2022	METROLL ALBANY	Hardware Supplies / Tools	\$ 186.15
EFT158344	28/04/2022	METROLL ALBANY	Hardware Supplies / Tools	\$ 514.48
EFT158172	21/04/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 1,830.11
EFT158418	05/05/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 5,042.80
EFT158682	12/05/2022	MJB INDUSTRIES PTY LTD	Industrial Supplies C18011(C)	\$ 3,019.50
EFT158221	21/04/2022	MONKEY ROCK MOUNTAIN BIKE COMPANY DENMARK	Bike Track Development / Education / Signage	\$ 6,922.00
EFT158495	05/05/2022	MONKEY ROCK MOUNTAIN BIKE COMPANY DENMARK	Bike Track Development / Education / Signage	\$ 3,616.11
EFT158705	12/05/2022	MONTYS LEAP	Refreshments	\$ 385.00
EFT158345	28/04/2022	MULE CREATIVE	Graphic Design Services	\$ 165.00
EFT158215	21/04/2022	N & J LLOYD	Rates Refund	\$ 1,080.00
EFT158472	05/05/2022	N HOLLAND	Stall Sales - Youth Week	\$ 13.00
EFT158211	21/04/2022	N LACEY	Refund	\$ 37.88
EFT158263	21/04/2022	N WOOLHOUSE	Staff Reimbursement	\$ 24.95
EFT158346	28/04/2022	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 266.05
EFT158498	05/05/2022	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 523.55
EFT158347	28/04/2022	NEWMAN'S QUALITY CONCRETE PRODUCTS	Concrete Supplies / Products	\$ 652.06
EFT158198	21/04/2022	NICHOLAS JOHN GORMAN	Skip Bin Services	\$ 929.50
EFT158462	05/05/2022	NICHOLAS JOHN GORMAN	Skip Bin Services	\$ 929.50
EFT158503	05/05/2022	NLC PTY LTD	Novated Leases	\$ 1,338.99
EFT158686	12/05/2022	OCTAGON LIFTS PTY LTD	Lift Maintenance Q21008	\$ 4,950.00
EFT158223	21/04/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office Supplies / Stationery	\$ 716.65
EFT158504	05/05/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office Supplies / Stationery	\$ 166.84
EFT158687	12/05/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office Supplies / Stationery	\$ 628.09
EFT158224	21/04/2022	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$ 63.18
EFT158505	05/05/2022	O'KEEFE'S PAINTS	Paint / Painting Supplies	\$ 874.50
EFT158393	05/05/2022	OPTEON (ALBANY AND GREAT SOUTHERN WA)	Valuation Services	\$ 1,925.00
EFT158507	05/05/2022	ORIGIN ENERGY	Monthly Supply of Gas	\$ 5,835.38
EFT158417	05/05/2022	P BOCKMAN	Staff Reimbursement	\$ 24.95
EFT158440	05/05/2022	P DAVISON	Stall Sales - Youth Week	\$ 320.00
EFT158689	12/05/2022	P GREENHART	Reusable Nappy Incentive 2021/22	\$ 63.40
EFT158220	21/04/2022	P MILES	Rates Refund	\$ 1,279.04
EFT158382	28/04/2022	P WEADON	Refund	\$ 118.80
EFT158508	05/05/2022	PALMER CIVIL CONSTRUCTION	Plant And Equipment Hire C19007(J)	\$ 22,034.77
EFT158688	12/05/2022	PALMER CIVIL CONSTRUCTION	Plant And Equipment Hire C19007(J)	\$ 51,555.17
EFT158160	21/04/2022	PAPERBARK MERCHANTS	Books / Newspapers For Library	\$ 811.59
EFT158583	12/05/2022	PAPERBARK MERCHANTS	Books / Newspapers For Library	\$ 208.00
EFT158690	12/05/2022	PARISH LANE WINES	Refreshments	\$ 300.00
EFT158509	05/05/2022	PARKLANDS SCHOOL ASSOCIATION INC	Grant Payment	\$ 1,900.00

**CITY OF ALBANY**  
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**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158700	12/05/2022	PARTY HAVEN	Event Supplies	\$ 207.60
EFT158658	12/05/2022	PAUL PICHUGIN - IMMERSIVE IMAGES	Licensing Fees	\$ 1,200.00
EFT158375	28/04/2022	PAUL TERRY	Mayor And Councillor Allowance	\$ 2,935.67
EFT158691	12/05/2022	PENNANT HOUSE	Flag Supply	\$ 1,554.30
EFT158226	21/04/2022	PERTH THEATRE TRUST	Event Hire Services	\$ 236.28
EFT158348	28/04/2022	PERTH THEATRE TRUST	Event Hire Services	\$ 1,358.61
EFT158511	05/05/2022	PETER GRAHAM CO	Hardware Supplies / Tools Q22007	\$ 6,445.82
EFT158692	12/05/2022	PETER GRAHAM CO	Hardware Supplies / Tools Q22007	\$ 2,494.50
EFT158250	21/04/2022	PETER THOM	Installation of Art Exhibition	\$ 500.00
EFT158349	28/04/2022	PFD FOOD SERVICES PTY LTD	Refreshments / Supplies	\$ 814.05
EFT158695	12/05/2022	PLANT SUPPLY COMPANY	Garden Supplies	\$ 88.00
EFT158227	21/04/2022	PLASTICS PLUS	Building Maintenance Supplies	\$ 132.00
EFT158694	12/05/2022	PLASTICS PLUS	Building Maintenance Supplies	\$ 1.20
EFT158350	28/04/2022	POWER LIVING AUSTRALIA	Course Fees	\$ 2,249.00
EFT158697	12/05/2022	PRATT TRANSPORT LOGISTICS	Freight Services	\$ 2,750.00
EFT158517	05/05/2022	PRINTSYNC BUSINESS SOLUTIONS	Photocopier Charges	\$ 44.86
EFT158353	28/04/2022	PROTECTOR FIRE SERVICES	Inspections and Maintenance C20001	\$ 6,891.50
EFT158698	12/05/2022	PROTECTOR FIRE SERVICES	Inspections and Maintenance C20001	\$ 1,757.25
EFT158354	28/04/2022	QUICK SHOT COFFEE	Catering	\$ 55.00
EFT158496	05/05/2022	QUINTIS SANDALWOOD PTY LTD	Stock Items - Visitors Centre	\$ 389.57
EFT158409	05/05/2022	R BATTEN	Staff Reimbursement	\$ 19.95
EFT158632	12/05/2022	R DOWELL	Staff Reimbursement	\$ 18.95
EFT158315	28/04/2022	R ESCALANTE AND L MANGO	Crossover Subsidy	\$ 382.95
EFT158491	05/05/2022	R MARCH	Staff Reimbursement	\$ 40.38
EFT158500	05/05/2022	R NIELSEN	Stall Sales - Youth Week	\$ 147.20
EFT158518	05/05/2022	RACHAEL CLAIRE COLMER	Professional Services	\$ 450.00
EFT158229	21/04/2022	RECONNECT HEALTH AND WELLBEING	EAP Services	\$ 176.00
EFT158699	12/05/2022	RED DOT STORE	Kitchen Items	\$ 36.00
EFT158230	21/04/2022	REECE PTY LTD	Plumbing Supplies / Parts	\$ 71.94
EFT158519	05/05/2022	REECE PTY LTD	Plumbing Supplies / Parts	\$ 189.85
EFT158520	05/05/2022	REXEL AUSTRALIA	Hardware Supplies / Tools	\$ 51.68
EFT158701	12/05/2022	REXEL AUSTRALIA	Hardware Supplies / Tools	\$ 9.70
EFT158370	28/04/2022	ROBERT SUTTON	Mayor And Councillor Allowance	\$ 2,935.67
EFT158554	05/05/2022	ROSALIND WATSON	EAP Services	\$ 726.00
EFT158702	12/05/2022	RTK NETWEST	GPS Annual Subscription	\$ 4,400.00
EFT158610	12/05/2022	S CANDY	Stall Sales - Youth Week	\$ 150.00
EFT158217	21/04/2022	S MAJIDI	Staff Reimbursement	\$ 24.95
EFT158513	05/05/2022	S PLOWMAN	Stall Sales - Youth Week	\$ 198.50
EFT158537	05/05/2022	S STEWART	Stall Sales - Youth Week	\$ 130.00
EFT158523	05/05/2022	SALLY ANN THOMAS	Professional Services	\$ 100.00
EFT158231	21/04/2022	SALLY C AUSTRALIA	Stock Items - Forts Store	\$ 300.00
EFT158359	28/04/2022	SANDIE SMITH	Deputy Mayor And Councillor Allowance	\$ 4,805.50
EFT158522	05/05/2022	SANITATION STATION	Parts / Maintenance	\$ 88.00

**CITY OF ALBANY**  
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**FOR THE PERIOD ENDING 15 MAY 2022**

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158357	28/04/2022	SCARVES AUSTRALIA	Stock Items - Forts Store	\$ 1,580.00
EFT158524	05/05/2022	SCAVENGER SUPPLIES PTY LTD	Hardware Supplies / Tools - Sandpatch	\$ 18,634.00
EFT158233	21/04/2022	SEA CONTAINER WA PTY LTD	Sea Container Supply - Waste Minimisation	\$ 37,873.00
EFT158234	21/04/2022	SEEK LIMITED	Job Advertising	\$ 627.00
EFT158526	05/05/2022	SEEK LIMITED	Job Advertising	\$ 1,309.00
EFT158235	21/04/2022	SETON AUSTRALIA PTY LTD	Cleaning Fire Safety Supplies	\$ 519.35
EFT158706	12/05/2022	SETON AUSTRALIA PTY LTD	Cleaning Fire Safety Supplies	\$ 183.79
EFT158237	21/04/2022	SIMPLY AMAZING BISCOTTI PTY LTD	Stock Items - Forts Store	\$ 279.60
EFT158238	21/04/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 4,352.22
EFT158528	05/05/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 1,832.51
EFT158708	12/05/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 3,986.68
EFT158709	12/05/2022	SKIPPER TRANSPORT PARTS	Plant Maintenance Supplies	\$ 339.60
EFT158711	12/05/2022	SNAP MADDINGTON	Printing Services	\$ 712.44
EFT158239	21/04/2022	SOIL SOLUTIONS PTY LTD	Landscape Management Services / Supplies, Greenwaste Disposal C20019	\$ 2,726.40
EFT158712	12/05/2022	SOIL SOLUTIONS PTY LTD	Landscape Management Services / Supplies, Greenwaste Disposal C20019	\$ 1,167.35
EFT158713	12/05/2022	SOLOMON MERCHANTS	Catering	\$ 65.00
EFT158241	21/04/2022	SOUTH COAST CRANE HIRE	Plant And Equipment Hire Q21053	\$ 220.00
EFT158362	28/04/2022	SOUTH COAST CRANE HIRE	Plant And Equipment Hire Q21053	\$ 550.00
EFT158232	21/04/2022	SOUTH COAST INSURANCE BROKERS WA PTY LTD	Plantation Insurance 22/23	\$ 21,180.00
EFT158323	28/04/2022	SOUTH REGIONAL TAFE	Course Fees	\$ 2,536.50
EFT158645	12/05/2022	SOUTH REGIONAL TAFE	Staff Training	\$ 1,495.00
EFT158240	21/04/2022	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 20,776.05
EFT158361	28/04/2022	SOUTHCOAST SECURITY SERVICE	Security Services C19018	\$ 1,167.02
EFT158716	12/05/2022	SOUTHERN APIARIES	Stock Items - Visitors Centre	\$ 175.80
EFT158715	12/05/2022	SOUTHERN CROSS AUSTEREO PTY LTD	Radio Advertisements	\$ 471.90
EFT158363	28/04/2022	SOUTHERN MODEL SUPPLIES	Stock Items - Forts Store	\$ 631.54
EFT158532	05/05/2022	SOUTHERN SITE HIRE	Site Hire Services	\$ 5,808.00
EFT158360	28/04/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 845.10
EFT158531	05/05/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 138.17
EFT158714	12/05/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 253.63
EFT158533	05/05/2022	SPORT AND RECREATION SURFACES	Grounds Inspection And Maintenance Services	\$ 2,640.00
EFT158364	28/04/2022	SPORTSWORLD OF WA	Stock Items - ALAC	\$ 3,465.00
EFT158245	21/04/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Training	\$ 94.10
EFT158720	12/05/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Training	\$ 160.00
EFT158243	21/04/2022	STANTEC AUSTRALIA PTY LTD	Design Services Q21067	\$ 9,845.00
EFT158242	21/04/2022	STAR SALES AND SERVICE	Hardware Supplies / Tools	\$ 1,359.00
EFT158534	05/05/2022	STAR SALES AND SERVICE	Hardware Supplies / Tools	\$ 86.40
EFT158214	21/04/2022	STATE LIBRARY OF WESTERN AUSTRALIA	Freight Charges	\$ 1,306.01
EFT158365	28/04/2022	STATEWIDE BUILDING CERTIFICATION WA	Inspection / Surveying Services	\$ 836.00
EFT158535	05/05/2022	STATEWIDE BUILDING CERTIFICATION WA	Inspection / Surveying Services	\$ 836.00
EFT158244	21/04/2022	STEWART AND HEATON CLOTHING PTY LTD	PPE	\$ 140.15
EFT158366	28/04/2022	STEWART AND HEATON CLOTHING PTY LTD	PPE	\$ 285.29
EFT158352	28/04/2022	STRIKE POINT GRAPHIC DESIGN AND PRINTING	Graphic Design / Printing Services	\$ 1,705.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158516	05/05/2022	STRIKE POINT GRAPHIC DESIGN AND PRINTING	Graphic Design / Printing Services	\$ 550.00
EFT158721	12/05/2022	SUBWAY	Catering Services	\$ 195.00
EFT158246	21/04/2022	SURF LIFE SAVING WESTERN AUSTRALIA	SLSWA Beach Patrol Services	\$ 48,322.14
EFT158723	12/05/2022	SWISS ROSE GARDEN NURSERY	Garden Supplies	\$ 90.00
EFT158247	21/04/2022	SYNERGY	Electricity Charges	\$ 316.25
EFT158372	28/04/2022	SYNERGY	Electricity Charges	\$ 31,971.99
EFT158539	05/05/2022	SYNERGY	Electricity Charges	\$ 74,511.38
EFT158724	12/05/2022	SYNERGY	Electricity Charges	\$ 41,903.55
EFT158248	21/04/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 202.35
EFT158373	28/04/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,550.77
EFT158540	05/05/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,152.80
EFT158725	12/05/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 1,370.86
EFT158461	05/05/2022	T GOLDING	Staff Reimbursement	\$ 24.95
EFT158650	12/05/2022	T HALEY	Reusable Nappy Incentive 2021/22	\$ 81.07
EFT158502	05/05/2022	T NISBET	Stall Sales - Youth Week	\$ 63.00
EFT158529	05/05/2022	T SLEEMAN	Refund	\$ 150.00
EFT158710	12/05/2022	T SMITH	Refund	\$ 33.92
EFT158493	05/05/2022	TANIA MEUZELAAR	Stock Items - Forts Store	\$ 160.00
EFT158374	28/04/2022	TECHBOX AUSTRALIA PTY LTD	IT Supplies	\$ 117.46
EFT158249	21/04/2022	TEEDE & CO	Catering Services	\$ 572.00
EFT158541	05/05/2022	TEEDE & CO	Catering Services	\$ 817.00
EFT158726	12/05/2022	TEX@SITE PTY LTD	EWP Testing	\$ 1,302.74
EFT158543	05/05/2022	THE 12 VOLT WORLD	Auto Electrical Parts And Repairs	\$ 185.00
EFT158497	05/05/2022	THE MUFFIN QUEEN	Catering Services	\$ 500.00
EFT158521	05/05/2022	THE ROYAL LIFE SAVING SOCIETY WA INC	Staff Training	\$ 3,527.27
EFT158356	28/04/2022	THE SANDALWOOD CAFE	Catering	\$ 572.00
EFT158704	12/05/2022	THE SANDALWOOD CAFE	Catering	\$ 390.01
EFT158251	21/04/2022	THE TOFFEE FACTORY	Stock Items - Forts Store	\$ 864.93
EFT158727	12/05/2022	THINKWATER ALBANY	Reticulation Parts / Maintenance	\$ 1,853.65
EFT158298	28/04/2022	THIS PAPER CUT LIFE	Workshop Services - Youth Week	\$ 770.00
EFT158616	12/05/2022	THIS PAPER CUT LIFE	Stock Items - Forts Store	\$ 1,211.13
EFT158290	28/04/2022	THOMAS BROUGH	Mayor And Councillor Allowance	\$ 2,935.67
EFT158728	12/05/2022	THURLBY HERB FARM	Stock Items - Forts Store	\$ 915.08
EFT158545	05/05/2022	TOLL TRANSPORT	Freight Charges	\$ 719.43
EFT158729	12/05/2022	TOLL TRANSPORT	Freight Charges	\$ 62.08
EFT158595	12/05/2022	TOM BENTLEY T/AS BENTO SKATE	Workshops	\$ 3,371.20
EFT158730	12/05/2022	TOTAL GREEN RECYCLING	Recycling Services Q20025	\$ 4,525.77
EFT158252	21/04/2022	TOURISM COUNCIL WESTERN AUSTRALIA	Social Media Training	\$ 480.00
EFT158732	12/05/2022	TRUCK CENTRE WA PTY LTD	Plant Equipment / Supplies	\$ 79.98
EFT158254	21/04/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 118.58
EFT158546	05/05/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 52.58
EFT158731	12/05/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 331.21
EFT158377	28/04/2022	UNITED BOOK DISTRIBUTORS	Stock Items - Forts Store	\$ 349.40

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 MAY 2022**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT158733	12/05/2022	UNITED TOOLS ALBANY	Hardware Supplies / Tools	\$ 154.95
EFT158256	21/04/2022	VANCOUVER WASTE SERVICES PTY LTD	FOGO Contaminant Removal	\$ 1,120.71
EFT158734	12/05/2022	VINOFOOD PTY LTD	Stock Items - Forts Store	\$ 411.25
EFT158552	05/05/2022	VIVID ADS PTY LTD	Printing Services	\$ 1,794.45
EFT158378	28/04/2022	VOEGELER CREATIONS	Stock Items - Forts Store	\$ 113.96
EFT158741	12/05/2022	WA HOLIDAY GUIDE PTY LTD	Bookeasy Fees	\$ 2,346.08
EFT158257	21/04/2022	WATER CORPORATION	Water Charges	\$ 1,548.46
EFT158380	28/04/2022	WATER CORPORATION	Water Charges	\$ 653.77
EFT158553	05/05/2022	WATER CORPORATION	Water Charges	\$ 6,126.94
EFT158737	12/05/2022	WATER CORPORATION	Water Charges	\$ 2,143.24
EFT158555	05/05/2022	WATER TECHNOLOGY PTY LTD	Coastal Hazard Risk Mitigation Services	\$ 20,112.13
EFT158670	12/05/2022	WATERCOM	Drainage Software Licence	\$ 1,232.00
EFT158738	12/05/2022	WATTLEUP TRACTORS	Plant Maintenance Supplies	\$ 775.50
EFT158259	21/04/2022	WCP CIVIL PTY LTD	Traffic Management C21002(C)	\$ 3,710.30
EFT158381	28/04/2022	WCP CIVIL PTY LTD	Traffic Management C21002(C)	\$ 6,254.05
EFT158739	12/05/2022	WCP CIVIL PTY LTD	Drummond Street C21013 and Sanford Road C18010 Reconstructions	\$ 575,625.31
EFT158560	05/05/2022	WESFARMERS LTD	Uniforms / PPE	\$ 304.11
EFT158384	28/04/2022	WESTERN AUSTRALIAN GENEALOGICAL SOCIETY INC	Stock Items - Forts Store	\$ 222.73
EFT158389	02/05/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan Payment - Admin Building	\$ 48,683.34
EFT158740	12/05/2022	WESTERN WORK WEAR	Plant Equipment / Supplies	\$ 41.95
EFT158556	05/05/2022	WESTRAC EQUIPMENT PTY LTD	Vehicle Parts / Maintenance	\$ 172.70
EFT158557	05/05/2022	WESTSHRED DOCUMENT DISPOSAL	Document Disposal	\$ 455.40
EFT158743	12/05/2022	WINTER WILDING	Artistic Services	\$ 500.00
EFT158262	21/04/2022	WOOLWORTHS GROUP LIMITED	Groceries	\$ 2,825.57
EFT158744	12/05/2022	WOOLWORTHS GROUP LIMITED	Groceries	\$ 2,361.57
EFT158561	05/05/2022	WORKLINK WA	Stall Sales - Youth Week	\$ 367.65
EFT158264	21/04/2022	WREN OIL	Oil Waste Disposal Services	\$ 16.50
EFT158385	28/04/2022	WREN OIL	Oil Waste Disposal Services	\$ 16.50
EFT158562	05/05/2022	WURTH AUSTRALIA PTY LTD	Vehicle Parts / Maintenance	\$ 252.04
EFT158746	12/05/2022	YUNGATHA PTY LTD	Road Signage	\$ 1,327.70
EFT158391	05/05/2022	Z ABDULLE	Rates Refund	\$ 495.18
EFT158494	05/05/2022	Z MIELL	Stall Sales - Youth Week	\$ 105.00
EFT158265	21/04/2022	ZENITH LAUNDRY	Laundry Services	\$ 10.24
EFT158387	28/04/2022	ZENITH LAUNDRY	Laundry Services	\$ 31.15
EFT158565	05/05/2022	ZENITH LAUNDRY	Laundry Services	\$ 47.70
EFT158747	12/05/2022	ZENITH LAUNDRY	Laundry Services	\$ 52.27
				<b>\$ 3,703,170.18</b>



Document Number	Description	Date Sent / Received
EDR22146891	Copy of Executed Document Item: N/A Re: Annual environmental report for South Stirling Transfer Station, to be submitted to the Department of Environment Regulations Parties: Department of Environment Regulation Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	26/04/2022
EDR22146917	Copy of Executed Document Item: N/A Re: Renewal of lotteries house lease under delegated authority no. 19. Lease term of one year plus further term of two years. Commencement date 1 July 2022. Lease rental is \$14,317.64 per annum (inc. Gst) Deed of lease prepared at no cost to council Parties: Albany community Radio Inc. Trading as great southern FM Signed by: Andrew Sharpe Chief Executive Officer (2 copies)	27/04/2022
EDR22146946	Copy of Executed Document Item: N/A Re: Development application - proposed playground - property leased from the City of Albany needs owner's signatures to progress application for planning. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (online)	27/04/2022
EDR22146948	Copy of Executed Document Item: N/A Re: Youth Great Southern quick grants program 2022 Parties: Application only - Youth Great Southern (previously The Elwood Trust) Signed by: Andrew Sharpe Chief Executive Officer (online)	27/04/2022
EDR22147053	Copy of Executed Document Item: N/A Re: City of Albany's MAF 2022/23 round 1 application and treatment report. Parties: DFES Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	29/04/2022

Document Number	Description	Date Sent / Received
EDR22147333	Copy of Executed Document Item: N/A Re: Award tender for C22009 - Provision of mowing services Parties: Lochness Landscaping Services Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	04/05/2022
EDR22147334	Copy of Executed Document Item: N/A Re: Invoice for progress claim payment no.4 - Drummond Street reconstruction. Parties: WPC Civil Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	04/05/2022
EDR22147335	Copy of Executed Document Item: N/A Re: Development application for a storage shed at 189 Roberts Road, Robinson from Albany Pony Club. COA are the owners and pony club lease. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	04/05/2022
EDR22147549	Copy of Executed Document Item: N/A Re: First Light @ Binalup - April 2023 request for \$100,000 from Rio Tinto towards project Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (online)	10/05/2022
EDR22147552	Copy of Executed Document Item: N/A Re: Application only bushfire risk management plan had unlocked ongoing funding - draft grant agreement to DFES for the mitigation activity fund grant round 1 (22/23) following on from successful delivery of grant round 1 (21/22) bushfire mitigation program - grant amount \$260,177 COA in kind contribution for delivery. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (online)	10/05/2022



Document Number	Description	Date Sent / Received
EDR22147554	Copy of Executed Document Item: N/A Re: DWER clearing permit application - Cheynes Beach track upgrades Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (online)	10/05/2022
EDR22147555	Copy of Executed Document Item: N/A Re: Search request for building plans of Havana Villas at 8.16 Firth Street Emu Point A155051) lease building but landowner is COA - form requires land owner to sign. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	10/05/2022
NCSR22146654	Copy of Common Seal Document Item: N/A Re: Restrictive covenant sec 129ba - subdivision - Lot 105 Burt Street Parties: Rodney Stuart Cummings and Anna Cummings Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	20/04/2022
NCSR22146918	Copy of Common Seal Document Item: N/A Re: Renewal of Lotteries House lease under delegated authority no. 19 Lease term of one year plus further term of two years. Commencement date 1 July 2022. Lease rental is \$14,317.64 per annum (inc. gst). Deed of lease prepared at no cost to council Parties: Albany Community Radio Inc. Trading as Great Southern FM Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	27/04/2022
NCSR22147223	Copy of Common Seal Document Item: N/A Re: Renewal of Lotteries House lease under delegated authority no. 019 Lease term one year, plus further term of one year. Commencement date 1 July 2022. Lease rental is \$8,854.33 per annum (inc gst). Deed of lease prepared at no cost to council. Parties: Neurological Council of WA Inc.	03/05/2022

Document Number	Description	Date Sent / Received
	Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	
NCSR22147441	Copy of common seal document Item: N/A Re: renewal of lotteries house lease under delegated authority no: 2020:019. Lease term of one year, no further term. Commencement date 1 July 2022. Lease rental is \$3767.80 per annum (inc. Gst). Deed of lease prepared at no cost to council Parties: the Family Planning Association of WA Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	06/05/2022
NCSR22147521	Copy of Common Seal Document Item: N/A Re: To finalise the sale of a City owned land (ex reserve 3346) to adjoining landowners of 11 Princess Avenue Torndirrup, the transfer of land form now needs the signature of the CEO and Mayor. Parties: Joseph Anthony and Patricia Ann LaBianca Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 copy)	09/05/2022
NCSR22147565	Copy of Common Seal Document Item: N/A Re: Renewal of Lotteries House lease under delegated authority no:019 - leases, licences. Lease term of one year, no further term. Commencement date 1 July 2022. Lease rental is \$11,115.01 per annum (inc gst). Deed of lease prepared at no cost to council. Parties: Albany Halfway House Association Inc. Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	10/05/2022

## Rates Financial Hardship Policy

### Objective

Council acknowledges that due to exceptional circumstances, ratepayers may at times encounter difficulty in paying rates and charges as they fall due.

This policy establishes clear guidelines ensuring that ratepayers are treated with respect, dignity, fairness, equity and confidentiality.

### Scope

This policy is applicable to:

- Outstanding rates and charges as at the date of adoption of this Policy; and
- Rates and charges levied for the 2022/23 financial year and future years up until the cessation of this policy.

Consideration will be given to acceptable arrangements to clear any debt owing at the time of application plus the next financial year rates and charges, where possible, prior to the end of the following financial year.

### Policy Statements

The purpose of this policy is to allow flexibility for payment of outstanding rates and charges for ratepayers in severe financial hardship.

The City of Albany may consider an application for rates financial hardship from ratepayers experiencing financial hardship subject to the following conditions:

- Applicants for financial hardship must complete a Rates Financial Hardship Application Form.
- While evidence of hardship will be required, the City recognises that not all circumstances are alike. The City will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:
  - Recent unemployment or under-employment
  - Sickness or recovery from sickness
  - Low income or loss of income
  - Unanticipated circumstances such as caring for and supporting extended family.

- Ratepayers will be encouraged to provide any information about their individual circumstances that may be relevant for assessment, including documentation from relevant agencies and/or financial counsellors where available.
- Applications will be accepted from ratepayers who are able to demonstrate a prior history of timely rates payments.
- This Policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.
- In the case of severe financial hardship, the City may consider waiving late payment penalty interest or charges (excluding any late payment interest applicable to the Emergency Services Levy). Applications will be assessed on a case by case basis.

### Legislative and Strategic Context

Payment arrangements conducted in accordance with section 6.49 of the Act are to be based on an agreed frequency and amount.

These arrangements must consider the following:

- That a ratepayer has made a genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the City of Albany of any circumstances that affects the agreed payment schedule.

### Review Position and Date

This policy and procedure is to remain in place until 30 June 2025.

## Associated Documents

The following documents have a bearing on this policy and that may be useful reference material for users of this policy, follow:

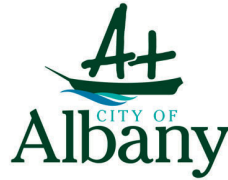
- *Local Government Act 1995.*
- *Local Government (COVID-19 Response) Amendment Order 2021*
- *Rates Recovery Procedure (Internal document).*
- *City of Albany Delegations & Authorisations Register.*
- *Rates Financial Hardship Application Form.*

## Definitions

Key terms and acronyms used in the policy, and their definitions:

- **Financial Hardship:** Where a person is unable to pay rates and charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants.
- **Ratepayer:** A person or entity that is responsible for the payment of rates to the City of Albany.

Document Approval			
Document Development Officer:		Document Owner:	
Manager Finance		Executive Director Corporate & Commercial Services	
Document Control			
File Number - Document Type:		CM.STD.7 – Policy	
Synergy Reference Number:		NPXXXXXXXX	
Status of Document:		Council decision:	
Quality Assurance:		Executive Management Team, Council Committee, and Council.	
Distribution:		Public Document	
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Senior Finance Officer (Rates)	Author: Manager Finance Drafted and prepared for internal review. Adoption Ref: OCM 26/05/2021 Resolution CCS247. Minor administrative amendments: Document Development Officer assigned to Manager Finance. Synergy Ref: NP20112517	23/02/2021
1.1 – 1.2	Manager Governance & Risk	Prepared for Committee and Council review. Fully reviewed and prepared for Council Committee review. Synergy Coversheet created: NP20112517. <ul style="list-style-type: none"><li>- Review dated changed to 30 June 2022.</li><li>- Rates of charges levied for 2021/22 Financial Year</li><li>- Associated documents, appended with <i>Local Government (COVID-19 Response) Amendment Order 2021.</i></li></ul>	02/06/2021 17/04/2020
2.0	Manager Governance & Risk	Re-adopted by Council. Synergy Ref: NP21136031 Adoption Reference: OCM June 2021 Resolution CCS358.	06/09/2021
3.0	Manager Finance	Re-adopted by Council. Synergy Ref: NPXXXXXXXX Adoption Reference: OCM [21 June 2022] Resolution CCS442.	XX/XX/2022



**DELEGATED AUTHORITY**

**COUNCIL POLICY – RATING SUBSIDY: SPORTING AND COMMUNITY ORGANISATIONS**

**Delegation:**

2020:022 Administer Rate Collection - Recover and Write Off Rate Debt, Administer Rating Exemptions. Adopted: OCM 22/03/2022 Resolution AR110

**Delegated Power:**

Waive, grant concessions or write off any money owed to the City, pursuant to the Local Government Act 1995, s6.12(1).

**Council Policy:**

Rating Subsidy: Sporting and Community Organisations. Adopted: OCM 14/12/2021 Resolution AR102

**Reporting Requirements:**

Report to file and to Council annually

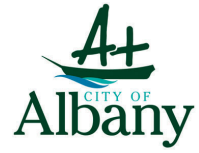
Rating subsidies for 2021/22 of \$152,304.78 as per the attached list.

**Duncan Olde**  
**Executive Director Corporate & Commercial Services**

07/06/2022

ASSESSMENT	SPORTING/COMMUNITY GROUP	SUBSIDY AMOUNT
A116479	NORTH ALBANY FOOTBALL & SPORTING CLUB INC	\$2,669.82
A124369	GIRL GUIDES WA (ALBANY)	\$1,067.00
A130471	ALBANY MARITIME FOUNDATION	\$4,211.62
A133873	ALBANY ATHLETICS GROUP INC	\$1,821.76
A136225	LOWER GREAT SOUTHERN HOCKEY ASSOCIATION INC	\$1,497.20
A136770	ALBANY GOLF CLUB INC	\$17,181.11
A140446	ALBANY MODEL RAILWAY ASSOCIATION INC	\$1,570.49
A14758	ALBANY HARNESS RACING CLUB INC	\$8,637.67
A14780	ALBANY ITALIAN CLUB INC	\$1,319.21
A149179	ALBANY CLUB INC	\$8,009.47
A150506	ALBANY SEA RESCUE SQUAD INC	\$2,476.13
A155029	EMU POINT SPORTING CLUB INC	\$9,946.41
A156611	ALBANY LIGHT OPERA AND THEATRE COMPANY	\$2,038.49
A157843	SPECTRUM THEATRE INC	\$1,578.86
A161280	ALBANY BOWLING CLUB	\$4,941.79
A161537	ALBANY BRIDGE CLUB	\$3,852.92
A171336	ALBANY CITY KART CLUB INC	\$1,153.00
A174427	ALBANY EQUESTRIAN ASSOCIATION INC	\$8,548.67
A176287	STIRLING CLUB INC	\$4,742.86
A179378	ALBANY BOATING AND FISHING CLUB INC	\$1,266.86
A187399	ALBANY SPEEDWAY CLUB INC	\$1,314.72
A204721	ALBANY MODEL AERO CLUB	\$1,675.18
A227280	LOWER KING COMMUNITY KINDERGARTEN ASSOC INC	\$1,120.28
A30213	CITY OF ALBANY BAND INC	\$1,067.00
A50479	MERRIFIELD PARK TENNIS CLUB	\$2,486.60
A6037	KING RIVER RECREATIONAL CLUB INC	\$1,507.67
A64785	SOUTH COAST COUNTRY MUSIC CLUB INC	\$1,153.00
A64799	RIVERVIEW COUNTRY CLUB INC	\$3,455.07
A64820	PRINCESS ROYAL SAILING CLUB	\$6,543.69
A64866	VETERAN CAR CLUB OF WA (INC) ALBANY & DISTRICTS BRANCH	\$1,968.34
A64947	ALBANY ROWING CLUB	\$2,188.21
A65539	GREEN RANGE COUNTRY CLUB	\$2,358.66
A65999	KING RIVER HORSE AND PONY CLUB	\$1,884.58
A6791	ALBANY RACING CLUB INC	\$13,087.38
A74354	SCOUT ASSOCIATION AUSTRALIA WA BRANCH	\$1,601.89
A74368	LAWLEY PARK TENNIS CLUB	\$4,669.58
A79732	RAINBOW COAST TOY LIBRARY	\$1,067.00
A82145	ALBANY KINDERGARTEN ASSOCIATION (INC)	\$1,067.00
A84446	MIDDLETON BEACH BOWLING CLUB	\$8,690.02
A92223	RAILWAYS FOOTBALL & SPORTING CLUB (ALBANY) INC	\$3,800.57
A97368	ALBANY WOMEN'S REST HOUSE ASSOCIATION INC	\$1,067.00

**2021/22 SUBSIDY TOTAL \$152,304.78**



Offices: 102 North Road  
Postal: PO Box 484, Albany WA 6331  
P: (08) 9841 9333  
Author: Community Services  
File Ref: RC.MGM.5 | Synergy Ref: NG22148422  
Version:25/05/22

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## Terms of Reference

### National Anzac Centre

### Advisory Group

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The City of Albany has established a National Anzac Centre Advisory Group (NACAG) to assist in the strategic oversight of this national cultural asset. This group will provide high-level guidance and advocacy support to the City.

**Terms of Reference: National Anzac Centre Advisory Group**

<b>Title</b>	<b>National Anzac Centre Advisory Group (NACAG)</b>
<b>Chair</b>	Independent, as endorsed by City of Albany Council
<b>Project Manager</b>	City of Albany, Executive Director Community Services
<b>Date</b>	TBC

**Purpose****Key Objectives:**

1. Provide expert guidance to the City of Albany (CoA) to ensure the continued public appeal, positive visitor experience and financial sustainability of the National Anzac Centre (NAC).
2. Provide high-level advocacy of the NAC to State and Commonwealth governments, relevant government agencies and other relevant organisations and strategic stakeholders.
3. Assist with identifying funding opportunities to provide new and refreshed visitor experiences within the NAC and the surrounding Forts precinct.
4. Provide advice on maintenance, renewal and marketing of the NAC as an iconic heritage tourism asset to maximise its effectiveness in attracting ongoing visitation..
5. Ensure the NAC interpretive component remains relevant, refreshed and consistent with a high quality contemporary museum standard.

**General Responsibilities:**

- Identify and engage key stakeholders as required, including State and Federal government.
- Monitor NAC strategic performance against identified objectives.
- Provide guidance on interpretive refresh or other curatorial changes.
- Review and provide feedback on quarterly CoA financial and operational reports and make recommendations.
- Monitor and identify industry trends and opportunities relevant to NAC.
- Review and provide feedback on NAC marketing strategies and activities
- Provide guidance on asset management, enhancement and maintenance.
- Assist in identifying specialist expertise as required.



**Terms of Reference: National Anzac Centre Advisory Group****Membership****Membership:**

Membership of the NACAG shall consist of the following:

- Independent Chair
- City of Albany Mayor
- City of Albany CEO
- Department of Premier & Cabinet senior representative
- Tourism WA senior representative
- WA Museum senior representative
- RSL WA senior representative
- Up to 3 skills-based representatives from relevant commercial or tourism related agencies or organisations, or community

Additional representation can be invited from other project stakeholders/technical advisors if and when required, but these will not be working members of the NACAG. Stakeholders will be invited to be involved to assist in issues relevant to their area of operation, interest and expertise.

**Nomination and term:**

Membership will be a skills-based nomination agreed by the CoA and the relevant department or organisation.

All positions including the Chair will be for a four-year term, or the duration of holding office, and be subject to endorsement by the CoA Council.

Mid-term changes to membership can occur subject to illness, resignation or change of office.

The CoA Council has the absolute right to terminate any member's appointment.

Member vacancies can be held over at the discretion of the CoA until the end of the current membership term.

**Advisory Group  
Ground Rules**

The following protocols apply to members of the NACAG:

- Members will declare their interests where appropriate and follow CoA protocols.
- Maintain confidentiality in regard to information disclosure.
- The NACAG will not have the authority or power to commit the CoA Council to expenditure outside of Council endorsement.

**Terms of Reference: National Anzac Centre Advisory Group****Reporting  
and Control****Reporting Frequency:**

Meetings will be convened twice a year or more frequently as required to achieve the stated objectives. Meetings where possible will alternate between Perth and Albany.

**Quorum:**

6 Members.

**Change Control:**

Changes considered 'in scope' of the NACAG responsibility will be scheduled on the agenda.

Terms of Reference for the NACAG can be reviewed at the discretion of the Chair with the agreement of the City of Albany. The Terms of Reference and any changes must be endorsed by the City of Albany Council.

**Agenda  
Management**

Papers will be emailed to the NACAG members at least 1 week prior to the meeting.

Minutes will be available at the latest, 10 working days after a meeting and following the approval of the Chair.

Minutes of previous meetings that are accepted by the NACAG should be minuted as endorsed as being a true record of the discussions and recommendations of the Group.

A supporting Action List will be maintained to track progress of NACAG recommendations and will be tabled and updated at each meeting and distributed with Agendas and Minutes.

Supporting information to Agenda items will be provided as attachments.

**Roles and  
Responsibilities****Chairperson:**

The Chairperson is the presiding officer of the NACAG and is responsible for ensuring that:

- Meetings are guided by a documented agenda, developed in consultation with the Secretariat;
- The right matters are considered during the meeting;
- Matters are considered carefully and thoroughly;
- All members are given the opportunity to effectively contribute;
- The Group comes to clear decisions and these are properly understood and documented; and
- Minutes of the meeting are published in a timely manner.

The chair is also responsible for playing the primary advocacy role for the NAC and meeting with government and/or other stakeholders on matters relating to the purpose(s) of NACAG with support from, or as required by, the CoA.

In the event that the Chairperson is absent or the role is temporarily vacant, the members present at a meeting shall appoint one of the members to preside at the meeting.

**Terms of Reference: National Anzac Centre Advisory Group****Members:**

Members contribute to and share responsibility for the overall function and performance of the NACAG. They are required to meet all expectations in relation to probity, transparency, accountability and confidentiality.

Members are advocates for the NAC and should contribute positively to the NACAG within their formal capacity as member.

**Secretariat**

The secretariat (Personal Assistant to the CoA Executive Director Community Services) provides administrative support to the NACAG by:

- Ensuring that items presented are of suitable quality and content, are fit for purpose and submitted within required timeframes;
- Ensuring that all actions and deadlines directed by the NACAG are completed in a timely manner;
- Maintaining the official records of the NACAG;
- Assisting in the creation and distribution of the agenda, action list and associated papers;
- Ensuring papers presented to the NACAG have adequate information relevant to the subject and decision requested, to enable informed decision making;
- Drafting and distributing the meeting minutes; and
- Undertaking research and other diligence as requested by the NACAG.

**Per Diems****Chairperson**

The CoA may remunerate the Chairperson an agreed and reasonable annual allowance for the duration of his/her term to undertake their duties as the presiding member of NACAG and perform the chief advocacy role for the NAC.

A contract will be negotiated for the agreed annual allowance.

If the Chairperson is remunerated, the CoA will include the Chair's annual allowance remuneration within its Annual Budget, which will be considered and approved as part of the CoA budget adoption process.

**Travel Expenses**

The CoA will arrange accommodation and travel for all NACAG Members (including the Chairperson) to attend meetings scheduled in Albany (or Perth if that Member resides outside of Perth).

Accommodation and travel arrangements will be arranged at the convenience of members, at the CoA's cost and discretion.

Members other than the chairperson will not be paid an annual allowance.

## **TERMS OF REFERENCE FOR THE NATIONAL ANZAC CENTRE ADVISORY GROUP - NACAG**

### **Purpose**

The National Anzac Centre Advisory Group (NACAG) is responsible for:

- Providing expert input to the City of Albany (CoA) to ensure the continued public appeal, positive visitor experience and financial sustainability of the National Anzac Centre (along the terms originally agreed between the CoA and the State Government).
- Assist with identifying funding opportunities to provide new and refreshed visitor experiences within the NAC and its associated precinct.
- Provide advice as to how to continually raise the profile of the National Anzac Centre as an iconic heritage tourism asset and build upon its current success in increasing visitation to the region.
- Ensure the NAC interpretative component remains relevant, refreshed and consistent with a high quality contemporary museum standard.

### **Membership**

Membership consists of an independent chair; the CEO and Mayor of the CoA; a senior executive from each of Department of Premier and Cabinet, Tourism WA, and Museums WA; the State President of the RSL; between 1 and 3 commercial members who will normally be senior representatives of sponsors of the NAC.

The Membership of the NACAG must be approved by the Council of the City of Albany.

### **Meetings**

The NACAG will meet twice a year – unless circumstances require additional meetings. It is anticipated that these meetings will take place around May and November each year.

One of these meetings will be via teleconference and the other will be in person - either in Perth or Albany - with the Chair of NACAG and the CEO of the City to make the determination on where.

### **Secretariat**

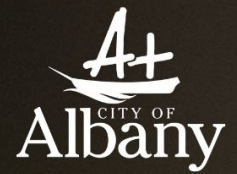
The secretariat for the NACAG will be provided by Community Services within the CoA.

An Agenda for each meeting will be drafted by the Secretariat in liaison with the Chair and the CEO

Brief minutes of each meeting (structured on the agenda) and agreed actions by all members will be taken and circulated within two weeks of each meeting. Relevant reports will also be circulated as required.

The Secretariat will also circulate the quarterly financial results for the Albany Heritage Park to all members as soon as they are endorsed and released by the Council.

It is anticipated that the NACAG will review and provide comment on the proposed budget for the NAC at each May meeting prior to the budget going to Council.



## Communications & Engagement Report

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*May 2022*



## Communications & Engagement Action Plan 2019-2022

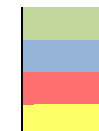
### Progress Report: February 2022 – May 2022 (Q3)

**Common Abbreviations:**

IAP2 – International Association for Public Participation  
 EMT – City of Albany Executive Management Team  
 CoA – City of Albany  
 HR – Human Resources at the City of Albany  
 CEO – Chief Executive Officer  
 Mailchimp – Cloud-based digital newsletter platform

**Project Status Legend**

Complete  
 In progress/ On Track  
 Critical Issues  
 On Hold/Parked



		COMMUNITY ENGAGEMENT			
Priority/Actions	Comments				
Strategic Objective: 1. To follow the International Association of Public Participations (IAP2) framework for engagement which is considered a best practice benchmark worldwide.					
1.1 To provide the community with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.1.1 Refresh and schedule HR inductions quarterly to include; Engagement & Communications Strategy objectives.	Completed in 2019-2020, remains ongoing.	Complete and ongoing	Complete and ongoing	Complete and ongoing	
1.1.2 Update the City's engagement policies, guidelines and templates to align with the IAP2 Quality Assurance Framework.	Updated templates endorsed in 2019-2020 and now in use across the organisation.	Complete	Complete	Complete	
1.1.3 Re-establish one coordinated support point to drive, monitor and distribute all engagement activities on City website.	Complete.  Minor issues have been resolved and module is able to take comments.	Complete	Complete	Complete	
1.2 To obtain community feedback on analysis, alternatives and/or decision					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.2.1 Focus on early engagement planning.	Engagement or engagement planning for these projects is underway:	Engagement or engagement planning for these projects is underway:	Engagement or engagement planning for these projects is underway:	Engagement or engagement planning for these projects is underway:	



	<ul style="list-style-type: none"> <li>Regional Arts &amp; Culture Strategy</li> <li>2026 Albany Bicentenary</li> <li>Menang Noongar Place Names Interpretation</li> <li>Robinson and Stidwell Bridle Trail equestrian project</li> <li>Centennial Playground replacement</li> </ul>	<ul style="list-style-type: none"> <li>Regional Arts &amp; Culture Strategy – Engagement Complete</li> <li>Menang Noongar Place Names Interpretation – due for completion November 2021</li> <li>Centennial Playground Engagement Complete</li> <li>EOI process for 2026 Albany Bicentenary Reference Groups complete</li> <li>Consultant appointed for Robinson and Stidwell Bridle Trail study</li> </ul>	<ul style="list-style-type: none"> <li>RFQ issued for Albany Bicentenary Engagement consultant</li> <li>Tredwell Management (consultant) working with Robinson and Stidwell Bridle Trail project working group</li> <li>Concluded engagement meetings with Menang-Noongar Elders re interpretation of place names</li> </ul>	<ul style="list-style-type: none"> <li>Albany Bicentenary Engagement Lead Consultant and Aboriginal Engagement Consultant appointed. First sessions held in May.</li> <li>Tredwell Management concluded consultation re Stidwell Bridle Trail and delivered draft report to working group.</li> <li>Youth Friendly Albany Plan Engagement completed in April. Engagement Report currently being finalised.</li> </ul>	
<b>1.3 To work directly with the community throughout the process to ensure that community concerns and aspirations are heard and considered</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
1.3.1 Schedule quarterly “Your Council Meet and Greet” Forums in various community areas.	To be rescheduled after October elections	Yakamia Ward is next. Planned to be scheduled for February / March 2022	Yakamia currently being planned for delivery late February/early March.	Yakamia Meet and Greet complete. Vancouver Ward scheduled for June 12, 2022.	
<b>1.4 To create opportunities to partner with the community in decision making, including the development of alternatives and solutions</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
1.4.1 Establish an Advisory Group with community representation to monitor and report on the implementation of the Communications & Engagement Strategy.	Complete	Complete	Complete	Complete	



1.4.2 Involve Noongar community in identifying and recommending places for cultural recognition in the Restoring Menang-Noongar Place Names project.	Transitioning to interpretation phase of project. Planning further engagement sessions with Noongar community.	Two of three sessions completed. Last session due to be held November 2021.	Complete. Held last of three engagement sessions with Elders re place name interpretation.	Complete. Ongoing consultation is being undertaken as part of the Bicentenary community engagement, and individually with Elders by Manager Community Relations.	
<b>1.5: To explore ways to empower the community to participate in our decision-making processes</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
1.5.1 Integrate an online platform, with regular project updates, on the City website.	Complete.  In this quarter the program has been used for several public comment items. Presentation to Advisory Group and staff training to follow.	Complete	Complete	Complete	
1.5.2 Explore community participatory budgeting with Bornholm and Lockyer communities for allocations included in 19/20 Budget.	Complete. .	Complete	Complete	Complete	
1.5.3 Undertake community participatory budgeting projects subject to budget allocations.	City actioning priority projects and budget allocated to projects based in consultation with community.	Reserves using participatory budgeting for Redmond Townsite revitalisation program funding.	We are using participatory budgeting to spend the remaining budget allocation for Young Siding and Bornholm-Kronkup for the townsite revitalisation funding.	Reserves and Community Development team has attended several of the Redmond Community's monthly events to identify what the community would like to spend their Townsite Revitalisation Fund allocation on.	

				<p>Using a participatory budgeting approach, the community was given the opportunity to share their ideas. The community members had the opportunity to vote on what was most important to them, and the court upgrades and the playground received the most votes.</p> <p>Redmond also has Drought Funding allocation towards a playground, however, is waiting on a quote from Western Power for their hall metre box upgrade to know what funding is left to put to the playground. Once this is known, the community (and most importantly the children in the community) will be invited to vote on the 'experiences' they would like in the playground. Reserves will then put the playground out to quote, and the community can then vote on the design that they feel will best suit their needs.</p>	
1.5.4 Upgrade Lake Weelara playground in consultation with community, as per agreed action plan for the precinct.	Concept designs for playground options have been sent to the Lake Weelara community for voting. The voting period is now complete and play equipment ordered for the most popular design.	Delivery delayed due to storm clean up.	Equipment has been delivered and working on securing a contractor for installation.	Contractors scheduled to install in June. When installation date confirmed, old playground will be removed.	

1.5.5 Support and collaborate with stakeholders to ensure community input into Regional Arts & Culture Strategy.	Phase 1 engagement report drafted.  Workshops undertaken with various communities and organisations.  Extending further engagement opportunities to Noongar community.	Community and stakeholder engagement complete. Included workshop with Council.  Draft Strategy delivered for stakeholder review and public comment.	Public comment period completed and feedback provided to consultant Ink to incorporate into final draft Strategy.	Final strategy received and endorsed by Project Control Group. CoA will prepare for EMT and Council.	
1.5.6 Invite the Youth Advisory Council to participate in discussion and decision-making with Council on issues of importance to them.	Ongoing engagement re Youth Friendly Albany Strategy.  Staff engaging with YAC on development of an inclusivity logo for future Council consideration.	Two YAC Members invited as Community Representatives to this Advisory Group.  Other opportunities for engagement between YAC and Council to be explored in 2022.	Ongoing.  Other opportunities for engagement between YAC and Council to be explored in 2022.	Ongoing.  YAC will be invited to present to Council on the new Youth Plan and the Inclusivity Logo (subject to EMT approval).	
<b>Strategic Objective</b>					
<b>2. To use the preferred channels for engagement with our community, both actively and passively, more effectively.</b>					
<b>2.1 Use market segmentation data to identify the most effective way to reach our audience</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
2.1.1 Investigate ways to incorporate City information into the rates mail out and community calendar.	2021-2022 Rates Flyer and 2022 Community Calendar in design.	2021-2022 Rates Flyer delivered and complete.  2022 Community Calendar in design draft.	Complete.	Complete.  2022-2023 Rates Flyer in early stages of development.	
2.1.2 Encourage more active engagement at City events and festivals.	Youth Week Events facilitated engagement for the Youth Friendly Albany Strategy.	Ongoing.	Community feedback surveys undertaken for Christmas Pageant, New Year's Eve, Middleton Beach Festival, Albany Show and Christmas Lights Trail.	Maritime Festival will provide an opportunity for engagement with community, particularly around the Bicentenary. Consultants scheduling consultation pop-ups during Festival.	
2.1.3 Encourage the use of email and letterbox as passive primary communication method.	Direct mailout to approx. 5000 landowners informing of the public comment for Dual Naming project.	Ongoing.	Direct mailouts to surrounding residents for Christmas Pageant, New Year's Eve and Middleton Beach Festival.	Direct mailouts are scheduled in June for the Maritime Festival. Event eDMs are sent out in the lead up as well.	

Strategic Objective					
3. To empower staff to support the City to improve its level and quality of engagement with the community.					
3.1 Train staff and Council to implement and follow best-practice engagement procedures					
	Q4 (2020-2021)	Q1	Q2	Q3	
3.1.1 Develop an engagement process pack with templates and guidelines for Executive Team endorsement and implementation.	Complete.	Complete	Complete	Complete	
3.2 Implement initiatives that strengthen internal communications and increase awareness of leadership priorities					
	Q4 (2020-2021)	Q1	Q2	Q3	
3.2.1 Implement collaborative business planning process.	A working group was established to provide organisation-wide input into the Integrated Planning and Reporting Framework work, which included the Community Strategic Plan and Corporate Business Plan.	Currently developing and implementing a revised Business Unit Plan framework to inform Corporate Scorecard.	Corporate Scorecard adopted and first quarter reported to Council at December 2021 OCM	Corporate Scorecard noted at Council on 26 April for Jan – March 2022.	
3.2.2 Prioritise the flow of internal information through the use of: <ul style="list-style-type: none"> <li>Regular staff and team meetings;</li> <li>Regular staff newsletters;</li> <li>Directorate managers' meetings;</li> <li>Councillor Weekly updates shared with all managers;</li> <li>Regular toolbox meetings;</li> <li>Use the City's intranet as the portal to access information</li> </ul>	Complete and ongoing	Complete and ongoing	Complete and ongoing	Complete and ongoing	
3.2.3 Link to Council agendas and minutes in staff newsletters.	Complete and ongoing	Complete and ongoing	Complete and ongoing	Complete and ongoing	
3.2.4 Updates on priorities from Executive Management Team meetings to be shared with managers.	Complete and ongoing	Complete and ongoing	Complete and ongoing	Complete and ongoing	

3.2.5 Chief Executive Officer to undertake annual roadshow meetings with staff.	Ongoing.	Ongoing	Ongoing	Ongoing	
3.2.6 Promote and invite all staff to attend informal social events.	Complete and ongoing	Complete and ongoing	Complete and ongoing.	Complete and ongoing	
3.2.7 Undertake annual employee satisfaction survey, and share de-identified results with all staff.	Complete. Bi-annual Human Synergistics survey results delivered.	Complete	Complete	Complete	
3.2.8 Council Weekly News to improve the flow of information from admin to Councillors, including the weekly diary.	Complete and ongoing.	Complete and ongoing	Complete and ongoing	Complete and ongoing	
3.2.9 Establish internal working groups with cross-organisation representation.	Ongoing. Working Groups continuing or established for the following projects: <ul style="list-style-type: none"> <li>• FOGO</li> <li>• Long Live You</li> <li>• Sustainable Buildings</li> <li>• Stidwell Bridle Trail</li> <li>• Integrated Planning Framework (Community Strategic Plan major review)</li> <li>• CoA Christmas Decorations</li> </ul>	Ongoing. Advisory or Working / Reference Groups continuing or established for the following projects: <ul style="list-style-type: none"> <li>• National Anzac Centre</li> <li>• FOGO</li> <li>• Long Live You</li> <li>• Sustainable Buildings</li> <li>• Stidwell Bridle Trail</li> <li>• Integrated Planning Framework</li> <li>• 2026 Albany Bicentenary</li> <li>• Cultural Tourism Group</li> <li>• Communications &amp; Engagement</li> </ul>	Ongoing. Advisory or Working / Reference Groups continuing or established for the following projects: <ul style="list-style-type: none"> <li>• National Anzac Centre</li> <li>• FOGO</li> <li>• Sustainable Buildings</li> <li>• Stidwell Bridle Trail</li> <li>• Integrated Planning Framework</li> <li>• 2026 Albany Bicentenary</li> <li>• Cultural Tourism Group</li> <li>• Communications &amp; Engagement</li> <li>• Local Laws and Signs</li> <li>• Litter and Illegal Dumping</li> </ul>	Ongoing. Advisory or Working / Reference Groups continuing or established for the following projects: <ul style="list-style-type: none"> <li>• National Anzac Centre</li> <li>• Sustainable Buildings</li> <li>• Stidwell Bridle Trail</li> <li>• Integrated Planning Framework</li> <li>• 2026 Albany Bicentenary</li> <li>• Cultural Tourism Group</li> <li>• Communications &amp; Engagement</li> <li>• Local Laws and Signs</li> <li>• Litter and Illegal Dumping</li> </ul>	
<b>3.3 To uphold the City of Albany's customer services charter</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
3.3.1 Adopt updated Customer Service Charter.	Adopted by Council in July 2019. Complete.	Complete	Complete	Complete	

3.3.2 Investigate opportunities to become accredited in customer service.	On hold pending need and cost benefit review.	On hold.	On hold.	On hold.	
<b>Strategic Objective</b>					
<b>4. Provide increased opportunities for Council and Executives to connect informally with community.</b>					
<b>4.1 Council will meet regularly with communities in informal settings that provide a platform for open dialogues</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
4.1.1 Develop a Council Action Plan to maximise Elected Members engagement and communication with community.	Requires further clarification. On hold due to capacity and upcoming LG elections.	On hold. Priority focus is to re-establish Council Meet & Greet with community.	On hold. Priority focus is to re-establish Council Meet & Greet with community.	On hold. Priority focus is to re-establish Council Meet & Greet with community.	
<b>4.2: Executives will meet regularly with staff and community in settings that provide a platform for open dialogue</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
4.2.1 Roster Executive representation at staff meetings, and appropriate community meetings and functions.	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> <li>NAC Advisory Group</li> <li>Elleker Community Storm Meetings</li> <li>Various meetings with Federal &amp; State Government Ministers</li> <li>LG Pro Great Southern Branch</li> <li>Albany Entertainment Centre Operations Committee</li> <li>Anzac Day Dawn Service</li> <li>Cinefest Oz Launch</li> <li>Town Hall official opening</li> <li>WALGA executive</li> <li>WA Regional Capitals Alliance</li> <li>ACCI</li> <li>Rio Tinto</li> </ul>	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> <li>Elleker Community Storm Meetings</li> <li>Various meetings with Federal &amp; State Government Ministers</li> <li>WA Regional Capitals Alliance</li> <li>WALGA State Conference</li> <li>Great Southern Arts &amp; Crafts Trail Launch</li> <li>Virtual tour of Rats of Tobruk Exhibition with Governor General</li> </ul>	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> <li>Albany Show</li> <li>Regional Waste Summit</li> <li>Albany Water Sensitive Cities Index Benchmarking Workshop</li> <li>Binalup / Middleton Beach Foreshore Opening</li> <li>New Year's Eve</li> <li>Christmas Pageant</li> <li>Binalup / Middleton Beach Festival</li> <li>Aboriginal Basketball Competition</li> <li>Thank a Volunteer Day</li> <li>Djinda Ngardak Dinner</li> <li>Live Lighter Aged Care Games</li> </ul>	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> <li>CineFest OZ Albany Events</li> <li>Youth Week</li> <li>NAC Advisory Group</li> <li>Various meeting with Federal &amp; State Government Ministers.</li> <li>Bicentenary Ambassador Launch</li> <li>Anzac Day Commemorations</li> <li>WALGA Zone Meeting</li> <li>Citizenship Ceremony</li> <li>Yakamia Meet and Greet</li> <li>Tree planting to celebrate 100 year old resident.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Official Opening of Albany Youth Support Assoc</li> <li>• South Coast Alliance</li> <li>• Albany Aviation Community Consultation Group</li> <li>• UWA</li> <li>• Submariners Memorial Service</li> </ul>		<ul style="list-style-type: none"> <li>• Albany Regional Communication Forum</li> <li>• Long Live You Closing Ceremony</li> </ul>	<ul style="list-style-type: none"> <li>• FOGO Information Session</li> <li>• Taste Great Southern Launch</li> <li>• ACCI Bimonthly Business Briefings</li> <li>• Federal Budget Briefing Breakfast</li> <li>• State Budget Briefing Breakfast</li> <li>• Bicentenary Community Consultation sessions with Reference Groups</li> <li>• Rio Tinto</li> <li>• GSDC Trade Delegation Event</li> </ul>	
4.2.2 Consult Executive Management Team on an annual Executive roadshow to City worksites.	Complete and ongoing. Executive team schedule monthly post-Council meetings at all business units.	Complete and ongoing.	Complete and ongoing.	Complete and ongoing.	

## COMMUNICATIONS

### Strategic Objective

5. To strengthen our brand and promote our services, events and initiatives through creating and delivering innovative visual communications for web and print

Priority/Actions	Comments				
5.1 Build on the 'Your City' campaign to share and promote who we are and what we do in the community					
	Q4 (2020-2021)	Q1	Q2	Q3	
5.1.1: Produce and deliver the Your City's Sustainable Heroes campaign.	Complete.	Complete	Complete	Complete	
5.1.2 Acquire tools to develop more video and other engaging content.	Complete.	Complete	Complete	Complete	

5.1.3 Develop and deliver a campaign to encourage nominations and votes in the 2019 Local Government Elections.	Complete.	Complete	Complete	Complete	
5.1.4 Develop and deliver a campaign to encourage nominations and votes in the 2021 Local Government Elections.	Campaign on track, quote gone out to local suppliers and budget being organized currently. Shooting this week.	Complete	Complete	Complete	
5.1.5 Execute a marketing campaign for 2021 that promotes the positive work that the City of Albany does.	In development, focus on Local Government Elections and Rates time. Concept is to expand on Your City.	Two Sides to Your City concept developed. Aim to roll out Jan/Feb 2022.	Two Sides to Your City quotes received and talent search underway. Cautiously proceeding due to Covid planning.	Budget shifted to other campaigns that align more strategically to the City's Corporate Business Plan.	
5.1.6 Develop a Communications and Marketing campaign that promotes the importance of community input with the review of the Strategic Community Plan 2030.	Campaign was executed to promote the Community Scorecard with excellent results where we doubled the number of respondents from the last review and gain good media coverage. Currently waiting on the Strategy to be developed to promote the launch.	Complete	Complete	Complete	
<b>5.2 Adopt the 'Your City' design style as our main communications brand</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
5.2.1 Develop an updated City Corporate Style Guide that reflects the 'Your City' style.	Complete.	Complete	Complete	Complete	
5.2.2 Undertake review of City logos and style guide.	To be addressed in the new financial year. Priorities are currently Anzac Day, Fort Store Online and strategic marketing plan 2021/22.	No budget allocation for 2021-2022. On hold. To be reviewed ahead of 2022-2023 Budget.	No budget allocation for 2021-2022. On hold. To be reviewed ahead of 2022-2023 Budget.	No budget allocation. On hold.	



<b>Strategic Objective</b> 6. To disseminate relatable and easy-to-understand communications through multiple channels that meet the needs of our community.					
<b>6.1 Share information that is easy to understand, is timely and reaches relevant target audiences</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
6.1.1 Develop a Council electronic newsletter for distribution pre and post Council meetings.  Incorporate video update with Mayor if achievable.	Delayed due to conflicting priorities. Draft has been completed, needs EMT review.	City weekly electronic newsletter being reviewed due to lack of engagement/open rate.  Trialling monthly frequency of electronic Community Newsletter with revamped style to ascertain if this increases engagement/open rate. Council updates being incorporated into existing newsletter.  Mayor Video is being explored for inclusion in monthly newsletter.	A video update following each Council Meeting is currently being actioned. This includes subtitles for ease and promotion across social media.  Newsletter has been suspended following analysis of engagement revealed falling performance of this platform. Community Newsletter ongoing.	Complete and Ongoing	
6.1.2 Incorporate a social media presence for public notices and project updates that provides clear, concise and relevant information to residents.	Social tiles continuing to be rolled out with good success.	Ongoing.	Complete and ongoing.	Complete and ongoing	
<b>6.2 Use social media and email as cost-effective communication channels</b>					
	<b>Q4</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	

6.2.1 Expand City's database of resident emails to expand direct reach of newsletters and other communication.  <i>*Based on evidence of preferred communications channels</i>	Complete.	Complete	Complete	Complete	
6.2.2: Develop more content for Instagram and grow the City's presence on this platform.	Complete and ongoing	Complete and ongoing	Complete and ongoing	Complete and ongoing	
6.2.3 Review and redevelop existing community newsletter and explore consolidation of other City newsletters.	Complete.	Complete	Complete	Complete	
6.2.4 Investigate use of social media influencers in marketing.	Complete	Complete	Complete	Complete	
6.2.5 Investigate the use of influencers and interact with other relevant pages to gain more reach, shares and engagement.	Ongoing, currently actioned through Maritime Festival primarily with very successful with co-sharing of content.	Ongoing, we are coming into the Summer Events period and finding sharing posts across different networks is working well. Particularly for registrations and children's activities.	Ongoing. Currently we are collaborating with WACHS and WAPHA to develop helpful, accurate and consistent messaging regarding Covid-19 in the Albany community.	Ongoing. Currently we are collaborating with numerous businesses to deliver the Maritime Festival. Local business who have displayed interest in hosting an event or being part of the festival have been sent a social media package to promote on their channels.	

				Developed a partnership with SevenWest media to promote Albany and Maritime Festival across SevenWest media assets. Five major features to date in weekend newspapers.	
6.2.6 Promote the use of the Consultation module and numerous ways community can have their say through social media channels.	Ongoing, being used across multiple departments.	We have included a page within the 2022 Community Calendar that outlines the numerous ways community can engage with Council.	Complete and ongoing.	Complete and ongoing	
<b>Strategic Objectives</b> 7. To ensure online content for our websites is relevant, accurate, timely, strategically placed and easily accessible.					
<b>7.1: Review the functionality and structure of the City's website</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
7.1.1 Redevelop and relaunch the City of Albany website.	Complete.	Complete	Complete	Complete	
7.1.2 Redevelop and relaunch the ALAC website.	Complete.	Complete	Complete	Complete	
7.1.3 Redevelop and relaunch the Albany Library website.	Complete.	Complete	Complete	Complete	
7.1.4 Develop an Arts & Culture website for repurposed Town Hall and Vancouver Arts Centre.	Complete.	Complete	Complete	Complete	
7.1.5 Redevelop and relaunch National Anzac Centre website.	The online Forts Store is live. We are monitoring the uptake and demand in line with the store's capacity to fulfil orders. International shipping to come later down the track.	Complete	Complete	Complete	
7.1.6 Consider customer services access to a live customer service chat function on website.	On hold. Not achievable within current budget. Questions over feasibility and cost benefit.	On hold.	On hold.	On hold.	
<b>MEDIA</b>					

Strategic Objective					
8. To plan and be proactive in contacting the media whenever possible and respond to media requests in a timely and appropriate way.					
8.1 Produce regular media releases that are well-written and proactively sharing City of Albany news					
	Q4 (2020-2021)	Q1	Q2	Q3	
8.1.1 Review process for requesting Communications' support for media releases and other relevant input	Not a priority, requests for media releases are handled well at the moment and the uptake of Intranet usage by staff for day-to-day processes is very little.	On hold. The plan was to have a form or similar formal process for requesting support available through the intranet, however the uptake hasn't been overwhelming. Maintaining status quo. .	This process is currently under review.	This process is currently under review. Staffing changes have made maintaining this process as the preferred option for now.	
8.1.2 Transfer Media Release template into electronic mail format.	Delayed as not a priority currently, however aiming to look at it before the end of the year.	On hold. Not a priority currently.	On hold. Not a priority currently. Seeking information as to whether this is worth changing a working process in place already.	. Current format meets the City's and local media's current needs.	
8.2 Provide responses to media that meet news deadlines					
	Q4 (2020-2021)	Q1	Q2	Q3	
8.2.1 Provide open and transparent responses in a timely manner.	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>York Street War Memorial Middleton Beach Trees Albany Visitor Centre Stidwell Bridle Trail Free Street Trees FOGO Emu Point Erosion NAC Revenue Horses on Quaranup Beach Chesterpass Roundabout Sculpture Bulk Rubbish Collection Preppers Exhibition Lower Kalgan Bridge Pindan</p>	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>Albany Ring Road State Budget BBRF Round 5 Garage Sale Trail Sleeman Avenue Turtle Season Youth Challenge Park Coastal Erosion Nanarup Beach Waste Water Leaking Frenchman Bay Resort Wildflower Sunset Walk Southern Peaks Rats of Tobruk Prescribed Burn</p>	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>Seniors Scam Seminar Mesh Basket Rubbish Catchment Frenchman Bay Erosion Anzac Road Building Orders North Road Crossing FOGO Hospital Forum Population Growth Virgin Australia Landing Fees Mira Mar Landslide Report Motorplex Middleton Beach Foreshore 2021 in reflection Ellen Cove Pontoon</p>	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>Bunalup/Middleton Beach Dog Exercise Review Mining Exploration License Bicentenary Event Covid Ready Plans Car accident Cosy Corner Garment Exhibition In Cahoots Exhibition Level 2 Covid Restrictions Barbara Lister Tree Planting Town Square Indigenous Heritage Site Recognition ANZAC Day Youth Week Google Wrap Feature</p>	

	Schlager Homes RV Friendly Town Beach 4WD Access LED Street Lighting Old Morgue Lake Sadie Road Protest Nullaki Lime Pit Green Waste Bin Inserts Whale Carcass Storm Damage Hilton Hotel Esplanade Works Centennial Stadium Name Print House Media Scam ALAC Kids Gym Covid Payment Gold Waterwise Council Artificial Surf Reef Maritime Festival NAC Storm Damage Elleker Flooding Navy Exhibition Emu Point Erosion Grant Australian of the Year Exhibit Lower Kind Boating Facility Town Hall Vintage Portraits	Artificial Surf Reef SAOL exhibition Albany Motorsport Park Strategic Community Plan 2032 Fossickers Tip Shop Bike Chat Trials Mounts Local Government Elections Spencer Park Social Housing Deputy Mayor Albany Woollen Mills Amazing South Coast Middleton Beach Hotel Unlawful Clearing Bicentenary Book Magpies Swooping Camp Host Mosquitos Illegal dumping FOGO Citizenship Ceremony Elleker Flood	Misery Beach Disability Inclusion Action Plan Petitions RSPCA Caravans Covid Resource Sharing Recycling Coffee Cups Beach Wheelchair Seaweed at Middleton Beach Binalup Festival Dog Attack Interview Citizen of the Year Winners New Aus Day Citizens Proof of Vaccination Classes Spencer Street Tree Remembrance Day Access and Inclusion Working Group Christmas Lights Vandalism Blast from the Past Exhibition ALAC vax mandate ALAC water tanks Christmas Pageant Mask Mandate	Treehouse Sleeman Avenue Demolition Burning Permits Waste Dumping Princess Royal Harbor Middleton Beach Jetty Link Surf Reef Election Promise Dog Act Review Dog Attack Free Tree Program Yakamia Creek Rehabilitation Cat Control Motorplex Road Works – Storm Damage	
8.2.2 Development and adoption of a media policy and protocol.	Complete.	Complete.	Complete.	Complete.	
<b>Strategic Objective</b>					
<b>9. To promote the City with positive and proactive media</b>					
<b>9.1 Identify positive promotional opportunities through strong internal communication</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	

9.1.1 Issue regular media releases that share the good work and achievements of the City of Albany	19 media releases issued since 20/04/2021	18 media releases issued since 16/08/2021	26 media releases issued since 04/11/2021	18 media releases issued since 01/02/2022	
9.1.2 Quarterly meetings with business units and teams to discuss good news and promotional opportunities.	The Communications Team have met with Albany Visitor Centre, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.	The Communications Team have met with Albany Visitor Centre, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.	The Communications Team have met with Sustainability, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.	The Communications Team have met with Sustainability, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC, Rangers, Visitor Centre, Leasing and North Road teams.	
<b>9.2 Build strong and effective relationships with the media at all levels</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
9.2.1 Create opportunities for senior staff and Mayor to meet with local media	ABC have met with CEO and Mayor this quarter. Weekender met with the Communications Coordinator and Manager Community Relations this quarter.	ABC have met with the CEO and Mayor this quarter regarding Sleeman Avenue. Advertiser continue to meet monthly.	Regular meetings have continued with the Albany Advertiser and ABC when they are available. Manager Community Relations meetings regularly with management of Advertiser.	Meetings scheduled for Albany Advertiser and ABC this month.	
9.2.2 Communications team visit to local media outlets to meet and greet media teams	Complete.	Complete	Complete	Complete	
9.2.3 Attend monthly Council meetings (and committee meetings as necessary) to provide attending media representatives with support as required.	3 OCM's attended by Communications in the last quarter.	3 OCM's attended by Communications in the last quarter.	2 OCM's attended by Communications in the last quarter.	3 OCM's attended by Communications in the last quarter.	

9.2.4 Support requests for interview and photo opportunities wherever possible that support positive reporting of the City and community, or assist with informing the community about issues of importance.	Ongoing. Opportunities supported align with previously mentioned media responses. Specifically Navy Exhibition, ALAC Kids Gym, Elleker Flooding.	Ongoing.	Ongoing	Ongoing	
<b>Strategic Objective</b>					
<b>10. To maintain awareness of the issues reported by the media and community's response</b>					
<b>10. Monitor media activity</b>					
	<b>Q4 (2020-2021)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	
10.1.1 Use media monitors to keep up to date with and source media activity relating to the City	We have engaged with a new media monitoring provider, Falcon, and reinstated a revised contract with Isentia.	We are primarily using Falcon for all social media monitoring and management. Isentia continues to update us with notifications when the City are in the media.	Complete	Complete	
10.1.2 Compile quarterly media reports that summarise media coverage and social media engagement	Completed monthly and ongoing.	Completed monthly and ongoing.	Completed and ongoing.	Completed and ongoing.	

