



ATTACHMENTS

Community and Corporate Services Committee

Tuesday 8 March 2022

6.00pm

Council Chambers

COMMUNITY & CORPORATE SERVICES COMMITTEE
ATTACHMENTS – 08/03/2022

TABLE OF CONTENTS

Report No.	Description	Page No.
CCS417	FINANCIAL ACTIVITY STATEMENT – JANUARY 2022	1
CCS418	LIST OF ACCOUNTS FOR PAYMENT – FEBRUARY 2022	12
CCS419	DELEGATED AUTHORITY REPORTS – JANUARY 2022 TO FEBRUARY 2022	31
CCS420	ADOPTION OF THE BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021	37
CCS422:	COMMUNICATIONS & ENGAGEMENT STRATEGY	48
CCS423	COMMUNITY SPORTING AND RECREATION FACILITIES FUND 2022 SMALL GRANT ROUND APPLICATIONS	65



CITY OF ALBANY

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 31 JANUARY 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report

Statement of Financial Activity by Nature or Type

Basis of Preparation

Note 1 Explanation of Material Variances

Note 2 Net Current Funding Position

Note 3 Cash Investments

Note 4 Receivables

Note 5 Capital Acquisitions

CITY OF ALBANY
COMPILATION REPORT
FOR THE PERIOD ENDED 31 JANUARY 2022

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

Overview

No matters of significance are noted.

Statement of Financial Activity by reporting nature or type

Shows a Closing Funding Position for the period ended 31 January 2022 of \$21,133,530.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: P. Martin
Financial Accountant

Reviewed by: S. Van Nierop
Manager Finance

Date prepared: 17-Feb-2022

**CITY OF ALBANY
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 JANUARY 2022**

	Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a) /(a)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		39,670,655	39,860,655	39,800,655	39,803,581	2,926	0%	
Operating grants, subsidies and contributions		5,219,931	6,175,617	2,481,419	2,751,767	270,348	11%	▲
Fees and Charges		18,122,386	18,122,386	11,752,792	12,618,123	865,331	7%	▲
Profit on Asset Disposal		30,600	30,600	17,843	23,957	6,114	34%	
Interest Earnings		455,193	510,193	394,534	336,638	(57,896)	(15%)	
Other Revenue		194,560	194,560	102,046	89,301	(12,745)	(12%)	
		63,693,325	64,894,011	54,549,289	55,623,367			
Expenditure from operating activities								
Employee costs		(27,974,357)	(28,291,048)	(16,235,088)	(15,827,101)	407,987	3%	▼
Materials and contracts		(22,651,792)	(22,971,174)	(11,235,042)	(10,620,098)	614,944	5%	▼
Utility charges		(1,894,102)	(1,894,102)	(1,001,006)	(1,014,194)	(13,188)	(1%)	
Depreciation on non-current assets		(17,658,413)	(17,658,413)	(10,300,773)	(10,475,161)	(174,388)	(2%)	▲
Interest expenses		(500,313)	(500,313)	(265,039)	(245,861)	19,178	7%	
Insurance expenses		(710,860)	(710,860)	(451,293)	(434,280)	17,012	4%	
Loss on sale of assets		(635,822)	(635,822)	(310,702)	(112,461)	198,241	64%	▼
Other expenditure		(3,527,625)	(3,520,645)	(1,833,216)	(1,558,377)	274,839	15%	▼
		(75,553,284)	(76,182,377)	(41,632,158)	(40,287,533)			
Non-cash amounts excluded from operating activities								
Add: Depreciation on assets		17,658,413	17,658,413	10,300,773	10,475,161	174,388	2%	▲
Add: Loss on disposal of assets		635,822	635,822	310,702	112,461	(198,241)	(64%)	▼
Less: Profit of disposal of assets		(30,600)	(30,600)	(17,843)	(23,957)	(6,114)	34%	
		18,263,635	18,263,635	10,593,632	10,563,665			
Amount attributable to operating activities		6,403,675	6,975,269	23,510,763	25,899,499			
INVESTING ACTIVITIES								
Non-operating grants, subsidies and contributions		25,041,147	30,564,502	5,884,124	4,421,118	(1,463,006)	(25%)	▼
Proceeds from disposal of assets		806,551	806,551	309,924	240,122	(69,802)	(23%)	
Purchase of property, plant and equipment	5	(11,280,005)	(12,606,214)	(3,687,742)	(2,970,312)	717,430	(19%)	▲
Purchase and construction of infrastructure	5	(36,167,718)	(39,615,146)	(21,367,873)	(8,482,486)	12,885,387	(60%)	▲
Amount attributable to investing activities		(21,600,025)	(20,850,307)	(18,861,567)	(6,791,558)			
FINANCING ACTIVITIES								
Repayment of borrowings		(2,401,452)	(2,401,452)	(1,193,520)	(1,192,688)	832	0%	
Proceeds from borrowings		3,875,000	3,875,000	-	-	-	-	
Proceeds from self-supporting loans		13,729	13,729	6,811	6,811	-	-	
Payments for principal portion of lease liabilities		(164,702)	(164,702)	(96,040)	(108,323)	(12,283)	(13%)	
Transfers to reserves (restricted assets)		(15,842,740)	(16,149,527)	-	-	-	-	
Transfers from reserves (restricted assets)		25,756,871	25,382,204	-	-	-	-	
Amount attributable to financing activities		11,236,706	10,555,252	(1,282,749)	(1,294,200)			
Surplus/(Deficit) for current financial year		(3,959,644)	(3,319,787)	3,366,447	17,813,741			
Surplus/(Deficit) at start of financial year		3,959,644	3,319,787	3,319,787	3,319,789	2	0%	
Surplus/(Deficit): closing funding position		-	-	6,686,234	21,133,530			

CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

The City has reclassified a small number of accounts for comparative purposes. The impact of these reclassifications are considered minor and immaterial and have been made to improve the reporting alignment of the monthly financial report and the annual financial statements.

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2022

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 1
 EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	2,926	0%			No material variance.
Operating grants, subsidies and contributions	270,348	11%	▲	Timing / Permanent	Variance is in favour of the City and resultant from the receipt of unbudgeted operational contributions principally comprised of: Workers Compensation Reimbursements (\$55k), Coastal Adaptation & Monitoring (\$39k), and Civil Construction Traineeships Income (\$38k).
Fees and Charges	865,331	7%	▲	Timing / Permanent	Strong YTD performance relative to budget observed at ALAC (\$338k) - primarily attributable to Aquatics (\$191k) & Swim School (\$86k), Refuse/Waste (\$299k) and Airport Landing Fees (\$199k). Gross year-to-date performance for fees & charges relative to FY20/21 is up 7% (\$862k), with year-to-date performance relative to FY19/20 up 11% (\$1.37m).
Profit on Asset Disposal	6,114	34%			No material variance.
Interest Earnings	(57,896)	-15%			No material variance.
Other Revenue	(12,745)	-12%			No material variance.
Expenditure from operating activities					
Employee costs	407,987	3%	▼	Timing / Permanent	Notable variances observed in salaries & wages (-\$372k) & staff training expenses (-\$93k). Partially offset by current overspend in Workers Compensation Insurance (\$127k). Other minor aberrations (<\$20k) to budget observed across other components of employee costs. The principle variance noted in salaries & wages is observed across numerous departments in all directorates and is predominantly attributable to the timing of recruitment for budgeted positions.

NOTE 1 (Continued)
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
					Current variance is largely attributable to Fire Access Tracks Maintenance (-\$191k), Trades Rectification Maintenance (-\$172k) and Coastal Monitoring Programs (-\$154k). Noting that minor variations to budget are observed in over 200 budgeted line items with the average deviation being (-\$2k).
Materials and contracts	614,944	5%	▼	Timing / Permanent	Gross year-to-date expenditure across materials & contracts relative to FY20/21 is up 30% (\$3.40m), with year-to-date expenditure relative to FY19/20 up 9.35% (\$1.06m). The year-on-year increase in materials/contracts expenditure is largely attributable to Road Maintenance (\$952k), Kerbside Organics Collection/Processing (\$638k), Trades Rectification Maintenance (\$350k), Verge Maintenance (\$192k), Plant Operating Costs (\$183k) & Kerbside Recyclables Collection/Processing (\$114k).
Utility charges	(13,188)	-1%			No material variance.
Depreciation on non-current assets	(174,388)	-2%	▲	Timing / Permanent	Variance is primarily attributable to an un-budgeted increase in the amortisation charge being applied to the City's rehabilitation assets based on recalculated future asset values. Variance to be addressed in the next budget review.
Interest expenses	19,178	7%			No material variance.
Insurance expenses	17,012	4%			No material variance.
Loss on sale of assets	198,241	64%	▼	Timing / Permanent	Variance is in favour of the City & is primarily attributable to the timing of disposals made through the City's plant replacement programs reported under Note 5. Additionally, a buoyant second-hand market for disposed of assets has contributed to lower realised losses to date.
Other expenditure	274,839	15%	▼	Timing / Permanent	Variance is observed over numerous budget items, however can be largely attributed to: Minor Structures Maintenance (-\$65k), Community Rural Halls Financial Assistance (-\$45k) & Support for Local Tourism Organisations (-\$41k).
Non-cash amounts excluded from operating activities					
Add: Depreciation on assets	174,388	2%	▲	Timing / Permanent	Variance is primarily attributable to an un-budgeted increase in the amortisation charge being applied to the City's rehabilitation assets based on recalculated future asset values. Variance to be addressed in the next budget review.
Add: Loss on disposal of assets	(198,241)	-64%	▼	Timing / Permanent	Variance is in favour of the City & is primarily attributable to the timing of disposals made through the City's plant replacement programs reported under Note 5. Additionally, a buoyant second-hand market for disposed of assets has contributed to lower realised losses to date.
Less: Profit of disposal of assets	(6,114)	34%			No material variance.
Movement in Value of Investments	-				No material variance.

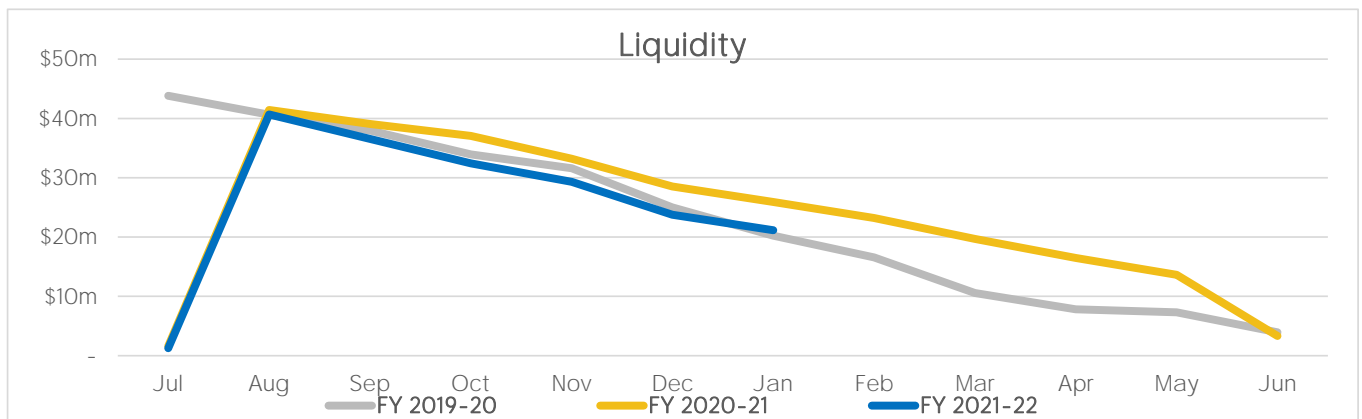
NOTE 1 (Continued)
EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(1,463,006)	-25%	▼	Timing	Variance is attributable to the timing of income recognised in relation to numerous projects relevant to budget phasing. Income recognition for non-operating grants is directly tied to the achievement of milestones for projects reported in the City's capital works budget under note 5. It is likely that reporting variances to budget will exist throughout the budget cycle.
Proceeds from disposal of assets	(69,802)	-23%			No material variance.
Purchase of property, plant and equipment	717,430	-19%	▲	Timing / Permanent	Variance is attributable to the timing of completion & invoicing for numerous PPE projects against YTD budget. Observable variances exist across 62 projects, with key variances noted in: Heavy Plant Replacement Program (-\$380k), ALAC Roof Replacements (-\$150k), New GA Hangars (-\$126k), Library Renewal of Fitout (-\$68k) & Mercer Rd Depot Upgrades (-\$66k).
Purchase and construction of infrastructure	12,885,387	-60%	▲	Timing / Permanent	Variances observed across numerous projects in all classes of infrastructure. Notable deviations from YTD budget include: Airport Runway Resurfacing (-\$1.53m), Middleton Beach Public Realm Enhancements (-\$1.38m), Albany Highway Asphalt Overlay (-\$798k), Chillinup Road Sealing (-\$775k), Hanrahan Landfill Gas Extraction Systems (-\$762k), Lower Denmark Rd Shoulder Works (-\$639k) & Palmdale Rd Shoulder Works (-\$345k). Currently variations are largely creditable to budget phasing & the timing of invoicing relative to project milestones.
Movement of WIP from non-current to current	-				No material variance.
FINANCING ACTIVITIES					
Repayment of borrowings	832	0%			No material variance.
Proceeds from borrowings	-				No material variance.
Proceeds from self-supporting loans	-	0%			No material variance.
Payments for principal portion of lease liabilities	(12,283)	-13%			No material variance.
Restricted Cash Utilised	-				No material variance.
Transfers to reserves (restricted assets)	-				No material variance.
Transfers from reserves (restricted assets)	-				No material variance.
Surplus/(Deficit) at start of financial year	2	0%			No material variance.

REPORT ITEM CCS417 REFERS TO
CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 2
NET CURRENT FUNDING POSITION

	Ref Note	FOR THE PERIOD ENDED 31 JANUARY 2022	FOR THE PERIOD ENDED 31 DECEMBER 2021	FOR THE PERIOD ENDED 31 JANUARY 2021
		\$	\$	\$
Current Assets				
Cash - Unrestricted		29,885,559	29,450,410	30,097,689
Cash - Restricted		37,288,393	37,278,572	29,363,938
Trade Receivables - Rates and Rubbish	4	7,217,954	11,069,967	7,717,191
Trade Receivables - Other		1,442,844	1,015,166	1,179,550
Inventories		1,107,441	1,024,127	1,490,324
Other Current Assets		717,658	1,423,578	197,542
Other Financial Assets - Self Supporting Loan		6,918	6,918	6,706
		77,666,767	81,268,738	70,052,941
Less: Current Liabilities				
Trade Payables		(617,468)	(407,465)	(296,858)
Other Payables		(7,236,607)	(7,397,396)	(5,128,725)
Contract Liabilities		(5,591,133)	(6,514,261)	(3,717,379)
Lease Liabilities		(183,570)	(183,570)	(71,218)
Borrowings		(1,220,633)	(1,220,633)	(1,275,496)
Provisions		(5,856,358)	(5,956,079)	(5,678,464)
		(20,705,770)	(21,679,404)	(16,168,140)
Adjustments				
Add Back: Borrowings		1,220,633	1,220,633	1,275,496
Add Back: Lease liability payments		183,570	183,570	71,218
(Less): Cash Backed Reserves		(37,224,752)	(37,224,752)	(29,227,794)
(Less): Other Financial Assets - Self Supporting Loan		(6,918)	(6,918)	(6,706)
(Less): Investment land		-	-	(76,000)
		(35,827,467)	(35,827,467)	(27,963,786)
Net Current Funding Position		21,133,530	23,761,868	25,921,015



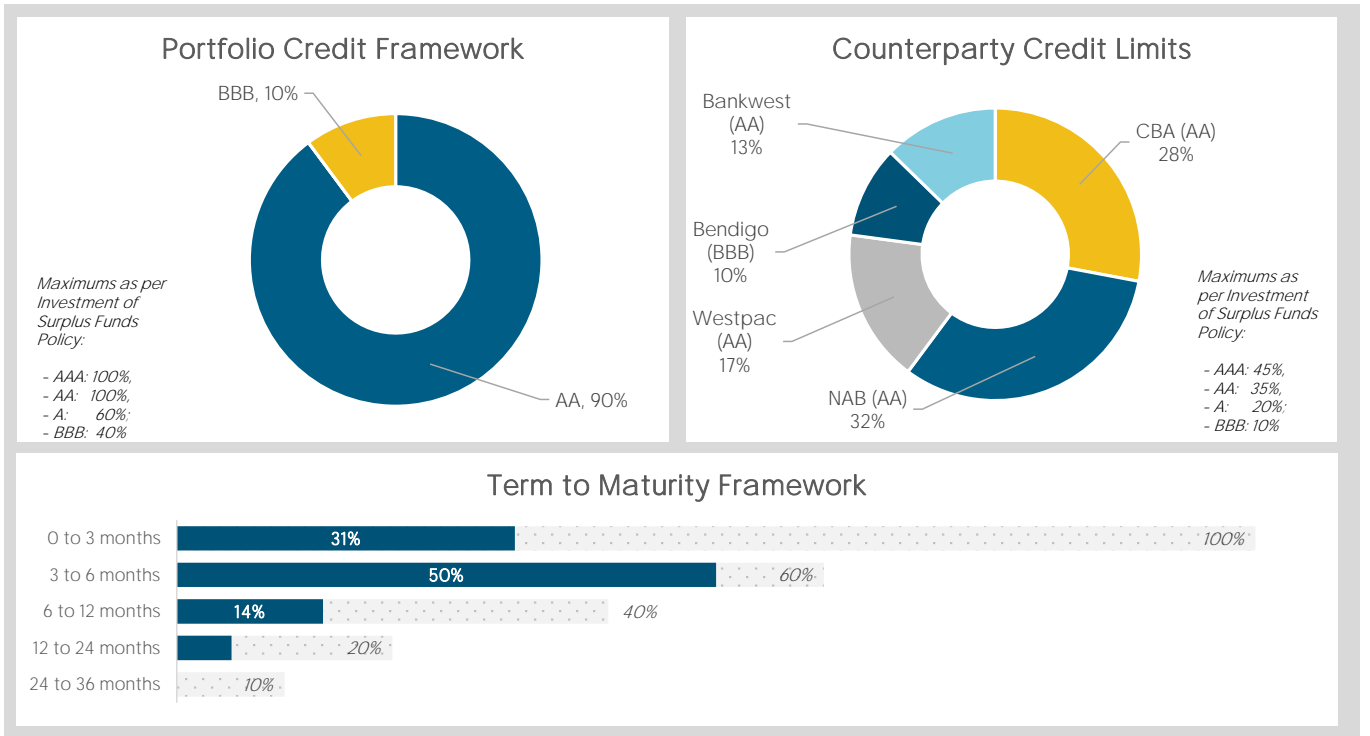
COMMENTS:

Year-on-year movement in net current funding position (-\$4.8m) is largely attributable to increased expenditure noted in Materials & Contracts (additional disclosure in Note 1) and Capital Acquisitions (Note 5).

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 3
 CASH INVESTMENTS

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)	
General Municipal	Bendigo	BBB	0.20%	20-Oct-21	17-Feb-22	3 to 6 months	2,000,000	1,315	
General Municipal	Westpac	AA	0.27%	20-Sep-21	20-Feb-22	3 to 6 months	4,000,000	4,527	
General Municipal	CBA	AA	0.32%	23-Dec-21	23-Mar-22	0 to 3 months	2,000,000	1,578	
General Municipal	Bendigo	BBB	0.25%	28-Sep-21	28-Mar-22	3 to 6 months	2,000,000	2,479	
General Municipal	CBA	AA	0.32%	04-Jan-22	04-Apr-22	0 to 3 months	4,000,000	3,156	
General Municipal	Bankwest	AA	0.27%	18-Jan-22	19-Apr-22	0 to 3 months	4,000,000	2,693	
General Municipal	NAB	AA	0.45%	27-Jan-22	27-May-22	3 to 6 months	5,000,000	7,397	
							23,000,000	23,146	
Restricted	Bendigo	BBB	0.25%	10-Nov-21	08-Feb-22	0 to 3 months	2,000,000	1,233	
Restricted	NAB	AA	0.43%	13-Dec-21	15-Mar-22	0 to 3 months	3,000,000	3,252	
Restricted	Bankwest	AA	0.27%	27-Jan-22	26-Apr-22	0 to 3 months	3,500,000	2,304	
Restricted	Westpac	AA	0.27%	16-Dec-21	16-May-22	3 to 6 months	2,000,000	2,234	
Restricted	CBA	AA	0.39%	22-Nov-21	23-May-22	3 to 6 months	3,500,000	6,806	
Restricted	NAB	AA	0.47%	06-Dec-21	07-Jun-22	6 to 12 months	4,000,000	9,426	
Restricted	NAB	AA	0.47%	27-Jan-22	27-Jun-22	3 to 6 months	4,000,000	7,778	
Restricted	CBA	AA	0.35%	06-Jan-22	06-Jul-22	3 to 6 months	7,000,000	12,149	
Restricted	Westpac	AA	0.42%	30-Nov-21	30-Sep-22	6 to 12 months	4,000,000	13,992	
Restricted	NAB	AA	0.60%	14-Sep-21	14-Sep-23	12 to 24 months	3,000,000	36,000	
							36,000,000	95,174	
Weighted Average Interest Rate:							0.37%		
							Total:	59,000,000	118,320

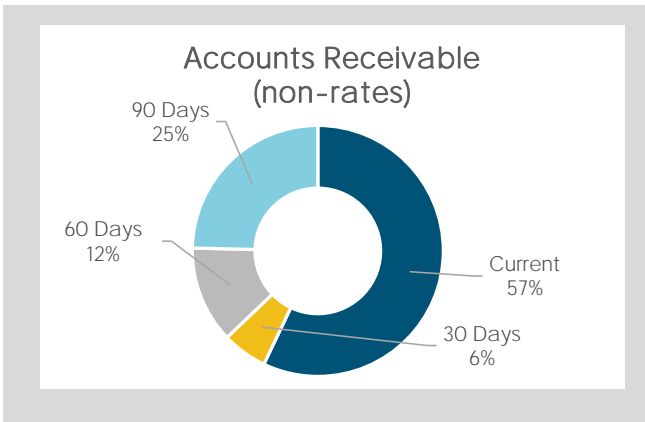
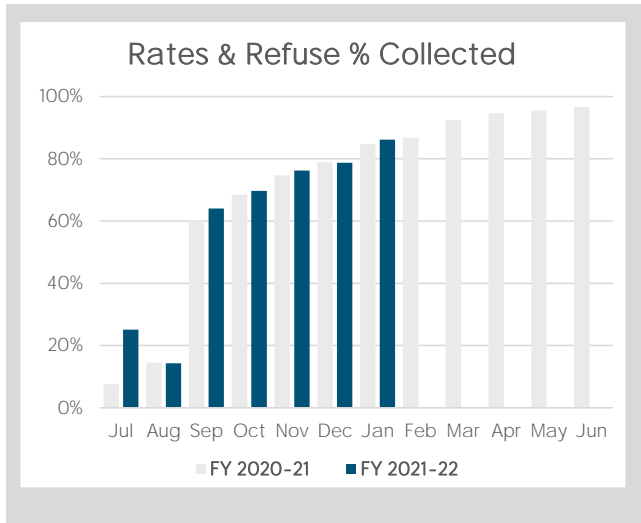


COMMENTS:

REPORT ITEM CCS417 REFERS TO
CITY OF ALBANY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 4
RECEIVABLES

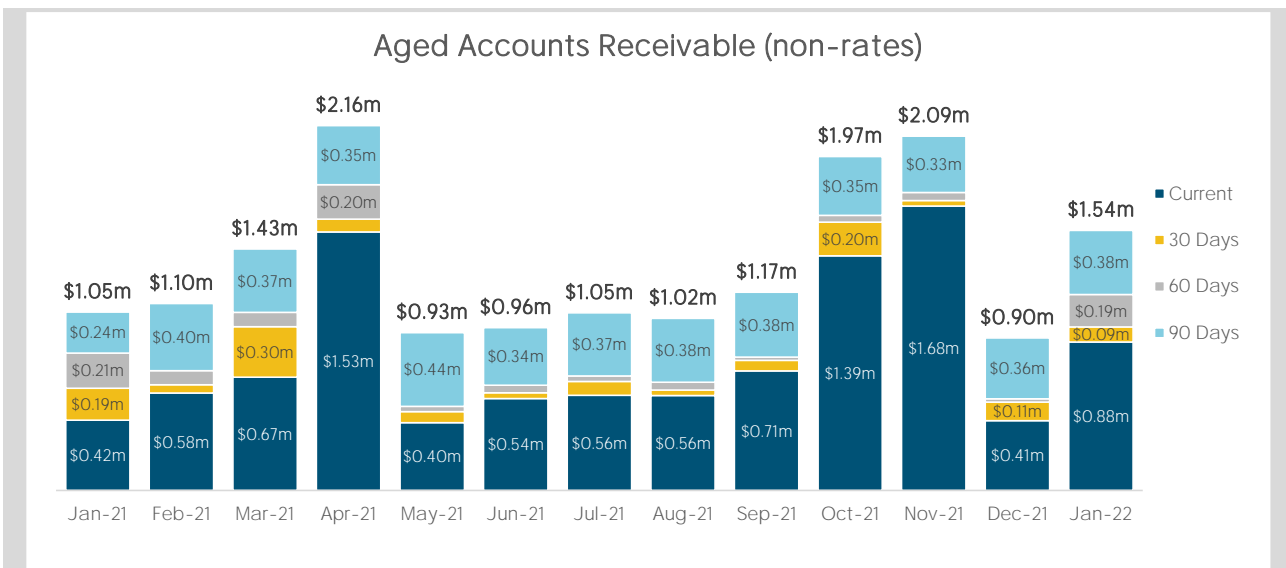
Rates & Refuse % Collected	\$
Opening Arrears Previous Years	1,594,665
Rates Levied	39,803,581
Refuse Levied	6,689,065
ESL Levied	3,705,427
Other Charges Levied	362,782
Amount Levied	52,155,520
(Less): Collections (Prior Years)	(943,373)
(Less): Collections (Current Year)	(43,994,192)
Amount Collected	(44,937,565)
Total Rates & Charges Collectable	7,217,955
<i>% Collected</i>	<i>86.2%</i>



Accounts Receivable (non-rates)

	\$	%
Current	877,411	57%
30 Days	89,315	6%
60 Days	191,872	12%
90 Days	378,712	25%
	1,537,310	100%

Amounts shown above include GST (where applicable)

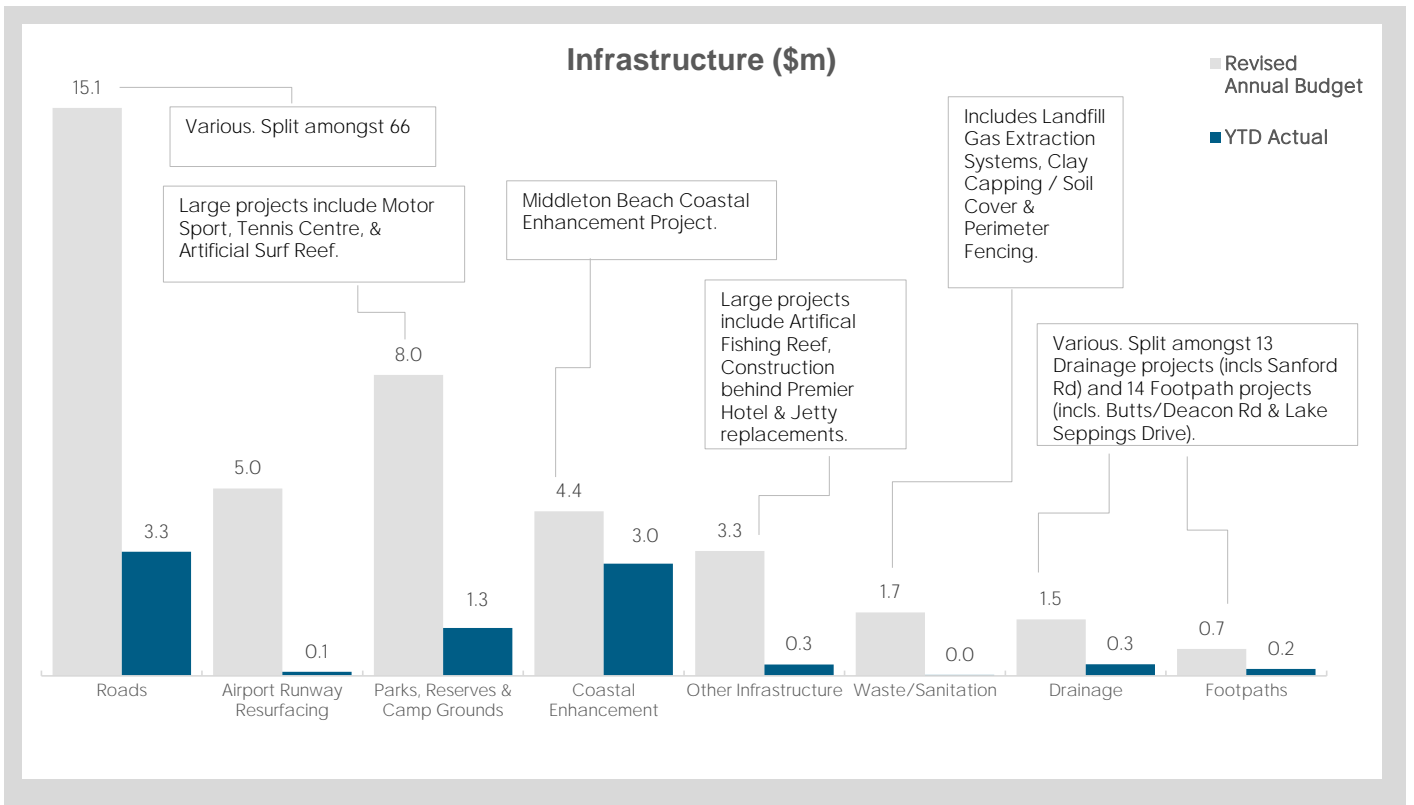


COMMENTS:

CITY OF ALBANY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 JANUARY 2022

Note 5
 CAPITAL ACQUISITIONS

Capital Acquisitions	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Property, Plant & Equipment Infrastructure*	11,280,005	12,606,214	3,687,742	2,970,312	(717,430)	(19%)	▼
	36,167,718	39,615,146	21,367,873	8,482,486	(12,885,387)	(60%)	▼
Total Capital Acquisitions	47,447,723	52,221,360	25,055,615	11,452,798	(13,602,817)	(54%)	▼
Breakdown of Infrastructure							
Roads	14,895,886	15,073,235	8,879,718	3,297,537	(5,582,181)	(63%)	▼
Airport Runway Resurfacing	4,976,356	4,976,356	1,642,197	112,167	(1,530,030)	(93%)	▼
Parks, Reserves & Camp Grounds	4,859,861	7,986,032	2,790,370	1,270,095	(1,520,275)	(54%)	▼
Coastal Enhancement	4,717,628	4,369,414	4,360,291	2,981,614	(1,378,677)	(32%)	▼
Other Infrastructure	3,241,679	3,313,851	1,205,136	299,525	(905,611)	(75%)	▼
Waste/Sanitation	1,683,048	1,683,048	1,034,514	27,179	(1,007,335)	(97%)	▼
Drainage	1,155,670	1,498,213	845,846	307,581	(538,265)	(64%)	▼
Footpaths	637,590	714,997	609,801	186,788	(423,013)	(69%)	▼
Subtotal: Infrastructure	36,167,718	39,615,146	21,367,873	8,482,486	(12,885,387)	(60%)	▼



COMMENTS:

Gross year-to-date capital expenditure relative to FY20/21 is up 40% (\$4.59m), with year-to-date capital expenditure relative to FY19/20 up 22% (\$2.55m).

This year-on-year increase is largely attributed to expenditure related to the Middleton Beach Public Realm Enhancement (\$1.94m) & Roads (\$1.77m).

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 31 JAN 2022**

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
30/12/2021	HILTON GARDENS	Meeting - Mayor A Jacobs, City of Joondalup & A Sharpe & Mayor D Wellington	\$ 24.00
17/01/2022	CAFÉ ESPRESSO ONE	Meeting - A Sharpe & Steve Lewis	\$ 9.00
19/01/2022	CAFÉ ESPRESSO ONE	Meeting - A Sharpe & Wayne Green	\$ 9.00
21/01/2022	A TO Z VIA K PTY LTD	Duplicate Payment - Refund Requested	\$ 296.35
30/12/2021	SPOTLIGHT ALBANY	Components - Required for Repairs	\$ 13.50
30/12/2021	APPLE.COM	Application Subscription	\$ 1.49
30/12/2021	BUNNINGS	Components - Required for Repairs	\$ 30.34
25/01/2022	WOOLWORTHS	Refreshments - Speakers - Binalup/Middleton Beach Festival	\$ 5.50
30/12/2021	HILTON GARDENS	Accommodation - Australia Day Ambassador	\$ 540.00
04/01/2022	REZDY	Monthly charge for Rezdy Account - ANZAC Centre	\$ 280.83
05/01/2022	SOUNDGEAR AUSTRALIA	Equipment Purchase - Loudhailer - VAC	\$ 226.10
06/01/2022	DROPBOX	Subscription for Incident Management Team	\$ 254.10
07/01/2022	ASIC	ABN Search	\$ 9.00
10/01/2022	FLIGHTAWARE LLC	Commercial Data Report	\$ 631.33
10/01/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 15.78
13/01/2022	KIOWARE	Kiosk Management Software Renewal	\$ 378.64
14/01/2022	ABYSS MEDIA	iSound Recorder for Airport and Emergency Services	\$ 142.49
14/01/2022	TENTWORLD	Equipment Purchase - 2 x GPS Satellite Messenger	\$ 412.38
20/01/2022	POLICE LICENCING FIREARMS	Fee for Firearms Licence	\$ 137.00
20/01/2022	REZDY	Monthly charge for Rezdy Account - Visitor Centre	\$ 0.83
24/01/2022	ENVOYER	For Making Changes to places.albany.wa.gov.au	\$ 13.93
24/01/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 0.35
26/01/2022	ZOOM	Video Conferencing Facility	\$ 160.95
10/01/2022	WESTERN POWER PERTH AUS	Application Fee - Street Light	\$ 497.92
10/01/2022	ASIC	ASIC Company Search	\$ 9.00
16/01/2022	PAY*SKYMESH PTY LTD	Monthly Fee for Cape Riche Internet Service	\$ 54.95
19/01/2022	THE HATCHERY	Staff Training - S Maciejewski - Professional Development	\$ 548.90
20/01/2022	YOURMEMBER-CAREERS	Job Advertising	\$ 242.00
21/01/2022	LOCAL GOVERNMENT MANA	Staff Training - K Ovens - Professional Development	\$ 2,440.00
21/01/2022	TRINITY	Accommodation - K Ovens - Professional Development	\$ 160.00
24/01/2022	TRINITY	Accommodation - K Ovens - Professional Development	\$ 160.00
05/01/2022	MAILCHIMP	Monthly Marketing Plan - Communications	\$ 476.98

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 31 JAN 2022**

CREDIT CARD TRANSACTIONS

DATE	PAYEE	DESCRIPTION	AMOUNT
07/01/2022	FACEBOOK	Facebook and Instagram Advertising	\$ 117.09
08/01/2022	SOUNDTRACK YOUR BRAND	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service	\$ 35.06
08/01/2022	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 0.88
11/01/2022	PSA RADICAL FITNESS	Albany Leisure & Aquatic Centre - Monthly Subscription - Music Service - KIMAX	\$ 19.95
14/01/2022	GOOGLE ADS	National ANZAC Centre- Google Ads	\$ 1.08
19/01/2022	SP*YARNMARKETPLACE	NAIDOC Shirts - Albany Leisure & Aquatic Centre - H Bell	\$ 271.39
21/01/2022	EXPEDIA	Accommodation - R Quayle - Life Saving Training	\$ 358.20
			\$ 8,986.29

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

PAYROLL TRANSACTIONS

DATE	DESCRIPTION	AMOUNT
27/01/2022	Salaries	\$ 680,928.11
10/02/2022	Salaries	\$ 704,397.63
13/02/2022	Superannuation	\$ 131,103.24
		\$ 1,516,428.98

CHEQUE TRANSACTIONS

DATE	CHEQUE NAME	DESCRIPTION	AMOUNT
32718	20/01/2022 CITY OF BUNBURY	Long Service Leave Entitlements - LG Transfer	\$ 4,748.41
32719	20/01/2022 TELSTRA	Mobile Phone Usage Charges	\$ 35,609.98
32720	27/01/2022 TELSTRA	Mobile Phone Usage Charges	\$ 13,212.39
32721	10/02/2022 WESTERN AUSTRALIAN PLANNING COMMISSION	Subdivision Application Fee	\$ 2,448.00
32722	10/02/2022 PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges January 2022	\$ 581.00
			\$ 56,599.78

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156321	27/01/2022	35 DEGREES SOUTH	Surveying Services C19016	\$ 1,067.00
EFT156699	10/02/2022	8M MEDIA & COMMUNICATIONS	Stock Items - Library	\$ 35.20
EFT156113	20/01/2022	AD CONTRACTORS PTY LTD	Plant and Equipment Hire C19007(A) / Road Building Materials C20003	\$ 26,603.50
EFT156277	27/01/2022	AD CONTRACTORS PTY LTD	Plant and Equipment Hire C19007(A) / Road Building Materials C20003	\$ 19,352.25
EFT156421	03/02/2022	AD CONTRACTORS PTY LTD	Plant and Equipment Hire C19007(A) / Road Building Materials C20003	\$ 15,385.50
EFT156580	10/02/2022	AD CONTRACTORS PTY LTD	Plant and Equipment Hire C19007(A) / Road Building Materials C20003	\$ 52,248.24
EFT156134	20/01/2022	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Traffic Control PSP009	\$ 1,609.30
EFT156603	10/02/2022	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Traffic Control PSP009	\$ 3,124.28
EFT156422	03/02/2022	ADVERTISER PRINT	Printing Services	\$ 193.00
EFT156581	10/02/2022	ADVERTISER PRINT	Printing Services	\$ 287.00
EFT156669	10/02/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Plant Maintenance Parts	\$ 1,501.78
EFT156583	10/02/2022	AGQUIRE RURAL HOLDINGS PTY LTD	Gas Supply	\$ 96.00
EFT156523	03/02/2022	AIRPORT SECURITY PTY LTD	Aviation Security Card	\$ 220.00
EFT156162	20/01/2022	AL CURNOW HYDRAULICS	Vehicle / Plant Parts / Maintenance	\$ 1,014.00
EFT156319	27/01/2022	AL CURNOW HYDRAULICS	Vehicle / Plant Parts / Maintenance	\$ 365.56
EFT156629	10/02/2022	AL CURNOW HYDRAULICS	Vehicle / Plant Parts / Maintenance	\$ 1,089.29
EFT156689	10/02/2022	A MACKINNON	Refund	\$ 300.00
EFT156426	03/02/2022	ALBANY AGRICULTURAL SOCIETY INCORPORATED	Grant Funding	\$ 27,500.00
EFT156431	03/02/2022	ALBANY ART GROUP INC	Artistic Supplies	\$ 22.85
EFT156436	03/02/2022	ALBANY ART WORKSHOPS	Event Services	\$ 1,160.00
EFT156495	03/02/2022	ALBANY ASPHALT SERVICES	Asphalt Overlay & Kerbing - Multiple Projects C18010(A)	\$ 93,595.50
EFT156591	10/02/2022	ALBANY AUTO ONE	Auto Electrical Maintenance / Supplies	\$ 538.00
EFT156434	03/02/2022	ALBANY CAR AND BOAT WASH TIGER WASH PTY LTD	Car Wash Tokens	\$ 630.00
EFT156284	27/01/2022	ALBANY CENTRAL CABINETS PTY LTD	Furniture Maintenance / Repairs	\$ 379.50
EFT156430	03/02/2022	ALBANY CENTRAL CABINETS PTY LTD	Furniture Maintenance / Repairs	\$ 176.00
EFT156579	10/02/2022	ALBANY CENTRAL SECURITY STORAGE	Rental Charges	\$ 200.00
EFT156218	20/01/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 49.10
EFT156355	27/01/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 448.11
EFT156693	10/02/2022	ALBANY CITY MOTORS	Vehicle Parts / Maintenance	\$ 7,928.16
EFT156484	03/02/2022	ALBANY ELITE EARTHMOVING AND DRAINAGE	Road Repair Services	\$ 8,080.00
EFT156642	10/02/2022	ALBANY ELITE EARTHMOVING AND DRAINAGE	Road Repair Services	\$ 3,300.00
EFT156176	20/01/2022	ALBANY ENGINEERING COMPANY	Fabrication Services	\$ 563.66
EFT156691	10/02/2022	ALBANY EVENT HIRE	Event Hire Services	\$ 12,093.75
EFT156116	20/01/2022	ALBANY FARM TREE NURSERY	Plants / Seedlings	\$ 253.44
EFT156582	10/02/2022	ALBANY FENCING CONTRACTORS	Fencing Supply and Install - Collingwood Park	\$ 62,321.60
EFT156279	27/01/2022	ALBANY HYDRAULICS	Vehicle Repairs/Parts	\$ 93.97
EFT156584	10/02/2022	ALBANY HYDRAULICS	Vehicle Repairs/Parts	\$ 130.33
EFT156280	27/01/2022	ALBANY INDOOR PLANT HIRE AND SALES	Plant Hire	\$ 424.60
EFT156587	10/02/2022	ALBANY INDOOR PLANT HIRE AND SALES	Plant Hire	\$ 262.21
EFT156585	10/02/2022	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant and Equipment Hire C20016(B)	\$ 1,764.00
EFT156123	20/01/2022	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 32.84
EFT156285	27/01/2022	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 1,155.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156594	10/02/2022	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	\$ 4,334.81
EFT156429	03/02/2022	ALBANY LASERSCAPE	Event Services	\$ 2,875.00
EFT156255	20/01/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services C014_18	\$ 2,283.53
EFT156390	27/01/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services C014_18	\$ 54.90
EFT156562	03/02/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services C014_18	\$ 549.00
EFT156740	10/02/2022	ALBANY LOCK & SECURITY	Locksmith / Security Services C014_18	\$ 390.85
EFT156122	20/01/2022	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$ 205.84
EFT156593	10/02/2022	ALBANY MILK DISTRIBUTORS	Milk Delivery	\$ 678.54
EFT156281	27/01/2022	ALBANY MONUMENTAL MASONS	Building Maintenance Supplies	\$ 3,520.00
EFT156286	27/01/2022	ALBANY MOUNTAIN BIKE CLUB INC	Regional Event Sponsorship	\$ 5,000.00
EFT156224	20/01/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 53.87
EFT156529	03/02/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 120.43
EFT156708	10/02/2022	ALBANY NEWS DELIVERY	Newspaper Delivery	\$ 52.82
EFT156120	20/01/2022	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$ 1,190.32
EFT156283	27/01/2022	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$ 1,945.00
EFT156428	03/02/2022	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$ 210.00
EFT156592	10/02/2022	ALBANY OFFICE PRODUCTS DEPOT	Stationery / Office Supplies	\$ 1,191.45
EFT156229	20/01/2022	ALBANY PLUMBING AND GAS	Plumbing and Gas Services C21006	\$ 3,093.84
EFT156539	03/02/2022	ALBANY PLUMBING AND GAS	Plumbing and Gas Services C21006	\$ 193.85
EFT156715	10/02/2022	ALBANY PLUMBING AND GAS	Plumbing and Gas Services C21006	\$ 5,829.99
EFT156125	20/01/2022	ALBANY PRIDE INCORPORATED	Event Hire	\$ 100.00
EFT156121	20/01/2022	ALBANY QUALITY LAWNMOWING	Lawn Mowing Services	\$ 110.00
EFT156526	03/02/2022	ALBANY RADIO COMMUNICATIONS	Radio Equipment	\$ 502.81
EFT156433	03/02/2022	ALBANY RECORDS MANAGEMENT	Storage Charges	\$ 899.81
EFT156595	10/02/2022	ALBANY RECORDS MANAGEMENT	Storage Charges	\$ 522.50
EFT156425	03/02/2022	ALBANY RETRAVISION	Kitchen / Cleaning Supplies	\$ 678.00
EFT156588	10/02/2022	ALBANY RETRAVISION	Kitchen / Cleaning Supplies	\$ 188.00
EFT156282	27/01/2022	ALBANY RSL SUB BRANCH	Stock Items - Forts Store	\$ 1,251.80
EFT156590	10/02/2022	ALBANY RSL SUB BRANCH	Stock Items - Forts Store	\$ 1,620.00
EFT156235	20/01/2022	ALBANY SCAFFOLD HIRE	Scaffolding Hire	\$ 905.03
EFT156548	03/02/2022	ALBANY SCAFFOLD HIRE	Scaffolding Hire	\$ 800.00
EFT156119	20/01/2022	ALBANY SCREENPRINTERS	Stock Items - Forts Store	\$ 1,647.00
EFT156159	20/01/2022	ALBANY SIGNS	Signage Supply / Services	\$ 990.00
EFT156311	27/01/2022	ALBANY SIGNS	Signage Supply / Services	\$ 335.50
EFT156465	03/02/2022	ALBANY SIGNS	Signage Supply / Services	\$ 124.30
EFT156625	10/02/2022	ALBANY SIGNS	Signage Supply / Services	\$ 5,868.50
EFT156427	03/02/2022	ALBANY SURF LIFE SAVING CLUB	Venue Hire	\$ 440.00
EFT156117	20/01/2022	ALBANY SWEEP CLEAN	Road / Carpark Sweeping Services C18007	\$ 4,518.00
EFT156423	03/02/2022	ALBANY SWEEP CLEAN	Road / Carpark Sweeping Services C18007	\$ 3,512.00
EFT156114	20/01/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts Q20003	\$ 580.03
EFT156278	27/01/2022	ALBANY TOYOTA	Vehicle Maintenance / Parts Q20003	\$ 158.36
EFT156404	27/01/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance Q21002	\$ 750.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156570	03/02/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance Q21002	\$ 426.60
EFT156750	10/02/2022	ALBANY TYREPOWER	Tyre Supply / Maintenance Q21002	\$ 575.00
EFT156586	10/02/2022	ALBANY V-BELT AND RUBBER	Plant Parts / Repairs	\$ 936.94
EFT156435	03/02/2022	ALBANY WACKY GOLF	Event Services	\$ 1,225.00
EFT156515	03/02/2022	ALBANY WORLD OF CARS	Vehicle Purchase P21041	\$ 40,749.22
EFT156199	20/01/2022	A JANES	Rates Refund	\$ 794.00
EFT156287	27/01/2022	ALINTA	Gas Usage	\$ 114.30
EFT156437	03/02/2022	ALINTA	Gas Usage	\$ 52.25
EFT156332	27/01/2022	ALISON GOODE	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156654	10/02/2022	ALISON GOODE	Quarterly Mileage Claim From October To December 2021	\$ 716.81
EFT156242	20/01/2022	A SMITH	Rates Refund	\$ 1,177.70
EFT156180	20/01/2022	ALL TRUCK REPAIRS	Vehicle Parts / Maintenance	\$ 676.82
EFT156489	03/02/2022	ALL TRUCK REPAIRS	Vehicle Parts / Maintenance	\$ 246.36
EFT156524	03/02/2022	A & A MCLEAN	Rates Refund	\$ 453.70
EFT156316	27/01/2022	AMANDA CRUSE	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156148	20/01/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel	\$ 14,360.51
EFT156454	03/02/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	Bulk Diesel	\$ 25,402.47
EFT156147	20/01/2022	AMPOL LIMITED	Fuel Supply	\$ 5,098.38
EFT156614	10/02/2022	AMPOL LIMITED	Fuel Supply	\$ 5,522.72
EFT156145	20/01/2022	A BUTLER	Rates Refund	\$ 538.89
EFT156549	03/02/2022	A SHARPE	Staff Reimbursement	\$ 58.00
EFT156641	10/02/2022	ANGELA EDWARDS	Cleaning / Grounds Keeping Services Q21020	\$ 2,692.00
EFT156721	10/02/2022	A ROSS	Refund	\$ 226.20
EFT156551	03/02/2022	A SLEEGERS	Refund	\$ 490.00
EFT156220	20/01/2022	A MCEWAN	Staff Reimbursement	\$ 304.08
EFT156598	10/02/2022	ARCHIVAL SURVIVAL PTY LTD	Archiving Supplies	\$ 2,026.26
EFT156126	20/01/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 3,318.59
EFT156439	03/02/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 539.15
EFT156599	10/02/2022	ATC WORK SMART	Casual Labour / Apprentices	\$ 6,234.14
EFT156288	27/01/2022	AUDIOCOM ALBANY	Vehicle Supplies	\$ 139.00
EFT156289	27/01/2022	AUSCOINSWEST	Stock Items - Forts Store	\$ 2,134.00
EFT156600	10/02/2022	AUSCOINSWEST	Stock Items - Forts Store	\$ 321.20
EFT156127	20/01/2022	AUSPIRE	Printing Services	\$ 42.00
EFT156417	27/01/2022	AUSSIE BROADBAND LIMITED	Broadband Supply	\$ 328.00
EFT156601	10/02/2022	AUSTRALIA'S SOUTH WEST INCORPORATED	Booth Fee Contribution	\$ 1,100.00
EFT156468	03/02/2022	AWESOME ABORIGINAL CONSULTANCY	Event Services	\$ 3,150.00
EFT156290	27/01/2022	BADGEMATE	Badge Making Services	\$ 88.28
EFT156130	20/01/2022	BAREFOOT CLOTHING MANUFACTURERS	Uniforms	\$ 594.00
EFT156291	27/01/2022	BAREFOOT CLOTHING MANUFACTURERS	Uniforms	\$ 142.00
EFT156442	03/02/2022	BAREFOOT CLOTHING MANUFACTURERS	Uniforms	\$ 268.20
EFT156131	20/01/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Tree Removal Services C21005	\$ 5,650.50
EFT156443	03/02/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Tree Removal Services C21005	\$ 1,881.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156602	10/02/2022	BARRETT'S MINI EARTHMOVING & CHIPPING	Tree Removal Services C21005	\$ 2,500.00
EFT156209	20/01/2022	B LESLIE	Rates Refund	\$ 834.62
EFT156132	20/01/2022	BEECK MAXTON PARTNERSHIP	Stock Items - Forts Store	\$ 270.00
EFT156133	20/01/2022	BENNETT'S BATTERIES	Vehicle Parts / Maintenance Q20039	\$ 176.00
EFT156293	27/01/2022	BENNETT'S BATTERIES	Vehicle Parts / Maintenance Q20039	\$ 866.80
EFT156446	03/02/2022	BERG CONTRACTING SERVICES	Waste Disposal Services	\$ 4,300.00
EFT156135	20/01/2022	BERTOLA HIRE ALBANY PTY LTD	Plant and Equipment Hire	\$ 2,530.00
EFT156296	27/01/2022	BERTOLA HIRE ALBANY PTY LTD	Plant and Equipment Hire	\$ 489.50
EFT156136	20/01/2022	BEST OFFICE SYSTEMS	Printer Hire / Repairs	\$ 99.00
EFT156297	27/01/2022	BEST OFFICE SYSTEMS	Printer Hire / Repairs	\$ 270.00
EFT156184	20/01/2022	BILL GIBBS EXCAVATIONS	Hire of Plant / Equipment C19007D & Lower Denmark Road Works C21009	\$ 93,216.84
EFT156492	03/02/2022	BILL GIBBS EXCAVATIONS	Lower Denmark Road Shoulder Reconditioning C21009	\$ 162,800.00
EFT156605	10/02/2022	BLOOMIN FLOWERS SPENCER PARK	Floral Supplies	\$ 60.00
EFT156451	03/02/2022	BLUE SKY RENEWABLES PTY LTD	Thermal Energy Supply P17026	\$ 28,792.03
EFT156138	20/01/2022	BOC GASES AUSTRALIA LIMITED	Container Hire	\$ 106.03
EFT156448	03/02/2022	BOLINDA PUBLISHING PTY LTD	Audio Supplies	\$ 60.45
EFT156607	10/02/2022	BP BIRD PLUMBING & GAS PTY LTD	Plant Servicing	\$ 114.00
EFT156228	20/01/2022	BRAYDEN JOHN PARKER	Lawn Mowing Services	\$ 130.00
EFT156713	10/02/2022	BRAYDEN JOHN PARKER	Lawn Mowing Services	\$ 376.00
EFT156140	20/01/2022	BRIDGESTONE AUSTRALIA LTD	Tyre Supply and Install Q21002	\$ 1,196.27
EFT156299	27/01/2022	BRIDGESTONE AUSTRALIA LTD	Tyre Supply and Install Q21002	\$ 1,128.07
EFT156258	20/01/2022	B TILBEE	Reusable Nappy Incentive	\$ 32.29
EFT156606	10/02/2022	B BOCCAMAZZO	Refund	\$ 445.80
EFT156141	20/01/2022	BROOKS HIRE SERVICE PTY LTD	Plant and Equipment Hire	\$ 1,538.46
EFT156609	10/02/2022	BROOKS HIRE SERVICE PTY LTD	Plant and Equipment Hire	\$ 11,937.35
EFT156354	27/01/2022	BUCHER MUNICIPAL PTY LTD	Plant Consumables	\$ 2,768.84
EFT156142	20/01/2022	BULLIVANTS HANDLING SAFETY	Inspection / Safety Services / Supplies	\$ 690.80
EFT156612	10/02/2022	BULLIVANTS HANDLING SAFETY	Inspection / Safety Services / Supplies	\$ 3,098.39
EFT156452	03/02/2022	BULLSEYE PLUMBING & GAS	Plumbing Services / Hydro Jetting Q21038	\$ 280.00
EFT156143	20/01/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 568.90
EFT156302	27/01/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 362.01
EFT156453	03/02/2022	BUNNINGS GROUP LIMITED	Hardware Supplies / Tools	\$ 182.30
EFT156303	27/01/2022	BURSON AUTO PARTS	Plant Maintenance Supplies	\$ 116.16
EFT156146	20/01/2022	C&C MACHINERY CENTRE	Vehicle Parts / Maintenance	\$ 1,810.15
EFT156304	27/01/2022	C&C MACHINERY CENTRE	Vehicle Parts / Maintenance	\$ 250.00
EFT156613	10/02/2022	C&C MACHINERY CENTRE	Vehicle Parts / Maintenance	\$ 201.05
EFT156149	20/01/2022	CAMLIN SPRINGS	Water Refills	\$ 238.00
EFT156615	10/02/2022	CAMTRANS ALBANY PTY LTD	Paving Materials	\$ 1,316.32
EFT156150	20/01/2022	CAPEVIEW CONTRACTING	Fire Break Management	\$ 1,000.00
EFT156455	03/02/2022	CAREY TRAINING PTY LTD	Staff Training	\$ 1,030.00
EFT156619	10/02/2022	CENTENNIAL STADIUM INC	Window Cleaning Services	\$ 57.20
EFT156152	20/01/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Maintenance/Repairs C21008 / C18014	\$ 1,028.01

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156306	27/01/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Maintenance/Repairs C21008 / C18014	\$ 6,374.68
EFT156457	03/02/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Maintenance/Repairs C21008 / C18014	\$ 7,912.78
EFT156618	10/02/2022	CENTIGRADE SERVICES PTY LTD	Air Conditioning Maintenance/Repairs C21008 / C18014	\$ 2,745.60
EFT156165	20/01/2022	CGS QUALITY CLEANING	Cleaning Services C20008	\$ 866.36
EFT156322	27/01/2022	CGS QUALITY CLEANING	Cleaning Services C20008	\$ 3,853.44
EFT156632	10/02/2022	CGS QUALITY CLEANING	Cleaning Services C20008	\$ 44,867.99
EFT156459	03/02/2022	CHERRY BOOTS ALBANY	Stock Items - Visitors Centre	\$ 72.00
EFT156620	10/02/2022	CHEYNES BEACH CARAVAN PARK	Fuel Supply	\$ 85.00
EFT156307	27/01/2022	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Annual Membership	\$ 75.00
EFT156589	10/02/2022	CHOICES FLOORING BY ALBANY INTERIORS	Flooring Supply and Install	\$ 6,173.00
EFT156397	27/01/2022	CHRIS THOMSON	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156154	20/01/2022	CINEFEST OZ	Event Services	\$ 27,500.00
EFT156155	20/01/2022	CLEANAWAY PTY LIMITED	Waste Collection Services	\$ 340,767.66
EFT156621	10/02/2022	CLEANAWAY PTY LIMITED	Waste Collection Services	\$ 1,006.62
EFT156663	10/02/2022	C HANNA	Refund	\$ 300.00
EFT156156	20/01/2022	CLOUD PAYMENT GROUP	Debt Management Services P21020	\$ 14,634.70
EFT156622	10/02/2022	CLOUD PAYMENT GROUP	Debt Management Services P21020	\$ 3,557.50
EFT156157	20/01/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 11.40
EFT156309	27/01/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 246.05
EFT156624	10/02/2022	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	\$ 388.42
EFT156668	10/02/2022	C & G HOPKINS	Rates Refund	\$ 3,137.00
EFT156163	20/01/2022	C DAUBERT	Rates Refund	\$ 771.22
EFT156310	27/01/2022	CONSCIOUS CANDLE COMPANY	Stock Items - Forts Store	\$ 1,826.00
EFT156610	10/02/2022	CONSTRUCTION TRAINING FUND	BCITF Levy	\$ 4,513.46
EFT156314	27/01/2022	CREATIVE PLAYING	Stock Items - Forts Store	\$ 4,453.25
EFT156292	27/01/2022	C BARROW	Reusable Nappy Incentive	\$ 69.27
EFT156630	10/02/2022	CYNERGIC INTERNET	Web Hosting	\$ 1,707.89
EFT156534	03/02/2022	CYNTHIA TRACEY ORR	Stock Items - Town Hall	\$ 107.22
EFT156320	27/01/2022	DATA #3 LIMITED	Software Subscriptions	\$ 1,224.66
EFT156631	10/02/2022	DATACOM SYSTEMS (AU) PTY LTD	Software Subscriptions	\$ 48,996.30
EFT156466	03/02/2022	DAVID CRAIGS	Event Hire	\$ 1,550.00
EFT156219	20/01/2022	D MAXTON	Rates Refund	\$ 852.75
EFT156351	27/01/2022	DAVID LEECH	Stock Items - Forts Store	\$ 240.00
EFT156516	03/02/2022	DAVID LEECH	Stock Items - Forts Store	\$ 240.00
EFT156469	03/02/2022	DAVRIC AUSTRALIA	Stock Items - Visitors Centre	\$ 566.50
EFT156313	27/01/2022	DELMA BAESJOU	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156470	03/02/2022	DENMARK ARTS COUNCIL INC	Staff Training	\$ 500.00
EFT156471	03/02/2022	DENMARK CHAMBER OF COMMERCE	Racking Fees	\$ 100.00
EFT156411	27/01/2022	DENNIS WELLINGTON	Mayoral Allowance & Attendance	\$ 11,734.93
EFT156611	10/02/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION	BSL Levy	\$ 11,665.22
EFT156557	03/02/2022	DEPARTMENT OF THE PREMIER & CABINET - STATE LAW	Notice In Government Gazette	\$ 93.60
EFT156167	20/01/2022	DEPARTMENT OF TRANSPORT	DOT Fees	\$ 127.10

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156633	10/02/2022	DESIGNER DIRT PTY LTD	Stock Items - Forts Store	\$ 860.00
EFT156274	20/01/2022	DIANA FORREST WOODBURY	Stock Items - Visitors Centre	\$ 200.00
EFT156635	10/02/2022	DIRT HIGH PROMOTIONS	Design Services - Motorsports Planning	\$ 13,872.00
EFT156169	20/01/2022	DISCOVERY BAY TOURISM PRECINCT LTD	Stock Items - Visitors Centre	\$ 1,472.00
EFT156475	03/02/2022	DJL ELECTRICAL	Testing and Tagging Services Q21057	\$ 6,777.54
EFT156636	10/02/2022	DJL ELECTRICAL	Testing and Tagging Services Q21057	\$ 625.35
EFT156477	03/02/2022	DOG ROCK MOTEL	Accommodation - Binalup Middleton Beach Festival - Event Participants	\$ 842.40
EFT156170	20/01/2022	DOGGY DOO CLEANUPS	Animal Waste Collection Services Q21028	\$ 225.00
EFT156324	27/01/2022	DOGGY DOO CLEANUPS	Animal Waste Collection Services Q21028	\$ 225.00
EFT156478	03/02/2022	DOGGY DOO CLEANUPS	Animal Waste Collection Services Q21028	\$ 225.00
EFT156637	10/02/2022	DOGGY DOO CLEANUPS	Animal Waste Collection Services Q21028	\$ 225.00
EFT156317	27/01/2022	DOWNER EDI WORKS PTY LTD	Road Maintenance Materials	\$ 551.09
EFT156627	10/02/2022	DOWNER EDI WORKS PTY LTD	Road Maintenance Materials	\$ 551.09
EFT156171	20/01/2022	DYLANS ON THE TERRACE	Catering Services	\$ 375.00
EFT156479	03/02/2022	DYLANS ON THE TERRACE	Catering Services	\$ 258.80
EFT156172	20/01/2022	EARLY BIRD LANDSCAPING	Installation of Playground - Nambucca Park	\$ 6,237.00
EFT156481	03/02/2022	ECLIPSE CONSULTANCY	Event Services	\$ 7,150.00
EFT156640	10/02/2022	ECLIPSE CONSULTANCY	Event Services	\$ 2,750.00
EFT156483	03/02/2022	ELANDRIAL GAMES	Event Services	\$ 200.00
EFT156174	20/01/2022	ELLEKER VOLUNTEER BUSHFIRE BRIGADE	Donation	\$ 200.00
EFT156449	03/02/2022	E BOSCH	Reusable Nappy Incentive	\$ 63.97
EFT156340	27/01/2022	E HOWARD	Rates Refund	\$ 380.00
EFT156338	27/01/2022	E GROCOTT	Staff Reimbursement	\$ 87.00
EFT156175	20/01/2022	EMU POINT SPORTING CLUB INC	Grant Funding	\$ 33,000.00
EFT156327	27/01/2022	ENVIROCLEAN VICTORIA	Plant and Equipment Hire	\$ 140.00
EFT156643	10/02/2022	ENVIROCLEAN VICTORIA	Plant and Equipment Hire	\$ 140.00
EFT156644	10/02/2022	ENVIRONMENTAL INDUSTRIES PTY LTD	Middleton Beach Foreshore Enhancement C20021	\$ 357,202.85
EFT156645	10/02/2022	ERGOLINK	Ergonomic Supplies	\$ 396.59
EFT156271	20/01/2022	E & K WHINNEN	Rates Refund	\$ 344.05
EFT156177	20/01/2022	E-STRALIAN PTY LTD	Weekly E-Bike Lease	\$ 155.45
EFT156485	03/02/2022	E-STRALIAN PTY LTD	Weekly E-Bike Lease	\$ 155.45
EFT156419	27/01/2022	EVE YOUNG	Stock Items - Town Hall	\$ 280.80
EFT156576	03/02/2022	EVE YOUNG	Stock Items - Town Hall	\$ 355.43
EFT156178	20/01/2022	EVERTRANS	Vehicle Parts / Maintenance	\$ 284.90
EFT156646	10/02/2022	EXPANDASIGN PTY LTD	Marketing Materials	\$ 1,975.94
EFT156487	03/02/2022	EYERITE SIGNS	Printing Services	\$ 4,785.00
EFT156179	20/01/2022	FARMERS CENTRE (1978) PTY LTD	Vehicle Parts / Maintenance	\$ 524.79
EFT156315	27/01/2022	FIBREGLASS WORX	Panel and Paint Repairs	\$ 1,600.00
EFT156490	03/02/2022	FLIPS ELECTRICS	Plant and Equipment Supply	\$ 3,353.80
EFT156182	20/01/2022	FORPARK AUSTRALIA	Playground Equipment	\$ 7,698.02
EFT156329	27/01/2022	FOXTEL MANAGEMENT PTY LTD	Foxtel Bill	\$ 440.00
EFT156648	10/02/2022	FOXTEL MANAGEMENT PTY LTD	Foxtel Bill	\$ 440.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156500	03/02/2022	F HARRIS	Rates Refund	\$ 1,129.26
EFT156491	03/02/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Safety Equipment Parts	\$ 739.20
EFT156168	20/01/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene / Safety Supplies Q20026	\$ 328.60
EFT156323	27/01/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene / Safety Supplies Q20026	\$ 592.92
EFT156473	03/02/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene / Safety Supplies Q20026	\$ 11,224.90
EFT156634	10/02/2022	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning / Hygiene / Safety Supplies Q20026	\$ 3,496.50
EFT156183	20/01/2022	GALLERIESWEST INC	Membership Renewal	\$ 250.00
EFT156650	10/02/2022	GEOFF WALDECK	Performance Services	\$ 1,200.00
EFT156196	20/01/2022	G INMAN	Rates Refund	\$ 150.62
EFT156575	03/02/2022	G & K WHYATT	Rates Refund	\$ 1,295.78
EFT156494	03/02/2022	GEORGE LINDSAY GODDARD	Stock Items - Town Hall	\$ 77.00
EFT156191	20/01/2022	GHD PTY LTD	Motorsport Planning Services P21005	\$ 24,019.88
EFT156660	10/02/2022	GHD PTY LTD	Strategic Planning Services P21032	\$ 8,285.42
EFT156331	27/01/2022	GIBSON INTERNATIONAL LTD	Maintenance Services	\$ 2,750.00
EFT156651	10/02/2022	GLASS SUPPLIERS	Glazing Services / Supplies	\$ 9,702.00
EFT156493	03/02/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Car Parking Subscription	\$ 784.27
EFT156653	10/02/2022	GLOBAL INTEGRATED SOLUTIONS LIMITED	Car Parking Subscription	\$ 10.78
EFT156185	20/01/2022	GLOBAL MARINE ENCLOSURES PTY LTD	Maintenance Services - Marine Enclosure C20011	\$ 16,665.75
EFT156272	20/01/2022	G WHITTAKER	Rates Refund	\$ 144.58
EFT156330	27/01/2022	G FREEBOROUGH	Rates Refund	\$ 2,921.00
EFT156189	20/01/2022	GREAT SOUTHERN GEOTECHNICS PTY LTD	Geotechnical Services	\$ 40,612.00
EFT156496	03/02/2022	GREAT SOUTHERN GRAMMAR	Christmas Pageant Prize	\$ 50.00
EFT156337	27/01/2022	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Service / Disposal Q20012	\$ 3,817.00
EFT156498	03/02/2022	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Service / Disposal Q20012	\$ 3,347.00
EFT156658	10/02/2022	GREAT SOUTHERN LIQUID WASTE	Liquid Waste Service / Disposal Q20012	\$ 1,491.00
EFT156187	20/01/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / Safety Supplies Q21004	\$ 361.54
EFT156336	27/01/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / Safety Supplies Q21004	\$ 3,231.50
EFT156497	03/02/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / Safety Supplies Q21004	\$ 1,932.00
EFT156656	10/02/2022	GREAT SOUTHERN SUPPLIES	Cleaning / Hygiene / Safety Supplies Q21004	\$ 9,900.65
EFT156166	20/01/2022	GREAT SOUTHERN TOURISM EVENTS	Sponsorships	\$ 11,000.00
EFT156657	10/02/2022	GREAT SOUTHERN TURF	Grounds Maintenance Services Q21001	\$ 2,090.00
EFT156655	10/02/2022	GREEN SKILLS INCORPORATED	Vegetation Maintenance C19001	\$ 29,350.00
EFT156388	27/01/2022	GREGORY BRIAN STOCKS	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156190	20/01/2022	GROUND SUPPORT SYSTEMS AUST	Plant and Equipment Hire	\$ 8,657.00
EFT156659	10/02/2022	GROUND SUPPORT SYSTEMS AUST	Plant and Equipment Hire	\$ 4,452.80
EFT156623	10/02/2022	GULL ROCK CONSTRUCTIONS	Drainage System Works	\$ 990.00
EFT156499	03/02/2022	HARPER ENTERTAINMENT DISTRIBUTION SERVICE	Stock Items - Forts Store	\$ 1,099.09
EFT156501	03/02/2022	HARVEY NORMAN ALBANY AV/IT SUPERSTORE ALBANY	IT Equipment	\$ 34.00
EFT156664	10/02/2022	HARVEY NORMAN ALBANY AV/IT SUPERSTORE ALBANY	IT Equipment	\$ 1,939.00
EFT156502	03/02/2022	HAVOC BUILDERS PTY LTD	Building Services C17028	\$ 2,215.40
EFT156665	10/02/2022	HAVOC BUILDERS PTY LTD	Building Services C17028	\$ 762.12
EFT156301	27/01/2022	HEAD TO TAIL PETS	Animal Control Supplies	\$ 181.93

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156192	20/01/2022	HEADSETERA	Wireless Headsets	\$ 1,127.50
EFT156326	27/01/2022	H ENGELBRECHT	Reusable Nappy Incentive	\$ 73.40
EFT156759	10/02/2022	H WELLSTEAD	Rates Refund	\$ 842.17
EFT156666	10/02/2022	HELEN MUNT	Heritage Services Q21023	\$ 1,276.00
EFT156193	20/01/2022	HEMA MAPS PTY LTD	Maps & Guides	\$ 210.44
EFT156195	20/01/2022	HHG LEGAL GROUP	Legal Fees C19009	\$ 247.50
EFT156341	27/01/2022	HHG LEGAL GROUP	Legal Fees C19009	\$ 3,712.50
EFT156670	10/02/2022	HHG LEGAL GROUP	Legal Fees C19009	\$ 2,277.00
EFT156667	10/02/2022	HIDEWOOD QUALITY PRINTERS	Printing Services	\$ 2,371.82
EFT156194	20/01/2022	HIGHWAY BUSH FIRE BRIGADE	Donations	\$ 200.00
EFT156503	03/02/2022	HIGHWAY WRECKERS	Vehicle Removal Services	\$ 770.00
EFT156339	27/01/2022	HOBBS PAINTING AND DECORATING	Painting Services Q21019A	\$ 4,114.99
EFT156504	03/02/2022	HOBBS PAINTING AND DECORATING	Painting Services Q21019A	\$ 9,039.69
EFT156161	20/01/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supplies /Products C19006	\$ 573.32
EFT156318	27/01/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supplies /Products C19006	\$ 1,636.86
EFT156467	03/02/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supplies /Products C19006	\$ 285.12
EFT156628	10/02/2022	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supplies /Products C19006	\$ 1,094.90
EFT156671	10/02/2022	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING	Vehicle Repairs	\$ 3,604.12
EFT156505	03/02/2022	IMPULSE CYCLES	Library E-Bike Repairs	\$ 302.90
EFT156198	20/01/2022	INDUSTRIAL PROTECTIVE PRODUCTS W.A.	Face Masks	\$ 8,287.13
EFT156197	20/01/2022	IPAR REHABILITATION PTY LTD	Medical Services	\$ 646.94
EFT156673	10/02/2022	IPAR REHABILITATION PTY LTD	Medical Services	\$ 328.90
EFT156532	03/02/2022	IXOM	Pool Cleaning Supplies	\$ 3,271.88
EFT156151	20/01/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019 / C21004	\$ 18,382.61
EFT156305	27/01/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019 / C21004	\$ 17,168.33
EFT156456	03/02/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019 / C21004	\$ 36,479.61
EFT156617	10/02/2022	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services C18019 / C21004	\$ 32,568.79
EFT156137	20/01/2022	J. BLACKWOOD & SON PTY LTD	Industrial / Safety Supplies	\$ 384.01
EFT156447	03/02/2022	J. BLACKWOOD & SON PTY LTD	Industrial / Safety Supplies	\$ 151.20
EFT156604	10/02/2022	J. BLACKWOOD & SON PTY LTD	Industrial / Safety Supplies	\$ 2,565.26
EFT156769	10/02/2022	J WOODINGS	Reusable Nappy Incentive	\$ 100.00
EFT156766	10/02/2022	J WHITEHEAD	Rates Refund	\$ 740.98
EFT156342	27/01/2022	JAPANESE TRUCK AND BUS SPARES PTY LTD	Vehicle Parts	\$ 380.05
EFT156333	27/01/2022	J GOODCHILD	Refund	\$ 295.00
EFT156200	20/01/2022	JCA CONTRACTING SERVICES	Plant and Equipment Hire C19007(G)	\$ 12,162.00
EFT156343	27/01/2022	JCA CONTRACTING SERVICES	Plant and Equipment Hire C19007(G)	\$ 9,394.00
EFT156674	10/02/2022	JCA CONTRACTING SERVICES	Plant and Equipment Hire C19007(G)	\$ 19,013.00
EFT156308	27/01/2022	JENNIFER ANNE COCHRANE	Artistic Services	\$ 500.00
EFT156566	03/02/2022	JENNY TAYLOR DESIGNS	Stock Items - Forts Store	\$ 315.15
EFT156294	27/01/2022	JHODI MAY BENNETT	Stock Items - Town Hall	\$ 50.90
EFT156507	03/02/2022	JJ'S HIAB SERVICES & JJ'S GREAT SOUTHERN	Pick Up and Delivery Services	\$ 1,452.00
EFT156298	27/01/2022	J BRADSHAW	Refund	\$ 60.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156201	20/01/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C19016(C)	\$ 3,744.68
EFT156344	27/01/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C19016(C)	\$ 148.50
EFT156675	10/02/2022	JOHN KINNEAR AND ASSOCIATES	Surveying Services C19016(C)	\$ 1,554.85
EFT156378	27/01/2022	JOHN SHANHUN	Mayoral and Councillors Fee	\$ 2,935.67
EFT156565	03/02/2022	JTAGZ PTY LTD	Printing Services	\$ 390.50
EFT156409	27/01/2022	JULIA WARREN	Stock Items - Town Hall	\$ 422.00
EFT156596	10/02/2022	J ALLEN	Refund	\$ 130.00
EFT156508	03/02/2022	JUST A CALL DELIVERIES	Internal Mail Deliveries Q20020	\$ 1,174.34
EFT156345	27/01/2022	JUST SEW EMBROIDERY	Embroidery Services	\$ 160.60
EFT156676	10/02/2022	KALGAN QUEEN SCENIC CRUISES	Rezdy Tours	\$ 3,434.00
EFT156202	20/01/2022	KALGAN VOLUNTEER BUSHFIRE BRIGADE	Donations	\$ 200.00
EFT156677	10/02/2022	K KAYE	Refund	\$ 430.00
EFT156546	03/02/2022	K ROWE	Refund	\$ 389.18
EFT156678	10/02/2022	KC PSYCHOLOGICAL SERVICES	EAP Services	\$ 185.00
EFT156203	20/01/2022	KEE HIRE PTY LTD	Plant and Equipment Hire	\$ 4,290.00
EFT156347	27/01/2022	KEE HIRE PTY LTD	Plant and Equipment Hire	\$ 171.05
EFT156509	03/02/2022	KEE HIRE PTY LTD	Plant and Equipment Hire	\$ 1,925.00
EFT156682	10/02/2022	K LEONARD	Refund	\$ 130.00
EFT156204	20/01/2022	KENNETH KELLY	Master of Ceremony - ALAC Basketball Competition	\$ 250.00
EFT156510	03/02/2022	KESTON ECONOMICS PTY LTD	Professional Services	\$ 4,787.20
EFT156765	10/02/2022	K WHITE	Rates Refund	\$ 281.15
EFT156511	03/02/2022	KINSHIP CLEANING CO	Cleaning Services	\$ 320.00
EFT156652	10/02/2022	K GLADISH	Rates Refund	\$ 536.75
EFT156206	20/01/2022	KLB SYSTEMS	IT Equipment	\$ 7,810.00
EFT156679	10/02/2022	KLB SYSTEMS	IT Equipment	\$ 726.00
EFT156207	20/01/2022	KMART ALBANY	Office / Pool Supplies	\$ 48.00
EFT156349	27/01/2022	KMART ALBANY	Office / Pool Supplies	\$ 29.25
EFT156512	03/02/2022	KMART ALBANY	Office / Pool Supplies	\$ 170.00
EFT156208	20/01/2022	KOENIG SOLUTIONS PTY LIMITED	Training Course	\$ 990.00
EFT156364	27/01/2022	KOMATSU AUSTRALIA PTY LTD	Plant / Vehicle Parts and Repairs	\$ 764.40
EFT156709	10/02/2022	KOMATSU AUSTRALIA PTY LTD	Plant / Vehicle Parts and Repairs	\$ 94.16
EFT156350	27/01/2022	KOTT GUNNING LAWYERS	Legal Fees	\$ 550.00
EFT156205	20/01/2022	K KING	Refund	\$ 100.00
EFT156690	10/02/2022	K MAGEE	Rates Refund	\$ 794.00
EFT156513	03/02/2022	KRYSTA GUILLE PHOTOGRAPHY	Photography Services	\$ 660.00
EFT156514	03/02/2022	KURRAH MIA PTY LTD	Welcome To Country	\$ 330.00
EFT156680	10/02/2022	LAFITTE CLOTHING PTY LTD	Stock Items - Visitors Centre	\$ 362.34
EFT156472	03/02/2022	LANDGATE	Interim Valuations	\$ 3,228.35
EFT156450	03/02/2022	L BROWNLEY	Staff Reimbursement	\$ 81.60
EFT156681	10/02/2022	LEADING EDGE HI-FI ALBANY	Auto Electric Parts	\$ 199.00
EFT156144	20/01/2022	L BUTTON	Refund	\$ 107.14
EFT156639	10/02/2022	L DOWNING	Rates Refund	\$ 138.53

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156649	10/02/2022	L GEERS	Refund	\$ 130.00
EFT156517	03/02/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 10,286.95
EFT156684	10/02/2022	LGC TRAFFIC MANAGEMENT	Traffic Control C21002(B)	\$ 27,019.36
EFT156520	03/02/2022	LIGHTING SPECIALISTS AUSTRALIA	Lighting / Electrical Design	\$ 11,770.00
EFT156211	20/01/2022	LINGRAY NOMINEES PTY LTD	Refund	\$ 2,904.00
EFT156212	20/01/2022	LINKS MODULAR SOLUTIONS PTY LTD	Subscriptions	\$ 20,594.20
EFT156328	27/01/2022	LINLEY RAE EWEN	Stock Items - Town Hall	\$ 21.80
EFT156486	03/02/2022	LINLEY RAE EWEN	Stock Items - Town Hall	\$ 109.80
EFT156214	20/01/2022	LIVING TURF	Soil Material / Services	\$ 1,216.60
EFT156685	10/02/2022	LIVING TURF	Soil Material / Services	\$ 2,904.00
EFT156518	03/02/2022	LOCHNESS LANDSCAPE SERVICES	Contract Mowing C19010	\$ 7,060.90
EFT156352	27/01/2022	LORLAINE DISTRIBUTORS PTY LTD	Hygiene / Cleaning Supplies	\$ 230.04
EFT156519	03/02/2022	LORLAINE DISTRIBUTORS PTY LTD	Hygiene / Cleaning Supplies	\$ 699.40
EFT156686	10/02/2022	LORLAINE DISTRIBUTORS PTY LTD	Hygiene / Cleaning Supplies	\$ 344.39
EFT156215	20/01/2022	LUNAR PAINTING SERVICES	Painting Services	\$ 337.98
EFT156210	20/01/2022	LW SUPPLY PTY LTD TRADING AS - LIFE APPAREL CO	Stock Items - Forts Store	\$ 3,776.74
EFT156253	20/01/2022	L STOKES	Rates Refund	\$ 143.82
EFT156216	20/01/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 178.04
EFT156353	27/01/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 2,887.73
EFT156521	03/02/2022	M AND B SALES PTY LTD	Hardware Supplies / Tools	\$ 2,309.15
EFT156687	10/02/2022	M2 TECHNOLOGY PTY LTD	On Hold Message Service	\$ 754.01
EFT156160	20/01/2022	MALCOLM TRAILL	Quarterly Mileage Claim From October To December 2021	\$ 769.85
EFT156312	27/01/2022	MALCOLM TRAILL	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156695	10/02/2022	MARIAN'S CATERING	Catering For The Citizenship Ceremony	\$ 3,120.00
EFT156325	27/01/2022	M EDWARDS	Rates Refund	\$ 533.39
EFT156158	20/01/2022	MARK COLBUNG	Welcome To Country	\$ 400.00
EFT156694	10/02/2022	MARKETFORCE LIMITED	Marketing Services C22001	\$ 327.30
EFT156164	20/01/2022	M DE GIAMBATTISTA	Rates Refund	\$ 22,268.93
EFT156461	03/02/2022	MARY ELLEN CLIFF	Stock Items - Town Hall	\$ 169.18
EFT156696	10/02/2022	MATADOR CEILINGS PTY LTD	Building Construction Materials	\$ 9,020.55
EFT156295	27/01/2022	MATT BENSON-LIDHOLM JP	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156697	10/02/2022	MAXCO AUSTRALIA PTY LTD	Audio-visual Supplies / Services	\$ 5,538.90
EFT156698	10/02/2022	MCB CONSTRUCTION PTY LTD	Bus Shelter Materials	\$ 396.00
EFT156221	20/01/2022	MCG ARCHITECTS PTY LTD	Architectural Services	\$ 5,332.80
EFT156458	03/02/2022	M CHANDLER	Rates Refund	\$ 8,067.14
EFT156222	20/01/2022	MENTAL MEDIA PTY LTD	Podcatcher Fee	\$ 3,347.30
EFT156700	10/02/2022	MESSAGE4U PTY LTD	Email SMS System	\$ 42.90
EFT156356	27/01/2022	METROLL ALBANY	Building Maintenance Materials	\$ 1,798.91
EFT156186	20/01/2022	M GRAHAM	Rates Refund	\$ 89.48
EFT156506	03/02/2022	M IRVING	Rates Refund	\$ 1,370.90
EFT156139	20/01/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 5,088.18
EFT156608	10/02/2022	MILITARY SHOP	Stock Items - Forts Store	\$ 1,684.01

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156213	20/01/2022	M LITTLE	Reusable Nappy Incentive	\$ 70.90
EFT156358	27/01/2022	MODERN TEACHING AIDS PTY LTD	Teaching Supplies	\$ 432.15
EFT156703	10/02/2022	MODERN TEACHING AIDS PTY LTD	Teaching Supplies	\$ 479.27
EFT156525	03/02/2022	MOKOH DESIGN	Stock Items - Visitors Centre	\$ 346.50
EFT156704	10/02/2022	MONSTERBALL AMUSEMENTS AND HIRE	Event Hire / Services	\$ 6,290.00
EFT156723	10/02/2022	MONTYS LEAP	Refreshments	\$ 589.00
EFT156261	20/01/2022	MOORE AUSTRALIA AUDIT (WA)	Workshop Charges	\$ 2,420.00
EFT156233	20/01/2022	MP ROGERS AND ASSOCIATES PTY LTD	Coastal Hazard Assessment	\$ 21,622.38
EFT156522	03/02/2022	MT BARKER EXPRESS	Freight Costs	\$ 275.00
EFT156361	27/01/2022	MULE CREATIVE	Videography Services	\$ 2,893.00
EFT156661	10/02/2022	N HALL	Refund	\$ 150.00
EFT156692	10/02/2022	N MALOY	Refund	\$ 50.00
EFT156707	10/02/2022	NATURALISTE CHARTERS	Rezdy Sales	\$ 1,236.75
EFT156223	20/01/2022	NEC AUSTRALIA PTY LTD	Staff Training	\$ 264.00
EFT156528	03/02/2022	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware Supplies / Tools	\$ 180.10
EFT156334	27/01/2022	NICHOLAS JOHN GORMAN	Waste Removal Services	\$ 929.50
EFT156688	10/02/2022	NINE RADIO OPERATIONS PTY LTD	Advertising	\$ 4,818.00
EFT156530	03/02/2022	NLC PTY LTD	Novated Lease and Associated Costs	\$ 1,338.99
EFT156363	27/01/2022	NORDIC FITNESS EQUIPMENT	Hygiene Supplies	\$ 1,161.31
EFT156761	10/02/2022	NUTRIEN AG SOLUTIONS (LANDMARK)	Fertilising Supplies / Equipment Q20005	\$ 4,452.58
EFT156531	03/02/2022	OCEANIQUE MUSIC	Event Services	\$ 300.00
EFT156227	20/01/2022	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$ 806.32
EFT156365	27/01/2022	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$ 590.13
EFT156710	10/02/2022	OFFICEWORKS SUPERSTORES PTY LTD	Stationery / Office Supplies	\$ 672.02
EFT156366	27/01/2022	O'KEEFE'S PAINTS	Paint and Painting Supplies / Maintenance	\$ 82.48
EFT156711	10/02/2022	O'KEEFE'S PAINTS	Paint and Painting Supplies / Maintenance	\$ 132.00
EFT156115	20/01/2022	OPTEON (ALBANY AND GREAT SOUTHERN WA)	Valuation Services	\$ 1,100.00
EFT156533	03/02/2022	ORIGIN ENERGY	Gas Supply	\$ 8,865.56
EFT156559	03/02/2022	ORRCON STEEL	Steel Supply	\$ 585.88
EFT156712	10/02/2022	PALMER EARTHMOVING - PALMER CIVIL CONSTRUCTION	Plant and Equipment Hire C19007(J)	\$ 88,677.80
EFT156727	10/02/2022	P SHEEHY	Refund	\$ 130.00
EFT156362	27/01/2022	P MULLIGAN	Reusable Nappy Incentive	\$ 60.75
EFT156638	10/02/2022	P DOLLERY	Refund	\$ 130.00
EFT156701	10/02/2022	PAUL MEYERS	Performance Services	\$ 3,900.00
EFT156464	03/02/2022	PAUL RAYMOND COOK	Professional Services	\$ 1,000.00
EFT156238	20/01/2022	P SHEEHAN	Rates Refund	\$ 710.73
EFT156396	27/01/2022	PAUL TERRY	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156535	03/02/2022	PAV EVENTS	Event Services	\$ 8,250.00
EFT156367	27/01/2022	PENROSE PROFESSIONAL LAWNCARE	Mowing Services	\$ 308.00
EFT156369	27/01/2022	PERDAMAN ADVANCED ENERGY PTY LTD	Solar Design / Supply C21012	\$ 177,481.59
EFT156537	03/02/2022	PERTH INTERNATIONAL DANCE	Performance Services	\$ 150.00
EFT156368	27/01/2022	PERTH SAFETY PRODUCTS PTY LTD	Printing Services	\$ 3,349.50

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156536	03/02/2022	PERTH THEATRE TRUST	Event Services	\$ 5,500.00
EFT156706	10/02/2022	P NANGLE	Rates Refund	\$ 507.35
EFT156370	27/01/2022	PETRA FUTURES PTY LTD	Rates Refund	\$ 412.06
EFT156550	03/02/2022	P SIMOJOKI	Reusable Nappy Incentive	\$ 46.97
EFT156375	27/01/2022	PIVOT SUPPORT SERVICES	Grounds Maintenance Services	\$ 291.30
EFT156538	03/02/2022	PLASTICS PLUS	Building / Storage Materials	\$ 18.57
EFT156714	10/02/2022	PLASTICS PLUS	Building / Storage Materials	\$ 104.50
EFT156230	20/01/2022	PRECISION LASER SYSTEMS	Laser maintenance	\$ 225.50
EFT156541	03/02/2022	PRIMO PROMO PTY LTD	Stock Items - Visitors Centre	\$ 504.90
EFT156540	03/02/2022	PRINTSYNC BUSINESS SOLUTIONS	Photocopier Charges	\$ 51.36
EFT156371	27/01/2022	PROTECTOR FIRE SERVICES	Fire Equipment Servicing / Maintenance	\$ 3,543.63
EFT156542	03/02/2022	PROTECTOR FIRE SERVICES	Fire Equipment Servicing / Maintenance	\$ 11,694.13
EFT156717	10/02/2022	PROTECTOR FIRE SERVICES	Fire Equipment Servicing / Maintenance	\$ 6,564.80
EFT156231	20/01/2022	QUANTIFIED TREE RISK ASSESSMENT LTD	Registration Renewal	\$ 163.65
EFT156359	27/01/2022	QUINTIS SANDALWOOD PTY LTD	Hygiene Supplies / Stock Items - Forts Store	\$ 4,017.24
EFT156372	27/01/2022	QUINTIS SANDALWOOD PTY LTD	Hygiene Supplies / Stock Items - Forts Store	\$ 1,074.82
EFT156543	03/02/2022	RAINBOW COAST NEIGHBOURHOOD CENTRE	Professional Services	\$ 360.00
EFT156254	20/01/2022	R STONE	Reusable Nappy Incentive	\$ 100.00
EFT156716	10/02/2022	R POLETTE	Staff Reimbursement	\$ 158.05
EFT156718	10/02/2022	RECONCILIATION WA	Reconciliation WA Membership	\$ 687.50
EFT156374	27/01/2022	RECONNECT HEALTH AND WELLBEING	EAP Services	\$ 176.00
EFT156232	20/01/2022	REECE PTY LTD	Plumbing Supplies / Parts	\$ 75.23
EFT156544	03/02/2022	REECE PTY LTD	Plumbing Supplies / Parts	\$ 29.53
EFT156719	10/02/2022	REECE PTY LTD	Plumbing Supplies / Parts	\$ 36.73
EFT156373	27/01/2022	REGIONAL CARPENTRY SOLUTIONS	Building Maintenance Services	\$ 2,875.95
EFT156488	03/02/2022	RENEE FARRANT	Stock Items - Town Hall	\$ 174.54
EFT156376	27/01/2022	REPLAS WA	Park Facilities Renewal PSP010	\$ 14,774.43
EFT156545	03/02/2022	REXEL AUSTRALIA	Reticulation Materials	\$ 211.11
EFT156720	10/02/2022	ROAD 'N' FIELD SPANNERS	Auto Electrical Parts / Services	\$ 197.00
EFT156724	10/02/2022	R SAUNDERS	Rates Refund	\$ 794.00
EFT156217	20/01/2022	R MACKENZIE	Refund	\$ 279.00
EFT156391	27/01/2022	ROBERT SUTTON	Mayoral and Councillor Allowances	\$ 2,935.67
EFT156438	03/02/2022	ROSEMARY ARGUE	Workshop Services	\$ 300.00
EFT156237	20/01/2022	R SHARMAN	Rates Refund	\$ 710.73
EFT156399	27/01/2022	R TOMPSITT	Rates Refund	\$ 65.00
EFT156234	20/01/2022	SALLY C AUSTRALIA	Stock Items - Forts Store	\$ 480.00
EFT156616	10/02/2022	S CARTWRIGHT	Refund	\$ 100.00
EFT156381	27/01/2022	SANDIE SMITH	Mayoral and Councillor Allowances	\$ 4,805.50
EFT156226	20/01/2022	S O'DOHERTY	Refund	\$ 100.00
EFT156725	10/02/2022	SECUREPAY PTY LTD	Bookeasy Fees	\$ 33.50
EFT156236	20/01/2022	SEEK LIMITED	Job Advertising	\$ 649.00
EFT156377	27/01/2022	SEEK LIMITED	Job Advertising	\$ 907.50

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156726	10/02/2022	SEEK LIMITED	Job Advertising	\$ 583.00
EFT156597	10/02/2022	S APOSTOL	Refund	\$ 130.00
EFT156240	20/01/2022	SHIRE OF BRIDGETOWN-GREENBUSHES	Refund	\$ 304.00
EFT156239	20/01/2022	SHIRE OF EAST PILBARA	Application for Certificate of Design Compliance	\$ 150.00
EFT156241	20/01/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 3,279.93
EFT156379	27/01/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 4,709.64
EFT156728	10/02/2022	SKILL HIRE WA PTY LTD	Casual Labour / Apprentices	\$ 1,878.25
EFT156380	27/01/2022	SKIPPER TRANSPORT PARTS	Vehicle/Plant Parts	\$ 496.90
EFT156729	10/02/2022	SKIPPER TRANSPORT PARTS	Vehicle/Plant Parts	\$ 645.71
EFT156552	03/02/2022	SMITHS ALUMINIUM AND 4WD CENTRE	Aluminium Supply / Manufacture	\$ 259.00
EFT156730	10/02/2022	SMITHS ALUMINIUM AND 4WD CENTRE	Aluminium Supply / Manufacture	\$ 6,770.00
EFT156731	10/02/2022	SOCIETY CHUTNEY	Stock Items - Visitors Centre	\$ 126.00
EFT156243	20/01/2022	SOIL SOLUTIONS PTY LTD	Green Waste Processing / Collection / Landscape Supplies	\$ 107,134.40
EFT156382	27/01/2022	SOIL SOLUTIONS PTY LTD	Green Waste Processing / Collection / Landscape Supplies	\$ 14.72
EFT156732	10/02/2022	SOIL SOLUTIONS PTY LTD	Green Waste Processing / Collection / Landscape Supplies	\$ 103,404.80
EFT156553	03/02/2022	SOLV	Annual Subscription	\$ 5,940.00
EFT156246	20/01/2022	SOUTH COAST CRANE HIRE	Plant and Equipment Hire Q21053	\$ 275.00
EFT156385	27/01/2022	SOUTH COAST CRANE HIRE	Plant and Equipment Hire Q21053	\$ 605.00
EFT156555	03/02/2022	SOUTH COAST CRANE HIRE	Plant and Equipment Hire Q21053	\$ 165.00
EFT156735	10/02/2022	SOUTH COAST CRANE HIRE	Plant and Equipment Hire Q21053	\$ 723.25
EFT156335	27/01/2022	SOUTH REGIONAL TAFE	Staff Training	\$ 1,911.20
EFT156245	20/01/2022	SOUTHCOAST SECURITY SERVICE	Security Services - C19018	\$ 7,557.00
EFT156384	27/01/2022	SOUTHCOAST SECURITY SERVICE	Security Services - C19018	\$ 20,385.40
EFT156554	03/02/2022	SOUTHCOAST SECURITY SERVICE	Security Services - C19018	\$ 22,265.35
EFT156734	10/02/2022	SOUTHCOAST SECURITY SERVICE	Security Services - C19018	\$ 1,197.03
EFT156736	10/02/2022	SOUTHERN CROSS AUSTEREO PTY LTD	Plant and Equipment Hire	\$ 1,432.20
EFT156247	20/01/2022	SOUTHERN SITE HIRE	Plant and Equipment Hire	\$ 6,017.00
EFT156556	03/02/2022	SOUTHERN SITE HIRE	Plant and Equipment Hire	\$ 2,502.50
EFT156244	20/01/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 465.72
EFT156383	27/01/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 318.00
EFT156733	10/02/2022	SOUTHERN TOOL AND FASTENER CO	Hardware Supplies / Tools	\$ 1,672.91
EFT156248	20/01/2022	SPM ASSETS PTY LTD	Subscription Fees	\$ 7,678.55
EFT156252	20/01/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Services Q21022	\$ 54.94
EFT156387	27/01/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Services Q21022	\$ 182.88
EFT156561	03/02/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Services Q21022	\$ 853.00
EFT156739	10/02/2022	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Supplies / Services Q21022	\$ 241.26
EFT156738	10/02/2022	STANTEC AUSTRALIA PTY LTD	Road Design Services Q21025	\$ 3,245.00
EFT156249	20/01/2022	STAR SALES AND SERVICE	Hardware Supplies / Tools	\$ 1,126.80
EFT156386	27/01/2022	STATEWIDE BEARINGS	Vehicle Maintenance Supplies	\$ 96.06
EFT156737	10/02/2022	STATEWIDE BEARINGS	Vehicle Maintenance Supplies	\$ 66.00
EFT156250	20/01/2022	STATEWIDE BUILDING CERTIFICATION WA	Building Reports / Inspection Services	\$ 1,672.00
EFT156558	03/02/2022	STATEWIDE BUILDING CERTIFICATION WA	Building Reports / Inspection Services	\$ 836.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156251	20/01/2022	STEWART AND HEATON CLOTHING PTY LTD	Uniforms / PPE	\$ 2,427.40
EFT156560	03/02/2022	STEWART AND HEATON CLOTHING PTY LTD	Uniforms / PPE	\$ 554.56
EFT156188	20/01/2022	STRATAGREEN	Landscape Management Supplies	\$ 1,252.24
EFT156389	27/01/2022	SUNNY SIGN COMPANY PTY LTD	Printing Services	\$ 149.60
EFT156225	20/01/2022	SUPA IGA NORTH ROAD	Groceries	\$ 341.31
EFT156662	10/02/2022	S HALLETT	Refund	\$ 130.00
EFT156482	03/02/2022	S EDEN	Rates Refund	\$ 839.15
EFT156256	20/01/2022	SYNERGY	Electricity Charges	\$ 517.61
EFT156392	27/01/2022	SYNERGY	Electricity Charges	\$ 57,793.54
EFT156563	03/02/2022	SYNERGY	Electricity Charges	\$ 2,379.76
EFT156741	10/02/2022	SYNERGY	Electricity Charges	\$ 65,228.28
EFT156393	27/01/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 3,555.25
EFT156564	03/02/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 479.00
EFT156742	10/02/2022	T & C SUPPLIES PTY LTD	Hardware Supplies / Tools	\$ 2,793.54
EFT156626	10/02/2022	TAHLI LINDA CROSBY	Stock Items - Town Hall	\$ 150.00
EFT156445	03/02/2022	T BELL	Reusable Nappy Incentive	\$ 100.00
EFT156683	10/02/2022	T LEONARD	Refund	\$ 150.00
EFT156474	03/02/2022	TANIA LOUISE DITCHBURN	Stock Items - Town Hall	\$ 65.44
EFT156357	27/01/2022	TANIA MEUZELAAR (HANDMADE BY TANIA)	Stock Items - Forts Store	\$ 225.00
EFT156463	03/02/2022	TANJA COLBY DESIGN	Stock Items - Forts Store	\$ 198.00
EFT156348	27/01/2022	T KENNEDY	Reusable Nappy Incentive	\$ 100.00
EFT156395	27/01/2022	TARGA WEST P/L	Sponsorships	\$ 5,000.00
EFT156257	20/01/2022	THE 12 VOLT WORLD	Vehicle Parts / Installation	\$ 150.00
EFT156567	03/02/2022	THE 12 VOLT WORLD	Vehicle Parts / Installation	\$ 36.00
EFT156744	10/02/2022	THE 12 VOLT WORLD	Vehicle Parts / Installation	\$ 1,182.00
EFT156476	03/02/2022	THE DODGY BROS DODGEBALL COMPANY	Event Services	\$ 3,985.30
EFT156647	10/02/2022	THE FACTORY	Vandalism Repairs	\$ 40,403.00
EFT156360	27/01/2022	THE MUFFIN QUEEN	Catering Services	\$ 110.00
EFT156527	03/02/2022	THE MUFFIN QUEEN	Catering Services	\$ 100.00
EFT156705	10/02/2022	THE MUFFIN QUEEN	Catering Services	\$ 75.00
EFT156547	03/02/2022	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Fees/ Staff Training	\$ 1,086.80
EFT156722	10/02/2022	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Fees/ Staff Training	\$ 1,631.40
EFT156398	27/01/2022	THE TOFFEE FACTORY	Stock Items - Forts Store	\$ 712.61
EFT156401	27/01/2022	THE TROPHY SHOP ALBANY	Engraving Services	\$ 64.00
EFT156568	03/02/2022	THE TROPHY SHOP ALBANY	Engraving Services	\$ 181.50
EFT156262	20/01/2022	THE UNIVERSITY OF WESTERN AUSTRALIA	Membership Fees / Stock Items - Visitors Centre	\$ 302.70
EFT156751	10/02/2022	THE UNIVERSITY OF WESTERN AUSTRALIA	Membership Fees / Stock Items - Visitors Centre	\$ 25.00
EFT156269	20/01/2022	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertising	\$ 4,408.10
EFT156762	10/02/2022	THE WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertising	\$ 4,187.81
EFT156745	10/02/2022	THINKWATER ALBANY	Reticulation Materials	\$ 2,984.26
EFT156462	03/02/2022	THIS PAPER CUT LIFE	Stock Items - Town Hall	\$ 105.45
EFT156300	27/01/2022	THOMAS BROUGH	Mayoral and Councillor Allowances	\$ 2,935.67

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156259	20/01/2022	TOLL TRANSPORT	Freight Charges	\$ 946.78
EFT156746	10/02/2022	TOLL TRANSPORT	Freight Charges	\$ 423.18
EFT156394	27/01/2022	T-QUIP	Plant Repair and Maintenance Supplies	\$ 405.25
EFT156743	10/02/2022	T-QUIP	Plant Repair and Maintenance Supplies	\$ 465.60
EFT156400	27/01/2022	TRAFFIC FORCE	Traffic Control C21002(A)	\$ 1,085.37
EFT156181	20/01/2022	T FLOWER	Rates Refund	\$ 778.99
EFT156747	10/02/2022	TREVORS CARPETS	Carpet Supply and Install	\$ 1,490.00
EFT156403	27/01/2022	TRUCK CENTRE WA PTY LTD	Vehicle Purchase / Parts / Maintenance	\$ 3,849.28
EFT156569	03/02/2022	TRUCK CENTRE WA PTY LTD	Heavy Plant Replacement Program - Supply of New Truck	\$ 208,435.65
EFT156749	10/02/2022	TRUCK CENTRE WA PTY LTD	Vehicle Purchase / Parts / Maintenance	\$ 2,130.34
EFT156260	20/01/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 545.63
EFT156402	27/01/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 89.58
EFT156748	10/02/2022	TRUCKLINE	Vehicle Parts / Maintenance	\$ 305.62
EFT156405	27/01/2022	VANCOUVER CAFE & STORE	Catering Services	\$ 84.00
EFT156263	20/01/2022	VANCOUVER WASTE SERVICES PTY LTD	Plant and Equipment Hire	\$ 120.00
EFT156752	10/02/2022	VANCOUVER WASTE SERVICES PTY LTD	Plant and Equipment Hire	\$ 400.00
EFT156672	10/02/2022	VASHTI INNES-BROWN	Stock Items - Town Hall	\$ 80.00
EFT156757	10/02/2022	VICTOR WEBB	Event Hire Services	\$ 825.00
EFT156753	10/02/2022	VINOFOOD PTY LTD	Stock Items - Forts Store	\$ 392.70
EFT156264	20/01/2022	VOEGELER CREATIONS	Stock Items - Forts Store	\$ 330.50
EFT156406	27/01/2022	VOEGELER CREATIONS	Stock Items - Forts Store	\$ 933.84
EFT156407	27/01/2022	WA HARDWOOD FLOORS	Floor Maintenance Services	\$ 17,400.00
EFT156270	20/01/2022	WA HOLIDAY GUIDE PTY LTD	Bookeasy / Marketing Fees	\$ 969.54
EFT156764	10/02/2022	WA HOLIDAY GUIDE PTY LTD	Bookeasy / Marketing Fees	\$ 3,683.08
EFT156571	03/02/2022	WA LIBRARY SUPPLIES	Library Supplies	\$ 53.95
EFT156754	10/02/2022	WA NATURALLY PUBLICATIONS	Stock Items - Visitors Centre	\$ 454.08
EFT156702	10/02/2022	WA RANGERS ASSOCIATION INC	Uniforms / PPE	\$ 84.00
EFT156408	27/01/2022	WANSLEA FAMILY SERVICES INCORPORATED	Event Services	\$ 500.00
EFT156444	03/02/2022	WARREN BELLETTE PHOTOGRAPHER	Photography Services	\$ 1,500.00
EFT156265	20/01/2022	WATER CORPORATION	Water Charges	\$ 15,188.70
EFT156410	27/01/2022	WATER CORPORATION	Water Charges	\$ 1,530.12
EFT156572	03/02/2022	WATER CORPORATION	Water Charges	\$ 9,450.35
EFT156755	10/02/2022	WATER CORPORATION	Water Charges	\$ 4,165.20
EFT156756	10/02/2022	WATTLEUP TRACTORS	Plant Parts and Repairs	\$ 247.50
EFT156758	10/02/2022	WELLINGTON AND REEVES	Rates Refund	\$ 1,046.60
EFT156573	03/02/2022	WELLSTEAD PROGRESS ASSOCIATION	Electricity Charges	\$ 331.76
EFT156266	20/01/2022	WELSH AIRCONDITIONING SERVICES	Degassing Services	\$ 1,402.50
EFT156346	27/01/2022	W KEEN	Rates Refund	\$ 1,121.80
EFT156275	20/01/2022	WESFARMERS LTD - WORKWEAR GROUP	Uniforms / PPE	\$ 1,378.86
EFT156418	27/01/2022	WESFARMERS LTD - WORKWEAR GROUP	Uniforms / PPE	\$ 44.00
EFT156770	10/02/2022	WESFARMERS LTD - WORKWEAR GROUP	Uniforms / PPE	\$ 1,121.25
EFT156416	27/01/2022	WEST COAST ANALYTICAL SERVICES	Water Monitoring Services C20004	\$ 1,200.00

**CITY OF ALBANY
TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS
FOR THE PERIOD ENDING 15 FEB 2022**

ELECTRONIC FUND TRANSFER PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT156413	27/01/2022	WESTERBERG ALUMINIUM BOATS	Manufacturing Services	\$ 800.00
EFT156267	20/01/2022	WESTERBERG PANEL BEATERS	Insurance Excess Payment	\$ 300.00
EFT156268	20/01/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Online Training	\$ 1,072.50
EFT156415	27/01/2022	WESTERN AUSTRALIAN MUSEUM	Service Level Agreement	\$ 1,130.13
EFT156574	03/02/2022	WESTERN AUSTRALIAN MUSEUM	Service Level Agreement - Q2	\$ 25,378.10
EFT156763	10/02/2022	WESTERN AUSTRALIAN MUSEUM	Service Level Agreement - Q3	\$ 25,378.10
EFT156412	27/01/2022	WESTRAC EQUIPMENT PTY LTD	Plant / Vehicle Maintenance Supplies	\$ 2,856.21
EFT156760	10/02/2022	WESTRAC EQUIPMENT PTY LTD	Plant / Vehicle Maintenance Supplies	\$ 635.93
EFT156414	27/01/2022	WESTSHRED DOCUMENT DISPOSAL	Document Disposal Services	\$ 528.00
EFT156767	10/02/2022	WIN TELEVISION WA PTY LTD	Advertising Costs	\$ 1,062.60
EFT156273	20/01/2022	WOOLWORTHS GROUP LIMITED	Groceries	\$ 2,514.97
EFT156768	10/02/2022	WOOLWORTHS GROUP LIMITED	Groceries	\$ 2,288.91
EFT156276	20/01/2022	WREN OIL	Oil Waste Disposal Service	\$ 33.00
EFT156771	10/02/2022	WREN OIL	Oil Waste Disposal Service	\$ 16.50
EFT156772	10/02/2022	YOUNGS SIDING GENERAL STORE	Catering	\$ 20.00
EFT156577	03/02/2022	YUNGATHA PTY LTD	Safety Supplies	\$ 4,471.50
EFT156773	10/02/2022	YUNGATHA PTY LTD	Safety Supplies	\$ 316.80
EFT156420	27/01/2022	ZENITH LAUNDRY	Laundry Services	\$ 14.30
EFT156578	03/02/2022	ZENITH LAUNDRY	Laundry Services	\$ 93.95
EFT156774	10/02/2022	ZENITH LAUNDRY	Laundry Services	\$ 41.64
				\$ 3,825,347.04

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22142186	<p>Copy of Executed Document Item: N/A Re: The attached inactive records destruction schedule for covid contact registers has been completed in accordance with general disposal authority DA 2020-006. Destruction carried out in accordance with the general disposal authority DA 2020-006. Delegated authority under the <i>Local Government Act 1995</i> City of Albany register of delegations. Delegation no. 001. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)</p>	18/01/2022
EDR22142338	<p>Copy of Executed Document Item: N/A Re: Application only DLGSCI contemporary music fund \$14,812 for live at Town Hall music festival in April 2022 Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)</p>	20/01/2022
EDR22142340	<p>Copy of Executed Document Item: N/A Re: Local roads and community infrastructure round 3 grant of \$2,392,842 with City of Albany cash contribution of \$200,000 project range road stage 1 and 1a drainage and utility diversion works (\$1.5m) and ALAC North Road corridor \$1.2m Parties: Project nomination, no application Signed by: Andrew Sharpe Chief Executive Officer (1 copy)</p>	20/01/2022
EDR22142376	<p>Copy of Executed Document Item: N/A Re: Letter to Minister requesting reconsideration of decision on LAMD36 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)</p>	21/01/2022

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22142439	Copy of Executed Document Item: N/A Re: Annual environmental report for the City of Albany's Bakers Junction landfill, required to be submitted to the Department of Environment regulations as part of the licence conditions. Parties: Department of Environment regulations Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	21/01/2022
EDR22142631	Copy of Executed Document Item: N/A Re: Sealing Palmdale Road Parties: Fulton Hogan Signed by: Andrew Sharpe Chief Executive Officer (2 copies)	27/01/2022
EDR22142632	Copy of Executed Document Item: N/A Re: Heritage application for asbestos removal to the Vancouver Arts Centre Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	27/01/2022
EDR22142752	Copy of Executed Document Item: N/A Re: Contract renewal for provision of health services to the Shire of Jerramungup (2021 - 2024). Contract varied with removal of building services, as no longer needed and not utilised for the last few years. Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	31/01/2022
EDR22142753	Copy of Executed Document Item: N/A Re: Application only. Department of Health WA for the compassionate communities 2022 in conjunction with WAPHA and ARVS. \$20,000 over the two years. Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	31/01/2022

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22142973	Copy of Executed Document Item: N/A Re: Destruction of inactive records in accordance with the general disposal authority (DA 2015001) Parties: N/A Signed by: Andrew Sharpe, Chief Executive Officer (1 copy)	04/02/2022
EDR22142974	Copy of Executed Document Item: N/A Re: Removal of expired registered deed of lease from certificate of title for Cheyne Beach holiday accommodation lease I923309 and varied in 2004 by I1923310 - expired 2013 Parties: John Stewart Gibbons and Shirley Anne Gibbons Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)	04/02/2022
EDR22143018	Copy of Executed Document Item: N/A Re: The attached inactive records destruction schedule for covid contact registers has been completed in accordance with general disposal authority DA 2020-006 Destruction carried out in accordance with the general disposal authority for local government records DA2020-006 Delegated authority under the <i>local Government Act 1995</i> City of Albany register of delegations. Delegation no. 001 Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	07/02/2022
EDR22143030	Copy of Executed Document Item: N/A Re: Development approval application - Emu Point Sporting Club (PRO054). Proposed new entry walls at Mermaid Ave & Birss Street Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	07/02/2022

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22143122	Copy of Executed Document Item: N/A Re: Air Services Service Agreement - DME Albany Airport Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	08/02/2022
EDR22143123	Copy of Executed Document Item: N/A Re: The City has been seeking to dispose of a landlocked right of way to the adjoining owner. The lawyers have submitted documents to Landgate to action this disposal however Landgate has requested one of the forms be amended. The City now needs to submit a letter to Landgate signed by the Mayor and Chief Executive Officer, to action this request Parties: N/A Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (1 copy)	08/02/2022
EDR22143222	Copy of Executed Document Item: N/A Re: Application only - Development of veteran's affairs, saluting their service - \$97,118 grant application to refresh the Princess Royal Fortress military museum's barracks rear gallery through exhibition and interpretation objects with-in the museum's collection as well as further interpretation of the A2 coastal gun shelter and underground through the creation of new interpretation storyboards. COA \$4,000 cash Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	09/02/2022
EDR22143223	Copy of Executed Document Item: N/A Re: Application only BBRF round 6 - Southern Ocean Surf Reef COA \$1,995,000 cash, COA \$350,009 in kind; \$4.5m state funding; \$5,000 Albany surf total project \$10,980,000 - project completion 31 December 2024 Note: Special Council meeting resolution to lodge this application Parties: Application online Signed by: Andrew Sharpe Chief Executive Officer (online)	09/02/2022

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
EDR22143224	Copy of Executed Document Item: N/A Re: Application only BBRF round 6, leveraging City of Albany trails grant \$3.2m / BBRF \$3,184,200; City of Albany cash \$600,000 / BBRF \$924,500 - other projects funded by DBCA Parties: Application only BBRF round 6 Signed by: Andrew Sharpe Chief Executive Officer (online)	09/02/2022
EDR22143290	Copy of Executed Document Item: N/A Re: Development application for basketball court Bovell Square Emu Point Parties: N/A Signed by: Andrew Sharpe Chief Executive Officer (1 copy)	11/02/2022
EDR22444793	Copy of Executed Document Item: N/A Re: Application only Regional Arts WA Cultural Tourism Accelerator Amity Trails map and digital asset including QR codes. Total \$10k. Parties: Application only Signed by: Andrew Sharpe Chief Executive Officer (online)	21/01/2022
NCSR22142213	Copy of Common Seal Document Item: N/A Re: - Council at its meeting 26 November 2019 approved 2 x licence agreements, City as licensee, to allow continued access for residents to their properties via the rail corridor land on Millar Road, Elleker and Winifred Road, Grasmere. Licence rental being \$550 plus gst per annum per site. Term being 5 + 5 + 5 years commencing 2022 Parties: ARC Infrastructure Pty Ltd - ABN 42 094 721 301 Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (4 copies)	18/01/2022

EXECUTED DOCUMENT AND COMMON SEAL RECORD

Document Number	Description	Date Sent / Received
NCSR22142744	<p>Copy of Common Seal Document Item: N/A Re: Renewal of community lease for SSAA over portion of reserve 33103 Mutton Bird Road, Elleker. Lease term of 21 years, commencing 1 July 2021. Lease rent peppercorn - \$10.00 + gst per annum. Lease prepared by City lawyer a no cost to Council. Parties: Sporting Shooter Association of Australia (Albany, WA branch) inc Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	31/01/2022
NCSR22143125	<p>Copy of Common Seal Document Item: N/A Re: Renewal of community lease for Department of Communities. Lease term of 3 years and 6 months, commencing 1 January 2021. Lease rent minimum rate - \$1,067.00 + gst per annum. Lease prepared by City lawyer at no cost to Council Parties: Department of Communities Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	08/02/2022
NCSR22143126	<p>Copy of Common Seal Document Item: N/A Re: Renewal of community lease for Albany Swimming Club Inc. Over portion of ALAC. Lease term of 2 years, commencing 1 march 2021. Lease rent minimum rate - \$1,067.00 + gst per annum. Lease prepared by City lawyer at no cost to Council Parties: Albany Swim Club Signed by: Andrew Sharpe, Chief Executive Officer and Dennis Wellington, Mayor (2 copies)</p>	08/02/2022

CITY OF ALBANY**BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021**

	Page No.
Statement of Budget Review by Nature and Type	1
Statement of Budget Review by Program	2
Details	
- Budget Review General Works/Variations	3 - 9
Variations of revenue and expenditure which are materially different to the adopted Budget require Council's endorsement. These variations are detailed in this section of the review.	
- Opening Funds Reconciliation	10
This note demonstrates the calculation in the opening position 1 July 2021.	

**City of Albany
Statement of Budget Review
By Nature and Type**

For The Period Ending 31 December 2021

	2021/2022					VARIANCE %
	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD ACTUAL	VARIANCE (b) - (a)	
	\$	(a) \$	(b) \$	\$	\$	
OPERATING ACTIVITIES						
Net Current Assets at start of financial year Surplus/(Deficit)	3,959,644	3,319,787	3,319,787	3,319,789	-	
Revenue from Operating Activities (Excluding Rates)						
Grants & Subsidies	4,356,304	5,211,990	5,710,163	1,808,988	498,173	9.6
Contributions, Donations & Reimbursements	863,627	963,627	989,077	674,377	25,450	2.6
Profit on Asset Disposal	30,600	30,600	30,600	17,621	-	
Fees and Charges	18,122,386	18,122,386	18,122,386	11,112,159	-	
Interest Earnings	455,193	510,193	510,193	305,601	-	
Other Revenue	194,560	194,560	194,560	70,710	-	
	24,022,670	25,033,356	25,556,979	13,989,457	523,623	
Expenditure from Operating Activities						
Employee Costs	(27,974,357)	(28,291,048)	(28,354,130)	(14,126,912)	(63,082)	0.2
Materials and Contracts	(23,679,400)	(24,084,694)	(22,667,235)	(9,642,870)	1,417,459	-5.9
Utilities Charges	(1,894,102)	(1,894,102)	(1,894,102)	(836,504)	-	
Depreciation (Non-Current Assets)	(17,658,413)	(17,658,413)	(17,846,963)	(8,966,292)	(188,550)	1.1
Interest Expenses	(500,313)	(500,313)	(500,313)	(207,918)	-	
Insurance Expenses	(710,860)	(710,860)	(710,860)	(373,709)	1	0.0
Loss on Asset Disposal	(635,822)	(635,822)	(635,822)	(112,461)	-	
Other Expenditure	(3,527,625)	(3,520,645)	(3,520,645)	(1,382,288)	-	
Less: Allocated to Infrastructure	1,027,608	1,113,520	1,113,520	479,683	-	
	(75,553,284)	(76,182,377)	(75,016,550)	(35,169,271)	1,165,828	
Non-Cash Amounts Excluded from Operating Activities	18,263,635	18,263,635	18,452,185	9,061,131	188,550	1.0
Amount Attributable to Operating Activities	(29,307,336)	(29,565,600)	(27,687,599)	(8,798,894)	1,878,001	
Investing Activities						
Non-operating grants, subsidies and contributions	25,041,147	30,564,502	25,940,502	3,330,360	(4,624,000)	-15.1
Proceeds from disposal of assets	806,551	806,551	806,551	194,696	-	
Purchase of property, plant and equipment	(11,280,005)	(12,606,214)	(12,616,214)	(2,307,182)	(10,000)	0.1
Purchase and construction of infrastructure	(36,167,718)	(39,615,146)	(33,558,791)	(7,182,616)	6,056,355	-15.3
Amount attributable to investing activities	(21,600,025)	(20,850,307)	(19,427,952)	(5,964,741)	1,422,355	
Financing Activities						
Debt Redemption	(2,401,452)	(2,401,452)	(2,401,452)	(1,192,688)	-	
Self Supporting Loans Advanced	13,729	13,729	13,729	6,811	-	
Principal Portion of Lease Liabilities	(164,702)	(164,702)	(164,702)	(93,274)	-	
Loan Drawn Down	3,875,000	3,875,000	2,000,000	-	(1,875,000)	
Transfer to Reserve Transactions	(15,842,740)	(16,149,527)	(16,414,527)	-	(265,000)	1.6
Transfer from Reserves Transactions	25,756,871	25,382,204	24,221,848	-	(1,160,356)	-4.6
Amount attributable to financing activities	11,236,706	10,555,252	7,254,896	(1,279,150)	(3,300,356)	
Budget Deficiency Before General Rates	(39,670,655)	(39,860,655)	(39,860,655)	(16,042,786)	-	
Estimated Amount to be raised from General Rates	39,670,655	39,860,655	39,860,655	39,804,653	-	
Closing funding : Surplus/(Deficit)	-	-	-	23,761,867	-	

City of Albany
Statement of Budget Review
By Program

For The Period Ending 31 December 2021

	2021/2022					
	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD ACTUAL	VARIANCE (b) - (a)	VARIANCE %
	\$	(a) \$	(b) \$	\$	\$	%
OPERATING ACTIVITIES						
Net Current Assets at start of financial year Surplus/(Deficit)	3,959,644	3,319,787	3,319,787	3,319,789	-	
Revenue from Operating Activities (Excluding Rates)						
General Purpose Funding	2,682,498	3,255,479	3,255,479	41,571,078	-	
Governance	-	-	-	1,008	-	
Law Order and Public Safety	760,945	760,945	769,295	297,754	8,350	1.1
Health	167,192	167,192	167,192	110,579	-	
Education and Welfare	1,424,327	1,424,327	1,424,327	720,827	-	
Community Amenities	9,785,613	9,910,613	9,910,613	5,769,123	-	
Recreation and Culture	3,161,338	3,282,043	4,359,481	2,084,484	1,077,438	32.8
Transport	2,687,386	2,879,386	2,289,386	1,300,385	(590,000)	-20.5
Economic Services	2,150,900	2,150,900	2,178,735	1,033,916	27,835	1.3
Other Property and Services	1,202,471	1,202,471	1,202,471	904,956	-	
	24,022,670	25,033,356	25,556,979	54,514,938	523,623	
Expenditure from Operating Activities						
General Purpose Funding	(1,194,864)	(1,194,864)	(1,194,864)	(379,755)	-	
Governance	(4,510,932)	(4,510,932)	(4,510,932)	(2,120,113)	-	
Law Order and Public Safety	(3,254,517)	(3,374,517)	(3,319,337)	(1,481,664)	55,180	-1.6
Health	(904,275)	(904,275)	(904,275)	(467,789)	-	
Education and Welfare	(2,222,633)	(2,217,201)	(2,217,201)	(1,042,311)	-	
Community Amenities	(12,729,453)	(12,531,521)	(12,878,912)	(5,645,160)	(347,391)	2.8
Recreation and Culture	(18,057,227)	(18,266,716)	(19,543,219)	(8,543,520)	(1,276,503)	7.0
Transport	(25,073,212)	(25,581,123)	(23,295,123)	(12,087,003)	2,286,000	-8.9
Economic Services	(5,081,018)	(5,081,018)	(5,108,853)	(1,954,865)	(27,834)	0.5
Other Property and Services	(2,525,153)	(2,520,210)	(2,043,834)	(1,447,091)	476,376	-18.9
	(75,553,284)	(76,182,377)	(75,016,550)	(35,169,271)	1,165,828	
Non-Cash Amounts Excluded from Operating Activities	18,263,635	18,263,635	18,452,185	9,061,131	188,550	1.0
Amount Attributable to Operating Activities	(29,307,336)	(29,565,600)	(27,687,599)	31,726,587	1,878,001	
Investing Activities						
Non-operating grants, subsidies and contributions	25,041,147	30,564,502	25,940,502	3,330,360	(4,624,000)	-15.1
Proceeds from disposal of assets	806,551	806,551	806,551	194,696	-	
Purchase of property, plant and equipment	(11,280,005)	(12,606,214)	(12,616,214)	(2,307,182)	(10,000)	
Purchase and construction of infrastructure	(36,167,718)	(39,615,146)	(33,558,791)	(7,182,616)	6,056,355	
Amount attributable to investing activities	(21,600,025)	(20,850,307)	(19,427,952)	(5,964,741)	1,422,355	
Financing Activities						
Debt Redemption	(2,401,452)	(2,401,452)	(2,401,452)	(1,192,688)	-	
Self Supporting Loans Advanced	13,729.00	13,729.00	13,729.00	6,811.00	-	
Principal Portion of Lease Liabilities	(164,702)	(164,702)	(164,702)	(93,274)	-	
Loan Drawn Down	3,875,000	3,875,000	2,000,000	-	(1,875,000)	
Transfer to Reserve Transactions	(15,842,740)	(16,149,527)	(16,414,527)	-	(265,000)	
Transfer from Reserves Transactions	25,756,871	25,382,204	24,221,848	-	(1,160,356)	
Amount attributable to financing activities	11,236,706	10,555,252	7,254,896	(1,279,150)	(3,300,356)	
Budget Deficiency Before General Rates	(39,670,655)	(39,860,655)	(39,860,655)	(16,042,786)	-	
Estimated Amount to be raised from General Rates	39,670,655	39,860,655	39,860,655	39,804,653	-	
Closing funding : Surplus/(Deficit)	-	-	-	23,761,867	-	

BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021

This Review Maintains Council's Budget in a Balanced Position

		\$
GENERAL WORKS/VARIATIONS. (Additional Funds Required)		(1,706,326)
FUNDED BY		
- Reduction in Expenditure	8,918,509	
- Adjustment in Grant/Contributions Funding	(4,100,377)	
- Adjustment in Loans Raised	(1,875,000)	
- Restricted Cash Adjustments (Transfer To)/Transfer From	<u>(1,425,356)</u>	<u>1,517,776</u>
Adjustment in Depreciation (Non Cash Transactions)		188,550
Balance		<u><u>-</u></u>
- Current 20/21 Budgeted Closing funds	-	
- Revised 20/21 Budgeted closing funds		<u><u>-</u></u>

CITY OF ALBANY
BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021

SECTION						REQUESTED BY - PAUL CAMINS		DIRECTORATE - INFRASTRUCTURE, DEVELOPMENT & ENVIRONMENT	
CITY ENGINEERING									
ALIAS or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2021/22		PROPOSED BUDGET 2021/22		BUDGET REVIEW CONSIDERATION			
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME		
	Reserves/Major Projects								
2546	Surfers Beach Infrastructure Shelters	12,705		42,705		30,000			Additional funds for Surfers beach landscape works / shelter and amenities
2519	Lakeside Revegetation Report	30,000		-		(30,000)			On hold, no longer a priority.
	City Engineering								
0736	Barnesby Drive - LATM Improvements LATM = (Local Area Traffic Management)	65,000		165,000		100,000			Current road is in a poor condition and was planned for remediation in 22/23. It is proposed to bring these works forward to be undertaken at the same time as the Local Traffic Management Improvements to minimise re-work and reduce impact to residents. SLK0.46 - 0.6
0666	Drummond Street Reconstruction	781,782		841,782		60,000			Additional costs and variation to the contract due to unforeseen drainage issues resulting from lack of pipe data from infrastructure constructed in the 50's/60's .
3095	Hardie Road Improvements	-		15,000		15,000			Regional Renewal Funding from State Government - Milestone
14115	Road Funding - Other		-		15,000		15,000		one payment for completion of detailed design. Total Project value \$1.318 mil fully state funded
2513	Pretious Street	150,000		240,000		90,000			Pretious Street – Tender has come back and needs another \$90k (\$70k shortfall and \$20k for contingencies)
8239	Marbellup Road North	700,000		25,000		(675,000)			AD contractors have now confirmed that they have put a
13485	Regional Road Group Funding		6,319,638		5,922,638		(397,000)		pause on their DWER licence application for gravel removal and therefore would not be contributing to these works. Project moved to the LTFP for additional funding.
		1,739,487	6,319,638	1,329,487	5,937,638	(410,000)	(382,000)		

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021

SECTION						REQUESTED BY - PAUL CAMINS	
CITY ENGINEERING						DIRECTORATE - INFRASTRUCTURE, DEVELOPMENT & ENVIRONMENT	
ALIAS or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2021/22		PROPOSED BUDGET 2021/22		BUDGET REVIEW CONSIDERATION	
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME
	Bridge Maintenance						
TR800	Cozy Corner Bridge	7,599		57,599		50,000	
13433	MRD Bridge Grants		192,000		227,000		35,000
							Alternative choice from Main Roads was a 2 tonne weight limit but due to the use of this section of road this is not practical.
TR803	Nanarup Road, Kalgan Bridge	280,000		165,000		(115,000)	Works completed costs less than anticipated.
TR805	Lower King Bridge	207,000		80,000		(127,000)	Works completed costs less than anticipated.
TR811	Wheeldon Road Bridge	74,958		64,958		(10,000)	Works completed costs less than anticipated.
10247	Trades Charge to Operations	(2,069,126)		(1,867,126)		202,000	Budget adjustment
33062	Bridge Maintenance	650,609		448,609		(202,000)	
	Street Lighting						
75692	Street Lighting Led Upgrade Project	2,500,000		-		(2,500,000)	Funding unsuccessful removed from the 2021/22 Budget
13453	Street Lighting State Grants		625,000		-	(625,000)	Funding unsuccessful removed from the 2021/22 Budget
14925	New Loans Raised		3,875,000		2,000,000	(1,875,000)	Funding unsuccessful removed from the 2021/22 Budget
13244	Transfer to - Roadworks Reserve	156,673		421,673		265,000	Residual funding from Marbellup Road North project to be returned to the Roadworks Reserve.
	Waste Management & Sustainability						
33076	Kerb side organics processing	576,000		810,000		234,000	Original budget was based on 2,700t following trial but current estimates indicate the total FOGO collection this financial year will be 4,500t. Funded by the waste reserve.
17899	T/F from - Refuse Collection & Waste Minimisation Reserve		8,472,848		8,706,848	234,000	
	TOTAL :	2,383,713	13,164,848	180,713	10,933,848	(2,203,000)	(2,231,000)

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021

SECTION						REQUESTED BY - NATHAN WATSON		DIRECTORATE - COMMUNITY SERVICES	
ARTS/EVENTS/RECREATION/ALAC/COMMUNITY									
JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2021/22		PROPOSED BUDGET 2021/22		BUDGET REVIEW CONSIDERATION		EXPLANATION	
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME		
	Community								
15514	All Terrain Wheelchair	-		10,000		10,000		To provide a Hippocampe all-terrain wheelchair to the community and tourists to enable people with disability to access Middleton Beach, fully grant funded.	
15505	All Terrain Wheelchair Grant		-		10,000		10,000		
	ALAC								
3509	Building Management System Replacement	-		50,000		50,000		Current BMS (Building Management System) is showing signs of failure and should a failure occur the hardware needed to repair/replace is no longer available to purchase from the supplier. Based on this we have installed an updated more intuitive system.	
2484	Widen access gate, electronic access, steel fence	50,000		-		(50,000)			
3078	Hockey Field - Replace lamps with LED equivalent	-		140,000		140,000		Investigation into the Hockey Turf Lighting has shown that current LUX levels do not meet compliance with some areas of the turf only registering 100 Lux. This is creating safety issues, hence project has been brought forward and we propose to upgrade lighting to meet compliance at 500 Lux. Trails Strategy to be budgeted next year.	
12085	Parks and Reserves Capital Grants & Contributions		92,140		122,140		30,000		
2664	Trails Strategy Recreation Services	223,188		113,188		(110,000)			
	Events								
75552	Maritime Festival Expenses	50,000		120,138		70,138		Scope increased due to additional grant revenue and the event costs are delivered over 2 financial years. Example the marketing and advertising will be expensed in May -June 2022, the event being delivered in July 2022.	
75533	Maritime Festival Income		25,000		95,138		70,138		
	Arts								
3097	Garment, a Wearable Art Project	-		57,300		57,300		The application to the Department of Local Government, Sport and Cultural Industries to fund "Garment, a Wearable Art Project" to the value of \$57,300 has been successful. The activity will run from February 2022 to September 2022.	
75213	VAC - Minor Art Program Grants		28,138		85,438		57,300		
	TOTAL :	323,188	145,278	490,626	312,716	167,438	167,438		

CITY OF ALBANY

BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2021

SECTION						REQUESTED BY - DUNCAN OLDE		DIRECTORATE - CORPORATE & COMMERCIAL SERVICES	
CORPORATE & COMMERCIAL SERVICES									
JOB or GENERAL LEDGER	ACCOUNT DESCRIPTION	CURRENT BUDGET 2021/22		PROPOSED BUDGET 2021/22		BUDGET REVIEW CONSIDERATION		EXPLANATION	
		EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME		
	Economic Development								
18226	Regional Climate Alliance Coordinator	-		27,835		27,835		2021/2023 Regional Climate Alliance Program, funded by the Department of Water & Environmental Regulation (DWER) and	
18343	South Coast Alliance Inc - Revenue		-		27,835		27,835	administered by WALGA. Program will be delivered by the South Coast Alliance Incorporated, the City of Albany will administer the employee costs of this program on a full cost recovery basis.	
	Depreciation								
50004	Depreciation - Fire	496,302		432,772		(63,530)		Net increases in depreciation a result of assets capitalised at financial year end (30 June 2021), not accounted for at setting the budget in July. Net decline in depreciation a result of some assets anticipated to depreciate to nil value in FY21/22. Total increase in depreciation expense of \$189k. Non cash.	
50010	Depreciation - Sport & Rec	1,982,489		2,020,583		38,094			
50012	Depreciation - Refuse	391,661		505,052		113,391			
50014	Depreciation - Town Hall	65,029		186,000		120,971			
50015	Depreciation - ALAC	985,252		1,025,252		40,000			
50018	Depreciation - Transport Infrastructure	9,435,513		9,851,513		416,000			
50029	Depreciation - Information Technology	676,376		200,000		(476,376)			
	Rangers								
3797	Kalgan BFB - 3 Appliance Bay Facility & Amenities	187,770		187,770		-		Amend the accounting reporting IE code from 655 - "Acquisition of Assets Non Cash" to 221 - "Contract works"	
10975	Fire Brigade Grants and Contributions		187,770		187,770		-	Amend the accounting reporting IE code from 154 - "Asset Contribution Non Cash" to 151 - "Capital Grants State"	
								No change in budget	
78452	Fire Wallets and Fridge Magnets	-		8,350		8,350		Albany Community Preparedness and Resilience Project	
11033	FIRE - Other Income		-		8,350		8,350	Fully Grant Funded	
	Airport								
3334	Albany Airport - Runway/Taxiway/Apron Resurfacing	4,976,356		250,000		(4,726,356)		Due to project escalation costs council will re-negotiate with funding body and bring back to council for endorsement.	
14045	Albany Airport - Capital Revenue Grants		3,332,000		-		(3,332,000)		
13899	Transfer From - Airport Reserve		3,675,184		2,280,828		(1,394,356)		
	TOTAL :	19,196,748	7,194,954	14,695,127	2,504,783	(4,501,621)	(4,690,171)		

RECONCILIATION OF OPENING FUNDS AS AT 1 JULY 2021

	(a)	(b)		
ORIGINAL BUDGET 30-Jun-21	CURRENT BUDGET 1-Jul-21	BUDGET REVIEW CONSIDERATION	VARIANCE (b) - (a)	VARIANCE %
\$	\$	\$	\$	%
Current Assets				
Cash and Cash Equivalents	13,878,073	17,296,552	17,296,552	-
Trade Receivables	3,444,000	2,755,984	2,755,984	-
Contract Assets	-	1,219,000	1,219,000	-
Inventories	1,200,000	1,048,768	1,048,768	-
Other Current Assets	749,998	788,808	788,808	-
Other Financial Assets	39,631,785	36,513,729	36,513,729	-
Total Current Assets	58,903,856	59,622,841	59,622,841	-
Current Liabilities				
Trade & Other Payables	4,500,000	7,338,891	7,338,891	-
Contract Liabilities	5,596,263	5,812,866	5,812,866	-
Lease Liabilities	164,702	183,570	183,570	-
Provisions	6,075,436	5,699,361	5,699,361	-
Other Provisions	209,341	213,455	213,455	-
Current Portion of Long - - Term Borrowings	2,401,452	2,413,321	2,413,321	-
Total Current Liabilities	18,947,194	21,661,464	21,661,464	-
Net Current Asset Position	39,956,662	37,961,377	37,961,377	-
Adjustments				
Add back				
* Loan Borrowings	2,401,452	2,413,321	2,413,321	-
* Payments for principal portion of lease liability	164,702	183,570	183,570	-
Less				
Cash Backed Reserves	38,549,866	37,224,752	37,224,752	-
Repayment of Cash Advance's	13,307	13,729	13,729	-
Opening Funds Surplus/(Deficit)	3,959,643	3,319,787	3,319,787	Nil

* (Add back loan repayments as they represent a current liability for payments to be made over the next twelve months already reflected as expenditure)



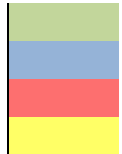
Communications & Engagement Action Plan 2019-2022 Progress Report: November 2021 – February 2022 (Q2)

Common Abbreviations:

IAP2 – International Association for Public Participation
 EMT – City of Albany Executive Management Team
 CoA – City of Albany
 HR – Human Resources at the City of Albany
 CEO – Chief Executive Officer
 Mailchimp – Cloud-based digital newsletter platform

Project Status Legend

Complete
 In progress/ On Track
 Critical Issues
 On Hold/Parked



COMMUNITY ENGAGEMENT					
Priority/Actions	Comments				
Strategic Objective:					
1. To follow the International Association of Public Participations (IAP2) framework for engagement which is considered a best practice benchmark worldwide.					
1.1 To provide the community with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.1.1 Refresh and schedule HR inductions quarterly to include; Engagement & Communications Strategy objectives.	Completed in 2019-2020, remains ongoing.	Complete and ongoing	Complete and ongoing		
1.1.2 Update the City's engagement policies, guidelines and templates to align with the IAP2 Quality Assurance Framework.	Updated templates endorsed in 2019-2020 and now in use across the organisation.	Complete	Complete		
1.1.3 Re-establish one coordinated support point to drive, monitor and distribute all engagement activities on City website.	Complete. Minor issues have been resolved and module is able to take comments.	Complete	Complete		
1.2 To obtain community feedback on analysis, alternatives and/or decision					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.2.1 Focus on early engagement planning.	Engagement or engagement planning for these projects is underway:	Engagement or engagement planning for these projects is underway:	Engagement or engagement planning for these projects is underway:		

	<ul style="list-style-type: none"> Regional Arts & Culture Strategy 2026 Albany Bicentenary Menang Noongar Place Names Interpretation Robinson and Stidwell Bridle Trail equestrian project Centennial Playground replacement 	<ul style="list-style-type: none"> Regional Arts & Culture Strategy – Engagement Complete Menang Noongar Place Names Interpretation – due for completion November 2021 Centennial Playground Engagement Complete EOI process for 2026 Albany Bicentenary Reference Groups complete Consultant appointed for Robinson and Stidwell Bridle Trail study 	<ul style="list-style-type: none"> RFQ issued for Albany Bicentenary Engagement consultant Tredwell Management (consultant) working with Robinson and Stidwell Bridle Trail project working group Concluded engagement meetings with Menang-Noongar Elders re interpretation of place names 		
1.3 To work directly with the community throughout the process to ensure that community concerns and aspirations are heard and considered					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.3.1 Schedule quarterly “Your Council Meet and Greet” Forums in various community areas.	To be rescheduled after October elections	Yakamia Ward is next. Planned to be scheduled for February / March 2022	Yakamia currently being planned for delivery late February/early March.		
1.4 To create opportunities to partner with the community in decision making, including the development of alternatives and solutions					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.4.1 Establish an Advisory Group with community representation to monitor and report on the implementation of the Communications & Engagement Strategy.	Complete	Complete	Complete		
1.4.2 Involve Noongar community in identifying and recommending places for cultural recognition in the Restoring Menang-Noongar Place Names project.	Transitioning to interpretation phase of project. Planning further engagement sessions with Noongar community.	Two of three sessions completed. Last session due to be held November 2021.	Complete. Held last of three engagement sessions with Elders re place name interpretation.		

1.5: To explore ways to empower the community to participate in our decision-making processes					
	Q4 (2020-2021)	Q1	Q2	Q3	
1.5.1 Integrate an online platform, with regular project updates, on the City website.	Complete. In this quarter the program has been used for several public comment items. Presentation to Advisory Group and staff training to follow.	Complete	Complete		
1.5.2 Explore community participatory budgeting with Bornholm and Lockyer communities for allocations included in 19/20 Budget.	Complete. .	Complete	Complete		
1.5.3 Undertake community participatory budgeting projects subject to budget allocations.	City actioning priority projects and budget allocated to projects based in consultation with community.	Reserves using participatory budgeting for Redmond Townsite revitalisation program funding.	We are using participatory budgeting to spend the remaining budget allocation for Young Siding and Bornholm-Kronkup for the townsite revitalisation funding.		
1.5.4 Upgrade Lake Weelara playground in consultation with community, as per agreed action plan for the precinct.	Concept designs for playground options have been sent to the Lake Weelara community for voting. The voting period is now complete and play equipment ordered for the most popular design.	Delivery delayed due to storm clean up.	Equipment has been delivered and working on securing a contractor for installation.		

1.5.5 Support and collaborate with stakeholders to ensure community input into Regional Arts & Culture Strategy.	Phase 1 engagement report drafted. Workshops undertaken with various communities and organisations. Extending further engagement opportunities to Noongar community.	Community and stakeholder engagement complete. Included workshop with Council. Draft Strategy delivered for stakeholder review and public comment.	Public comment period completed and feedback provided to consultant Ink to incorporate into final draft Strategy.	
1.5.6 Invite the Youth Advisory Council to participate in discussion and decision-making with Council on issues of importance to them.	Ongoing engagement re Youth Friendly Albany Strategy. Staff engaging with YAC on development of an inclusivity logo for future Council consideration.	Two YAC Members invited as Community Representatives to this Advisory Group. Other opportunities for engagement between YAC and Council to be explored in 2022.	Ongoing. Other opportunities for engagement between YAC and Council to be explored in 2022.	

Strategic Objective
2. To use the preferred channels for engagement with our community, both actively and passively, more effectively.

2.1 Use market segmentation data to identify the most effective way to reach our audience

	Q4 (2020-2021)	Q1	Q2	Q3
2.1.1 Investigate ways to incorporate City information into the rates mail out and community calendar.	2021-2022 Rates Flyer and 2022 Community Calendar in design.	2021-2022 Rates Flyer delivered and complete. 2022 Community Calendar in design draft.	Complete.	
2.1.2 Encourage more active engagement at City events and festivals.	Youth Week Events facilitated engagement for the Youth Friendly Albany Strategy.	Ongoing.	Community feedback surveys undertaken for Christmas Pageant, New Year's Eve, Middleton Beach Festival, Albany Show and Christmas Lights Trail.	
2.1.3 Encourage the use of email and letterbox as passive primary communication method.	Direct mailout to approx. 5000 landowners informing of the public comment for Dual Naming project.	Ongoing.	Direct mailouts to surrounding residents for Christmas Pageant, New Year's Eve and Middleton Beach Festival.	

Strategic Objective				
3. To empower staff to support the City to improve its level and quality of engagement with the community.				
3.1 Train staff and Council to implement and follow best-practice engagement procedures				
	Q4 (2020-2021)	Q1	Q2	Q3
3.1.1 Develop an engagement process pack with templates and guidelines for Executive Team endorsement and implementation.	Complete.	Complete	Complete	
3.2 Implement initiatives that strengthen internal communications and increase awareness of leadership priorities				
	Q4 (2020-2021)	Q1	Q2	Q3
3.2.1 Implement collaborative business planning process.	A working group was established to provide organisation-wide input into the Integrated Planning and Reporting Framework work, which included the Community Strategic Plan and Corporate Business Plan.	Currently developing and implementing a revised Business Unit Plan framework to inform Corporate Scorecard.	Corporate Scorecard adopted and first quarter reported to Council at December 2021 OCM	
3.2.2 Prioritise the flow of internal information through the use of: <ul style="list-style-type: none"> Regular staff and team meetings; Regular staff newsletters; Directorate managers' meetings; Councillor Weekly updates shared with all managers; Regular toolbox meetings; Use the City's intranet as the portal to access information 	Complete and ongoing	Complete and ongoing	Complete and ongoing	
3.2.3 Link to Council agendas and minutes in staff newsletters.	Complete and ongoing	Complete and ongoing	Complete and ongoing	
3.2.4 Updates on priorities from Executive Management Team meetings to be shared with managers.	Complete and ongoing	Complete and ongoing	Complete and ongoing	

REPORT CCS422 REFERS TO

3.2.5 Chief Executive Officer to undertake annual roadshow meetings with staff.	Ongoing.	Ongoing	Ongoing		
3.2.6 Promote and invite all staff to attend informal social events.	Complete and ongoing	Complete and ongoing	Complete and ongoing.		
3.2.7 Undertake annual employee satisfaction survey, and share de-identified results with all staff.	Complete. Bi-annual Human Synergistics survey results delivered.	Complete	Complete		
3.2.8 Council Weekly News to improve the flow of information from admin to Councillors, including the weekly diary.	Complete and ongoing.	Complete and ongoing	Complete and ongoing		
3.2.9 Establish internal working groups with cross-organisation representation.	Ongoing. Working Groups continuing or established for the following projects: <ul style="list-style-type: none"> • FOGO • Long Live You • Sustainable Buildings • Stidwell Bridle Trail • Integrated Planning Framework (Community Strategic Plan major review) • CoA Christmas Decorations 	Ongoing. Advisory or Working / Reference Groups continuing or established for the following projects: <ul style="list-style-type: none"> • National Anzac Centre • FOGO • Long Live You • Sustainable Buildings • Stidwell Bridle Trail • Integrated Planning Framework • 2026 Albany Bicentenary • Cultural Tourism Group • Communications & Engagement 	Ongoing. Advisory or Working / Reference Groups continuing or established for the following projects: <ul style="list-style-type: none"> • National Anzac Centre • FOGO • Sustainable Buildings • Stidwell Bridle Trail • Integrated Planning Framework • 2026 Albany Bicentenary • Cultural Tourism Group • Communications & Engagement • Local Laws and Signs • Litter and Illegal Dumping 		
3.3 To uphold the City of Albany's customer services charter					
	Q4 (2020-2021)	Q1	Q2	Q3	
3.3.1 Adopt updated Customer Service Charter.	Adopted by Council in July 2019. Complete.	Complete	Complete		

3.3.2 Investigate opportunities to become accredited in customer service.	On hold pending need and cost benefit review.	On hold.	On hold.		
Strategic Objective					
4. Provide increased opportunities for Council and Executives to connect informally with community.					
4.1 Council will meet regularly with communities in informal settings that provide a platform for open dialogues					
	Q4 (2020-2021)	Q1	Q2	Q3	
4.1.1 Develop a Council Action Plan to maximise Elected Members engagement and communication with community.	Requires further clarification. On hold due to capacity and upcoming LG elections.	On hold. Priority focus is to re-establish Council Meet & Greets with community.	On hold. Priority focus is to re-establish Council Meet & Greets with community.		
4.2: Executives will meet regularly with staff and community in settings that provide a platform for open dialogue					
	Q4 (2020-2021)	Q1	Q2	Q3	
4.2.1 Roster Executive representation at staff meetings, and appropriate community meetings and functions.	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> • NAC Advisory Group • Elleker Community Storm Meetings • Various meetings with Federal & State Government Ministers • LG Pro Great Southern Branch • Albany Entertainment Centre Operations Committee • Anzac Day Dawn Service • Cinefest Oz Launch • Town Hall official opening • WALGA executive • WA Regional Capitals Alliance • ACCI • Rio Tinto 	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> • Elleker Community Storm Meetings • Various meetings with Federal & State Government Ministers • WA Regional Capitals Alliance • WALGA State Conference • Great Southern Arts & Crafts Trail Launch • Virtual tour of Rats of Tobruk Exhibition with Governor General 	Executive staff have attended various staff meetings as well as the following external engagement opportunities: <ul style="list-style-type: none"> • Albany Show • Regional Waste Summit • Albany Water Sensitive Cities Index Benchmarking Workshop • Binalup / Middleton Beach Foreshore Opening • New Year's Eve • Christmas Pageant • Binalup / Middleton Beach Festival • Aboriginal Basketball Competition • Thank a Volunteer Day • Djinda Ngardak Dinner • Live Lighter Aged Care Games 		

	<ul style="list-style-type: none"> • Official Opening of Albany Youth Support Assoc • South Coast Alliance • Albany Aviation Community Consultation Group • UWA • Submariners Memorial Service 		<ul style="list-style-type: none"> • Albany Regional Communication Forum • Long Live You Closing Ceremony 		
4.2.2 Consult Executive Management Team on an annual Executive roadshow to City worksites.	Complete and ongoing. Executive team schedule monthly post-Council meetings at all business units.	Complete and ongoing.	Complete and ongoing.		

COMMUNICATIONS

Strategic Objective

5. To strengthen our brand and promote our services, events and initiatives through creating and delivering innovative visual communications for web and print

Priority/Actions	Comments			
5.1 Build on the 'Your City' campaign to share and promote who we are and what we do in the community				
	Q4 (2020-2021)	Q1	Q2	Q3
5.1.1: Produce and deliver the Your City's Sustainable Heroes campaign.	Complete.	Complete	Complete	
5.1.2 Acquire tools to develop more video and other engaging content.	Complete.	Complete	Complete	
5.1.3 Develop and deliver a campaign to encourage nominations and votes in the 2019 Local Government Elections.	Complete.	Complete	Complete	

5.1.4 Develop and deliver a campaign to encourage nominations and votes in the 2021 Local Government Elections.	Campaign on track, quote gone out to local suppliers and budget being organized currently. Shooting this week.	Complete	Complete		
5.1.5 Execute a marketing campaign for 2021 that promotes the positive work that the City of Albany does.	In development, focus on Local Government Elections and Rates time. Concept is to expand on Your City.	Two Sides to Your City concept developed. Aim to roll out Jan/Feb 2022.	Two Sides to Your City quotes received and talent search underway. Cautiously proceeding due to Covid planning.		
5.1.6 Develop a Communications and Marketing campaign that promotes the importance of community input with the review of the Strategic Community Plan 2030.	Campaign was executed to promote the Community Scorecard with excellent results where we doubled the number of respondents from the last review and gain good media coverage. Currently waiting on the Strategy to be developed to promote the launch.	Complete	Complete		
5.2 Adopt the 'Your City' design style as our main communications brand					
	Q4 (2020-2021)	Q1	Q2	Q3	
5.2.1 Develop an updated City Corporate Style Guide that reflects the 'Your City' style.	Complete.	Complete	Complete		
5.2.2 Undertake review of City logos and style guide.	To be addressed in the new financial year. Priorities are currently Anzac Day, Fort Store Online and strategic marketing plan 2021/22.	No budget allocation for 2021-2022. On hold. To be reviewed ahead of 2022-2023 Budget.	No budget allocation for 2021-2022. On hold. To be reviewed ahead of 2022-2023 Budget.		

Strategic Objective					
6. To disseminate relatable and easy-to-understand communications through multiple channels that meet the needs of our community.					
6.1 Share information that is easy to understand, is timely and reaches relevant target audiences					
	Q4 (2020-2021)	Q1	Q2	Q3	
<p>6.1.1 Develop a Council electronic newsletter for distribution pre and post Council meetings.</p> <p>Incorporate video update with Mayor if achievable.</p>	<p>Delayed due to conflicting priorities. Draft has been completed, needs EMT review.</p>	<p>City weekly electronic newsletter being reviewed due to lack of engagement/open rate.</p> <p>Trialling monthly frequency of electronic Community Newsletter with revamped style to ascertain if this increases engagement/open rate. Council updates being incorporated into existing newsletter.</p> <p>Mayor Video is being explored for inclusion in monthly newsletter.</p>	<p>A video update following each Council Meeting is currently being actioned. This includes subtitles for ease and promotion across social media.</p> <p>Newsletter has been suspended following analysis of engagement revealed falling performance of this platform. Community Newsletter ongoing.</p>		
<p>6.1.2 Incorporate a social media presence for public notices and project updates that provides clear, concise and relevant information to residents.</p>	<p>Social tiles continuing to be rolled out with good success.</p>	<p>Ongoing.</p>	<p>Complete and ongoing.</p>		
6.2 Use social media and email as cost-effective communication channels					
	Q4	Q1	Q2	Q3	
<p>6.2.1 Expand City's database of resident emails to expand direct reach of newsletters and other communication.</p> <p><i>*Based on evidence of preferred communications channels</i></p>	<p>Complete.</p>	<p>Complete</p>	<p>Complete</p>		

6.2.2: Develop more content for Instagram and grow the City's presence on this platform.	Complete and ongoing	Complete and ongoing	Complete and ongoing	
6.2.3 Review and redevelop existing community newsletter and explore consolidation of other City newsletters.	Complete.	Complete	Complete	
6.2.4 Investigate use of social media influencers in marketing.	Complete	Complete	Complete	
6.2.5 Investigate the use of influencers and interact with other relevant pages to gain more reach, shares and engagement.	Ongoing, currently actioned through Maritime Festival primarily with very successful with co-sharing of content.	Ongoing, we are coming into the Summer Events period and finding sharing posts across different networks is working well. Particularly for registrations and children's activities.	Ongoing. Currently we are collaborating with WACHS and WAPHA to develop helpful, accurate and consistent messaging regarding Covid-19 in the Albany community.	
6.2.6 Promote the use of the Consultation module and numerous ways community can have their say through social media channels.	Ongoing, being used across multiple departments.	We have included a page within the 2022 Community Calendar that outlines the numerous ways community can engage with Council.	Complete and ongoing.	

Strategic Objectives					
7. To ensure online content for our websites is relevant, accurate, timely, strategically placed and easily accessible.					
7.1: Review the functionality and structure of the City's website					
	Q4 (2020-2021)	Q1	Q2	Q3	
7.1.1 Redevelop and relaunch the City of Albany website.	Complete.	Complete	Complete		
7.1.2 Redevelop and relaunch the ALAC website.	Complete.	Complete	Complete		
7.1.3 Redevelop and relaunch the Albany Library website.	Complete.	Complete	Complete		
7.1.4 Develop an Arts & Culture website for repurposed Town Hall and Vancouver Arts Centre.	Complete.	Complete	Complete		
7.1.5 Redevelop and relaunch National Anzac Centre website.	The online Forts Store is live. We are monitoring the uptake and demand in line with the store's capacity to fulfil orders. International shipping to come later down the track.	Complete	Complete		
7.1.6 Consider customer services access to a live customer service chat function on website.	On hold. Not achievable within current budget. Questions over feasibility and cost benefit.	On hold.			
MEDIA					
Strategic Objective					
8. To plan and be proactive in contacting the media whenever possible and respond to media requests in a timely and appropriate way.					
8.1 Produce regular media releases that are well-written and proactively sharing City of Albany news					
	Q4 (2020-2021)	Q1	Q2	Q3	
8.1.1 Review process for requesting Communications' support for media releases and other relevant input	Not a priority, requests for media releases are handled well at the moment and the uptake of Intranet usage by staff for day-to-day processes is very little.	On hold. The plan was to have a form or similar formal process for requesting support available through the intranet, however the uptake hasn't been overwhelming. Maintaining status quo. .	This process is currently under review.		

8.1.2 Transfer Media Release template into electronic mail format.	Delayed as not a priority currently, however aiming to look at it before the end of the year.	On hold. Not a priority currently.	On hold. Not a priority currently. Seeking information as to whether this is worth changing a working process in place already.	
8.2 Provide responses to media that meet news deadlines				
	Q4 (2020-2021)	Q1	Q2	Q3
8.2.1 Provide open and transparent responses in a timely manner.	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>York Street War Memorial Middleton Beach Trees Albany Visitor Centre Stidwell Bridle Trail Free Street Trees FOGO Emu Point Erosion NAC Revenue Horses on Quararup Beach Chesterpass Roundabout Sculpture Bulk Rubbish Collection Preppers Exhibition Lower Kalgan Bridge Pindan Schlager Homes RV Friendly Town Beach 4WD Access LED Street Lighting Old Morgue Lake Sadie Road Protest Nullaki Lime Pit Green Waste Bin Inserts Whale Carcass Storm Damage Hilton Hotel Esplanade Works Centennial Stadium Name</p>	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>Albany Ring Road State Budget BBRF Round 5 Garage Sale Trail Sleeman Avenue Turtle Season Youth Challenge Park Coastal Erosion Nanarup Beach Waste Water Leaking Frenchman Bay Resort Wildflower Sunset Walk Southern Peaks Rats of Tobruk Prescribed Burn Artificial Surf Reef SAOL exhibition Albany Motorsport Park Strategic Community Plan 2032 Fossickers Tip Shop Bike Chat Trials Mounts Local Government Elections Spencer Park Social Housing Deputy Mayor Albany Woollen Mills Amazing South Coast</p>	<p>Ongoing.</p> <p>Key responses in this quarter include:</p> <p>Seniors Scam Seminar Mesh Basket Rubbish Catchment Frenchman Bay Erosion Anzac Road Building Orders North Road Crossing FOGO Hospital Forum Population Growth Virgin Australia Landing Fees Mira Mar Landslide Report Motorplex Middleton Beach Foreshore 2021 in reflection Ellen Cove Pontoon Misery Beach Disability Inclusion Action Plan Petitions RSPCA Caravans Covid Resource Sharing Recycling Coffee Cups Beach Wheelchair Seaweed at Middleton Beach Binalup Festival Dog Attack Interview Citizen of the Year Winners</p>	

	Print House Media Scam ALAC Kids Gym Covid Payment Gold Waterwise Council Artificial Surf Reef Maritime Festival NAC Storm Damage Elleker Flooding Navy Exhibition Emu Point Erosion Grant Australian of the Year Exhibit Lower Kind Boating Facility Town Hall Vintage Portraits	Middleton Beach Hotel Unlawful Clearing Bicentenary Book Magpies Swooping Camp Host Mosquitos Illegal dumping FOGO Citizenship Ceremony Elleker Flood	New Aus Day Citizens Proof of Vaccination Classes Spencer Street Tree Remembrance Day Access and Inclusion Working Group Christmas Lights Vandalism Blast from the Past Exhibition ALAC vax mandate ALAC water tanks Christmas Pageant Mask Mandate		
8.2.2 Development and adoption of a media policy and protocol.	Complete and adopted.	Complete and adopted.	Complete and adopted.		
Strategic Objective					
9. To promote the City with positive and proactive media					
9.1 Identify positive promotional opportunities through strong internal communication					
	Q4 (2020-2021)	Q1	Q2	Q3	
9.1.1 Issue regular media releases that share the good work and achievements of the City of Albany	19 media releases issued since 20/04/2021	18 media releases issued since 16/08/2021	26 media releases issued since 04/11/2021		
9.1.2 Quarterly meetings with business units and teams to discuss good news and promotional opportunities.	The Communications Team have met with Albany Visitor Centre, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.	The Communications Team have met with Albany Visitor Centre, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.	The Communications Team have met with Sustainability, Albany Heritage Park, Arts and Culture, Waste, Depot, Reserves, ALAC and North Road teams.		

9.2 Build strong and effective relationships with the media at all levels					
	Q4 (2020-2021)	Q1	Q2	Q3	
9.2.1 Create opportunities for senior staff and Mayor to meet with local media	ABC have met with CEO and Mayor this quarter. Weekender met with the Communications Coordinator and Manager Community Relations this quarter.	ABC have met with the CEO and Mayor this quarter regarding Sleeman Avenue. Advertiser continue to meet monthly.	Regular meetings have continued with the Albany Advertiser and ABC when they are available. Manager Community Relations meetings regularly with management of Advertiser.		
9.2.2 Communications team visit to local media outlets to meet and greet media teams	Complete.	Complete	Complete		
9.2.3 Attend monthly Council meetings (and committee meetings as necessary) to provide attending media representatives with support as required.	3 OCM's attended by Communications in the last quarter.	3 OCM's attended by Communications in the last quarter.	2 OCM's attended by Communications in the last quarter.		
9.2.4 Support requests for interview and photo opportunities wherever possible that support positive reporting of the City and community, or assist with informing the community about issues of importance.	Ongoing. Opportunities supported align with previously mentioned media responses. Specifically Navy Exhibition, ALAC Kids Gym, Elleker Flooding.	Ongoing.	Ongoing		

Strategic Objective					
10. To maintain awareness of the issues reported by the media and community's response					
10. Monitor media activity					
	Q4 (2020-2021)	Q1	Q2	Q3	
10.1.1 Use media monitors to keep up to date with and source media activity relating to the City	We have engaged with a new media monitoring provider, Falcon, and reinstated a revised contract with Isentia.	We are primarily using Falcon for all social media monitoring and management. Isentia continues to update us with notifications when the City are in the media.	Complete		
10.1.2 Compile quarterly media reports that summarise media coverage and social media engagement	Completed monthly and ongoing.	Completed monthly and ongoing.	Completed and ongoing.		

REPORT ITEM CCS423 REFERS TO

North Albany Football & Sporting Club
Troode Street, Collingwood Park
PO Box 472, Albany WA 6331



Nathan Watson
Executive Director; Community Services
City of Albany
Yakamia WA 6330

Dear Nathan,

RE: CSFRR Small Grant Application – North Albany Football and Sporting Club

The North Albany Football and Sporting Club would like to apply for a contribution of \$83,794 (ex) through the Capital Seed Fund from the City of Albany as part of our CSRFF Small Grant Application. Our proposal is to upgrade and improve the NAFSC changeroom and ablutions to create a female friendly and all-abilities facility for community use.

Please find attached our completed application form which provides a project outline, costings and explanation of the need for these upgrades.

In addition, the following supporting documents are also attached:

- Existing and proposed building plans as drawn and detailed by Benson Designs
- Photographs of the current facilities
- Locality Map and site plan
- A letter of support from West Australian Football Commission
- Incorporation certificate for NAFSC
- Current (as at 12th February 2022) bank statements indicating financial capacity of NAFSC

NAFSC can confirm that no on-going or additional funds will be sought from the City of Albany for the project, and that NAFSC will take full responsibility for meeting additional costs (over and above that which has been budgeted) should they arise.

Thank you for consideration of our project. If you have any questions, please do not hesitate to contact me.

Kind regards,
Russell Hare

President, North Albany Football and Sporting Club



Office Use Only
TRIM: _____
Grant No: _____
Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$300,000 to be acquitted by 15 June 2023

You <u>MUST</u> discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications <u>MUST</u> be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.		
DLGSC Contact: Mel Eastough	Date:	Office: Albany

Applicant's Details:

Organisation Name:	North Albany Football and Sporting Club				
Postal Address:	PO Box 472				
Suburb:	Albany	State:	WA	Postcode:	6330
Street Address:	88 Troode Street				
Suburb:	Collingwood Park	State:	WA	Postcode:	6330

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Russell Hare	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	President		
Business Phone:	08 98 416999	Facsimile:	
Mobile Phone:	0428 422 337	Email:	russellhare@retravision.com.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 37 921 232 345
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGA's exempt
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #: A0690107N *
Bank details:	Bank	BSB: A/c:

Local Government Authority Details:

LGA:	City of Albany		
Contact:	Mitchell Green	Title:	Dr <input checked="" type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Manager Recreation Services		
Business Phone:	6862 3437	Facsimile:	
Mobile Phone:		Email:	Mitchell.green@albany.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Upgrade and redevelopment of North Albany Football and Sporting Club (NAFSC) changerooms and ablutions in order to create an inclusive, unisex and multi-use facility.

Project Description:

The overall goal of our proposed project is to redevelop the existing changeroom, warm up space and toilet/shower ablutions at NAFSC, to create areas that are multipurpose, accessible, and suitable for both men’s and women’s sports participants.

The current toilet and shower areas were designed and built in a time where there was no thought that women would ever share the space, and as such, are not at all appropriate for mixed gender use. The limitations of our facilities present a barrier to participation in sport for women and girls. NAFSC promotes inclusivity and diversity in our sporting teams. In order to encourage more women and girls as players, umpires and support staff we need to provide an environment that is comfortable, private and appropriate for mixed gender use.

In addition, the current changerooms and washroom facilities are extremely dilapidated and in need of major repair. The interior layout sizes and ergonomics are not to current Australian standards, and there is no disabled toilet or shower access. The proposed upgrades will provide disabled access to NAFSC ablutions, which is crucial in the pursuit of inclusion and ensuring sport is accessible to all.

We have engaged the services of draftsman and designer Keiron Benson (Benson Designs) to consult on this project. Keiron has collaborated with the NAFSC committee along with key stakeholders and other facility users, to develop a set of plans that address the current limitations of the space. The proposed upgrade includes:

- Renovating existing shower and toilet facilities to include separate private spaces for unisex access. This will include replacement of all fixtures and finishes to surfaces and inclusion of a unisex/accessible toilet.
- Separating the changing area from the warm up area to provide privacy and prevent injury during warm up times
- Relocation of trainer’s room in order to provide stretcher access directly from the sporting ground.
- Relocation of umpire’s room to provide private access for umpires to utilize a unisex toilet and shower facility separate to playing team (and appropriate for all gender use).
- Redevelopment of existing visiting team shower and toilet area with new fixtures and finishes to all surfaces. The showers will be rebuilt as separate unisex private spaces.
- Improve ventilation overall and create improved equipment storage.

How did you establish a need for your project?

The existing washroom and ablution space at NAFSC is in desperate need of repair (refer to photos attached) The facilities were built in 1976 and no significant upgrade of the toilet and shower area has taken place since.

There is currently only one female (private) toilet for all users to share, and the showers are an open arrangement.

Male and Female players sometimes use the area at the same time and privacy has become a concern.

The combined warm up / changing space is currently used for players warming up and changing at the same time. With no separation in the area, ball drills often conflict with team members changing, which is a safety issue. Our improvement plan will provide a designated space for changing with a physical mesh barrier to protect players from injury during warm ups.

There is also no privacy from people and umpires accessing the toilet facilities. Umpires need to walk through the changeroom area in order access their room, and currently share the same ablutions as players. This is neither comfortable nor appropriate for players and umpires during game day breaks.

There is currently no disabled access shower or toilets in the changing areas which creates a barrier for use, and is not to current Australian building standards. It is critical that our facility is updated to allow all-ability access to toilets and showers. This is currently a major limitation to the inclusivity of our Club.

Our proposed redesign of the existing spaces would also create a facility that can be shared by multiple users/teams at once. This will become very important in future years when the women’s football season moves to become a winter sport. Currently the women’s competition runs over the summer period (and the men’s in winter), but within the next five years it is anticipated that the two competitions will run concurrently. Redeveloping a second set of ablutions with external building access means that the Club will be able to accommodate two teams/genders training or using the space at the same time. This will significantly future proof the project and provide versatile and flexible spaces for sporting users.

What alternatives were considered and why were they rejected (e.g cost, suitability, feasibility)?

There are no alternatives to this project. In the past 5 years NAFSC investigated the feasibility of resurfacing the ablution area, using a much smaller funding budget. This project did not go ahead as a simple surface and cosmetic

REPORT ITEM CCS423 REFERS TO

fix would not have addressed the overarching issue of needing to create multi-gender spaces and disabled access spaces.

In order to address all of the needs of the project, a major upgrade of the whole area is required. The project is too extensive for the Club to undertake without funding assistance.

Our approach to this project has been collaborative with all major stakeholders involved in the planning process. The Club has engaged the services of a professional draftsman with input from building contractors, and a commercial project manager to ensure that our planning is thorough, feasible, compliant to Australian Standards and fit for purpose.

The planning phase for this project has been rigorous and the proposal that we put forward is the complete solution to address the multiple shortcomings of the NAFSC current changeroom and ablution facilities.

How will your project increase physical activity?

NAFSC encourages female participation in sport, and our project is designed to create an inclusive environment for female players, support staff and umpires. Design solutions have been developed that allow the area to be used by more than one user/team at one time, with no compromise to privacy in crossover areas. The NAFSC facility is primarily used by the North Albany Men's and Women's AFL teams, but is also shared with many other sporting and recreational groups that would also benefit from these upgrades:

- Collingwood Park Cricket Club (male and female participants plus support staff)
- The Albany Touch Rugby Association uses the facility for all games over the summer season. This is a mixed gender sport.
- The venue is leased for visiting events multiple times a year (such as the All-Breeds dog show, visiting Claremont Women's team, Kangas netball social events etc)

If we are to continue to attract more girls and women to sport, it is crucial that we are able to provide welcoming physical environments. This includes ensuring that all players and umpires have access to appropriate change, shower and toilet facilities.

Have the full lifecycle costs of the project been considered and can you afford the ongoing costs of managing, maintaining and replacing the facility? Will a specific asset replacement fund be created?

This project has been under consideration by the NAFSC committee for many years. Approximately five years ago the Club successfully tendered and were awarded a grant to the value of \$10,000 from CBH for the purpose of these upgrades. The initial plan was to use these funds for a 'surface fix' of new tiles and plumbing fittings. However, upon review of the overall usability problems in the space, plus limitations for disabled access and mixed gender use, it was decided that this money would be saved to be used towards a complete redevelopment.

This grant money, along with other operating income has been saved and earmarked in the planning and budgeting for this project.

In 2021 the Club committed \$8,000 to resurfacing the floor in the warm up area. The floor was in incredibly poor condition with the original slippery concrete surface and old carpet tiles in some places. We ensured that the new commercial grade non-slip flooring was able to be retained and extended during the redevelopment.

Future maintenance and replacement for the facility will be managed with regular contributions to a designated asset management bank account. This (existing) account allows for capital improvements and replacement for major maintenance works. NAFSC is also in the fortunate position of having a large contingent of engaged members and players who are tradespeople. Much of the Club's ongoing small maintenance projects are also undertaken with volunteer labour and materials (plumbing, electrical, carpentry repairs).

Project location:	88 Troode Street, Collingwood Park, Albany WA		
Land ownership:	Who owns the land on which your facility will be located? City of Albany Lease Expiry (if applicable): 31/12/2037		
Planning approvals	If no, provide the date it will be applied for:		
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	___/___/___
Aboriginal Heritage Act?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	___/___/___
Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	___/___/___
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	___/___/___
Please list any other approvals that are required? Building Permit	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input checked="" type="checkbox"/> 31/07/22

REPORT ITEM CCS423 REFERS TO

Do you share your facility with other groups? Yes No If so, who: Albany Touch Rugby Association use the NAFSC facilities for all games in their summer season. NAFSC is also the home of Collingwood Park Cricket Club with games played at the ground almost every weekend in summer.

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
North Albany Football Club (Mens & Women's)	70	20
Collingwood Park Cricket Club	15	7
Albany Touch Rugby Association	10	4

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2018/19	184	2019/20	169	2020/21	174
----------------	-----	----------------	-----	----------------	-----

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <https://www.dlgsc.wa.gov.au/sport-and-recreation/state-sporting-associations>

What is the name of the State Sporting Association for your activity/sport?	
West Australian Football Commission	
Have you discussed your project with your State Sporting Association? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Contact Name: Steven Rose	Date of contact: 11 th February 2022

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	July / Aug 2022
Preparation of tender/quotes for the major works contract	July 2022
Issuing of tender for major works	July 2022
Signing of major works contract	August 2022
Site works commence	September 2022
Construction of project starts	September 2022
Project 50% complete	Late October 2022
Project Completed	Late December 2022
Project hand over and acquittal	Late January 2022

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral.

We are limited to undertaking this project in the period of time between the men’s football season and the start of the women’s season. This time frame is bound by early September to late December. The current local building industry is also experiencing delays with materials, this may have resolved by the proposed start date for this project, but if not, material shortages may be a constraining factor.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant’s club name, sport, location, grant purpose and grant amount.

APPLICANT’S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

REPORT ITEM CCS423 REFERS TO

Date:

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

<input type="checkbox"/>	Application form.
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For projects involving floodlighting, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. **There is no onus on Department staff to pursue missing documentation.**
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made in October and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Preliminaries	43,367	47,703.70	NAFSC
Demolition	8,558	9,413.80	NAFSC
Concrete	5,028	5,530.80	Holcim, AGS Concrete
Brickwork	28,698	31,567.80	Esperance Bricklaying
Carpentry	36,814	40,495.40	Buildrite Homes
Render	6,095	6,704.50	Albany Plaster and Renderers
Ceramic Tiling	37,758	41,533.80	Buildrite Homes, Brocks Tiling
Floor Coverings	22,326	24,558.60	Carpet Choices
Paintwork	1,340	1,474.00	Steve Shann Painting
Drainage and Plumbing	23,256	25,581.60	Prowest Plumbing
Electrical Services	4,651	5,116.10	Sumich Electrical
Provisional Sums	15,000	16,500.00	Water Corporation
Donated materials (Please provide cost breakdown)			
Volunteer labour (Please provide cost breakdown)	(23,360) Included in other trades: carpentry, tiling, demolition & paintworks	25,696	North Albany Football Club
Sub Total	234,891	258,380.10	
Cost escalation	16,492	18,141.20	7.5% allowed for inflation of material costs
a) Total project expenditure	251,382	276,520.20	

- At least **two written quotes** are required for each component.

REPORT ITEM CCS423 REFERS TO

- If your project includes a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	83,794	92,173.40	LGA cash and in-kind		
Applicant cash	60,434	66,477.40	Organisation's cash		
Volunteer labour	23,360	25,696	Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials			Cannot exceed applicant cash and LGA contribution		
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF request (No Development Bonus)	83,794	92,173.40	up to 1/3 project cost	N	
or CSRFF request (Development Bonus)			Up to ½ project cost	N	
b) Total project funding	251,382	276,520.20	<i>This should equal project expenditure as listed on the previous page</i>		

REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

<p>1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?</p>
<p>2. A) <i>If a community group application:</i> Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?</p> <p>B) <i>If a council application:</i> Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?</p>
<p>3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.</p>

Signed

Position

Date

Applications for CSRFF funding must be submitted to the Department of Local Government, Sport and Cultural Industries by **4pm on 31 March 2022**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
GPO Box 8349
Perth Business Centre WA 6849
Tel: (08) 9492 9700
CSRFF@dlgsc.wa.gov.au

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6531
Tel: (08) 9956 2100
midwest@dlgsc.wa.gov.au

PILBARA

Karratha Leisure plex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
pilbara@dlgsc.wa.gov.au

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Gascoyne@dlgsc.wa.gov.au

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Mobile 0438 916 185
kimberley@dlgsc.wa.gov.au

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
southwest@dlgsc.wa.gov.au

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
goldfields@dlgsc.wa.gov.au

KIMBERLEY – Kununurra

Telephone 08 9195 5750
Mobile 0427 357 774
kimberley@dlgsc.wa.gov.au

WHEATBELT - Northam

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
wheatbelt@dlgsc.wa.gov.au

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
greatsouthern@dlgsc.wa.gov.au

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
peel@dlgsc.wa.gov.au

WHEATBELT – Narrogin

50 Clayton Road
Narrogin WA 6312
Telephone 9690 2400
wheatbelt@dlgsc.wa.gov.au



Green Range ~~REPORT ITEM 423~~ REFERS TO

40521 South Coast Highway, Green Range, W.A. 6328
Email: greenrangecountryclub@hotmail.com

Nathan Watson
Executive Director Community Services
City of Albany
102 North Road
YAKAMIA WA 6330

Hello Nathan,

My name is Clinton North, Vice-President of the Green Range Country Club. I am appealing to the City of Albany for financial assistance to upgrade bowling facilities at the club. Our current bowling green is in disrepair and is unable to be used for Pennant bowling.

Bowls has not been played at the club for the past 15 years due the current quality and type of green. Preparing the green to be used at Penance level would be an extensive and regular job for volunteers. Every year in February and March, Green Range Country Club hosts corporate bowls on a Friday night, regularly attracting upwards of 30 bowlers and their families. Even at this level a lot of time and effort goes into preparing the surface for play.

The Green Range farming area was opened in 1958 with the pioneering families of that time establishing the club as a central point for families to come together for social, sporting and recreation activities. The club house was officially opened on 22 December 1972, and today remains a valuable community asset, attracting 100 members from surrounding rural communities including Wellstead, Gnowellen, Kojaneerup, South Stirlings and Manypeaks.

The Green Range Country Club is situated approximately 70km northeast of Albany, and is the central community hub for social functions, business meets and recreation. The club sports an eighteen hole golf course, a cricket pitch and oval, and a grass bowling green. The club is open four nights a week and is run by a management committee of local volunteers, employing a permanent on site Bar Manager.

This venue is used by CBH Group for annual grower meets, Stirlings to Coast Farmers for seminars and meetings, local volunteer bushfire brigades for training seminars and general meetings, catering for community events including bushfires, and various community social and fundraising activities.

All current members of the Green Range Country Club support and recognise the need for replacement of the bowling greens as a priority for this club. The return of the Pennant Bowling would see a revitalisation of the club socially and financially. It would allow our local bowlers to play home games at the club instead of having to travel 2 hours to Albany.

The Green Range Country Club has cash reserves to support this project, however, these funds are primarily for the ongoing maintenance of the club rooms and bar manager's residence, and for future asset replacement including plant and equipment.

REPORT ITEM CCS423 REFERS TO

The depletion of these funds puts at risk the future sustainability of the club, and further funding assistance is required. Attached is a CSRFF Small Grants Application, in which the Green Range Country Club respectfully requests \$25,000 from the City of Albany. We have split the project into two stages.

The first stage is site works and installation of the bowling green and fence. The second stage will see lightening for our new green. Total project cost for the first stage is \$300,000 and the second stage is \$100,000. Funding for the first stage will be from multiple sources,

-CBH grant

-Stronger communities' grant

-BBRF

-CSRFF

-Green Range Country Club cash and in-kind contribution

We acknowledge that funds are limited and hope you can be supportive in recognising the valuable contribution this project is to the wider community within the outer eastern regions of the City of Albany.

Yours sincerely,



Clinton North
Vice-president Green Range Country Club



Office Use Only
TRIM: _____
Grant No: _____
Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$300,000 to be acquitted by 15 June 2023

You <u>MUST</u> discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications <u>MUST</u> be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.		
DLGSC Contact: Mel Eastough	Date: 16/02/2022	Office: Great Southern

Applicant's Details:

Organisation Name:	Green Range Country Club (Incorporated)				
Postal Address:	40521 South Coast Highway				
Suburb:	Green Range	State:	WA	Postcode:	6328
Street Address:	40521 South Coast Highway				
Suburb:	Green Range	State:	WA	Postcode:	6328

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Clinton North	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:			
Business Phone:		Facsimile:	
Mobile Phone:	0427 473 062	Email:	crnorth@live.com.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 74011374490
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGA's exempt
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #: A0650068G *
Bank details:	Bank: Westpac	BSB: 036-168 A/c: 342 236

Local Government Authority Details:

LGA:	City of Albany		
Contact:	Judith Want	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Club Development Coordinator		
Business Phone:	08 6820 3451	Facsimile:	
Mobile Phone:		Email:	judithw@albany.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Green Range Country Club Bowling Green Revitalisation

Project Description:

Green Range is a small Western Australian Rural Location within the local government area of Albany, located approximately 385kms from the capital Perth covering an area of 469.6 square kilometres. Green Range has a recorded population of 66 residents. The community is serviced by the Green Range Country Club, a vital social and recreational facility with an 18 hole golf course, an aged grass bowling green, and cricket oval. The club house was officially opened on 22 December 1972, and today remains a valuable community asset, regularly attracting up to 100 members annually from surrounding rural communities including Wellstead, Gnowellen, Kojaneerup, South Stirlings and Manypeaks.

The overarching purpose of the project is to upgrade the Country Club's bowling green to a synthetic surface with new fencing. This will allow home games to be played (currently unavailable due to the type and quality of the existing green) and will consequently reduce the burden on members due to constant need to travel to the nearest bowling green 70km away. Club members include skilled tradesmen and builders who will donate their skilled trades and equipment to reduce costs for the project. Local product will be sourced wherever possible.

Bowls has not been regularly played at the club for 15 years due to the current quality and type of green. Preparing the current green for use would be a regular and extensive job for volunteers. However, every year in February, Green Range Country Club hosts corporate bowls on a Friday night, regularly attracting upwards of 30 keen bowlers and children, with significant volunteer effort to prepare the surface. Not only is this event hugely popular and very profitable for the Country Club, but in these tough farming years, it is a great opportunity to get together and talk to each other about how we are coping. The Green Range Country Club has strong ambitions to enable more regular bowls participation and community events. Key outcomes of the proposed project are expected as follows:

1. Participation - With a synthetic surface, bowls can and will be played on a more regular basis, resulting in enhanced active participation and social engagement, with resulting mental and physical health benefits for the community. The project will enable current and new bowlers to actively engage in the sport in the local community, as well as enable both pennants and social bowling competitions to be expanded to support more locals of all ages to participate in the game.
2. Travel - Regular bowls activity on site will reduce the need for community/club members to travel 140km return to utilise suitable greens. This will have several associated safety, community and environmental benefits (e.g. a reduction in carbon emissions).
3. Club viability - The Club will be more viable long term by adding the additional sport with fixtures spread over the entire year which will increase opportunities to get together for this isolated rural community which has recently been through a serious drought period. Climate Change has resulted in a large increase in the unpredictability of season variations which has contributed to stress and mental health within the community. This has made this community facility even more important.
4. Environmental benefit - Synthetic greens are the smartest option in today's water-saving environment. The grass on a bowling green requires a minimum of 6" or 150mm of moist turf to enable the roots to benefit from the use of water from the lower levels over and above any natural rainfall.

How did you establish a need for your project?

Green Range Country Club engaged an independent consultant, Keston Economics, to develop a business case for the project. The business case includes assessment of critical project drivers, need, expected outcomes and impacts. Core project drivers are associated with the following factors:

1. Continuing to service the needs of Green Range and surrounding communities whilst enhancing and diversifying recreational opportunities.
2. Enabling bowls as a sport to be played on site, where the existing grass green is not of suitable quality to host competitive bowls and requires lengthy volunteer operations to prepare the surface for its use).
3. Encouraging increased participation, social engagement and community cohesion, with associated mental and physical health benefits, which is particularly important as the isolated agricultural area has recently suffered from drought, unpredictable seasonal variations, and the ongoing impact of the COVID-19 pandemic.
4. Reducing travel requirements for community/club members, with many currently needing to 70km (one way) to reach their home ground for bowls.
5. Improving club viability by enabling the additional sport with fixtures spread over the entire year, including opportunities for additional events (beyond the very popular annual corporate bowls event that requires heavy volunteer preparation of the existing grass green surface prior to its use).
6. Reducing environmental impact associated with heavy water use to maintain the existing grass green.

A number of broader needs and impacts have also been identified (Section 3 of the supporting business case):

1. Increasing participation for seniors, where regular participation in sports steadily drops for those aged 65 and over, and where bowls is a popular sport amongst seniors to encourage enhanced and more frequent participation (e.g. increasing to a 3.8% participation rate in females over 65 and 6.5% in males over 65).
2. Facilitation greater physical health outcomes from increased participation, where a general cost savings of \$180 per person per year in health costs could be realised for those who can be encouraged to engage in regular physical activity. Given that the impact of inactivity and rate of illness increases with age, the impact of the proposed Green Range Country Club project could be even greater.

REPORT ITEM CCS423 REFERS TO

3. Supporting the City of Albany's Age Friendly Albany Plan, which aims to encourage active ageing as the process of optimising opportunities for health, participation and security in order to enhance quality of life as people age.
4. Supporting greater social connection and cohesion, where participation in social activities declines with age (4% of people aged 18-24 years report no social or sporting participation in a three month period compared with 21% of those over 75 years).
5. Improving mental health outcomes, where numerous studies and reviews demonstrate associations between physical activity, social interaction and mental wellbeing.
6. Providing new volunteer opportunities, where volunteering has well documented physical and mental health benefits.

What alternatives were considered and why were they rejected (e.g cost, suitability, feasibility)?

Three core options exist for the Green Range Country Club Bowling Green Revitalisation Project:

1. Do nothing - continued infrequent use of the existing grass green. This would have no benefit to existing members, does not provide new opportunities for participation, engagement, events, volunteering, etc., and requires continued long distance travel requirements for Green Range and surrounding community bowls participants.
2. Replace with grass green - similar capital expenditure with high ongoing costs and frequent volunteer effort for surface maintenance, and continued environmental impact associated with frequent watering in a drought affected area.
3. Replace with synthetic green - the proposed project has low-moderate capital cost and minimal ongoing maintenance costs or effort requirements.

The third option has been selected for its ability to best address Green Range Country Club needs and project drivers, and provide the best outcomes for the community and environment. Two quotations have been received for each of the key elements of this option. Chosen quotations were selected based on a number of factors, including price, quality, track record, reinvestment into the local economy (where possible), environmental performance, and corporate social responsibility.

How will your project increase physical activity?

As part of the business case, member participation and event participation increases have been calculated (Section 1.1.2 of the supporting business case). This is based on a conservative increase over existing hours of participation for both bowls members and social bowls participants.

Bowls members are currently impacted by long-distance travel requirements which reduce the frequency of participation (at around 17 times per annum per person). A localised bowling green is expected to increase frequency of participation for these members (weekly), as well as surrounding clubs and school user groups (average fortnightly) and hence the average annual hours of participation. This represents a 700% increase in the annual hours of participation over the current level (3,640 new hours per annum).

Event participation increase is associated with both social (general community) and competitive bowls (pennants) events. Only one social event is currently host (corporate bowls) and the existing green is not suitable for competitive bowls. The new green is expected to enable four social events and six competitive bowls events each year, increasing the annual total hours of participation from 100 to 580 (a 480% increase in participation).

When considering the average total annual hours of participation for both bowls member/user general participation and social and bowls member event participation, a 4,120 hour increase is expected (664.5% increase in participation over the current level).

Have the full lifecycle costs of the project been considered and can you afford the ongoing costs of managing, maintaining and replacing the facility? Will a specific asset replacement fund be created?

As detailed in Section 5.2 of the supporting business case, detailed financial modelling has been conducted to assess the ongoing viability of the club following the project, particularly to ensure any new costs associated with the project are covered by existing or new revenue streams. Green Range Country Club has demonstrated consistent viability in the past, generating net revenues/surplus for many years.

The indicative model for future operations is based on the past two years of annual financial statements, with various adjustments and assumptions made to consider the changes expected through the projects. Predominantly, changes are expected through new maintenance costs associated with the green, fencing and barrier walls, and lighting (to be installed at a later date). An average annual maintenance cost of \$500 on all new infrastructure is assumed.

An asset replacement sinking fund has also been defined in the interest of ensuring self-sufficiency beyond the life of the new green and any other club assets (building, fixtures, fittings, vehicles, etc.). This is determined as 60% of indicative net revenue.

Project location:	Green Range, Western Australia
Land ownership:	Who owns the land on which your facility will be located? City of Albany Lease Expiry (if applicable):

REPORT ITEM CCS423 REFERS TO

Planning approvals	If no, provide the date it will be applied for:	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	01/07/2022
Aboriginal Heritage Act?	N/A	-
Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)	N/A	-
Native Vegetation Clearing Permit?	N/A	-
Please list any other approvals that are required?	N/A	-
Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If so, who: Golf members, bowls members and social members.		

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2018/19	2019/20	2020/21	

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <https://www.dlgsc.wa.gov.au/sport-and-recreation/state-sporting-associations>

What is the name of the State Sporting Association for your activity/sport?	
Bowls WA	
Have you discussed your project with your State Sporting Association? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Contact Name:	Date of contact:

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	01/08/2022
Preparation of tender/quotes for the contract	01/08/2022
Issuing of tender	10/08/2022
Signing of works contracts	20/09/2022
Site works commence	01/10/2022
Construction of project starts	01/10/2022
Project 50% complete	02/01/2022
Project Completed	03/04/2022
Project hand over and acquittal	03/04/2022

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral.

No known constraints. The existing green is vastly underutilised. The only existing event (corporate bowls) will be delayed during the proposed construction period.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant’s club name, sport, location, grant purpose and grant amount.

APPLICANT’S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: Clinton North

Position Held: _____

Signature: _____

Date: _____

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

<input checked="" type="checkbox"/>	Application form.
<input checked="" type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input checked="" type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input checked="" type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For projects involving floodlighting, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. **There is no onus on Department staff to pursue missing documentation.**
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made in October and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Concrete works	50,470	55,517	Giovanni Felesina, Jerramungup – QN N/A
Color bond fence supply and installation	17,744	19,518	Great Southern Boundaries – QN 4500
Synthetic turf supply and installation (less value of volunteer labour for removal of existing green and donated accommodating)	199,725	219,698	EverGreen Synthetic Grass quotation – QN N/A
Contingency	15,595	17,154	Calculated on total value of all quotations at a recommend 5% for projects less than \$500,000 in total value.
Donated materials (Please provide cost breakdown)	6,000	6,600	Green Range Country Club will provide donated accommodation to EverGreen Synthetic Turf (30 nights at \$200 per night).
Volunteer labour (Please provide cost breakdown)	4,764	5,240	Green Range Country Club will dig out the existing green and remove plinths (as per EverGreen quotation budget item).
Sub Total	294,298	323,727	-
Cost escalation	5,454	5,999	2% escalation to tender as per standard contractor procedure. Does not escalate the value of donated accommodation.
a) Total project expenditure	299,752	329,726	-

- At least **two written quotes** are required for each component.
- If your project includes a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	25,000	27,500	LGA cash and in-kind	Y	Letter of committed funds and council minutes attached to support.
Applicant cash	14,236	15,659	Organisation's cash	Y	Letter of commitment and evidence of cash in hand attached to support.
Volunteer labour	4,764	5,240	Cannot exceed applicant cash and LGA contribution – max \$50,000	Y	Letter of commitment attached to support.
Donated materials	6,000	6,600	Cannot exceed applicant cash and LGA contribution	Y	Letter of commitment attached to support.
Other State Government funding	-	-		-	-
Federal Government funding	139,835	153,819		N	An Expression of Interest has been accepted through the Stronger Communities Programme Round 7 and formal application submitted upon request (\$10,000). Confirmation is expected imminently. A BBRF Round 6 application was submitted in February 2022, with announcements expected in July 2022 (\$129,835).
Other funding – to be listed	10,000	11,000	Loans, sponsorship etc	Y	attached copy of email announcing success through the CBH Grass Roots grants program (august 2021 round).
CSRFF request (No Development Bonus)	99,917	109,909	up to 1/3 project cost	N	-
or CSRFF request (Development Bonus)	-	-	Up to ½ project cost	N	-
b) Total project funding	299,752	329,726	<i>This should equal project expenditure as listed on the previous page</i>		

REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

If funding approved is less than the funding requested for this project, or if the project is more expensive than indicated, Green Range Country Club would fund the shortfall with its existing reserves (sufficient funds are available as evidenced by the attached bank statement). Due to the scale of the project and interdependencies of all quoted works, the project's scope cannot be reduced.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

REPORT ITEM CCS423 REFERS TO

<p>1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?</p>
<p>2. A) If a community group application: Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?</p> <p>B) If a council application: Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?</p>
<p>3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.</p>

Signed

Position

Date

Applications for CSRFF funding must be submitted to the Department of Local Government, Sport and Cultural Industries by **4pm on 31 March 2022**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
GPO Box 8349
Perth Business Centre WA 6849
Tel: (08) 9492 9700
CSRFF@dlgsc.wa.gov.au

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6531
Tel: (08) 9956 2100
midwest@dlgsc.wa.gov.au

PILBARA

Karratha Leisure plex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
pilbara@dlgsc.wa.gov.au

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Gascoyne@dlgsc.wa.gov.au

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Mobile 0438 916 185
kimberley@dlgsc.wa.gov.au

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
southwest@dlgsc.wa.gov.au

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
goldfields@dlgsc.wa.gov.au

KIMBERLEY – Kununurra

Telephone 08 9195 5750
Mobile 0427 357 774
kimberley@dlgsc.wa.gov.au

WHEATBELT - Northam

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
wheatbelt@dlgsc.wa.gov.au

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
greatsouthern@dlgsc.wa.gov.au

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
peel@dlgsc.wa.gov.au

WHEATBELT – Narrogin

50 Clayton Road
Narrogin WA 6312
Telephone 9690 2400
wheatbelt@dlgsc.wa.gov.au



MIDDLETON BEACH BOWLING AND COMMUNITY CLUB INC

ABN 13 795 697 930

Postal Address
PO Box 1017, Albany D.C., WA, 6331
Club President: Kevin Gleeson
Mobile: 0429 447 817

Club Ph: (08) 9841.2503
Web: Middleton Beach Bowling Club

Facebook: Middleton Beach Bowling Club

Club Secretary: Mike Pooley
Mobile- 0429 447 817
email: mikepooley1@bigpond.com

15th February, 2022.

Mr Nathan Watson
Executive Director, Community Services
City of Albany
Yakamia
WA 6330

Dear Nathan,

Re: CSRFF Grant application – Middleton Beach Bowling and Community Club

The Middleton Beach Bowling and Community Club would like to apply for a Contribution of \$17 436 through the Capital Seed Fund from the City of Albany as part of their CSRFF Small Grant Application to enable us to purchase new carpet for the clubhouse and to erect a Skillion roof shelter to be attached to the south side of the clubhouse, and therefore enhance our facility.

The carpet is over twenty years old and, although it is cleaned annually, is continually heavily stained. It needs to be replaced. We have several user groups who use the clubhouse and we wish to attract other groups, however, the carpet is an eyesore.

We have provided shelters on most of our bowling greens, but the southern side of our clubhouse is exposed to the elements. In winter, there is no shelter from the rain and in summer, the players are exposed to the heat. A skillion shelter would enable players to be under shelter all year round.

The club can confirm that no on-going or additional funds will be sought from the city of Albany for the project, and that the Club will take full responsibility for meeting additional costs (over and above those that have been budgeted) should they arise.

Yours sincerely
Mike Pooley
Secretary
Middleton Beach Bowling and Community Club



Department of
**Local Government, Sport
and Cultural Industries**

Office Use Only
TRIM: _____
Grant No: _____
Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$300,000 to be acquitted by 15 June 2023

You <u>MUST</u> discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications <u>MUST</u> be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.		
DLGSC Contact: Mel Eastough	Date:	Office: Albany

Applicant's Details:

Organisation Name:	Middleton Beach Bowling and Community Club				
Postal Address:	PO Box1017				
Suburb:	Albany	State:WA		Postcode:	6330
Street Address:	25 Garden Street				
Suburb:	Albany	State:WA		Postcode:	6330

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Michael Pooley	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Secretary		
Business Phone:		Facsimile:	
Mobile Phone:	0429 447 817	Email:	mikepooley1@bigpond.com

Organisation Business Details:

Does your organisation have an ABN?	Yes <input type="checkbox"/> No <input type="checkbox"/>	ABN: 1379569930
Is your organisation registered for GST?	Yes <input type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGA's exempt
Is your organisation not-for-profit?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Incorporation #:IARN:a0550012n
Bank details:	Bank: BENDIGO Bendigo	BSB: 633000 A/c: 130899305

Local Government Authority Details:

LGA:	City of Albany		
Contact:	Mitchell Green	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Manager, Recreation Services		
Business Phone:	6020 3437	Facsimile:	
Mobile Phone:		Email:	mitchell.green@albany.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Provision of new carpet and Skillion shade to south side of clubhouse (C green).	
Project Description: The project aims to provide a new carpet to the interior of the clubhouse and a Skillion shade cover along the southern side of the clubhouse to provide shelter for our members.	
<p>How did you establish a need for your project? The current carpet in the clubhouse has been down for twenty years. It is cleaned annually, but it is heavily stained and the stains are becoming more difficult to lift. The carpet is well beyond its functional end of life. Recently we have received several comments from our user groups concerning the condition of the carpet. We regularly hire our clubhouse for private functions, however, the floor coverings are an eyesore.</p> <p>The majority of our three greens have shade covers at each end, however, on the southern side of the clubhouse, there is little protection from the elements. On many bowls days the players are without shelter for several hours of the day. In winter there is no protection from the rain and in summer, when most of our bowls is played, the players are in the open, without shade. The membership of the club is quite aged and we wish to provide adequate shade for them during games. Several members have requested the club look into providing shade for the southern side.</p>	
<p>What alternatives were considered and why were they rejected (e.g cost, suitability, feasibility)?</p> <p>The alternative to our carpet would be floorboards, however, the cost of providing a wooden floor would be prohibitive. There is a preference by the members to keep a carpeted floor.</p> <p>We have looked at the possibility of constructing a roof over our green on the southern side of the clubhouse, but the cost involved is too great. We have provided shelters at each end of our other greens and these have proven to be beneficial.</p>	
<p>How will your project increase physical activity? When the weather conditions are not favourable, we are forced to use our green that has adequate cover at each end. If our southern side green was able to have cover at the clubhouse end, we would be able to utilise the green more often and therefore have more members playing at the same time. When we have "Corporate Bowls", there are 150 players on our three greens. In wet weather, it is often necessary to cancel the event, because of lack of shelter.</p>	
<p>Have the full lifecycle costs of the project been considered, and can you afford the ongoing costs of managing, maintaining and replacing the facility? Will a specific asset replacement fund be created?</p> <p>The club currently has an asset replacement fund of \$40 000 which can be used for ongoing maintenance.</p>	
Project location:	Middleton Beach. Albany (25 Garden St, Middleton Beach)
Land ownership:	Who owns the land on which your facility will be located? Albany City Council Lease Expiry (if applicable): <u>31st December 2036</u>
Planning approvals	Will be applied for by the successful tenderer If no, provide the date it will be applied for:
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No+ <input type="checkbox"/> ___/___/___
Aboriginal Heritage Act?	Yes <input type="checkbox"/> No+ <input type="checkbox"/> ___/___/___
Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)	Yes <input type="checkbox"/> No+ <input type="checkbox"/> ___/___/___
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No+ <input type="checkbox"/> ___/___/___
Please list any other approvals that are required?	Yes <input type="checkbox"/> No <input type="checkbox"/> ___/___/___
<p>Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If so, who ?</p> <p>"Playlist" Choir (approx.40) - Wednesday nights. (All choir have joined as social members)</p> <p>Card Group: 30 -40 players each Tuesday afternoon.</p> <p>Probus Club:(Men) 20-30 each second Tuesday of month.</p> <p>Craft Group: 30 ladies on a Thursday (all day).</p> <p>Corporate Bowlers: 150 for six weeks in January/ February.</p>	

REPORT ITEM CCS423 REFERS TO

--

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Bowls	70%	26
Craft Group	20%	6
Card Group	10%	3

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2018/19	105 full members 20 social	2019/20	110 full members 30 social	2020/21	118 full members 70 social
----------------	-------------------------------	----------------	-------------------------------	----------------	-------------------------------

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <https://www.dlgsc.wa.gov.au/sport-and-recreation/state-sporting-associations>

What is the name of the State Sporting Association for your activity/sport?	
Bowls Western Australia	
Have you discussed your project with your State Sporting Association? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Contact Name: Ken Pride	Date of contact: 15th February 2022

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	22/3/2022
Preparation of tender/quotes for the major works contract	
Issuing of tender for major works	30/6/2022
Signing of major works contract	10/7/2022
Site works commence	25/7/2022
Construction of project starts	15/8/2022
Project 50% complete	15/9/2022
Project Completed	30/9/2022
Project hand over and acquittal	30/10/2022

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral.

No

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: Michael William Pooley

Position Held: Secretary, Middleton Beach Bowling and Community Club

Signature: _____

Date: 15th February, 2022.

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

<input type="checkbox"/>	Application form.
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For projects involving floodlighting, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. **There is no onus on Department staff to pursue missing documentation.**
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made in October and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
<i>ie Electrical Works</i>	25,000	27,500	<i>B & S Electrical</i>
<u>Carpet</u>	<u>29783</u>	<u>32762</u>	<u>Choices Flooring</u> (Quote no. 211287) 11/2/2022
<u>Scillion Roof Cover</u>	<u>17772</u>	<u>19495</u>	<u>Kosters Outdoor</u> 9/2/2022
Donated materials (Please provide cost breakdown)			
Volunteer labour (Please provide cost breakdown)			
Sub Total	47555		
Cost escalation	4755		<i>Please explain amount used</i>
a) Total project expenditure	52310.50	<u>57757</u>	

- At least **two written quotes** are required for each component.
- If your project includes a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	17436		LGA cash and in-kind		
Applicant cash	17438.50		Organisation's cash		
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials			Cannot exceed applicant cash and LGA contribution		
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF request (No Development Bonus)	17436		up to 1/3 project cost	N	
or CSRFF request (Development Bonus)			Up to ½ project cost	N	
b) Total project funding	52310.50		<i>This should equal project expenditure as listed on the previous page</i>		

REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

<p>1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?</p>
<p>2. A) <i>If a community group application:</i> Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?</p> <p>B) <i>If a council application:</i> Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?</p>
<p>3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.</p>

Signed

Position

Date

Applications for CSRFF funding must be submitted to the Department of Local Government, Sport and Cultural Industries by **4pm on 31 March 2022**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
GPO Box 8349
Perth Business Centre WA 6849
Tel: (08) 9492 9700
CSRFF@dlgsc.wa.gov.au

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6531
Tel: (08) 9956 2100
midwest@dlgsc.wa.gov.au

PILBARA

Karratha Leisure plex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
pilbara@dlgsc.wa.gov.au

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Gascoyne@dlgsc.wa.gov.au

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Mobile 0438 916 185
kimberley@dlgsc.wa.gov.au

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
southwest@dlgsc.wa.gov.au

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
goldfields@dlgsc.wa.gov.au

KIMBERLEY – Kununurra

Telephone 08 9195 5750
Mobile 0427 357 774
kimberley@dlgsc.wa.gov.au

WHEATBELT - Northam

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
wheatbelt@dlgsc.wa.gov.au

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
greatsouthern@dlgsc.wa.gov.au

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
peel@dlgsc.wa.gov.au

WHEATBELT – Narrogin

50 Clayton Road
Narrogin WA 6312
Telephone 9690 2400
wheatbelt@dlgsc.wa.gov.au

Community Sports & Recreation Facilities (CSRFF) Small Grant Funding Policy

Objective

The objectives of this policy are to:

- Provide an equitable and transparent framework for the assessment and ranking of CSRFF and Club Night Lights Grant Applications in line with the Department of Local Government, Sport and Cultural Industries guidelines.
- Ensure all Capital Seed grant applications are considered as part of a strategic process to ensure the delivery of quality, sustainable facilities which align with the Council's strategic objectives.
- Provide a framework for the allocation of the Capital Seed Funds to assist with leveraging other funding opportunities and maximising the outcomes for the community.
- Provide a framework for the allocation of the Capital Seed Funds should an applicant be unsuccessful in their application to DLGSCI.
- Limit the City of Albany's contribution to small grant eligible projects to 33% of the total project cost.

Policy Statements

The City of Albany recognises the importance of providing or facilitating physical activity opportunities through accessible, safe and affordable facilities that meet the identified needs of the community.

The City of Albany will encourage and promote physical activity through:

- The provision or facilitation of reserves and facilities for structured community sport and recreation.
- Providing support to sporting clubs.
- Promotion of joint provision, shared and multi use community facilities.

The City of Albany's Capital Seed Fund aligns with the Department of Local Government, Sport and Cultural Industries CSRFF and Club Night Lights guidelines by:

- Developing **basic infrastructure** for sport and recreation.
- Supporting an **increase in participation** in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.
- Supporting **joint provision** and **shared use** of facilities.

A. Eligibility

Applicants for CSRFF and Club Night Lights Funding must:

- Be either an LGA or not for profit sport, recreation or community organisation.
- Be incorporated under the WA Associations Incorporation Act 1987.
- Have an Australian Business Number (ABN).

Applicants for Capital Seed Funding must:

- Be a not for profit sport and recreation community organisation within the boundaries of the City of Albany municipality.
- Be incorporated under the WA Associations Incorporation Act 1987.
- Have an ABN.
- Be applying for the DLGSCI Small Grants Round.
- Have discussed their project with Recreation Services, Council Officers.

As per the CSRFF and Club Night Lights Guidelines the types of projects which will be strongly supported for Capital Seed Funds include:

- Upgrade and additions to existing facilities.
- Construction of new facilities to meet sport and active recreation needs.
- Lighting projects.
- Projects which are 'shovel ready'.

Priority will also be given to projects which lead to contemporary models of joint provision, facility sharing and rationalisation

B. Financial Contribution

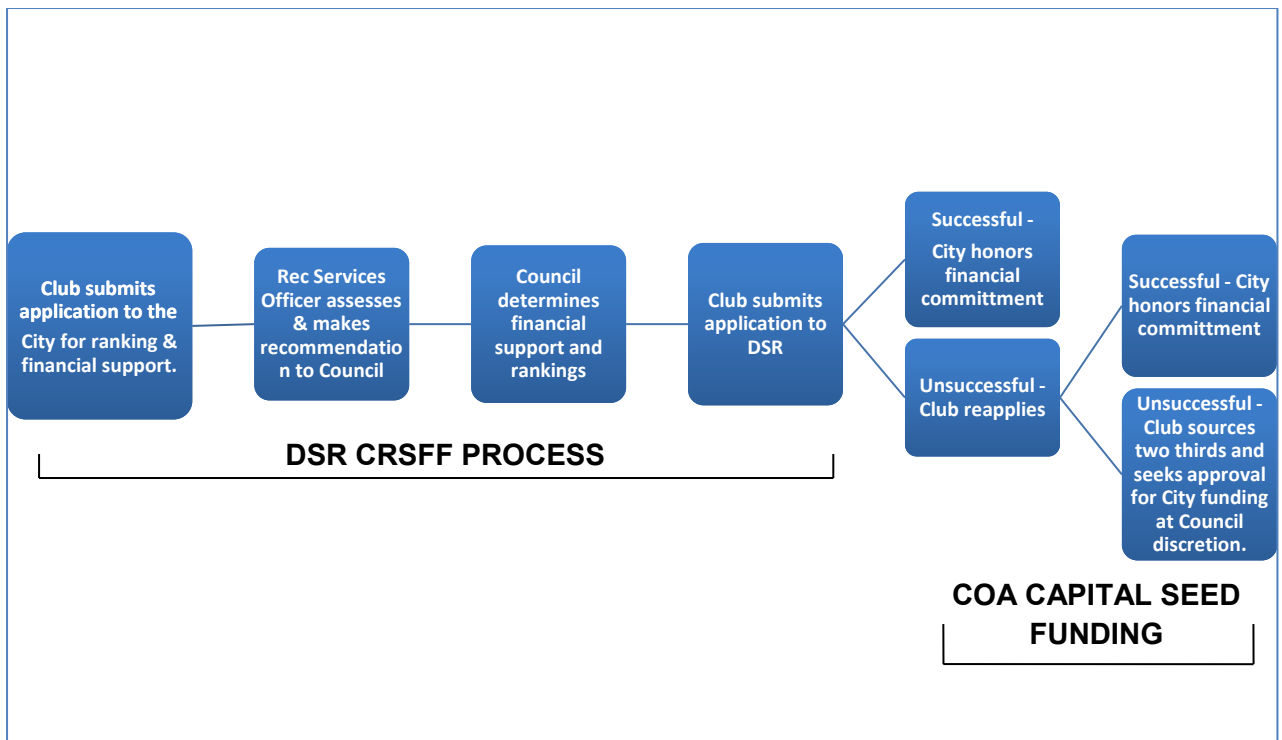
Local government is not obliged to contribute to any successful CSRFF and Club Night Lights projects.

Requests for the Capital Seed Fund may be considered by Council with the following conditions:

- Capital Seed Fund will only be awarded in support of successful CSRFF and Club Night Lights applications.
- A maximum of one third of the total estimated project costs (excluding GST).
- If quotes are inaccurate applicants are responsible for sourcing additional costs.
- Applicants are responsible for understanding and managing the GST component of their grant application.

If an applicant is unsuccessful Council may still consider contributing the maximum one third of the total estimated project costs to an applicant's project with the following conditions:

- The applicant has made at least two attempts to leverage CSRFF.
- The applicant can source the remaining two thirds of the total estimated project costs themselves.



C. Budget Allocation and Timeframe

The total Capital Seed Funds budget to be allocated each financial year to be determined on an annual basis. Allocated funds are able to be accessed until the following June from date of allocation in line with CSRFF Guidelines, unless otherwise approved by Council.

Unallocated Capital Seed Funds to be carried forward to the following financial year.

D. Out of Scope

This Policy does not reference, influence or impact other funding or financial assistance programs delivered by the City, through City Business Units or other programs that may be delivered from time to time.

Legislative and Strategic Context

The CSRFF, Club Night Lights and Capital Seed Funds for community sport and recreation groups directly relate to the City of Albany Community Strategic Plan.

Responsibility and Policy Custodian Review Position and Date

Oversight and delivery of activity generated by this Policy is within the Recreation Services Team.

This policy and procedure is to be reviewed by the document owner every two years.

Associated Documents

All following documents relate to this policy:

- DLGSCI - CSRFF Guidelines and Application Form
- DLGSCI - Club Night Lights Guidelines and Application Form
- DLGSCI - Project Assessment Sheet
- City of Albany Public Health Plan

Acronyms

CSRFF	Community Sport and Recreation Facility Fund
DLGSCI	Department of Local Government, Sport and Culture Industries
SSA	State Sporting Association
LGA	Local Government Authority

Definitions: 1

- **Health:** the World Health Organisation defines health as ‘a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.’
Health and wellbeing take into account the places people live and the policies that shape their lives, as well as the individual lifestyles people pursue.
- **Organised Sport and Recreation:** involves participation in fixtured sporting events (e.g. netball/hockey/football) or activities which require the supervision or expertise of an instructor (e.g. aerobics)
- **Sport Spaces:** provide a setting for formal structured activities. Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training. Sport spaces are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity. Players and spectators attend with the express purpose of engaging in organised sporting activity, training, and competition or watch the game. Most sport spaces can be accessed by community members for informal sport and recreation
- **Recreation:** an activity of leisure for free time often done for enjoyment and can be considered healthy, fun and social
- **Recreation Spaces:** Provide a setting for informal play and physical activity, relaxation and social interaction. Recreation spaces can be accessed by all to play, socialise, exercise, celebrate or participate in other activities that provide personal satisfaction or intrinsic reward.
- **Active Public Open Space:** typically provides for more formal recreational pursuits and organised sporting activities (e.g. ovals, soccer pitches, netball courts). Active spaces within parks may also be hard non-green spaces, such as basketball and tennis courts which are important facilities for physical activity and exercise
- **Incidental Activity:** includes active play and recreation, for example walking the dog, swimming, walking and cycling for recreation, walking for public transport.

¹ Healthy Active by Design www.healthyactivebydesign.com.au/

REPORT ITEM CCS423 REFERS TO

- **Open Space Classification (from DSR):** based on the function and catchment hierarchy. The function of the space refers to its primary use and expected activities:
 - Recreation spaces – provide a setting for informal play and physical activity, relaxation and social interaction
 - Sport spaces – provide a setting for formal structured sporting activities
- **Nature spaces:** provide a setting where people can enjoy nearby nature and protect local biodiversity and natural area values
- **Co-Location:** Locating/integrating two or more facilities on the same or adjacent sites
- **Facility Sharing:** Locating/integrating two or more groups which utilise the same facility and operate under a shared management structure.

Document Approval			
Document Development Officer:		Document Owner:	
Manager Recreation Services		Executive Director Commercial Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy		
Document Reference Number:	NP1766753		
Meta Data: Key Search Terms	Sport, Recreation, Grant, Funding, Ranking, Assessment		
Status of Document:	Council decision: Adopted & Reviewed.		
Quality Assurance:	Executive Management Team, Community Services Committee and Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Manager Recreation Services	Adoption Reference: OCM 25/08/2015 Resolution CS022. NP1547269.	01/09/2015
2.0	MGR	Review Reference: OCM 25/02/2020 Resolution CCCS214.	12/03/2020

DENMARK RECREATION CENTRE

Shire of Denmark
Mclean Park, Brazier St
Denmark WA 6330
9848 0344
E: reccentre@denmark.wa.gov.au
W: www.denmark.wa.gov.au

BRIEFING NOTE

To: City of Albany
Attn: Mitch Green
Date : 23/02/2022

Subject

CSRFF – Independent Review

Purpose

Review of the City of Albany’s project ranking process and recommendations for the 2022 funding round.

Review

Three applications were reviewed against the CSRFF Small Grant Funding Policy and the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund Policy and Procedures.

The three applications assessed were:

- North Albany Football and Sporting Club – Upgrade and redevelopment of NAFSC change rooms and ablutions
- Middleton Beach Bowling Club - Provision of new carpet and skillion shade to south side of clubhouse (C Green)
- Green Range Country Club - Bowling Green Revitalisation

All three applications meet the requirements of the City’s CSRFF policy and the DLGSCI’s CSRFF policy and deemed eligible for funding.

Individually each of the three applications align “varyingly” with the City of Albany – Strategic Community Plan 2032.

Two of the Top 5 Priorities (MARKYT Community Priorities)

- Sustainability and climate action
- Youth services and facilities

Outcomes	Objectives
1 A diverse and inclusive community	1.1 Provide facilities and services to meet the needs of families and young children 1.2 Improve access and inclusion for people with disability
2 A happy, healthy and resilient community	2.1 Improve access to quality health facilities, services and programs to achieve good general and mental health in the community 2.2 Improve access to sport, recreation and fitness facilities and programs 2.3 Grow community capacity and belonging through volunteering

Ranking of Projects

RANK	ORGANISATION	PROJECT	REVIEW
1	North Albany Football and Sporting Club	Upgrade and redevelopment of NAFSC change rooms and ablutions	<p>This project is a well-considered application that would improve:</p> <ol style="list-style-type: none"> 1. Functionality 2. Safety 3. Privacy 4. Access 5. Inclusion <p>The proposal would appeal and benefit multiple community groups.</p> <p>The redevelopment aligns with modern and contemporary standards for sporting amenities and genuinely aligns to inclusive design modelling principles.</p> <p>The project offers a wider range of community impact whilst rectifying some</p>

REPORT ITEM CCS423 REFERS TO

			<p>clear issues with privacy, safety and gender equality.</p> <p>This project would improve the asset and make the facility “fit for purpose” whilst enhancing and supporting mixed genders, youth and people with a disability.</p>
2	Green Range Country Club	Bowling Green Revitalisation	<p>A thorough and compelling application that would clearly benefit the local community by:</p> <ol style="list-style-type: none"> 1. Increasing participation 2. Improve playing conditions 3. Sustainable approach 4. Environmental impact (reduced travel, reduced water use etc) 5. Club viability <p>Activating the bowling green would enable the local community to connect, reduce demand on the volunteers and make progress on developing a club/member base model.</p> <p>Improving the asset and “playability” to a synthetic green will have a longer term benefit whilst also growing the community’s capacity to host events, attract new players or offer programs to support the investment.</p> <p>Given the synthetic bowling green may only benefit bowlers, consideration has to be made given to the overall community impact of the project compared to other submissions.</p>
3	Middleton Beach Bowling Club	Provision of new carpet and skillion shade to south side of clubhouse (C Green)	<p>A valid request given the age of the carpet and limited shade structures currently at the southern end of the facility.</p> <p>Replacing the carpet would provide an immediate improvement to:</p> <ol style="list-style-type: none"> 1. Aesthetics of clubrooms 2. Hygiene 3. Allergenic properties 4. Club viability (bookings, events etc) <p>Providing shade structures would immediately improve:</p> <ol style="list-style-type: none"> 1. Protection from the elements 2. Improve functionality of bowls space

Recommendation

As an independent reviewer of the projects; the following criteria was used to determine the ranking of each project:

1. CSRFF 2022-2023 Policies and Procedures Local Government State Sporting Associations

a. Priority Considerations

- i. New or upgraded facilities which maintain or increase physical activity, or result in a more rational use of facilities.
- ii. Priorities will be given to projects that lead to facility sharing and rationalization
- iii. Examples of projects which will be considered for funding include
 1. New playing surfaces e.g ovals, synthetic surfaces etc
 2. Floodlighting
 3. Change rooms and ablutions
 4. Sports storage

2. Community Sports & recreation Facilities (CSRFF) Small Grant Funding Policy

a. Policy Statements

- i. The City of Albany will encourage and promote physical activity

b. Eligibility

- i. As per the CSRFF Guidelines the types of projects which will be strongly supported for Capital Seed Funds include:
 1. Upgrades and additions to existing facilities
 2. Construction of new facilities to meet sport and active recreation needs
 3. Lighting projects
 4. Projects which are 'shovel ready'

Ranking

1. North Albany Football and Sporting Club – Upgrade and redevelopment of NAFSC change rooms and ablutions
2. Green Range Country Club - Bowling Green Revitalisation
3. Middleton Beach Bowling Club - Provision of new carpet and skillion shade to south side of clubhouse (C Green)



BRIEFING NOTE

TO: City of Albany	FROM: Terry Eaton APM
CC: Mitchell Green	DATE: 23 rd February 2022
SUBJECT: CSRFF – Independent Review Request	

PURPOSE

Review of the City of Albany’s project ranking process and recommendations for the 2022 funding round.

REVIEW

I have reviewed three applications were against the City of Albany’s *Community Sports and Recreation Facilities (CSRFF) Small Grant Funding Policy* and the Department of Local Government, Sport and Cultural Industries *Community Sporting and Recreation Facilities Fund Policy and Procedures: Local government and State Sporting Associations 2022-2023 Funding Round*.

The three applications assessed were:

- North Albany Football and Sporting Club-upgrade and redevelopment of changerooms and ablutions to create an inclusive, unisex and multi-use facility.
- Green Range Country Club-change from grass surface to synthetic surface for bowls and new fencing.
- Middleton Beach Bowling Club- replace carpet in clubhouse and skillion shade structure along southern side providing protecting members on C Green.

All three of the applications meet the requirements of the City’s CSRFF policy and the DLGSCI’s CSRFF Policy and deemed eligible for funding.

The three applications also aligned with the City of Albany “*Albany 2030 Community Strategic Plan*”, namely:

Objective 4.3: To develop and support a healthy inclusive and accessible community Community

Priorities

4.3.1 Develop a range of activities and facilities that connect people, promote a healthy community and are appropriate for all ages.

We know we are succeeding when:

Our community increasingly uses community spaces to meet and participate in healthy activities.

4.3.2 Encourage and support volunteers and community groups to grow an active volunteer base that is supported and valued.

We know we are succeeding when:

Volunteering and participation in community organisations increases.

REPORT ITEM CCS423 REFERS TO

RANKING OF PROJECTS

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1	North Albany Football and Sporting Club	<p>Redevelop existing changeroom, warm up space and toilet /shower ablutions to create areas that are multipurpose and suitable for both men's and women's sports participants.</p>	<p>This project has been rated 1 and demonstrates a high level of planning and member involvement, the North Albany Football and Sporting Club should be supported with this project.</p> <p>It is envisaged this project will enable increased recreation opportunities to the wider community of Albany.</p> <p>Issues have been clearly identified in regards to the present toilets and showers the upgrade will provide a more comfortable and private areas for all genders to use.</p> <p>Furthermore, the upgrade of facilities to enable Disabled Access, relocation of Trainers Room and a separate Umpires room illustrates the clear understanding of community needs going forward.</p> <p>Club has a very good current membership base of 174, this project will I believe will assist in growing it further in the future.</p>
2	Green Range Country Club	<p>Replace grass bowling green with a synthetic surface and installation of a new fence.</p>	<p>A well thought out and planned project. The move to a synthetic surface from grass will allow members to play 12 months of the year, also reduce the burden on volunteers/ members to prepare greens and allow members and visitors to enjoy the facility and to spend more time socially with physical and mental health benefits.</p> <p>The change will allow enable more participation, bring about more community events plus enhancing the other facilities such as the golf course and ovals</p> <p>Club has a membership base of 91 which is excellent in a small community.</p>
3	Middleton Beach Bowling Club	<p>Provide new carpet in the clubhouse plus a skillion shade structure along the southern side -C Green, therefore providing extra shelter for the members.</p>	<p>A planned and needed project that will provide for its current members.</p> <p>The facility is currently well used and enjoys a membership of 118 members.</p> <p>Firstly in replacing the carpet inside the clubhouse which has had good wear and tear over 20 years will be excellent for its members to enjoy.</p> <p>Also making the clubhouse more attractive to hire for private functions at the Bowling Club therefore engaging with the wider community that may also assist to grow their membership.</p> <p>The upgrade of the skillion shade structure to the southern side of the clubhouse will provide protection to its members and participants year-round from the elements in particular sun, wind and rain.</p>

RECOMMENDATION

As an independent reviewer of the rankings for CSRFF projects based on the CSRFF guidelines and City of Albany policies, I agree that the projects should be ranked in the following order:

- Rank 1 of 3 – North Albany Football and Sporting Club
- Rank 2 of 3 – Green Range Country Club
- Rank 3 of 3 – Middleton Beach Bowling Club

If you have any questions or require further information, please don't hesitate to contact me.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Terry Eaton', written in a cursive style.

Terry Eaton APM

Manager of Albany PCYC

terry.eaton@wapcyc.com.au

City of Albany

BRIEFING NOTE

TO: City of Albany	FROM: Alana Lacy
CC: Mitchell Green	DATE: 25 February 2022
SUBJECT: CSRFF – Independent Review	

PURPOSE

Review of the City of Albany’s project ranking process and recommendations for the 2022 funding round.

REVIEW

Three applications were reviewed against the City of Albany’s *Community Sports and Recreation Facilities (CSRFF) Small Grant Funding Policy* and the Department of Local Government, Sport and Cultural Industries *Community Sporting and Recreation Facilities Fund Policy and Procedures: Local government and State Sporting Associations 2022-2023 Funding Round*.

The three applications assessed were:

- North Albany Football & Sporting Club – Upgrade and Redevelopment of Change Rooms & Ablutions
- Green Range Country Club – Bowling Green Revitalisation Project ; and
- Middleton Beach Bowling Club – Provision of new Carpet and Skillion shade structure

All three of the applications met the requirements of the City’s CSRFF policy and the DLGSCI’s CSRFF Policy and deemed eligible for funding. The three applications also aligned with the City of Albany “*Albany 2030 Community Strategic Plan*”, namely:

REPORT ITEM CCS423 REFERS TO

In this process I was guided by the priority ranking of the City of Albany and the project qualifying under the CSRFF guidelines as well as the funding mix.

RANKING OF PROJECTS

- **Priority 1. Sporting Surfaces;**
- **Priority 2. Sports Lighting;**
- **Priority 3.Storage/Changerooms/Toilets; and**
- **Priority 4. Supporting Social Amenities.**

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1	Green Range Country Club	Replacing the surface on the Bowling Rink	Well planned and needed by the applicant. The project is a sporting surface application and therefore ranks priority 1 (see highlighted above) Considerable work has gone into securing cofunding for this project (\$10k CBH confirmed / \$10k Stronger Communities tbc / \$70k BBRF 6 tbc). The project addresses issues of a social / mental health / community connection for a geographically isolated location. This projects meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a high priority and based on hierarchy of facilities this project is ranked 1 of 3
2	North Albany Football & Sporting Club	Upgrade and Redevelopment of change rooms & Ablutions Inclusive, Unisex & Multi-use facility	Well planned and needed by the applicant. This project meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a ranked as a priority 3 (storage/change rooms / toilets) and based on hierarchy of facilities this project is ranked 2 of 3. Addresses the issue of inclusivity.
3	Middleton Beach Bowling Club	Enhancement to Club Facility	Well planned and needed by the applicant. This project meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a priority 4 (supporting sporting amenities) and based on hierarchy of facilities this project is ranked 3 of 3.

RECOMMENDATION

As an independent reviewer of the rankings for CSRFF projects based on the CSRFF guidelines and City of Albany policies, I agree that the projects be ranked in the following order:

- Rank 1 of 3 – Green Range Country Club
- Rank 2 of 3 – North Albany Football & Sporting Club
- Rank 3 of 3 – Middleton Beach Bowling Club

If you have any questions or require further information, please don't hesitate to contact me.

Kind Regards,

Alana Lacy